



Health. Heritage. Harmony.



Shire of

Donnybrook Balingup

Annual Report
2017/18

Our Vision and Objectives



To grow our proud, motivated and engaged community that values and maintains its rural lifestyle, cultural heritage and natural environment.

Economic

A strong, diverse, resilient economy that is an attractive place to live, work and invest in.

Environment

To have a balanced respect for our heritage, natural and built environment.

Social

A healthy, safe and inclusive community enjoying a high quality of life.

Civic Leadership

A progressive, actively engaged community working in partnership to achieve our aspirations.

This report is structured according to these objectives.

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Note: Full Financial Statements may be obtained by contacting the Shire.
Tel: 9780 4200
Email: shire@donnybrook.wa.gov.au

The Shire of Donnybrook Balingup acknowledges the traditional custodians, the Noongar people, on whose land we are living, and pay respect to their Elders, past and present.

Our Shire



The Shire of Donnybrook Balingup is 213 kilometres south-west of Perth and covers an area of 1,541 square kilometres. It is noted for its rolling hills, old-growth forests, lush orchards and vineyards.

The traditional owners, the Noongar people of the South West, inhabited this country for some 40,000 years before European occupation. The area was known as 'Kaniyang'.

Europeans began to settle in the area in the mid-1800s and an economy based on agriculture (including fruit), timber and stone steadily developed. After World War II the population of Donnybrook grew to 2,500 and Balingup's population reached 1,340. The apple industry blossomed in the late 1960s when over two million cartons of apples - primarily Granny Smiths - were exported to the UK and Europe. The development of new varieties (Pink Lady and Sundowner) strengthened the industry, which diversified to include pear, stone fruit, potatoes, nut production, sheep (meat and wool) and cattle (meat and dairy). Wine and tourism became important new industries and with the subdivision of large properties, hobby farming increased.

Donnybrook Balingup remains an important agricultural area, especially for fruit, vegetables and vineyards.

The picturesque scenery and proximity to Bunbury, the beaches of Geographe Bay, the Margaret River wine region and the tall timbers of Pemberton make it a popular destination for tourists.

A healthy economy, the benefit of several diverse industries nearby and its rich culture make Donnybrook Balingup an attractive place to live for both growing families and those making a lifestyle choice in later life.

Tourist Attractions:

Donnybrook Apple Fun Park, Golden Valley Tree Park, boutique food and wine, orchard

tours, the Bibbulmun Track and Munda Biddi Trail.

Significant Local Events

Donnybrook Apple Festival—Harvest and Arts; Donnybrook Food and Wine Fest; Balingup Small Farm Field Day; Balingup Medieval Carnivale; Telling Tales in Balingup; and Balingup Art and Craft Affair.

Townsites

Balingup, Donnybrook, Kirup, Mullalyup, Newlands, Noggerup, Yabberup.

Local Industry

Donnybrook sandstone quarrying, farming (fruit, vegetables, viticulture, sheep, cattle); tourism.

Area - 1541 square kilometres
Distance from Perth - 213 km

Population 5930
Male 49.4%
Female 50.6%

Median age of population - 47 years

(ABS 2016 Census)



Our Organisational Structure

Council

Chief Executive Officer
Ben Rose

The following report to the Chief Executive Officer:

Finance and Administration

Manager - Greg Harris

Finances, Administration, Customer Service, Cemeteries, Information Technology

Works and Services

Manager - Damien Morgan

Road Construction, Road Maintenance, Parks and Gardens, Environmental Planning

Development and Environmental Services

Manager - Leigh Guthridge

Environmental Health, Waste Management, Building Services, Ranger and Emergency Services

Principal Planner

Bob Wallin

Statutory Planning, Strategic Planning

Human Resources Manager

Vacant

Human Resources, Occupational Health and Safety

A/Manager Aged Care

Bob Lowther

Residential Aged Care, Well-Aged Housing

Manager Community Development

Sharon Upston

Community Development, Libraries, Recreation

Our Council



Cr Brian Piesse



Cr Leanne Wringe



Cr Fred Mills



Cr Mike King



Cr Ryan Van Der Heide



Cr Shane Atherton



Cr Anne Mitchell



Cr Dawn Tan



Cr Anita Lindemann

President: Cr Brian Piesse (2021)
Deputy President: Cr Leanne Wringe (2021)
Councillors: Cr Fred Mills (2019)
Cr Mike King (2019)
Cr Ryan Van Der Heide (2019)
Cr Shane Atherton (2021)
Cr Anne Mitchell (2021)
Cr Dawn Tan (2019)
Cr Anita Lindemann (2021)

(Year in brackets denotes expiry of elected term)

From the Shire President

Early in the 2017/18 financial year local government elections were held and four new Councillors were elected along with Cr Anne Mitchell who was returned for a further term of four years.

At the 'Swearing In Ceremony' in October, I was elected Shire President, Cr Leanne Wringe was elected Deputy Shire President and Cr Shane Atherton, Cr Anita Lindeman and Cr Anne Mitchell were sworn in as elected members for four years, and joined Cr's Mike King, Fred Mills, Dawn Tan and Ryan Van de Heide to make a full complement of nine Councillors.

It is appropriate to acknowledge the significant contribution made by retiring Councillors Angelo Logiudice (8 years incl. Shire President 2 years), John Bailey (8 years), Leith Crowley (12 years) and former Shire President, Steve Dilley. At the 2018 West Australian Local Government Conference, Steve Dilley was bestowed a well-deserved WALGA meritorious service award based on his 12 years as a Councillor, serving 8 years as Shire President.

The transformation of the historic Uniting Church to a much-needed Council Chamber was opened by the Hon Mick Murray MLA, Member for Collie-Preston and Minister for Seniors and Ageing; Volunteering: Sport and Recreation, in 2018 and has proven to be extremely functional and is now one of our iconic tourist attractions, and used and visited by many.

During the year council meetings were held in Balingup, Yabberup and Brookhampton as elected members and the executive management team under Chief Executive Officer Ben Rose, continued the strategy to foster open and constructive interaction and consultation throughout the municipality.

While the decision to raise rates above the consumer price index (CPI) is always going to be a contentious issue, Council left no stone unturned in explaining the rationale behind the need for the Shire to deal with the reality of declining financial health, while meeting community expectations to maintain a consistent and regionally competitive suite of services and amenities. All this must be achieved within a rapidly changing environment where governments at both levels require local governments to deliver outcomes demonstrating sustainable population and/or economic growth.



This imperative has become almost not negotiable, hence our elation when we received advice from the current State Government, they had reinstated the \$2m they had withdrawn from the previous Governments funding support for the Bridge Street Housing Project.

The financial position of the Shire remains essentially sound with all financial ratios meeting the required targets set by the Department of Local Government, Sport and Cultural Industries, with the exception of the Operating Surplus Ratio which at (minus 0.49) is below the standard of zero. This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes. A result of below zero demonstrates the local government is predominately utilising the majority of its operating revenue to meet operational costs rather than meeting asset renewal requirements and funding asset construction. Council's aim is to have an increased focus on asset renewal over a long-term period which will see this ratio result will improve over time.

Despite an Operating Deficit Result of (\$1,611,304) it is pleasing to note Council's overall cash position increased by some \$569,000 from \$7,912,228 to \$8,481,907, principally as a result of a net increase in Cash Reserves of \$618,000.



Net Current Assets (Current Assets less Current Liabilities) decreased by \$495,000 from \$2,060,451 as at 30/6/17 to \$1,565,218 as at 30/6/18. Whilst this result is only a short-term indicator of liquidity, it is reassuring to finish the year with a positive result.

Council's indebtedness remains low with a loan principal outstanding being \$236,101 as at 30/6/2018. Low debt and prevailing low interest rates provides Council with opportunities to make good use of loan funding to finance new initiatives into the future.

During the 2017/18 financial year Council undertook a complete revaluation of its Road and other Infrastructure Assets resulting in an overall increment of \$3,022,340 for this class of Assets. The Operating Result, coupled with the revaluation of Infrastructure Assets saw the net worth of the Council increase by \$1,411,036 to total Net Assets of \$172,811,873. With Infrastructure, Property, Plant and Equipment Assets totaling some \$169M it is essential that Council continues to provide sufficient funding to properly address future asset renewal requirements such as the Apple Fun Park, Sporting and Recreation facilities and our Ageing in Place Strategy.

While the big news and overwhelming excitement in 2018 was the "Dons" went on to bring home the South West flag after 18 years in the wilderness – congratulations and well done, the tourism highlight of the year was the 10 year anniversary celebration of our iconic Apple Fun Park, attended by over 400 people, aided by a Channel 7 exposé, which recorded over 85,000 local, national and global social media hits at the time. It is estimated that over 200,000 visitors, primarily family groups have been attracted to the facility over the past decade, bringing considerable support to the local retail economy. The magnitude of community foresight, funding and community input towards this project in its formative years, can never be underestimated and remains a living testimony to what can be achieved when we work together for a community goal and outcome.

Once again, this year we can attest to the enormous Balingup community effort contributing to the success of the annual Small Farm Field Day and the Medieval Carnivale, not to forget the well-attended Apple Festival over Easter. All were outstanding events, along with the annual Food and Wine Festival which puts our wine and

agricultural product uniqueness on show each year – well done to all those who made it happen!

The revitalization of the Donnybrook heritage precinct between the railway line and Collins Street in Donnybrook and the enhancement of the Balingup community hall, both auspiced by the State Government back in 2017 are current priorities. The Shire recognises main street business viability remains a real challenge, akin to the reality in many rural and regional centres throughout WA. Fortunately, during the year our local Community Resource Centre (CRC) was given a reprieve by the State Government allowing the Shire to work with the CRC and a reinvigorated Chamber of Commerce to optimize retail and online services to our local communities, keeping in mind some 8,000 vehicles pass through Donnybrook on a daily basis.

The independent external Aged Care Review requested at the electors meeting in December 2017, focusing primarily on future management and operational options relating to Tuia Lodge is well underway through a well-structured and all-embracing Shire Aged Care Working Group made up of Councillors, local Health Care professionals and Shire personnel.

The Shire of Donnybrook Balingup is blessed with one of the highest community commitments to volunteer work throughout the South West. Council acknowledges the contribution made by many persons and commends all those committed to the "service above self" philosophy. This is what makes our Shire a great place to live. We have a lot to offer as an exemplary lifestyle destination for young families, while respecting our seniors and the elderly who wish to remain in place, close to their families.

In conclusion, I suggest my report be read in conjunction with the detailed report compiled by our Chief Executive Officer Ben Rose and the 2017/18 financial statements.

Without people nothing happens! Therefore, on behalf of the community, I acknowledge the many hours Councillors and Shire employees have contributed to getting us through the 2017/18 year, and given the priority projects for 2018/19 and beyond, residents and ratepayers can be assured the Shire is focusing on the future.

Cr BRIAN PIESSE
SHIRE PRESIDENT

CEO's Executive Summary

This year saw the implementation of many important projects, guided by the objectives of the Strategic Community Plan and Corporate Business Plan. Some of the key achievements include:

- Our grant application for the Bridge Street Housing Project, a \$3.4 million joint venture project, was successful, with detailed planning is now underway.
 - Two grants totaling \$450,000 towards our Bushfire Mitigation Activity program—with much mitigation work already completed.
 - The Community Emergency Safety Management role commenced earlier this year, supporting our emergency services volunteers (60% funded by DFES).
 - Detailed planning for restoration works to the Balingup Hall (\$200,000 grant).
 - The carpark near the Balingup Packing Shed, a popular tourist attraction, was upgraded to address drainage issues and improve the carpark surface.
 - The heritage restoration of the old church on Collins Street in Donnybrook to the Council Chamber was completed.
 - A network of 15 CCTV cameras was installed throughout the Donnybrook town centre and Fun Park.
 - The Donnybrook Recreation Centre completed a major program of pool equipment upgrades and restoration of the playing surface of the indoor courts.
 - A path and lighting network around the Donnybrook Amphitheatre / Preston River foreshore was completed.
 - Entry statement tree planting was completed along South Western Highway at the northern entrance to Donnybrook, and improvements were made to the 'Welcome' signage.
 - Renovations and upgrades to units at Langley Villas, Minninup Cottages and Tuia Lodge.
 - Numerous grant applications to secure funding for a range of operational and capital projects including funding to expand Tuia Lodge and install a reticulated fire suppression system, improved lighting at VC Mitchell Park, expanded CCTV and safety lighting, free Wi-Fi for the town centre and many more.
 - 10th anniversary celebration event for the Apple Fun park, coinciding with the Apple Festival to boost numbers to that event.
- 
- A major program of road and bridge improvement works across the Shire.
 - Initiated a major review of all aged care services delivered by the Shire.
 - Facilitating and assisting major subdivision and development projects (e.g. Meldene Stage 2, Kelly Road Lifestyle Village).
 - Partnering with other South West Local Governments to deliver regional and tourism programs (Found magazine, website, touring maps etc).
 - Working with Talison on their growth plan and with the Shire of Bridgetown-Greenbushes, Arc and the South West Development Commission on the rail line reactivation study.
 - Continued advocacy for the 40km/hr speed limit through Donnybrook and Balingup town centres.
 - New plinth, feature wall and flagpole at the Donnybrook Memorial Hall for the 100th anniversary of the World War 1 Armistice completed.
 - Community grants (over \$100,000 in grants awarded), photographic competition, summer outdoor movies and lots of other community events.
 - Environmental initiatives such as the Cities Power Partnership.

CEO Executive Summary (continued)



- Provided ongoing support for community events such as the Food and Wine Festival, Apple Festival, Medieval Carnivale, Balingup Small Farm Field Day and many more.
- Council Meetings held in most corners of the Shire (Donnybrook, Balingup, Kirup and Brookhampton).

It has been a privilege to work alongside community organisations and volunteers who give up their time to make our Shire vibrant, inclusive and prosperous.

I'd also like to acknowledge our dedicated Council members who continue to go above and beyond, and our Shire staff who strive to deliver a quality service for our community.

And.... lots of work behind the scenes in updating and improving Shire systems like IT, budgeting, corporate planning and strategic asset management.

BEN ROSE
CHIEF EXECUTIVE OFFICER

Council meetings

Meeting type	Number	Purpose	Average Councillor attendance
Ordinary	11	Normal Business	8.63
Special	1	Consider Corporate Business Plan and Long Term Financial Plan	9
Special	1	To adopt the 2017/18 Budget	9
Special	1	Tuia Lodge and Easement	7
Special	1	Swearing in of Council	9
Special Meeting of Electors	1	Tuia Lodge and Easement	6
Annual General Meeting of Electors	1	Endorsement of the Shire's 2016/17 Annual Report	9
TOTAL MEETINGS	17	AVERAGE ATTENDANCE RATE	8.23

Councillor remuneration

Meeting Attendance Fees:

Shire President - \$12,000 per annum
8 x Councillors - \$7,612 each per annum

Presidential Allowance:

Shire President - \$10,000 per annum
Deputy Shire President - \$2,500 per annum

Technology Allowance:

9 x Councillors - \$1,000 each per annum

Strategic Planning

Integrated Planning and Reporting Framework

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program. All local governments were required to have their first suite of IPR documents in place by 1 July 2013.

In essence, IPR is a process designed to:

- Articulate the community's vision, outcomes and priorities;
- Allocate resources to achieve the vision, striking a considered balance between aspirations and affordability; and to
- Monitor and report progress.

Strategic Community Plan

Council adopted its initial Strategic Community Plan in April 2013. Four years later, this plan underwent a major review and a revised and refreshed Strategic Community Plan was adopted on 28 June 2017.

Based on feedback from the community, the Shire has set out four key objectives within this Plan as it delivers services to the community over the next 10 years. The four main objectives are:

Economic: A strong, diverse and resilient economy.

Environment: Respect for our heritage, natural and built environment.

Social: A healthy, safe and inclusive community.

Leadership: Effective leadership and civic responsibility.

A set of outcomes was developed to address each of these strategic objectives and progress against these outcomes is assessed each year.

Corporate Business Plan

The desired outcomes from the Strategic Community Plan are prioritised and actions developed in the Corporate Business Plan, which was also reviewed and revised this year.

The Corporate Business Plan, together with the Strategic Community Plan, constitute the Plan for the Future.

Review Schedule

Strategic community planning is a recurring process, requiring constant refinement and review.

Every second year a desktop review of the Strategic Community Plan is carried out and every fourth year a major review takes place to ensure the plans remain in line with the community's vision, aspirations and objectives. The next desktop review is due in the 2019/20 financial year.





Plan for the Future

The following initiatives have been identified by Council as key priorities for the 2018/19 financial year:

- The Shire is undertaking an Aged Care Services Review to determine the types of services that should be delivered within the Shire to create an age-friendly community and what body or bodies are best suited to administer and deliver the operational requirements of those services. An Aged Care Services Community Reference Group was formed of key community members and Shire representatives during 2018 to review the Aged care Services administered by the Shire (Outcome 3.3 Action 3.3.1.2) as stated in the Corporate Business Plan.
- The Shire and Alliance Housing are working in partnership on the Bridge Street Housing Project to build affordable housing units in Bridge Street, Donnybrook for tenants over 55 or with special needs. Remediation works to prepare the building site for the development will be completed by June 2019, allowing for construction to commence once the tender has been awarded.
- A recent asset condition assessment report conducted on Donnybrook Apple Fun Park identified much of the park equipment as nearing the end of its serviceable working condition, requiring a major program of asset renewal. A grant funding application has been lodged via the 'Building Better Regions' program to complete the enhancement project.
- A 20-year Asset Renewal Plan for the Apple Fun Park will be completed to establish a strategy to support the longevity of this much-loved public attraction. This will form part of the Parks and Reserves Asset Plan.
- The Shire is undertaking a review of the Donnybrook and District Sporting and Recreation Precinct (VC Mitchell Park) Masterplan and Business Case to develop a progressive and comprehensive Master Plan for the future, including the re-development of the VC Mitchell sporting and recreational precinct located in the Donnybrook town site.
- The Donnybrook Town Centre Revitalisation Project, encompassing the construction of a multi-purpose building and refurbished Goods Shed will be completed in consultation with key stakeholders.
- The Shire will prepare a business case for the development of a Shire Administration Centre, replacing the present facility. The business case will be presented for Council consideration.
- The Shire will prepare a business case for the development of a housing estate in Donnybrook commencing at the old Shire Depot buildings at Victory Lane, then west to the boundaries of Emerald Street and Bentley Street. The business case will be presented to Council for consideration.
- The Shire will complete a comprehensive 10-year Building Asset Review to ensure the financial capacity is in place to provide funds for new facilities while maintaining the existing building assets.
- A 10-year Parks and Reserves Asset Plan will be prepared to ensure the Shire has the financial capacity to meet the demands of funding our park and reserve asset requirements.

The tables overleaf outline the Shire's progress during 2017/18 towards achieving the outcomes established through the Community Strategic Plan

Strategic Plan Reporting

Strategic Objectives	Progress / Achievements 2017/18
<p>1. Economic A strong, diverse, resilient economy that is an attractive place to live, work and invest.</p> <p>1.1 Continue to grow the Shire's population.</p> <p>1.2 Improved access to education and training opportunities.</p> <p>1.3 To increase the range and diversity of industries and businesses that provide a range of employment opportunities.</p> <p>1.4 Improved access to the latest technology and communications.</p> <p>1.5 Our rural lifestyle is maintained.</p> <p>1.6 Increased availability of serviced, residential, commercial and industrial land.</p> <p>1.7 A well-used and efficient transport network.</p>	<p>Amendments made to local Planning Scheme No 7 to remove requirements that are no longer necessary and provide clarity.</p> <p>Approval of 71 planning applications.</p> <p>Processing and approval of 181 building applications including 36 new dwellings.</p> <p>Ongoing maintenance and upgrading of the local road network and ancillary infrastructure, in accordance with the Asset Management Plan. This included upgrading a section of Sandhills Road and a 1.8km section of Upper Capel Road,</p> <p>In Balingup the existing carpark behind the RSL gardens was upgraded to a sealed standard and we extended our path network along the Preston River near the Donnybrook Amphitheatre. The Shire was also successful in receiving funding for the planning and design of a path link to the Meldene Estate.</p> <p>874km of summer and winter grading was undertaken on our gravel roads this year which is slightly above our average annual total of 827km (average since 2011/12).</p> <p>A total of 707 works requests in 2017/18 were received, which is slightly above our average of 650 (average since 2005/06). Of these, the Shire has actioned 662 representing completion of 94% of requests received.</p>
<p>2. Environment To have a balanced respect for our heritage, natural and built environment.</p> <p>2.1 Our river systems and natural environment are enhanced and improved.</p> <p>2.2 Efficient and effective waste management.</p> <p>2.3 Our heritage buildings are preserved and maintained, in partnership with the community.</p> <p>2.4 Our heritage areas and localities are acknowledged.</p> <p>2.5 Increased use and access to alternative energy options and sustainable buildings and infrastructure.</p> <p>2.6 Effective planning and management policies for our agricultural land and uses.</p> <p>2.7 Improving fire prevention and hazard reduction activities.</p> <p>2.8 Our town sites are attractive, well presented and maintained.</p>	<p>Continued support for local groups that care for the environment including supporting education about noxious weeds.</p> <p>The enhancement of our townscapes continued with annual allocations used for various townscape works in Donnybrook, Balingup and Kirup. Notable works include planting trees in Balingup and Donnybrook.</p> <p>Recovery of 487 tonnes of recyclable waste through kerbside collections and 687 tonnes of organic waste.</p> <p>The Shire and DFES recruited a Community Emergency Services Manager (CESM) to support local Bush Fire Brigades and the State Emergency Service. Shire Rangers and local volunteers used both controlled burns and mulching to mitigate the risk of fire on 73.5 hectares of land. Bushfire preparedness sessions were held in Brookhampton and Argyle.</p> <p>Conversion of the former Uniting Church in Donnybrook to a Council Chamber and meeting room.</p> <p>Shire staff emptied 155 public bins three times per week, maintained 25 parks and gardens, street trees, ovals, road verges, cemeteries, transit parks and public conveniences. Maintenance activities included high pressure cleaning of the Apple Fun Park and renewal of the park benches at the Donnybrook Mens Shed.</p> <p>Installed a new pool blanket at the Donnybrook Recreation Centre to reduce heat loss and evaporation.</p>

Strategic Plan Reporting



Strategic Objectives	Progress / Achievements 2017/18
<p>3. Social A healthy, safe and inclusive community enjoying a high quality of life.</p> <p>3.1 Improve and increase the range of aged care and disability services, facilities and housing.</p> <p>3.2 Quality community and recreational facilities that are well used by all ages and abilities.</p> <p>3.3 Our Aboriginal and ancestral cultural heritage is acknowledged and respected.</p> <p>3.4 Maintain and improve the provision of emergency services.</p> <p>3.5 Our volunteers and community organisations are supported and acknowledged.</p> <p>3.6 Maintain and support a diverse range of festivals, community events, arts and cultural activities.</p> <p>3.7 Childcare and youth facilities, services and programs are supported.</p> <p>3.8 Maintain a safe and friendly community environment.</p> <p>3.9 Existing community spirit and pride is maintained.</p> <p>3.10 The community has access to appropriate services and facilities to enhance their health and well-being.</p> <p>3.11 Attract and retain young families.</p>	<p>Installation of a pool lift to improve access to the swimming pool at the Donnybrook Recreation Centre for those with limited mobility or recovering from injury or surgery.</p> <p>Ongoing provision of affordable well-aged independent living units and a fully accredited 44-bed aged care facility in Donnybrook.</p> <p>Re-roofed the sports stadium and aquatic centre, including treatment to steel structure, improved ventilation, ceiling fans and LED lighting.</p> <p>Summer outdoor films held in Donnybrook and Balingup.</p> <p>Hosted a community concert to acknowledge the contribution of volunteers and their families.</p> <p>In-kind support for over 20 community events and cultural activities.</p> <p>A range of Seniors Week activities to encourage active ageing.</p> <p>Processing and administering Kidsport funding to assist children and young people take part in sporting activities.</p> <p>Administration of the Community Grants scheme to assist local community groups, events and initiatives.</p> <p>Support for youth through the Frank Arbuthnott Memorial Scholarship.</p> <p>Shire Rangers managed straying animals and supported incident control teams during emergencies. The Rangers patrolled for illegal littering, conducted firebreak inspections and managed camping and parking issues.</p>
<p>4. Civic Leadership A progressive, actively engaged community working in partnership to achieve our aspirations.</p> <p>4.1 An informed, engaged and involved community that actively participates.</p> <p>4.2 Maintain long term financial viability.</p> <p>4.3 An open and accountable local government that is respected, professional and trusted.</p> <p>4.4 To be strong advocates representing the Shire's interests.</p> <p>4.5 Continue to provide quality local government services and facilities.</p> <p>4.6 Increase regional collaboration and resource sharing opportunities.</p> <p>4.7 Maintain and enhance Shire assets.</p> <p>4.8 Attract and retain staff.</p> <p>4.9 Improved long-term planning and strategic management.</p>	<p>Ongoing effective financial management with Council to maintain its reserves at a positive level while undertaking an extensive capital works program.</p> <p>Implementation of the Council's Disability Access and Inclusion Plan 2017-2022. This included the provision of suitable access to the Donnybrook Amphitheatre.</p> <p>Resource-sharing: Ranger, Asset Management and Bushfire Risk Coordinator roles with neighbouring shires.</p> <p>Continued to satisfy auditors that all Statutory Requirements have been met.</p> <p>The Shire regularly communicates with the community via the website, Preston Press publication, community noticeboards and hosts information sessions as required.</p> <p>During the 2017/18 financial year, road, bridge and pathway projects valued at \$2.2 million were completed.</p> <p>The Audit Committee and Donnybrook Library Committee provided advice and recommendations on relevant matters.</p>

Objective

1

A strong, diverse, resilient economy that is an attractive place to live, work and invest in.





Economic

Planning and Development HIGHLIGHTS

Local Planning Strategy and Local Planning Scheme No 7

The Local Planning Strategy has a 10-15 year life span and sets out Council's broad vision for the Shire and the long term direction for land use and development.

Local Planning Scheme No 7 focuses on the purpose and use of land and guides future development. For example, it identifies land set aside for reserves or zoned for particular purposes. It also covers the procedures for administration and how planning applications will be determined.

Both the Strategy and the Scheme are available from the Shire website or the Shire Administration Building.

Local Planning Policy Review

Council has undertaken a comprehensive review of its local planning policies. This is to ensure that the policies provide clear, simple and helpful guidance for landowners and decision makers. The review revoked 7 policies and updated the remaining 15 policies to improve clarity and direction.

Support for Aged Housing Project in Balingup

Council assisted local not-for-profit aged housing provider Vintage Homes for Life with a project to expand their existing site and develop an additional four aged accommodation units in Balingup. Council assisted by amending Local Planning Scheme 7, arranging the sale of Lot 20 Spencer Street and issuing approval of a four unit design.

Amendments to Local Planning Scheme 7

A number of amendments have been initiated and finalised to Local Planning Scheme No 7. These include the finalisation of Amendments 4 and 7. Amendment 4 introduced a number of text changes, including:

- Establishing minimum lot sizes for Rural Residential zoned land;

- Defining maximum shed sizes for residential zoned land; and
- Standardising side and rear setbacks for agricultural zoned land.

Amendment 7 assisted with an aged housing project in Balingup.

Amendments 6, 8 and 9 have also been initiated. These amendments assist with the development of rural residential land at Hurst Road in Argyle, a potential Lifestyle Village on Kelly Street in Donnybrook and the progression of a LandCorp residential subdivision project in the Donnybrook townsite off Bentley Street.

FOCUS ON

Outcome 1.1: A diverse, prosperous economy, supporting business and population growth.

Outcome 1.2: Available land for residential, industrial and commercial development.

Outcome 1.7) A well-used and efficient transport network.

Fast Facts

- The Shire received 79 planning applications during the year. It approved 71 before 30 June 2018.
- Council approved 181 building projects including 36 new dwellings, an increase in 17 dwellings from last year's figures.
- Council issued 25 event food stall permits which were blanket licenses covering numerous food stalls. This included True Grit, Telling Tales in Balingup and the Lions 2018 Carols.

Transport and Communications HIGHLIGHTS



Works Program and Maintenance

During the 2017/18 financial year, road, bridge and pathway projects valued at \$2.2 million were completed. The annual road works program is funded with assistance from the State and Federal governments through programs such as the Regional Road Group and Roads to Recovery.

The Shire continued to invest in upgrading significant regional roads. Improvements were made to sections of Upper Capel Road and Sandhills Road. New kerbing, drainage and asphalt road paving was also installed in Castle Street in Donnybrook.

Gravel re-sheeting works were completed on sections of Thomson, Kingspring, Grimwade, Knights, Trevena and Vernon Roads, as well as resealing works on Grimwade and Southampton Roads.

In Balingup, the existing carpark behind the RSL gardens was upgraded and sealed. In Donnybrook, the path network was extended along the Preston River near the Donnybrook Amphitheatre. The Shire also secured funding to design a path link to the Meldene Estate.

Townscape enhancement continued in Balingup, Kirup and Donnybrook. This included planting trees at the entrance to Donnybrook and landscaping near the Vibe service station. In Kirup, the Shire contributed towards the cost of the new skate park and upgraded the park furniture at Memorial Park, and in Balingup, the Townscape Committee added more park lighting and planted trees.

874 kilometres of gravel roads were graded over summer and winter. We received 97 requests to maintain gravel roads which is slightly above the annual average of 91 (since 2011/12).

The Shire received a total of 707 works requests in 2017/18 which is slightly above the average of 650 (since 2005/06). Of these, the Shire has resolved 662, representing a completion rate of 94% of requests received.

Fast Facts

- In 2017/18 the Council Works team graded 874 kilometres of unsealed road.
- Altogether, Council is responsible for 680 kilometres of road, including 390 kilometres of unsealed road. Depending on their type, unsealed roads may be graded up to three times a year—and more often in some cases.
- Council also maintains 32 bridges and 2 pedestrian bridges.



Transport and Tourism HIGHLIGHTS

Bunbury Geographe Tourism Partnership brand launch

The Local Government Areas of Bunbury, Donnybrook Balingup, Harvey, Dardanup (Ferguson Valley), Collie (Collie River Valley) and Capel have been working collaboratively to market our region as a tourist destination.

The new brand and campaign elements were officially unveiled in February 2018, including a new Visit Bunbury Geographe website – www.visitbunburygeographe.com.au and an inaugural Bunbury Geographe magazine 'Found'.

Shire of Donnybrook Balingup CEO and chairperson of the Bunbury Geographe Tourism Partnership (BGTP) Steering Committee, Ben Rose, was present at the launch (pictured right).

The tourism brand was inspired by signage typography from across the region and aims to inspire visitors to seek out unexpected experiences by getting "lost and found" as well as shining a light on some of the region's hidden gems.



BUNBURY GEOGRAPHE

Driving and Vehicle Testing

The Shire continues to provide an efficient agency service for the processing of all Department of Transport licensing transactions. Driving and vehicle tests can be taken in Donnybrook, with practical tests carried out at the Shire, theory tests are completed at the Donnybrook Community Resource Centre and vehicle inspections at Clifford Auto Repairs.

During 2017/18, Shire staff processed 9,095 vehicle and driver licensing transactions on the Department's behalf — an average of about 182 per week.

The provision of this service locally is of significant benefit to residents in the Shire and surrounding areas.

FOCUS ON

- *Improved access to the latest technology and communications (Outcome 1.4)*
- *Increase regional collaboration and resource sharing opportunities (Outcome 4.6)*

Education and Training HIGHLIGHTS



Support for Training and Education

Council supports a range of educational training and recreational organisations through the provision of premises at highly subsidised or free rents. These include the Donnybrook Community Resource Centre, Scouts, Arts and Crafts, Horseman's Club, Seniors' Room, Donnybrook Playgroup, Menshed, Men in Sheds and community centres.

Council continued to employ a horticulture apprentice because of the benefit it provides to both the individual and the Shire. The apprentice combines working as part of the Parks and Gardens team with study at the South West Institute of TAFE.

During the year a number of students completed work experience in the Works and Services team and a trainee commenced at Tuia Lodge.

Council is committed to being an 'employer of choice' and recognises the important contribution an experienced and skilled workforce can make to achieving its goals. Training and development opportunities are provided to staff throughout the year and study leave is provided to eligible employees.

Frank Arbuthnott Memorial Scholarship

Every year the Shire invites Year 10 students to apply for a Frank Arbuthnott Memorial Scholarship.

Frank Arbuthnott was a music teacher in Donnybrook who, back in the 1950s, inspired many people, young and old, to take up music. He died, sadly, while still young and the local community set up a scholarship fund in his memory to help talented young people from the district to pursue their interest in music and performing arts.

The 60th recipient of this scholarship was Henry Delbridge of Donnybrook. At the time of the award, Henry studied at Bunbury Cathedral Grammar School, played several instruments and was heavily involved in dancing and theatre. Henry received \$400 to spend furthering his interest in the arts.

FOCUS ON - Improved access to education and training opportunities (Outcome 1.2)

Expanding our Library Services

The Donnybrook and Balingup libraries continued to be part of the South West Library Consortia which consists of 12 South West local governments that share library resources. A new look library card was provided to members giving them access to the entire collection of resources from a link on the Shire website under "Our Community."

Throughout the year the Donnybrook library organised a number of author visits and writing workshops and participated in National Simultaneous Storytime, Book Week and Recycling Week. The libraries were involved in the Seniors Week program of events by offering free technology workshops for seniors to show them how to use their devices, and how to access the wide variety of e-resources offered by the State Library.

The Donnybrook library hosted a number of community groups over the year including regulars such as the Writers' Group, along with a fledgling Scrabble group, Storytime and Rhyme Time group, and mums and babies visiting with the Child Health Nurse to learn about the importance of reading in the early years.

The libraries coordinated the Better Beginnings program, delivering bags of books to kindergarten students as well as "singing packs" to 3 year olds to read and sing aloud. Customised packs were trialed for children with special needs.

Objective

2

To have a balanced respect for our heritage, natural and built environment.





Environment

Our Heritage and Environment HIGHLIGHTS

Noneycup Creek Revegetation

The Shire and Donnybrook District High School joined forces to rehabilitate Noneycup Creek. The students were investigating the natural ecosystem near the High School as part of their science, technology, engineering and mathematics program.

Planting a variety of native seedlings was the final step in their riparian zone rehabilitation plan.

This photo of the students was taken by teacher Mr Fyfe.



Declared Pest and Weed Control

The Shire has been assisting the Leschenault Biosecurity Group (LBG) by providing support at their series of community information sessions.

The sessions provided the community with a progress report for the future of the group, including raising a Declared Pest Rate which will enable the group to

assist landholders with declared pest management including coordinated community programs and education.

One of the weeds of concern throughout the Shire is cotton bush (*Gomphocarpus fruticosus*) pictured above.

This declared pest is commonly found in agricultural land, creek lines, wetlands and roadsides. Cotton bush invades pastures and can form dense thickets many hectares in size. It is toxic to livestock but is rarely eaten.

Preserving Native Vegetation

Safety upgrades and construction of roads and crossovers during the year have taken into consideration significant examples of native vegetation, such as the native Christmas Tree (*Nuytsia floribunda*).

This tree (pictured) was retained and continues to thrive.



Our Heritage and Environment HIGHLIGHTS



From Historic Church to Council Chamber

The Shire has refurbished the former Uniting Church in Donnybrook as a Council Chamber.

The Church, which adjoins the existing Shire administration building, was constructed in (circa) 1900.

The Church and the surrounding land was purchased by the Shire in 2012 for the purpose of expanding the administration building. The Church however required essential maintenance to prevent further deterioration of the unique architectural features. Restoration of the building commenced in August 2017 and was completed in March 2018.

The Church is constructed of Donnybrook Stone which has been used in many significant State Government buildings including the Parliament of Western Australia.

The project is an excellent example of a historical building with a high local significance being adapted for an important contemporary civic purpose.

This project also aligns with good asset management principles where capital expenditure is used for renewal of existing assets that will improve the Shire's asset ratios.

Based on the Shire's research it is understood that this project is the first of its kind in Australia.

The Council Chamber was officially opened by Hon Mick Murray MLA on 28th March 2018. The event was well attended by the community.



FOCUS ON - Our river systems and natural environment are enhanced and improved (Outcome 2.1)

- Our heritage buildings are preserved and maintained in partnership with the community (Outcome 2.3)

- Our heritage areas and localities are acknowledged (Outcome 2.4)

- Our Aboriginal and ancestral cultural heritage is acknowledged and respected (Outcome 3.3)

Our Environment HIGHLIGHTS

Bushfire Prevention and Training

Bushfire preparedness sessions were held for local communities at Brookhampton and Argyle in conjunction with the Department of Fire and Emergency Services (DFES). Banners were displayed in various locations throughout the community to raise awareness of the risk of bushfire.

The Shire, in partnership with DFES, recruited a Community Emergency Services Manager (CESM) in March 2018 to provide support to local Bush Fire Brigades and the State Emergency Service.

Several training courses were held for Volunteer Bush Fire Brigade members in conjunction with DFES including *Introduction to Firefighting* and *Bush Firefighting*. Brigades continue to complete in-house training on a regular basis. The CESM also coordinated training sessions outside of the Shire.

There was an increase of approximately \$90,000 to the 2017/18 Emergency Services Levy Operating Grant, which contributes to the operation and management of Bush Fire Brigades and State Emergency Services. This enabled the Shire to provide training and better equipment for local



volunteers as well as maintenance of existing assets.

Grant funding of \$272,570 was received through the Mitigation Activity Fund . This grant was based on the results of the Bushfire Risk Management Plan which was completed in the 2017/18 financial year. Work to be completed includes mechanical fuel reduction and prescribed burning.



**FOCUS ON - Improved fire prevention and hazard reduction activities (Outcome 2.7)
Maintaining and improving the provision of emergency services (Outcome 3.4)**

Our Environment HIGHLIGHTS



Waste Management

Residents continued to participate in reducing waste. In the 2017/18 financial year the proportion of kerbside waste diverted from landfill reached 49 per cent. This is quite an achievement considering the 2013 diversion rate was 19 per cent.

The improvement can be attributed to the rollout of the organic bin service and the care taken by residents to separate their recyclables from other household waste.

The State Government has set a kerbside waste diversion target of 50 per cent for regional Council's by 2020.

Recycling

In 2017/18, 487 tonnes of recyclables were collected through the yellow-topped bins.

This Shire's recyclables are collected and stockpiled at a holding site in Picton. From there, it is transported in semi-trailers to the Suez Materials Recovery Facility (MRF) in Bibra Lake where it is sorted into material types including plastics, paper and aluminum. This is done by both hand and machine.

Recycled material types are then further graded. For example, PET plastics or mixed plastics, paper or cardboard. Once these materials are sorted, they are bundled together for transport and then sold to various buyers and manufacturers. Depending on the market, our recycled items could be shipped to destinations such as India and Asia. Some items, such as PET plastic, remain within Australia.

There is an increasing focus on high quality recyclables for markets therefore reaffirming the importance of ensuring that recycled material is not contaminated.

The most common contaminants in the yellow top bins include clothing, nappies, plastic bags and food waste. Contamination results in our recycled products becoming less suitable for future reuse.

Organic Waste

Residents helped recover 687 tonnes of organic waste which would have otherwise gone to landfill.

The organics bin waste is turned into a high quality compost at the Bunbury–Harvey Regional Council facility in Dardanup. There is a high demand for the product which is sold for use on farms, gardens and parks.

Waste to Landfill

A total of 1,207 tonnes of general waste collected from kerbside garbage bins was sent to landfill during 2017/18. The Shire is implementing strategies to preserve the life of the landfill site in Donnybrook by diverting more waste away from landfill and increasing the compaction rates at the facility.

You can do your bit to help the Shire minimise this waste volume by:

- Recycling all packaging materials where appropriate;
- Selecting products with less packaging;
- Using containers to store and carry food instead of plastic wrap;
- Refusing plastic bags when shopping and bringing your own re-useable bags;
- Avoiding food waste by eating leftovers, using a shopping list and storing food correctly; and
- Donating clothes, unwanted furniture and toys to charity.

FOCUS ON - Efficient and effective waste management (Outcome 2.2)

Recycling

In 2017/18 —4 tonnes of motor oil, 19 tonnes of electronic waste, 390 tonnes of steel and 447 tonnes of paper and cardboard were dropped off at the Shire's Waste Management facilities and sent for recycling.

Objective

3

A healthy, safe and inclusive community enjoying a high quality of life.





Social

Community Safety HIGHLIGHTS

Ranger Services

Rangers contribute to the maintenance of a safe and friendly community environment by managing the control and welfare of animals and patrolling for illegal littering, camping and parking. They also support incident control teams during emergencies and conduct firebreak inspections in conjunction with Fire Control Officers.

During the year, Rangers continued to focus on responsible pet ownership. It has been compulsory since November 2013 for all cats to be registered, microchipped and sterilised and, since November 2015, all dogs are required to be microchipped, as well as registered and tagged.

In 2017/18 Rangers apprehended 59 straying dogs and 38 cats. Some of these animals were unregistered and without microchips.



In most cases pets were quickly returned to their owners or rehomed.

Cat and fox traps were hired out 94 times to assist property owners in the control of feral animals.

Litter patrols focused on rubbish left in bushland and areas surrounding townsites. Three significant clean-ups were carried out during the financial year.

Shire Rangers and local volunteers used both controlled burns and mulching to mitigate the risk of fire on 73.5 hectares of local government and private land.

Road Trauma Prevention Day

During 2018 a group of Year 10 students from Donnybrook District High School participated in a Road Trauma Prevention Day held in conjunction with local emergency service agencies and supported by the Shire. The aim of the program is to raise awareness among

students about to embark on a lifetime of driving about the importance of road safety, the serious consequences of road trauma and the important contribution our emergency services volunteers make to the community.



FOCUS ON - Maintaining a safe and friendly community environment (Outcome 3.8); Maintaining and improving the provision of emergency services (Outcome 3.4).

Health and Aged Care HIGHLIGHTS



Continuous Improvement in Aged Care

A review of the most efficient delivery model for aged care services in the Shire commenced, led by an independent consultant. A steering committee was formed of key community members and professionals who provided input and guidance. The review included an analysis of staffing, shift rosters, duty statements and compliance with relevant standards. Comprehensive inspections of the facilities was conducted and a comprehensive plan of capital works was developed. The review included Tuia Lodge, Preston Village, Minnipup Cottages and Langley Villas, as well as responsibility for the cemeteries.

The Preston Village Scheme was also reviewed to investigate a better way of managing the asset to minimize exposure to fluctuations in the property market.

The draft report is due to be presented to Council next financial year.

Major Achievements

Some of the team's achievements include:

- Restructure of Tuia Lodge into clinical and non-clinical areas freeing Carers from domestic duties and focusing on the increasing care needs of residents;
- Replacing all casual staff with permanent part-time staff to reduce salary costs and improve continuity of care;
- Employment of a part-time Occupational Therapist to lead the Allied Health Team;
- Expansion of the cleaning and kitchen teams to enhance the quality of service and upkeep of the expanded Tuia Lodge;
- Increasing the Clinical Care Team staffing levels;
- Removing the Tuia Lodge bus service due to the high level of acuity of the residents and the diminishing use of this asset. This has been replaced by hiring suitable vehicles as required.
- Appointment of a permanent part-time handyman to maintain the assets and reduce cost and reliance on contractors;

- The appointment of a Manager Aged Care Services, Clinical Care Manager and Coordinator Aged Care Support Services to manage the Shire's Aged Care Services portfolio;
- Grant applications for funding totaling \$1.7 million for a 10-bed dementia wing and integrated fire suppression system at Tuia Lodge.
- Capital improvements including:
 - ◇ Repair and replacement of underground water pipes and subsequent reinstatement of the driveway at Preston Village;
 - ◇ Repointing and sealing the roof tiles at Units 1—4 Minnipup Cottages and Units 7—9 at Langley Villas;
 - ◇ Re-engineering box gutters and downpipes at Preston Village;
 - ◇ Installation of a new concrete walkway between Tuia Lodge and Donnybrook Hospital jointly funded by the Shire and WACHS; and
 - ◇ Total refurbishment of Room 11 at Tuia Lodge.



- Improving and increasing the range of aged care and disability services, facilities and housing (Outcome 3.1)

Community Events HIGHLIGHTS



Thank a Volunteer Day BBQ and Family Concert

The Shire was fortunate to receive \$9,000 funding through Lotterywest and \$1,000 from Bendigo Bank to support the screening of four free outdoor films in Donnybrook and Balingup, as well as the annual Volunteer Day BBQ and Family Concert. The Shire contributed \$23,000 towards these events.

The Thank a Volunteer Day BBQ and Family Concert was held at the Donnybrook Amphitheatre on 24th March. Approximately 90 local volunteers attended the BBQ and were acknowledged for their valuable contribution to the community.

The free Family Concert was held later in the evening, featuring a band called The Beggars Play the Seekers, an acclaimed Adelaide folk sensation singing all the hits of the Seekers. A crowd of about 150 people braved the weather and sang along to some favourite tunes.



Community Grants

Community Grants aim to build sustainable local communities and enhance social wellbeing within the Shire of Donnybrook Balingup.

The Shire encourages submissions from individuals, community groups, not-for-profit and commercial organisations that are seeking support for projects, activities and events that address community needs.

Minor grants of up to \$500 are available throughout the year. Major grants of up to \$2,000

are open for applications in early March and close in late April.

Grants are assessed against the guidelines and recommendations are made to Council before proceeding with the budget process.

In 2017/18 the Major Grant Funding recipients were:

- Balingup Historical Group;
- Donnybrook Tennis Club;
- Donnybrook Scouts;
- Donnybrook Community Radio;
- Preston Press;
- Wellington District Pony Club;
- South West Academy of Sport; and
- Donnybrook Community Resource Centre.

In 2017/18 Major Event Sponsorship was awarded to:

- Donnybrook Food and Wine Festival;
- Telling Tales in Balingup; and
- Donnybrook Apple Festival.

The Minor Grant Funding recipients were:

- Donnybrook Country Club;
- Yabberup Community Group;
- Golden Valley Tree Park; and
- Blackwood United Football Club.

The Minor Event Sponsorship was awarded to:

- Balingup Art and Craft Affair.

Council continued its support of the Donnybrook Visitor Centre and the Balingup and Districts Tourism Association by granting each organisation \$29,000 through the Community Grants Program.

The Preston Press publication was supported through a \$4,000 grant to the Donnybrook Community Resource Centre.

FOCUS ON - Our volunteers and community organisations are supported and acknowledged (Outcome 3.5)

- Maintaining and supporting a diverse range of festivals, community events, arts and cultural activities (Outcome 3.6)

Community Recreation HIGHLIGHTS



Festivals and Events

The Shire supported a variety of community groups to host events and festivals, including:

- Telling Tales in Balingup;
- WA Sled Dog Sports Association Dry Land Sled Dog Race;
- Collie to Donnybrook Return Cycle Race;
- Balingup Medieval Carnivale;
- Tour of Margaret River Cycle Race;
- Donnybrook Food and Wine Festival;
- Ascot Car Rally;
- Off Road Hand Cycling Camp;
- Grimwade Enduro 2-Day Motorcycle Event;
- True Grit;
- Blackwood United 5-A-Side Carnival;
- Lions Club Christmas Carols;
- Balingup Small Farm Field Day;
- Donnybrook Apple Festival;
- Tour of the Blackwood Cycle Race;
- Balingup Art and Craft Fair;
- Community Cabaret;
- TNT Motocross Enduro; and
- ANZAC Ceremonies.

Outdoor Summer Film Season

Hunt for the Wilderpeople, *Lion* and *Guardians of the Galaxy* were screened to appreciative audiences of approximately 400 people at each movie at the Donnybrook Amphitheatre in January, February and March.

Lion was enjoyed by about 150 people at the Balingup Village Green in February.



Donnybrook Recreation Centre

The Shire completed a \$726,000 project to revitalize the Recreation Centre which included:

- Replacing the leaking roof and guttering in the stadium and aquatic facility;
- The installation of large ceiling fans in the Stadium and Aquatic Centre;
- Ventilation and LED lighting was installed;
- 10kW solar panels were added, taking the facility to 30kW of solar generation;
- A pool blanket was installed to minimise heat loss from the heated pool;
- Maintenance of the heating and pumping system was undertaken to improve efficiency.



This is the first major revitalization of the facility since it was constructed in the 1990s. This project has improved the aesthetics and comfort of the facility for patrons as well as making the centre more energy efficient.

The project was funded by the Shire (\$100,000), Royalties for Regions—Country Local Government Fund (\$607,000) and the Pool Revitalisation Fund (\$64,000).

FOCUS ON - *The community has access to appropriate services and facilities to enhance their health and wellbeing (Outcome 3.10)*

- *Quality community and recreational facilities that are well used by all ages and abilities (Outcome 3.2)*

Community Recreation

KidSport

KidSport allows eligible children and youth to receive financial assistance to contribute towards club fees. 167 youth were assisted through the program during the year, equal to value of \$33,000.

Applications are made through the Shire office and the local sporting clubs.

The Council liaises with local clubs to assess applications and administer the funding.



Seniors Week

The Shire hosted a calendar of events as part of Seniors Week to encourage active aging.

248 seniors participated in a range of activities including free swimming and fitness classes at the Donnybrook Recreation Centre, technology workshops at the Donnybrook library, financial planning sessions and an information session about safe driving presented by RoadWise.

Seniors were invited on a bus trip to the Wellington Forest Discovery Centre where they participated in a guided walk and learnt about local flora and fauna.

The week of activities was supported by Lotterywest, COTA, the Donnybrook Community Resource Centre, the Wellington Forest Discovery Centre and the Shire.



FOCUS ON

- *Childcare and youth facilities and programs are supported (Outcome 3.7)*
- *Existing community spirit and pride is maintained (Outcome 3.9)*

Community Spirit HIGHLIGHTS



Awards

The 2017 Premier's Australia Day Active Citizenship Awards were presented at Australia Day Breakfasts throughout the Shire.

Community Citizen of the Year was awarded to Max Walker, in recognition of his exceptional community service as a long-serving volunteer as a Fire Control Officer and Chief Fire Control Officer.

Community Citizen of the Year (Senior) was

jointly won by Geoff Box and Ric Evans in recognition of their work to support returned veterans and men's mental health.

Community Citizen of the Year – Youth was awarded to Zeke Stevenson, in recognition for joining the Donnybrook Fire Brigade at a young age, becoming a valued member of the Brigade and determination to become an active firefighter.

Active Citizenship – Community or Event Group was awarded to Argyle Irishtown Bush Fire Brigade for extensive engagement in the community to unite residents to be bush fire ready.

Australia Day Breakfasts

The Shire was delighted to once again host a series of Australia Day BBQ Breakfasts in conjunction with community/service organisations in Donnybrook, Balingup and Kirup.

Australia Day aims to promote the observance and celebration of Australia Day in Western Australia. Through these events, the Shire encourages everyone living in the region to feel pride in the nation, gain a sense of belonging, develop respect for the traditional owners and a desire to contribute to the future of Australia.



Community Calendar Photographic Competition

Once again the Shire invited entries into the Community Photographic Competition. 111 entries were received and the top twelve photos were featured in the 2018 Shire Calendar which was distributed free of charge to households in late December. In addition, three overall winners were selected from the 12 winning entries, each receiving a Donnybrook Bendigo Bank account; 1st place - \$500, 2nd place \$250, and 3rd place - \$100.

The overall winner of the competition was Chris Neave with his photo titled 'Autumn Colour'. Second place was Jan Kirkpatrick with her photo titled 'Blue Wrens', and third place was taken out by Georgine Steytler with her photo titled 'The Silvereve and the Apple'.



Objective

5

A progressive, actively engaged community working in partnership to achieve our aspirations.



C



Civic Leadership

Council Services

The Shire of Donnybrook Balingup is committed to providing high quality services to the community through the following programs:

General Purpose Funding

Management of general rate revenue, general purpose grants, interest on investment and other financing activities of local government.

Governance

Members of Council, Council governance, general governance and the administration and staffing of local government.

Law, Order and Public Safety

Supervision of local laws, fire prevention, animal control, Volunteer Bushfire Brigades and the State Emergency Service.

Environmental Health

Health inspections, administration and preventative services; the provision and maintenance of medical and dental surgery premises.

Education and Welfare

Frail aged hostel, well-aged housing, child health centre, community centres, youth support, including school holiday programs.

Recreation and Culture

Provision and maintenance of recreation centres, public halls, parks and reserves, sporting facilities, libraries and museum. Support to events, community education and awareness.

FOCUS ON - Continuing to provide quality local government services and facilities (Outcome 4.5)

Economic Services

Promotion of tourism in the area, provision of caravan parks, building control, control of noxious weeds and pest plants, Department of Transport Licensing agency.

Transport

Construction and maintenance of roads, drainage, footpaths, parking facilities, private works, traffic signs, street cleaning and traffic management.

Community Amenities

Refuse and recycling collection services, operation of refuse disposal sites, town planning and regional development, cemeteries, townscaping activities, public conveniences, protection of the environment.



Council acknowledges the Commonwealth Government's contribution to local communities through the Financial Assistance Grants program funding.

These funds are a vital part of this Council's revenue and allow it to deliver essential services and infrastructure for the local community.

Financial Assistance Grants are of particular benefit because they are 'untied' and Council has the flexibility to identify and invest in local priorities and deliver relevant community benefits.

Statutory Compliance



Disability Access and Inclusion

The Shire of Donnybrook-Balingup completed a review of its Disability Access and Inclusion Plan (DAIP) in 2017 and completed a DAIP for 2017-2022.

The DAIP 2017-2022 provides the broad outcome areas, strategies and background information to identify why change is required to a facility, service or information provided by the Shire. An accompanying Implementation Plan has also been developed which details the specific tasks to achieve the strategies and outcome areas and also includes a timeline and staff area of responsibility for completion.

The DAIP is available on the Shire website at www.donnybrook-balingup.wa.gov.au. Copies can also be obtained at the Shire Office and by request in alternative formats.

The Shire has made good progress towards improving access and inclusion of its services, facilities and information through the ongoing development and implementation of its DAIP.



Public Interest Disclosure

The *Public Interest Disclosure Act 2003* (the PID Act) enables people to make disclosures about wrongdoings within the State public sector, local government and public universities and offers protections for doing so. The PID Act aims to ensure openness and accountability in government by encouraging people to make disclosures by

maintaining confidentiality and providing immunity from detrimental action. During the 2017/18 financial year, no Public Interest Disclosures were received by Council.

Legislative Review

Under Section 3.16 of the *Local Government Act 1995*, Council is required to review its local laws every eight years to determine if they should be amended, repealed or left unchanged. During the 2017/18 year four amendment local laws and one new local law came into effect. In the process four local laws were repealed.

Competitive Neutrality

Local government is required to report annually on the implementation, application and effects of the National Competition Policy (NCP) with regard to three significant areas - competitive neutrality, legislation review, and structural reform. As the Shire did not acquire any new entities or privatise any activities during 2017/18, there was no requirement for competitive neutrality testing. In addition, there were no NCP obligations arising from any structural reform or the introduction of new local laws.

Freedom of Information

The Shire of Donnybrook-Balingup has a Freedom of Information Statement, developed in accordance with the provisions of section 94 of the *Freedom of Information Act 1992*. A copy of the statement is available to the public from the Shire website or by contacting the FOI Coordinator on 9780 4200.

All Freedom of Information applications are considered in accordance with the *Freedom of Information Act 1992*. During the 2017/18 financial year, one Freedom of Information application was received and processed.

Statutory Compliance

Register of Complaints

Zero complaints (breaches), as defined under the *Local Government Act 1995*, were made during 2017/18.

Compliance Audit Return

The Compliance Audit Return for the period 1 January 2017 to 31 December 2017 was completed and lodged in April 2018. Compliance was achieved in all areas.

Annual Salaries

Five employees were entitled to an annual salary of \$100,000 or more, as shown below:

\$100,000 - \$109,999	– 2
\$110,000 - \$119,999	– 1
\$120,000 - \$129,999	– 1
\$170,000 - \$179,999	– 1

Best Practice in Record Keeping

The Shire of Donnybrook-Balingup is committed to good record keeping practices and complies with required legislation, including the *State Records Act 2000*. Its records keeping system ensures all information created and received by the Shire is captured and maintained as evidence of its business transactions. The system is regularly reviewed to ensure proper standards are maintained and audits of the system, conducted on an ad hoc basis, have shown it to be fully compliant.

All new employees receive instruction about compliance with State Records Legislation and the Shire's record keeping plan. Refresher training is available to ensure staff remain confident and capable of using the record keeping system appropriately.
Statistics for 2017/18:

- 5632 incoming,
- 2810 outgoing, and
- 418 internal documents were recorded.

As of June 30 2018, there were a total of 109,760 documents captured in the Shire's electronic record keeping system.

Resource Sharing

Council continued to gain efficiencies by sharing resources with neighbouring Shires. Ranger Services continued to be shared with the Shire of Boyup Brook and an Assets Officer with the Shire of Bridgetown-Greenbushes. A Bushfire Risk Management Planning Coordinator is employed in a shared role between the Shire's of Donnybrook-Balingup, Boyup Brook, and Bridgetown-Greenbushes.

Corporate Risk Management

The Shire recognises the importance of managing risk. As such, it strives to achieve best practice in the management of all risks that threaten to affect the Shire, its customers, people, assets, functions, objectives, operations and the community.

In December 2016, AMD Chartered Accountants undertook an external assessment on the appropriateness and effectiveness of the Shire's implemented risk management systems and procedures, in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996. Following the review AMD presented a report to Council in January 2017 which contained findings and recommendations. An Action Plan was developed and forms part of the Shire's adopted Risk Management Framework, enabling the Shire to continue its progression in this key area and provide a point of reference for the next review.

FOCUS ON - an open and accountable local government that is respected, professional and trusted (Outcome 4.3)

- increasing regional collaboration and resource sharing opportunities (Outcome 4.6)

Financial Management



Key Achievements

Council completed the 2017/18 year with a net operating deficit of \$1,611,304. This reflected a total operating revenue of \$15,468,668 and total operating expenditure of \$17,079,972.

Council also undertook an extensive capital works program totaling \$4,335,192. This expenditure consisted of \$816,481 in land and buildings, \$1,364,434 in plant acquisition, \$5,129 in furniture and equipment, \$1,877,402 in roads and \$271,746 in other infrastructure development.

Through effective financial management Council has been able to maintain its reserves at a positive level with funds totaling \$6,324,335 held as at 30 June 2018. This compares with a total of \$5,706,482 as at 30 June 2017.

Revenue

Two major components of Council's revenue are rates and grants. Council's rating base continues to grow as development occurs in the Shire and the number of ratable properties increases.

Total rate income increased from \$4,306,828 to \$4,562,806.

The total income received in 2017/18 from grants and subsidies was \$7,198,939 with \$9,481,550 received in 2016/17.

Council's other main income sources are fees and charges levied for the use of Council property or for services provided, plus interest income from investments.

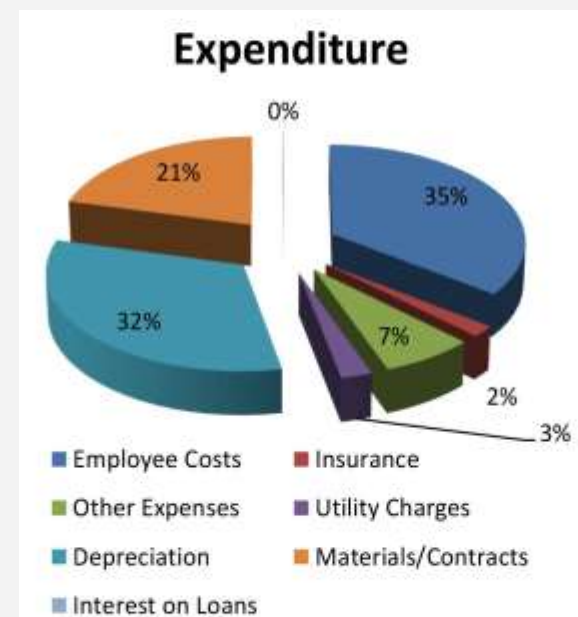
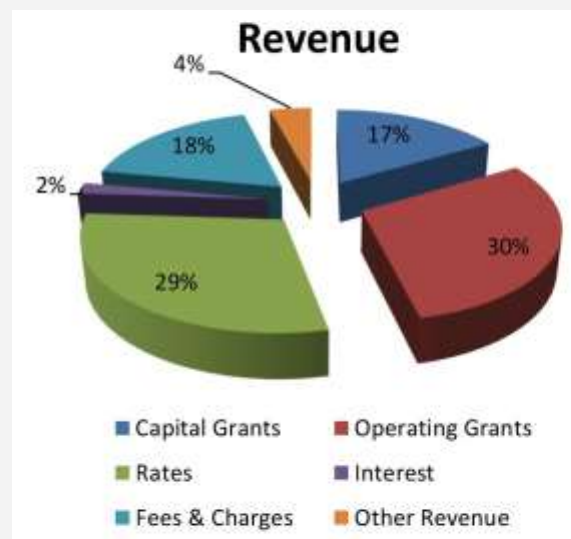
Debt Management

Through a conservative approach to financial management Council has been able to maintain its loan indebtedness at a low level. Most projects are funded by operating income or the use of reserve funds.

However, careful use of loan borrowings is considered to be an effective way to fund large

projects and spread the cost burden over a number of years. Loan principal and interest repaid during the 2017/18 year was \$71,645.23

Council's total loan principal outstanding as at 30 June 2018 was \$236,101 compared to \$307,746 at 30 June 2017.



FOCUS ON - maintaining long-term financial viability (Outcome 4.2)

Financial Management

Financial Ratios

Ratio Description	2016	2017	2018	Target Range
Current Ratio	0.7148	2.6593	1.9691	>1.0 >1.20
Asset Sustainability Ratio	0.9361	0.5476	0.5495	>0.90 >1.10
Debt Service Cover Ratio	2.4787	4.0142	15.8189	>3.0 >5.0
Operating Surplus Ratio	(0.5706)	(0.3872)	(0.4949)	>0.01 >0.15
Own Source Revenue Coverage Ratio	0.5208	0.4800	0.4935	>0.40 >0.60
Asset Consumption Ratio	0.5900	0.6581	0.6532	>0.50 >0.60
Asset Renewal Funding Ratio	0.3139	1.1576	0.8729	>0.75 >0.95

The above ratios are calculated as follows:

Current Ratio	=	$\frac{\text{current assets minus restricted current assets}}{\text{current liabilities minus liabilities associated with restricted assets}}$
Asset Sustainability Ratio	=	$\frac{\text{capital renewal and replacement expenditure}}{\text{depreciation expense}}$
Debt Service Cover Ratio	=	$\frac{\text{annual operating surplus before interest and depreciation}}{\text{principal and interest}}$
Operating Surplus Ratio	=	$\frac{\text{operating revenue minus operating expense}}{\text{own source operating revenue}}$
Own Source Revenue Coverage Ratio	=	$\frac{\text{own source operating revenue}}{\text{operating expense}}$
Asset Consumption Ratio	=	$\frac{\text{depreciated replacement cost of assets}}{\text{Current replacement cost of depreciable assets}}$
Asset Renewal Funding Ratio	=	$\frac{\text{NPV of planned capital renewals over 10 years}}{\text{NPV of required capital expenditure over 10 years}}$

Council's budget for the 2018/19 year was adopted on 30 August 2018. Copies of the full financial year accounts for 2017/18 and the 2018/19 budget are available from the Shire office or the Shire website. office or website.

FOCUS ON - maintaining and enhancing Shire assets (Outcome 4.7)



SHIRE OF DONNYBROOK BALINGUP

FORM 1 LOCAL GOVERNMENT ACT 1995 LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

Statement by CEO

The attached financial report of the Shire of Donnybrook Balingup for the financial year ended 30 June 2018 is based on proper accounts and records to present fairly the position of the Shire of Donnybrook Balingup at 30 June 2018 and the results for the operations for the financial year then ended in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the 7th day of December, 2018

Ben Rose
Chief Executive Officer



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INDEPENDENT AUDITOR'S REPORT

To the Council of Shire of Donnybrook-Balingup

Report on the Audit of the Financial Report

Opinion

We have audited the annual financial report of Shire of Donnybrook-Balingup which comprises the Statement of Financial Position as at 30 June 2018, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In our opinion the annual financial report of Shire of Donnybrook-Balingup:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of Shire of Donnybrook-Balingup for the year ended 30 June 2018 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of Shire of Donnybrook-Balingup in accordance with the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling Shire of Donnybrook-Balingup's financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. Our opinion is not modified in respect of this matter.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of Shire of Donnybrook-Balingup is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Liability limited by a scheme approved under Professional Standards legislation

Independent Member of

BKR
INTERNATIONAL



CHARTERED ACCOUNTANTS
AUSTRALIA - NEW ZEALAND

In preparing the financial report, the CEO is responsible for assessing Shire of Donnybrook-Balingup's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of Shire of Donnybrook-Balingup.

The Council is responsible for overseeing Shire of Donnybrook-Balingup's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of our audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Shire of Donnybrook-Balingup's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Shire of Donnybrook-Balingup's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In accordance with the *Local Government (Audit) Regulations 1996* we report that:

- (i) In our opinion, the following matter indicate a significant adverse trend in the financial position of the Shire of Donnybrook-Balingup:
 - a. Operating surplus ratio as reported in Note 19 of the financial report is below the Department of Local Government, Sport and Cultural Industries (DLGSCI) standard of zero for the last three years (2016: -0.57, 2017: -0.39 and 2018: -0.49).
- (ii) There were no matters indicating non-compliance with Part 6 of the *Local Government Act 1995*, the *Local Government (Financial Management) Regulations 1996* or applicable financial controls of any other written law identified during the course of our audit, with exception of the following:
 - The annual financial report for 30 June 2018 was not submitted to the auditor by the extension date of 31 October 2018 approved by the Department of Local Government, Sport and Cultural Industries as required by section 6.4 of the *Local Government Act 1995*; and
 - The compliance audit return for the year ended 31 December 2017 was not submitted to the Executive Director at Department of Local Government, Sport and Cultural Industries by 31 March 2018 as required by the *Local Government (Audit) Regulations 1996*.
- (iii) All required information and explanations were obtained by us.
- (iv) All audit procedures were satisfactorily completed.
- (v) In our opinion, the asset consumption ratio and the asset renewal ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of Shire of Donnybrook-Balingup for the year ended 30 June 2018 included on Shire of Donnybrook-Balingup's website. Shire of Donnybrook-Balingup's management is responsible for the integrity of Shire of Donnybrook-Balingup website. This audit does not provide assurance on the integrity of Shire of Donnybrook-Balingup's website. The auditor's report refers only to the financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.

AMD Chartered Accountants



TIM PARTRIDGE
Director

28-30 Wellington Street, Bunbury, Western Australia

Dated this 17th day of December 2018

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30TH JUNE 2018

	NOTE	2018 \$	2018 Budget \$	2017 \$
Revenue				
Rates	23	4,562,806	4,555,822	4,306,828
Operating Grants, Subsidies and Contributions	29	4,639,183	3,463,343	5,531,211
Fees and Charges	28	2,770,434	3,288,132	2,671,080
Interest Earnings	2(a)	304,497	189,541	268,368
Other Revenue	2(a)	510,718	354,235	350,716
		<u>12,787,638</u>	<u>11,851,073</u>	<u>13,128,202</u>
Expenses				
Employee Costs		(6,041,873)	(5,965,309)	(5,549,320)
Materials and Contracts		(3,558,294)	(4,209,104)	(3,401,369)
Utility Charges		(409,070)	(383,907)	(392,118)
Depreciation on Non Current Assets	2(a)	(5,504,520)	(5,603,659)	(5,464,055)
Interest Expenses	2(a)	(13,504)	(15,176)	(35,474)
Insurance Expenses		(316,992)	(307,596)	(275,991)
Other Expenditure		(735,347)	(1,012,377)	(944,009)
		<u>(16,579,600)</u>	<u>(17,497,128)</u>	<u>(16,062,335)</u>
		(3,791,963)	(5,646,055)	(2,934,132)
Non-Operating Grants, Subsidies and Contributions	29	2,559,756	5,988,330	3,950,339
Profit on Asset Disposals	21	121,274	420,480	13,559
Loss on Asset Disposals	21	(500,372)	(42,000)	(79,891)
NET RESULT		(1,811,304)	720,766	948,876
Other Comprehensive Income				
Changes on revaluation of non-current assets	13	3,022,340	0	10,858,723
Total Other Comprehensive Income		3,022,340	0	10,858,723
TOTAL COMPREHENSIVE INCOME		1,411,038	720,766	11,808,697

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30TH JUNE 2018

NOTE	2018 \$	2018 Budget \$	2017 \$
Revenue			
Governance	47,504	22,927	8,641
General Purpose Funding	6,740,372	5,659,218	7,399,886
Law, Order, Public Safety	404,811	191,888	253,208
Health	141,716	168,673	145,015
Education and Welfare	3,536,292	3,872,323	3,605,588
Community Amenities	1,141,847	1,115,780	1,078,164
Recreation and Culture	250,162	314,321	244,524
Transport	212,006	241,533	276,000
Economic Services	180,988	163,910	160,482
Other Property and Services	136,987	102,500	59,531
	<u>12,792,686</u>	<u>11,853,073</u>	<u>13,131,039</u>
Expenses Excluding Finance Costs			
Governance	(858,447)	(1,157,534)	(804,658)
General Purpose Funding	(186,102)	(165,899)	(201,636)
Law, Order, Public Safety	(1,414,034)	(1,031,036)	(948,044)
Health	(226,229)	(241,409)	(174,652)
Education and Welfare	(4,003,912)	(4,002,758)	(3,658,855)
Community Amenities	(1,530,449)	(1,639,651)	(1,543,670)
Recreation & Culture	(3,004,486)	(3,176,867)	(2,801,637)
Transport	(4,789,181)	(5,071,231)	(5,324,132)
Economic Services	(406,110)	(895,067)	(493,775)
Other Property and Services	(152,195)	(102,500)	(78,640)
	<u>(16,571,145)</u>	<u>(17,483,952)</u>	<u>(16,029,701)</u>
Finance Costs			
General Purpose Funding	0	0	0
Health	(5,465)	(5,520)	(6,018)
Education and Welfare	0	0	(18,106)
Recreation and Culture	(2,369)	(2,412)	(1,751)
Economic Services	(5,670)	(7,244)	(9,596)
2(a)	<u>(13,504)</u>	<u>(15,176)</u>	<u>(35,471)</u>
Non Operating Grants, Subsidies and Contributions			
Law, Order, Public Safety	782,701	1,606,592	1,110,702
Education and Welfare	0	895,000	33,133
Community Amenities	0	0	20,232
Recreation and Culture	200,000	257,010	144,784
Transport	1,577,055	3,229,728	2,641,488
28	<u>2,559,756</u>	<u>5,988,330</u>	<u>3,950,339</u>

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM (continued)
FOR THE YEAR ENDED 30TH JUNE 2018

	NOTE	2018 \$	2018 Budget \$	2017 \$
Profit(Loss) on Disposal of Assets				
Law, Order, Public Safety		(143,655)	0	(32,432)
Health		(2,886)	0	0
Education and Welfare		8,000	8,000	0
Community Amenities		(17,218)	0	0
Recreation and Culture		(254,713)	0	(3,452)
Transport		(70,483)	(33,000)	(21,714)
Economic Services		<u>101,857</u>	<u>403,480</u>	<u>(8,734)</u>
	21	(379,098)	378,480	(66,332)
NET RESULT		<u>(1,811,304)</u>	<u>720,766</u>	<u>848,876</u>
Other Comprehensive Income				
Changes on revaluation of non-current assets	13	<u>3,022,340</u>	<u>0</u>	<u>10,858,723</u>
Total Other Comprehensive Income		<u>3,022,340</u>	<u>0</u>	<u>10,858,723</u>
TOTAL COMPREHENSIVE INCOME		<u>1,411,038</u>	<u>720,766</u>	<u>11,808,697</u>

This statement is to be read in conjunction with the accompanying notes.

Continued next page

**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF FINANCIAL POSITION
AS AT 30TH JUNE 2018**

	NOTE	2018 \$	2017 \$
CURRENT ASSETS			
Cash and Cash Equivalents	3	2,089,564	1,930,631
Restricted Assets (Reserves)	3	6,392,343	5,961,652
Accounts Receivable (Rates Debtors)	5	378,602	338,600
Accounts Receivable (Other Debtors)	5	138,756	242,459
Accrued Income	5	158,722	67,004
Prepayments	5	5,778	0
Inventories (Land held for Resale)	6	151,676	158,910
Inventories (Stock on Hand)	6	63,960	22,266
Inventories (Work In Progress)	6	10,084	0
TOTAL CURRENT ASSETS		9,389,486	8,741,522
NON-CURRENT ASSETS			
Deferred Debtors (Self Support. Loans)	5	73,035	81,695
Pensioner Deferred Rates	5	158,875	134,115
Long Term Investments	4	86,867	25,000
Accrued Income	5	659,674	629,839
Land and Buildings	7	31,456,525	31,803,033
Infrastructure, Roads, Streets etc.	8	131,240,496	129,972,501
Plant / Mobile Equipment	7	5,879,999	5,777,394
Furniture and Equipment	7	161,647	203,455
TOTAL NON-CURRENT ASSETS		169,717,117	168,627,032
TOTAL ASSETS		179,106,603	177,368,553
CURRENT LIABILITIES			
Accounts Payable (Creditors)	9	560,345	412,275
Income prepaid In Advance	9	100,995	89,028
Accrued Expenses	9	284,072	161,504
Current Portion of Long Term Borrowings	10	30,795	71,645
Employee Provisions	11	796,570	505,014
TOTAL CURRENT LIABILITIES		1,772,777	1,239,466
NON-CURRENT LIABILITIES			
Long Term Borrowings	10	205,306	236,101
Bond Liability	10	187,229	187,229
Preston Village Lease Liability	10	4,022,000	4,022,000
Long Term Employee Provisions	11	107,417	282,919
TOTAL NON-CURRENT LIABILITIES		4,521,952	4,728,249
TOTAL LIABILITIES		6,294,729	5,967,715
NET ASSETS		172,811,873	171,400,838
EQUITY			
Retained Surplus		33,908,340	36,137,497
Reserves - Cash/Investment Backed	12	6,324,335	5,706,482
Revaluation Surplus	13	132,579,198	129,556,858
TOTAL EQUITY		172,811,873	171,400,838

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2018**

	NOTE	RETAINED SURPLUS \$	RESERVES CASH/INVESTMENT BACKED \$	ASSET REVALUATION RESERVES \$	TOTAL EQUITY \$
Balance as at 1st July 2016		35,203,092	5,691,013	118,698,135	159,592,240
Comprehensive Income					
Net Result		949,875	0	0	949,875
Changes on Revaluation of Non Current Assets	13	0		10,858,723	10,858,723
Total Comprehensive Income		<u>949,875</u>	<u>0</u>	<u>10,858,723</u>	<u>11,808,597</u>
Transfer from/(to) Reserves	12	<u>(15,469)</u>	<u>15,469</u>	<u>0</u>	<u>0</u>
Balance as at 30 June 2017		36,137,497	5,706,482	129,556,858	171,400,838
Comprehensive Income					
Net Result		(1,611,304)	0	0	(1,611,304)
Changes on Revaluation of Non Current Assets	13	0	0	3,022,340	3,022,340
Total Comprehensive Income		<u>(1,611,304)</u>	<u>0</u>	<u>3,022,340</u>	<u>1,411,036</u>
Transfer from/(to) Reserves	12	<u>(617,853)</u>	<u>617,853</u>	<u>0</u>	<u>0</u>
Balance as at 30 June 2018		33,908,340	6,324,335	132,579,198	172,811,873

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2018**

	NOTE	2018 \$	2018 Budget \$	2017 \$
Cash Flows From Operating Activities				
Receipts				
Rates		4,511,677	4,555,822	4,285,165
Grants and Subsidies Operating		4,494,351	3,410,363	5,428,843
Contributions, Reimbursements & Donations		78,397	52,980	48,798
Fees and Charges		2,810,835	3,298,364	2,618,497
Interest Earnings		306,838	194,844	263,065
Goods and Services Tax		1,163,819	1,300,000	1,238,293
Other Revenue		342,915	357,212	345,017
		<u>13,708,832</u>	<u>13,169,585</u>	<u>14,228,677</u>
Payments				
Employee Costs		(5,802,207)	(5,967,607)	(5,498,148)
Materials and Contracts		(3,405,109)	(4,397,755)	(3,299,773)
Utility Charges		(424,048)	(388,026)	(379,325)
Insurance Expenses		(316,643)	(307,596)	(275,991)
Interest Expenses		(15,176)	(15,176)	(38,292)
Goods and Services Tax		(1,123,086)	(1,300,000)	(1,282,350)
Other Expenditure		(734,889)	(1,027,861)	(961,863)
		<u>(11,821,158)</u>	<u>(13,404,021)</u>	<u>(11,735,741)</u>
Net Cash Provided by Operating Activities	14(b)	1,887,674	(234,436)	2,492,936
Cash Flows from Investing Activities				
Payments for Purchase of				
Land and Buildings		(864,110)	(2,318,012)	(590,933)
Plant & Equipment		(1,386,801)	(2,269,838)	(1,313,499)
Payments for Construction of Infrastructure		(2,139,387)	(4,232,614)	(4,504,175)
Advances to Community Groups		0	0	(94,250)
Payments for repayment of fixed loans for Preston Retirement Village		(310,000)	(620,000)	(305,000)
Non-Operating Grants, Subsidies and Contributions used for the Development of Assets		2,629,369	6,057,942	4,171,074
Proceeds from Sale of				
Land and Buildings		159,090.91	612,390	0
Land held for Resale		7,234.00	0	0
Proceeds from Sale of long term lease of Buildings		310,000	620,000	617,000
Proceeds from Sale of Plant & Equipment		339,772.64	122,000	116,732
		<u>(1,254,831)</u>	<u>(2,026,132)</u>	<u>(1,903,052)</u>
Net Cash Used In Investing Activities				
Cash Flows from Financing Activities				
Repayment of Debentures	22(a)	(71,645)	(71,645)	(587,076)
Proceeds from Self Supporting Loans	22(a)	6,427	8,427	4,128
Proceeds from New Debentures		0	900,000	94,250
		<u>(63,218)</u>	<u>836,782</u>	<u>(488,698)</u>
Net Cash Provided By Financing Activities				
Net Increase/ (Decrease) In Cash Held		569,624	(1,425,785)	101,186
Cash at Beginning of Year		7,912,282	7,912,262	7,811,096
Cash and Cash Equivalents at the End of Year	14(a)	<u>8,481,907</u>	<u>6,486,496</u>	<u>7,912,282</u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DONNYBROOK/BALINGUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30TH JUNE 2018**

	NOTE	2018 \$	2018 Budget \$	2017 \$
Net current assets at start of financial year				
Surplus/(deficit)		2,060,451	2,130,534	371,831
Revenue from operating activities (excluding rates)				
General Purpose Funding		2,177,567	1,103,396	3,093,059
Governance		47,504	22,927	8,641
Law, Order, Public Safety		404,811	191,888	255,503
Health		141,716	168,673	145,015
Education and Welfare		3,544,292	3,880,323	3,505,588
Community Amenities		1,141,847	1,115,760	1,078,164
Recreation and Culture		250,162	314,321	244,524
Transport		223,423	250,533	287,264
Economic Services		282,845	567,390	160,482
Other Property and Services		136,987	102,500	59,531
		<u>8,351,154</u>	<u>7,717,731</u>	<u>8,837,770</u>
Expenditure from operating activities				
General Purpose Funding		(186,102)	(165,899)	(201,636)
Governance		(858,447)	(1,157,534)	(804,658)
Law, Order, Public Safety		(1,557,689)	(1,031,036)	(982,772)
Health		(234,580)	(246,929)	(180,670)
Education and Welfare		(4,003,912)	(4,002,758)	(3,676,961)
Community Amenities		(1,547,668)	(1,639,651)	(1,543,670)
Recreation & Culture		(3,261,568)	(3,179,279)	(2,806,841)
Transport		(4,871,081)	(5,113,231)	(5,357,110)
Economic Services		(411,779)	(902,311)	(512,105)
Other Property and Services		(152,195)	(102,500)	(78,640)
		<u>(17,085,020)</u>	<u>(17,541,128)</u>	<u>(16,145,063)</u>
Operating activities excluded from budget				
(Profit)/Loss on Asset Disposals	21	379,098	(378,480)	66,332
Depreciation on Assets	2(a)	5,504,520	5,603,659	5,464,055
Movement in Employee Benefit Provisions		(61,867)	0	0
Movement in Non Current Assets		(29,835)	0	(89,253)
Movement in Non Current Assets (Emp LSL)		(175,502)	0	23,346
Movement in Leave Reserve Written Back		49,049	0	325
Movement in Pensioner Deferred Rates		(24,759)	0	(11,278)
Adjust Current Asset - Land Held For Resale		(7,234)	(158,910)	0
Amount attributable to operating activities		<u>5,633,469</u>	<u>5,066,269</u>	<u>5,453,527</u>
INVESTING ACTIVITIES				
Non Operating Grants & Contributions	29	2,559,756	5,988,330	3,950,339
Purchase Land and Buildings	7	(816,481)	(2,276,547)	(602,661)
Purchase Infrastructure Assets - Roads	8	(1,877,402)	(2,257,119)	(2,401,847)
Purchase Infrastructure Assets - Other	8	(271,746)	(1,975,495)	(214,827)
Purchase Plant and Equipment	7	(1,364,434)	(2,191,800)	(1,307,927)
Purchase Furniture and Equipment	7	(5,129)	(60,800)	(17,834)
Proceeds from Disposal of Assets	21	498,864	734,390	116,732
Amount attributable to investing activities		<u>(1,276,571)</u>	<u>(2,039,041)</u>	<u>(478,025)</u>
FINANCING ACTIVITIES				
Proceeds from Leased Property		310,000	620,000	620,000
Repayment of Preston Village Fixed Loans		(310,000)	(620,000)	(308,000)
Advances S/S Loans to Community Groups		0	0	(94,250)
Repayment of Debentures	22	(71,645)	(71,645)	(587,076)
Proceeds from New Debentures	22	0	900,000	94,250
Self-Supporting Loan Principal Income	22	8,427	8,427	4,128
Transfers to Reserves (Restricted Assets)	12	(1,543,714)	(2,114,968)	(1,210,796)
Transfers from Reserves (Restricted Assets)	12	925,861	1,409,803	1,195,326
Amount attributable to financing		<u>(681,071)</u>	<u>131,617</u>	<u>(286,417)</u>
Surplus (deficiency) before general rates		<u>(2,997,587)</u>	<u>(4,534,018)</u>	<u>(2,246,376)</u>
Total amount raised from general rates	23	<u>4,562,806</u>	<u>4,555,822</u>	<u>4,306,828</u>
Net current assets at June 30 c/fwd				
Surplus/(deficit)	23(b)	<u>1,565,218</u>	<u>21,804</u>	<u>2,060,451</u>

This statement is to be read in conjunction with the accompanying notes.



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