



## MINUTES OF SPECIAL MEETING OF COUNCIL

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### For Council to:

- Consider extending the appointment of the Temporary Chief Executive Officer
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Held on Wednesday **24 April 2024**

Commenced at 4:30 pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

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A handwritten signature in black ink, appearing to read "Garry Hunt".

**Dr Garry Hunt PSM**  
**Chief Executive Officer (Temporary)**

**1 May 2024**

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**SHIRE OF DONNYBROOK BALINGUP**  
**MINUTES OF SPECIAL COUNCIL MEETING**

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## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

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### **Shire President – Acknowledgment of Country**

The Shire President acknowledged the continuing connection of Aboriginal people to Country, culture, and community, including traditional custodians of this land, the Wardandi and Kaneang People of the Noongar Nation, paying respects to Elders, past and present.

The Shire President declared the meeting open at 4:30pm and welcomed the public gallery.

The Shire President advised that the meeting will be recorded for minute taking purposes but will not be live streamed as the only item for consideration is of a confidential nature. Subsequently the meeting minutes will be accessible to the public via the Shire's website.

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## **2 ATTENDANCES**

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### **MEMBERS PRESENT**

<b>COUNCILLORS</b>	<b>STAFF</b>
Cr Vivienne MacCarthy (President)	Loren Clifford – Manager Corporate Services
Cr Lisa Glover (Deputy President)	Samantha Farquhar – Administration Officer Corporate Services
Cr Peter Gubler	
Cr Anita Lindemann	
Cr Anne Mitchell	
Cr Grant Patrick	
Cr Alexis Davy	
Cr Deanna Shand	

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### **PUBLIC GALLERY**

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0 members of the public were in attendance.

## ***2.1 APOLOGIES***

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Garry Hunt – Temporary Chief Executive Officer  
Cr John Bailey

## ***2.2 APPROVED LEAVE OF ABSENCE***

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Nil.

## ***2.3 APPLICATION FOR A LEAVE OF ABSENCE***

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Nil.

## **3 ANNOUNCEMENTS FROM PRESIDING MEMBER**

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Nil.

## **4 DECLARATION OF INTEREST**

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Temporary Chief Executive Officer Garry Hunt declared a financial interest regarding item 12.1.1 as he holds the current Temporary Chief Executive Officer position.

## **5 PUBLIC QUESTION TIME**

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### ***5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE***

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Nil.

### ***5.2 PUBLIC QUESTION TIME***

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In accordance with the Clause 7(3) of the Local Government (Administration) Regulations, public questions must relate to the stated purpose of the Special Meeting of Council.

Nil.

## **6 PRESENTATIONS**

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### ***6.1 PETITIONS***

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Nil.

### ***6.2 PRESENTATIONS***

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Nil.

### ***6.3 DEPUTATIONS***

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Nil.

## **7 CONFIRMATIONS OF MINUTES**

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Nil.

## **8 REPORTS OF COMMITTEES**

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Nil.

## **9 REPORTS OF OFFICERS**

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Nil.

## **10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

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Nil.

## **11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

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Nil.

## **12 MEETINGS CLOSED TO THE PUBLIC**

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### **12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED**

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#### **12.1.1 EXTENSION OF TEMPORARY CHIEF EXECUTIVE OFFICER'S CONTRACT**

This report is confidential in accordance with Section 5.23 (2) (a), (b) and (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

- (a) a matter affecting an employee or employees; and
- (b) the personal affairs of any person; and
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

#### **COUNCIL RESOLUTION 50/24**

**MOVED: Cr Mitchell**

**SECONDED: Cr Lindemann**

**That the meeting be closed in accordance with section 5.23(a), (b) and (c) of the *Local Government Act 1995* to discuss the following confidential items:**

**12.1.1 Extension of Temporary Chief Executive Officers Contract**

**CARRIED 8/0**

**For:** Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

**Against:** Nil.

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**The meeting was closed to the public at 4:36pm.**

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## **COUNCIL RESOLUTION 52/24**

**MOVED: Cr Mitchell**

**SECONDED: Cr Patrick**

**That the meeting be re-opened to the public.**

**CARRIED 8/0**

**For:** Cr Glover, Cr Gubler, Cr Davy, Cr Lindemann, Cr MacCarthy, Cr Mitchell, Cr Patrick, Cr Shand

**Against: Nil.**

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**Meeting was re opened to the public at 4:38pm**

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## **12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC**

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**That Council:**

- 1. Authorises the Shire President to execute the attached letter of offer (Attachment 12.1.1(2), to extend the Temporary Chief Executive Officer's term of employment until 30 June 2024.**
- 2. Note all other conditions of employment will remain the same as outlined in the original contract executed on 20 October 2023 (Attachment 12.1.1(1)).**

## **13 CLOSURES**

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The Shire President advised that the next Agenda Briefing Session will be held on Wednesday 15 May 2024 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The President declared the meeting closed at 4:39pm.