



# ATTACHMENTS

## Ordinary Council Meeting – 25 May 2022

- 7.1(1) Minutes Ordinary Council Meeting – 27 April 2022
- 7.2(1) Minutes Bushfire Advisory Committee Annual General Meeting – 28 April 2022
- 8.1(1) Draft 2022/2023 Fire Break Order
- 9.1.1(1) Balingup Progress Association – Letter of Support
- 9.2.1(1) Schedule of Accounts Paid
- 9.2.2(1) Monthly Financial Report – April 2022
- 9.3.1(1) Correspondence received 28 April 2022
- 9.3.1(2) Leisure Rail WA
- 9.3.1(3) Correspondence received 6 May 2022
- 9.3.2(1) Council Plan 2023



## MINUTES OF ORDINARY MEETING OF COUNCIL

---

held on

**Wednesday 27 April 2022**

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chamber, Donnybrook

---

A handwritten signature in black ink, appearing to read 'BGR' followed by a flourish.

**Ben Rose**  
Chief Executive Officer

**29 April 2022**

**Disclaimer**

**Please note the items and recommendations in this document are not final and are subject to change or withdrawal.**

## TABLE OF CONTENTS

---

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	4
2	ATTENDANCE .....	4
2.1	<i>APOLOGIES</i> .....	4
2.2	<i>APPROVED LEAVE OF ABSENCE</i> .....	4
2.3	<i>APPLICATION FOR A LEAVE OF ABSENCE</i> .....	5
3	ANNOUNCEMENTS FROM PRESIDING MEMBER .....	5
4	DECLARATION OF INTEREST .....	5
5	PUBLIC QUESTION TIME.....	7
5.1	<i>RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE</i> .....	7
5.2	<i>PUBLIC QUESTION TIME</i> .....	8
6	PRESENTATIONS .....	9
6.1	<i>PETITIONS</i> .....	9
6.2	<i>PRESENTATIONS</i> .....	9
6.3	<i>DEPUTATIONS</i> .....	9
7	CONFIRMATION OF MINUTES .....	10
7.1	<i>ORDINARY MEETING OF COUNCIL – 23 MARCH 2022</i> .....	10
7.2	<i>LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 30 MARCH 2022</i> .....	11
8	REPORTS OF COMMITTEES.....	12
8.1	LOCAL EMERGENCY MANAGEMENT COMMITTEE - BALINGUP PROGRESS ASSOCIATION REQUESTS .....	12
9	REPORTS OF OFFICERS .....	20
9.1	<i>DIRECTOR OPERATIONS</i> .....	20
9.1.1	KIRUP MILL PARK MASTER PLAN .....	20
9.1.2	KIRUP MILL PARK – LAND ADMINISTRATION.....	25
9.1.3	ROAD SEALING REQUEST INVOLVING PRIVATE CONTRIBUTION - YABBERUP ROAD, YABBERUP .....	33
9.1.4	DONNYBROOK HISTORICAL GOLD MINE SHAFTS.....	39
9.2	<i>DIRECTOR CORPORATE AND COMMUNITY</i> .....	48
9.2.1	ACCOUNTS FOR PAYMENT .....	48
9.2.2	MONTHLY FINANCIAL REPORT – MARCH 2022 .....	48
9.3	<i>CHIEF EXECUTIVE OFFICER</i> .....	49
9.3.1	ANNUAL REVIEW OF DELEGATIONS REGISTER 2021/2022 .....	49

	9.3.2 2022 ANNUAL GENERAL MEETING OF ELECTORS – MINUTES AND CONSIDERATION OF MOTIONS .....	53
10	ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	65
11	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING .....	65
12	MEETINGS CLOSED TO THE PUBLIC .....	65
	12.1 <i>MATTERS FOR WHICH THE MEETING MAY BE CLOSED.....</i>	65
	12.2 <i>PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC ...</i>	65
13	CLOSURE .....	65



**SHIRE OF DONNYBROOK BALINGUP**  
**MINUTES OF ORDINARY COUNCIL MEETING**

Held at the Council Chambers  
Wednesday, 27 April 2022 at 5.00pm

---

## **1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

---

### **Shire President – Acknowledgment of Country**

The Shire President acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Shire President declared the meeting open at 5:00 pm and welcomed the public gallery.

The Shire President advised that the meeting is not being digitally recorded due to technical issues with the recording system. The Shire President further stated the following:

*Members of the public are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.*

---

## **2 ATTENDANCE**

---

### **MEMBERS PRESENT**

#### **COUNCILLORS**

#### **STAFF**

Cr Leanne Wringe (President)	Ben Rose – Chief Executive Officer
Cr Lisa Glover (Deputy President)	Steve Potter – Director Operations
Cr Shane Atherton	Kim Dolzadelli – Director Corporate and Community
Cr Peter Gubler	Archana Arun – Admin Officer Executive Services
Cr Phil Jones	
Cr Jackie Massey	
Cr Fred Mills	
Cr Chaz Newman	
Cr Chris Smith	

---

### **PUBLIC GALLERY**

---

Fifteen members of the public were in attendance.

---

#### **2.1 APOLOGIES**

---

Nil.

---

#### **2.2 APPROVED LEAVE OF ABSENCE**

---

Nil.

### **2.3 APPLICATION FOR A LEAVE OF ABSENCE**

---

Nil.

## **3 ANNOUNCEMENTS FROM PRESIDING MEMBER**

---

30 March 2022 Phone meeting with Jodie Hanns, MLA  
30 March 2022 Phone meeting with CEO  
04 April 2022 Interim audit entrance meeting  
04 April 2022 Community Events meeting – J. Jarvis  
05 April 2022 Meeting with J. Bailey  
05 April 2022 Meeting - Shire of Boyup Brook  
05 April 2022 Warren Blackwood Alliance of Councils meeting  
06 April 2022 Meeting with DFC  
06 April 2022 Meeting with CEO  
06 April 2022 Meeting Kirup P & C Assoc.  
06 April 2022 Meeting with Promote Preston group  
06 April 2022 AGM for Electors  
08 April 2022 Aboriginal Cultural Heritage Exhibition  
12 April 2022 Meeting – Deputy Shire President  
12 April 2022 DFC Committee Meeting  
13 April 2022 Meeting – City of Bunbury  
13 April 2022 Meeting with CEO  
14 April 2022 Pump Track Official Opening – Hon. Nola Marino  
20 April 2022 Presentation – Water Fluoridation  
20 April 2022 Agenda Briefing  
20 April 2022 Presentation – Leschenault Biosecurity Group  
21 April 2022 Meeting with Senator Bridget McKenzie  
21 April 2022 Argyle VBFB – AGM  
22 April 2022 SW Zone meeting  
27 April 2022 Meeting with CEO  
27 April 2022 Concept Forum  
27 April 2022 April 2022 Ordinary Council Meeting.

Shire President Cr Wringe advised that the 'Pump Track Official Opening' event was postponed on four occasions due to COVID implications and was eventually down-scaled to a simple photograph opportunity for the Federal Government as the funding agent for the project.

## **4 DECLARATION OF INTEREST**

---

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

*Cr Massey has declared an Impartiality interest in Item 8.1 Local Emergency Management Committee - Balingup Progress Association Requests as she is a member of the Balingup Progress Association.*

*Cr Wringe has declared an Impartiality interest in Item 9.1.1 Kirup Mill Park Master Plan as she is the President of the Kirup Progress Association.*

*Cr Wringe has declared an Impartiality interest in Item 9.1.2 Kirup Mill Park Land Administration as she is the President of the Kirup Progress Association.*

*Cr Glover has declared a Proximity interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a part owner of a property adjoining the site (Emerald Street).*

*Cr Glover has declared a Financial interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as the above mentioned property is an investment property.*

*Cr Glover has declared an Indirect Financial interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as her partner is a joint owner of the above-mentioned property.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a Member of the Tennis Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as family members are members of the Donnybrook Tennis Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a Member of the Ladies Hockey Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as a family member is a member of the Preston Thunder Football Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a Volunteer (processing Kidsport Application) for Donnybrook Football Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as a family member is a member of the Donnybrook Netball Association.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a Volunteer (scoring and time keeping) for Donnybrook Netball Association.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as a family member is a member of the Donnybrook Basketball Club.*

*Cr Glover has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as she is a volunteer (scoring) for the Donnybrook Basketball Association.*

*Cr Atherton has declared an Impartiality interest in Item 9.3.2 2022 Annual General Meeting of Electors – Minutes and Consideration of Motions as he is a life member of the Donnybrook Football Club.*

## **5 PUBLIC QUESTION TIME**

---

### **5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

---

Karyn Connor

Can you please explain why the full \$250,000 allocation has already been spent on Architects drawings, scope and design and is ready to go to Tender for the 2 storey option with function Centre, before this final option has even been voted on to proceed by Council?

Response

The State Government's pre-funding allocation to the Shire has been directed towards development of detailed due diligence documentation for the project, in order to progress the project to the tendering stage. Whilst architectural fees are one due diligence component, there are numerous others such as – surveying, civil engineering, electrical engineering, hydraulic engineering, project management, cost estimators and others. The Council supported the two storey design scenario at its May 2020 Ordinary Meeting and again at its 12 July Special Meeting, requesting the CEO to proceed on this basis.

Sandra Hough

Will the Shire as a matter of urgency now expedite video live streaming to put us online prior to the next Shire Meeting?

Response

The State Government's recent local government reform agenda has identified that band 3 local governments (i.e. this Shire) should, in the future, be audio recording Council Meetings and making that audio recording available via its website. This Shire has already implemented this practice, ahead of any legislative requirement to do so. As to video live streaming for Council Meetings – funding and implications for this initiative will be investigated through development of the 2022-23 Budget.

Leith Crowley

With regards to previous confidential items, will the Minutes be corrected to make public the resolutions made by Council behind closed doors as per the Local Government (Administration) Regulations? If Council deem that I am incorrect, would they please seek clarification from the Department of Local Government?

## Response

The Shire has researched the question from the March OCM and also taken advice from WALGA. Under the Local Government (Administration) Regulations 1996, regulation 11 and 13 certainly relate to Minutes and Unconfirmed Minutes, however, these regulations need to be read in concert with regulation 29A and sections 5.23, 5.94 and 5.95 of the Local Government Act 1995. Read together, these pieces of local government legislation require that; for the resolution of a confidential agenda item to be made 'un-confidential', the Council must specifically make a resolution to do so. Therefore, with reference to your question and the example of minutes from the 25 August 2021 Council Meeting and specifically confidential agenda items 12.1.1 and 12.1.2, the confirmed/published minutes are correct.

---

## **5.2 PUBLIC QUESTION TIME**

---

### Angelo Logiudice

With reference to Item 9.3.1 Annual Review of Delegations Register - what is the reason for requesting an increase in delegated authority from \$200,000 to \$250,000?

### Chief Executive Officer

The State Government recently amended the tender threshold from \$200,000 to \$250,000 in the Local Government (Functions and General) Regulations and this amendment brings the Shire's delegations into alignment with the State's mandated tender threshold.

### Angelo Logiudice

So, Councillors do not get a chance to review if there is an increase in tender price?

### Chief Executive Officer

There must be a funding allocation in the Shire budget to begin with – which Council reviews and approves. The tender results can be brought to Council for deliberation, even if it is within the delegation limit.

### Angelo Logiudice

So, its applicable for small Councils as well?

### Chief Executive Officer

The legislation applies to all Local Government in Western Australia.

### Simon McInnes

With regards to the attachment Detailed Statement of Comprehensive Income (page 21), there is a line item - 5004 P/L Sale of Asset (Other Rec & Sport). There is no budget or budget amendments, how did the figure of \$1,052,012 pop up?

Director Corporate and Community

It is with regards to the de-recognition of the Golf Club / Country Club asset (which is not a shire property/asset), which shouldn't have been on the asset register from some seven years ago. The accounting treatment has changed, which has amounted to de-recognition of the asset.

Simon McInnes

So, is it real money?

Director Corporate and Community

No, it is not a cash entry.

Simon McInnes

How is the Internal Audit going to assist with contract management?

Director Corporate and Community

AMD Chartered Accountants have been appointed as our Internal Auditor for 3 years. In the first year, an examination of contract management practices / processes will be undertaken, with recommendations for continuous improvement.

## **6 PRESENTATIONS**

---

### **6.1 PETITIONS**

---

### **6.2 PRESENTATIONS**

---

### **6.3 DEPUTATIONS**

---

Kane Glover – Deputation in relation to live streaming.

Kirup Progress Association - Kirup Mill Park Master Plan.

Rod Atherton – VC Mitchell sporting precinct project.

## **ADOPTION BY EXCEPTION**

### **COUNCIL RESOLUTION 41/22**

**Moved: Cr Jones**

**Seconded: Cr Smith**

**That the following items be adopted ‘en bloc’:**

**7.2 Confirmation of Minutes Local Emergency Management Committee Meeting – 21 December 2021**

**9.1.3 Road Sealing Request involving Private Contribution – Yabberup Road, Yabberup**

**9.1.4 Donnybrook Historical Gold Mine Shafts**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## **7 CONFIRMATION OF MINUTES**

---

### **7.1 ORDINARY MEETING OF COUNCIL – 23 MARCH 2022**

---

Minutes of the Ordinary Meeting of Council held 23 March 2022 are attached (attachment 7.1(1)).

### **EXECUTIVE RECOMMENDATION**

**That the Minutes from the Ordinary Meeting of Council held 23 March 2022 be confirmed as a true and accurate record.**

### **COUNCIL RESOLUTION 42/22**

**Moved: Cr Glover**

**Seconded: Cr Smith**

**That the Minutes from the Ordinary Meeting of Council held 23 March 2022 be confirmed as a true and accurate record.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

**7.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING – 30 MARCH 2022**

---

Minutes of the Local Emergency Management Committee Meeting held 30 March 2022 are attached (attachment 7.2(1)).

**EXECUTIVE RECOMMENDATION**

**That the Minutes from the Local Emergency Management Committee Meeting held 30 March 2022 be received.**

**COUNCIL RESOLUTION 43/22**

**Moved: Cr Jones**

**Seconded: Cr Smith**

**That the Minutes from the Local Emergency Management Committee Meeting held 30 March 2022 be received.**

**CARRIED 9/0 by En bloc Resolution**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil



## 8 REPORTS OF COMMITTEES

### 8.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - BALINGUP PROGRESS ASSOCIATION REQUESTS

<b>Location</b>	Balingup Town and Surrounds
<b>Applicant</b>	Balingup Progress Association (BPA)
<b>File Reference</b>	CSV23
<b>Author</b>	Steve Potter, Director Operations
<b>Responsible Manager</b>	Steve Potter, Director Operations
<b>Attachments</b>	8.1 (1) Submission – Balingup Progress Association
<b>Voting Requirements</b>	Simple Majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Acknowledges the written correspondence submitted by the Balingup Progress Association (BPA) dated 15 March 2022;</b></li> <li><b>2. Notes that it is the BPA’s intention to make an application under the Shire’s 2022-23 Community Grants Program for the purchase of a 6.8kVA generator for use at the Balingup Recreation Centre in the event of a power outage;</b></li> <li><b>3. Acknowledges the BPA’s request for the Shire to submit a formal request to Telstra to increase the battery capacity at key mobile phone tower sites at Balingup and Kirup to provide a minimum of 12 hours battery reserve;</b></li> <li><b>4. Acknowledges the BPA’s intent to establish a ‘Community Information and Social Centre’ at the Balingup Recreation Centre;</b></li> <li><b>5. Acknowledges the BPA’s express wish to be able to utilise the ‘Sky Muster’ facility at the Balingup Recreation Centre at times when the facility is being used as a ‘Community Information and Social Centre’ rather than only when the place is activated as an ‘Evacuation Centre’ during a declared emergency;</b></li> <li><b>6. Instructs the Chief Executive Officer to:</b> <ol style="list-style-type: none"> <li><b>6.1 Prepare written correspondence to Telstra to request that battery capacity be increased at key mobile phone tower sites at Balingup and Kirup (and any other applicable sites within the Shire) to provide a minimum of 12 hours battery reserve;</b></li> </ol> </li> </ol>

**6.2 Prepare written correspondence to NBN Co. indicating the Shire’s support for the BPA’s request to utilise the ‘Sky Muster’ facility at the Balingup Recreation Centre at times when the facility is being used as a ‘Community Information and Social Centre’ rather than only when the place is activated as an ‘Evacuation Centre’ during a declared emergency;**

**6.3 Supports the BPA’s proposed use of the Balingup Recreation Centre for the purpose of a ‘Community Information and Social Centre’, subject to agreement being established between the BPA, the Balingup and Districts Sporting Association (BADSA), the Shire and the Department of Communities to ensure there is no confusion with the facility’s potential use as a dedicated Evacuation Centre during a declared emergency;**

**7. Subject to Council approval for the purchase of a generator under Point 2 above, supports the servicing of the generator once per annum, to be funded by the Shire.**

## **STRATEGIC ALIGNMENT**

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome:	3.3	A safe and healthy community environment for all ages.
Strategy	3.3.3	Support a safe, healthy, and active community.
Action	3.3.3.3	Support local State Emergency Services and facilitate Local Emergency Management Committee.

## **EXECUTIVE SUMMARY**

The Shire has received formal correspondence from the Balingup Progress Association (BPA) outlining concerns and initiatives to better prepare the local community in the event of an emergency and/or loss of power / mobile telecommunications.

The Local Emergency Management Committee (LEMC) considered the correspondence at its meeting held 30 March 2022, and resolved to recommend that Council support the BPA’s proposals.

The matter is now referred to Council for consideration and it is recommended Council support the recommendations of the LEMC and authorise specific actions in this regard.

## BACKGROUND

The Shire has received formal correspondence from the Balingup Progress Association (BPA) which in summary outlines the following:

- Concerns with power outages affecting Balingup and the consequent loss of mobile telecommunications (may or may not be related to an emergency situation);
- Concerns with the lack of a dedicated generator at the Balingup Recreation Centre and challenges associated with transporting the emergency generator located in Donnybrook to Balingup during an emergency;
- The BPA is proposing the establishment of a 'Community Information and Social Centre' at the Balingup Recreation Centre to provide air conditioning, telecommunications and mutual support in the event there are lengthy power outages;
- The BPA has expressed a desire to be able to activate the installed 'Sky Muster' facility at the Balingup Recreation Centre when the facility is being used as a 'Community Information and Social Centre', rather than only when it is being used as an Evacuation Centre.

A full copy of the correspondence is provided at (Attachment 8.1(1)).

The matter was considered at the Local Emergency Management Committee on 30 March 2022, where the following was resolved:

*"That the Local Emergency Management Committee:*

- 1. Acknowledges the written correspondence submitted by the Balingup Progress Association (BPA) dated 15 March 2022;*
- 2. Notes that it is the BPA's intention to make an application under the Shire's 2022-23 Community Grants Program for the purchase of a 6.8 kVA generator for use at the Balingup Recreation Centre in the event of a power outage;*
- 3. Acknowledges the BPA's request for the Shire to submit a formal request to Telstra to increase the battery capacity at key mobile phone tower sites at Balingup and Kirup to provide a minimum of 12 hours battery reserve;*
- 4. Acknowledges the BPA's intent to establish a 'Community Information and Social Centre' at the Balingup Recreation Centre;*
- 5. Acknowledges the BPA's express wish to be able to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;*
- 6. Recommends that Council:*

*6.1 Instructs the Chief Executive Officer to:*

*6.1.1 Prepare written correspondence to Telstra to request that battery capacity be increased at key mobile phone tower sites at Balingup and Kirup (and any other applicable sites within the Shire) to provide a minimum of 12 hours battery reserve;*

*6.1.2 Prepare written correspondence to NBN Co. indicating the Shire's support for the BPA's request to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;*

*6.1.3 Supports the BPA's proposed use of the Balingup Recreation Centre for the purpose of a 'Community Information and Social Centre', subject to agreement being established between the BPA, the Balingup and Districts Sporting Association (BADSA), the Shire and the Department of Communities to ensure there is no confusion with the facility's potential use as a dedicated Evacuation Centre during a declared emergency;*

*6.2 Subject to Council approval for the purchase of a generator under Point 2 above, supports the servicing of the generator once per annum, to be funded by the Shire."*

**FINANCIAL IMPLICATIONS**

- Funding is provided each year for community groups under the Shire's Community Grants Program. The BPA has indicated it intends to make a submission in the 2022-23 round for the purchase of a generator.
- There will be costs involved with servicing the generator on an annual basis, however this would be minimal.

**POLICY COMPLIANCE**

Not applicable.

**STATUTORY COMPLIANCE**

Nil.

## **CONSULTATION**

Several meetings and discussions have been held between the BPA, the Shire and Department of Communities, particularly regarding the proposed 'Community Information and Social Centre.'

Further negotiations are likely to be required with Telstra and/or NBN Co. with regard to the requests to provide additional battery capacity at key telecommunication facilities and the proposed use of the 'Sky Muster' facility.

## **OFFICER COMMENT / CONCLUSION**

The BPA should be commended for taking on a leadership role on behalf of the Balingup community and in doing so have identified some key emergency-related issues and opportunities as outlined in their submission.

Shire staff consider such actions as proposed and reflected in the recommended resolution will enhance the local community's capacity to respond in adverse situations and build local resilience and are therefore considered worthy of both the LEMC's and Council's support.

**Moved: Cr Mills**

**Seconded: Cr Newman**

**That Council:**

- 1. Acknowledges the written correspondence submitted by the Balingup Progress Association (BPA) dated 15 March 2022;**
- 2. Notes that it is the BPA's intention to make an application under the Shire's 2022-23 Community Grants Program for the purchase of a 6.8kVA generator for use at the Balingup Recreation Centre in the event of a power outage;**
- 3. Acknowledges the BPA's request for the Shire to submit a formal request to Telstra to increase the battery capacity at key mobile phone tower sites at Balingup and Kirup to provide a minimum of 12 hours battery reserve;**
- 4. Acknowledges the BPA's intent to establish a 'Community Information and Social Centre' at the Balingup Recreation Centre;**
- 5. Acknowledges the BPA's express wish to be able to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;**
- 6. Instructs the Chief Executive Officer to:**

- 6.1 Prepare written correspondence to Telstra to request that battery capacity be increased at key mobile phone tower sites at Balingup and Kirup (and any other applicable sites within the Shire) to provide a minimum of 12 hours battery reserve;**
  - 6.2 Prepare written correspondence to NBN Co. indicating the Shire's support for the BPA's request to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;**
  - 6.3 Supports the BPA's proposed use of the Balingup Recreation Centre for the purpose of a 'Community Information and Social Centre', subject to agreement being established between the BPA, the Balingup and Districts Sporting Association (BADSA), the Shire and the Department of Communities to ensure there is no confusion with the facility's potential use as a dedicated Evacuation Centre during a declared emergency;**
- 7. Subject to Council approval for the purchase of a generator under Point 2 above, supports the servicing of the generator once per annum, to be funded by the Shire.**

**Minor Amendment (approved by Mover and Seconder)**

**Moved: Cr Mills**

**Seconded: Cr Newman**

**That Council:**

- 1. Acknowledges the written correspondence submitted by the Balingup Progress Association (BPA) dated 15 March 2022;**
- 2. Notes that it is the BPA's intention to make an application under the Shire's 2022-23 Community Grants Program for the purchase of a 6.8kVA generator for use at the Balingup Recreation Centre in the event of a power outage;**
- 3. Acknowledges the BPA's request for the Shire to submit a formal request to Telstra to increase the battery capacity at key mobile phone tower sites at Balingup and Kirup to provide a minimum of 12 hours battery reserve;**
- 4. Acknowledges the BPA's intent to establish a 'Community Information and Social Centre' at the Balingup Recreation Centre;**

5. **Acknowledges the BPA's express wish to be able to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;**
6. **Instructs the Chief Executive Officer to:**
  - 6.1 **Prepare written correspondence to Telstra to request that battery capacity be increased at key mobile phone tower sites at Balingup and Kirup (and any other applicable sites within the Shire) to provide a minimum of 12 hours battery reserve;**
  - 6.2 **Prepare written correspondence to NBN Co. indicating the Shire's support for the BPA's request to utilise the 'Sky Muster' facility at the Balingup Recreation Centre at times when the facility is being used as a 'Community Information and Social Centre' rather than only when the place is activated as an 'Evacuation Centre' during a declared emergency;**
  - 6.3 **Supports the BPA's proposed use of the Balingup Recreation Centre for the purpose of a 'Community Information and Social Centre', subject to agreement being established between the BPA, the Balingup and Districts Sporting Association (BADSA), the Shire and the Department of Communities to ensure there is no confusion with the facility's potential use as a dedicated Evacuation Centre during a declared emergency;**
7. **Subject to Council approval for the purchase of a generator under Point 2 above, supports the servicing of the generator once per annum, to be funded by the Shire.**

#### **COUNCIL RESOLUTION 44/22**

**Moved: Cr Mills**

**Seconded: Cr Newman**

**That Council:**

1. **Acknowledges the written correspondence submitted by the Balingup Progress Association (BPA) dated 15 March 2022;**
2. **Notes that it is the BPA's intention to make an application under the Shire's 2022-23 Community Grants Program for the purchase of a generator for use at the Balingup Recreation Centre in the event of a power outage;**

- 3. Acknowledges the BPA’s request for the Shire to submit a formal request to Telstra to increase the battery capacity at key mobile phone tower sites at Balingup and Kirup to provide a minimum of 12 hours battery reserve;**
- 4. Acknowledges the BPA’s intent to establish a ‘Community Information and Social Centre’ at the Balingup Recreation Centre;**
- 5. Acknowledges the BPA’s express wish to be able to utilise the ‘Sky Muster’ facility at the Balingup Recreation Centre at times when the facility is being used as a ‘Community Information and Social Centre’ rather than only when the place is activated as an ‘Evacuation Centre’ during a declared emergency;**
- 6. Instructs the Chief Executive Officer to:**
  - 6.1 Prepare written correspondence to Telstra to request that battery capacity be increased at key mobile phone tower sites at Balingup and Kirup (and any other applicable sites within the Shire) to provide a minimum of 12 hours battery reserve;**
  - 6.2 Prepare written correspondence to NBN Co. indicating the Shire’s support for the BPA’s request to utilise the ‘Sky Muster’ facility at the Balingup Recreation Centre at times when the facility is being used as a ‘Community Information and Social Centre’ rather than only when the place is activated as an ‘Evacuation Centre’ during a declared emergency;**
  - 6.3 Supports the BPA’s proposed use of the Balingup Recreation Centre for the purpose of a ‘Community Information and Social Centre’, subject to agreement being established between the BPA, the Balingup and Districts Sporting Association (BADSA), the Shire and the Department of Communities to ensure there is no confusion with the facility’s potential use as a dedicated Evacuation Centre during a declared emergency;**
- 7. Subject to Council approval for the purchase of a generator under Point 2 above, supports the servicing of the generator once per annum, to be funded by the Shire.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil



## 9 REPORTS OF OFFICERS

### 9.1 DIRECTOR OPERATIONS

#### 9.1.1 KIRUP MILL PARK MASTER PLAN

<b>Location</b>	Kirup Mill Park - Kirup
<b>Applicant</b>	Kirup Progress Association
<b>File Reference</b>	RES 03/1
<b>Author</b>	Steve Potter, Director Operations
<b>Responsible Officer</b>	Steve Potter, Director Operations
<b>Attachments</b>	9.1.1(1) - KPA Strategic Plan 9.1.1(2) - KPA Strategic Plan Addendum – Mill Park Development 9.1.1(3) - KPA Covering Letter 9.1.1(4) - Kirup Mill Park Master Plan 9.1.1(5) - Estimated Costs – Mill Park Development
<b>Voting Requirements</b>	Simple majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Acknowledges the valued contribution of the Kirup Progress Association in producing the Kirup Mill Park Master Plan.</b></li> <li><b>2. Endorses the Kirup Mill Park Master Plan and notes the associated cost estimates to guide the future development of Mill Park and support future applications for grant funding.</b></li> <li><b>3. Requests the Chief Executive Officer to continue to provide in-kind assistance to the Kirup Progress Association to prepare applications for external funding that may become available, for future improvements consistent with the endorsed Kirup Mill Park Master Plan.</b></li> </ol>

### STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	3.2	Well supported community groups and facilities
Strategy	3.2.2	Encourage and support volunteers and community organisations
Action	3.2.2.1	Continue to support, encourage and recognize community volunteers.

## EXECUTIVE SUMMARY

Over an extended period the Kirup Progress Association (KPA) and Shire staff have been working collaboratively to prepare a long-term spatial plan for the future development of Mill Park to produce the Kirup Mill Park Master Plan (KMPMP) which is presented to Council for consideration.

Council’s endorsement of the KMPMP will provide Council and the KPA with clear guidance for the future development of the locality, whilst providing supporting information to strengthen any future applications for external funding that may become available.

## BACKGROUND

Kirup Mill Park (KMP) is an area of mostly vacant parkland of approximately 4.3 hectares in size which is located in the centre of the Kirup townsite on the eastern side of South Western Highway. KMP consists of four separate land parcels comprised of Recreation Reserve, Railway Reserve, Road Reserve and Landscape Protection and Conservation Reserve as per the below plan and table:



Ref.	Lot	Plan	Reserve	Purpose	Size	Management Order
1	8001	P60328	50313	Recreation	1,305m <sup>2</sup>	Shire of DB
2	8002	P60328	50314	Railway	7,268m <sup>2</sup>	PTA
3	N/A	N/A	Road	Road	15,275m <sup>2</sup> (total)	Shire of DB
4	153	P195161	46896	Landscape Protection and Conservation	19,267m <sup>2</sup>	Shire of DB

Over recent years, the KPA has been exploring options to improve Mill Park to create an enticing precinct that encourages visitors to break their journey and support local businesses whilst also providing a central meeting place for holding local community events and the like.

The importance of the future development of Mill Park is reflected in the KPA’s Strategic Plan which identifies the development of Mill Park as a priority in accordance with the following strategic actions:

Outcome	Objective	Strategies	Suggested Actions
1.  An attractive visitor and tourism destination	1.1  Create a reason to make visitors stop and experience what Kirup has to offer.	1.1.1  Develop Kirup Mill Park into a unique and attractive visitor’s rest stop.	1.1.1.1  Liaison with Shire and other authorities to arrange land survey and other requirements.  1.1.1.2  Revise and finalise Concept Plan following community’s feedback (as per Addendum).  1.1.1.3  Identify funding requirements and work with all stakeholders and community members to deliver a staged project.

A full copy of the KPA’s Strategic Plan is provided in Attachment 9.1.1(1).

The development of Mill Park is further addressed in the ‘Addendum’ to the KPA’s Strategic Plan which outlines desired outcomes to enhance the precinct which is provided in Attachment 9.1.1(2).

It is noted that approximately \$80,000 was recently allocated to improvements at Mill Park under the federal Drought Communities Program (DCP) funding, which, in combination with the Shire’s townscape funds (\$5,750), have enabled improvements to be made to Mill Park during this financial year including connecting asphalt footpaths, a drink fountain, landscaping and an improved exposed aggregate picnic hardstand area. Provision has also been made for additional vegetation planting during the pending cooler months.

The process of undertaking these works has coincided with the development of the Kirup Mill Park Master Plan which is the result of a collaborative effort between the KPA and Shire staff.

Copies of a covering letter submitted by the KPA and the proposed Kirup Mill Park Master Plan (KMPMP) are provided at Attachments 9.1.1(3) and 9.1.1(4). The KPA, with Shire assistance, has also compiled indicative costs for the proposed works which are reflected in the cost estimates provided in Attachment 9.1.1(5).

## **FINANCIAL IMPLICATIONS**

Council generally makes provision in its Annual Budget for townscape activities in Kirup in accordance with Council Policy COMD/CP-4 (Community Townscape Activities). Under the Policy, the annual allocation to Kirup townscape activities equates to 50% of the Shire contribution made to Balingup and Donnybrook townsites. In the 2021/22 year, the allocated amount was \$5,750.

Identified works as outlined in the KMPMP are estimated at approximately \$352,000 (not including contingency) with the most significant items being the future provision of a toilet block (\$126,500) and adventure playground (\$165,000).

It is noted that whilst the annual allocations from the Shire may enable some of the smaller outcomes to be achieved, for the KMPMP to be fully realised, it will largely depend on the success of securing external funding through the State / Federal Governments and/or other funding bodies such as Lotterywest.

## **POLICY COMPLIANCE**

Council Policy COMD/CP-4 (Community Townscape Activities)

## **STATUTORY COMPLIANCE**

Nil.

## **CONSULTATION**

The development of the KMPMP has involved ongoing collaboration between the KPA and the Shire.

## **OFFICER COMMENT/CONCLUSION**

The creation of the KMPMP has been the culmination of cooperation between the KPA and Shire staff to establish a long-term plan for Mill Park that is in alignment with the KPA's endorsed Strategic Plan.

The KPA have demonstrated through the creation of the KPA Strategic Plan and the subsequent KMPMP that they are well-organised, strategically focused and committed to improving Kirup, and should be commended for taking on a proactive leadership role in this regard.

It is acknowledged that there are both up-front capital and ongoing maintenance considerations for developments of this type, however investment in public infrastructure as identified in the KMPMP will support the ongoing viability of Kirup as a town, potentially attract new residents, and encourage visitors to stop and support local businesses. Establishing Kirup as a vibrant and attractive town site on the South Western Highway will further enhance the reputations of both the town and the Shire as a whole.

Whilst only limited funds may be available from the Shire, the KMPMP and associated documentation is likely to provide a solid foundation for future applications for external funding and therefore is recommended for Council's endorsement.

### **COUNCIL RESOLUTION 45/22**

**Moved: Cr Jones**

**Seconded: Cr Atherton**

**That Council:**

- 1. Acknowledges the valued contribution of the Kirup Progress Association in producing the Kirup Mill Park Master Plan.**
- 2. Endorses the Kirup Mill Park Master Plan and notes the associated cost estimates to guide the future development of Mill Park and support future applications for grant funding.**
- 3. Requests the Chief Executive Officer to continue to provide in-kind assistance to the Kirup Progress Association to prepare applications for external funding that may become available, for future improvements consistent with the endorsed Kirup Mill Park Master Plan.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## 9.1.2 KIRUP MILL PARK – LAND ADMINISTRATION

<b>Location</b>	Landgate Land ID 3443897 (Mill Park, Kirup)
<b>Applicant</b>	Kirup Progress Association / Shire of Donnybrook Balingup
<b>File Reference</b>	A3617
<b>Author</b>	Kira Strange, Principal Planner
<b>Responsible Manager</b>	Steve Potter, Director Operations
<b>Attachments</b>	9.1.2(1) – Lot Plan 9.1.2(2) – Proposed Road Closure 9.1.2(3) – Lease Request to PTA/Arc Infrastructure 9.1.2(4) – Crown Land Enquiry for Reserves
<b>Voting Requirements</b>	Simple Majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>1. Pursuant to Section 58 of the <i>Land Administration Act 1997</i>: <ol style="list-style-type: none"> <li>a. Advertises the proposed closure of a portion of the unconstructed road identified as Landgate Land ID 3443897 between Brookhampton Road and South Western Highway, Kirup, as depicted in Attachment 9.1.2(2);</li> <li>b. Authorises the Chief Executive Officer to request the Minister for Lands to close the road subject to: <ol style="list-style-type: none"> <li>i. No objections being received by the general public, surrounding landowners and/or relevant external agencies; and</li> <li>ii. All associated costs with the request being borne by the Shire.</li> </ol> </li> </ol> </li> <li>2. Pursuant to Section 51 of the <i>Land Administration Act 1997</i>, requests the Minister to: <ol style="list-style-type: none"> <li>a. Cancel Reserve 50313 (applicable to Lot 8001);</li> <li>b. Incorporate Lot 8001 and the land the subject of the road reserve (portion of Landgate Land ID 3443897) into Reserve 46896 (presently applicable to Lot 153 only) to create a consolidated Reserve;</li> <li>c. Change the purpose of the newly consolidated Reserve (Lots 8001 &amp; 153 and the subject portion of Landgate Land ID 3443897) to ‘Public Recreation, Community and Parkland’ (or similar as advised by the Department of Planning, Lands and Heritage); and</li> <li>d. Amend the Shire’s Management Order over the newly consolidated Reserve (Lots 8001 &amp; 153 and the subject portion of Landgate Land ID 3443897) to include the power to lease and/or licence.</li> </ol> </li> </ol>

## STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.1.	An attractive and maintained built environment
Strategy	2.1.2.	Provide effective and efficient regulatory services
Action	2.1.2.2	Provide efficient and effective building services

## EXECUTIVE SUMMARY

The Kirup Progress Association (KPA) are working towards re-developing Kirup Mill Park in the townsite of Kirup. Currently, the park area comprises of a number of separate land parcels including, road, rail, recreation and landscape reserves. In order to consolidate and formalise the use of this public park for recreation and community purposes, the Shire will need to undertake a number of land administration processes as outlined in this report.

Land administration tasks are generally administered by the Local Government in accordance with the *Land Administration Act 1997* (LAA) and *Land Administration Regulations 1998* (LAR).

It is recommended that Council supports the required land administration tasks to be undertaken by staff and forwarded to the Minister for Lands for approval subject to no issues and/or objections being identified.

## BACKGROUND

Mill Park, Kirup, is comprised of four different land parcels as outlined in Attachment 9.1.1(1) and the image / table below:

Ref.	Lot	Plan	Reserve	Purpose	Size	Management Order
1	8001	P60328	50313	Recreation	1,305m <sup>2</sup>	Shire of DB
2	8002	P60328	50314	Railway	7,268m <sup>2</sup>	PTA
3	N/A	N/A	Road	Road	15,275m <sup>2</sup> (total)	Shire of DB
4	153	P195161	46896	Landscape Protection and Conservation	19,267m <sup>2</sup>	Shire of DB



Figure 1 - Extract of Attachment 1: Kirup Mill Park

In addition, the Shire currently holds a lease from Arc Infrastructure on behalf of PTA for a portion of the western side of the rail reserve (Ref. 2) as indicated in Attachment 9.1.2(3) and the below image.



Figure 2 - Extract of Attachment 3 - Lease Area



In order to consolidate the existing land tenure to formalise Kirup Mill Park, the following tasks will need to be undertaken to ensure they are consistent with the use and intended development of the area:

- A. Request an additional lease from PTA to formalise the use of the eastern portion of the railway reserve (50314) and inclusion into Mill Park as depicted in Attachment 9.1.2(3); and
- B. Cancellation of Reserve 50313 for the inclusion of Lot 8001 into Reserve 46896;
- C. Formally closing a portion of the unconstructed road reserve that traverses the park for inclusion into the consolidated Reserve 46896;
- D. Change the purpose of the consolidated Reserve 46896 to 'Public Recreation, Community and Parkland' or similar as advised by the Department of Planning Lands and Heritage (DPLH); and
- E. Amend the Shire's Management Order over Reserve 46896 to including the power to lease or licence.

With reference to Point A, a request has been forwarded to PTA with regards to a lease (Attachment 9.1.2(3)). In addition, a preliminary Crown Land Enquiry has been submitted to the DPLH regarding Points B, D and E above (Attachment 9.1.2(4)).

The purpose of this report is to formally proceed with the above land administration tasks including formally closing a portion of the subject road as per Point E and as indicated in Attachment 9.1.2(2).

## **FINANCIAL IMPLICATIONS**

Generally, all costs associated with road closure requests are the responsibility of the applicant as required by the Local Government and/or the DPLH.

However, the Shire is assisting the KPA to progress the project and therefore Council will need to consider the costs associated with the road closure including but not limited to:

- Advertising costs;
- Surveying; and
- Plan/document preparation.

This project is not specifically budgeted however there is a 'Land Administration' account (G/L 175620) relevant to matters such as this. It is estimated that costs to undertake the identified administrative tasks would be in the vicinity of \$3000-5000, which would be incurred subsequent to the advertising process and would likely fall within the 2022/23 financial year.

## **POLICY COMPLIANCE**

*Local Planning Policy 9.9 Road Closure* (LPP 9.9) outlines the following parameters relevant to a request of this nature:

- 1. Council will not support the closure of any gazetted public road which has any possibility whatsoever of being utilised. There is a general presumption against the closing of roads.*
- 2. Council will however consider the closure of a gazetted road where it will have no impact upon legal practical access to any property and will result primarily in the rationalisation of land and roads within the Shire.*
- 3. In the event that Council supports the closure of a road the proponent will be liable for all costs involved with the road closure.*

In this case, the proponent is the Shire in consultation with the KPA and therefore Council will need to agree to the associated costs as per clause 3 above.

In this regard, a preliminary review of the proposal confirms that the proposed closure meets the requirements of LPP 9.9 and can be considered by Council.

## **STATUTORY COMPLIANCE**

A request to the Minister to cancel, change or amend reserves is to be made in accordance with Section 51 of the LAA.

A request to the Minister for Lands to formally close a road reserve is to be made in accordance with Section 58 of the LAA including the requirement to advertise the closure for a period of no less than 35 days.

For the purposes of preparing a request under the LAA, the Local Government must also adhere to the requirements of Regulation 9 of the LAR.

In summary, the request to the Minister must be accompanied by:

- A written, in-principle agreement from the landowner/applicant to purchase the land identified for closure;
- Plans of the location of the road and portion to be closed;
- A copy of the Council Resolution(s) to initiate and support the proposed closure;
- A copy of the public advertisement/notification (required for a period of no less than 35 days);
- Copies of any submission(s) received during the public/advertisement period;
- The Local Government's assessment of the comments received; and
- Any other relevant information.

With regards to the first point, the Shire is requesting the closed road reserve be amalgamated with the adjoining Crown reserve with management order given to the Shire. Therefore, the Shire is not agreeing to purchase the reserve as it will remain in ownership of the Crown with care and control to be the responsibility of the Shire.

## **CONSULTATION**

In accordance with the LAA, the proposed right of way / road closure will be advertised to the general public in a newspaper circulating the district with comments invited for a period of no less than 35 days. In addition, letter notifications are provided to surrounding landowners inviting direct comment on the proposed closure.

In this case, the surrounding parcels are Crown land with one parcel under the management of the Public Transport Authority (PTA). There is also a significant industry (packing shed) on land in close proximity to the proposal. As a result, both the PTA and the owners of the packing shed will be directly contacted for comment.

During a preliminary review, a Dial Before You Dig enquiry resulted in four responses from agencies identifying assets within the area: Water Corporation, Western Power, PTA and Telstra.

In this regard, the proposed road closure will be referred to relevant external agencies including but not limited to:

- Western Power;
- Telstra;
- Water Corporation;
- Main Roads Western Australia;
- Department of Planning Lands and Heritage including the Western Australian Planning Commission;
- Department of Mines, Industry Regulation and Safety;
- Department of Biodiversity, Conservation and Attractions;
- Department of Water and Environmental Regulation; and
- Department of Fire and Emergency Services.

## **OFFICER COMMENT/CONCLUSION**

Reserves are allocated Crown Land generally with a management order allocated to an authority with a specific purpose. Similarly, road reserves are generally under the care and control of the local government (except for main roads under the care and control of Main Roads WA). Reserves with specific management orders or purposes (i.e. road, conservation, railway) are set aside specifically and therefore cannot theoretically be used for any other purposes, such as a public park.

In order to rectify this and consolidate and formalise the use of Kirup Mill Park, the Shire will need to proceed with the relevant land administration tasks, most notably, the formal closure and amalgamation of the road reserve with the adjoining reserve.

A preliminary assessment of the proposed road closure indicates the following:

- The subject road reserve is unconstructed;
- The Shire’s Works and Services team have advised that there are no current or future plans for the construction of a road within this road reserve;
- The road reserve adjoins South Western Highway which is a Main Roads WA controlled road; and
- No surrounding parcels of land require access from this reserve.

It is highly unlikely that this road reserve will be utilised in the future, nor will it impact current legal access provisions to surrounding parcels. The proposed road closure complies with LPP 9.9 and can be supported by Council subject to no objections being received by external agencies and/or the general public.

The KPA has consulted with the Shire regarding their overall plan for Mill Park, as presented to Council. To facilitate their formal use of this land, the management order should be for the appropriate purpose as well as grant the Shire the power to formally allow the KPA to use the land via a licence.

It is therefore recommended that Council resolve in accordance with the Officer’s recommendation.

#### **COUNCIL RESOLUTION 46/22**

**Moved: Cr Mills**

**Seconded: Cr Smith**

**That Council:**

- 1. Pursuant to Section 58 of the *Land Administration Act 1997*:**
  - a. Advertises the proposed closure of a portion of the unconstructed road identified as Landgate Land ID 3443897 between Brookhampton Road and South Western Highway, Kirup, as depicted in Attachment 9.1.2(2);**
  - b. Authorises the Chief Executive Officer to request the Minister for Lands to close the road subject to:**
    - i. No objections being received by the general public, surrounding landowners and/or relevant external agencies; and**
    - ii. All associated costs with the request being borne by the Shire.**
- 2. Pursuant to Section 51 of the *Land Administration Act 1997*, requests the Minister to:**
  - a. Cancel Reserve 50313 (applicable to Lot 8001);**

- b. Incorporate Lot 8001 and the land the subject of the road reserve (portion of Landgate Land ID 3443897) into Reserve 46896 (presently applicable to Lot 153 only) to create a consolidated Reserve;**
- c. Change the purpose of the newly consolidated Reserve (Lots 8001 & 153 and the subject portion of Landgate Land ID 3443897) to ‘Public Recreation, Community and Parkland’ (or similar as advised by the Department of Planning, Lands and Heritage); and**
- d. Amend the Shire’s Management Order over the newly consolidated Reserve (Lots 8001 & 153 and the subject portion of Landgate Land ID 3443897) to include the power to lease and/or licence.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

**9.1.3 ROAD SEALING REQUEST INVOLVING PRIVATE CONTRIBUTION -  
YABBERUP ROAD, YABBERUP**

<b>Location</b>	Yabberup Road - Yabberup
<b>Applicant</b>	John and Dale Jansen
<b>File Reference</b>	A2240
<b>Author</b>	Damien Morgan - Manager Works and Services Steve Potter – Director Operations
<b>Responsible Manager</b>	Steve Potter – Director Operations
<b>Attachments</b>	9.1.3(1) - Extent of Requested Yabberup Road Upgrade 9.1.3(2) – SoDB Unsealed Roads Upgrade Plan 9.1.3(3) – Email Correspondence – Lot 1451 Owners
<b>Voting Requirements</b>	Simple majority

<b>Recommendation</b>
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Instructs the Chief Executive Officer to allocate \$120,000 (ex GST) when preparing the 2022/23 Shire of Donnybrook Balingup draft Annual Budget, for the purpose of upgrading 550m of Yabberup Road to a sealed standard (commencing from the end of the existing sealed section), subject to the following cost apportionment:</b> <ol style="list-style-type: none"> <li><b>a. \$35,000 - Shire funding; and</b></li> <li><b>b. \$85,000 - External private contributions</b></li> </ol> </li> <li><b>2. Subject to Council’s support for Point 1, instructs the Chief Executive Officer to formally communicate to Mr and Mrs Jansen that:</b> <ol style="list-style-type: none"> <li><b>a. The final 2022/23 Annual Budget approved by Council may or may not include the allocation identified in Point 1, depending on the capacity of the Budget to accommodate the Shire’s contribution;</b></li> <li><b>b. If the project is approved under the adopted 2022/23 Annual Budget, the private contribution of \$85,000 will be required to be received prior to any works being commenced;</b></li> <li><b>c. In the event that the private \$85,000 contribution is not received within the 2022/23 financial year, the project will not be automatically ‘rolled over’ into 2023/24 and will require re-consideration by Council;</b></li> <li><b>d. The applicant is advised that in the event that the \$85,000 private contribution is not forthcoming at all, the Shire is unlikely to seal the relevant portion of Yabberup Road in the future, due it being a low priority road.</b></li> <li><b>e. The timing of works (if funding is approved) will be at the discretion of the Shire.</b></li> </ol> </li> </ol>

**3. Subject to the project being included in the adopted 2022/23 Annual Budget, instructs the Chief Executive Officer to include \$15,000 in the 2023/24 draft Annual Budget for the second coat seal.**

## STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.1	An attractive and maintained built environment
Strategy	2.1.1	Maintain, renew and improve infrastructure within allocated resources
Action	2.1.1.3	Develop and implement capital works plan
Outcome	4.2	A respected, professional and trusted organisation
Strategy	4.2.1	Effective and efficient operations and service provision
Action	4.2.1.1	Maintain effective and efficient policies, planning, operating procedures and practices

## EXECUTIVE SUMMARY

The owners of Lot 1451 Yabberup Road have made a request to Council to upgrade the gravel section of Yabberup Road to a sealed standard from the end of the existing sealed section, for a distance of 550m. The request has been made based on the owners contributing \$85,000 towards the cost of the works.

## BACKGROUND

Yabberup Road is located within the locality of Yabberup and provides access to several rural properties in the area. The first 1.1km of the road is sealed and the remainder is unsealed. The sealing of this section of road will improve access for six properties.

Yabberup Road ends at the Wellington Forest boundary, where it connects with Austin Road, which is under the responsibility of the Department of Biodiversity, Conservation and Attractions (DBCA).

The owners of Lot 1451 Yabberup Road - Yabberup approached the Shire in January 2022 to request the extension of the seal on Yabberup Road from its current end point to their crossover, approximately 550m (Attachment 9.1.3(1)).

Requests of this nature are assessed by officers in accordance with the Shire of Donnybrook Balingup *Unsealed Roads Upgrade Plan* (Plan, Attachment 9.1.3(2), to determine the priority of the requested works.

This plan determines the priority for requests to seal gravel roads based on several factors including:

- road usage
- strategic significance,
- crash history,
- network connectivity
- Tourism.

When assessed by officers in accordance with the Plan, the priority for the Shire to seal the remaining gravel section of Yabberup Road was determined to be low.

Historically, the Shire has still considered the sealing of low priority gravel roads when property owner/s contribute towards the cost of the works. Council has typically only considered these requests when the following criteria are met;

- Property owner/s are proposing to contribute at least 50% of the cost of the upgrades.
- The standard of the works is to the Shire's satisfaction.
- Works are completed by the Shire, or a contractor approved by the Shire.
- Council's contribution towards the works being typically limited to maximum amount of \$50,000.

Historically this approach has largely been applied to land owners seeking to reduce dust from gravel roads adjacent to a residential dwelling.

Subsequent to being provided with this information and obtaining an estimated cost for the works, the applicants have confirmed (Attachment 9.1.3(3)) that in-principle, they support the works being undertaken in accordance with the below:

- The minimum required standard for the upgrade of this section of road to a sealed standard, would be to achieve a 6m wide seal (2 coats), with suitable gravel shoulders.
- The estimated cost for the Shire to undertake this work for the requested 550m is \$135,000 (ex GST), which makes allowance for
  - Preliminaries, pre-planning, and site establishment;
  - Traffic management;
  - Supply and delivery of suitable gravel road base;
  - plant and labour costs for the upgrade works;
  - A first coat seal: and
  - A second coat seal, to be installed 12 months after the first coat is applied.
- The applicant's contribution to the works would be \$85,000 (ex GST).



- The Shire contribution for the financial year that the upgrade works are to be undertaken is \$35,000 (ex GST)
- The Shire would also then be responsible to allocate a further \$15,000 (ex GST) in the following financial year for second coat seal, taking the Shire total contribution to \$50,000 (ex GST) over two financial years.

## **FINANCIAL IMPLICATIONS**

The total estimated cost for the sealing of Yabberup Road for 550m is \$135,000. If the project is ultimately adopted by Council in the 2022/23 Annual Budget, the Shire would be responsible for the following funding amounts:

- \$35,000 (2022/23)
- \$15,000 (2023/24) (second coat seal)

The applicants would be responsible for funding \$85,000, which would be required to be received prior to the works being undertaken.

## **POLICY COMPLIANCE**

Up until the Special Council Meeting held on 21 December 2021, Council Engineering Policy 4.28 “*Request for Upgrades or Expansions of Council Assets*” was in effect and was the basis for how requests of this nature were considered.

The policy was rescinded as a Council policy at the meeting, as its content was determined to be of an operational nature and going forward, is to be classified and implemented as an “Operational Policy” in accordance with Council’s Policy Framework.

It is noted that this is still a work in progress, however in the interim, officers have applied principles of the former policy to achieve a level of consistency in terms of how these types of requests are handled.

## **STATUTORY COMPLIANCE**

Nil

## **CONSULTATION**

Officers have undertaken regular consultation with the applicants in relation to the request.

## **OFFICER COMMENT/CONCLUSION**

The upgrading of the outlined section of Yabberup Road is a low priority when assessed against the Shire of Donnybrook Balingup *Unsealed Roads Upgrade Plan*. However, the

owners are proposing to fund almost 63% of the works, which may warrant further consideration of the proposal.

The sealing of this section of road will have benefits to the Shire's gravel road maintenance requirements in the Yabberup area, along with the benefits that it provides to the six properties who regularly use this section of road.

It is considered that the proposed works warrant further consideration through the draft budget process, however given budgetary constraints, Council will need to determine at the appropriate time whether the adopted 2022/23 Annual Budget is ultimately able to accommodate the request.

## **COUNCIL RESOLUTION 47/22**

**Moved: Cr Jones**

**Seconded: Cr Smith**

**That Council:**

- 1. Instructs the Chief Executive Officer to allocate \$120,000 (ex GST) when preparing the 2022/23 Shire of Donnybrook Balingup draft Annual Budget, for the purpose of upgrading 550m of Yabberup Road to a sealed standard (commencing from the end of the existing sealed section), subject to the following cost apportionment:**
  - a. \$35,000 - Shire funding; and**
  - b. \$85,000 - External private contributions**
  
- 2. Subject to Council's support for Point 1, instructs the Chief Executive Officer to formally communicate to Mr and Mrs Jansen that:**
  - a. The final 2022/23 Annual Budget approved by Council may or may not include the allocation identified in Point 1, depending on the capacity of the Budget to accommodate the Shire's contribution;**
  - b. If the project is approved under the adopted 2022/23 Annual Budget, the private contribution of \$85,000 will be required to be received prior to any works being commenced;**
  - c. In the event that the private \$85,000 contribution is not received within the 2022/23 financial year, the project will not be automatically 'rolled over' into 2023/24 and will require re-consideration by Council;**
  - d. The applicant is advised that in the event that the \$85,000 private contribution is not forthcoming at all, the Shire is unlikely to seal the relevant portion of Yabberup Road in the future, due it being a low priority road.**
  - e. The timing of works (if funding is approved) will be at the discretion of the Shire.**

- 3. Subject to the project being included in the adopted 2022/23 Annual Budget, instructs the Chief Executive Officer to include \$15,000 in the 2023/24 draft Annual Budget for the second coat seal.**

**CARRIED 9/0 by En bloc Resolution**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

### 9.1.4 DONNYBROOK HISTORICAL GOLD MINE SHAFTS

<b>Location</b>	Shire of Donnybrook Balingup
<b>Applicant</b>	Shire of Donnybrook Balingup
<b>File Reference</b>	DEP 56
<b>Author</b>	Steve Potter, Director Operations
<b>Responsible Officer</b>	Steve Potter, Director Operations
<b>Attachments</b>	9.1.4(1) - Location Plan 9.1.4(2) - DPLH Heritage Assessment 9.1.4(3) - Shire Letter to Minister (1) 9.1.4(4) - Minister Response (1) 9.1.4(5) - Shire Letter to Minister (2) 9.1.4(6) - Minister Response (2)
<b>Voting Requirements</b>	Simple majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Acknowledge the safety concerns of the Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Mines, Industry Regulation and Safety (DMIRS) with regard to historical gold mines located in State Forest 27 (Upper Capel).</b></li> <li><b>2. Acknowledge the position of the Donnybrook Historical Society (DHS) that the historical mine shafts hold significant heritage value to the local community.</b></li> <li><b>3. Acknowledges that safety measures need to be put into place, however supports an approach that seeks to identify an alternative solution than backfilling to protect the historical integrity of the mine shafts.</b></li> <li><b>4. Instructs the Chief Executive Officer to:</b> <ol style="list-style-type: none"> <li><b>4.1 Advocate for a solution that achieves a public safety outcome, whilst protecting the historical integrity of the historical mine shafts, through liaising with relevant authorities, agencies and elected members and which may include the creation of a Memorandum of Understanding between key stakeholders for sharing responsibilities; and</b></li> <li><b>4.2 Forward a letter correspondence to DBCA and DMIRS to request support (financial and in-kind) to develop a web-based ‘historic, interactive virtual tour’ of the Donnybrook goldmines.</b></li> </ol> </li> <li><b>5. Instructs the Chief Executive Officer to include the Donnybrook Historical Gold Mines in the next iteration of the Shire’s Local Heritage Survey (or equivalent) for possible inclusion on the Shire’s future Heritage List to be adopted under the Local Planning Scheme (subject to assessment).</b></li> </ol>

## **STRATEGIC ALIGNMENT**

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.2	Respected heritage assets
Strategy	2.2.1	Maintain Shire heritage assets within available resources
Action	2.2.1.4	Collaborate with relevant organisations to maintain heritage assets

## **EXECUTIVE SUMMARY**

Over the past 12-18 months Councillors have received two presentations and Staff have had ongoing liaison with representatives of the Department of Mines, Industry Regulation and Safety (DMIRS) and the Department of Biodiversity, Conservation and Attractions (DBCA) regarding abandoned historical mine shafts located in State forest in proximity to the Donnybrook town site.

It is the view of DBCA and DMIRS that the abandoned mineshafts pose a public safety risk and have identified specific shafts deemed to pose the most significant risk which they consider should be backfilled. Whilst it is acknowledged that in the earlier stages of discussions with DMIRS / DBCA, the Shire may not have indicated an objection to proposed backfilling, as further information has come to light, particularly through discussions with the Donnybrook Historical Society (DHS), staff have formed the view that the mine shafts hold significant local heritage value and therefore, if possible, should be preserved, whilst being made safe in an alternative manner. Further, it is suggested that more could be done to recognise and interpret the historical significance of gold mining to Donnybrook.

It is recommended that Council support this position and request the CEO to advocate for an alternative approach to achieving public safety that maintains the heritage fabric of the mine shafts. In addition, it is recommended that the CEO be requested to liaise with relevant agencies to request financial and other support to interpret and officially recognise the historical significance of the site, which should also be captured in future reviews of the Shire's Local Heritage Survey (or equivalent) for potential inclusion in a future Shire Heritage List.

## **BACKGROUND**

The abandoned Donnybrook mine shafts are located within a small area of State Forest approximately 2km south of Donnybrook between Goodwood Road and Upper Capel Road. The area was mined for gold between 1897 and 1903 and a number of the historical mine workings remain in the locality.

This area is managed by the Department of Biodiversity, Conservation and Attractions (DBCA) and is bordered by rural residential properties to the north. A plan demonstrating the location of the site and a survey of abandoned mine shafts is provide in Attachment 9.1.4(1).

In May 2018, DBCA reported the presence of the subject historical mine shafts to the Department of Mines, Industry Regulation and Safety (DMIRS) Abandoned Mines Program (AMP).

In November 2019 a presentation was made by DMIRS staff to Council outlining the AMP program and options for risk mitigation. The Shire understands this consultation was part of broader consultation by DMIRS staff which included neighbouring landowners, the South West Aboriginal Land and Sea Council (SWALSC) and the Donnybrook Historical Society (DHS).

In 2020 the matter was also referred to the Department of Planning, Lands, and Heritage (DPLH), under the provisions of the Government Heritage Property Disposal Process (GHPDP), which assessed the site for heritage value and formed the following conclusion:

*“...while P26383 Donnybrook Goldfield [incl. P26360 Donnybrook Gold Mining Area, West of Upper Capel Rd, Argyle Forest Block / Boyanup State Forest] may have some cultural heritage value, it is unlikely to have the cultural heritage significance required to meet the condition for entry in the State Register under section 38 of the Heritage Act 2018, and therefore does not warrant a full assessment.”*

A full copy of DPLH's correspondence and heritage assessment is provided in Attachment 9.1.4(2).

After a period of relative slow progress, in July 2021, the profile of the abandoned mine shafts increased when a local pet dog fell down one of the shafts and required rescuing by emergency services staff and volunteers. This resulted in the former Shire President being required to address the media and as a result, the Shire sought a further update from DMIRS at this time as to the status of the abandoned mines project.

As the matter further progressed, the Shire became aware of the DHS's concerns with DMIRS/DBCA's preference for addressing the safety risk by backfilling the shafts, which the DHS considered would result in the permanent loss of what was viewed as an important historical asset. The Shire and the DHS subsequently forwarded letter correspondence, co-signed by both parties, to the Minister for Mines and Petroleum in December 2021 which in summary:

- expressed concerns with the consultation process undertaken;
- reaffirmed a commitment to making the shafts safe, however expressed opposition to backfilling which was seen as destructive;
- expressed concerns with the geotechnical investigation undertaken of the locality;
- indicated support for fencing off the shafts as opposed to backfilling, which could potentially include a MOU being established for ongoing inspection / maintenance.

The correspondence went on to request the Minister:

1. Immediately suspend the procurement process to backfill the shafts, until the Shire and DHS had an opportunity to discuss alternative remediation solutions;
2. Provide key stakeholders, interested parties and the general public the opportunity to make submissions regarding the reports and plans for remediation (backfilling).

A full copy of the correspondence is provided in Attachment 9.1.4(3).

In response, the Shire received correspondence in January 2022 from the Acting Minister for Mines and Petroleum which contained the following points:

1. *The heritage assessment undertaken followed due process and took the added precautionary approach by engaging with both the Shire of Donnybrook Balingup and the Donnybrook Historical Society before any works were scoped to ensure that any additional concerns could be taken into consideration as part of the project planning phase.*
2. *The stakeholder engagement records indicate:*
  - a. *Stakeholder engagement associated with the Donnybrook Shafts project was initiated in 2019 and has been ongoing since this time with the objective to ensure all interested parties were aware of the proposed work and technical recommendations ensuing from each stage of the works program.*
  - b. *Engagement with the Shire of Donnybrook Balingup commenced in April 2019 with meetings conducted with Shire representatives in September 2019, November 2019, September 2020 and October 2021. Endorsement for the project from the Shire was received in January 2020 following the November 2019 presentation which included a number of possible remediation options (including backfilling).*
  - c. *Communication and engagement with neighbouring properties began in November 2019 and has been on an ongoing basis since this time.*
  - d. *The AMP initiated stakeholder engagement with the Donnybrook Historical Society in November 2019 following referral by the Shire. The AMP documented 22 separate meetings, phone calls and email communications with the Historical Society.*
  - e. *COVID-19 restrictions delayed some of the field investigations and shifted some stakeholder engagement to emails and phone calls over the preferred face-to-face meetings.*
  - f. *The AMP has communicated to each stakeholder throughout the project that geotechnical engineers would be engaged to determine the optimal remediation option based on the geotechnical investigations.*
  - g. *The AMP is open to direct feedback on published reports and ongoing projects at any time and stakeholder concerns can be raised directly through contact details available on the DMIRS web page Abandoned Mines Program ([dmp.wa.gov.au](http://dmp.wa.gov.au)) or via email [AbandonedMines@dmirs.wa.gov.au](mailto:AbandonedMines@dmirs.wa.gov.au)*

3. *In relation to the specifics of the geotechnical survey:*
- a. *The geotechnical survey was undertaken by qualified and industry recognised geotechnical engineers.*
  - b. *DMIRS Inspectors of Mines - Geotechnical from the Mines Safety Directorate reviewed and provided input to*
    - (i) *The scope of works prior to the engagement of the geotechnical engineering firm*
    - (ii) *The geotechnical investigation report*
    - (iii) *The remediation report*
  - c. *The recommended backfilling procedure is industry standard to backfill mineshafts in Australia and other countries. Backfill can be seen to preserve features, preventing further ground collapse due to weathering and enabling surface features such as waste spoil collars to remain visible and intact.*
  - d. *The Remediation solution considerations were not preferentially ranked, the matrix summarised each options suitability against the relevant remedial considerations. The recommendation provided (backfilling with soil) is specific to this project in relation to the risk profile of the site.*
  - e. *The remediation program is only targeted at the 10 high priority shafts, not all known shafts within the forest block.*
4. *In relation to the procurement process to undertake remediation earthworks in the forest block, this work cannot proceed without works approvals yet to be authorised by DBCA and as such was placed on hold on 7 December 2021, pending that approval. As the project area is located within DBCA managed lands, all approvals for access or to undertake any works are required to be authorised by DBCA.*

The correspondence goes on further to state:

*“Given the significant level of concern from the Donnybrook community following the rescue of the dog Sage from an old shaft in July 2021 and calls to have all shafts backfilled due to safety concerns, upon consideration it would appear that the current approach to addressing the safety issues through the risk based approach which has been adopted by the AMP will potentially achieve two outcomes:*

- *Address the immediate risks to areas which are readily accessible by bushwalkers and forestry workers by backfilling the 10 high priority features (shafts) identified; and*



- *Highlight the mining history of the area and the risks associated with such areas through the key messaging of Stay out, stay safe and report abandoned mine features.*

*The AMP is also supportive of a formal agreement being reached between DBCA and the Shire (should the Shire be considering this option), where the long-term management of the shafts would address the known risks associated with the project area. As such, I would strongly encourage you to engage directly with the AMP to work towards a solution that manages the risks and meets the requirements of the Shire.”*

A full copy of this correspondence is provided at Attachment 9.1.4(4).

In December 2021, the Shire / DHS forwarded further correspondence to the Minister for Heritage with regard to the DPLH’s heritage assessment of the site (as per Attachment 9.1.4(2)). In summary the correspondence contends that the heritage assessment was inherently flawed and ignored vital evidence that may have drawn a different conclusion.

A full copy of this correspondence is provided at Attachment 9.1.4(5).

In February 2021, the Shire received a response from the Minister which in summary advises:

- The Minister will advise the Department of Planning, Lands and Heritage of the request and forward the material provided. The Department will consider whether the additional information warrants review by the Heritage Council;
- A determination of the Heritage Council as to State heritage significance does not affect the significance of the place at the local level or its recognition as such. Places of local heritage significance should be recognised by inclusion in the Shire’s Local Heritage Survey (formerly Municipal Heritage Inventory) and/or protected by inclusion on the Shire’s Heritage List established under the Shire’s Local Planning Scheme;
- The Minister has been advised that backfilling the mine shafts is necessary due to the safety risk they pose and that the proposed methodology aims to have as little impact on the extant historical fabric as possible.

A full copy of this correspondence is provided at Attachment 9.1.4(6).

A further face to face meeting was held in February 2022, which was attended by DMIRS, DBCA, Shire Staff, the Shire President and the DHS. Whilst no specific agreements were reached, DBCA and DMIRS staff further reiterated it was their preference to address the matter via the backfilling option. Further they advised that tenders had been sought for the works, however had been put on hold pending further statutory approvals and resolution of concerns raised by the Shire and the DHS.

## **FINANCIAL IMPLICATIONS**

Nil.

## **POLICY COMPLIANCE**

Nil.

## **STATUTORY COMPLIANCE**

Nil.

## **CONSULTATION**

There has been ongoing liaison between the various stakeholders over the past 18 months including two separate presentations to the Shire Councillors by DMIRS staff.

## **OFFICER COMMENT/CONCLUSION**

It is evident that this is a complex matter involving a range of stakeholders and perspectives. Whilst generally, there is agreement from all parties that something needs to be done from a public safety perspective, there are differing views on what this should entail.

It is acknowledged that in early discussions with DMIRS the absence of any objection from the Shire may have been interpreted as support for the backfilling of the shafts, and there may even be correspondence at an officer level that infers some level of support. However, it is fair to say that at that time Shire staff knew very little about the historical significance of the mine shafts which have been in a relatively unknown location for over 120 years.

As part of the consultation process Shire staff have visited the sites with the DHS, which has revealed that there are a significant amount of the original timber structures remaining that would potentially be buried if the backfilling option were to proceed.

As goldmining is pivotal to the very existence of Donnybrook, and the mineshafts are the last remaining physical evidence of this history, staff and the DHS have formed the opinion that there is a strong argument for exploring alternative options for achieving a public safety outcome, without backfilling and thereby destroying the physical fabric. To this effect, the Shire and DHS have suggested that fencing may be a viable alternative option, noting that this may require an ongoing inspection / maintenance regime. It has been suggested by the Shire / DHS that this could be addressed via a Memorandum of Understanding or similar with the DBCA to address this aspect.

The raising of the profile of the historical mineshafts has also in the view of Shire staff and DHS potentially provided an opportunity for improved recognition and interpretation of this important part of Donnybrook's history. It is understood that DMIRS have undertaken LIDAR imaging of the shafts and this and other information garnered through the assessment process could be used to establish a web-based virtual tour celebrating the goldmining history of the locality and providing an educational package for school children, locals and visitors. To this effect, it is recommended that the Shire further liaise with the DBCA / DMIRS to seek financial and in-kind support to develop such a package.

Finally, it is noted that the historical mineshafts, presumably because little was known about them, have not previously found their way into the Shire's Municipal Heritage Inventory (MHI) which was last updated in 2013. The Shire currently has a grant application pending to review its MHI, however, regardless of the outcome of the grant application, will need to review the document in the near future as it is required to be reviewed every five years. It is recommended that any future iteration of the MHI / Local Heritage Survey, include the Donnybrook Historical Goldmines, which subject to assessment, may result in them being identified as being suitable for inclusion in any future version of a Shire Heritage List.

## **COUNCIL RESOLUTION 48/22**

**Moved: Cr Jones**

**Seconded: Cr Smith**

**That Council:**

- 1. Acknowledge the safety concerns of the Department of Biodiversity, Conservation and Attractions (DBCA) and the Department of Mines, Industry Regulation and Safety (DMIRS) with regard to historical gold mines located in State Forest 27 (Upper Capel).**
- 2. Acknowledge the position of the Donnybrook Historical Society (DHS) that the historical mine shafts hold significant heritage value to the local community.**
- 3. Acknowledges that safety measures need to be put into place, however supports an approach that seeks to identify an alternative solution than backfilling to protect the historical integrity of the mine shafts.**
- 4. Instructs the Chief Executive Officer to:**
  - 4.1 Advocate for a solution that achieves a public safety outcome, whilst protecting the historical integrity of the historical mine shafts, through liaising with relevant authorities, agencies and elected members and which may include the creation of a Memorandum of Understanding between key stakeholders for sharing responsibilities; and**
  - 4.2 Forward a letter correspondence to DBCA and DMIRS to request support (financial and in-kind) to develop a web-based ‘historic, interactive virtual tour’ of the Donnybrook goldmines.**
- 5. Instructs the Chief Executive Officer to include the Donnybrook Historical Gold Mines in the next iteration of the Shire’s Local Heritage Survey (or equivalent) for possible inclusion on the Shire’s future Heritage List to be adopted under the Local Planning Scheme (subject to assessment).**

**CARRIED 9/0 by En bloc Resolution**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## **9.2 DIRECTOR CORPORATE AND COMMUNITY**

---

### **9.2.1 ACCOUNTS FOR PAYMENT**

The Schedule of Accounts Paid under Delegation (No 3.1) is presented for public information (attachment 9.2.1(1)).

---

### **9.2.2 MONTHLY FINANCIAL REPORT – MARCH 2022**

The Monthly Financial Report for March 2022 is attached (*attachment 9.2.2(1)*).

#### **EXECUTIVE RECOMMENDATION**

**That the monthly financial report for the period ended March 2022 be received.**

#### **COUNCIL RESOLUTION 49/22**

**Moved: Cr Massey**

**Seconded: Cr Gubler**

**That the monthly financial report for the period ended March 2022 be received.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills,  
Cr Newman and Cr Smith

**Against:** Nil

### 9.3 CHIEF EXECUTIVE OFFICER

#### 9.3.1 ANNUAL REVIEW OF DELEGATIONS REGISTER 2021/2022

<b>Location</b>	Donnybrook Balingup
<b>Applicant</b>	Not applicable
<b>File Reference</b>	Not applicable
<b>Author</b>	Loren Clifford – Corporate Planning and Governance Officer
<b>Responsible Officer</b>	Loren Clifford – Corporate Planning and Governance Officer
<b>Manager</b>	Maureen Keegan – Manager Executive Services
<b>Attachments</b>	9.3.1(1) - Delegations Register 9.3.1(2) - Amended Delegations
<b>Voting Requirements</b>	Absolute majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li><b>1. Notes completion by Council as the Delegator, of the 2021/2022 annual statutory review of the Delegations Register.</b></li> <li><b>2. Approves, by ABSOLUTE MAJORITY the delegations, inclusive of amendments as detailed in Attachment 9.3.1(1) – Delegations Register.</b></li> </ol>

#### STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	4.2	A respected, professional and trusted organisation
Strategy	4.2.1	Effective and efficient operations and service provision
Action	4.2.1.2	Seek a high level of legislative compliance and effective internal controls

#### EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the annual statutory review of the Delegations Register, in accordance with s.5.18 and 5.46(2) of the *Local Government Act 1995*, s.47(2) of the *Cat Act 2011* and s.10AB (2) of the *Dog Act 1976*.

## **BACKGROUND**

Council last reviewed its delegations register on 23 June 2021, this review provided a comprehensive overview and understanding of the legislative framework that informs the mandatory and discretionary decision-making roles undertaken by local government.

## **FINANCIAL IMPLICATIONS**

Not applicable

## **POLICY COMPLIANCE**

Not applicable

## **STATUTORY COMPLIANCE**

- section 5.42(1) of the *Local Government Act 1995*;
- section 45 of the *Cat Act 2011*;
- section 10AA of the *Dog Act 1976*;
- section 16 of the *Graffiti Vandalism Act 2016*;
- section 127 (1) and (3) of the *Building Act 2011*;
- section 48 and 59(3) of the *Bush Fires Act 1954*;
- section 118 of the *Food Act 2008*;
- section 26 of the *Health (Miscellaneous Provisions) Act 1911*;
- section 21 of the *Public Health Act 2016*; and
- regulation 15D(7) of the *Health (Asbestos Regulations 1992)*

## **CONSULTATION**

Not applicable.

## **OFFICER COMMENT/CONCLUSION**

An analysis of the legislation and local laws listed below has been undertaken to identify and determine opportunities for delegations from Council to Committees, Council to Chief Executive Officer (CEO).

- *Activities on Thoroughfares & Trading in Thoroughfares & Public Places Local Law*;
- *Animals, Environment and Nuisance Local Law 2017*;
- *Building Act 2011*;
- *Building Regulations 2012*;
- *Bush Fires Act 1954*;
- *Bushfire Brigades Local Law 2017*;
- *Cat Act 2011*;

- *Cat Local Law 2017;*
- *Cemeteries Local Law 2008;*
- *Dog Act 1976;*
- *Dogs Local Law 2017;*
- *Extractive Industries Local Law 2017;*
- *Fencing Local Law 2016;*
- *Food Act 2008;*
- *Graffiti Vandalism Act 2016;*
- *Health (Asbestos) Regulations 1992;*
- *Health (Miscellaneous Provisions) Act 1911;*
- *Health Local Laws 1999;*
- *Local Government Act 1995;*
- *Local Government Property Local Law 2015; and*
- *Meeting Procedures Local Law 2017;*
- *Outdoor Eating Areas Local Law 2013;*
- *Parking and Parking Facilities Local Law 2017;*
- *Planning and Development (Local Planning Schemes) Regulations 2015;*
- *Planning and Development Act 2005;*
- *Public Health Act 2016;*
- *Waste Local Law 2017*

This year's review has considered changes to legislation, responsibilities, continuity of service, and the risks and sensitivities of the decisions and the Shire's operational requirements.

Changes were made to 15 delegations requiring Council endorsement. Modifications have been made with tracked changes and are available to view in Attachment 9.3.1(2). Reasons for these changes have been outlined below.

The following delegations were reworded to align with policy changes made at the Special Council Meeting 21 December 2021:

- **1.2.12 Crossing – Construction, Repair and Removal**
- **1.2.19 Application of Regional Price Preference Policy**
- **1.2.27 Recovery of Rates or Service Charges**
- **1.2.28 Recovery of Rates Debts – Require Lessee to Pay Rent**

Changes to align the delegation contract thresholds with the *Local Government (Functions and General) Regulations 1996* were made to:

- **1.2.15 Tenders for Goods and Services – Accepting and Rejecting Tenders; Varying Contracts; Exercising Contract Extension Options**
- **1.2.16 Tenders for Goods and Services - Exempt Procurement**

The Environmental Health Officer was added to the list of Delegated officers to ensure coverage for employees and the continuity of service to the community:

- **6.1.2 Prohibition Orders**
- **6.1.3 Food Business Registrations**
- **6.1.5 Debt Recovery and Prosecutions**



- **6.1.6 Abattoir Inspections and Fees**
- **6.1.7 Food Businesses List – Public Access**
- **8.1.2 Enforcement Agency Reports to the Chief Health Officer**
- **8.1.3 Designate Authorised Officers**
- **8.1.4 Determine Compensation for Seized Items**
- **8.1.5 Commence Proceedings**

### **COUNCIL RESOLUTION 50/22**

**Moved: Cr Atherton**

**Seconded: Cr Jones**

**That Council:**

- 1. Notes completion by Council as the Delegator, of the 2021/2022 annual statutory review of the Delegations Register.**
- 2. Approves, by ABSOLUTE MAJORITY the delegations, inclusive of amendments as detailed in Attachment 9.3.1(1) – Delegations Register.**

**CARRIED 9/0  
ABSOLUTE MAJORITY VOTE ATTAINED**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

**9.3.2 2022 ANNUAL GENERAL MEETING OF ELECTORS – MINUTES AND CONSIDERATION OF MOTIONS**

<b>Location</b>	Shire of Donnybrook Balingup
<b>Applicant</b>	Electors of the Shire of Donnybrook Balingup
<b>File Reference</b>	N/A
<b>Author</b>	Ben Rose, Chief Executive Officer
<b>Responsible Manager</b>	Ben Rose, Chief Executive Officer
<b>Attachments</b>	9.3.2(1) - Annual General Meeting of Electors 2022 – Minutes
<b>Voting Requirements</b>	Simple Majority

Recommendation
<p><b>That Council:</b></p> <ol style="list-style-type: none"> <li>1. <b>Receives the Minutes of the 6 April 2022 Annual General Meeting of Electors, as attached.</b></li> <li>2. <b>Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:</b> <p><b><u>Motion 1:</u> That Council consider establishing an independent coordinating committee as recommended by the Department of Local Government, Sports and Cultural Industries to deal with the VC Mitchell Park project.</b></p> </li> <li>3. <b>Acknowledges that it has considered <u>Motion 1</u> from the 2022 Annual General Meeting of Electors and resolves not to establish an independent coordinating committee to deal with the VC Mitchell Park project.</b> <p><b><u>Reason:</u> The Shire has already followed the guidance of the Department of Local Government, Sport and Cultural Industries in developing the project Master Plan (a feasibility study).</b></p> </li> <li>4. <b>Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:</b> <p><b><u>Motion 2:</u> That the \$6 million COVID recovery grant for the Shire be allocated to the sporting precinct development at VC Mitchell as was originally intended. That any additional funds that are requested for the development above the \$6 million already allocated, be put to a referendum of rate payers for approval.</b></p> </li> <li>5. <b>Acknowledges that it has considered <u>Motion 2</u> from the 2022 Annual General Meeting of Electors and resolves not to proceed with a loan referendum for the Donnybrook Community, Sporting and Recreation Precinct (VC Mitchell Park) Project.</b></li> </ol>

**Reason:** The Council-approved project co-contribution is within the Shire’s funding capacity and is recognised in the Shire’s Long Term Financial Plan, 2021-22 Shire Budget and Strategic Community Plan. The State Government has advised the Shire on numerous occasions that it is obligated to co-contribute funding of at least \$3m to the project and the Council has already made numerous decisions to enable co-contribution funding to the project, including through the Long Term Financial Plan, the 2021-22 Budget and through at least three separate OCM decisions on the project. With rapid cost escalations in the building industry presently, delaying the project further to conduct a referendum will add significant additional cost pressure to the project.

6. Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:

**Motion 3:** That Council initiate live streaming by July 2022 OCM.

7. Acknowledges that it has considered Motion 3 from the 2022 Annual General Meeting of Electors and give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for investigating video livestreaming.

**Reason:** Establishment of video livestreaming requires organisation-wide consideration and planning prior to commencement.

## STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	4.1	A strategically focused, open and accountable local government
Strategy	4.1.2	Continue to enhance communications and transparency
Action	4.1.2.1	Ongoing meaningful communication and engagement with residents, ratepayers and stakeholders.

## EXECUTIVE SUMMARY

The Shire’s Annual General Meeting of Electors (AGM) was held on 6 April 2022, where three motions were carried. Section 5.33 of the Local Government Act requires the Council to consider these motions. Minutes of the AGM are appended to this report.

## BACKGROUND

The following three motions were carried at the 2022 AGM:

1. *That Council consider establishing an independent coordinating committee as recommended by the Department of Local Government, Sports and Cultural Industries to deal with the VC Mitchell Park project.*

2. *That the \$6 million COVID recovery grant for the Shire be allocated to the sporting precinct development at VC Mitchell as was originally intended. That any additional funds that are requested for the development above the \$6 million already allocated, be put to a referendum of rate payers for approval.*
3. *That Council initiate live streaming by July 2022 OCM.*

## **FINANCIAL IMPLICATIONS**

Nil implications associated with officer recommendation.

## **POLICY COMPLIANCE**

Nil.

## **STATUTORY COMPLIANCE**

Section 5.33 of the Local Government Act 1995, relating to electors' meetings, sets out the following requirements:

### *5.33. Decisions made at electors' meetings*

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —*
  - (a) *at the first ordinary council meeting after that meeting; or*
  - (b) *at a special meeting called for that purpose, whichever happens first.*
- (2) *If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.*

## **CONSULTATION**

Not applicable.

## **OFFICER COMMENT**

**Motion 1: That Council consider establishing an independent coordinating committee as recommended by the Department of Local Government, Sports and Cultural Industries to deal with the VC Mitchell Park project.**

The Department of Sport and Recreation (now Department of Local Government, Sport and Cultural Industries) 'Feasibility Study Guide for Sport and Recreation Facilities 2007' (the Guide) provides advice and guidance for sport and recreation facility owners and managers (i.e. mostly Local Governments, but not exclusively), particularly for facility planning purposes (new, upgrades, extensions, replacements etc). The Guide, an

advisory document which holds no legislative/regulatory authority, seeks to provide advice to facility managers on considerations for the early planning and due diligence for major capital works.

The Guide (page 5) identifies that:

*A number of different approaches can be used to undertake a feasibility study:*

- *Internal approach - the study is undertaken by members of the client organisation*
- *External approach - the study is undertaken by a private consultant giving independence*
- *Combined approach - the study is undertaken by a mix of internal and external personnel*

In 2019, the Shire determined that a ‘combined approach’ would be most productive and inclusive, with co-funding secured by the Shire for the feasibility study (MasterPlan) via the State Government’s Community Sporting and Recreation Facilities Fund.

Again on page 5 of the Guide, it is advised that:

*A combined approach requires the client to appoint a coordinating committee to manage and control the feasibility study process. This coordinating committee should comprise of:*

- *A project co-ordinator (the in-house officer responsible for the study)*
- *Other relevant members of the client agency*
- *Community/business sector representatives*
- *Representatives of proposed user groups/tenants*
- *An experienced facility manager*
- *Department of Sport and Recreation personnel*

At its 24 April 2019 Ordinary Meeting, Council resolved to establish a Working Group, generally aligned to the above Guide, to assist the feasibility (MasterPlanning) process. Membership of the Working Group comprised:

A project co-ordinator (the in-house officer responsible for the study)	<ul style="list-style-type: none"> <li>• Staff member.</li> </ul>
Other relevant members of the client agency	<ul style="list-style-type: none"> <li>• Two Councillors, Chief Executive Officer.</li> </ul>
Community/business sector representatives	<ul style="list-style-type: none"> <li>• Two community representatives joined part-way through the process.</li> </ul>
Representatives of proposed user groups/tenants	<ul style="list-style-type: none"> <li>• Donnybrook Tennis Club</li> <li>• Donnybrook Ladies Hockey Club.</li> <li>• Donnybrook Men’s Hockey Club (occasional attendance)</li> </ul>

	<ul style="list-style-type: none"> <li>• Donnybrook Football and Sporting Club</li> <li>• Donnybrook Juniors Netball Club</li> <li>• Donnybrook Amateur Basketball Association</li> <li>• Donnybrook Cricket Club (occasional attendance)</li> </ul>
An experienced facility manager	<ul style="list-style-type: none"> <li>• Staff member / consultant (occasional attendance)</li> </ul>
Department of Sport and Recreation personnel	<ul style="list-style-type: none"> <li>• Regional Manager (occasional attendance)</li> </ul>

Although the Guide is only an advisory document, the Shire followed the advice set out within it.

The establishment of a Working Group, rather than a Committee of Council, was opted for as:

- Committees are a very formal governance structure, bound by the Meeting Procedures Local Law (and conflicts of interest legislation), and are mostly used for governance / risk / financial and other recurrent administrative considerations, rather than a one-off capital works project.
- The operation of Committees are administrative resource-intensive.
- A Council review of Shire committees in the previous year resolved that Working Groups would be used in lieu of Committees for all circumstances except for the Council’s Audit and Risk Management Committee.
- The Working Group structure is more nimble, less resource intensive, less formal and more conducive to community/stakeholder engagement than a formally constituted committee of the Council.

*Recommendation: That the Council acknowledge that it has considered Motion 1 from the 2022 Annual General Meeting of Electors and resolve not to establish an independent coordinating committee to deal with the VC Mitchell Park project.*

*Reason: The Shire has already followed the guidance of the Department of Local Government, Sport and Cultural Industries in developing the project MasterPlan (a feasibility study).*

**Motion 2: That the \$6 million COVID recovery grant for the Shire be allocated to the sporting precinct development at VC Mitchell as was originally intended. That any additional funds that are requested for the development above the \$6 million already allocated, be put to a referendum of rate payers for approval.**

The Project MasterPlan (May 2020) is a key strategic document which is informing progress and decision-making for the project. The original intent of the MasterPlan was to rationalise multiple sports facilities/assets into one, larger multi-use facility to be co-habitated by several sporting clubs, as well as being available for broader community use.

The clear feedback from most (not all) sporting clubs has been that a co-habitated (and co-governed) model is not supported. In this regard, allocating the State Government's \$6m contribution to the 'VC Mitchell Park project as originally intended' is likely to meet with significant resistance from most (not all) sporting groups involved in the project.

Section 4.99 of the Local Government Act 1995 enables the conduct of referendums by local governments, however, requires the referendum to be run in the manner of a local government election. The cost for the 2021 election for the Shire of Donnybrook Balingup Councillor vacancies was \$32,499.15; a similar amount would be required for a referendum (regardless of the topic). The preceding Local Government Act 1960 did include specific provision for loan polls (i.e. a referendum on loans) and this provision was utilised for a loan associated with development of the Donnybrook Recreation Centre in the late 1980's / early 1990's.

*Recommendation: That the Council acknowledge that it has considered Motion 2 from the 2022 Annual General Meeting of Electors and resolve not to proceed with a loan referendum for the Donnybrook Community, Sporting and Recreation Precinct (VC Mitchell Park) Project.*

*Reason:* The Council-approved project co-contribution is within the Shire's funding capacity and is recognised in the Shire's Long Term Financial Plan, 2021-22 Shire Budget and Strategic Community Plan. The State Government has advised the Shire on numerous occasions that it is obligated to co-contribute funding of at least \$3m to the project and the Council has already made numerous decisions to enable co-contribution funding to the project, including through the Long Term Financial Plan, the 2021-22 Budget and through at least three separate OCM decisions on the project. With rapid cost escalations in the building industry presently, delaying the project further to conduct a referendum will add significant additional cost pressure to the project.

### **Motion 3: That Council initiate live streaming by July 2022 OCM.**

Presently, there is no legislation which requires local governments to audio or video record Council and Committee Meetings, for either live or delayed streaming/display. Under a suite of State Government proposed reforms to the Local Government Act 1995, the State is considering the following; "*Large local governments [Bands 1 and 2] will be required to livestream meetings, and post recordings online. Smaller local governments [Band 3 and 4] will be required to record and publish audio recordings.*". Although not required to do so, the Shire of Donnybrook Balingup resolved to commence audio recording of Council Meetings from late 2021, with the audio recording available online via the Shire's website.

In addition to legislative considerations, the Council/Shire will also need to consider the following matters as part of boarder consideration of video livestreaming of Council Meetings; software requirements, hardware requirements, Council Chamber lay-out, record keeping processes, legal implications, public confidentiality implications (e.g. if a member of the public does not want to be recorded), data storage and staff training on new systems. Whilst none of these considerations present an insurmountable barrier, the proposed initiative requires organisation-wide consideration and planning. In this regard, it is recommended that Council give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for investigating video livestreaming.

*Recommendation: That Council acknowledge that it has considered Motion 3 from the 2022 Annual General Meeting of Electors and give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for investigating video livestreaming.*

*Reason: Establishment of video livestreaming requires organisation-wide consideration and planning prior to commencement.*

## **PROCEDURAL DECISION**

**Presiding Member approved separation of items as follows:**

- **Recommendations 1, 6 and 7 (to be considered separately);**
- **Recommendations 2, 3, 4 and 5 (to be considered separately).**

### **COUNCIL RESOLUTION 51/22**

**Moved: Cr Massey**

**Seconded: Cr Gubler**

**That Council:**

- 1. Receives the Minutes of the 6 April 2022 Annual General Meeting of Electors, as attached.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

### **COUNCIL RESOLUTION 52/22**

**Moved: Cr Glover**

**Seconded: Cr Smith**

- 6. Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:**

**Motion 3: That Council initiate live streaming by July 2022 OCM.**

**CARRIED 9/0**

**For:** Cr Wringe, Cr Glover, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil



## RECOMMENDATION

**Moved: Cr Glover**

**Seconded: Cr Gubler**

- 7. Acknowledges that it has considered Motion 3 from the 2022 Annual General Meeting of Electors and give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for investigating video livestreaming.**

**Reason: Establishment of video livestreaming requires organisation-wide consideration and planning prior to commencement.**

## AMENDMENT

**Moved: Cr Massey**

**Seconded: Cr Smith**

- 7.1 Acknowledges that it has considered Motion 3 from the 2022 Annual General Meeting of Electors and give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for implementing video livestreaming.**

- 7.2 Request the CEO to commence immediate investigation including a temporary solution for implementation at the May Ordinary Council Meeting.**

**CARRIED 7/2**

**For:** Cr Wringe, Cr Atherton, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Cr Gubler, Cr Glover

## **COUNCIL RESOLUTION 53/22**

**Moved: Cr Massey**

**Seconded: Cr Smith**

**7.1 Acknowledges that it has considered Motion 3 from the 2022 Annual General Meeting of Electors and give consideration as part of the 2022-23 Budget deliberations to a specific budget allocation for implementing video livestreaming.**

**7.2 Request the CEO to commence immediate investigation including a temporary solution for implementation at the May Ordinary Council Meeting.**

**CARRIED 7/2**

**For:** Cr Wringe, Cr Atherton, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Cr Gubler, Cr Glover

**Cr Glover left the chamber at 6:34pm**

## **COUNCIL RESOLUTION 54/22**

**Moved: Cr Smith**

**Seconded: Cr Gubler**

**2. Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:**

**Motion 1: That Council consider establishing an independent coordinating committee as recommended by the Department of Local Government, Sports and Cultural Industries to deal with the VC Mitchell Park project.**

**CARRIED 8/0**

**For:** Cr Wringe, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## **COUNCIL RESOLUTION 55/22**

**Moved: Cr Smith**

**Seconded: Cr Atherton**

**3. Acknowledges that it has considered Motion 1 from the 2022 Annual General Meeting of Electors and resolves not to establish an independent coordinating committee to deal with the VC Mitchell Park project.**

**Reason: The Shire has already followed the guidance of the Department of Local Government, Sport and Cultural Industries in developing the project Master Plan (a feasibility study).**

**CARRIED 7/1**

**For:** Cr Wringe, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Newman and Cr Smith

**Against:** Cr Mills

### **COUNCIL RESOLUTION 56/22**

**Moved:** Cr Smith

**Seconded:** Cr Newman

- 4. Receives the following motion from the 6 April 2022 Annual General Meeting of Electors:**

**Motion 2: That the \$6 million COVID recovery grant for the Shire be allocated to the sporting precinct development at VC Mitchell as was originally intended. That any additional funds that are requested for the development above the \$6 million already allocated, be put to a referendum of rate payers for approval.**

**CARRIED 8/0**

**For:** Cr Wringe, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## RECOMMENDATION

Moved: Cr Smith

Seconded: Cr Newman

5. Acknowledges that it has considered Motion 2 from the 2022 Annual General Meeting of Electors and resolves not to proceed with a loan referendum for the Donnybrook Community, Sporting and Recreation Precinct (VC Mitchell Park) Project.

**Reason:** The Council-approved project co-contribution is within the Shire's funding capacity and is recognised in the Shire's Long Term Financial Plan, 2021-22 Shire Budget and Strategic Community Plan. The State Government has advised the Shire on numerous occasions that it is obligated to co-contribute funding of at least \$3m to the project and the Council has already made numerous decisions to enable co-contribution funding to the project, including through the Long Term Financial Plan, the 2021-22 Budget and through at least three separate OCM decisions on the project. With rapid cost escalations in the building industry presently, delaying the project further to conduct a referendum will add significant additional cost pressure to the project.

## AMENDMENT

Moved: Cr Wringe

Seconded: Cr Atherton

5. Acknowledges that it has considered Motion 2 from the 2022 Annual General Meeting of Electors and resolves not to proceed with a loan referendum for the Donnybrook Community, Sporting and Recreation Precinct (VC Mitchell Park) Project.

**Reason:** The Council-approved project co-contribution is within the Shire's funding capacity and is recognised in the Shire's Long Term Financial Plan, 2021-22 Shire Budget and Strategic Community Plan. The State Government has advised the Shire on numerous occasions that it is obligated to co-contribute funding of at least \$3m to the project and the Council has already made numerous decisions to enable co-contribution funding to the project, including through the Long Term Financial Plan, the 2021-22 Budget and through at least three separate OCM decisions on the project. With rapid cost escalations in the building industry presently, delaying the project further to conduct a referendum will add significant additional cost pressure to the project. Additionally, there is no head of power under the Local Government Act 1995 to conduct a loan referendum which is binding on Council.

**CARRIED 8/0**

**For:** Cr Wringe, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Mills, Cr Newman and Cr Smith

**Against:** Nil

## **COUNCIL RESOLUTION 57/22**

**Moved: Cr Wringe                      Seconded: Cr Atherton**

- 5. Acknowledges that it has considered Motion 2 from the 2022 Annual General Meeting of Electors and resolves not to proceed with a loan referendum for the Donnybrook Community, Sporting and Recreation Precinct (VC Mitchell Park) Project.**

**Reason: The Council-approved project co-contribution is within the Shire’s funding capacity and is recognised in the Shire’s Long Term Financial Plan, 2021-22 Shire Budget and Strategic Community Plan. The State Government has advised the Shire on numerous occasions that it is obligated to co-contribute funding of at least \$3m to the project and the Council has already made numerous decisions to enable co-contribution funding to the project, including through the Long Term Financial Plan, the 2021-22 Budget and through at least three separate OCM decisions on the project. With rapid cost escalations in the building industry presently, delaying the project further to conduct a referendum will add significant additional cost pressure to the project. Additionally, there is no head of power under the Local Government Act 1995 to conduct a loan referendum which is binding on Council.**

**CARRIED 7/1**

**For:**            Cr Wringe, Cr Atherton, Cr Gubler, Cr Jones, Cr Massey, Cr Newman and Cr Smith

**Against:** Cr Mills

**Cr Glover re-entered the Chamber at 7:02pm**

**10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

---

Nil.

**11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

---

**12 MEETINGS CLOSED TO THE PUBLIC**

---

***12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED***

---

***12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC***

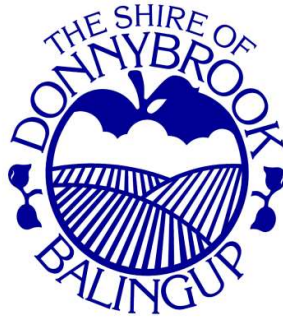
---

**13 CLOSURE**

---

The Shire President advised that the next Ordinary Council Meeting will be held on 25 May 2022 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

The Shire President declared the meeting closed at 7:03pm.



# **Bush Fire Advisory Committee Annual General Meeting**

---

held on

**Thursday, 28 April 2022**

Commencing at 6.00pm

At the Donnybrook Incident Control Centre  
SES Headquarters  
80 Bentley St, Donnybrook WA 6239

---

**Steve Potter**  
Acting Chief Executive Officer

**29 April 2022**

## **Disclaimer**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

---



## BUSHFIRE ADVISORY COMMITTEE ANNUAL GENERAL MEETING AGENDA

28 April 2022

### TABLE OF CONTENTS

<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>3</b>
<b>2</b>	<b>ATTENDANCE .....</b>	<b>3</b>
<b>2.1</b>	<b>COMMITTEE MEMBERS .....</b>	<b>3</b>
<b>2.3</b>	<b>APOLOGIES.....</b>	<b>4</b>
<b>3</b>	<b>DECLARATION OF FINANCIAL/IMPARTIALITY INTEREST .....</b>	<b>4</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>4</b>
<b>5</b>	<b>BUSH FIRE BRIGADE AGM MINUTES .....</b>	<b>4</b>
<b>6</b>	<b>REPORTS.....</b>	<b>5</b>
<b>6.1</b>	<b>COMMITTEE MEMBERS .....</b>	<b>5</b>
<b>6.2</b>	<b>STAFF.....</b>	<b>5</b>
<b>6.3</b>	<b>GUESTS .....</b>	<b>5</b>
<b>7</b>	<b>CORRESPONDENCE .....</b>	<b>5</b>
<b>8</b>	<b>GENERAL BUSINESS .....</b>	<b>6</b>
<b>9</b>	<b>BUSINESS ARISING FROM PREVIOUS MEETINGS .....</b>	<b>6</b>
<b>10</b>	<b>ANNUAL REVIEW OF THE SHIRE OF DONNYBROOK BALINGUP FIRE BREAK ORDER - 2022/2023 FINANCIAL YEAR .....</b>	<b>7</b>
<b>13</b>	<b>ENDORSEMENT OF FIRE CONTROL OFFICERS .....</b>	<b>9</b>
<b>14</b>	<b>ELECTION OF OFFICE BEARERS .....</b>	<b>13</b>
<b>15</b>	<b>CLOSURE OF MEETING .....</b>	<b>15</b>



---

# SHIRE OF DONNYBROOK BALINGUP

## BUSHFIRE ADVISORY COMMITTEE

### ANNUAL GENERAL MEETING

---

Donnybrook Incident Control Centre  
SES Headquarters  
80 Bentley St, Donnybrook WA 6239

---

#### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

---

The Chairperson acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders past, present and emerging.

The Chairperson declared the meeting open at 18:00hrs, welcomed the public gallery and advised them of the meeting procedures.

#### 2 ATTENDANCE

---

##### 2.1 COMMITTEE MEMBERS

---

##### MEMBERS PRESENT

Fire Control Officer	Brigade	Guests	Staff
B Dix (Chair)	Upper Capel	D Peachey (DBCA)	L Edward (CESM)
S Rowe	Argyle-Irishtown	C Sousa (DFES)	P Robins (S. Ranger)
C Leam	Balingup	B Anderson (VFRS)	S Potter (Director Operations)
S Simmonds	Beelerup		T. Box (Minute Taker)
D Tooke	Donnybrook		
M Walker	Ferndale-Stirling Park		
C Wringe	Kirup-Brazier		
M Anderson	Lowden		
G Hatch	Mumballup		
A Scott	Mullalyup		
I Ralph	Shire of Donnybrook Balingup		
T McNab	Thomson Brook		
G Foan	Brookhampton		
T Thamo	Munro		
L. Wringe (Proxy)	Shire President		

---

### **2.3 APOLOGIES**

---

Cr. C. Newman

---

### **3 DECLARATION OF FINANCIAL / IMPARTIALITY INTEREST**

---

Division 6: Sub-Division 1 of the Local Government Act 1995. Care should be taken by all Committee members to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Scott Rowe declared a general financial interest as he is employed on a casual basis by the Shire for mitigation activities.

Michael Anderson declared a general financial interest as he is employed on a casual basis by the Shire for mitigation activities

Chris Wringe declared a general financial interest as he is contracted to repair / service brigade vehicles on an occasional basis.

It is noted that there are no items on the agenda that give rise to a conflict of interest that would prevent the above from participating in all items.

---

### **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

---

Minutes from the Bush Fire Advisory Committee Meeting held on 28 October 2021 are attached in Attachment 4.1.

**That the Minutes of the Bushfire Advisory Committee Annual General Meeting held on 28 October 2021 be confirmed as a true and accurate record.**

**Moved:** Ian Ralph

**Seconded:** Bevan Dix

**Carried:** 14/0

---

### **5 BUSH FIRE BRIGADE AGM MINUTES**

---

Pursuant to Section 3.9 of the *Shire of Donnybrook Balingup Bushfire Brigades Local Law*, minutes of each Shire of Donnybrook Balingup Bush Fire Brigade's 2021 Annual General Meetings are attached in Attachments 5.1 - 5.12.

**Officer Recommendation:**

**That the Bush Fire Advisory Committee receives the minutes of each of the Shire of Donnybrook Balingup Bush Fire Brigade's 2022 Annual General Meetings.**

**Moved:** Bevan Dix

**Seconded:** Scott Rowe

**Carried:** 14/0

---

## 6 REPORTS

---

### 6.1 COMMITTEE MEMBERS

---

Nil

### 6.2 STAFF

---

1. Community Emergency Services Manager (Attachment 6.2.1)
2. Senior Ranger (Attachment 6.2.2)

### 6.3 GUESTS

---

1. Department of Biodiversity, Conservation and Attractions (Attachment 6.3.1)
2. Department of Fire and Emergency Services (Attachment 6.3.2)
3. Donnybrook Volunteer Fire and Rescue Service, (Attachment 6.3.3)
4. Max Walker – Chief Bush Fire Control Officer (Attachment 6.3.4)

---

## 7 CORRESPONDENCE

---

Correspondence received from DFES dated 13 April 2022 regarding the *Work Health and Safety Act 2020* (Attachment 7.1)

Chris Sousa, DFES – Need to make sure that volunteer training is up to date. LGIS (Local Government Insurance Scheme) are now requesting training records when an incident occurs.

Steve Potter, SoDB – Work Health and Safety (WHS) Act 2020 is now in effect which defines the Shire as a PCBU (Person Conducting a Business or Undertaking). Volunteers and contractors are now treated the same as paid Shire employees from an OHS perspective. Shire has a duty of care to ensure that volunteers have appropriate training to fulfil leadership positions such as FCOs, Captains, Lieutenants etc.

The Shire will also seek to engage with brigades in the near future regarding establishing minimum training standards for office bearing positions with a view to establishing a policy or similar to provide clarity in this regard for all parties.

Bevan Dix – Would like clarity for new members that are waiting for training, are they able to be exposed to fire conditions in a mop up or controlled burn situation?

Steve Potter, SoDB – This can form part of the discussion with the brigades when establishing minimum training standards.

---

## **8 GENERAL BUSINESS**

---

Bevan Dix – update on Upper Capel Bush Fire Brigade – there is still no water or power at shed. The brigade has been fundraising and has received donations for a slip-on unit. It will be a private vehicle parked at Trigwell Road in Brian Trigwell's shed.

Garry Hatch – requests that contact numbers on the Fire Break Order are checked, as his mobile number was not correct on the current FBO.

Chris Wringe – thanks for everyone's help at the Ravenscliffe bush fire, it was much appreciated.

Max Walker – requests a change to the nature of communication with regard to the 'Season Open' announcements on the Shire website and Facebook page as permits are still required. Residents see the season open but not the permits required. Must be very specific on website and Facebook.

Steve Potter – request will be passed onto Shire Communication Officer for future consideration when preparing notices.

---

## **9 BUSINESS ARISING FROM PREVIOUS MEETINGS**

---

Nil.

**10 ANNUAL REVIEW OF THE SHIRE OF DONNYBROOK BALINGUP FIRE BREAK ORDER - 2022/2023 FINANCIAL YEAR**

<b>Location</b>	Shire of Donnybrook Balingup
<b>Applicant</b>	Shire of Donnybrook Balingup
<b>File Reference</b>	FRC 01, FRC 04
<b>Author</b>	Linden Edward, Community Emergency Services Manager
<b>Responsible Manager</b>	Steve Potter, Director Operations
<b>Attachments</b>	(10.1) Draft 2022/2023 Fire Break Order
<b>Voting Requirements</b>	Simple Majority

**Recommended Committee Resolution**

**That Council:**

- 1. Endorses the 2022/2023 Shire of Donnybrook Balingup Fire Break Order.**
- 2. Instructs the Chief Executive Officer to produce and distribute the 2022/2023 Shire of Donnybrook Balingup Fire Break order in accordance with Section 33 of the *Bush Fires Act 1956*.**

**STRATEGIC ALIGNMENT**

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.3	A natural environment for the benefit of current and future generations
Strategy	2.3.3	Partner with key stakeholders for effective environmental management
Action	2.3.3.2	Support Emergency Services Volunteers

**EXECUTIVE SUMMARY**

The Shire of Donnybrook Balingup Fire Break Order is a notice that is produced and distributed in accordance with Section 33 of the *Bush Fires Act 1954* and is presented for BFAC endorsement (Attachment 10.1).

**BACKGROUND**

The Shire of Donnybrook Balingup Fire Break Order determines the fire prevention requirements of owners or occupiers within the Shire of Donnybrook Balingup, such as the installation of firebreaks or the removal of inflammable materials that may contribute to the spread of fire.

The Shire of Donnybrook Balingup Fire Break Order is included with the annual rates notice, which is distributed via post to all ratepayers within the Shire of Donnybrook Balingup. This

notice is also available to all residents via advertising in the Preston Press and is published on the Shire website.

Each year, the Shire of Donnybrook Balingup Bush Fire Advisory Committee is provided an opportunity to review the requirements contained within the Shire of Donnybrook Balingup Fire Break Order. Other updates such as dates and contact names are automatically carried out by the Community Emergency Services Manager.

### **FINANCIAL IMPLICATIONS**

The total cost of the production and distribution for the 2021/22 Fire Break Order was \$2,409.00.

### **POLICY COMPLIANCE**

Nil

### **STATUTORY COMPLIANCE**

Section 33, *Bush Fires Act 1954*

### **CONSULTATION**

Nil

### **OFFICER COMMENT/CONCLUSION**

It is recommended that the fire prevention requirements contained within the Shire of Donnybrook Balingup Fire Break Order remain unchanged and the notice is endorsed by the Shire of Donnybrook Balingup Bush Fire Advisory Committee.

Bevan Dix – please check your details on the Fire Break Order to make sure that your contact details are correct.

**That BFAC recommends Council:**

- 3. Endorse the 2022/2023 Shire of Donnybrook Balingup Fire Break Order.**
- 4. Instructs the Chief Executive Officer to produce and distribute the 2022/2023 Shire of Donnybrook Balingup Fire Break order in accordance with Section 33 of the *Bush Fires Act 1956*.**

**Moved: David Tooke**

**Seconded: Tim McNab**

**Carried: 14/0**

**13 ENDORSEMENT OF NOMINATED FIRE CONTROL OFFICERS**

<b>Location</b>	Shire of Donnybrook Balingup
<b>Applicant</b>	Shire of Donnybrook Balingup
<b>File Reference</b>	FRC 01, FRC 10A-FRC10L
<b>Author</b>	Steve Potter, Director Operations
<b>Responsible Manager</b>	Steve Potter, Director Operations
<b>Attachments</b>	Nil
<b>Voting Requirements</b>	Simple Majority

**Recommended Committee Resolution:**

**That Council:**

1. **Endorses the following persons as Fire Control Officers for the period 30/06/2022 until 01/07/2023 pursuant to section 38 of the *Bush Fires Act 1954*, and the persons to be advertised pursuant to section 38(2a) of the *Bush Fires Act 1954* and Section 3.11 of the *Shire of Donnybrook Balingup Bushfire Brigades Local Law* subject to the following:**
  - 1.1 **Each endorsed FCO having completed the DFES FCO training prior to the October BFAC Meeting;**
  - 1.2 **In the event that an FCO has not completed the training by the October BFAC Meeting the Brigade shall be requested to nominate an alternative member who has completed the FCO training for the remainder of the applicable period.**
2. **Instructs the Chief Executive Officer to authorise the following persons as Fire Control Officers for their respective brigade areas under Section 38 of *The Bush Fires Act 1956* and delegation 3.1.8 *Appoint Bush Fire Control Officer/s and Fire Weather Officer.***

<b>Brigade Area</b>	<b>Officer</b>
Argyle Irishtown	Mr Scott Rowe
Balingup Town	Mr Paul Davis
Beelerup	Mr Stuart Simmonds
Donnybrook Town	Mr David Tooke
Ferndale – Stirling Park	Mr Max Walker
Kirup	Mr Chris Wringe
Lowden	Mr Michael Anderson
Mullalyup	Mr William (Andrew) Scott
Mumballup Noggerup	Mr Garry Hatch
Thomson Brook/Brookhampton	Mr Graham Foan Mr Tim McNab
Munro	Mr Tas Thamo
Upper Capel	Mr Bevan Dix

## STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.3	A natural environment for the benefit of current and future generations
Strategy	2.3.3	Partner with key stakeholders for effective environmental management
Action	2.3.3.2	Support Emergency Services Volunteers

## EXECUTIVE SUMMARY

The Authorisation of Fire Control Officers is made pursuant to Section 38 of the *Bush Fires Act 1954*.

## BACKGROUND

In accordance with Sections 3.6 and 3.7 of the *Shire of Donnybrook Balingup Bushfire Brigades Local Law*, Shire of Donnybrook Balingup Bush Fire Brigades are to hold an Annual General Meeting (AGM) during the month of March, where a person is to be nominated to the Bush Fire Advisory Committee (BFAC) for the position of Fire Control Officer (FCO) until the next AGM.

Endorsed nominations for FCO by the BFAC are then submitted to Council for consideration and further endorsement. Upon endorsement from Council, the Chief Executive Officer is then instructed to authorise the nominee for FCO under delegation 3.1.8 *Appoint Bush Fire Control Officer/s and Fire Weather Officer* and Section 3.11 of the *Shire of Donnybrook Balingup Bushfire Brigades Local Law*.

The following nominations for FCO have been received by the Shire of Donnybrook Balingup, for consideration of the BFAC:

<b>Brigade Area</b>	<b>Officer</b>
Argyle Irishtown	Mr Scott Rowe
Balingup Town	Mr Paul Davis
Beelerup	Mr Stuart Simmonds
Donnybrook Town	Mr David Tooke
Ferndale Stirling Park	Mr Max Walker
Kirup	Mr Chris Wringe
Lowden	Mr Michael Anderson
Mullalyup	Mr William (Andrew) Scott
Mumballup Noggerup	Mr Garry Hatch
Thomson Brook/Brookhampton (x2)	Mr Graham Foan Mr Tim McNab
Munro	Mr Tas Thamo
Upper Capel	Mr Bevan Dix



## **FINANCIAL IMPLICATIONS**

Nil

## **POLICY COMPLIANCE**

Nil

## **STATUTORY COMPLIANCE**

Section 38, *Bush Fires Act 1954*

Section 3.6, *Shire of Donnybrook Balingup Bushfire Brigades Local Law*

Section 3.7, *Shire of Donnybrook Balingup Bushfire Brigades Local Law*

Section 3.11, *Shire of Donnybrook Balingup Bushfire Brigades Local Law*

## **CONSULTATION**

Nil

## **OFFICER COMMENT/CONCLUSION**

With the new *Work Health and Safety Act 2020* coming into effect, Shire staff will need to give increased consideration in the future to nominated individuals' training and experience when making recommendations to Council and it is understood there may be nominated FCOs who may not have completed the FCO training.

To recognise the nominations of the Brigades whilst ensuring that the Shire is fulfilling its duty of care obligations, it is recommended that the endorsement of FCOs be made subject to them completing the FCO training by the time of the next BFAC Meeting to be held in October. In the event that an endorsed FCO has not completed the FCO training by the next BFAC meeting the relevant Brigade will be requested to nominate an alternative Member who has completed the training for the remainder of the applicable period.

To assist this process the Shire will engage with DFES to arrange for FCO training to be made available prior to the next BFAC meeting.

It is recommended that the Shire of Donnybrook Balingup Bush Fire Advisory Committee endorse the received nominations for the positions of FCO for each Bush Fire Brigade within the Shire of Donnybrook Balingup.

### **That BFAC recommends Council:**

- 1. Endorse the following persons as Fire Control Officers for the period 30/06/2022 until 01/07/2023 pursuant to section 38 of the *Bush Fires Act 1954*, and the persons to be advertised pursuant to section 38(2a) of the *Bush Fires Act 1954* and Section 3.11 of the *Shire of Donnybrook Balingup Bushfire Brigades Local Law* subject to the following:**

- 1.1 Each endorsed FCO having completed the DFES FCO training prior to the October BFAC Meeting;**

- 1.2 In the event that an FCO has not completed the training by the October BFAC Meeting the Brigade shall be requested to nominate an alternative Member who has completed the FCO training for the remainder of the applicable period.**
  
- 2. Instruct the Chief Executive Officer to authorise the following persons as Fire Control Officers for their respective brigade areas under Section 38 of *The Bush Fires Act 1956* and delegation 3.1.8 *Appoint Bush Fire Control Officer/s and Fire Weather Officer.***

**Moved: Ian Ralph**

**Seconded: Michael Anderson**

**Carried: 14/0**

## 14 ELECTION OF OFFICE BEARERS

<b>Location</b>	Shire of Donnybrook Balingup
<b>Applicant</b>	Shire of Donnybrook Balingup
<b>File Reference</b>	FRC 01
<b>Author</b>	Linden Edward, Community Emergency Services Manager
<b>Responsible Manager</b>	Steve Potter, Director Operations
<b>Attachments</b>	Nil
<b>Voting Requirements</b>	Simple Majority

### Recommended Committee Resolution:

**That Council:**

- Endorses the recommended office bearers of the Bush Fire Advisory Committee.**

### STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.3	A natural environment for the benefit of current and future generations
Strategy	2.3.3	Partner with key stakeholders for effective environmental management
Action	2.3.3.2	Support Emergency Services Volunteers

### EXECUTIVE SUMMARY

The election of Bush Fire Advisory Committee Office Bearers is a process that is undertaken annually as determined by Fire Control Policy 8.2.

### BACKGROUND

Pursuant to section 38 of the *Bush Fires Act 1954*, a Local Government is required to appoint a Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officers. The Bush Fire Advisory Committee nominates suitable persons for these and other office bearing positions for endorsement by Council annually.

### FINANCIAL IMPLICATIONS

Nil

**POLICY COMPLIANCE**

Fire Control Policy 8.2 – *Bush Fire Advisory Committee Meetings*

**STATUTORY COMPLIANCE**

Section 38 (1) *Bush Fires Act 1954*

Section 67 *Bush Fires Act 1954*

**CONSULTATION**

Nil

**NOMINATIONS OF OFFICER BEARERS OF BFAC**

The Chairperson to declare all positions vacant and hand meeting to the Director Operations, Mr Steve Potter.

Mr Potter called for nominations for Chairperson. Only one nomination was received for Mr Bevan Dix who was elected unopposed.

OFFICE	NOMINATION	MOVED	SECONDED
CHAIRPERSON	Bevan Dix	Tas Thamo	Graham Foan

**Carried: 14/0**

Mr Potter handed control of meeting to newly elected Chairperson.

Chairperson called for nominations for vacant positions.

OFFICE	NOMINATION	MOVED	SECONDED
CHIEF BUSH FIRE CONTROL OFFICER	Max Walker	Ian Ralph	Tim McNab
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER	Ian Ralph	Bevan Dix	Stuart Simmonds
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER	David Tooke	Ian Ralph	Andrew Scott
COMMUNICATIONS OFFICER	Murray Webb	Max Walker	Bevan Dix
FIRE WEATHER OFFICER	Murray Webb	Max Walker	Bevan Dix

**That BFAC recommends Council:**

- 1. Endorse the recommended Office Bearers of the Bush Fire Advisory Committee.**

**Moved:** Stuart Simmonds

**Seconded:** Tim McNab

**Carried: 14/0**

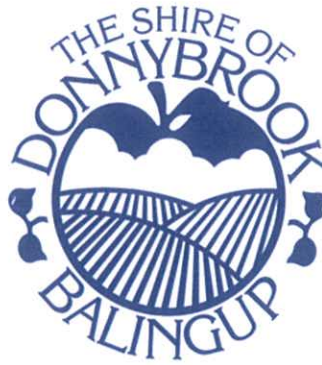
---

**15 CLOSURE OF MEETING**

---

The date of the next Bushfire Advisory Committee Meeting will be advised.

The Chairperson declared the meeting closed at 18:50 hrs.



# ATTACHMENTS

## Bush Fire Advisory Committee

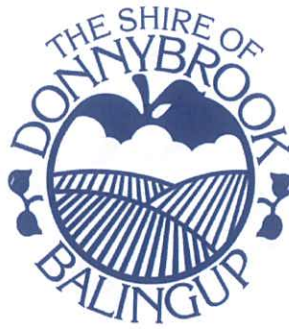
### Annual General Meeting

28 April 2022

- 4.1 Minutes BFAC Meeting 28 October 2021
- 5.1 Argyle Irishtown Bush Fire Brigade AGM Minutes
- 5.2 Balingup Town Bush Fire Brigade AGM Minutes
- 5.3 Beelerup Bush Fire Brigade AGM Minutes
- 5.4 Donnybrook Town Bush Fire Brigade AGM Minutes
- 5.5 Ferndale Stirling Park Bush Fire Brigade AGM Minutes
- 5.6 Kirup Brazier Bush Fire Brigade AGM Minutes
- 5.7 Lowden Bush Fire Brigade AGM Minutes
- 5.8 Mullalyup Bush Fire Brigade AGM Minutes
- 5.9 Mumballup Bush Fire Brigade AGM Minutes
- 5.10 Thomson Brook Bush Fire Brigade AGM Minutes
- 5.11 Munro Bush Fire Brigade AGM Minutes
- 5.12 Upper Capel Bush Fire Brigade AGM Minutes
- 7.1 DFES Correspondence

10.1

Draft 2022/2023 Fire Break Order



# **Bush Fire Advisory Committee Meeting**

---

To be held on

Thursday 28 October 2021

**Commencing at 6.00pm**

At the Donnybrook Incident Control Centre  
SES Headquarters  
80 Bentley St, Donnybrook WA 6239

---

**Ben Rose**  
**Chief Executive Officer**

**18 October 2021**

## **Disclaimer**

The advice and information contained herein is given by and to the Council without liability or responsibility for its accuracy. Before placing any reliance on this advice or information, a written inquiry should be made to the Council giving entire reasons for seeking the advice or information and how it is proposed to be used.

---



**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

**BUSHFIRE ADVISORY COMMITTEE MEETING**

**To be held at the Donnybrook Incident Control Centre  
on Thursday 28 October 2021**

**2 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**

The Chairperson acknowledges the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders past, present and emerging.

The Chairperson declared the meeting open at 6:03pm and welcomed the public gallery.

**3 ATTENDANCE**

**3.1 COMMITTEE MEMBERS**

<b>Fire Control Officer</b>	<b>Brigade</b>	<b>Guests</b>	<b>Staff</b>
M Walker (Chair)	Ferndale	G Hodgson (FPC)	S Potter
B Franke	Argyle-Irishtown	D Peachey (DBCA)	R Brogan
P Davis	Balingup	B Anderson (VFRS)	E Elms
D Denholm	Beelerup		
D Tooke	Donnybrook		
C Wringe	Kirup-Brazier		
M Anderson	Lowden		
G Hatch	Mumballup		
A Scott	Mullalyup		
J Cooper	Shire of Donnybrook		
	Balingup		
T McNab	Thomsons		
	Brook/Brookhampton		
T Thamo	Munro		
Cr C Newman	Elected Member		
S Simmonds	Beelerup		
M Webb	BFAC Weather & Comms		

**Public Gallery**

M Zwart	A Rohrbach
M Webb	

**3.3 APOLOGIES**

<b>Committee Member</b>	<b>Title</b>	<b>Brigade</b>
B Dix	FCO	Upper Capel
I Ralph	DCBFCO	N/A (Shire Appointed)

<b>Membership recruitment/resignations</b>	2 x new probationary active fire fighters 1 x Cadet
<b>Concerns</b>	How will the new OH&S Legislation affect us The local law lacks the ability to govern membership
<b>Initiatives</b>	Bush Fire Ready Group is proactive in the Balingup and Ferndale areas
<b>Other news</b>	Nil

#### 6.1.2 Kirup – Brazier Fire Control Officer, Mr C Wringe

<b>Call Outs</b>	Nil
<b>Appliances and Equipment</b>	Nil
<b>Training</b>	1 member completed basic training conducted at Kirup Station 3 Firefighting skills courses 2 Basic Safety Awareness courses 1 Advanced Firefighting course 1 Crew Leader course
<b>Meetings Held</b>	One normal monthly training meeting which included "burn-over" drill
<b>Membership recruitment/resignations</b>	1 new member 3 member resignations 1 transfer to another Brigade
<b>Concerns</b>	Nil
<b>Initiatives</b>	Nil
<b>Other news</b>	Station broken into, nothing stolen Damage to entry door (repaired) Security cameras installed and working

#### 6.1.3 Chief Bush Fire Control Officer, Mr. M. Walker

- The report submitted by the Chief Bush Fire Control Officer is attached as Attachment 6.1.3.

---

## 6.2 STAFF

### 6.2.1 Community Emergency Services Manager, Ms. J Cooper

- The report submitted by the Community Emergency Services Manager is attached as Attachment 6.2.1

---

## 6.3 GUESTS

### 6.3.1 Forest Products Commission, Mr. G Hodgson

- Mapping of plantations underway to provide up to date information
- Advised Committee that FPC have 35 staff in the South West to assist in the event of an incident within a plantation
- The report submitted by FPC is attached as Attachment 6.3.1

**Our Ref:** OCOR50148  
**File No:** FRC 01  
**Enquiries:** Jessie Cooper



Department of Biodiversity, Conservation and Attractions  
Wellington District  
147 Wittenoom St  
COLLIE WA 6225

To Whom It May Concern,

**REQUEST FOR FIRE AWARENESS SIGNAGE**

I wish to advise that at its November 2020 Ordinary Council Meeting, Council endorsed the following recommendation from the Shire of Donnybrook Balingup Bush Fire Advisory Committee:

*That Council instruct the Chief Executive Officer to write to the Department of Biodiversity, Conservation and Attractions to request and seek funding for fire awareness signs to be erected at the following campgrounds in the Shire of Donnybrook Balingup:*

- *Glen Mervyn Dam Campsite;*
- *Grimwade Campsite;*
- *Ironstone Gully Falls Campsite; and*
- *Dilley's Dam Campsite.*

Based on the above, it is requested that the Department of Biodiversity, Conservation and Attractions consider installing fire awareness signs at these locations. The Shire of Donnybrook Balingup is willing to assist the Department of Biodiversity Conservation and Attractions to determine suitable locations at these sites for the requested signs.

Should you have any queries relating to this matter, please contact the Shire of Donnybrook Community Emergency Services Manager, Ms. Jessie Cooper on 0439 595 355.

Regards,

A handwritten signature in blue ink that reads "Ben Rose".

**Benjamin (Ben) Rose**  
Chief Executive Officer

6 April 2021

CC: DBCA Blackwood District



P.O. Box 94  
Donnybrook WA 6239

**P** (08) 9780 4200  
**F** (08) 9731 1677

**E** [shire@donnybrook.wa.gov.au](mailto:shire@donnybrook.wa.gov.au)  
[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)

## **8 GENERAL BUSINESS**

---

### **Ms J Cooper, Community Emergency Services Manager:**

#### *Work Health and Safety Act 2020 Information*

The *Work Health and Safety Act 2020* (The Act) was passed by the West Australian Parliament in November 2020. It is expected to come into effect in January 2022, however, the Regulations and transition period is yet to be finalised

#### **Key Points and What Has Changed:**

- A Broader definition of the term 'Worker' now exists which includes Bushfire Volunteers
- Due Diligence requirements have been introduced.
- Industrial Manslaughter provisions have been introduced.
- Introduction of the term PCBU – Person Conducting a Business or Undertaking (Local Government, DFES etc)
- Duty of care to provide a safe workplace has **not** changed.
- A PCBU must ensure, so far as is reasonably practicable, the health and safety of workers engaged, or caused to be engaged, by the person, and workers whose activities in carrying out work are influenced or directed by the person.

This relates to work environment, plant and structures, safe systems of work safe use, handling and storage of plant and equipment as well as the provision of facilities for welfare, information, training, instruction and supervision monitoring conditions.

#### Duty of Care Obligations

##### *Duty of Officers – Due Diligence*

An Officer is a person who makes or participates in making, decisions that affect the whole, or a substantial part of the business or undertaking.

Officers must exercise due diligence to ensure that the PCBU complies with its duty or obligation

*Duty of Workers (including Bushfire Volunteers) – Own health and that of others, comply and cooperate*

#### **Shire of Donnybrook Balingup Actions:**

- Waiting for Regulations to be passed as this will better determine how the *Work and Safety Act* can be addressed.
- Approached LGIS to hold an information session for Bushfire Service Volunteers so that there is 'one source of truth'.
- Ensuring that Bushfire volunteers hold suitable qualifications for positions held through the introduction/update of council policies and procedures.
- Ensuring that Bushfire Volunteers are suitably inducted through a documented process.

**Question from Mr. T Thamo, FCO Munro:**

'When will the Delta Charlie SCHED calls commence?'

Response from Mr. M Walker

The calls will be pushed back two weeks and commence on 15<sup>th</sup> November.

**Question from Mr. M Walker to Mr. G Hodgson, Forest Products Commission:**

'Why have FPC placed locks on the access gates in the plantation near my property on Southampton Road

Response from Mr. G Hodgson:

FPC are not aware of any locks being placed on the access gates to the plantation. In the event of a fire, locks should be removed with universal cutters to enable access.

**Mr. S Potter, Director Operations:**

Former Shire President Mr. Brian Piesse wishes to acknowledge the efforts of all members of the BFAC, their respective brigade members, and associated agency members, in undertaking fire mitigation and dealing with unplanned fire events.

**Mr. P Davis, FCO Balingup:**

Raised concerns about the WAERN link 144 & 106. Link is unreliable.

**Mr. M Walker, Chief Bush Fire Control Officer:**

Raised concerns about local law regarding disciplinary action. Discussion followed. Meeting to be held with Shire staff and concerned parties.

---

**9 BUSINESS ARISING FROM PREVIOUS MEETINGS**

---

Nil

---

**10 CLOSURE OF MEETING**

---

The date of the next Bushfire Advisory Committee Meeting will be advised.

The Chairperson declared the meeting closed at 7:17pm.



# Argyle Irishtown Bushfire Brigade



## ANNUAL GENERAL MEETING MINUTES.

**Date:** Thursday 21<sup>st</sup> April 2022

**Venue:** Argyle Fire Station, Knights Road, Argyle 6239

**Meeting Commenced at:** 1730hrs

**Present:** Barry Eagle, Charlotte Rowe, Cameron Metcalf, Kirstie Rowe, Scott Rowe, Andrea Rose, Brendan Franke, Bruce Foan, Jesse Everett, Morrie Goodz, Sandra Fussell, Joel Lane, Brian Skippings, Desmond Hulm, Hilary Campbell, Jamie [Thomas] Stephenson, Noel Barnes, Richard van de Wyngaard, Sue Tooke, Kelly Brown, Greg Franke.

Leanne Wringe attended as a guest.

**Apologies:** Monica Blankendaal, Alex Franke, Janet Tooke, Sandra Tooke, Jocelyn Barnes, Peter Foan, Cameron Metcalf, Lachlan Campbell, Jayden Hitchcock, Aaron Thomas, Robin Lonsdale, Florio Da Re, Michel Bruyer, Des Croft, Laurie Capill, Simon McInnes, Kate Wright, Eric Wright, Joss Barnes, Louise Dall.

### **Minutes of Previous (2021) AGM Meeting:**

All members received the minutes for the Annual General Meeting (AGM) held on 14<sup>th</sup> of March 2021

**Motion:** The minutes of the AGM held on the 14<sup>th</sup> of March 2021 are accepted as true and correct.

Moved: Kirstie Rowe

Seconded: Charlotte Rowe

Carried: All

### **Correspondence Inwards/Outwards:**

Postal correspondence ATO – BAS & Bank statements.

Morrie has email correspondence which will be discussed in the Presidents report.

Moved: Barry Eagle

Seconded: Joel Lane

Carried: All

## **Captain's, Lieutenant's, FCO, Treasurer's and President's Annual Reports:**

### **Captain's Report:**

Captain's Report presented by Barry Eagle:

This year has been a very different year to say the least. I would like to thank the leadership group for the hard work behind the scenes and on the fire ground and thank the membership for their work and availability for callouts and the jobs around the Fire Shed.

Thanks to the Bushfire Ready Group, for all the information sharing with the public. I am sure this is a great achievement by the AIBFB.

Some members have had the opportunity to attend fires out of district which I believe have been a good learning platform.

We have had a few significant fires in our shire which have been extinguished with the co-operation of all levels of the Brigades, every fire is a learning curve for the individual fire fighter and the management of the incident.

As you know my Fire background is Fire and Rescue, I am comfortable with house fires, car accidents and Hazchem incidents so Bush Fire brigade has been a good learning experience for me, this year. I have completed Advanced Bush Fire Fighting, Crew Leader, Fire Control Officer, and Sector Commander training.

The New Fire Shed is still high on our agenda, and I would like to thank Morrie for his ongoing commitment to the new shed.

The maintenance of the vehicles is on-going, but I believe the vehicles have been in good shape and if operators ensure that the fault report books are filled in and sent off this system will work very well. If members don't know the process please ask, an item can't be fixed if the maintenance people don't know about it.

This year we got a new computer and new colour printer for the communications office.

Marshall Rd bore pipework is the only major outstanding item and this is being budgeted into this coming year's shire works.

### **Lieutenant's Report:**

Lieutenant's Report presented by Brendan Franke

I would like to thank each and every one of you for your dedication and time committed to the brigade over the past 12 months, whether that be for incidents, training or maintenance. I would like to make a special thanks to Morrie Goodz for all his hard work on the planning of new station. Despite a few setbacks throughout the year, we are seeing really good progress on this now. Morrie has also been an invaluable member of our brigade committee and is regularly providing advice, input, and direction. Morrie, your time, commitment, and expert advice is sincerely appreciated.

Covid19 restrictions are expected to be tightened over the next few months while we continue to have large numbers of infections. We are still required to adhere to the emergency services mandate which requires all members to be double vaccinated and have the booster within one month of being eligible which at the moment is 3 months from your second booster.

Managing the covid vaccination mandate has required a considerable amount of work for the brigade committee so we ask for each members assistance with this. Please ensure that you read any emails sent out and action anything that is asked to make our job easier. As mentioned in our last General Meeting can I please ask members to send through proof of your covid vaccination certificates. Thank you to those that have provided proof. You do not need to send this through again unless you have another vaccination.

The Brigade Rules are nearing draft review where it will be reviewed by the brigade committee before being presented to the brigade.

Finally, thank you to all our Brigade members that gave their time to take on various roles within the Brigade over the past 12 months. The amount of time these people give working behind the

scenes is quite phenomenal and should be acknowledged. Your time and commitment is sincerely appreciated.

#### **FCO Report:**

FCO Report presented by Scott Rowe

As we reflected on the last 12 months where fast turnouts were a feature. A membership drive for future growth within the brigade should be introduced. Relationships with other neighbouring brigades such as Boyanup should continue to foster good relationships where such a good fit is to be encouraged.

#### **Treasurer's Report:**

Treasurer's Report presented by Andrea Rose

Report was presented for March 2022 statement.

#### **President's Report:**

President's Report presented by Morrie Goodz

The new shed application is going forward with the support of the community, Shire and the agencies responsible for overseeing development of a new station at the Argyle Reserve R12518, at the corner of Argyle Road and the South Western Highway. Special recognition needs to go the Shire of Donnybrook-Balingup for their pro-active approach to consider Argyle Reserve R12518 and for their liaison with completing all the ground work required from DFES, Main Roads, Western Power and other agencies required in gaining necessary permits. The Shire has already completed a Fauna/Flora Survey, Stakeholder Engagement and other interagency discussions and no red flags have been raised that would prevent the proposal going ahead. The Shire has made the necessary Budget allocations at the recent council meeting and that might not include all of the Shire officers' time, so it has been a great effort from all the Shire team.

Then there has been the difficulty working within the Covid – 19 mandates, but we have managed to have an active group of more than 20 vaccine-certificated members, and this is another example of our Brigade's leadership. Thank you to all members for your consistent co-operation and dedication throughout the year.

**Motion:** Accept Captains, Lieutenant's, FCO, Treasurers & Presidents Reports.

Moved: Desmond Hulm

Seconded: Joel Lane

Carried: All

#### **Agenda Items:**

##### **Brigade Rules**

Covered off under Lieutenant's report. Rules are near draft and will be reviewed by brigade Committee

#### **General Business:**

##### **1. Recognition of the President Role**

Management of presiding over meetings, dealing with correspondence and admin, leading the New Shed review process, amongst other duties has been the role of the Brigade Chair. There is provision through the Local Laws and Brigade Rules that this role be called the President (Brigade President). It is proposed that the role of the Chair and President be merged into one and any reference in future to either the Chair or President is deemed to refer to the President.



**Motion:** The Chair and President roles to be merged and referred to as President.

Moved: Brendan Franke

Seconded: Bruce Foan

Carried: All

**2. Suggestion that the position of Safety Officer be removed as a Brigade position.**

All members need to ensure that all activities are conducted in manner which does not jeopardize themselves, crew members or the public's safety. Any safety issues on the fire ground need to be brought to the immediate attention of your crew leader who will either deal with it or escalate up the chain. Any safety issues not on the fire ground needs to be brought to the attention of the Captain, or in the absence of the Captain to one of the Lieutenants or President.

**Motion:** The Safety Officer role is removed, and safety is agreed to be everyone's responsibility.

Moved: Charlotte Rowe

Seconded: Noel Barnes

Carried: All

**3. Management of social media and external brigade communications**

Management of social media platforms can be difficult, and we need to ensure the right messaging is put out to the public. The management of social media along with external brigade communications needs to be retained within the committee group under the guidance of the Captain and President. The Captain and President (or their delegate) will act as Brigade Spokesperson.

**Motion:** All external communications and social media to be a committee responsibility under the guidance of the Captain and President as the Spokespersons and the position of Public Relations Officer to be removed.

Moved: Joel Lane

Seconded: Hilary Campbell

Carried: All

**4. Propose that the brigade purchase a prepaid credit card**

A prepaid credit card like the Australia Post "Load and Go" card would make purchasing things for around the station or functions a lot easier. This could also be used to purchase refreshments when required for fire crews, so members are not out of pocket.

**Motion:** To approve that the Captain to manage a Prepaid Credit card with limit of \$500.00 on behalf of the Brigade.

Moved: Brian Skippings

Seconded: Charlotte Rowe

Carried: All

**5. Definition of the Brigade Committee**

Management of the Brigade is vested in the Committee. For the purposes of definition, the Committee may be referred to as the Management Committee or Leadership Committee. For the clarity of responsibility, the Committee shall be made up of those members elected at an AGM in the roles of Fire Control Officer (FCO), Captain, President, Secretary, Treasurer, Lieutenant, and Equipment Officer. Regarding Voting Entitlements, Brigade Members who are Elected Officers only have a single vote even if they hold more than one role, except for the President who has a casting vote in the case of a tied result.

**Motion:** To accept the definition of the Brigade Committee and voting entitlements.

Moved: Kirstie Rowe

Seconded: Scott Rowe

Carried: All

## **ELECTION OF OFFICE BEARERS**

*Brigade President hands meeting to the Secretary who declares the President's role as vacant.*

**PRESIDENT:** Morrie Goodz

Nominated by: Barry Eagle    Seconded by: Scott Rowe    Elected: Yes

*Brigade Secretary hands meeting back to the President who declares all other roles as vacant.*

**FCO** Scott Rowe

Nominated by: Charlotte Rowe    Seconded by: Greg Franke    Elected: Yes\*

Ian Ralph

Nominated by: Jamie Stephenson    Seconded by: Sue Tooke    Elected: No

\*An election was carried out and Scott Rowe was elected.

**CAPTAIN:** Brendan Franke

Nominated by: Charlotte Rowe    Seconded by: Greg Franke    Elected: Yes

**LIEUTENANTS:**

**First Lieutenant:** Jayden Hitchcock

Nominated by: Brendan Franke    Seconded by: Peter Foan    Elected: Yes

**Second Lieutenant:** Joel Lane

Nominated by: Charlotte Rowe    Seconded by: Scott Rowe    Elected: Yes

**Third Lieutenant:** Clive Edwards

Nominated by: Greg Franke    Seconded by: Kelly Brown    Elected: Yes

**Fourth Lieutenant:** Charlotte Rowe

Nominated by: Barry Eagle    Seconded by: Cameron Metcalf    Elected: Yes

**SECRETARY:** Sandra Fussell

Nominated by: Morrie Goodz    Seconded by: Kirstie Rowe    Elected: Yes

**TREASURER:** Andrea Rose

Nominated by: Charlotte Rowe    Seconded by: Sandra Fussell    Elected: Yes

**EQUIPMENT OFFICER:** Peter Foan

Nominated by: Brendan Franke    Seconded by: Bruce Foan    Elected: Yes

**ASSISTANT EQUIPMENT OFFICER:** Bruce Foan

Nominated by: Scott Rowe    Seconded by: Kelly Brown    Elected: Yes

**TRAINING OFFICER:** Joel Lane

Nominated by: Scott Rowe    Seconded by: Cameron Metcalf    Elected: Yes

**FACILITY OFFICER:** Greg Franke

Nominated by: Scott Rowe    Seconded by: Charlotte Rowe    Elected: Yes

**FIREFIGHTER WELFARE COORDINATOR:** Sandra Fussell

Nominated by: Kirstie Rowe    Seconded by: Kelly Brown    Elected: Yes

**Meeting Closed at:** 1820 hrs

## Balingup Bush Fire Brigade Annual General Meeting Minutes

<b>DATE:</b>	28 Mar 2022	<b>CHAIR PERSON:</b>	Paul Davis
<b>TIME:</b>	6:05 pm	<b>MINUTE SECRETARY:</b>	Camille Sinagra

<b>ATTENDEES:</b>	Paul Davis, Camille Sinagra, Chris Leam, Max Walker, Jess Cooper, Sonja Franks, Andrew Sinagra; Lori Stevens; Linden Edward; Andrew Scott; Peter Luobikis; Iain Massey, Ian O’Bern; Marita Mason Morgan
<b>APOLOGIES:</b>	Eddy Stevens; Katie Guest; David Franks; Gary Hodge; Cameron Bristow

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	<b>Welcome Apologies Acceptance of previous minutes</b>	<b>Chair Paul</b>	Minutes accepted and endorsed	Move to Accept: C Leam Seconded: P Luobikis Carried
2.	<b>Conflict of Interest</b>	<b>Chair</b>	Chairperson – any conflicts of interest to note?	Paul Davis – works for the Shire Iain Massey – wife is Dept President of the Shire of Donnybrook Balingup
3.	<b>Reports</b>	<b>Captain Paul Davis</b>	See report attached <ul style="list-style-type: none"> <li>• Thanks to all in the brigade that have been active – in burns, training etc etc. Extra thanks to the Committee. Zero fires in Balingup, but have helped out with many fires around the district.</li> <li>• Have the 3.4 at our station now; good back up for 2.4</li> <li>• Currently have 25 members – 13 active; 8 auxiliary, 1 cadet</li> <li>• 5 resignations – mostly due to leaving the area</li> </ul>	Move to Accept new members: C Leam Seconded: C Sinagra Carried Move to Accept Captains Report: I Massey; Seconded: P Luobikis
		<b>Treasurer - Camille Sinagra</b>	Financial Year summary reports presented – see attached. Club Chq Acct: Opening Balance 1/7/21: \$ 9055.41 Closing Balance 28/3/22: \$ 10061.82 <ul style="list-style-type: none"> <li>• \$ 150.00 rec’d as donations (Dawdelup)</li> </ul> Statement Acct: Opening Balance 1/7/20: \$ 5821.07 Closing Balance 30/6/21: \$ 5831.04	Move to Accept: C Leam Seconded: A Sinagra Carried

			<ul style="list-style-type: none"> <li>• Interest Earned : \$ 9.97</li> <li>• Closing Balance 28/03/21: \$ 6085.79</li> </ul>	
		<b>Equipment</b>  <b>Chris Leam</b>	<ul style="list-style-type: none"> <li>• Had the 3.4 high season truck</li> <li>• Hose reels</li> <li>• Broken part on 2.4 – took a while to be fixed</li> <li>• Power outage – would like to purchase a generator – roller doors opening/closing an issue</li> <li>• Max Trax for light tanker – would like to purchase for light tanker</li> <li>• Pretty average year! 😊</li> <li>• PA door replaced and leak in roof fixed; and intercom fixed</li> </ul>	Move to Accept: Peter Luobikis Seconded: Iain Massey Carried
		<b>Training</b>  <b>Peter Loubikis</b>	Report emailed – Brief summary <ul style="list-style-type: none"> <li>• CoVid restrictions has affected a lot of training</li> <li>• Mandatory training well attended, but a couple who haven't been able to make it.</li> <li>• Minimal DFES training been available for training</li> <li>• Peter will not be nominating for Training role – not been able to give it the time he feels it requires</li> <li>• Thanks Paul and Chris for their support; Andrew Scott for organising joint training exercises with Mullalyup</li> <li>• Special thanks to Steve Milton for being a great mentor</li> </ul>	Move to Accept: Iain Massey Seconded: Andrew Sinagra Carried
		<b>CESM</b>  <b>Jess Cooper</b>	<ul style="list-style-type: none"> <li>• Linden filling in for Jess April – December</li> <li>• Email address TBA</li> <li>• Stand pipe – Shire will be issuing swipe cards. Can be turned off for requiring a swipe card . . . to be determined</li> <li>• 11 burns on the mitigation list – might get 4 done</li> <li>• Experience with deployment</li> <li>• Significant holdup with orders for PPC/PPE etc;</li> <li>• Sat phone in Balingup station – powerout/phone towers down during power outages . . . for use in those situations</li> </ul>	Move to Accept: Peter Luobikis Seconded: Iain Massey Carried



			<ul style="list-style-type: none"> <li>• <i>Training – DFES have kept changing the requirements of training. Limit it to Intro training – big WIP; Mick Zwart to be involved. Driving training – need to find a provider to deliver the DFES course</i></li> <li>• <i>Iain asks – does brigade training provide the same info ?? Can use the resources, but need to be assessed etc by a training assessor to be ticked off</i></li> </ul>																											
			<p><i>Max – thanks to Paul &amp; Chris for turning out etc</i>  <i>Season extended to 14<sup>th</sup> April – may be extended. Permits from then on</i></p>	<p><i>Move to accept: Paul Davis</i>  <i>Seconded: Chris Leam</i>  <i>Accepted</i></p>																										
4.	<b>Office Bearers</b>	<b>Chair</b>	<i>All positions declared vacant and open for nomination</i>																											
5.	<b>Office Bearer Nominations</b>	<b>Chair</b>	<p><i>Call for nominations for positions:</i></p> <table border="0"> <thead> <tr> <th><b><i>Position</i></b></th> <th><b><i>Nomination/s</i></b></th> </tr> </thead> <tbody> <tr> <td><i>FCO</i></td> <td><i>Paul Davis, nominated by Chris</i></td> </tr> <tr> <td colspan="2"><i>Iain questions Paul being FCO/Capt with his vax status?</i></td> </tr> <tr> <td colspan="2"><i>Paul – there is a loop hole that allows him to manage things from a distance. Jess confirms this . . . bit of a grey area but OK</i></td> </tr> <tr> <td colspan="2"><i>Max – Max sends info to Paul, Paul updates Max when others arrive at station.</i></td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td><i>Captain</i></td> <td><i>Paul Davis</i></td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td><i>Secretary</i></td> <td><i>Lori Stevens</i></td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td><i>Treasurer</i></td> <td><i>Camille</i></td> </tr> <tr> <td> </td> <td></td> </tr> <tr> <td><i>Equipment Officer</i></td> <td><i>Chris Leam</i></td> </tr> </tbody> </table>	<b><i>Position</i></b>	<b><i>Nomination/s</i></b>	<i>FCO</i>	<i>Paul Davis, nominated by Chris</i>	<i>Iain questions Paul being FCO/Capt with his vax status?</i>		<i>Paul – there is a loop hole that allows him to manage things from a distance. Jess confirms this . . . bit of a grey area but OK</i>		<i>Max – Max sends info to Paul, Paul updates Max when others arrive at station.</i>		 		<i>Captain</i>	<i>Paul Davis</i>	 		<i>Secretary</i>	<i>Lori Stevens</i>	 		<i>Treasurer</i>	<i>Camille</i>	 		<i>Equipment Officer</i>	<i>Chris Leam</i>	<p><i>No other nominations received</i>  <i>Seconded – ; elected</i></p> <p> </p> <p><i>No other nominations received</i>  <i>Seconded – Iain; elected</i></p> <p> </p> <p><i>No other nominations received</i>  <i>Seconded – Andrew Sinagra ; elected</i></p> <p> </p> <p><i>No other nominations received</i>  <i>Seconded – Paul; elected</i></p> <p> </p> <p><i>No other nominations received</i></p>
<b><i>Position</i></b>	<b><i>Nomination/s</i></b>																													
<i>FCO</i>	<i>Paul Davis, nominated by Chris</i>																													
<i>Iain questions Paul being FCO/Capt with his vax status?</i>																														
<i>Paul – there is a loop hole that allows him to manage things from a distance. Jess confirms this . . . bit of a grey area but OK</i>																														
<i>Max – Max sends info to Paul, Paul updates Max when others arrive at station.</i>																														
<i>Captain</i>	<i>Paul Davis</i>																													
<i>Secretary</i>	<i>Lori Stevens</i>																													
<i>Treasurer</i>	<i>Camille</i>																													
<i>Equipment Officer</i>	<i>Chris Leam</i>																													

			<p><i>Training Officer</i>                      <i>no nominations – left open</i></p> <p><i>1<sup>st</sup> Lieutenant</i>                      <i>Chris Leam</i> <i>(Deputy Captain)</i></p> <p><i>2<sup>nd</sup> Lieutenant</i>                      <i>Eddy Stevens – proxy nomination from</i> <i>(Building Coordinator)</i>                      <i>Lori Stevens</i></p> <p><i>3<sup>rd</sup> Lieutenant</i>                      <i>Andrew Sinagra</i></p> <p><i>4<sup>th</sup> Lieutenant</i>                      <i>Sonja Franks</i></p>	<p><i>Seconded – Camille; elected</i></p> <p><i>No nominations received</i></p> <p><i>No other nominations received</i> <i>Seconded – Paul; elected</i></p> <p><i>No other nominations received</i> <i>Seconded – Andrew Sinagra; elected</i></p> <p><i>No other nominations received</i> <i>Seconded – Chris Leam; elected</i></p> <p><i>No other nominations received</i> <i>Seconded – ; elected</i></p>
6.	<b>2021-2022 Committee</b>	<b>Chair</b>	<p><i>The Committee for 2021-2022 is:</i></p> <p><i>FCO</i>    <i>Paul Davis</i></p> <p><i>Captain</i>    <i>Paul Davis</i></p> <p><i>Secretary</i>    <i>Lori Stevens</i></p> <p><i>Treasurer</i>    <i>Camille Sinagra</i></p> <p><i>Equipment Officer</i>    <i>Chris Leam</i></p> <p><i>Training Officer</i></p> <p><i>Station Officer</i></p> <p><i>1<sup>st</sup> Lieutenant (Deputy Captain)</i>                      <i>Chris Leam</i></p> <p><i>2<sup>nd</sup> Lieutenant (Building Coord)</i>                      <i>Eddy Stevens</i></p>	

			<p><i>3<sup>rd</sup> Lieutenant Andrew Sinagra</i></p> <p><i>4<sup>th</sup> Lieutenant Sonja Franks</i></p>	
7.	Other Business	<p><b>Max Walker</b></p> <p><i>Congratulations to Paul on how you've run the brigade and thanks for the support you've provided. Been a quiet year... only the one fire.</i></p> <p><i>Season open Thursday but no permits will be issued until there is a good down pour of rain!</i></p>	<p><b>Sonja</b></p> <p><i>BART – lots of people still on there that need to be removed.</i></p> <p><i>Chris manages the Admin side of things – thought they had been removed . . . Jess asks Chris to email her a list of changes required and she'll see what she can do</i></p> <p><i>Driving of 3.4 – more practice wanted – just message Chris to organise a time for any training on vehicles/equipment and he'll organise</i></p>	

<b>NEXT MEETING:</b>	TBA	<b>MEETING CLOSED:</b>	6:40pm	<b>SIGNED:</b>		<b>CHAIRPERSON</b>	<b>DATE</b>
----------------------	-----	------------------------	--------	----------------	--	--------------------	-------------



BEELERUP BUSHFIRE BRIGADE  
AGM 2022 - MINUTES

**DATE:** 26 March 2022

**MEETING COMMENCED:** 3:30 pm

**VENUE:** Beelerup BFB Station, Beelerup, WA 6239

**WELCOME**

Stuart Simmonds welcomed all attendees as well as Jess Cooper and Linden Edward from DFES. Stuart thanked all attendees for their continued support over the past 12 months.

**PRESENT**

Stuart Simmonds, Dave Denholm, Richard Clark, Rhonda Clark, Duncan Porter, Chris Sharp, Garry Marchant, Steve Dille, Helen Gamble, Peter Runeckles, Victor Piscionari, Angelo Cristaldi, Rob Schmidt, Broden Murray, Jeff Murray, Aaron Davey, Ben Tuly, Linden Edward, Jess Cooper

**APOLOGIES**

Tristan Garwood, Brian Wickins, Adriana Wickins, Josh Denholm, Jason Denholm, Cody Denholm, Daniel Runeckles, Geoff O'Conner, Brett Kirkpatrick, Leon Jones, Chris Castledine, Derek Doak, James Fernley, Shane Gamble.

**PREVIOUS AGM MINUTES**

It was noted a typo occurred where 2019 should read as '2020 AGM minutes. The minutes were reviewed and accepted as being correct.

MOVED: Dave Denholm

SECONDED: Peter Runeckles

**MATTERS ARISING FROM PREVIOUS AGM MINUTES**

1. BRIGADE HONOUR BOARD. Rob Schmidt and Chris Sharp. Chris Sharp advised that very little progress had been made over the past 12 months with this project. He has done research into previous office bearers but would appreciate assistance. Chris found it necessary to interview previous officers and long standing members to obtain historic names and dates for the board. There was some discussion on how to manage missing or unknown dates. Richard and Rhonda Clark offered to help. Rob Schmidt mentioned he was a member of the 'Men's Shed' and their willingness to help make the board.
2. BRIGADE TASKS ROSTER. Aaron Davey and Stuart Simmonds. Intent of roster to cover maintenance for the fire station and equipment. Stuart Simmonds to liaise with Peter Runeckles (Equipment Officer). Over the previous 12 months equipment has been well maintained.
3. L/T License and Registration. The advice is that the L/T license and registration must be thru either an individual or a business (ACN). On that basis, Chris Sharp will continue to carry the license and registration and to be reimbursed by the Brigade.
4. L/T INSURANCE. Comprehensive Insurance coverage on the Light Tanker (including accessories) is now thru Elders. The cost is approximately \$800/annum and policy renewal date is 01/06/2022 (annually).

BEELERUP BUSHFIRE BRIGADE  
AGM 2022 - MINUTES

5. EQUIPMENT UPDATE.

- Hydrant connection for the L/T hose reel is complete.
- Electrical system upgrade on Station is complete.
- Station driveway entry sign complete (by Shire).
- PPE, Y-Piece for filling trucks complete.
- Concrete bollards for pump near water tank are not completed (outstanding action). D Denholm to follow up.
- Station security screens applied for in Emergency Services Levy (ESL). Quote obtained \$3,346. Jess Cooper advised that this had been approved and would follow up.

**FCO REPORT**

1. Thanks for active year by the members.
2. Burning season extended to 14 April 2022. No permits before that date.
3. When burning on private property, make sure the fire is totally out.
4. Attended the Bushfire Advisory Committee (BFAC) Meeting in October. No actions. Next Bushfire Advisory Committee AGM meeting scheduled for late April

**CAPTAINS REPORT**

1. We have attended twelve (12) fires since the last AGM.
2. We assisted in attending two (2) mitigation burns.
3. We assisted with two (2) private burns.
4. There are several mitigation burns planned for the upcoming season. There may be an opportunity to assist with private burns as well.
5. Current Brigade Membership:
  - 50 Members, made up of
  - 43 Fire Fighters and
  - 7 Aux Members
  - 30 Fire Fighters on the call-out roster.
6. Fuel Card will be available again this year for active members. This is the last year.
7. The Station electrical system has been upgraded. It has been load-tested and appears to handle the load.
8. Felicity Graham has spoken to the Shire regarding spraying the weeds around the Station. Jess Cooper the DBK CESM, has placed a work request in and listed the Station area on the yearly spray register.
9. A written request has been placed with the Shire to provide access from Gairdner Rd. (Pending action). \*
10. Helen Gamble has set up a recycling account for the brigade. Money has already been put into Brigade account. Helen has printed instructions (fridge magnets) on what can be recycled. We have IBCs and bulk bags set up at the station for the community to deposit into.

**SECRETARY'S REPORT**

During the year the Brigade received donations from A-1 Signs, Deryk Kirby, Wes McGrath, and Forest Products Commission (FPC). Moved by Dave Denholm that letters of appreciation be sent out.

**BEELERUP BUSHFIRE BRIGADE  
AGM 2022 - MINUTES**

**TREASURER'S REPORT**

Chris Sharp presented the 2021/22 financials for the period thru 23/03/2022. Expenses were \$4,535.40 and Income \$6,943.23. Balance is \$9,978.80.

**TRAINING OFFICER'S REPORT (by Dave Denholm for Brian Wickins)**

1. The two Cadets are now Fire Fighters.
2. Eleven people attended our brigade run First Aid training.
3. DFES & Shire training has been suspended due to COVID restrictions
4. In-house training can be organized to help members with any facets of brigade operation – just ask.
5. Brigade training was conducted at Charley Creek and Beelerup, also morning and afternoon sessions at the Station on burn over and equipment familiarisation.
6. Three members completed their DFES Bush Fire Fighting skills course.
7. Dave Denholm and Aaron Davy attended Ground Controller Training.

**EQUIPMENT OFFICER'S REPORT**

1. The brigade was successful with a grant for \$2,000 from the Forrest Products Commission. The brigade purchased an air compressor and also completed improvements to the Beelerup L/T in the way of lights, toolbox, tools, and quick fill hydrant pipework.
2. PPE/PPC: The brigade is still waiting on outstanding items. Extra gloves have been ordered for the 1:4 (pending action).\*
3. Steve Dilley organized labels for the 1:4 Vehicle tools/equipment lockers, compliments of A-1 Signs.
4. Chris and Colin Sharp donated a new battery and jumper leads for the Brigade L/T.
5. Broden Murray and Steve Dilley to assist. Geoff O'Conner has business commitments.
6. Repairs to LT tank. Peter Runeckles to action.

**ELECTION OF OFFICE BEARERS**

All office bearer's positions are declared vacant.

**NOMINATIONS FOR OFFICE BEARERS FOR 2022.**

Moved by Steve Dilley and Seconded by Peter Runeckles that all previous office bearers be re-elected on block. It was noted that Brett Kirkpatrick would not be available for the Assistant Training Officer position. Position to be left vacant but with possibility to be filled during the year.

FCO:           Stuart Simmonds  
CAPT:         Dave Denholm  
Treasurer:   Chris Sharp  
Secretary:    Richard Clark  
Equip Officer: Peter Runeckles  
                  Steve Dilley (Asst.)  
                  Broden Murray (Asst.)  
Training Officer: Brian Wickins  
1<sup>st</sup> Lieutenant: Aaron Davy  
2<sup>nd</sup> Lieutenant: Leon Jones

BEELERUP BUSHFIRE BRIGADE  
AGM 2022 - MINUTES

**GENERAL BUSINESS**

Moved Dave Denholm, Seconded Peter Runeckles that a pressure cleaner be purchased for the Brigade floor. Steve Dilley offered to approach Bunnings for assistance with this.

Stuart Simmonds: Assistance has been requested from S. Williams for a private burn which would include roadside burn. This was agreed to but would have to adhere to Shire policy for roadside burns and would need Shire approval.

Meeting Closed at 4.15 pm.

*Stuart Simmonds*

**Stuart Simmonds**

**Fire Control Officer**

**Beelerup Volunteer Bush Fire Brigade**

# Donnybrook Town Bush Fire Brigade Annual General Meeting Minutes

**Venue:** Donnybrook SES, Bentley Street Donnybrook

**Date:** 16 March 2022

**Time:** 19:00hrs

**Present:** David Tooke, Susan Tooke, Ian Ralph, Jamie Stephenson, John Corfe, Tarnya Box

**Apologies:** Jessie Cooper, Luke Hollis, Rhiannan Edge, Tina Ralph, Ben Anderson, Kerry Hollis, Julie Carrick

## **Minutes of Previous (2021) AGM Meeting:**

Moved: Ian Ralph

Seconded: Jamie Stephenson

Accepted: Yes

**Chairman hands meeting to the Secretary who declares all positions vacant.**

## **ELECTION OF OFFICE BEARERS**

**Captain:** David Tooke

Nominated by

John Corfe

Seconded: Ian Ralph

Carried: Elected

**Lieutenant:**

John Corfe

Nominated by

Susan Tooke

Seconded: Ian Ralph

Carried: Elected

**Training Coordinator:** Jamie Stephenson

Nominated by

Ian Ralph

Seconded: John Corfe

Carried: Elected

**Communications Coordinator:**

Susan Tooke

Nominated by

Ian Ralph

Seconded: John Corfe

Carried: Elected

**Meeting handed to newly elected Chairman who declared the positions of Secretary and Treasurer vacant**

**Secretary/Treasurer:** Tarnya Box

Nominated by

Jamie Stephenson

Seconded: Ian Ralph

Carried: Elected

Chairman congratulates the elected office bearers

**A.G.M. Closed at**

**19:12hrs**

## **General Discussion after AGM**

Review of the year – a general discussion on the year that was.

If we have a call out and personnel are required, Tarnya will send a message via Facebook Messenger to meet at the Shire.



## Ferndale-Stirling Park Volunteer Bush Fire Brigade

Annual General Meeting

12th March 2022 0815 - 0845

Balingup Town Brigade Fire Station

### MINUTES

**Present:** John Ranieri (chair), Max Walker (FCO), Lynda Harrison (Secretary), Jeff Pow (1<sup>st</sup> Lieutenant), Michele McManus (2<sup>nd</sup> Lieutenant), Michael Dwyer (3<sup>rd</sup> Lieutenant) Beth Walker, Greg Mader, Janine Milton, Rob Ivy, Wendy Cochrane, Dave Cameron, Justin Terry, Scott Jackson and Marty McLaughlin, Jess Cooper (CESM)

**Apologies:** Arnold Geerlings, John Guest, Jordan Dwyer, Rob Dye, Heather Zampatti, Tim Larkin, Mary Seymour, Tricia Crombie, Malcolm Crombie

**Meeting opened:** 08:15 am

**Minutes:** The minutes of the 2021 AGM were accepted by Wendy Cochrane and Michelle McManus

**Business Arising:** None from 2021 AGM.

**FCO Annual Report:** (Max Walker) (Doc attached)

Max was performing Donnybrook Chief duties during this meeting, so his report was read by Beth Walker.

Max welcomed all and thanked for attending the meeting.

Ferndale has been busy this season with attending 5 fires and some several times.

1. 23/1/22: Hay Rd and Padbury Rd - 5 deliberately lit ignition points.
2. 01/2/22: Ravenscliffe fire - accidental
3. 05/2/22: Bridgetown fire - pole fire
4. 06/2/22: Nannup/Balingup Rd - pole fire
5. 26/2/22: Cassia Rd Linga Longa – unknown

Ferndale crew manned the Hi- season 2.4 to Dunsborough for 1 day

Ferndale received a letter of appreciation from the Busselton Shire

The Creagh family from Upper Capel/Kirup sent a letter of appreciation for saving livestock and infrastructure.

Thanks to Beth, Jess and Lynda a great team effort in organising crews as necessary

As you may be aware the Ferndale L/T was loaned to Kirup to assist with the Ravenscliffe fire and was involved in a roll over, possibly a write off. This is still in progress re the outcome. No one was injured.

All the best to Jess and Trevor with the baby due soon.

Many thanks for your support during this season

Looking forward to working with you all next season.

**Captains Report:** (Jamie Thomson)

Jamie was at a fire call out, so Lynda provided his report. Jamie thanked all for their assistance this season. He also would like to set up small groups from the call out list to get together and go over appliances throughout the season for greater appliance familiarity.

**Treasurer's Report:** (Lynda Harrison) (Doc attached)

The Brigade's opening balance was \$10,587.19 and closing balance is \$9,359.79

The brigade did not receive any donations for the year.

We have used \$128.32 from the \$500 Coles voucher. This was for catering for the training Navigating the Pines exercise.

We have deregistered from Australian Charities & Not for Profits Commission (ACNC)

**Secretary:** (Lynda Harrison) (Doc attached)

Committee meetings have continued quarterly. Most are well attended by all 7 committee members present.

Committee has focused on aligning shire and DFES member lists as well as auditing these for

- Mandatory training
- Burn-over drill
- COVID vaccination compliance

All agreed to request deregistration of all falling into the above categories if non-compliant. All members will be provided right of appeal adhering to the Donnybrook-Balingup Local Bush Fire Act

All new members will be accepted with a 6-month probationary period for compliance with the above.

5 members have already deregistered

25 more to be sent paperwork and progressed to deregister

2 to be changed from active to auxiliary

19 members on current call out list compliant with all points required.

33 members COVID compliant

Thankyou to all who have sent through their certificates and boosters. Lynda updates the shire register frequently.

**TRAINING** (Lynda within the secretary report)

The committee has decided to hold another major training exercise in September this year. This will also incorporate the feedback from 2021 Navigating the Pines.

Burn over drills will be arranged for October and November. Lynda to liaise with Mick Zwart Also hoping to create a timetable of drills held at other brigades to provide more flexibility for our members

**Equipment Report:** (Lynda Harrison)

Wait time for PPC remains significant.

Requests for PPC/E should be made well before the fire season as delays remain. Can all members please check out PPC/E in July.

If PPE is given out from our appliances during an incident, please email or call Lynda for replacement as these need ordering.

I have ordered a small number of goggles and gloves.

We have some spare used PPC in lockers at the shed if required. Please let me know when used so I can arrange cleaning.

I have purchased supplies for grab bags for appliances.

**Community Services Emergency Managers Report (CESM):** (Jess Cooper)

Jess was present but in the radio room as we had multi fires during the AGM in the community.

Jess summarised her report upon the end of the meeting as follows:

Thanks all for your work throughout the season

The Ferndale LT is still be assessed by insurance post-accident, so we wait for that outcome.

For now, we will remain with a 2.4

Jess is going on maternity leave for 8 months from the end of April.

Interviews for her replacement will be held and we will be informed off the outcome in due course.

**John motioned that all reports be accepted:**

Accepted by Rob Ivey and Greg Mader

**Election of Officers:** No nominations were received prior to the meeting. All position holders accepted their re-election.

- Fire Control Officer (FCO) – Max Walker
- Captain – Jamie Thomson
- 1st Lieutenant – Jeff Pow
- 2nd Lieutenant – Michelle McManus
- 3rd Lieutenant - Michael Dwyer
- 4<sup>th</sup> Lieutenant – Robin Wright
- Secretary/Treasurer – Lynda Harrison
- Equipment Officer – Lynda Harrison
- FCO Stirling Park – Max Walker
- Captain Stirling Park – Greg Mader
- 1<sup>st</sup> Lieutenant Stirling Park – Gary Keen
- Secretary Stirling Park – Lynda Harrison

Nominations were uncontested and a show of hands confirmed support of those nominated.

**General Business:**

1. Janine Milton presented on the Bushfire Ready Programme.  
Current membership is 105 households in Balingup and Ferndale  
12 neighbourhood groups: 8 have active coordinators. 5 in Ferndale (Heather Zampatti, Tim and Mary Larkin, Gary Hodge, Martin Klaassen and Janine



2021 action Plan was developed by coordinators but due to COVID and personal issues interest has been lower than usual.

Fire plans was the only strategy implemented this season and it took off well.

Traditional Ecological Burns is a project that Gary Hodge and Janine are on the steering committee.

5 properties have been selected for support for the traditional burns.

Focus for burns this year will be maintaining and managing remnant bush and asset protection. 3 to be held in Balingup. That is 2 private properties and the Golden Valley Tree Park. And 3 in Margaret River.

Janine to liaise with Max and Jess as well as land holders.

(Janine's notes attached)

No further business

**Meeting closed: 0845**



KIRUP-BRAZIER-NEULANDS VOLUNTEER BUSHFIRE BRIGADE

## Annual General Meeting 3 March 2022 MINUTES

**Meeting Commenced at 7.05pm.**

**Attendance:**

**Those present:** Dave Rowe, Rob Torrisi, Mick Zwart, Bernie Kurz, Liz Elliott, Howard Simcoe, Chris Wringe, Alan Smith, Leanne Wringe, Luke Crombie, James Wringe, Ross Nelligan, Leigh Wilson, John Small, Gary Quick, Max Walker, Beth Walker

**Apologies:** Adam Lockhart, John Lausevic, Jacob Smith, Lance Miller, Myles Koch, Evelyn Rowe, Jess Cooper.

**Confirmation of Minutes of the Last Annual General Meeting (4 March 2021)**

Moved Dave Rowe, Seconded Bernie Kurz. Carried.

**Business Arising from Last Minutes**

Nil.

**Reports**

**Chairperson's Report**

See attached, Appendix 1.

**FCO**

See attached, Appendix 2

Also Appendix 3 and Attendance hours report.

**Treasurer**

See attached Appendix 4.

**Correspondence**

See attached Appendix 5.

**Training Officer**

See attached Appendix 6.

**CBFCO Report**

See attached appendix 7.

E Elliott moved that these reports be accepted, AM Smith seconded the motion, all agreed, motion carried.

**Election of Brigade Office Bearers****Chairperson**

Leanne Wringe was nominated by AM Smith, Seconded by B Kurz  
L Wringe accepted. Carried

**Secretary**

Mick Zwart was nominated by C Wringe, Seconded by Dave Rowe  
M Zwart accepted. Carried

**Treasurer**

Bernie Kurz was nominated by Dave Rowe, Seconded by L Wilson  
B Kurz accepted. Carried

**Fire Control Officer (FCO)**

Chris Wringe was nominated by L Crombie, Seconded by AM Smith  
C Wringe accepted. Carried

**Captain**

Rob Torrasi was nominated by M Zwart, Seconded by D Rowe  
R Torrasi accepted. Carried

**Brigade Lieutenants****First Lieutenant**

Luke Crombie was nominated by C Wringe, Seconded by B Kurz  
L Crombie accepted. Carried

**Second Lieutenant**

Dave Rowe was nominated by C Wringe, Seconded by R Torrasi  
D Rowe accepted. Carried

**Third Lieutenant**

Howard Simcoe was nominated by M Zwart, Seconded by AM Smith  
H Simcoe accepted. Carried

**Fourth Lieutenant/Training Officer**

Jacob Smith was nominated by M Zwart, Seconded by AM Smith  
J Smith accepted by proxy (M Zwart). Carried

**General Maintenance & Equipment Officer**

Myles Koch was nominated by Chris Wringe, Seconded by J Small  
M Koch accepted by proxy (C Wringe). Carried

**Auxiliary/Welfare Officers**

Evelyn Rowe, Elizabeth Elliott and Christine Wilson were nominated by D Rowe, Seconded by H Simcoe. E Rowe accepted by proxy (D Rowe), C Wilson accepted by proxy (L Wilson) and E Elliott accepted. Carried

**Social Media Administrator**

John Lausevic was nominated by AM Smith, Seconded by R Torrissi  
J Lausevic accepted by proxy (M Zwart). Carried

**General Business**

1. Fund raising. Fund raising may not be necessary this year as we have ample funds, but there is always the opportunity to raise funds through grant applications (LGGS and various Community Grant Funds) should the need arise for specific items.
2. Volunteer fuel card. M Zwart has card when needed.
3. Equipment wish list for Shire. The following list of items is to be sent to the CESM.
  - 10 new helmets to replace older models
  - 15 torches for the above helmets
  - Fire Gloves (various sizes)
  - 6 pairs of goggles
  - Security cages around gas bottle and Hot Water system
  - Electrical testing of all appliances in the Station
  - Light Tanker (especially given some of the steep areas encountered during the "Ravenscliffe Rs" fire in February 2022).
4. Flashing Emergency Lights at fires.
  - A number of members mentioned that when working at night the "Emergency Flashing Lights" on fire appliances can be a distraction and lead to some mop-up items being missed. Examples are, limbs alight in trees and smoldering embers on the ground. It was suggested that, before leaving the fireground for the night, the flashing lights be turned off for a short period of time in order to inspect for these problems areas that could potentially keep burning overnight and cause further mop-up problems the next day.

There being no further business the meeting closed at 7.40pm.

The above minutes are a true record of the proceedings of the Brazier-Kirup-Newlands Volunteer Bushfire Brigade Annual General Meeting held on 3 March 2022.

Chairperson – Leanne Wringe

Fire Control Officer – Chris Wringe

Secretary – Mick Zwart

**KIRUP BRAZIER NEWLANDS VOLUNTEER BUSHFIRE BRIGADE  
ANNUAL GENERAL MEETING**

**Chairperson's Report  
3 March 2022**

At the start of every new fire season, we brace ourselves for what lies ahead. As a brigade member, it is vital to attend training sessions to keep up to date with information and techniques to keep you safe and the lives of our residents. It is not a task of one brigade member, but a team of brigade members who work together to achieve results.

Would like to commend every member for attending regular training, responding to call-outs at any time of the day or night and assisting air and other crew on the fire ground, especially at the recent Kirup fire.

I would like to give a special mention to the work of our auxiliary ladies (and gents) who provide us with food and refreshments during the year.

Our leads (FCO, Captains & Lieutenants) and Officers (Fire Training, Equipment Maintenance), our Office Bearers and those ever reliable members. Thank you.

Would like to commend our Chief Bush Fire Control Officer, Max Walker and CESM, Jess Cooper for their contribution throughout the year.

As a brigade, we are fortunate to have the continued support of DBCA and DFES. Thank you to these organisations and the staff involved.

Leanne Wringe  
Chairperson  
3 March 2022

**BRAZIER-KIRUP-NEWLANDS VBFB FCO Report 3 March 2022**

- A total of 1717 hours of work have been committed by our Brigade this year. See attendance hours report for breakdown.
- A big thanks to our Auxiliary team for looking after us
- A massive thanks to Max Walker our CBFCO (and of course Beth) and Jess Cooper our CESM for their commitment and assistance
- See Appendix 3 for Incidents, Fires and Burns attended.
- I can't thank enough everyone who helped out at the Kirup (Ravenscliffe Rd) fire for the enormous effort they contributed and for their attendance at the other fires this season.

<u>Attendance Hours</u>	Fire	Burns	Train	Other	Total
Phillippa Ahrens				5.15	5hr 15min
Tim Aldridge	15.00				15hr
Steve Benzie			3.00	4.20	7hr 20min
Dick Britton			20.05		20hr 5min
John Carr		10.40	7.25		18hr 5min
Luke Crombie	23.45		5.15	0.06	29hr 6min
Elizabeth Elliot				2.00	2hr
John Hussey	15.30			2.00	17hr 30min
Kate Hussey				2.00	2hr
Myles Koch	34.18		5.00	2.20	41hr 38min
Bernie Kurz	13.15		5.30	4.15	23hr
John Lausevic			4.50	2.40	7hr 30min
Adam Lockhart	51.50			2.00	53hr 50min
Gary McCorkell	43.40		5.30	3.00	53hr 10min
Lance Miller	22.50		7.20		30hr 10min
Ross Nelligan			3.00	4.40	7hr 40min
Gary Quick	62.45		5.10	2.00	69hr 55min
Paul Ross			5.30	2.00	7hr 30min
Perla Ross			2.30		2hr 30min
David Rowe	25.03		10.30	10.00	45hr 33min
Evelyn Rowe				12.50	12hr 50min
Howard Simcoe	29.20		2.05	5.00	36hr 25min
Eric Slof	13.05		5.30		18hr 35min
John Small	4.45				4hr 45min
Alan M Smith	38.03	10.40	12.15	4.35	65hr 33min
Jacob Smith	22.40	10.40	9.15	5.05	47hr 40min
Rob Torrisi		7.00	9.43	1.00	16hr 43min
Lachlan Ward		10.40	9.15	1.10	21hr 05min
Alan Walker			1.35	4.50	6hr 25min
Christine Wilson				2.00	2hr
Leigh Wilson	25.15		9.30	5.00	39hr 45min
Chris Wringe	58.40		3.30	12.20	74hr 30min
James Wringe	40.00			2.00	42hr
John Wringe	20.00			2.00	22hr
Leanne Wringe				3.15	3hr 15min
Mick Wringe	20.00			2.00	22hr
Mick Zwart	22.30		13.20	34.55	70hr 45min
<b>total</b>	<b>602.15</b>	<b>49.40</b>	<b>166.33</b>	<b>146.36</b>	

**965.04** 965hr 4min

Visitors

**434.31** 434hr 31min

**TOTAL**

**1399.35** 1399 hr 35 min

M Zwart for Shire & DFES

90.45

227.00

**317.45**

**1717.20** 1717hr 20 min

## KIRUP-BRAZIER-NEWLANDS VOLUNTEER BUSHFIRE BRIGADE

### 2021-22 FIRES (Incidents) ATTENDED

24 April 2021	Geraldton	
	Cyclone Seroga recovery	M Zwart - Staging Area Coordinator
12 December 2021	Margaret River Fire	H Simcoe, LSW Task Force member
30 December 2021	Thomson Brook Fire	Assist other Brigades, handed to DBCA
20 January 2022	Needes Hill Road	Assist other Brigades, handed to DBCA
23 January 2022	Padbury Rd	Assist other Brigades
1 February 2022	Ravenscliffe Road	Level Two Fire
19 February 2022	Brookhampton Road	Assist other Brigades

### 2021-22 Burns

22 April 2021	Balingup Cemetery Reserve – Hazard Reduction Burn
7 November 2021	Donnybrook Trotting Track– Hazard Reduction Burn

## **Brazier Kirup Volunteer Bushfire Brigade**

### **Financial Statement Year Ending March 3rd 2022**

<b>Opening Bendigo Bank Balance</b>	<b>\$19,204.88</b>
<b>Revenue</b>	
Cash Donation from ?	\$50.00
Mitigation Payment from Donnybrook Shire	\$625.00
Ravenscliffe Fire Cash Donation Creigh Family	\$500.00
Ravenscliffe Fire Cash Donation Gordon H?	\$700.00
Bank Interest	\$8.60
<b>Total Revenue</b>	<b>\$1,883.60</b>
<b>Expenditure</b>	
Dave & Evelyn Rowe - Catering	\$800.00
Donnybrook Farm Services - Pump and hose fittings	\$67.00
Repco - 3 Handheld radio packs	\$567.00
Repco - Batteries	\$50.00
Bunnings - Workbench & power boards	\$235.98
<b>Total Expenditure</b>	<b>\$1,719.98</b>
<b>Closing Bendigo Bank Balance</b>	<b>\$19,368.50</b>



**CORROSPONDENCE 2021-22****INWARD**

20210408	From CESM	Re Funeral & Wake with fire permit at J McDonald Oval
20210413	From Shire	Suspension of Restricted Period
20210615	From L Warburton-Rees	Kirup Market day
20210621	From R Torrasi	Re Rairdance Festival
20210631	From CESM	Re Security Cameras
		Numerous emails
20210720	From J Lausevic	Re His participation in a State-wide "Natural Hazards Scenario Project"
20210906	From Kirup Primary	Bushfire Safety Plan
20211008	From CESM	Re New Work Health and Safety Act Regarding Volunteers
20211011	From L Wringe	Blackwood Biosecurity news
20211021	From CESM	Re BFAC meeting
20211023	From KPA	Request for truck at Town Christmas Party
20211029	From CESM	Deployments
20211223	From CESM	Re Asset Modifications (truck cameras)
20220125	From CESM	Re email from DBCA regarding Newlands Fire
20220128	From CESM	Re Incident Reports
20220204	From CESM	Re Harvest & Vehicle Movement Bans
20220219	From Creagh Family	Thank You

Many of these emails were forwarded to members

**OUTWARD**

Various	To CESM	Fire reports
---------	---------	--------------

**2021 – 2022 Training report****DFES Accredited**Bushfire Safety Awareness

Dick Britton

Bush Firefighting Skills

Dick Britton

In-Brigade Annual Mandatory Training

Burn-Over – 19

LACES - 20

COMMS – 20

**Non-Accredited**In-Brigade Annual Non-Mandatory Training

Hose-Lay

Draughting

Pump Ops

Hydrants

**Training conducted at the Kirup Station**

Firefighting Skills – July 2021 – 6 trainees

Advanced Bush Firefighter - September 2021 6 trainees

Crew Leader – September 2021 – 8 trainees

CBFCO REPORT 3<sup>rd</sup> March, 2022

Thank you to FCO Chris, Capt Rob, Training Officer Mick and all Volunteers for your support since 1<sup>st</sup> November, 2021.

Kirup response has been great, even when told to stand down, not a grumble.

Comments from other brigades – Kirup do a great job mopping up, very thorough.

Once again, thank you and looking forward to the end of the season, no more fires.

Max Walker  
CBFCO

## Lowden Volunteer Bushfire Brigade. 2022 AGM – Minutes of Meeting – 1st April 2022

The President opened the 2022 LVBFB Annual General Meeting at: 1800hrs

*Covid Safe: Reminder to all attendees to follow current Covid protocols*

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81411699613?pwd=SDdWeElc0YwL3c4VHQyUjVicGRpQT09>

Meeting ID: 814 1169 9613

Passcode: 432399

**Brigade Member attendees:** Brad Anderson; Dustin Gardiner; Michaels Anderson; Eckhard Wessling; Don Hyland; Scott Bartholomew; Julieanne Hilbers; Brian Walsh; John Gillon.

**Via Zoom:** Andrew Rohrbach.

**Shire Staff:** Nil

**Public:** Nil

**Apologies:** Sarah Forrest; Karl Ilich; Sherry Thomas.

**Minutes:** The minutes of previous Annual General Meeting held Sunday 21<sup>st</sup> March 2021 tabled.

**Moved:** Michael Anderson, **Seconded:** Scott Bartholomew, **Carried:** That the minutes of previous meeting as presented be accepted.

**Business arising from the last AGM Minutes:**

- Nil

**Presidents Report:** Refer attachment.

**Business arising from the 2022 Presidents Report.**

- The President acknowledged the contribution to the community of Natalie & Peter Fiori from Ferguson Valley Store. They provide a valuable information service regarding fire situations and updates.
- The President acknowledged that Eckhard Wessling was due for his 30 year service award and requested the Captain to commence the application process.

**Moved:** Dustin Gardiner, **Seconded:** Don Hyland, **Carried:** The Presidents report as presented be accepted.

**Treasurer's Financial Summary:** Refer attachment.

**Moved:** Julieanne Hilbers, **Seconded:** Michael Anderson, **Carried:** The financial summary as presented be accepted.

**Business arising from the 2022 financial summary.**

- Nil

**Fire Control Officers Report:** Refer attachment.

**Moved:** Dustin Gardiner, **Seconded:** Scott Bartholomew, **Carried:** The Fire Control Officers Report as presented be accepted.

**Business arising from the 2022 Fire Control Officers Report.**

- Nil

***The President declared all positions vacant and opened the election of office bearers to the meeting:***

**President:**

**Nominated:** Brad Anderson

**Moved:** Dustin Gardiner, **Seconded:** Scott Bartholomew, **Carried:** Unanimous.

**Vice president:**

**Nominated:** *Brigade Captain to cover any absence of the President.*

**Carried:** Unanimous

**Secretary/Treasurer:**

**Nominated:** Brian Walsh

**Moved:** Julieanne Hilbers, **Seconded:** Michael Anderson, **Carried:** Unanimous.

**Fire Control Officer:**

**Nominated:** Michael Anderson.

**Moved:** Don Hyland, **Seconded:** Scott Bartholomew, **Carried:** Unanimous.

**Captain:**

**Nominated:** Andrew Rohrbach

**Moved:** Eckhard Wessling, **Seconded:** Dustin Gardiner, **Carried:** Unanimous.

**1<sup>st</sup> Lieutenant/Maintenance Officer:**

**Nominated:** Scott Bartholomew,

**Moved:** Don Hyland, **Seconded:** Julieanne Hilbers, **Carried:** Unanimous.

**2<sup>nd</sup> Lieutenant/Equipment Officer:**

**Nominated:** Dustin Gardiner,

**Moved:** Michael Anderson, **Seconded:** Scott Bartholomew, **Carried:** Unanimous.

**3<sup>rd</sup> Lieutenant:**

**Nominated:** Sarah Forrest

**Moved:** Eckhard Wessling, **Seconded:** Don Hyland, **Carried:** Unanimous.

**4<sup>th</sup> Lieutenant:**

**Nominated:** Don Hyland,

**Moved:** Michael Anderson, **Seconded:** Eckhard Wessling, **Carried:** Unanimous.

**Training Co-Ordinator:**

**Nominated:** Brad Anderson

**Moved:** Michael Anderson, **Seconded:** John Gillon, **Carried:** Unanimous.

**Bushfire Ready Co-Ordinator(s):**

**Nominated:** Julieanne Hilbers & Sherry Thomas (shared position)

**Moved:** Dustin Gardiner, **Seconded:** Eckhard Wessling, **Carried:** Unanimous.

**Supply Officer:**

**Nominated:** Fiona Richardson.

**Moved:** Don Hyland, **Seconded:** Julieanne Hilbers, **Carried:** Unanimous.

**General Business AGM:**

- Attendees are invited to stay for refreshments and BBQ.

**The President closed the 2022 Annual General Meeting at: 1823hrs**

- **Next LVFBF Committee Meeting:** Tuesday 17<sup>th</sup> May. 2022 at 17:30hrs
- **Next LVFBF AGM:** TBA

**RECORDED BY:** Brian Walsh.



## Lowden Volunteer Bushfire Brigade

### President's Report 2022

Welcome members and visitors to our 2022 AGM.

With brigade activities once again limited by the Covid-19 restrictions, we have had another year of minimal contact within the brigade, even to the extent of having to enable some committee members to attend meetings via ZOOM.

I apologise to those of you who didn't get a session of training on Burnover, but both Covid restrictions and my own health issues tended to disrupt my best intentions to do so.

Improvements that have happened since our last AGM, include:

- Installation of the replacement monitor in the training room
- Installation of a new A3 size printer in the Comms Room
- Installation of Ethernet wiring in the shed, with a distribution box allowing all the connection points internet access, and
- Repair and repainting of the Comms Room to repair white ant damage.

The committee have discussed modifying the current locker area to allow a better male/female changing area, like the area we saw when we visited the Bunbury brigade's rooms in June last year. If you have any ideas, please share them with us.

I have not been able to compile a list of those who may be due awards at this stage, but I will address that issue as soon as I am able.

I want to welcome those new members, some of whom have already been out to incidents with us and by all reports have fitted in well with the teams.

I want to take this opportunity to thank your hardworking committee, none of the above could have been achieved without them. I particularly want to thank our Captain Andrew and FCO Michael for the extra work that they need to put in just keeping up with the technical and procedural changes involved with managing a brigade. I also thank Brian for all his work putting together submissions and keeping all our records and finances up to date while doing both the secretary and treasurer jobs.

Brigades cannot function without the efforts of those dedicated members.

Once again, I thank you all for your attendance.

Brad Anderson President 2021/22



## **FCO Report – 2022**

Welcome to our 2022 AGM.

I would like to thank you all for attending and take this opportunity to acknowledge the assistance of all members during the last fire season.

We had a lot of callouts in the last five months or so, including one very busy day recently following a night of severe weather resulting in a dozen or so lightning strikes.

The season was, of course, interrupted by the COVID-19 restrictions, resulting in very little training being able to be carried out, something we hope will improve in the coming year.

If members have any ideas on how we can better present training, or the days and times you would prefer, can you please let us know.

Thank you to the Captain, Andrew, and our lieutenants Sarah, Scott, and Dustin as well as Don, and also our regular participants for your efforts this last six months, and to our hard-working committee and auxiliary members for all that they do.

Once again thanks to everyone for attending.

**Michael Anderson**

Fire Control Officer



# *Lowden Volunteer Bush Fire Brigade*

## *2022 AGM - Financial Summary*

**Account balance at March 2021 AGM - \$5,645.78**

**Account balance at April 2022 AGM - \$5,114.62**

Since the last AGM in March 2021 the Brigades Operating Account is lower by approximately \$500.00.

The Brigade received income of approximately \$1,330.00 since March 2021 from donations including a 'Forrest Products Commission Grant' and fundraising from the 'Containers for Change' scheme.

There were two significant expenditure items made by the Brigade during this period.

1. Volunteer posters and banners that will be displayed in the community - \$561.00.
2. Hand held radios for issue to crew members for better communication on the fire ground - \$880.00.

Other minor outgoings were for maintenance; landscaping; hardware and consumables required to operate the Brigade.

There is no change in the financial position of the Brigade since the last financial report presented at the LVBFB Committee meeting on Mar 15<sup>th</sup> 2022.

The finances of the LVBFB have not been audited over this period. Detailed financial reports itemising all transactions are available if required.

**Brian Walsh, Secretary/Treasurer**

**Lowden Volunteer Bushfire Brigade.**

**1<sup>st</sup> April 2022**

Annual General Meeting  
**Mullalyup Bush Fire Brigade**

At Mullalyup Fire shed  
on the

9<sup>th</sup> April 2022 at 5pm

Opened: 5.12

Members Present: Neil Gubler, Hazel Glass, Richard Glass, Cameron Glass, Rob Pankhurst, Geoff McMullen, Andrew Scott, Nuala Scott, Nick P, S Katulla, K Katulla, S Becker

FCO report: Crews sent to 6 fires this season plus 2 community burns.

Andrew Scott

Treasurers report: No major expenditure

Funds Available: MBFB Project account	\$3,843.88
MBFB Account	\$6,315.70

Election of office bearers

Fire Control Officer Nominated Andrew Scott by Rob Pankurst

Seconded Geoff McMullen

Elected FCO Andrew Scott

Captain Nominated Rob Pankhurst by Nuala Scott

Seconded Geoff McMullen

Treasurer to be combined with Captains

Elected

Secretary/Community engagement officer Nominated Cynthia Dean

by Nuala Scott

Seconded by Rob Pankhurst

Elected

1<sup>st</sup> Lieutenant Nominated Neil Gubler by Hazel Glass

Seconded by Rob Pankhurst

Elected

2<sup>nd</sup> Lieutenant Nominated Geoff McMullen by Richard Glass

Seconded by Rob Pankhurst

Elected

General Business:

Neil to research names for service medals.

FCO to follow up service medals of members.

Meeting closed 5.47pm

## AGM of Mumballup Bushfire Brigade

Meeting Opened: 6.00 p.m.

Apologies: Ed Croft

Present:

Garry Hatch, Marlene Hughes, Brad Kettle, Chris Flemming, Garth Fitzpatrick, Brendon Giudici, Bev Giudici, Colin Temby, Ian Woody, Ian Guppy, Carplyne Hippy, Richard Fry, John Rexworthy, Anne Rexworthy, Steven Tuck.

Business Arising:

BRAD Kettle mentioned the Noggerup Fire Shed and asked there was any further news about whether it was to be enlarged. Garry Hatch to find out more.

The bore was spoken about by Garry Hatch and he is to get back to Jess from CESM. Moved: Renae Scott, Seconded: Brendon Giudici. Carried.

Presidents Report:

Garry Hatch gave a verbal speech. Moved: Steven Tuck, Seconded: B. Giudici.

Treasurers Report:

Read and accepted by Brad Kettle, Seconded: B. Giudici.

Elections:

It was elected that all Office Bearers continue in their present roles. Moved: B. Giudici, Seconded: B. Kettle. Carried.

A fourth lieutenant was elected with B. Kettle accepting that position. Seconded: G. Hatch.

General Business:

G. Hatch announced that Burn Permits were able to be purchased as from the 20th April, 2022 with prior notice being needed from anyone wanting one. DFES and Neighbours must be notified as well. G. Hatch noted that a Recruiting message is needed because the number of fire brigade members had gone down. It was mentioned that maybe a flyer could be sent out to invite new member to the Brigade.

Meeting closed: 6.46 p.m.

**MINUTES OF THE ANNUAL GENERAL MEETING OF THOMSON BROOK VOLUNTEER BUSHFIRE  
BRIGADE HELD AT THOMSON BROOK FIRE STATION ON 5th APRIL, 2022**

**COMMENCING AT 7.30 PM.**

PRESENT: President Chris Cain, John Simpson, Max Gibbons, Tim McNab, Darrin Garner, Donna Gibbons, Neville Clifford, Gavin Russell, Max Walker, Beth Walker, Gemma and Nick, Alan Coxall

APOLOGIES: Doug and Ann Christian, Kane Wetherell, Graham Foan , Zeb Garner, Candice McNab.

MINUTES: Moved Tim McNab, seconded Max Gibbons that the minutes of the 2021 AGM be accepted as a true and correct record. Carried.

BUSINESS ARISING: Hall and Brigade compound fencing to be left to a later date.

FINANCE:

Moved Tim McNab, seconded Darrin Garner, the Financial Report be received. Carried.

ELECTIONS

PRESIDENT: Chris Cain nominated by Tim McNab, seconded Darrin Garner. Elected.

VICE PRESIDENT: Candice McNab nominated by Tim McNab, seconded Donna Gibbons. Elected.

SECRETARY: John Simpson nominated by Darrin Garner, seconded Max Gibbons. Elected.

BROOKHAMPTON FIRE CONTROL OFFICER: Tim McNab nominated by Darrin Garner, seconded Donna Gibbons. Elected.

THOMSON BROOK FIRE CONTROL OFFICER: Graham Foan nominated by Darrin Garner, seconded Donna Gibbons. Elected.

CAPTAIN: Darrin Garner nominated by Tim McNab, seconded Alan Coxall. Elected.

LIEUTENANTS: Max Gibbons, Donna Gibbons, Candice McNab, nominated en bloc by Chris Cain, seconded Max Gibbons. Elected.

PROPERTY PERSON: Resolved to be all members responsibility.

TRAINING: Max Gibbons and Tim McNab nominated by Darrin Garner, seconded Donna Gibbons. Elected.

CORRESPONDENCE:

Inward: Bank Statements

Outward: Nil.

## GENERAL BUSINESS:

President Chris Cain expressed his thanks to all members in all aspects of the Brigade. The season has been reasonably good with good numbers at training sessions with new members present.

Darrin has been tidying up membership numbers and is continuing research into a verandah area at the front of the shed.

Alan noted he has not received any messages re fire calls. Tim explained Alan's name had been removed due to his knee operation. To be rectified.

Discussion on fire call protocols.

Donna asked if we could get a supply of good masks, the personal type that are approved as they are quick to put on. Could they be funded through ESL?

Max expressed concern as to the cleaning of the other type of masks.

Darrin said personal safety is paramount as not all masks filter toxins.

Neville suggested the slip-on unit at his property be relocated. He also mentioned that the use of knapsacks should be part of training as they are very useful for mop ups at ground level.

Max mentioned when a permit was issued the landholder must be aware and adhere to the conditions.

Max asked if the slip-on units could be equipped with a driver's hose.

The question was asked –would a tax advantage be an incentive to attract volunteers?

Some requests for burn offs have already been received.

Closure 8.35 pm.

**MUNRO BUSH FIRE BRIGADE  
MINUTES OF ANNUAL GENERAL MEETING  
21st March 2022**

**Present:** Matt Aldridge, Nat Aldridge, Andrew Thamo, Tas Thamo, Rod Wych, Wendy Wych, Stuart Walls, Helen & Per Christensen, Peter Luobikis & Max Walker.

**Apologies:** Sheena Christensen, Anish Shah, Bhavni Hindocha, Paul Mahoney, Eric Pigram, Jess Cooper, Ben Aldridge, Mitch Aldridge & Macca Aldridge.

The meeting started at 6:33 p.m. Chairperson: Nat Aldridge

**Treasurer's Report.**

Current Bank balances are as follows:-

Everyday, now called Cheque acct \$ 2566.32 as of 27/02/2022, the previous balance was \$2076.42 (27/02/2021) and we've had a deposit of \$625.00 from Shire 28/07/2021 for mitigation burns and interest of \$0.23 deposited. Debits of \$ 135.33, being Cheque #5 for \$15.40 reimbursement to Tas Thamo for keys cut, Cheque #6 for \$56.99 reimbursement to Stuart Walls for AGM refreshments and Cheque #7 for \$62.94 reimbursement to Nat Aldridge for AGM pizzas.

Investment acct now called Savings acct \$5,822.25 as of 27/02/2022, the previous balance was \$5,815.20 (27/02/2021) with interest of \$7.05 deposited.

**\*\*Bank signatories**

It will remain any two to sign on both the Cheque acct & Savings acct with signatories being Tas Thamo (FCO), Natalie Aldridge (Treasurer/Secretary) and Stuart Walls (Captain).

Moved that the Treasurer's Report be accepted: by Natalie.Aldridge.

Seconded: Tas Thamo **Carried.**

**Minutes:** The Minutes of the last Annual General Meeting of 22nd March 2021 were distributed. Accepted to be true & correct by Stuart Walls 2<sup>nd</sup> by Helen Christensen

**Matters arising from the Minutes:**

**Radios** – Rod & Wendy Wych replacement radio has been installed & working well.

**Nature reserve burn** – we will discuss in general business.

**Election of new office bearers:**

Election of office bearers for the 2022/2023 season ;

All positions were declared open and the following positions were elected unopposed (Subject to Shire Approval of the FCO)

Fire Control Officer:	Tas Thamo	moved by Stuart	2 <sup>nd</sup> by Helen
Captain:	Stuart Walls	moved by Matt	2 <sup>nd</sup> by Rod
1 <sup>st</sup> Lieutenant:	Matt Aldridge	moved by Helen	2 <sup>nd</sup> by Andrew
2 <sup>nd</sup> Lieutenant:	Anish Shah	moved by Tas	2 <sup>nd</sup> by Matt
Equipment Officer:	Peter Luobikis	moved by Peter	2 <sup>nd</sup> by Stuart
Secretary/ Treasurer:	Nat Aldridge	moved by Stuart	2 <sup>nd</sup> by Tas



## **Other General Business:**

**Volunteers** – We are all volunteers and are not required to be out at fires for a minimum of 8 – 12hours. Unfortunately, at a recent call out some crew members were ready to resign due to this expectation. Max Walker said if you aren't able to commit, just decline & do not attend.

**New residents & possible recruitments** – Luke Neil and Violet Rowe are the new owners at Paul Mahoney's old place. They are keen to join the brigade but are not vaccinated against Covid-19.

**Safety** – The light tanker must be filled with 2 crew members to be taken out of the shed to attend fires. This is to ensure safety of all our members and when on the fire ground you remain as a crew of the Munro LT unless shift change is requested or crew members are swapped by the request of the IC, but no crew member will ever be left alone.

**Radios** – we have 2 refurbished radios to be installed, 1 @ Anish & Bhavni's and 1 @ Troy Kopp's. Jess Cooper (Donnybrook CESM) is organizing.

**Munro brigade's Ipad** – Stuart to chase this up.

### **Other –**

- Vote of thanks to Jess Cooper (Donnybrook CESM) for all her assistance and best wishes for the safe arrival of her new baby.
- Service Award for Paul Mahoney, Tas will follow up with Max Walker.
- Carton of beer from Rocky Bridge Brewery to say thankyou for assistance at fire.
- Dpaw will be burning native forrest on Jayes Rd, between Sth West Hwy and Grimwade-Greenbushes Rd between Autumn & Spring 2022, so be aware.
- Thankyou from residents on Upper Capel Road fire to all brigades for saving their homes.

**Reports** – Donnybrook Chief, as per attached.

All brigade members thanked Max for his leadership and assistance over the season.

The meeting closed at 6:50 p.m.

## CBFCO FIRE REPORT – MUNRO

I would like to thank Tosh and all Munro members for your assistance at all fires – great response from all and a pleasure to work with.

Munro attended – Ammon Road fire, Bridgetown fire, Padbury Road fire and Ravenscliffe fire.

Prohibited season is extended to 14<sup>th</sup> April and maybe extended further if no rain.

Thank you all once again and looking forward to working with you all next season.

Max Walker  
CBFCO  
21<sup>st</sup> March, 2022

## AGM of Upper Capel Fire Brigade, 19<sup>th</sup> April, 2022 at the Fire Shed

Meeting commenced: 5.15

**Present:** Dale Green, Brian Trigwell, Peter Davis, Bevan Dix, Kerry Reid, Lockie Reid, Paul Fry, Monica Neville, Graham Wood, Karen Farley, Gordon Farley, Barry Green

**Apologies:** Dan and Maie Van Amstel, Dean Taaffe, Amanda Wood, Jason Sykes, Michael and Dawn Green, Wayne and Ria Hammond, Sarah and Colin Behan, Jane Van Halen

### **Minutes of previous AGM Read by Dale Green**

- Accepted: Peter Davis
- Seconded: Bevan Dix

### **Matters arising from previous AGM:**

1. Internet Banking now set up Brian and Dale as signatories.
2. A Gmail account as been set up- [uppercapelbushfirebrigade@gmail.com](mailto:uppercapelbushfirebrigade@gmail.com) as part of the containers for change process. Dale will transition all the brigade emails etc over to this in time.
3. Containers for change is set up. If you want to take your containers for recycling and have the proceeds donated to our brigade our number is **C1044855**.
4. Peter still has \$500 food voucher from Coles-.
  - a. Action-if it looks in danger of expiring Bevan and Peter will decide how to use it- either buy food for training and store it or use it personally and reimburse the brigade.

### **Treasurers Report: is attached**

Accepted: Monica Neville

Seconded: Lockie Reid

### **Correspondence Out:**

All correspondence has been sent out to members via email as it arises.

### **Fire Control Officers Report**

Present by Bevan and attached to these minutes.

## Election of Office Bearers

- Fire Control Officer:
  - Current: Bevan Dix
  - New: Bevan Dix
  - Nominated: Brian Trigwell
  - Seconded: Barry Green
  - All in Favour
- Chairperson:
  - Current: Brian Trigwell
  - New: Brian Trigwell
  - Nominated: Bevan Dix
  - Seconded: Kerry Reid
  - All in Favour
- Sec/Treasurer
  - Current: Dale Green
  - New: Dale Green
  - Nominated: Brian Trigwell
  - Seconded: Paul Fry
  - All in Favour
- Captain
  - Current: Peter Davis
  - New: Peter Davis
  - Nominated: Lockie Reid
  - Seconded: Brian Trigwell
  - All in Favour
- Lieutenant
  - Current: Dean Taaffe
  - New: Dean Taaffe
  - Nominated: Bevan Dix
  - Seconded: Brian Trigwell
  - All in Favour
- Lieutenant
  - Current: Dan Van Amstel
  - New: Dan Van Amstel
  - Nominated: Dale Green
  - Seconded: Peter Davis
  - All in Favour

- Training/Social Officer:
  - Current Peter Davis and Monica Neville
  - New: Peter Davis and Monica Neville
  - Nominated: Bevan Dix
  - Seconded: Kerry Reid
  - All in Favour
- Maintenance Officer
  - Current: Dan Van Amstel
  - New: Dan Van Amstel
  - Nominated: Lockie Reid
  - Seconded: Karen Farley
  - All in Favour

### **General Business:**

1. New Unit for Brigade.
  - a. Brian has donated a Nissan Ute for the purpose of setting up another unit in the Upper Capel Area. Thankyou for Brian for this.
  - b. An anonymous donor has donated \$3000 towards outfitting this to be used with the Brigades slip on unit (currently held at Paul Frys). This money is currently held by Bevan.
  - c. Bevan has offered to donate his labour to bringing the vehicle up to standard and to organize the transfer of the unit from Paul Frys to the new vehicle.
  - d. Insurance was discussed- when at the fire it is covered by Shire insurance, Bevan will check if we need any other insurance to cover members in the event of an accident while travelling to the fire.
  - e. Bevan Dix moved that:
    - i. That we accept the donation of the vehicle.
    - ii. The vehicle be licenced in Brian's name and the brigade reimburse him for the cost of this.
    - iii. Bevan be authorized to spend up to \$5000 outfitting the vehicle and setting up a solar charging system for it at the shed on Brian Trigwell's property where it will be stored.
    - iv. That a key lock safe be installed for the key as on the Goodwood shed
    - v. Bevan to compile list of what is needed to outfit the vehicle (such as shovels, rakes etc) and Kerry has offered to approach Bunnings re donation of same.
  - f. Seconded Peter Davis
  - g. All in favour.

2. Brian thanked Bevan for all his efforts to try and get the shire to provide us with a second vehicle.
3. Alex Nietrzeba offered to approach his employers as they may also have grants available to assist with outfitting our second vehicle.
4. Brian Trigwell moved a vote of thanks to Dan Van Amstel for all his work in maintaining the shed and truck. As always in an excellent state of repair. Everyone seconded this.
5. Bevan let us know that there is a change at the shire as Jess is going on maternity leave and her replacement is Lynden Edwards.
6. A long-time member Gwendoline Nidd passed away during the year. Brian arranged a notice in the paper on behalf of our Brigade.
7. Bevan passed on a thankyou from Luke and Sarah at Kirup for all the assistance during the serious fires there.
8. Dale moved a motion that:
  - a. We set up training dates for the next fire season- initially they will be the second Sunday in September and the first Sunday in October and November.
  - b. Seconded Bevan, all in favour.
  - c. Action- Peter and Monica to coordinate this and to see if Lynden will run "Burn over training" at the September one as all active members must complete this every year.
  - d. Format to be decided closer to the date.
9. Meeting closed 5.50

## Upper Capel Volunteer Fire Brigade

### FCO's Report 2021/22

The fire season of 2021/22 got off to a somewhat shaky start with the introduction of COVID mandates, which led to a handful of our volunteers standing down for the summer. Where these mandates end up, given the ever changing COVID policies, only time will tell.

This season saw a decrease in the number of fires in the district but an increase in the severity of the fires we faced. Whilst Upper Capel had very little in terms of fire activity, we did attend a number of fires right on our boundaries. Early in the year a lightning strike fire on the corner of Needes Hill Rd saw the highway shut down for half a day, and private property under threat from ember attack.

On the 1<sup>st</sup> of February we saw the start of a Level 3 fire in Kirup. The blaze kicked off on private property on Ravenscliffe Rd as a result of fallen power lines. It quickly jumped the road and headed west in the Kirup Rockies reserve and soon spread on to private property at the western edge of the forest. Many appliances and over 100 personnel fought the fire for a week, with flare ups occurring for at least three weeks after the main fire was extinguished. Around 750 hectares were burnt. Thankfully infrastructure losses were limited to fences, power poles and a few wrecked cars. The fire was in extremely hilly country and during very high wind conditions. One light tanker with two occupants rolled over during mopping up operations. Thankfully no one was seriously hurt but the light tanker was a right off. This incident is a timely reminder for us all to be cautious when operating in steep terrain.

March saw a lightning storm pass through the shire, with over a dozen fires reported and attended to, the largest of which were in Brookhampton and Lowden.

After two years of campaigning for a second appliance for Upper Capel, it seems our cries have fallen on deaf ears, or at least on policy hamstrung ears. We won't be receiving any additional appliances from DFES for the foreseeable future. Thankfully we've come up with an alternative cunning plan. Through a number of very generous donations from our brigade members, we will be setting up our own privately owned light tanker style vehicle, just in "farm Spec" fit out. The vehicle will be stored on Trigwell Rd in Brians shed. More details will come once the ute is set up. This vehicle will provide a fast attack option for our south eastern sector.

We have had five new members register this year which is just what our brigade needs. These members will have an opportunity to train this year with a view to becoming active members next season.

Thanks to all who helped out in any way shape or form this season.

Bevan Dix

Upper Capel Bush Fire Brigade  
AGM  
Financial Report as of 19/4/2022

<b>Balance at last report 24/2/2021</b>	<b>\$7837.98</b>
Withdrawals:	
7/4/2021    Brian Trigwell GST on caps	\$25.00
7/4/2021    Battery World Bunbury	\$653.95
<b>Total Withdrawals</b>	<b>\$678.95</b>
Deposits:	
7/5/2021    Mitigation Shire DBK/BLN	\$653.95
<b>Total Deposits</b>	<b>\$653.95</b>
<b>Cheque account Balance as of 19/4/2022</b>	<b>\$7812.98</b>





Our Ref: D13708; 22/069876

Mr Ben Rose  
Chief Executive Officer  
Shire of Donnybrook-Balingup  
PO Box 94  
DONNYBROOK WA 6239

Dear Mr Rose

### WORK HEALTH AND SAFETY ACT 2020

As you would be aware, the *Work Health and Safety Act 2020* (Act) and accompanying regulations came into effect on 31 March 2022. The introduction of the Act modernises health and safety legislation in Western Australia.

The Act has more broadly defined workers to now include emergency services volunteers and affords them the same level of protection for their health and safety as employees. Many of you had raised with the Department of Mines, Industrial Relations and Safety (DMIRS) the need for clarification which has been provided by DMIRS staff and through webinars hosted by WALGA.

The safety of all emergency services responders has always been a priority for DFES which has for example developed safety management systems and undertaken safety improvement programs such as fitting comprehensive crew protection features to all appliances provided by DFES, and the establishment of personal protective equipment standards applicable to the nature of work performed regardless of service type.

Last year DFES recognised the valuable contribution provided to regional communities by farmer response and developed a Rural Fire Awareness training package to assist farmers to prepare their workers, and in particular, seasonal workers. This training covers the knowledge required for farm workers to provide incident support at bushfires including bushfire response strategies. This package will soon be available as an online resource to make it more accessible.

To assist you to meet your duty of care to equip, train, and prepare your volunteers, DFES has proven and comprehensive Standard Operating Procedures, training materials, and conducts training that is available for all local government emergency services volunteers free of charge.

SHIRE OF DONNYBROOK BALINGUP <b>RECEIVED</b> 21 APR 2022
Record No:
File No:
Officer:
X Ref:
Corresps:
Signed Off:

The standard operating procedures and training materials developed for bushfire volunteer brigade members are comprehensive and can be accessed via the DFES Volunteer Hub. Volunteers can contact the Volunteer Hub Coordinator on 9395 9902 for any assistance with Hub access and its content.

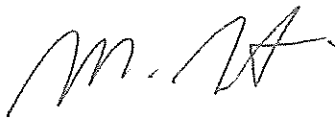
The Department also operates an emergency driver training course from the new Koolinup facility at Collie. Further information can be provided by our Forrestfield Training Academy staff by phoning 9454 0777.

DFES administers the Local Government Grants Scheme Operating Grants which provides funding for volunteer personal protective equipment and clothing as well as funding for the ongoing support of your bushfire brigades and SES units. Our grant administration staff can be contacted on 9395 9510 to clarify any matters arising in relation to the fund's eligible items expenditure. The team also administers the annual capital grants process for both bushfire services and SES and will provide you with guidance and advice as required.

If you require any additional information to assist you to equip and prepare your volunteers for the next high threat season, I encourage you to contact your DFES Regional Office.

I would like to pass on my appreciation for your continued support of emergency services. The work of your staff and volunteers is acknowledged by your local community, DFES, and the people of Western Australia.

Yours sincerely



**MALCOLM CRONSTEDT AFSM  
ACTING COMMISSIONER**

13 April 2022

**SHIRE OF DONNYBROOK BALINGUP**  
**FIRE BREAK ORDER 2022/2023**

**Important Information relating to your responsibility as a landholder in the Shire of Donnybrook Balingup**

Pursuant to Section 33 of the *Bush Fires Act 1954*, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this order.

**This work must be carried out by 1st December 2022 and kept maintained until 31st March 2023**

**SPECIAL NOTICE TO LANDOWNERS AND OCCUPIERS**

The Shire forwards a copy of this Firebreak Order with Shire rates notices annually. The notice is also published locally and additional copies are obtainable at the Shire Administration Office. The aim of the Shire is to eliminate destructive bush fires and to this aim, some areas of the Shire are subject to mitigation works which are carried out by Bush Fire Brigades and the Shire's workforce. The requirements of this order are considered to be the minimum standard of fire prevention work required to protect individual properties and the district generally. In addition to the requirements of this order, The Shire may issue special order to owners or occupiers if additional hazard removal is considered necessary.

**Inspections will be carried out by an Authorised Officer. Fire breaks shall be constructed to a mineral earth standard free of all flammable material and maintained throughout the entire compliance period.**

**Failure to comply with the requirements of this order may result in the issuing of an infringement notice or prosecution. The Shire of Donnybrook Balingup may also arrange for works to be carried out at the expense of the owner or occupier.**

Applications for variations to this notice must be made in writing to the Shire of Donnybrook Balingup no later than the 30<sup>th</sup> day of September each year.

**1. RURAL LAND – (Land Zoned General Agriculture or Priority Agriculture)**

- (a) On land which is divided by or abuts a formed or partly formed road or railway reserve, a fire break not less than 2 metres wide shall be provided within 60 metres of the boundary of the road or railway reserve. Breaks are not permitted on road reserves without written approval from the Shire of Donnybrook Balingup.
- (b) Where rural land (whether bushland or pastured) abuts a residential zone boundary a 3 metre fire break shall be constructed along the common boundary of the residential area.
- (c) A fire break two metres wide shall be provided immediately surrounding and within 20 metres of the perimeter of all buildings, hay sheds and fuel storage areas situated on the land.
- (d) A cleared area of at least a 6 metre radius shall be provided around all combustion pumping engines.
- (e) A cleared area of all flammable material of at least a 3 metre radius shall be provided around an operational gas gun and that the owner of the gas gun shall ensure that the gas gun is secured in an upright position.
- (f) If a Total Fire Ban is declared by the Department of Fire and Emergency Services in accordance with the *Bush Fires Act 1954*, the use of gas guns is prohibited within the Shire of Donnybrook Balingup.

**2. EUCALYPTUS AND PINE PLANTATIONS**

- (a) Fire breaks not less than 10 metres in width around the perimeter of land on which trees are planted.
- (b) Not less than 10 metres in width along those portions of plantations which enjoy a common boundary with a road reserve.
- (c) Not less than 6 metres in width in such positions that no part or compartment of a plantation shall exceed 28ha in area.
- (d) Where 10 metre breaks are required in accordance with this Section of the Shire's Fire Break Order, pruning of overhang shall be carried out up to a height of 5 metres above the fire break.
- (e) In addition to the breaks specified, plantations traversed by Western Power transmission lines have additional obligations under the *Electricity Act 1945*.

**3. TOWNSITE LAND: (Includes residential, commercial and industrial land)**

Townsites: Donnybrook, Balingup, Kirup, Mullalyup, Newlands, Preston and Noggerup.

- (a) Where the area of land is 2024m<sup>2</sup> or less, remove all flammable material on the land except living trees, shrubs and plants from the whole land, and;
- (b) Where the land exceeds 2024m<sup>2</sup> clear fire breaks not less than 2 metres wide, unless otherwise specified in the Local Planning Scheme, immediately inside all external boundaries of the land, and also immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed, cut for fodder, or totally removed from the land.
- (c) The Shire of Donnybrook Balingup, in consultation with the relevant Fire Control Officer, may vary these conditions in certain circumstances.
- (d) A person shall not set fire to rubbish, refuse or other materials on land 2000m<sup>2</sup> or less situated within a townsite without prior approval from the Local Government.

**4. RURAL RESIDENTIAL LAND, RURAL SMALL HOLDINGS, TOURIST ZONING**

The owners of all land zoned as "Rural Residential, Rural Small Holding or Tourist" under Local Planning Scheme No. 7, shall:

- a) maintain a fire break not less than 2 metres wide, immediately inside all external boundaries of the land, free of overhanging branches to a height of 4 metres.
- b) The Shire, on the recommendation of a Bush Fire Control Officer, may vary these conditions in certain circumstances.
- c) A low fuel zone of twenty metres wide shall be provided immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed (within conventional practice), cut for fodder or completely removed from the land.

**5. FUEL AND/OR GAS DEPOT**

In respect of land owned by you on which is situated any container normally used to contain liquids or gas fuel, including the land on which any ramp or support is constructed, the land shall be cleared of all flammable materials.

**6. WELDING, CUTTING, AND GRINDING EQUIPMENT**

A person shall not operate welding or cutting apparatus of any kind in the open air unless at least one fire extinguisher is provided at that place and a fire break which is at least 5 metres wide surrounds that place.

**7. ROADSIDE VERGES**

The Shire of Donnybrook Balingup's Fire Control Policy number 8.3 states that no verge is to be burnt without a permit for that specific purpose.



**RESTRICTED BURNING PERIOD – 1 NOVEMBER 2022 - 14 DECEMBER 2022**  
**PROHIBITED BURNING PERIOD - 15 DECEMBER 2022 - 31 MARCH 2023**  
**RESTRICTED BURNING PERIOD - 1 APRIL 2023 - 26 APRIL 2023**

These dates are subject to variation according to seasonal conditions, any alterations will be advertised locally.

**BUSH FIRES ACT 1954 SUMMARY**

1. Permits to burn are required for the whole of the Restricted Period and can be obtained from the Bush Fire Control Officers listed in this notice.
2. Any special conditions imposed by the Fire Control Officer when issuing permits must be adhered to.
3. The permit holder shall give notice of his intention to burn to:
  - i. The Chief Bush Fire Control Officer (9764 1021) or Community Emergency Services Manager (0439 595 355) no later than on the day when the burning is to take place. Weekend burning must be notified by Friday at 4.00pm.
  - ii. The owner or occupier of adjoining land.
  - iii. The nearest Department of Biodiversity, Conservation and Attractions Office (9731 6232) if the land is situated within 3km of State Forest.
  - iv. DFES Communications on 9395 9209
4. The period of notice to neighbours prior to burning cannot be more than 28 days or less than four days, although less notice may be determined by mutual agreement of all neighbours.
5. Your attention is drawn to Items 5, 6 and 7 printed on the back of the permit.
6. All landowners and occupiers who incur a bushfire have an obligation to assist each Bush Fire Control Officer to compile a Fire Report Form.
7. Open fires requiring solid fuels within the Shire are not permitted from 15<sup>th</sup> December to 31<sup>st</sup> March each year, except in properly constructed fire places situated in authorised areas and not when a 'very high' to 'catastrophic' Fire Danger Rating has been issued by the Bureau of Meteorology for that area.
8. During the restricted period, up to 1 cubic metre of garden refuse and rubbish may be lit between the hours of 6.00pm and 11.00pm. This must be completely extinguished with water or earth by midnight. 1 person capable of extinguishing the fire must be in attendance at all times. All flammable matter is to be cleared within five metres at all points of the site of the fire. No fires to be lit during the prohibited burning period, or on very high or extreme forecast days.
9. Any incinerator is not permitted to be used when the Fire Danger Forecast issued for that area by the Bureau of Meteorology for that area 'very high' to 'catastrophic'. Any incinerator used to burn rubbish must be properly constructed - an open drum with or without a lid is not an appropriate incinerator.
10. Slashing/mowing of grass and scrub is not permitted on days where the Fire Danger Forecast issued for that area by the Bureau of Meteorology is 'very high' to 'catastrophic'. A serviceable fire extinguisher must be present for all slashing activities carried out in the Shire of Donnybrook Balingup.

**FOR ALL EMERGENCIES, CONTACT 000**

<b>CHIEF BUSH FIRE CONTROL OFFICER</b> FERNDALE	Max Walker	9764 1021 0428 641 021
<b>DEPUTY CHIEF BUSH FIRE CONTROL OFFICER</b> DONNYBROOK TOWNSITE	David Tooke	9731 1330 0428 920 045
<b>DEPUTY CHIEF BUSH FIRE CONTROL OFFICER</b> ARGYLE IRISHTOWN	Ian Ralph	0407 959 325
BALINGUP	Scott Rowe	0427 345 377
BEELERUP	Paul Davis	0439 091 717
BROOKHAMPTON	Stuart Simmonds	0429 371 842
KIRUP-BRAZIER	Tim McNab	0419 094 606
LOWDEN	Chris Wringe	97316 168 0427 316 168
MULLALYUP	Michael Anderson	0408 321 316
MUMBALLUP	Andrew Scott	0428 641 197
STIRLING PARK	Garry Hatch	0477 822 606
THOMSON BROOK	Duncan Goldfinch	0428 385 010
MUNRO	Graham Foan	9731 8104 0429 311 840
UPPER CAPEL	Tosh Thamo	0427 641 148
	Bevan Dix	0429 579 571

All queries relating to Firebreak compliance can be directed to the Shire of Donnybrook Balingup Ranger Services on 97804 200 during office hours.



SHIRE OF DONNYBROOK BALINGUP

# FIRE BREAK ORDER 2022/2023

**Important Information relating to your responsibility as a landholder in the Shire of Donnybrook Balingup**

Pursuant to Section 33 of the *Bush Fires Act 1954*, you are required to carry out fire prevention work on land owned or occupied by you in accordance with the provisions of this order.

**This work must be carried out by 1st December 2022 and kept maintained until 31st March 2023**

SPECIAL NOTICE TO LANDOWNERS AND OCCUPIERS

The Shire forwards a copy of this Firebreak Order with Shire rates notices annually. The notice is also published locally and additional copies are obtainable at the Shire Administration Office. The aim of the Shire is to eliminate destructive bush fires and to this aim, some areas of the Shire are subject to mitigation works which are carried out by Bush Fire Brigades and the Shire's workforce. The requirements of this order are considered to be the minimum standard of fire prevention work required to protect individual properties and the district generally. In addition to the requirements of this order, The Shire may issue special order to owners or occupiers if additional hazard removal is considered necessary.

**Inspections will be carried out by an Authorised Officer. Fire breaks shall be constructed to a mineral earth standard free of all flammable material and maintained throughout the entire compliance period.**

**Failure to comply with the requirements of this order may result in the issuing of an infringement notice or prosecution. The Shire of Donnybrook Balingup may also arrange for works to be carried out at the expense of the owner or occupier.**

Applications for variations to this notice must be made in writing to the Shire of Donnybrook Balingup no later than the 30<sup>th</sup> day of September each year.

## 1. RURAL LAND – (Land Zoned General Agriculture or Priority Agriculture)

- (a) On land which is divided by or abuts a formed or partly formed road or railway reserve, a fire break not less than 2 metres wide shall be provided within 60 metres of the boundary of the road or railway reserve. Breaks are not permitted on road reserves without written approval from the Shire of Donnybrook Balingup.
- (b) Where rural land (whether bushland or pastured) abuts a residential zone boundary a 3 metre fire break shall be constructed along the common boundary of the residential area.
- (c) A fire break two metres wide shall be provided immediately surrounding and within 20 metres of the perimeter of all buildings, hay sheds and fuel storage areas situated on the land.
- (d) A cleared area of at least a 6 metre radius shall be provided around all combustion pumping engines.
- (e) A cleared area of all flammable material of at least a 3 metre radius shall be provided around an operational gas gun and that the owner of the gas gun shall ensure that the gas gun is secured in an upright position.
- (f) If a Total Fire Ban is declared by the Department of Fire and Emergency Services in accordance with the *Bush Fires Act 1954*, the use of gas guns is prohibited within the Shire of Donnybrook Balingup.

## 2. EUCALYPTUS AND PINE PLANTATIONS

- (a) Fire breaks not less than 10 metres in width around the perimeter of land on which trees are planted.
- (b) Not less than 10 metres in width along those portions of plantations which enjoy a common boundary with a road reserve.
- (c) Not less than 6 metres in width in such positions that no part or compartment of a plantation shall exceed 28ha in area.
- (d) Where 10 metre breaks are required in accordance with this Section of the Shire's Fire Break Order, pruning of overhang shall be carried out up to a height of 5 metres above the fire break.
- (e) In addition to the breaks specified, plantations traversed by Western Power transmission lines have additional obligations under the *Electricity Act 1945*.

## 3. TOWNSITE LAND: (Includes residential, commercial and industrial land)

Townsites: Donnybrook, Balingup, Kirup, Mullalyup, Newlands, Preston and Noggerup.

- (a) Where the area of land is 2024m<sup>2</sup> or less, remove all flammable material on the land except living trees, shrubs and plants from the whole land, and;
- (b) Where the land exceeds 2024m<sup>2</sup> clear fire breaks not less than 2 metres wide, unless otherwise specified in the Local Planning Scheme, immediately inside all external boundaries of the land, and also immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed, cut for fodder, or totally removed from the land.
- (c) The Shire of Donnybrook Balingup, in consultation with the relevant Fire Control Officer, may vary these conditions in certain circumstances.
- (d) A person shall not set fire to rubbish, refuse or other materials on land 2000m<sup>2</sup> or less situated within a townsite without prior approval from the Local Government.

## 4. RURAL RESIDENTIAL LAND, RURAL SMALL HOLDINGS, TOURIST ZONING

The owners of all land zoned as "Rural Residential, Rural Small Holding or Tourist" under Local Planning Scheme No. 7, shall:

- a) maintain a fire break not less than 2 metres wide, immediately inside all external boundaries of the land, free of overhanging branches to a height of 4 metres.
- b) The Shire, on the recommendation of a Bush Fire Control Officer, may vary these conditions in certain circumstances.
- c) A low fuel zone of twenty metres wide shall be provided immediately surrounding all buildings situated on the land. Grass on the remaining area of the land must be either grazed (within conventional practice), cut for fodder or completely removed from the land.

## 5. FUEL AND/OR GAS DEPOT

In respect of land owned by you on which is situated any container normally used to contain liquids or gas fuel, including the land on which any ramp or support is constructed, the land shall be cleared of all flammable materials.

## 6. WELDING, CUTTING, AND GRINDING EQUIPMENT

A person shall not operate welding or cutting apparatus of any kind in the open air unless at least one fire extinguisher is provided at that place and a fire break which is at least 5 metres wide surrounds that place.

## 7. ROADSIDE VERGES

The Shire of Donnybrook Balingup's Fire Control Policy number 8.3 states that no verge is to be burnt without a permit for that specific purpose.



**RESTRICTED BURNING PERIOD – 1 NOVEMBER 2022 - 14 DECEMBER 2022**  
**PROHIBITED BURNING PERIOD - 15 DECEMBER 2022 - 31 MARCH 2023**  
**RESTRICTED BURNING PERIOD - 1 APRIL 2023 - 26 APRIL 2023**

These dates are subject to variation according to seasonal conditions, any alterations will be advertised locally.

**BUSH FIRES ACT 1954 SUMMARY**

1. Permits to burn are required for the whole of the Restricted Period and can be obtained from the Bush Fire Control Officers listed in this notice.
2. Any special conditions imposed by the Fire Control Officer when issuing permits must be adhered to.
3. The permit holder shall give notice of his intention to burn to:
  - i. The Chief Bush Fire Control Officer (9764 1021) or Community Emergency Services Manager (0439 595 355) no later than on the day when the burning is to take place. Weekend burning must be notified by Friday at 4.00pm.
  - ii. The owner or occupier of adjoining land.
  - iii. The nearest Department of Biodiversity, Conservation and Attractions Office (9731 6232) if the land is situated within 3km of State Forest.
  - iv. DFES Communications on 9395 9209
4. The period of notice to neighbours prior to burning cannot be more than 28 days or less than four days, although less notice may be determined by mutual agreement of all neighbours.
5. Your attention is drawn to Items 5, 6 and 7 printed on the back of the permit.
6. All landowners and occupiers who incur a bushfire have an obligation to assist each Bush Fire Control Officer to compile a Fire Report Form.
7. Open fires requiring solid fuels within the Shire are not permitted from 15<sup>th</sup> December to 31<sup>st</sup> March each year, except in properly constructed fire places situated in authorised areas and not when a 'very high' to 'catastrophic' Fire Danger Rating has been issued by the Bureau of Meteorology for that area.
8. During the restricted period, up to 1 cubic metre of garden refuse and rubbish may be lit between the hours of 6.00pm and 11.00pm. This must be completely extinguished with water or earth by midnight. 1 person capable of extinguishing the fire must be in attendance at all times. All flammable matter is to be cleared within five metres at all points of the site of the fire. No fires to be lit during the prohibited burning period, or on very high or extreme forecast days.
9. Any incinerator is not permitted to be used when the Fire Danger Forecast issued for that area by the Bureau of Meteorology for that area 'very high' to 'catastrophic'. Any incinerator used to burn rubbish must be properly constructed - an open drum with or without a lid is not an appropriate incinerator.
10. Slashing/mowing of grass and scrub is not permitted on days where the Fire Danger Forecast issued for that area by the Bureau of Meteorology is 'very high' to 'catastrophic'. A serviceable fire extinguisher must be present for all slashing activities carried out in the Shire of Donnybrook Balingup.

**FOR ALL EMERGENCIES, CONTACT 000**

<b>CHIEF BUSH FIRE CONTROL OFFICER</b> FERNDALE	Max Walker	9764 1021 0428 641 021
<b>DEPUTY CHIEF BUSH FIRE CONTROL OFFICER</b> DONNYBROOK TOWNSITE	David Tooke	9731 1330 0428 920 045
<b>DEPUTY CHIEF BUSH FIRE CONTROL OFFICER</b> ARGYLE IRISHTOWN	Ian Ralph	0407 959 325
ARGYLE IRISHTOWN	Scott Rowe	0427 345 377
BALINGUP	Paul Davis	0439 091 717
BEELERUP	Stuart Simmonds	0429 371 842
BROOKHAMPTON	Tim McNab	0419 094 606
KIRUP-BRAZIER	Chris Wringe	97316 168 0427 316 168
LOWDEN	Michael Anderson	0408 321 316
MULLALYUP	Andrew Scott	0428 641 197
MUMBALLUP	Garry Hatch	0477 822 606
STIRLING PARK	Duncan Goldfinch	0428 385 010
THOMSON BROOK	Graham Foan	9731 8104 0429 311 840
MUNRO	Tosh Thamo	0427 641 148
UPPER CAPEL	Bevan Dix	0429 579 571

All queries relating to Firebreak compliance can be directed to the Shire of Donnybrook Balingup Ranger Services on 97804 200 during office hours.



# Balingup Progress Association

Post Office Box 89, BALINGUP WA 6253

ABN 25 083 400 356

9<sup>th</sup> May 2022

Chief Executive Officer  
Shire of Donnybrook-Balingup  
Po Box 89  
Donnybrook 6239

Dear Ben,

## TOWNSCAPE PROJECTS 2022/23

I am pleased to advise that at the Balingup Progress Association meeting held on 4<sup>th</sup> May, it was resolved that BPA supported the following projects identified by Balingup Townscape committee for inclusion in the Shire of Donnybrook-Balingup 2022/23 budget considerations:

1. Metal push bike stands x2	\$1,000.00
2. Raising the foot bridge on Alan Rothery walk and,	\$5,000.00 **
3. Raising of the path.	\$4,000.00 **
4. Tree Planting 15 Blackbutts on the side of path going out to GVTP	\$1,000.00
5. Claret Ash on the Bib Track near the bus stop.	
6. More deciduous trees on VG opposite the Post Office	
7. Building new planter boxes for middle of Town. Built with recycled bricks to match those already there.	\$3,000.00
8. Plants for all the boxes.	\$600.00
9. Small footbridge over the drain along the path from Northern entry to Rec. Centre.	\$3,000.00

Please liaise direct with Townscape Committee if you have any queries relating to these projects.

At the same meeting we discussed the Lotterywest collaborative funding bid that James Jarvis has been working on. James has advised that Lotterywest might favourably view improvements to Alan Rothery Walk (all weather footpath, bridge and interpretive panels) and agreed that BPA should endorse this as our preferred project. We would be happy to work with James Jarvis to move this forward. If this grant was successful, those items (marked \*\* above) related to Alan Rothery walk could be deleted.

Finally, we know that the Shire is discussing options to improve the walk trail between the town and Golden Valley Tree Park. We agreed at the meeting that BPA should endorse and fully support any improvements to this trail and will provide letters of support if/when required.

Wendy Trow  
President

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE  
 CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH  
 DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL  
 ON 25 MAY 2022.**

**SUMMARY:**

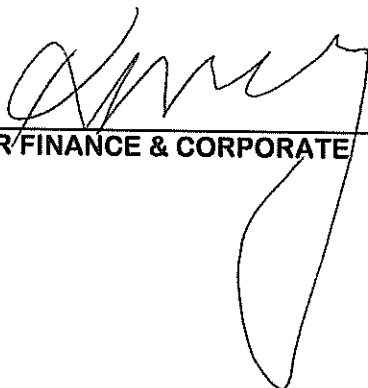
<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3269-CCP3280, EFT23729a-EFT23918a, 53712 - 53714, DD26463.1- DD26463.12, DD26490.1- DD26490.15, DD26500.1	\$1,173,969.50
Trust		\$0.00

*Monthly Cheque Totals*

\$1,173,969.50

**CERTIFICATION OF MANAGER FINANCE & CORPORATE**

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3269-CCP3280, EFT23729a-EFT23918a, 53712 - 53714, DD26463.1-DD26463.12, DD26490.1-DD26490.15, DD26500.1 totalling \$1,173,969.50 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

	12/5/22
<hr/> MANAGER FINANCE & CORPORATE	<hr/> DATE



**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description	Municipal	Trust
CCP3269	BIG W	STAFF RECOGNITION - PAPER BAGS	\$ 46.00	
CCP3270	COLLINS MUSIC	CHAMBER - MICROPHONE STAND	\$ 132.34	
CCP3271	DONNYBROOK HOTEL	CATERING FOR EXECUTIVE MEETING	\$ 119.00	
CCP3272	LOCAL GOVERNMENT PROFESSIONALS	IGNITE LEADERSHIP PROGRAM 0905/22 - 11/05/22	\$ 3,900.00	
CCP3273	MORAY & AGNEW LAWYERS	MOU'S DEMYSTIFIED WORKSHOP - CEO	\$ 55.00	
CCP3274	PARKS & LEISURE AUSTRALIA	ANNUAL RECREATION CENTRE MEMBERSHIP	\$ 1,100.00	
CCP3275	RAINBOW VINYL CO	STAFF RECOGNITION - 5MTRS ADHESIVE VINYL	\$ 74.16	
CCP3276	SPOTLIGHT PTY LTD	STAFF RECOGNITION - CARD	\$ 38.89	
CCP3277	SOUTH REGIONAL TAFE	RANGER - CHAINSAW COURSE	\$ 81.70	
CCP3278	SUPREME COURT OF WA	COPY OF WILL & GRANT OF PROBATE	\$ 55.50	
CCP3279	TARGET	STAFF RECOGNITION	\$ 879.50	
CCP3280	WEST AUSTRALIAN NEWSPAPERS LTD	SUBSCRIPTION TO WEST AUSTRALIAN NEWSPAPERS - MAR/APRIL 2022	\$ 28.00	
EFT23729a	WESTNET PTY LTD	INTERNET EXPENSES FOR PERIOD 01/04/2022 TO 01/05/2022	\$ 295.38	
EFT23730	AUSTRALIA POST	POSTAGE - MARCH 2022	\$ 1,031.99	
EFT23731	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	\$ 25.90	
EFT23732	AMITY SIGNS	RURAL ROAD NUMBER PLATES	\$ 80.85	
EFT23733	WINC AUSTRALIA PTY LTD	ADMIN - STATIONERY ORDER	\$ 143.54	
EFT23734	GRIFFIN VALUATION ADVISORY	VALUATION SERVICES - DONATED CLAY/SOIL STOCKPILE	\$ 1,980.00	
EFT23735	ASK WASTE MANAGEMENT	COOEE WASTE RECORDS SYSTEM 12 MTH SUBSCRIPTION INC HARDWARE	\$ 3,322.00	
EFT23736	ALL LIFT LIFTING SERVICES	DEPOT - ANNUAL INSPECTION OF CHAINS & SLINGS	\$ 1,440.73	
EFT23737	JOHN HOWARD AUSTIN	MITIGATION - LABOUR & VEHICLE HIRE - FEB 2022	\$ 11,038.50	
EFT23738	AREA SAFE PRODUCTS PTY LTD	DROUGHT COMMUNITY FUNDS - PUMP TRACK & VC MITCH FURNITURE	\$ 17,516.40	
EFT23739	BUNBURY MACHINERY	WACKER COMPACTOR VERTICAL RAMMER	\$ 408.27	
EFT23740	BUNNINGS GROUP LIMITED	TRANSIT PK - DIGITAL DOOR LOCKS & HANDLES - DBK REC CTR - FANS	\$ 2,482.18	
EFT23741	BELL FIRE EQUIPMENT COMPANY P/L	SUNDRY PLANT - 3 FITTINGS, BIC ADAPTORS AND PLUGS	\$ 203.50	
EFT23742	BALINGUP LIQUOR & GENERAL STORE	DIESEL PURCHASES - MARCH 2022	\$ 394.85	
EFT23743	BANKS PEST AND WEED CONTROL	VARIOUS SITES - TERMITE TREATMENT	\$ 374.00	
EFT23744	AGRI SPARK AUTO ELECTRICS	DB4550 TRUCK - RELAY 24V 40AMP	\$ 24.50	
EFT23745	BUNBURY TELECOM SERVICE PTY LTD	MILL PARK KIRUP - SERV LOCATION FOR WATER FEED TO DRINK FOUNTN	\$ 550.00	
EFT23746	CWA - BALINGUP	2022 OUTDOOR MOVIE SERIES - BALINGUP SAUSAGE SIZZLE	\$ 500.00	
EFT23747	BESAFE BUILDING INSPECTIONS	20/21POOL INSPECTIONS - INSPECT 106 POOLS	\$ 1,358.50	
EFT23748	BUNBURY HARVEY REGIONAL COUNCIL	ORGANICS DISPOSAL - MARCH 2022	\$ 2,620.80	
EFT23749	BETTER TELCO SOLUTIONS PTY LTD	ADMIN - MOVE & RECONFIGURE PHONES FOR NEW STAFF	\$ 306.63	
EFT23750	BP SERVICE STATION - MITIGATION	MITIGATION - EXCAVATOR, POZZI, MULCHER & LABOUR HIRE - MAR 22	\$ 13,030.05	
EFT23751	CARBONE BROS. PTY LTD	COLLINS ST UPGRADE - PROGRESS PAYMENT	\$ 112,356.61	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description	Municipal	Trust
EFT23752	COATES HIRE OPERATIONS PTY LTD	PORTABLE ONSITE TOILET FOR UPPER CAPEL WORK SITE	\$ 368.28	
EFT23753	CITY & REGIONAL FUELS	FUEL EXPENSES - MARCH 2022	\$ 25,587.40	
EFT23754	DUG CROSS ELECTRICS	REFURB UNIT 4 PRESTON VILLAGE	\$ 3,420.00	
EFT23755	SERVICES AUSTRALIA	PAYROLL DEDUCTIONS	\$ 307.18	
EFT23756	CLEANAWAY OPERATIONS PTY LTD	BLN TRANSFER STN - CLEAR GENERAL WASTE & RECYCLE BINS - MAR 22	\$ 1,949.56	
EFT23757	CLEANAWAY	REFUSE COLLECTION - MARCH 2022	\$ 28,822.63	
EFT23758	CB TRAFFIC SOLUTIONS PTY LTD	UPPER CAPEL RD - TRAFFIC CONTROLLERS & VEHICLE	\$ 9,755.90	
EFT23759	CORSIGN WA	TIDY TOWNS SIGNAGE	\$ 143.00	
EFT23760	MATTHEW COOGAN	CROSSOVER CONTRIBUTION	\$ 300.00	
EFT23761	DONNYBROOK MEDICAL SERVICES	PRE EMPLOYMENT MEDICALS	\$ 480.00	
EFT23762	DONNYBROOK PHARMACY	RAT COVID TESTING KITS	\$ 3,199.90	
EFT23763	DONNYBROOK BUTCHERS	CATERING FOR STAFF TRAINING LUNCH	\$ 212.00	
EFT23764	DONNYBROOK FRUIT BARN	CATERING FOR BUS TOUR - STAFF AND COUNCILLORS	\$ 277.50	
EFT23765	DONNYBROOK FAMILY BAKERY	CATERING FOR STAFF TRAINING LUNCH	\$ 24.00	
EFT23766	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES - MARCH 2022	\$ 433.64	
EFT23767	GRUMPY GNOME GARDEN SUPPLIES	P&G - 8 SCOOPS OF BLACK MULCH	\$ 320.00	
EFT23768	DONNYBROOK FARM SERVICE	W&S - SKID MOUNT FIRE FIGHTING UNIT, MISC SML GOODS FOR MAR 22	\$ 8,409.77	
EFT23769	SUPA IGA DONNYBROOK	ADMIN GROCERIES & COUNCILLOR CATERING FOR MARCH 2022	\$ 1,014.94	
EFT23770	1ST DONNYBROOK SCOUT GROUP	21/22 CCOMM GRANT FUNDING - KITCHEN POTS, PANS & UTENSILS	\$ 500.00	
EFT23771	DBK COMM WORKSHOP (MENSHEDS)	STATION SQUARE - HERITAGE LIGHT RAIL RESTORATION	\$ 1,000.00	
EFT23772	DBK COMMUNITY GARDEN INC	2022 AUSTRALIA DAY EVENT - DONATION FOR GROUP ASSISTANCE	\$ 750.00	
EFT23774	DE LAGE LANDEN PTY LTD	LEASE EXPENSES 22/03/2022 TO 21/04/2022	\$ 670.12	
EFT23775	DONNYBROOK COMMUNITY RADIO INC.	DBK REC CTR - COMMUNITY RADIO ADVERTISING	\$ 150.00	
EFT23776	DBCEC (WA) PTY LTD	GRIMWADE/GREENBUSHES RD - DRY HIRE OF EXCAVATOR	\$ 12,100.00	
EFT23777	DB HOLDINGS PTY LTD	TUIA LODGE - REFUND RESIDENT CARE FEES 08/12/2019 TO 12/12/2019	\$ 624.85	
EFT23778	ELITE POOL & SPA COVERS	DBK REC CTR - BLANKET BUDDY SPEED CONTROLLER	\$ 5,703.39	
EFT23779	ELEMENT ADVISORY PTY LTD	STATION SQUARE - BINS WITH HERITAGE IMAGERY	\$ 6,086.54	
EFT23781	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00	
EFT23782	FRONTLINE FIRE & RESCUE	BFB'S - PROTECTIVE CLOTHING & PPE	\$ 5,682.39	
EFT23783	STAFF REIMBURSEMENTS	REIMBURSE MISC ITEMS FOR EXTENSION OF AUDIO EQUIPMENT	\$ 44.05	
EFT23784	SUEZ RECYCLING & RECOVERY (PERTH) PTY	PROCESSING OF RECYCLABLES - MARCH 2022	\$ 1,846.46	
EFT23785	HASTIE WASTE PTY LTD	MGMT DBK & BLN TRFR WASTE SITES - MARCH 2022	\$ 36,545.13	
EFT23786	SKIPPERS PLUMBING SERVICES	PRESTON VILL UNIT 12 - REPLACE HOT & COLD PRESSURE RELIEF VALVES	\$ 547.40	
EFT23787	IT VISION	CR'S & DR'S ONLINE TRAINING, PROCUREMENT MODULE DEMO	\$ 1,073.82	
EFT23788	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE - MARCH 2022	\$ 80.00	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description	Municipal	Trust
EFT23789	JONNO'S HANDYMAN AND CARPENTRY	PRESTON VILL, COMM UNITS - GARDEN MAINTENANCE	\$ 1,250.50	
EFT23790	JCW ELECTRICAL GROUP	DBK REC CTR - FUNCTION ROOM ELECTRICAL REFURB WORKS	\$ 1,708.04	
EFT23791	WESFARMERS KLEENHEAT GAS P/L	GAS FACILITY HIRE FEE - MARCH 2022	\$ 62.70	
EFT23792	KEEN BOYS TRANSPORT PTY LTD	W&S - THREE HOUR TRUCK DRIVERS LESSON AND TWO HOUR HC TEST	\$ 990.00	
EFT23793	LIVING SPRINGS	WATER COOLER RENTAL FOR CHAMBER & BOTTLED WATER	\$ 268.50	
EFT23794	LANDMARK ENGINEERING & DESIGN	12 X COMMANDER BIN POSTS FOR 240L BINS	\$ 5,446.10	
EFT23795	LOCAL GOVERNMENT PROFESSIONALS	WEAVING TAPESTRIES CONFERENCE - COMMUNITY DEVELOPMENT	\$ 500.00	
EFT23796	LGA WA PTY LTD	DBK REC CTR - AUTO FRONT DOORS & POOL ENTRY DOORS	\$ 31,905.50	
EFT23797	MALATESTA ROAD PAVING & HOTMIX	UPPER CAPEL RD - 400 LTRS OF EMULSION	\$ 640.00	
EFT23798	METAL ARTWORK CREATIONS	ADMIN STAFF NAME BADGES	\$ 40.70	
EFT23799	METRO COUNT	W&S - BATTERY PACK FOR METROCOUNT ROADSIDE UNIT	\$ 122.10	
EFT23800	MULLALYUP FOREST FARM NURSERY	IRRIGATION REPAIRS AT PUMP TRACK, AYERS GARDEN & APEX PARK	\$ 1,512.50	
EFT23801	MCDONALD FENCING	WAYFINDING SIGNAGE POSTS	\$ 5,299.80	
EFT23802	MARKETFORCE PRODUCTIONS	COUNCIL MEETING DATES - NEWSPAPER NOTICE	\$ 195.21	
EFT23803	MICROSOFT REGIONAL SALES	MICROSOFT EMAIL SERVICE 10/02/2022 TO 25/03/2022	\$ 448.97	
EFT23804	MELVILLE'S ROSE N GARDEN	LANDSCAPING ROSES FOR WAR MEMORIAL	\$ 966.00	
EFT23805	OFFICEWORKS	ADMIN - STATIONERY ORDER	\$ 331.38	
EFT23806	PARKS & LEISURE AUSTRALIA	DBK REC CTR - LEISURE FACILITY MANAGERS COURSE	\$ 1,650.00	
EFT23807	PRESTON VALLEY MAINTENANCE	BLN REC CTR - CAGE FABRICATION, VIN FARLEY - SHADE SAIL REPAIR	\$ 3,443.00	
EFT23808	PROGRAMMED PROPERTY SERVICES	BLN REC CTR - REFURBISH FRONT & BACK VERANDAHS	\$ 37,114.00	
EFT23809	PRACTICAL PRODUCTS PTY LTD	DBK REC CTR - S/STEEL KITCHEN FLASHINGS & WALL TRIMS	\$ 1,045.00	
EFT23810	HOLCIM (AUSTRALIA) PTY LTD	BLAST ROCK FOR FISH LADDER IN BALINGUP BROOK	\$ 1,986.34	
EFT23811	RMS (AUST) PTY LTD	DBK TRANSIT PARK - SET-UP AND TRAINING FOR BOOKING SYSTEM	\$ 885.50	
EFT23812	RTR FITNESS	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES - MARCH 2022	\$ 952.00	
EFT23813	SPENCER SIGNS	PUMP TRACK - REPLACEMENT SIGNS DUE TO VANDALISM	\$ 1,386.00	
EFT23814	SOUTH WEST RUBBER STAMPS	RECORDS - 2 STAMP PADS	\$ 35.00	
EFT23815	SOUTHERN LOCK & SECURITY	ADMIN BUILDING - REPLACE ALARM SENSORS AND CHECK FOR FAULTS	\$ 1,394.08	
EFT23816	SOS OFFICE EQUIPMENT	PHOTOCOPIER EXPENSES - MARCH 2022	\$ 1,870.33	
EFT23817	CIVIL & STRUCTURAL ENGINEERS	RFQ 266 - REVIEW & DESIGN PRESTON RIVER RIVER BLOCK	\$ 26,059.00	
EFT23818	SPORTSWORLD OF WA	DEBK REC CTR - KIOSK GOGGLE STOCK	\$ 205.70	
EFT23819	SEEK LIMITED	EMPLOYMENT ADVERTISING	\$ 594.00	
EFT23820	SCOPE ELECTRICAL CONTRACTING P/L	STN SQUARE - INSTALL NEW PANEL SWITCHBOARD IN STOREROOM	\$ 2,105.77	
EFT23821	SHRED-X PTY LTD & AUSTRALIAN PAPER	ADMIN OFFICE - SHREDDING BIN PICKUP - JAN TO MARCH 2022	\$ 187.24	
EFT23822	SIGMA CHEMICALS	DBK REC CTR - POWER SUPPLY BOXES AND CABLES	\$ 209.55	
EFT23823	SPORT & RECREATION SURFACES P/L	HOCKEY COURT - TURF & CIVIL CONST/INSTALL OF PLAYING SURFACE	\$ 36,569.50	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description	Municipal	Trust
EFT23824	SHERWOOD FLOORING PTY LTD	DBK HALL - HERITAGE FUNDING - FLOOR SANDING & SEALING	\$ 19,681.20	
EFT23825	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$ 618.04	
EFT23826	THOMPSON SURVEYING CONSULTANTS	AERIAL IMAGERY & MAPPING SERVICES - BOUNDARY CHANGE	\$ 385.00	
EFT23827	TOTALLY WORKWEAR	2021/22 STAFF CORPORATE UNIFORMS	\$ 858.44	
EFT23828	TOTALLY SOUND	PORTABLE PA WITH 4 HANDHELD MICROPHONES	\$ 5,267.68	
EFT23829	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 141.77	
EFT23830	TELSTRA NETWORK & SERVICES	RAISE TELSTRA BOX IN FOOTPATH OUTSIDE OLD SHED CAFÉ BALINGUP	\$ 3,409.55	
EFT23831	TOTAL TOOLS BUNBURY	DB4517 GRADER - IMPACT WRENCH KIT	\$ 858.00	
EFT23832	TARVIA	TIMBER FOR MILL PARK SHELTER	\$ 462.00	
EFT23833	LANDGATE	VALUATION SERVICES - MARCH 2022	\$ 527.64	
EFT23834	WATER CORPORATION	WATER & SEWERAGE EXPENSES	\$ 4,113.40	
EFT23835	SYNERGY	ELECTRICITY EXPENSES	\$ 31,275.26	
EFT23836	WA LOCAL GOVERNMENT ASSOCIATION	LOCAL GOVT ACT 1995 ONLINE TRAINING	\$ 578.00	
EFT23837	WORKFORCE ROAD SERVICES PTY LTD	DBK & BLN TRANSIT PARKS - INSTALL SITE NUMBERS ON BAYS & VERGE	\$ 1,997.60	
EFT23838	AR WALKER & PJ AHRENS	RATES REFUND	\$ 702.00	
EFT23839	WA AUTOMOTIVE PTY LTD	MR TRITON GLX 2.4L 6A/T 4x2 DC ALLOY TRAY (INCLUSIVE OF TRADE IN)	\$ 25,599.75	
EFT23840	YABBERUP CRAFT GROUP	APRIL 2022 SCHOOL HOLIDAY PROGRAM - FROG HOLLOW WORKSHOP	\$ 250.00	
EFT23841	ZIPFORM	RATES - PRINTING, SORTING & POSTING 4TH INSTALMENT NOTICES	\$ 1,525.76	
EFT23841a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 06/04/2022	\$ 142,917.35	
EFT23841b	AUSTRALIAN TAX OFFICE	SUPERANNUATION PAYMENT	\$ 2,223.77	
EFT23842	CR SHANE ATHERTON	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,739.50	
EFT23843	DEPT OF MIRS - BUILDING COMMISSION	BSL LEVY COLLECTIONS - MARCH 2022	\$ 1,206.03	
EFT23844	DAVID JOHN DENHOLM	BEELERUP BFB - REIMBURSE PURCHASE OF TABLE	\$ 259.00	
EFT23845	FILTREX INNOVATIVE WASTEWATER	REFUND SEPTIC APPLICATION FEES - APPLICATION WITHDRAWN	\$ 236.00	
EFT23846	CR LISA GLOVER	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 3,417.18	
EFT23847	CR PETER GUBLER	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,739.50	
EFT23848	CR PHILLIP JONES	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,797.86	
EFT23849	CR FREDERIC MILLS	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,968.80	
EFT23850	CR JACQUELINE MASSEY	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,926.24	
EFT23851	CR CHARLES NEWMAN	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,739.50	
EFT23852	CR CHRISTOPHER SMITH	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 2,739.50	
EFT23853	CR LEANNE WRINGE	COUNCILLOR ALLOWANCE - JAN TO MARCH 2022	\$ 6,215.00	
EFT23853a	SG FLEET AUSTRALIA PTY LIMITED	LEASE FOR CESM VEHICLE FOR PERIOD 09/04/2022 TO 08/05/2022	\$ 1,214.22	
EFT23853b	AUSTRALIAN TAX OFFICE	BAS - MARCH 2022	\$ 30,523.00	
EFT23854	QUEST CONVEYANCING	RATES REFUND	\$ 369.70	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description		Municipal	Trust
EFT23855	ALLENS CIVIL & RURAL CONTRACTORS	VICTORIA PDE - DRAINAGE REPAIR, VC MITCH - GRAVEL & BOBCAT HIRE,	\$	3,008.50	
EFT23856	AUSSIE GOLD	DBK REC CTR - PROMOTIONAL FIT SQUAD SHIRTS	\$	690.64	
EFT23857	ALL-TECH PLUMBING	BLN STANDPIPE - INSTALL 50ML RPZ VALVE & LABOUR	\$	2,387.00	
EFT23858	AUSRECORD PTY LTD	ADMIN - RECORDS STATIONERY	\$	235.18	
EFT23859	ABCO PRODUCTS PTY LTD	PUBLIC CONVENIENCES - CLEANING SUPPLIES	\$	4,080.11	
EFT23860	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - POOL PLANT MAINTENANCE	\$	3,850.00	
EFT23861	BUNBURY TELECOM SERVICE PTY LTD	SANDHILLS RD - LOCATE CABLES	\$	165.00	
EFT23862	BP SERVICE STATION	MGMT DBK TRANSIT, ADMIN, MITIGATION & BFB FUEL EXP - MARCH 22	\$	10,589.15	
EFT23863	STAFF REIMBURSEMENTS	REIMBURSEMENT FOR POLICE CLEARANCE EXPENSES	\$	49.50	
EFT23864	BP SERVICE STATION - MITIGATION	MITIGATION WORKS	\$	15,545.75	
EFT23865	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK STOCKS	\$	287.24	
EFT23866	DUG CROSS ELECTRICS	BLN TRANSIT PARK - CALLOUT TO INVESTIGATE FAULT TO TOILET LIGHTS	\$	440.00	
EFT23867	CROSS SECURITY SERVICES	LOWDEN BFB - UPGRADE SECURITY MONITORING FROM 3G TO 4G	\$	330.00	
EFT23868	DONNYBROOK NEWSAGENCY	ADMIN/OFFICE PUBLICATIONS SUPPLIED FOR MARCH 2022	\$	7.05	
EFT23869	DONNYBROOK HARDWARE & GARDEN	MISC SMALL GOODS & SERVICES FOR MARCH 2022	\$	625.38	
EFT23870	DONNYBROOK PANEL BEATERS	INSURANCE EXCESS CLAIM	\$	500.00	
EFT23871	DBK & DISTRICTS PLUMBING SERVICE	INSTALL BLN DRINK FOUNTAIN, MISC PLUMBING REPAIRS FOR MAR 22	\$	9,797.70	
EFT23872	DONNYBROOK TYRE SERVICE	DB252 - PEHO - 1 x PUNCTURE REPAIR	\$	38.50	
EFT23873	DONNYBROOK DISTRICT HIGH SCHOOL	DBK LBRY - SHARED OPERATING EXPENSES - MARCH 2022	\$	2,621.50	
EFT23874	GRUMPY GNOME GARDEN SUPPLIES	P&G - 8 X SCOOPS OF BLACK MULCH	\$	320.00	
EFT23875	STATE LIBRARY OF WA	DBK LIBRARY - INTER LIBRARY LOANS FREIGHT RECOUP JAN TO JUNE 22	\$	829.19	
EFT23876	DELL FINANCIAL SERVICES PTY LTD	LEASE EXPENSES FOR PERIOD 01/05/2022 TO 31/05/2022	\$	821.46	
EFT23877	ELDERS SOUTHERN DIST ESTATE AGENCY	PRESTON VILLAGE - ESTATE AGENT FEES FOR SALE OF UNIT	\$	10,000.00	
EFT23878	ELEMENT ADVISORY PTY LTD	RESEARCH & INTERPRETIVE DESIGN FOR WAYFINDING SIGNAGE	\$	1,749.00	
EFT23879	FRONTLINE FIRE & RESCUE	BFB'S - PROTECTIVE CLOTHNG & PPE	\$	12,013.18	
EFT23880	BRUCE FOAN	RATES REFUND	\$	122.00	
EFT23881	NK & PG GUBLER - ROYAL GALA TOURS	BUS TOUR FOR STAFF AND COUNCILLORS	\$	412.50	
EFT23882	CATHERINE FRANCES GODDARD	DBK REC CTR - GROUP FITNESS INSTRUCTOR EXPENSES - MARCH 2022	\$	330.00	
EFT23883	SKIPPERS PLUMBING SERVICES	PRESTON VILL - FIX TOILET LEAK & CHECK HOT WATER SYSTEM	\$	131.78	
EFT23884	JOHN E HALLAM	DBK HALL - REPAIR LIME MORTAR POINTING DAMAGED BY SANDING	\$	500.00	
EFT23885	HALL & PRIOR	DONATION TO TUIA LODGE ON BEHALF OF THE EST THE LATE E MANN	\$	98.00	
EFT23886	JONNO'S HANDYMAN AND CARPENTRY	PRESTON VILLAGE & LANGLEY VILLAS - GROUNDS MAINTENANCE	\$	142.55	
EFT23887	KERRY ANNE LEGGERINI	PART REFUND DOG REGISTRATION - DOG NOW STERILISED	\$	15.00	
EFT23888	MULLALYUP FOREST FARM NURSERY	SUPPLY & INSTALL RETIC FOR LAWN & GRAVEL AREAS - PUMP TRACK	\$	7,342.70	
EFT23889	MCLEODS BARRISTERS & SOLICITORS	ONGOING LEASE NEGOTIATIONS - SONIC HEALTHCARE LIMITED	\$	396.00	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description	Municipal	Trust
EFT23890	JUDITH ANN MORRISEY	REFUND BOND FOR APPLE FESTIVAL CAMPING AT VC MITCHELL PARK	\$ 1,100.00	
EFT23891	NEVERFAIL SPRINGWATER LIMITED	DBK REC CTR - 15 LTR BOTTLED SPRINGWATER SUPPLY	\$ 231.65	
EFT23892	OFFICEWORKS	DBK REC CTR - STATIONERY SUPPLIES	\$ 526.45	
EFT23893	PFI CLEANING SUPPLIES	BLN HALL - CLEANING SUPPLIES	\$ 289.70	
EFT23894	PREMIUM JARRAH FENCING	AIRSTrip RD FIRE - EXCAVATOR HIRE FOR DANGEROUS TREE REMOVAL	\$ 792.00	
EFT23895	PRESTON VALLEY MAINTENANCE	BUILDING & CONCRETE WORKS - VARIOUS SITES	\$ 6,121.50	
EFT23896	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK ICE CREAM STOCKS	\$ 306.00	
EFT23897	PRIME INDUSTRIAL PRODUCTS	DB193 MOWER - 100x5 6M FLAT BAR, SHEET 2400x1200x3	\$ 440.44	
EFT23898	HOLCIM (AUSTRALIA) PTY LTD	UPPER CAPEL RD - 15 TONNE OF 200MM NOMINAL SIZE BALLAST	\$ 1,305.17	
EFT23899	STAFF REIMBURSEMENTS	REIMBURSE INTERNET EXPENSES FOR APRIL 2022	\$ 39.95	
EFT23900	REPCO - DONNYBROOK	MISC GOODS AND SERVICES FOR MARCH 2022	\$ 109.27	
EFT23901	SPRINT EXPRESS	FREIGHT EXPENSES	\$ 52.80	
EFT23902	SPENCER SIGNS	STATION SQUARE - MANUFACTURE & INSTALL WAYFINDING SIGNAGE	\$ 8,974.35	
EFT23903	SPORTSWORLD OF WA	DBK REC CTR - PROMOTIONAL TOWELS FOR FIT SQUAD	\$ 198.00	
EFT23904	STATEWIDE BEARINGS	DB193 MOWER - SEAL 30x47x7	\$ 6.73	
EFT23905	SOUTH WEST CLEANING	DBK REC CTR - COMMERCIAL CLEAN OF KITCHEN PRIOR TO FITOUT	\$ 528.00	
EFT23906	TELSTRA	TELEPHONE & INERNET EXPENSES	\$ 1,925.96	
EFT23907	WA TREASURY CORPORATION	LOAN REPAYMENT	\$ 21,206.55	
EFT23908	TELSTRA	UPPER CAPEL RD - LOCATE DAMAGE & REPAIR	\$ 3,631.38	
EFT23909	TRUCKLINE	DB6248 TRAILER - AIR VALVEx3, PUSH TO CONNECT JOINERS & AIR LINE	\$ 411.81	
EFT23910	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 14.23	
EFT23911	LANDGATE - VALUATION SERVICES	PROVISION OF DATA FOR REVIEW OF TIP PASS ALLOCATION	\$ 434.27	
EFT23912	VALVOLINE AUSTRALIA PTY LTD	DEPOT - ALL FLEET PLUS, VALTORQUE, SYNPOWER, DEGREASER, GREASE	\$ 4,122.17	
EFT23913	WATER CORPORATION	WATER & SEWERAGE EXPENSES	\$ 17,305.48	
EFT23914	SYNERGY	ELECTRICITY EXPENSES	\$ 6,317.00	
EFT23915	WA LOCAL GOVERNMENT ASSOCIATION	RECOVERY COORDINATORS COURSE FOR LOCAL GOVERNMENT X 3	\$ 2,970.00	
EFT23916	WESTRAC EQUIPMENT PTY LTD	DB008 ROLLER - MECHANICAL REPAIRS	\$ 242.00	
EFT23917	WORK CLOBBER	DBK REC CTR - STAFF UNIFORMS	\$ 1,743.90	
EFT23918	WEST COAST FIT	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES	\$ 100.00	
EFT23918a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 20/04/2022	\$ 140,257.28	
53712	SHIRE OF DONNYBROOK BALINGUP	EGAN PARK - 2021/22 INTERIM RATES FOR NEW BIN SERVICE	\$ 155.00	
53713	DEPARTMENT OF TRANSPORT	LOWDEN BFB - TRANSFER TRAILER FROM BFB NAME TO SHIRE OF DB	\$ 18.90	
53714	DEPARTMENT OF TRANSPORT	CUSTOMER PURCHASE OF SHIRE LOGO NUMBER PLATE	\$ 200.00	
DD26463.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$ 19,484.56	
DD26463.2	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$ 331.83	

**SHIRE OF DONNYBROOK/BALINGUP**  
**LOCAL GOVERNMENT ACT 1995**  
**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH**  
**DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 MAY 2022**  
**MANUAL/AUTO PAYMENTS FROM 01/04/2022 TO 30/04/2022**

Chq/EFT	Name	Description		Municipal	Trust
DD26463.3	MLC NOMINEES PTY LTD	PAYROLL DEDUCTIONS	\$	76.28	
DD26463.4	TELSTRA SUPERANNUATION SCHEME	PAYROLL DEDUCTIONS	\$	442.31	
DD26463.5	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	416.62	
DD26463.6	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,898.32	
DD26463.7	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	375.90	
DD26463.8	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	206.35	
DD26463.9	HOSTPLUS	PAYROLL DEDUCTIONS	\$	500.50	
DD26463.10	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	329.19	
DD26463.11	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	232.03	
DD26463.12	SUPERESTATE	PAYROLL DEDUCTIONS	\$	211.51	
DD26490.1	SPECTRUM SUPER	PAYROLL DEDUCTIONS	\$	46.36	
DD26490.2	UNISUPER	PAYROLL DEDUCTIONS	\$	75.45	
DD26490.3	HOSTPLUS	PAYROLL DEDUCTIONS	\$	409.91	
DD26490.4	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	232.03	
DD26490.5	SUPERESTATE	PAYROLL DEDUCTIONS	\$	169.42	
DD26490.6	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	331.83	
DD26490.7	AWARE SUPER	PAYROLL DEDUCTIONS	\$	19,413.74	
DD26490.8	TELSTRA SUPERANNUATION SCHEME	PAYROLL DEDUCTIONS	\$	442.31	
DD26490.9	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,908.16	
DD26498.1	AWARE SUPER	PAYROLL DEDUCTIONS	-\$	232.33	
DD26490.10	COLONIAL FIRSTCHOICE SUPER	PAYROLL DEDUCTIONS	\$	89.38	
DD26490.11	MLC NOMINEES PTY LTD	PAYROLL DEDUCTIONS	\$	46.43	
DD26490.12	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	386.17	
DD26490.13	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	375.90	
DD26490.14	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	206.35	
DD26490.15	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	338.79	
DD26500.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$	232.33	
			\$	1,173,969.50	\$ -
					\$ 1,173,969.50

# SHIRE OF DONNYBROOK BALINGUP

## Statement of Financial Activity 2021/2022

30/04/2022



### TABLE OF CONTENTS

	Page
Rate Setting Statement	1
Material Variances	2-3
Net Current Assets	4
Statement of Comprehensive Income by Nature and Type and Program	5-7
Detailed Statement of Comprehensive Income by Program	8-30
Capital Expenditure by Program (including Funding Sources)	31-34
Plant Replacement Program	35-36
Disposal Property, Equipment and Infrastructure	37
Investments	38
Statement of Reserves	39-43
Grant Income	44
Borrowings	45
Trust Funds	46
Public Works Overheads	47
Plant Operation Costs	48





**SHIRE OF DONNYBROOK BALINGUP  
RATE SETTING STATEMENT  
30/04/2022**

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
<b>REVENUES</b>					
Governance	41,700	300	42,000	34,810	27,849
General Purpose Funding	7,366,623	(153,765)	7,212,858	6,977,569	8,538,700
Law, Order, Public Safety	702,959	1,236	704,195	595,834	525,061
Health	171,689	(11,999)	159,690	140,400	140,658
Education and Welfare	270,969	2,862,677	3,133,645	220,172	206,817
Community Amenities	652,950	(450)	652,500	544,168	502,999
Recreation and Culture	7,101,280	(33,985)	7,067,295	4,054,751	1,945,086
Transport	4,693,452	(1,304,790)	3,388,662	2,193,029	1,382,746
Economic Services	529,406	8,615	538,021	184,221	317,721
Other Property and Services	112,150	31,853	144,003	128,531	156,772
	<b>21,643,178</b>	<b>1,399,692</b>	<b>23,042,869</b>	<b>15,073,485</b>	<b>13,744,408</b>
<b>EXPENSES</b>					
Governance	(1,160,619)	66,769	(1,093,850)	(963,707)	(795,666)
General Purpose Funding	(175,119)	763	(174,356)	(133,205)	(116,030)
Law, Order, Public Safety	(1,544,951)	(65,289)	(1,610,240)	(1,328,583)	(1,263,770)
Health	(263,551)	0	(263,551)	(220,184)	(204,695)
Education and Welfare	(836,226)	(95,285)	(931,511)	(787,697)	(736,957)
Community Amenities	(1,940,530)	37,113	(1,903,417)	(1,597,641)	(1,443,998)
Recreation and Culture	(4,050,985)	7,743	(4,043,242)	(3,378,370)	(4,164,592)
Transport	(5,001,704)	(1,000)	(5,002,704)	(4,168,850)	(3,944,840)
Economic Services	(864,946)	(13,149)	(878,095)	(804,401)	(495,981)
Other Property and Services	(219,650)	(12,255)	(231,905)	(191,780)	(488,698)
	<b>(16,058,281)</b>	<b>(74,590)</b>	<b>(16,132,871)</b>	<b>(13,574,418)</b>	<b>(13,655,227)</b>
<b>Adjustments for Cash Budget Requirements:</b>					
<b>Non-Cash Expenditure and Revenue</b>					
(Profit)/Loss on Asset Disposals	4,285	0	4,285	2,572	999,092
Depreciation on Assets	5,758,977	0	5,758,977	4,799,030	4,813,436
<b>Capital Expenditure and Revenue</b>					
Governance	(61,611)	(125,000)	(186,611)	(129,611)	(34,022)
Law, Order, Public Safety	(114,224)	45,000	(69,224)	(66,288)	(17,883)
Health	(8,160)	0	(8,160)	(6,800)	0
Education and Welfare	(126,982)	(2,866,825)	(2,993,807)	(84,656)	0
Community Amenities	(214,720)	(22,000)	(236,720)	(224,210)	(181,751)
Recreation and Culture	(8,833,124)	(37,753)	(8,870,877)	(2,824,600)	(2,711,221)
Transport	(5,409,801)	1,325,000	(4,084,801)	(4,170,349)	(2,261,231)
Economic Services	(62,000)	(50,141)	(112,141)	(112,141)	(118,161)
Proceeds from Disposal of Assets Plant and Equipment	143,870	0	143,870	143,870	98,091
Proceeds from Disposal of Assets Land	0	140,000	140,000	140,000	140,000
Repayment of Debentures	(63,577)	0	(63,577)	(57,296)	(57,296)
Principal elements of finance lease payments	(39,309)	0	(39,309)	(32,750)	(28,587)
Repayment of Lease Liability	(308,000)	0	(308,000)	0	0
Proceeds from New Debentures	2,500,000	0	2,500,000	0	0
Proceeds from new Leases	275,000	0	275,000	0	260,000
Self-Supporting Loan Principal Income	9,396	0	9,396	7,830	9,396
Transfer Unspent Loan Funds	0	0	(986,228)	0	0
Transfers To Reserves (Restricted Assets)	(824,638)	(111,929)	(936,567)	(252,529)	0
Transfers /From Reserves (Restricted Assets)	1,647,768	159,885	1,807,653	1,452,040	174,665
Estimated Surplus/(Deficit) July 1 B/Fwd	1,128,182	218,661	1,346,843	1,346,843	1,131,406
	<b>986,228</b>	<b>0</b>	<b>0</b>	<b>1,430,022</b>	<b>2,305,117</b>



**SHIRE OF DONNYBROOK BALINGUP**  
**Material Variance Reporting**  
**30/04/2022**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2021-2022

<u>Operating Revenues</u>	<u>VARIANCE</u>	
General Purpose Funding	1,561,131	LGGC Financial Assistance Grants 50% advance payment received for 22/23 financial year, rates instalment interest, interim rates, rates instalment fees and interest on Reserve funds
Law, Order, Public Safety	(70,773)	ESL Grant, Bushfire Mitigation Grant Funding, CESM Reimbursements and Fees and Charges Dog Registrations
Education & Welfare	(13,355)	Preston Village and Well Aged units lease fees, Australia Day grant timing
Community Amenities	(41,169)	Kerbside collection, refuse site, cemeteries fees and charges
Recreation and Culture	(2,109,665)	Dbk Rec Centre fees and charges, insurance reimbursement and grant funding timing (VC Mitchell \$2m)
Transport	(810,283)	Blackspot, Sundry transport, LRCI, and RTR funding timing
Economic Service	133,500	Dbk Transit Park, Fees & Charges - Property Leases and Buildings and Sale of Lot 200 & 201 South Western Highway
Other Property and Service	28,241	Workers Compensation Claims
<b><u>Operating Expenses</u></b>		
Governance	168,041	Cr Meeting Allowances \$10k under, Donations \$24k under, Admin salaries \$85k under, Superannuation \$10k under, Office Mtc \$12k under, Computer Software Costs \$14k under, Audit Fees \$36k under, Consultants \$58k under
General Purpose Funding	17,175	Rates Expenditure under
Law, Order, Public Safety	64,813	Depreciation \$10k under, Mitigation costs \$72K under, ESL Expenditure \$35k over, Argyle BFB \$25k under.
Health	15,489	Health inspection and administration under
Education and Welfare	50,740	Preston Village under \$18k under, Well Aged under \$10k and Community & Youth \$10k under
Community Amenities	153,643	Rubbish Site Mtc \$47k under, Domestic Refuse Collection \$16k under, Organic Refuse Removal \$18k under, Salaries \$10k under, Strategic Planning \$16k under, Cemetery Mtc \$22k under
Recreation and Culture	(786,222)	Hall Mtc \$11k under, Station Square \$47k under, Egan Park \$7k under, Mitchell Park \$31k under, Parks and Reserves \$50k under, DRC Salaries \$23k over, Library \$42k under.
Transport	224,010	Timing variance General; Road Mtc, Depreciation and Bridge Mtc
Economic Services	308,420	Transit Park Mtc \$10k under, Building expenditure \$27k under, Noxious Weeds/Pests \$340k under
Other Property and Services	(296,918)	PWO Salaries \$57k under, Super \$32k under, OSH & Toolbox meetings \$11k under, Training \$18k under, Contract Labour \$32k under
<b><u>Adjustments for Cash Budget Requirements:</u></b>		
Depreciation on Assets	14,406	Depreciation fully processed to April 2022.



**Adjustments for Cash Budget Requirements:  
Material Variance Reporting  
(Profit)/Loss on Asset Disposals**

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, Council adopted a material variance for reporting of \$10,000 for 2021-2022

<u>Capital Expenditure and Revenue</u>	<u>VARIANCE</u>	
Governance	95,589	Administration Building & Furniture and Equipment
Law, Order, Public Safety	48,405	Ranger Vehicle and BFB Buildings
Education and Welfare	84,656	Well Aged Housing Units
Community Amenities	42,459	Donnybrook Waste Mgmt Facility \$23k under, Cemeteries Infrastructure and Public Toilets \$19k under
Recreation and Culture	113,379	Dbk Hall \$14k under, Dbk Rec Centre \$12 under, Balingup Rec Centre \$27k over, Arboretum \$31k under, VC Mitchell Pk Bore \$5k over, Pump Track \$16k under, VC Mitchell Hockey \$112k under, GVTP Pathways \$10k over, Kirup Mill Park \$45k over, Dbk Weir Upgrade \$9k under and VC Mitchell Redevelopment \$39k over.
Transport	1,909,118	Purchase of Plant \$163k under, Blackspot Road projects \$378k under, R2R program \$350k, RRG program \$154k over, Road Works General \$358k under
Proceeds from Disposal of Assets	(45,779)	Construction and Building Vehicles
Transfers To Reserves (Restricted Assets)	252,529	Timing transfers to projects
Transfers /From Reserves (Restricted Assets)	(1,277,375)	Timing transfers to projects

20121/2022 YTD  
Actual

**Composition of Estimated Net Current Asset Position**

**CURRENT ASSETS**

Cash At Bank - Municipal Fund	1,994,638
Municipal Trust Bank	0
Bank Overdraft	0
Petty Cash On Hand	960
Cash At Bank - Reserve Fund	0
Cash At Bank - Reserve Fund Investments	5,251,593
Cash At Bank - Municipal Fund Investments	3,085,945
Cash At Bank - Trust Fund	265,738
<b>Sub Total Cash</b>	<b>10,598,874</b>

Restricted Assets	0
Accounts Receivable - Rates Debtors Total	695,862
Accounts Receivable - Rates Debtors Esl Total	36,390
Sundry Debtors Other	49,176
Gst Asset Account	114,703
Prepayments Total	(500)
Inventories - Stock On Hand Total	14,723
Contract Assets - Grants Total	46,025
<b>Total Current Assets</b>	<b>11,555,252</b>

**LESS: CURRENT LIABILITIES**

Provsn For Annual Leave	(380,860)
Prov For Lsl	(422,064)
Bonds / Deposits - Tuia Lodge Rad	(300,000)
Bonds / Deposits - Bciff & Brb	(10,859)
Bonds / Deposits - Extractive Industry License Bonds	(114,611)
Bonds / Deposits - Election Nomination Deposits	0
Bonds / Deposits - Developer Retention Bonds	(69,340)
Bonds / Deposits - Transportable Building Bonds	(20,000)
Bonds / Deposits - Sundry Bonds / Deposits	(26,961)
Bonds / Deposits - Aged Care Resident Kitty	0
Bonds / Deposits - Pump Track Retention	(7,140)
Bonds / Deposits - Preston Village	0
Sundry Creditors	(1,127,278)
Paye Account	(79,846)
Sdy Debtors Rates -Excess	(153,897)
Contract Liability (Current) - Grant Revenue	(261,848)
Contract Liability (Current) - Contribution To Works	(554,566)
Contract Liability (Bin Collection Charges)	(140,899)
Contract Liability - Other	0
Gst Liability Account	(29,076)
Esl Levied	(33,559)
Stock Received Clearing Control Account	0
	<b>(3,732,804)</b>

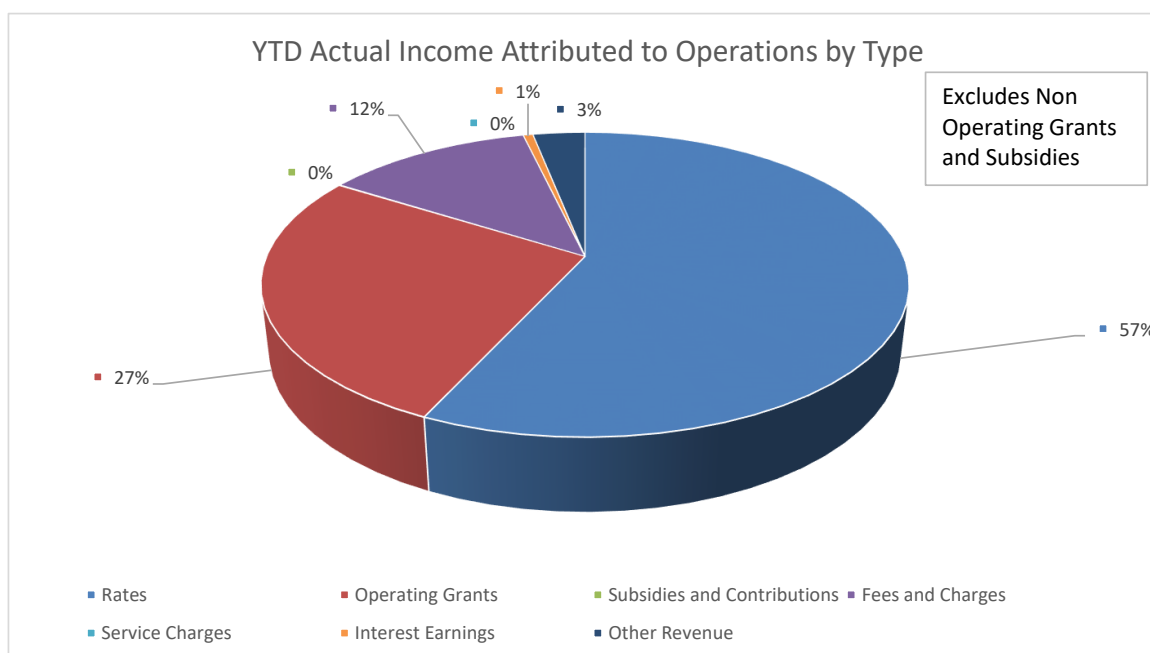
**NET CURRENT ASSET POSITION**

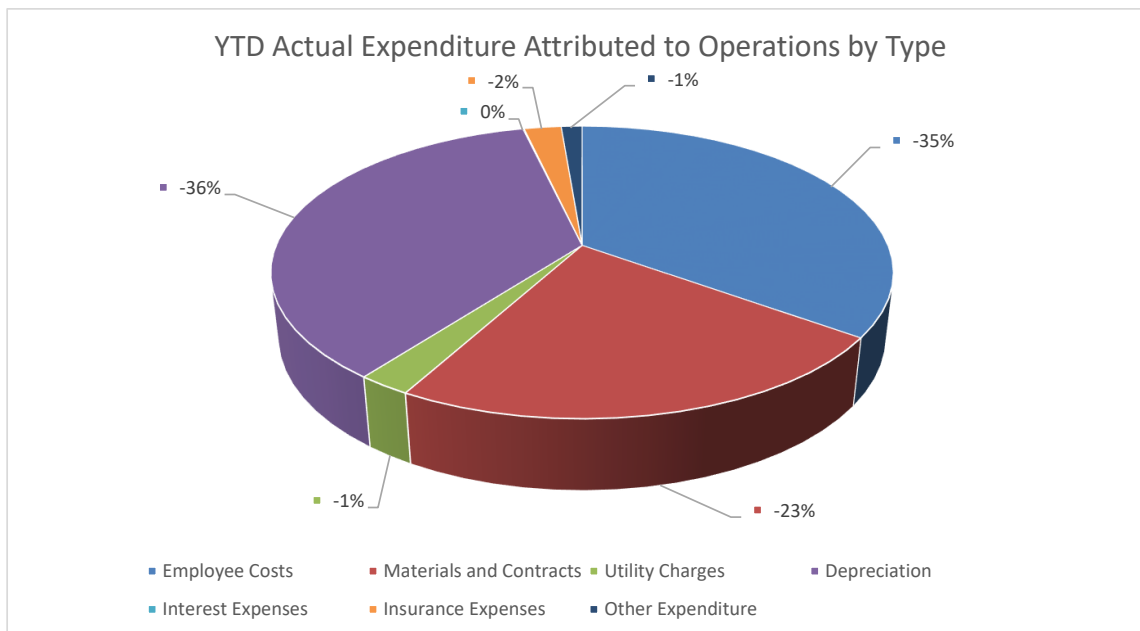
	<b>7,822,448</b>
Less: Cash - Restricted Reserves	(5,251,593)
Less: Cash - Restricted Trust	(265,738)
<b>ESTIMATED SURPLUS/(DEFICIENCY) C/FWD</b>	<b>2,305,117</b>



**SHIRE OF DONNYBROOK BALINGUP  
STATEMENT OF COMPREHENSIVE INCOME  
BY NATURE AND TYPE  
30/04/2022**

	2021/2022	2021/2022	2021/2022	2021/2022	2021/2022
	Original Budget	Budget Amendments	Current Budget	YTD Budget	Actual
	\$	\$	\$	\$	\$
<b>REVENUE</b>					
Rates	6,108,765	(800)	6,107,965	6,103,685	6,122,877
Operating Grants	2,129,496	(100,823)	2,028,673	1,417,247	2,904,972
Subsidies and Contributions	4,790	6,800	11,590	10,130	9,501
Fees and Charges	1,582,087	(30,416)	1,551,670	1,314,642	1,328,949
Service Charges	0	0	0	0	0
Interest Earnings	104,000	(30,660)	73,340	64,000	62,032
Other Revenue	299,111	54,260	353,371	304,239	333,900
<b>Revenue</b>	<b>10,228,249</b>	<b>(101,639)</b>	<b>10,126,609</b>	<b>9,213,943</b>	<b>10,762,231</b>
<b>EXPENSES</b>					
Employee Costs	(5,597,803)	24,221	(5,573,582)	(4,676,799)	(4,470,727)
Materials and Contracts	(3,703,622)	(80,139)	(3,783,761)	(3,212,347)	(2,347,419)
Utility Charges	(379,610)	2,164	(377,446)	(315,856)	(321,152)
Depreciation	(5,758,977)	0	(5,758,977)	(4,799,030)	(4,813,436)
Interest Expenses	(12,372)	0	(12,372)	(10,290)	(9,006)
Insurance Expenses	(367,996)	(6,510)	(374,506)	(348,363)	(376,700)
Other Expenditure	(207,799)	(14,326)	(222,125)	(186,643)	(185,796)
<b>Expense</b>	<b>(16,028,178)</b>	<b>(74,590)</b>	<b>(16,102,768)</b>	<b>(13,549,328)</b>	<b>(12,524,236)</b>
<b>NET</b>	<b>(5,799,930)</b>	<b>(176,229)</b>	<b>(5,976,159)</b>	<b>(4,335,385)</b>	<b>(1,762,005)</b>
Non-Operating Grants	11,174,312	1,501,331	12,675,643	5,832,004	2,850,278
Subsidies and Contributions	214,799	0	214,799	5,020	0
Profit on Asset Disposals	24,018	0	24,018	21,008	130,482
Loss on Asset Disposals	(28,303)	0	(28,303)	(23,580)	(1,129,574)
<b>NET RESULT</b>	<b>5,584,896</b>	<b>1,325,102</b>	<b>6,909,998</b>	<b>1,499,067</b>	<b>89,181</b>
<b>Other Comprehensive Income</b>					
Changes on Revaluation of non-current a	0	0	0	0	0
<b>Total Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>5,584,896</b>	<b>1,325,102</b>	<b>6,909,998</b>	<b>1,499,067</b>	<b>89,181</b>

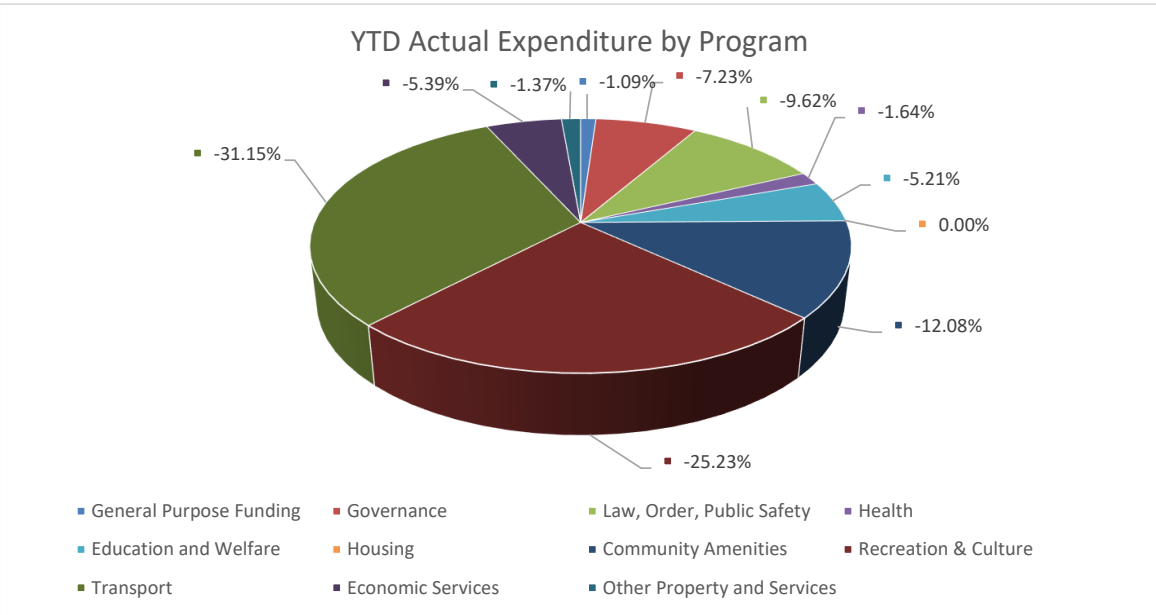
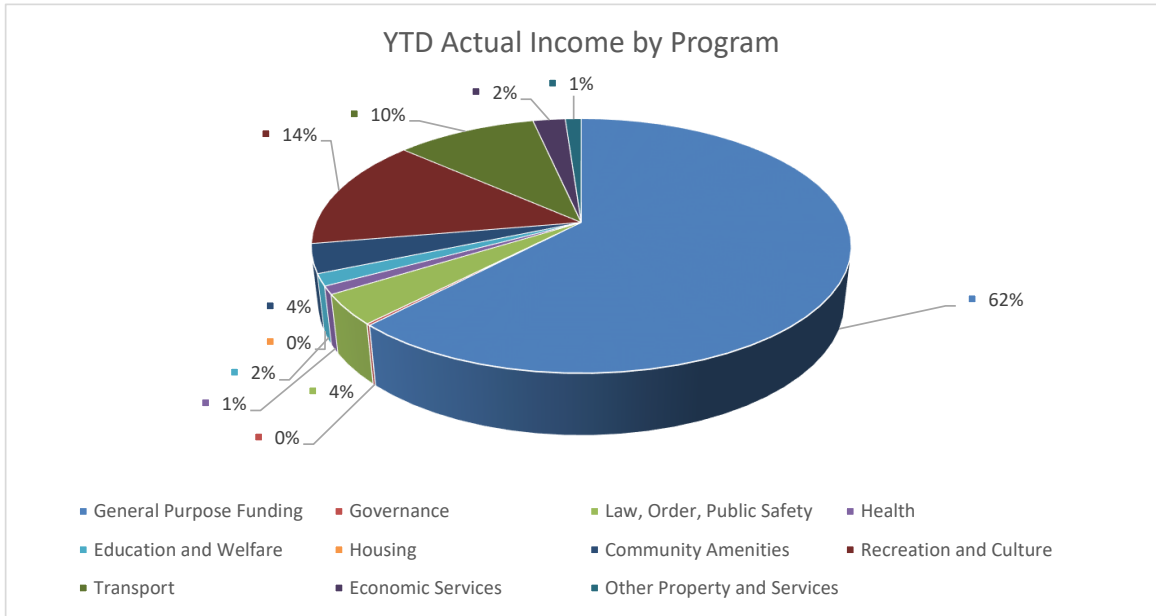




Shire of Donnybrook Balingup

**SHIRE OF DONNYBROOK BALINGUP  
STATEMENT OF COMPREHENSIVE INCOME  
BY PROGRAM  
30/04/2022**

	2021/2022 Original Budget	2021/2022 Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 Actual
	\$	\$	\$	\$	\$
<b>REVENUE</b>					
General Purpose Funding	7,366,623	(153,765)	7,212,858	6,977,569	8,538,700
Governance	41,700	300	42,000	34,810	27,849
Law, Order, Public Safety	702,959	1,236	704,195	595,834	525,061
Health	171,689	(11,999)	159,690	140,400	140,658
Education and Welfare	270,969	2,862,677	3,133,645	220,172	206,817
Housing	0	0	0	0	0
Community Amenities	652,950	(450)	652,500	544,168	502,999
Recreation and Culture	7,101,280	(33,985)	7,067,295	4,054,751	1,945,086
Transport	4,693,452	(1,304,790)	3,388,662	2,193,029	1,382,746
Economic Services	529,406	8,615	538,021	184,221	317,721
Other Property and Services	112,150	31,853	144,003	128,531	156,772
	<b>21,643,178</b>	<b>1,399,692</b>	<b>23,042,869</b>	<b>15,073,485</b>	<b>13,744,408</b>
<b>EXPENSES</b>					
General Purpose Funding	(175,119)	763	(174,356)	(133,205)	(116,030)
Governance	(1,160,619)	66,769	(1,093,850)	(963,707)	(795,666)
Law, Order, Public Safety	(1,544,951)	(65,289)	(1,610,240)	(1,328,583)	(1,263,770)
Health	(263,551)	0	(263,551)	(220,184)	(204,695)
Education and Welfare	(836,226)	(95,285)	(931,511)	(787,697)	(736,957)
Housing	0	0	0	0	0
Community Amenities	(1,940,530)	37,113	(1,903,417)	(1,597,641)	(1,443,998)
Recreation & Culture	(4,050,985)	7,743	(4,043,242)	(3,378,370)	(4,164,592)
Transport	(5,001,704)	(1,000)	(5,002,704)	(4,168,850)	(3,944,840)
Economic Services	(864,946)	(13,149)	(878,095)	(804,401)	(495,981)
Other Property and Services	(219,650)	(12,255)	(231,905)	(191,780)	(488,698)
	<b>(16,058,281)</b>	<b>(74,590)</b>	<b>(16,132,871)</b>	<b>(13,574,418)</b>	<b>(13,655,227)</b>
<b>NET RESULT</b>	<b>5,584,896</b>	<b>1,325,102</b>	<b>6,909,998</b>	<b>1,499,067</b>	<b>89,181</b>
<b>Other Comprehensive Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>5,584,896</b>	<b>1,325,102</b>	<b>6,909,998</b>	<b>1,499,067</b>	<b>89,181</b>



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>General Purpose Funding</b>						
<b>Rate Revenue - Expenditure</b>						
0076	ADMIN SALARIES REALLOCATED TO RATES	29,347	0	29,347	24,450	20,451
0126	GEN ADMIN COSTS REALLOCATED TO RATES	17,095	0	17,095	14,240	14,540
0131	RATES WRITTEN OFF	1,800	0	1,800	1,510	1,416
0142	SALARIES - RATING	60,479	2,521	63,000	51,902	50,619
1932	RATING VALUATIONS	28,000	0	28,000	8,500	5,045
1952	POSTAGE & STATIONERY	16,000	0	16,000	16,000	14,822
1962	LEGAL COSTS (RATES)	10,000	-5,000	5,000	5,000	0
1972	ADVERTISING & OTHER EXP.	5,600	0	5,600	4,660	2,496
5022	TRAINING EXPENSES - RATING	1,500	0	1,500	1,250	0
5842	SUPERANNUATION (RATES)	3,784	1,716	5,500	4,179	5,126
6102	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,514	0	1,514	1,514	1,514
<b>Total Operating Income Rate Revenue</b>		<b>175,119</b>	<b>-763</b>	<b>174,356</b>	<b>133,205</b>	<b>116,030</b>
<b>General Purpose Funding</b>						
<b>Rate Revenue - Income</b>						
0011	RATES - GENERAL RATES LEVIED	-6,081,265	0	-6,081,265	-6,081,265	-6,081,266
0031	INTEREST - RATES INSTALMENT	-17,000	-140	-17,140	-14,300	-17,161
0061	INTEREST - ARREARS	-37,500	-1,500	-39,000	-32,750	-35,758
0071	RATES - INTERIM & BACK RATES	-32,000	0	-32,000	-26,660	-46,068
0081	LESS: RATES - DISCOUNTS / CONCESSIONS	2,700	800	3,500	2,730	3,040
0101	INTEREST - DEFERRED PENSIONERS	-1,500	0	-1,500	-1,250	-1,330
0121	REIMBURSEMENT - DEBT RECOVERY	-2,500	0	-2,500	-2,080	-9
2163	FEES & CHARGES - RATES INSTALMENTS / PAYMENT ARRANGEMENTS	-25,000	1,482	-23,518	-19,942	-23,355
<b>Total Operating Income Rate Revenue</b>		<b>-6,194,065</b>	<b>642</b>	<b>-6,193,423</b>	<b>-6,175,517</b>	<b>-6,201,907</b>
<b>General Purpose Funding - Schedule 3</b>						
<b>General Purpose Grants - Expenditure</b>						
		0	0	0	0	0
		0	0	0	0	0
<b>Total Operating Expenditure General Purpose Grants</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>General Purpose Funding - Schedule 3</b>						
<b>General Purpose Grants - Income</b>						
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-695,720	60,801	-634,919	-491,390	-1,461,415
1031	GRANTS - LGGC LOCAL ROAD GRANT	-388,538	60,022	-328,516	-261,392	-832,589
<b>Total Operating Income General Purpose Grants</b>		<b>-1,084,258</b>	<b>120,823</b>	<b>-963,435</b>	<b>-752,782</b>	<b>-2,294,004</b>
<b>General Purpose Funding - Schedule 3</b>						
<b>Other General Purpose Funding - Income</b>						
0643	FEES & CHARGES	-39,500	0	-39,500	-32,910	-34,453
0911	OTHER REVENUE	-400	0	-400	-330	-364
0981	FEES & CHARGES (GST FREE) - SPECIAL SERIES NUMBER PLATES	-400	0	-400	-330	-190
4881	INTEREST - MUNICIPAL FUND	-18,000	13,300	-4,700	-4,700	-3,208
4891	INTEREST - RESERVE FUND	-30,000	19,000	-11,000	-11,000	-4,575
<b>Total Operating Income General Purpose Funding</b>		<b>-88,300</b>	<b>32,300</b>	<b>-56,000</b>	<b>-49,270</b>	<b>-42,789</b>



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Summary of Operations - General Purpose Funding</b>						
<b>Rate Revenue</b>						
	Sub Total Operating Expenditure	175,119	-763	174,356	133,205	116,030
	Sub Total Operating Income	-6,194,065	642	-6,193,423	-6,175,517	-6,201,907
		<b>-6,018,946</b>	<b>-121</b>	<b>-6,019,067</b>	<b>-6,042,312</b>	<b>-6,085,877</b>
<b>General Purpose Grants</b>						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	-1,084,258	120,823	-963,435	-752,782	-2,294,004
<b>Other General Purpose Funding</b>						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	-88,300	32,300	-56,000	-49,270	-42,789
		<b>-88,300</b>	<b>32,300</b>	<b>-56,000</b>	<b>-49,270</b>	<b>-42,789</b>
	<b>Total Operating Expenditure</b>	175,119	-763	174,356	133,205	116,030
	<b>Total Operating Income</b>	-7,366,623	153,765	-7,212,858	-6,977,569	-8,538,700
	<b>Program (Surplus)/Deficit</b>	<b>-7,191,504</b>	<b>153,002</b>	<b>-7,038,502</b>	<b>-6,844,364</b>	<b>-8,422,670</b>
<b>Governance - Schedule 4</b>						
<b>Members of Council - Expenditure</b>						
0112	ELECTION & POLL EXPENSES	35,000	-5,455	29,545	25,887	29,545
0122	SALARIES	240,696	0	240,696	200,580	193,525
0132	REFRESHMENT & ENTERTAIN	10,000	0	10,000	8,330	10,254
0146	ADMIN BLDG COSTS REALLOCATED TO GOVERNANCE	53,811	0	53,811	44,840	45,769
0162	CR ALLOWANCES - TRAVEL	8,850	0	8,850	7,370	2,628
0172	CR ALLOWANCES -PRESIDENTIAL	12,510	0	12,510	10,420	9,383
0192	CONFERENCE EXPENSES	5,000	1,000	6,000	4,760	4,156
0202	COUNCILLOR'S INSURANCE	8,523	0	8,523	8,522	8,523
0222	COUNCIL STATIONERY/GIFTS	4,000	0	4,000	3,330	2,106
0232	CR ALLOWANCES - MEETING	90,966	0	90,966	75,800	65,331
0242	CR ALLOWANCES - OTHER	12,450	0	12,450	10,370	8,340
0252	DONATIONS	64,275	0	64,275	53,560	28,880
1222	INFORMATION TECHNOLOGY - COUNCILLORS	4,752	0	4,752	3,960	3,028
5532	VOLUNTEER'S FUNCTION	2,000	0	2,000	1,660	1,299
5852	SUPERANNUATION	26,780	0	26,780	22,310	21,890
5922	COUNCIL FUNCTIONS	10,000	1,000	11,000	8,930	10,594
6112	EMPLOYEE INSURANCE - WORKERS COMPENSATION	10,507	0	10,507	8,750	9,628
6302	DEPRECIATION - GOVERNANCE	30,545	0	30,545	25,450	25,440
6932	COUNCILLOR TRAINING	16,800	0	16,800	14,000	8,288
9722	ADMIN SAL REALLOCATED - MEMBERS GENERAL	3,424	0	3,424	2,850	2,386
	<b>Total Operating Expenditure Members of Council</b>	<b>650,889</b>	<b>-3,455</b>	<b>647,434</b>	<b>541,679</b>	<b>490,992</b>
<b>Governance - Schedule 4</b>						
<b>Members of Council - Income</b>						
0233	FEES & CHARGES	-100	0	-100	-80	0
0243	REIMBURSEMENTS	-50	0	-50	-40	0
	<b>Total Operating Income Members of Council</b>	<b>-150</b>	<b>0</b>	<b>-150</b>	<b>-120</b>	<b>0</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Governance - Schedule 4</b>						
<b>Administration - Expenditure</b>						
0036	ADMIN EMPLOYEE COSTS REALLOCATED	-1,005,951	0	-1,005,951	-838,290	-701,025
0066	GEN ADMIN COSTS REALLOCATED	-508,834	0	-508,834	-424,020	-432,784
0250	LEASE INTEREST EXPENSE - ADMIN	2,050	0	2,050	1,700	2,347
0262	ADMIN TRAINING CONFERENCE & COURSE FEES	39,100	0	39,100	32,580	34,711
0272	SALARIES (ADM)	870,770	-90,000	780,770	671,640	586,828
0282	SUPERANNUATION (ADMIN)	100,367	-8,000	92,367	78,830	68,492
0292	EMPLOYEE INSURANCE - WORKERS COMPENSATION	34,814	3,186	38,000	38,000	45,705
0342	DEPRECIATION (ADM)	55,368	0	55,368	46,140	51,366
0352	COMPUTER SOFTWARE COSTS	40,000	0	40,000	33,330	18,573
0362	OFFICE & SURROUNDS MTCE.	94,977	-20,000	74,977	63,490	50,769
0372	OTH OFFICE EXPENSES (A003	6,000	0	6,000	5,000	6,866
0382	PRINTING & STATIONERY	15,000	0	15,000	12,500	12,136
0392	COMPUTER MTCE AND AGREEMENTS	90,000	0	90,000	75,000	60,825
0402	UNIFORM ALLOWANCE	6,855	-1,055	5,800	4,656	2,889
0432	VEHICLE RUNNING COSTS	19,500	-1,000	18,500	15,250	17,836
0452	ADVERTISING	1,000	0	1,000	830	398
0532	TELEPHONE & FACSIMILE	22,000	1,000	23,000	19,330	20,594
0542	POSTAGE	5,000	0	5,000	4,160	5,023
0562	OFFICE EQUIPMENT MAINTENANCE	14,500	1,500	16,000	13,580	11,897
0582	CONTRACT STAFF WAGES	4,276	29,982	34,258	34,258	34,258
0852	BANK CHARGES	15,500	0	15,500	12,910	12,223
0882	INSURANCE - OTHER	27,958	0	27,958	27,958	27,958
1072	FRINGE BENEFITS TAX	23,300	0	23,300	19,410	10,842
1092	COMPUTER USER GROUP SUBSCRIPTION	700	-20	680	560	680
5572	CEO NETWORKING & STAFF REWARDS ALLOWANCE	1,500	1,000	2,500	2,250	2,876
5582	STAFF RECRUITMENT COSTS - ADMIN	10,000	19,000	29,000	27,330	29,041
5702	OCCUPATIONAL SAFETY AND HEALTH (RE-ALLOC. TO PROGRAMS)	1,250	0	1,250	1,040	251
6022	FURNITURE & EQUIPMENT UNDER THRESHOLD	13,000	2,000	15,000	12,830	18,541
6804	P/L SALE OF ASSET (ADM)	0	0	0	0	4
<b>Total Operating Expenditure Administration</b>		<b>0</b>	<b>-62,407</b>	<b>-62,407</b>	<b>-7,748</b>	<b>121</b>
<b>Governance - Schedule 4</b>						
<b>Administration - Income</b>						
7863	INSURANCE REBATES	-40,000	4,000	-36,000	-29,330	-22,727
7873	REIMBURSEMENTS - ADMINISTRATION	0	-3,650	-3,650	-3,650	-3,650
<b>Total Operating Income Administration</b>		<b>-40,000</b>	<b>350</b>	<b>-39,650</b>	<b>-32,980</b>	<b>-26,377</b>
<b>Governance - Schedule 4</b>						
<b>Other Governance Costs - Expense</b>						
0156	ADMIN SALARIES REALLOCATED TO OTHER GOVERNANCE.	44,009	0	44,009	36,670	30,669
0182	SUBSCRIPTIONS	29,407	1,593	31,000	31,000	30,530
0206	GEN ADMIN COSTS REALLOC TO OTHER GOVERNANCE	37,250	0	37,250	31,040	31,683
0502	SUNDRY EXPENSES ADMIN	0	1,000	1,000	1,000	233
0892	NON-SPECIFIC LEGAL COSTS	15,000	0	15,000	12,500	4,664
0952	AUDIT FEES	49,500	-3,500	46,000	37,750	760
0962	CONSULTANTS FEES	112,800	0	112,800	94,000	36,400
1042	PUBLIC RELATIONS	20,500	0	20,500	17,080	14,579
1082	RESOURCE SHAR/ECON DEV	24,603	0	24,603	20,500	19,520
3772	SALARIES - GOVERNANCE	144,986	0	144,986	120,820	112,411
5862	SUPERANNUATION (GOVERNANCE)	14,499	0	14,499	12,080	11,813
5912	RISK MANAGEMENT	11,000	0	11,000	9,160	5,491
6122	EMPLOYEE INSURANCE - WORKERS COMPENSATION	6,176	0	6,176	6,176	5,800
<b>Total Operating expenditure Governancve Other</b>		<b>509,730</b>	<b>-907</b>	<b>508,823</b>	<b>429,776</b>	<b>304,553</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Governance - Schedule 4</b>						
<b>Other Governance Costs - Income</b>						
0333	CONTRIBUTIONS	-800	0	-800	-660	-389
0901	REIMBURSEMENTS - STAFF TELEPHONE	-150	0	-150	-120	0
0921	FEES & CHARGES	-200	-350	-550	-410	-509
0951	REIMBURSEMENTS - STAFF UNIFORM	-200	0	-200	-160	-118
1041	FEES & CHARGES - GST FREE	-200	-300	-500	-360	-456
<b>Total Operating Income Governance Other</b>		<b>-1,550</b>	<b>-650</b>	<b>-2,200</b>	<b>-1,710</b>	<b>-1,472</b>
<b>Summary of Operations - Governance Program</b>						
<b>Members of Council</b>						
Sub Total Operating Expenditure		650,889	-3,455	647,434	541,679	490,992
Sub Total Operating Income		-150	0	-150	-120	0
		<b>650,739</b>	<b>-3,455</b>	<b>647,284</b>	<b>541,559</b>	<b>490,992</b>
<b>Administration</b>						
Sub Total Operating Expenditure		0	-62,407	-62,407	-7,748	121
Sub Total Operating Income		-40,000	350	-39,650	-32,980	-26,377
		<b>-40,000</b>	<b>-62,057</b>	<b>-102,057</b>	<b>-40,728</b>	<b>-26,256</b>
<b>Other Governance</b>						
Sub Total Operating Expenditure		509,730	-907	508,823	429,776	304,553
Sub Total Operating Income		-1,550	-650	-2,200	-1,710	-1,472
		<b>508,180</b>	<b>-1,557</b>	<b>506,623</b>	<b>428,066</b>	<b>303,081</b>
<b>Total Operating Expenditure</b>		<b>1,160,619</b>	<b>-66,769</b>	<b>1,093,850</b>	<b>963,707</b>	<b>795,666</b>
<b>Total Operating Income</b>		<b>-41,700</b>	<b>-300</b>	<b>-42,000</b>	<b>-34,810</b>	<b>-27,849</b>
<b>Program (Surplus)/Deficit</b>		<b>1,118,919</b>	<b>-67,069</b>	<b>1,051,850</b>	<b>928,897</b>	<b>767,817</b>
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Fire Prevention - Expenditure</b>						
0216	ADMIN SALARIES REALLOC TO FIRE CONTROL	64,978	0	64,978	54,140	45,282
0266	GENERAL ADMIN COSTS REALLOC TO FIRE CONTROL	27,995	0	27,995	23,320	23,810
0320	LEASE INTEREST EXPENSE - CESM VEHICLE	0	0	0	0	2
0632	FIRE CONTROL EXPENSES	9,670	30,330	40,000	33,350	39,779
0642	INSURANCE (FC)	39,398	0	39,398	39,398	39,398
0672	PUBLIC STANDPIPES	6,820	0	6,820	5,680	16,872
0682	BUSH FIRE MITIGATION - SHIRE	10,000	0	10,000	8,330	4,785
1062	DEPRECIATION (FC)	41,253	0	41,253	34,370	52,446
1132	CESM - EMERGENCY MGMT SALS	120,630	0	120,630	100,520	103,744
1172	ARGYLE IRISHTOWN BFB STATION PLANNING AND STUDIES	0	35,000	35,000	31,000	9,455
3572	FURNITURE & EQUIPMENT UNDER THRESHOLD	2,282	0	2,282	1,900	0
5142	ESL OPERATING EXPENSES SHIRE	171,704	0	171,704	143,060	178,672
5592	DEPRECIATION ON BRIGADE PLANT	346,500	0	346,500	288,750	273,750
6402	CESM SUPERANNUATION	15,534	0	15,534	12,940	10,466
6412	CESM OFFICE EXPENSES	21,565	0	21,565	17,960	20,898
6962	BUSH FIRE MITIGATION - SEMC	327,015	0	327,015	251,020	179,817
7382	REGIONAL BUSHFIRE MITIGATION CO-ORDINATOR - CONTRIBUTION	14,000	0	14,000	11,660	8,805
<b>Total Operating Expenditure Fire Prevention</b>		<b>1,219,345</b>	<b>65,330</b>	<b>1,284,675</b>	<b>1,057,398</b>	<b>1,007,980</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Fire Prevention - Income</b>						
0703	FEES & CHARGES - FINES	-2,000	400	-1,600	-1,360	-1,750
0745	REIMBURSEMENTS	-1,000	500	-500	-500	-1,399
0773	CONTRIBUTIONS	-1,000	400	-600	-600	-730
0783	FEES & CHARGES - SALE OF STANDPIPE WATER	-5,000	-2,500	-7,500	-6,660	-17,932
1011	FEES & CHARGES - ESL COMMISSION	-4,000	0	-4,000	-3,330	-4,000
5123	GRANTS - VBFB ESL OPERATING GRANT	-211,102	0	-211,102	-175,910	-229,020
5983	REIMBURSEMENTS - DFES FOR CESM	-72,468	0	-72,468	-60,390	-28,757
6963	GRANTS - BUSHFIRE MITIGATION	-327,015	0	-327,015	-280,000	-164,092
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	-17,586	0	-17,586	-14,650	-17,586
<b>Total Operating Income Fire Prevention</b>		<b>-641,171</b>	<b>-1,200</b>	<b>-642,371</b>	<b>-543,400</b>	<b>-465,267</b>
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Animal Control - Expenditure</b>						
0276	ADMIN SALARIES REALLOC TO ANIMAL CONTROL	38,079	0	38,079	31,730	26,537
0326	ADMIN GENERAL COSTS REALLOC TO ANIMAL CONTROL	24,401	0	24,401	20,330	20,754
0762	A/C TRAINING EXPENSES	4,500	0	4,500	3,750	937
0772	SALARIES (AC)	122,541	2,459	125,000	103,585	106,006
0782	SUPERANNUATION (AC)	12,460	0	12,460	10,380	11,522
0792	VEHICLE EXPENSE (AC)	12,500	-1,500	11,000	8,910	13,625
0802	GENERAL EXPENSES (AC)	16,000	-2,000	14,000	12,320	6,733
0812	CLOTHING ALLOWANCE	1,200	0	1,200	1,000	804
0822	TELEPHONE ALLOWANCE	1,950	0	1,950	1,620	1,408
0827	A/H CALL SERVICE - ANIMAL	5,000	0	5,000	4,160	0
0832	DEPRECIATION (AC)	1,800	0	1,800	1,500	1,480
<b>Total Operating Expenditure Animal Control</b>		<b>240,431</b>	<b>-1,041</b>	<b>239,390</b>	<b>199,285</b>	<b>189,805</b>
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Animal Control - Income</b>						
0833	FEES & CHARGES - DOG REGISTRATION	-25,000	0	-25,000	-20,830	-27,230
0843	FEES & CHARGES - FINES	-3,000	-1,000	-4,000	-3,000	-5,746
0873	FEES & CHARGES - ANIMAL FACILITY LICENSING	-500	-500	-1,000	-630	-1,200
0893	FEES & CHARGES - ANIMAL IMPOUNDING	-3,000	1,000	-2,000	-2,000	-1,590
1193	FEES & CHARGES - CAT REGISTRATIONS	-4,500	500	-4,000	-3,450	-4,213
7943	P/L SALE OF ASSETS - ANIMAL	-6,008	0	-6,008	-6,008	0
<b>Total Operating Income Animal Control</b>		<b>-42,008</b>	<b>0</b>	<b>-42,008</b>	<b>-35,918</b>	<b>-39,978</b>
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Other Law, Order &amp; Public Safety - Expenditure</b>						
0912	DEPRECIATION (OTHER LAW & ORDER)	21,637	0	21,637	18,030	18,154
0922	DBK BRANCH-EMERGENCY SVES	19,780	0	19,780	16,460	18,606
1142	AWARE PROGRAMME - EMERGENCY MANAGEMENT	3,915	0	3,915	3,260	3,634
1152	EMERGENCY RESPONSE, FESA SES ETC	5,160	0	5,160	4,290	1,959
5192	LEMC OPERATING EXPENSES	0	1,000	1,000	1,000	0
5193	EMERGENCY COMMUNICATION EXPENDITURE	6,500	0	6,500	5,410	5,509
5392	CRIME PREVENTION PLAN	5,000	0	5,000	4,160	0
5602	DEP'N ON SES PLANT	16,240	0	16,240	13,530	13,526
5742	COMMUNITY ROAD SAFETY	1,000	0	1,000	830	0
5772	BUILDING MAINTENANCE (EX SES BUILDING)	1,016	0	1,016	840	929
6862	ADMIN SALARIES REALLOCATED - OLOPS	3,395	0	3,395	2,820	2,366
6872	GENERAL ADMIN COSTS REALLOCATED - OLOPS	1,533	0	1,533	1,270	1,304
<b>Total Operating Expenditure Other Law, Order &amp; Public Safety</b>		<b>85,176</b>	<b>1,000</b>	<b>86,176</b>	<b>71,900</b>	<b>65,986</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Law, Order &amp; Public Safety - Schedule 5</b>						
<b>Other Law, Order &amp; Public Safety - Income</b>						
0953	FINES AND PENALTIES	0	-36	-36	-36	-36
1163	GRANT - SES ESL OPERATING GRANT	-19,780	0	-19,780	-16,480	-19,780
<b>Total Operating Income Other Law, Order &amp; Public Safety</b>		<b>-19,780</b>	<b>-36</b>	<b>-19,816</b>	<b>-16,516</b>	<b>-19,816</b>
<b>Summary of Operations - Law, Order &amp; Public Safety Program</b>						
<b>Fire Prevention</b>						
Sub Total Operating Expenditure		1,219,345	65,330	1,284,675	1,057,398	1,007,980
Sub Total Operating Income		-641,171	-1,200	-642,371	-543,400	-465,267
		<b>578,173</b>	<b>64,130</b>	<b>642,303</b>	<b>513,998</b>	<b>542,713</b>
<b>Animal Control</b>						
Sub Total Operating Expenditure		240,431	-1,041	239,390	199,285	189,805
Sub Total Operating Income		-42,008	0	-42,008	-35,918	-39,978
		<b>198,423</b>	<b>-1,041</b>	<b>197,382</b>	<b>163,367</b>	<b>149,827</b>
<b>Other Law, Order &amp; Public Safety</b>						
Sub Total Operating Expenditure		85,176	1,000	86,176	71,900	65,986
Sub Total Operating Income		-19,780	-36	-19,816	-16,516	-19,816
		<b>65,396</b>	<b>964</b>	<b>66,360</b>	<b>55,384</b>	<b>46,170</b>
<b>Total Operating Expenditure</b>		<b>1,544,951</b>	<b>65,289</b>	<b>1,610,240</b>	<b>1,328,583</b>	<b>1,263,770</b>
<b>Total Operating Income</b>		<b>-702,959</b>	<b>-1,236</b>	<b>-704,195</b>	<b>-595,834</b>	<b>-525,061</b>
<b>Program (Surplus)/Deficit</b>		<b>841,992</b>	<b>64,053</b>	<b>906,045</b>	<b>732,749</b>	<b>738,709</b>
<b>Health - Schedule 7</b>						
<b>Health Inspection &amp; Administration - Expenditure</b>						
0426	ADMIN SALARIES REALLOC TO HEALTH INSP.	30,243	0	30,243	25,200	21,076
0476	ADMIN GENERAL COSTS REALLOC TO HEALTH INSP.	13,793	0	13,793	11,490	11,731
1262	SALARIES (HLTH)	101,601	0	101,601	84,660	80,886
1272	SUPERANNUATION - HEALTH	10,366	0	10,366	8,630	8,396
1302	CONF & TRAIN EXPENSES	2,000	0	2,000	1,660	0
1312	VEHICLE EXPENSES - HEALTH	6,417	0	6,417	5,340	6,344
1322	SUNDRY HEALTH EXPENSES	4,564	0	4,564	3,790	1,369
1332	LEGAL EXPENSES	1,000	0	1,000	830	0
2082	ANALYTICAL EXPENSES	2,000	0	2,000	1,660	1,468
2092	HEALTH SAMPLING EQUIP (< THRESHOLD)	1,000	0	1,000	830	0
3492	OTHER EMPLOYEE COSTS	8,000	0	8,000	6,660	1,774
6182	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,174	0	4,174	4,174	4,064
7392	FRINGE BENEFITS TAX - HEALTH	5,050	0	5,050	4,200	5,620
<b>Total Operating Expenditure Health Inspection &amp; Admin</b>		<b>190,208</b>	<b>0</b>	<b>190,208</b>	<b>159,124</b>	<b>142,727</b>
<b>Health - Schedule 7</b>						
<b>Health Inspection &amp; Administration - Income</b>						
1343	FEES & CHARGES - GST FREE - LICENSING / INSPECTIONS	-21,000	-2,000	-23,000	-22,000	-22,464
1443	FEES & CHARGES - FINES	-500	0	-500	-410	0
1463	CONTRIBUTION - EMPLOYEES	-1,190	0	-1,190	-990	-954
<b>Total Operating Income Health Inspection &amp; Administration</b>		<b>-22,690</b>	<b>-2,000</b>	<b>-24,690</b>	<b>-23,400</b>	<b>-23,418</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Health - Schedule 7</b>						
<b>Health Other - Expenditure</b>						
1512	BANK CHARGES LOANS OTHER HEATH	530	0	530	440	445
1592	MEDICAL CENTRE MTC	15,908	0	15,908	13,230	13,127
1602	DENTAL SURGERY OPERATING	6,658	0	6,658	5,530	8,162
1612	INTEREST ON LOANS (MEDIC - TREASURY CORP)	2,977	0	2,977	2,480	1,277
1622	DEPRECIATION (MED/DENT)	43,228	0	43,228	36,020	36,003
6882	ADMIN EMPLOYEE COSTS REALLOCATED - HEALTH	3,150	0	3,150	2,620	2,195
6892	GENERAL ADMIN COSTS REALLOCATED - HEALTH	892	0	892	740	759
<b>Total Operating Expenditure Health Other</b>		<b>73,343</b>	<b>0</b>	<b>73,343</b>	<b>61,060</b>	<b>61,968</b>
<b>Health - Schedule 7</b>						
<b>Health Other - Income</b>						
1081	REIMBURSEMENTS	-18,000	7,000	-11,000	-11,000	-11,951
1091	FEES & CHARGES - PROPERTY LEASES	-130,999	6,999	-124,000	-106,000	-105,289
<b>Total Operating income Health Other</b>		<b>-148,999</b>	<b>13,999</b>	<b>-135,000</b>	<b>-117,000</b>	<b>-117,240</b>
<b>Summary of Operations - Health Program</b>						
<b>Health Inspection &amp; Administration</b>						
	Sub Total Operating Expenditure	190,208	0	190,208	159,124	142,727
	Sub Total Operating Income	-22,690	-2,000	-24,690	-23,400	-23,418
		<b>167,518</b>	<b>-2,000</b>	<b>165,518</b>	<b>135,724</b>	<b>119,309</b>
<b>Health Other</b>						
	Sub Total Operating Expenditure	73,343	0	73,343	61,060	61,968
	Sub Total Operating Income	-148,999	13,999	-135,000	-117,000	-117,240
		<b>-75,656</b>	<b>13,999</b>	<b>-61,657</b>	<b>-55,940</b>	<b>-55,272</b>
	<b>Total Operating Expenditure</b>	263,551	0	263,551	220,184	204,695
	<b>Total Operating Income</b>	-171,689	11,999	-159,690	-140,400	-140,658
	<b>Program (Surplus)/Deficit</b>	<b>91,862</b>	<b>11,999</b>	<b>103,861</b>	<b>79,784</b>	<b>64,037</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Preston Village Retirement</b>						
1047	PRESTON VILL - ASSET MTC / REFURB	23,668	0	23,668	19,730	3,841
4007	UTILITY CHARGES (PRESTON VILLAGE)	14,300	0	14,300	11,890	15,697
4017	PROPERTY INSURANCE (PRESTON VILLAGE)	6,350	0	6,350	6,350	6,340
4027	WORKERS COMP INSURANCE (PRESTON VILLAGE)	1,393	0	1,393	1,392	914
4037	CONTRACTORS (PRESTON VILLAGE)	10,500	0	10,500	8,720	6,925
4047	EMERGENCY PHONE MONITORING (PRESTON VILLAGE)	2,280	0	2,280	1,900	2,007
4057	GENERAL EXPENSES (PRESTON VILLAGE)	1,000	0	1,000	830	198
4077	GROUNDS MAINTENANCE (PRESTON VILLAGE)	4,000	0	4,000	3,330	2,750
4167	SALARIES - PRESTON VILLAGE	12,938	0	12,938	10,780	8,722
4177	SUPERANNUATION - PRESTON VILLAGE	2,599	0	2,599	2,160	903
4192	PRESTON VILLAGE RETIREMENT UNITS MTC	4,251	1,249	5,500	4,789	9,594
5007	ADMINISTRATION SALARIES REALLOCATED (PRESTON VILLAGE)	4,414	0	4,414	3,670	3,076
5027	GENERAL ADMINISTRATION COSTS REALLOCATED REALLOCATED (PRESTON VILLAGE)	1,725	0	1,725	1,430	1,467
5107	GENERAL MAINTENANCE COSTS - PRESTON VILLAGE	7,000	0	7,000	5,830	0
6202	DEPRECIATION (PRESTON VILLAGE)	71,305	0	71,305	59,420	59,389
8462	SELLING / LEASING COSTS - PRESTON VILLAGE	10,000	0	10,000	8,330	10,000
<b>Total Operating Expenditure Preston Retirement Village</b>		<b>177,723</b>	<b>1,249</b>	<b>178,972</b>	<b>150,551</b>	<b>131,823</b>



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Education &amp; Welfare Schedule 8</b>						
<b>Preston Village Retirement</b>						
1523	FEES & CHARGES - LEASE PRESTON VILLAGE	-52,652	0	-52,652	-43,870	-42,114
3133	REIMBURSEMENTS - PRESTON VILLAGE	-2,800	0	-2,800	-2,330	-1,880
5953	FEES & CHARGES - PRESTON VILLAGE COMMUNITY CENTRE	-4,800	0	-4,800	-4,000	-4,379
<b>Total Operating Income Preston Retirement Village</b>		<b>-60,252</b>	<b>0</b>	<b>-60,252</b>	<b>-50,200</b>	<b>-48,372</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>TUIA Lodge - Expenditure</b>						
1497	KITCHEN SERVICES - (TUIA)	0	24	24	24	24
1507	OTHER REFUSE REMOVAL - (TUIA)	0	49	49	49	49
1642	DEPRECIATION (TUIA)	167,066	0	167,066	139,220	144,067
1662	SALARIES (T/LODGE)	0	1,497	1,497	1,497	1,497
1672	SUPERANNUATION (T/LODGE)	0	1,987	1,987	1,987	5,295
3592	INTEREST ON LOANS - (TUIA)	4,062	0	4,062	3,380	3,287
3642	*NOT IN USE* - RECRUITMENT MEDICALS/REPORTS - (TUIA)	0	92	92	92	92
3682	PROPERTY INSURANCE - (TUIA)	34	0	34	20	0
3687	SUNDRY EXPENDITURE - (TUIA)	0	-3	-3	-3	855
3697	*NOT IN USE* - BOND INTEREST - (TUIA)	0	4,776	4,776	4,776	4,776
3702	*NOT IN USE* - MEDICAL MALPRACTICE INSURANCE - (TUIA)	0	6,510	6,510	6,510	6,510
3742	WATER CHARGES - (TUIA)	0	736	736	736	736
3762	TELEPHONE/COMMUNICATIONS - (TUIA)	0	420	420	420	554
3802	MEDICAL SUPPLIES - (TUIA)	0	352	352	352	352
3812	BUILDING MAINTENANCE - (TUIA)	0	71	71	71	71
3817	*NOT IN USE* - GROUNDS MAINTENANCE - (TUIA)	0	12	12	12	12
3822	MOTOR VEHICLE EXPENSES - (TUIA)	0	1,425	1,425	1,425	1,425
3882	CONSULTANCY SERVICES - (TUIA)	0	3,541	3,541	3,541	3,541
3902	STATIONERY/OFFICE SUPPLIES - (TUIA)	0	5	5	5	5
3937	STATE GUARANTEE FEE - (TUIA)	0	1,860	1,860	1,860	1,860
6062	FURN. & EQUIP. TUIA - NON CAPITAL	0	1,256	1,256	1,256	1,256
<b>Total Operating Expenditure TUIA Lodge</b>		<b>171,162</b>	<b>24,610</b>	<b>195,772</b>	<b>167,230</b>	<b>176,263</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>TUIA Lodge - Income</b>						
1716	FEES & CHARGES - PROPERTY LEASES	-21,092	0	-21,092	-17,570	-19,334
1703	*NOT IN USE* - BASIC DAILY CARE FEE	0	6,362	6,362	6,362	6,947
<b>Total Operating Income TUIA Lodge</b>		<b>-21,092</b>	<b>6,362</b>	<b>-14,730</b>	<b>-11,208</b>	<b>-12,387</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Care Families and Children - Expenditure</b>						
1362	COMMUNITY CENTRE / INFANT HEALTH CLINIC	7,344	0	7,344	6,110	4,634
4052	LIONS CLUB BUILDING ALLNUT ST	2,350	0	2,350	1,950	2,193
4337	ADMIN SALARIES REALLOCATED	1,102	0	1,102	910	768
4347	GENERAL ADMIN COSTS REALLOCATED	305	0	305	250	259
5932	1ST DONNYBROOK SCOUT BLDG	536	264	800	704	744
6002	BALINGUP COMMUNITY CENTRE	300	0	300	250	378
<b>Total Operating Expenditure Care Families and Children</b>		<b>11,936</b>	<b>264</b>	<b>12,201</b>	<b>10,174</b>	<b>8,976</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Care Families and Children - Income</b>						
1643	FEES & CHARGES - PROPERTY LEASES	-1,070	-430	-1,500	-1,250	-1,343
4003	REIMBURSEMENTS	-1,250	0	-1,250	-1,040	-852
<b>Total Operating Income Care Families and Children</b>		<b>-2,320</b>	<b>-430</b>	<b>-2,750</b>	<b>-2,290</b>	<b>-2,195</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Education &amp; Welfare Schedule 8</b>						
<b>Community &amp; Youth Development - Expenditure</b>						
0486	ADMIN SALARIES REALLOC TO COMM/YOUTH DEV.	39,152	0	39,152	32,620	27,284
0536	ADMIN GENERAL COSTS REALLOC TO COMM/YOUTH DEV.	26,241	0	26,241	21,860	22,319
4652	COMM. DEV. INITIATIVES	2,500	0	2,500	2,080	0
4762	SEED FUNDING YOUTH RELATED PROGRAMMES	3,550	0	3,550	2,950	907
4822	SALARIES COMMUNITY DEVELOPMENT OFFICER	144,046	16,660	160,706	130,026	131,539
4832	SUPERANNUATION COMMUNITY DEVELOPMENT OFFICER	17,584	2,016	19,600	15,859	15,835
4842	INSURANCE COMMUNITY DEVELOPMENT	7,088	2,451	9,539	7,370	9,539
5202	OFFICE EXPENSES COMMUNITY DEVELOPMENT	1,710	0	1,710	1,420	788
5522	SENIOR WEEK FUNCTION	750	0	750	620	100
7752	AUSTRALIA DAY EVENT	5,000	20,000	25,000	24,160	20,386
<b>Total Operating Expenditure Community &amp; Youth Development</b>		<b>247,621</b>	<b>41,127</b>	<b>288,748</b>	<b>238,965</b>	<b>228,696</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Community &amp; Youth Development - Income</b>						
0283	GRANTS - PROGRAMS (AUSTRALIA DAY)	0	-20,000	-20,000	-20,000	-16,000
3403	CONTRIBUTIONS	-200	0	-200	-160	0
5963	REIMBURSEMENTS - EMPLOYEES	-200	0	-200	-160	-40
<b>Total Operating Income Community &amp; Youth Development</b>		<b>-400</b>	<b>-20,000</b>	<b>-20,400</b>	<b>-20,320</b>	<b>-16,040</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Other Welfare - Expenditure</b>						
1017	BUILDING INSURANCE (LANG VILLS U7-9)	1,322	0	1,322	1,320	1,322
1037	ASSET MTC/REFURB - WELL AGED UNIT	0	0	0	0	0
1057	GENERAL EXPENSES (LANG VILLS U7-9)	2,000	0	2,000	1,660	373
1067	WORKERS COMP INSURANCE - WELL AGED	1,057	505	1,562	1,561	1,562
1737	MOWING & GROUND MTC (MINN COTTS U1-4)	3,000	0	3,000	2,500	2,568
1747	UTILITY CHARGES - (MINN COTTS U1-4)	4,740	0	4,740	3,940	3,332
1757	CONTRACTORS - (MINN COTTS U1-4)	8,650	9,350	18,000	16,870	13,349
1767	BUILDING INSURANCE - (MINN COTTS U1-4)	784	0	784	782	784
1787	GENERAL EXPENSES - (MINN COTTS U1-4)	2,000	0	2,000	1,660	487
1797	MOWING & GROUND MTC - (MINN COTTS U5-8)	3,000	0	3,000	2,500	2,508
3322	CONSULTANCY - AGED CARE SERVICES	0	9,000	9,000	9,000	9,000
6212	DEPRECIATION (MINN COTTS 1-4)	12,902	0	12,902	10,750	10,746
6222	DEPRECIATION (MINN COTTS 5-8)	9,842	0	9,842	8,200	9,947
6232	DEPRECIATION (MINN COTTS 9-12)	11,910	0	11,910	9,920	9,920
6242	DEPRECIATION (LANG VILLS 1-6)	24,543	0	24,543	20,450	20,441
6252	DEPRECIATION (LANG VILLS 7-9)	17,947	0	17,947	14,950	14,948
6812	BRIDGE ST PROJECT	0	0	0	0	0
7107	SALARIES - DIRECT ALLOCATION	15,919	0	15,919	13,260	9,771
7117	SUPER - DIRECT ALLOCATION	4,548	0	4,548	3,790	1,085
8007	UTILITY CHARGES - (MINN COTTS U5-8)	2,740	0	2,740	2,270	1,991
8017	CONTRACTORS - (MINN COTTS U5-8)	8,650	0	8,650	7,180	3,958
8027	BUILDING INSURANCE - (MINN COTTS U5-8)	750	0	750	750	750
8047	GENERAL EXPENSES - (MINN COTTS U5-8)	2,000	0	2,000	1,660	778
8057	MOWING & GROUND MTC - (MINN COTTS U9-12)	3,000	0	3,000	2,500	1,426
8067	UTILITY CHARGES - (MINN COTTS U9-12)	3,360	0	3,360	2,790	3,992
8077	CONTRACTORS - (MINN COTTS U9-12)	8,650	0	8,650	7,180	5,536
8087	BUILDING INSURANCE - (MINN COTTS U9-12)	858	0	858	856	858
9007	GENERAL EXPENSES - (MINN COTTS U9-12)	2,000	0	2,000	1,660	769
9017	MOWING & GROUND MTC (LANG VILL U1-6)	3,000	0	3,000	2,500	2,581
9027	UTILITY CHARGES (LANG VILL U1-6)	6,270	0	6,270	5,220	5,424
9037	CONTRACTORS (LANG VILL U1-6)	10,820	9,180	20,000	19,910	17,575



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
9047	BUILDING INSURANCE (LANG VILLS U1-6)	1,838	0	1,838	1,838	1,838
9067	GENERAL EXPENSES (LANG VILLS U1-6)	2,000	0	2,000	1,660	1,003
9077	MOWING & GROUND MTCE (LANG VILLS U7-9)	3,000	0	3,000	2,500	949
9082	GEN ADMIN ALLOC - AGED HOUSING (NOT TUIA OR HACC)	4,536	0	4,536	3,780	3,858
9087	UTILITY CHARGES (LANG VILLS U7-9)	2,770	0	2,770	2,300	1,445
9097	CONTRACTORS (LANG VILLS U7-9)	9,510	0	9,510	7,900	3,122
9272	ADMIN SAL REALLOCATED - OTHER WELFARE	13,276	0	13,276	11,060	9,251
<b>Total Operating Expenditure Other Welfare</b>		<b>213,192</b>	<b>28,035</b>	<b>241,227</b>	<b>208,627</b>	<b>179,248</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Other Welfare - Income</b>						
1173	FEES & CHARGES - LEASE MIININUP COTTAGES U 5-8	-34,548	20,548	-14,000	-12,242	-11,823
1223	SOCIALHOUSING ECONOMIC RECOVERY PACKAGE (SHERP) GRANTS PROGRAM WORKSTREAM 2 - REFURBISHMENTS	0	-2,866,825	-2,866,825	0	0
1683	REIMBURSEMENTS	0	-11,359	-11,359	-2,000	-1,997
1743	FEES & CHARGES - LEASE MINNINUP COTTAGES U 1-4	-34,627	4,627	-30,000	-26,223	-22,331
1753	FEES & CHARGES - LEASE LANGLEY VILLAS U 1-6	-54,527	0	-54,527	-45,430	-44,914
1773	FEES & CHARGES - LEASE MINNINUP COTTAGES U 9-12	-34,601	4,601	-30,000	-26,229	-22,660
2603	FEES & CHARGES - LEASE LANGLEY VILLAS U 7-9	-28,602	0	-28,602	-23,830	-23,896
7503	DONATIONS - OTHER WELFARE	0	-200	-200	-200	-200
<b>Total Operating Income Other Welfare</b>		<b>-186,905</b>	<b>-2,848,609</b>	<b>-3,035,513</b>	<b>-136,154</b>	<b>-127,822</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Pre-School - Expenditure</b>						
0982	DEPRECIATION (EDUC)	11,740	0	11,740	9,780	9,778
<b>Total Operating Expenditure Pre-School</b>		<b>11,740</b>	<b>0</b>	<b>11,740</b>	<b>9,780</b>	<b>9,778</b>
<b>Education &amp; Welfare Schedule 8</b>						
<b>Other Education - Expenditure</b>						
1002	TELECENTRE MAINTENANCE	2,552	0	2,552	2,120	1,874
1012	SCHOLARSHIPS	300	0	300	250	300
<b>Total Operating Expenditure Other Education</b>		<b>2,852</b>	<b>0</b>	<b>2,852</b>	<b>2,370</b>	<b>2,174</b>
<b>Summary of Operations - Education &amp; Welfare Program</b>						
<b>Preston Village Retirement</b>						
	Sub Total Operating Expenditure	177,723	1,249	178,972	150,551	131,823
	Sub Total Operating Income	-60,252	0	-60,252	-50,200	-48,372
		<b>117,471</b>	<b>1,249</b>	<b>118,720</b>	<b>100,351</b>	<b>83,451</b>
<b>TUIA Lodge</b>						
	Sub Total Operating Expenditure	171,162	24,610	195,772	167,230	176,263
	Sub Total Operating Income	-21,092	6,362	-14,730	-11,208	-12,387
		<b>150,070</b>	<b>30,972</b>	<b>181,042</b>	<b>156,022</b>	<b>163,875</b>
<b>Care Families and Childfren</b>						
	Sub Total Operating Expenditure	11,936	264	12,201	10,174	8,976
	Sub Total Operating Income	-2,320	-430	-2,750	-2,290	-2,195
		<b>9,616</b>	<b>-166</b>	<b>9,451</b>	<b>7,884</b>	<b>6,780</b>
<b>Community &amp; Youth Development</b>						
	Sub Total Operating Expenditure	247,621	41,127	288,748	238,965	228,696
	Sub Total Operating Income	-400	-20,000	-20,400	-20,320	-16,040
		<b>247,221</b>	<b>21,127</b>	<b>268,348</b>	<b>218,645</b>	<b>212,656</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Other Welfare</b>						
	Sub Total Operating Expenditure	213,192	28,035	241,227	208,627	179,248
	Sub Total Operating Income	-186,905	-2,848,609	-3,035,513	-136,154	-127,822
		<b>26,287</b>	<b>-2,820,574</b>	<b>-2,794,286</b>	<b>72,473</b>	<b>51,426</b>
<b>Pre-School</b>						
	Sub Total Operating Expenditure	11,740	0	11,740	9,780	9,778
	Sub Total Operating Income	0	0	0	0	0
		<b>11,740</b>	<b>0</b>	<b>11,740</b>	<b>9,780</b>	<b>9,778</b>
<b>Other Education</b>						
	Sub Total Operating Expenditure	2,852	0	2,852	2,370	2,174
	Sub Total Operating Income	0	0	0	0	0
		<b>2,852</b>	<b>0</b>	<b>2,852</b>	<b>2,370</b>	<b>2,174</b>
	<b>Total Operating Expenditure</b>	<b>836,226</b>	<b>95,285</b>	<b>931,511</b>	<b>787,697</b>	<b>736,957</b>
	<b>Total Operating Income</b>	<b>-270,969</b>	<b>-2,862,677</b>	<b>-3,133,645</b>	<b>-220,172</b>	<b>-206,817</b>
	<b>Program (Surplus)/Deficit</b>	<b>565,257</b>	<b>-2,767,391</b>	<b>-2,202,134</b>	<b>567,525</b>	<b>530,141</b>
<b>Community Amenities - Schedule 10</b>						
<b>Sanitation-Household Refuse - Expenditure</b>						
1762	DOMESTIC REFUSE COLLECT	173,162	0	173,162	144,290	128,013
1772	RUBBISH SITES MTC	479,178	-11,178	468,000	390,175	343,363
1782	DOMESTIC RECYCLING PICKUP	91,326	0	91,326	76,100	81,340
1802	ORGANIC REFUSE REMOVALS	155,610	-35,000	120,610	108,670	90,248
1812	DEPRECIATION (REFUSE)	53,314	0	53,314	44,420	44,404
2242	INSURANCE WASTE MANAGEMNT	1,569	548	2,117	2,116	2,117
2252	VEHICLE EXPENSES	3,250	0	3,250	2,700	3,785
2262	WASTE MANAGEMENT OFFICE EXPENSES	650	0	650	540	0
2552	REFUSE COLL - PUBLIC BINS	138,500	0	138,500	115,400	117,399
2562	GENERAL ADMIN ALLOCATED - HOUSEHOLD REFUSE	8,530	0	8,530	7,100	7,255
3422	RURAL RECYCLING SVCE. - SHIRE STAFF	2,500	0	2,500	2,080	0
3602	REGIONAL WASTE MANAGEMENT	3,398	0	3,398	2,830	1,798
7362	AMORTISATION (INTANGIBLE ASSETS)	28,553	0	28,553	23,790	24,303
9322	ADMIN SAL ALLOCATED - SANITATION	29,696	0	29,696	24,740	20,694
9927	FRINGE BENEFITS TAX - WASTE	2,200	0	2,200	1,650	2,448
	<b>Total Expenditure Sanitation Household Refuse</b>	<b>1,171,436</b>	<b>-45,630</b>	<b>1,125,806</b>	<b>946,601</b>	<b>867,167</b>
<b>Community Amenities - Schedule 10</b>						
<b>Sanitation-Household Refuse - Income</b>						
0403	FEES & CHARGES - REFUSE SITE BALINGUP	-1,000	-500	-1,500	-1,130	-2,368
1573	REIMBURSEMENTS - DBK REFUSE SITE	0	-750	-750	-750	-750
1803	FEES & CHARGES - KERBSIDE BIN SERVICES	-560,350	0	-560,350	-466,938	-421,405
1813	FEES & CHARGES - SUNDRY	0	-200	-200	-200	-480
2003	FEES & CHARGES - REFUSE SITE DONNYBROOK	-15,000	-5,000	-20,000	-15,500	-26,522
6223	REIMBURSEMENTS	-600	0	-600	-500	-244
	<b>Total Income Sanitation Household Refuse</b>	<b>-576,950</b>	<b>-6,450</b>	<b>-583,400</b>	<b>-485,018</b>	<b>-451,768</b>
<b>Community Amenities - Schedule 10</b>						
<b>Other Sanitation - expenditure</b>						
1902	LITTER CONTROL	4,000	0	4,000	3,330	3,937
	<b>Total Expenditure Other Sanitation</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>3,330</b>	<b>3,937</b>
<b>Community Amenities - Schedule 10</b>						
<b>Other Sanitation - Income</b>						
1933	FEES & CHARGES - FINES	-200	0	-200	-160	0
	<b>Total Income Other Sanitation</b>	<b>-200</b>	<b>0</b>	<b>-200</b>	<b>-160</b>	<b>0</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Community Amenities - Schedule 10</b>						
<b>Urban Stormwater Drainage - expenditure</b>						
2002	NONEYCUP CREEK	6,000	0	6,000	5,000	0
2012	BALINGUP DRAIN	1,500	0	1,500	1,250	995
5047	BLACKWOOD RIVER MTCE	2,000	0	2,000	1,660	153
5057	PRESTON RIVER MTCE	2,000	0	2,000	1,660	0
<b>Total Expenditure Urban Stormwater Drainage</b>		<b>11,500</b>	<b>0</b>	<b>11,500</b>	<b>9,570</b>	<b>1,148</b>
<b>Community Amenities - Schedule 10</b>						
<b>Urban Stormwater Drainage - Income</b>						
		0	0	0	0	0
<b>Total Income Urban Stormwater Drainage</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Community Amenities - Schedule 10</b>						
<b>Protection of Environment - expenditure</b>						
2072	LANDCARE DEV./ENV. PLNG.	6,000	0	6,000	5,000	2,059
3612	ABANDONED VEHICLES	500	0	500	410	0
4207	ADMIN SALARIES REALLOCATED	3,745	0	3,745	3,120	2,610
4217	GENERAL ADMIN COSTS REALLOCATED	1,300	0	1,300	1,080	1,106
4466	NATURAL RESOURCE MGMT - CONTRACT LABOUR & RELIEF	0	6,388	6,388	6,388	6,388
5332	OFFICE EXPNSES - NATURAL RESOURCE MANAGEMENT	1,566	0	1,566	1,290	803
5612	WAGES (NATURAL RESOURCE MGMT.)	10,647	9,200	19,847	14,390	14,380
5622	SUPERANNUATION - NATURAL RESOURCE MANAGEMENT	1,065	1,019	2,084	1,489	1,327
7502	NORTH BALINGUP RESERVES	1,500	0	1,500	1,240	422
<b>Total Expenditure Protection of Environment</b>		<b>26,323</b>	<b>16,607</b>	<b>42,930</b>	<b>34,407</b>	<b>29,094</b>
<b>Community Amenities - Schedule 10</b>						
<b>Protection of Environment - income</b>						
1141	FEES & CHARGES - SUNDRY	-800	0	-800	-660	0
<b>Total Income Protection of Environment</b>		<b>-800</b>	<b>0</b>	<b>-800</b>	<b>-660</b>	<b>0</b>
<b>Community Amenities - Schedule 10</b>						
<b>Town Planning &amp; Regional Development - Expenditure</b>						
0626	ADMIN EMP COSTS REALLOC TO TOWN PLANNING	48,791	0	48,791	40,650	34,001
0656	ADMIN GENERAL COSTS REALLOC TO TOWN PLANNING	23,327	0	23,327	19,430	19,841
2022	LEGAL EXPENSES	8,000	0	8,000	6,660	1,898
2052	TP CONFERENCE EXPENSES	2,000	0	2,000	1,660	0
2122	SALARIES (SHIRE PLANNER)	203,938	-5,938	198,000	166,376	156,073
2142	OFFICE EXPENSES (TP)	2,000	0	2,000	1,660	1,588
2162	MOTOR VEHICLE EXPENSES	12,167	-3,667	8,500	7,931	9,628
2172	TOWN PLANNING GENERAL	16,000	0	16,000	13,330	120
2272	TOWN PLANNING ADVERTISING COSTS	3,000	-500	2,500	2,200	243
4456	TOWN PLANNING - CONTRACT LABOUR & RELIEF	0	289	289	289	289
5242	TOWN PLANNING RECRUITMENT & RELIEF EXPENSES	1,000	0	1,000	830	0
6052	T/PLAN - FURN & EQUIP UNDER THRESHOLD	1,000	0	1,000	830	0
6172	EMPLOYEE INSURANCE - WORKERS COMPENSATION	9,471	-274	9,197	9,197	9,197
7102	SUPERANNUATION (TP)	20,805	0	20,805	17,330	18,601
7522	FRINGE BENEFITS TAX - TOWN PLANNING	11,000	0	11,000	9,160	12,242
7562	LAND ADMINISTRATION - TOWN PLANNING	2,000	2,000	4,000	4,000	3,027
7642	STRATEGIC PLANNING - TOWN PLANNING	20,000	0	20,000	16,660	0
<b>Total Expenditure Town Planning &amp; Regional Development</b>		<b>384,499</b>	<b>-8,090</b>	<b>376,409</b>	<b>318,193</b>	<b>266,747</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Community Amenities - Schedule 10</b>						
<b>Town Planning &amp; Regional Development - Income</b>						
2223	FEES & CHARGES - APPLICATIONS	-40,000	3,000	-37,000	-31,530	-30,424
2243	REIMBURSEMENTS	-200	-100	-300	-220	-243
<b>Total Income Town Planning &amp; Regional Development</b>		<b>-40,200</b>	<b>2,900</b>	<b>-37,300</b>	<b>-31,750</b>	<b>-30,667</b>
<b>Community Amenities - Schedule 10</b>						
<b>Other Community Amenities - Expenditure</b>						
2302	DBK CEMETERY MNTCE	49,608	0	49,608	41,320	30,887
2312	BLN CEMETERY MNTCE	23,272	0	23,272	19,370	10,868
2322	PUBLIC CONVENIENCES	222,207	0	222,207	185,140	198,817
2342	TIDY TOWNS PROGRAMME	500	0	500	410	0
2372	DEPRECIATION (OCA)	13,440	0	13,440	11,200	15,299
2404	VILLAGE GREEN TOILETS	6,228	0	6,228	5,170	1,053
4227	ADMINISTRATION SALARIES REALLOCATED	10,909	0	10,909	9,090	7,602
4237	GENERAL ADMIN COSTS REALLOCATED	3,295	0	3,295	2,740	2,803
4932	UPPER PRESTON CEMETERY	7,019	0	7,019	5,820	2,332
5232	SALARIES - OTHER COMM AMENITIES	5,521	0	5,521	4,600	5,340
5882	SUPERANNUATION (COMM AMENITIES.)	552	0	552	460	685
6142	EMPLOYEE INSURANCE - WORKERS COMPENSATION	221	0	221	220	221
<b>Total Expenditure Other Community Amenities</b>		<b>342,772</b>	<b>0</b>	<b>342,772</b>	<b>285,540</b>	<b>275,906</b>
<b>Community Amenities - Schedule 10</b>						
<b>Other Community Amenities - Income</b>						
0943	FEES & CHARGES - CEMETERIES UPPER PRESTON	-4,000	0	-4,000	-3,330	-2,034
2363	FEES & CHARGES - CEMETERY LICENSES	-800	0	-800	-660	-325
2373	FEES & CHARGES - CEMETERIES DONNYBROOK	-20,000	0	-20,000	-16,660	-14,441
2383	FEES & CHARGES - CEMETERIES BALINGUP	-10,000	4,000	-6,000	-5,930	-3,763
<b>Total Income Other Community Amenities</b>		<b>-34,800</b>	<b>4,000</b>	<b>-30,800</b>	<b>-26,580</b>	<b>-20,563</b>
<b>Summary of Operations - Community Amenities Program</b>						
<b>Sanitation-Household Refuse</b>						
Sub Total Operating Expenditure		1,171,436	-45,630	1,125,806	946,601	867,167
Sub Total Operating Income		-576,950	-6,450	-583,400	-485,018	-451,768
		<b>594,486</b>	<b>-52,080</b>	<b>542,406</b>	<b>461,583</b>	<b>415,399</b>
<b>Other Sanitation</b>						
Sub Total Operating Expenditure		4,000	0	4,000	3,330	3,937
Sub Total Operating Income		-200	0	-200	-160	0
		<b>3,800</b>	<b>0</b>	<b>3,800</b>	<b>3,170</b>	<b>3,937</b>
<b>Urban Stormwater Drainage</b>						
Sub Total Operating Expenditure		11,500	0	11,500	9,570	1,148
Sub Total Operating Income		0	0	0	0	0
		<b>11,500</b>	<b>0</b>	<b>11,500</b>	<b>9,570</b>	<b>1,148</b>
<b>Protection of Environment</b>						
Sub Total Operating Expenditure		26,323	16,607	42,930	34,407	29,094
Sub Total Operating Income		-800	0	-800	-660	0
		<b>25,523</b>	<b>16,607</b>	<b>42,130</b>	<b>33,747</b>	<b>29,094</b>
<b>Town Planning &amp; Regional Development</b>						
Sub Total Operating Expenditure		384,499	-8,090	376,409	318,193	266,747
Sub Total Operating Income		-40,200	2,900	-37,300	-31,750	-30,667
		<b>344,299</b>	<b>-5,190</b>	<b>339,109</b>	<b>286,443</b>	<b>236,080</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Other Community Amenities</b>						
	Sub Total Operating Expenditure	342,772	0	342,772	285,540	275,906
	Sub Total Operating Income	-34,800	4,000	-30,800	-26,580	-20,563
		<b>307,972</b>	<b>4,000</b>	<b>311,972</b>	<b>258,960</b>	<b>255,343</b>
	<b>Total Operating Expenditure</b>	1,940,530	-37,113	1,903,417	1,597,641	1,443,998
	<b>Total Operating Income</b>	-652,950	450	-652,500	-544,168	-502,999
	<b>Program (Surplus)/Deficit</b>	<b>1,287,580</b>	<b>-36,663</b>	<b>1,250,917</b>	<b>1,053,473</b>	<b>941,000</b>
<b>Recreation &amp; Culture - Schedule 11</b>						
<b>Public Halls &amp; Civic Centres - Expenditure</b>						
2412	PUBLIC HALLS - DBK	32,786	0	32,786	27,290	23,128
2422	PUBLIC HALLS - BLN	17,586	0	17,586	14,630	9,695
2432	PUBLIC HALLS - KIRUP	2,867	0	2,867	2,380	1,021
2442	PUBLIC HALLS - NOGGERUP	3,485	0	3,485	2,900	1,318
2452	DEPRECIATION (HALLS)	152,417	0	152,417	127,010	128,816
2462	PUBLIC HALLS - NEWLANDS	2,522	0	2,522	2,090	2,080
2472	PUBLIC HALL- BROOKHAMPTON	2,561	0	2,561	2,130	2,307
2482	PUBLIC HALL - YABBERUP	2,517	0	2,517	2,100	2,287
4357	ADMIN SALARIES REALLOCATED	10,752	0	10,752	8,960	7,493
4367	GENERAL ADMIN COSTS REALLOCATED	3,480	0	3,480	2,900	2,960
	<b>Total Expenditure Public Halls &amp; Civic Centres</b>	<b>230,972</b>	<b>0</b>	<b>230,972</b>	<b>192,390</b>	<b>181,104</b>
<b>Recreation &amp; Culture - Schedule 11</b>						
<b>Public Halls &amp; Civic Centres - Income</b>						
2433	FEES & CHARGES - DONNYBROOK HALL HIRE	-7,500	0	-7,500	-6,250	-5,491
2443	FEES & CHARGES - BALINGUP HALL HIRE	-1,200	0	-1,200	-1,000	-321
7053	FEES & CHARGES - PROPERTY LEASES	-1,800	0	-1,800	-1,500	-2,212
0465	GRANTS (CAPITAL) - ASSETS	-50,000	0	-50,000	-37,500	-44,509
	<b>Total Income Public Halls &amp; Civic Centres</b>	<b>-60,500</b>	<b>0</b>	<b>-60,500</b>	<b>-46,250</b>	<b>-52,533</b>
<b>Recreation &amp; Culture - Schedule 11</b>						
<b>Recreation Centre - Expenditure</b>						
2612	EMPLOYEE PROV - REC	2,200	0	2,200	1,830	0
2707	OTHER STAFF COSTS - DBK REC CENTRE	1,500	-300	1,200	1,070	538
2717	STAFF UNIFORM - DBK REC CENTRE	2,200	0	2,200	1,830	1,856
2722	REC CENTRE MTCE	5,928	1,000	6,928	5,620	10,026
2727	INSURANCE - DBK REC CENTRE	18,504	0	18,504	18,502	18,504
2732	SUPERANNUATION - DBK REC CENTRE	33,201	0	33,201	27,660	29,361
2737	EMPLOYEE INSURANCE - DBK REC CENTRE	13,002	558	13,560	13,560	13,560
2742	SALARIES - DBK REC CENTRE	325,035	21,000	346,035	283,460	306,388
2747	COMMUNICATION - DBK REC CENTRE	3,200	-500	2,700	2,250	1,686
2752	RECRUITMENT EXPENSES - DBK REC CENTRE	4,500	0	4,500	3,750	2,149
2755	OPEN DAY RECREATION CENTRE	1,500	0	1,500	1,250	0
2757	CLEANERS WAGES - DBK REC CENTRE	13,939	-1,000	12,939	11,010	10,492
2760	LEASE INTEREST EXPENSE - DBK REC CENTRE	88	0	88	70	51
2767	CLEANERS SUPERANNUATION - DBK REC CENTRE	1,394	2,470	3,864	2,642	3,238
2777	CLEANING MATERIALS - DBK REC CENTRE	3,000	0	3,000	2,500	2,231
2787	GEN. BUILD MTC - DBK REC CENTRE	7,000	-1,000	6,000	5,230	5,882
2797	PRINTING / STATIONERY - DBK REC CENTRE	2,500	0	2,500	2,080	1,841
2802	CONFERENCE & TRAINING - DBK REC CENTRE	5,000	0	5,000	4,160	4,477
2807	ADVERTISING / PROMOTION COSTS - DBK REC CENTRE	7,000	-3,000	4,000	4,000	1,702
2817	EQUIPMENT UNDER THRESHOLD - DBK REC CENTRE	18,100	-5,000	13,100	12,080	9,294
2827	SUNDRY EXPENSES - DBK REC CENTRE	7,000	1,000	8,000	6,430	10,508
2837	WATER (POOL) - DBK REC CENTRE	8,960	-2,000	6,960	6,260	6,372
2847	CHEMICALS (POOL) - DBK REC CENTRE	15,000	-2,000	13,000	11,300	8,544
2857	PERSONAL PROTECTIVE EQUIP (POOL) - DBK REC CENTRE	1,800	-1,000	800	800	0
2867	ELECTRICITY - DBK REC CENTRE	51,750	0	51,750	43,120	42,186
2877	POOL PLANT MTCE - DBK REC CENTRE	3,000	12,000	15,000	13,270	15,518

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
2887	POOL & SURROUND MTCE - DBK REC CENTRE	10,000	-4,000	6,000	5,930	8,014
2897	POOL PROGRAME COSTS - DBK REC CENTRE	3,000	-1,000	2,000	1,900	930
2907	SUBSCRIPTIONS & MEMBERSHIP - DBK REC CENTRE	800	0	800	660	1,150
2917	POOL SUNDRY EXPENSES - DBK REC CENTRE	1,800	0	1,800	1,500	1,595
2927	STOCK PURCHASES (FOOD) - DBK REC CENTRE	10,000	0	10,000	8,330	11,529
2937	STOCK PURCHASES (NON-FOOD) - DBK REC CENTRE	5,000	-500	4,500	3,860	2,497
2947	KIOSK MAINTENANCE - DBK REC CENTRE	500	0	500	410	0
2957	HIRE EQUIPMENT (SQUASH) - DBK REC CENTRE	100	0	100	80	0
2967	SQUASH COURT MTCE - DBK REC CENTRE	2,000	-1,000	1,000	830	0
2977	PROGRAM COSTS (FUNCTION) - DBK REC CENTRE	500	0	500	410	0
2987	FUNCTION AREA MTCE - DBK REC CENTRE	500	0	500	410	0
2997	GYM BUILDING MTCE - DBK REC CENTRE	500	0	500	410	136
3007	GYM EQUIPMENT MTCE - DBK REC CENTRE	2,500	0	2,500	2,080	364
3017	GYM TRAINING PROGRAMS - DBK REC CENTRE	1,000	0	1,000	830	300
3027	GYM PROGRAM COSTS - DBK REC CENTRE	17,000	0	17,000	14,160	12,388
3037	STADIUM GEN MTCE - DBK REC CENTRE	3,000	3,000	6,000	6,000	6,000
3047	UMPIRE FEES - DBK REC CENTRE	500	1,000	1,500	1,500	1,540
3057	STADIUM PROGRAM COSTS - DBK REC CENTRE	2,000	0	2,000	1,660	465
3067	CRECHE / KINDY GYM EQUIPMENT - DBK REC CENTRE	600	-200	400	400	35
3077	ADMIN SALARIES REALLOCATED	93,185	0	93,185	77,650	64,939
3127	GENERAL ADMIN COSTS REALLOCATED	39,140	0	39,140	32,610	33,290
3137	DEPRECIATION - REC CENTRE	259,267	0	259,267	216,050	217,108
3442	RECREATION CENTRE STOCK WRITTEN OFF	100	0	100	80	0
9882	MAJOR PROJECT MANAGEMENT REALLOCATED	1,801	0	1,801	1,500	1,453
<b>Total Expenditure Recreation Centre</b>		<b>1,011,094</b>	<b>19,528</b>	<b>1,030,622</b>	<b>864,984</b>	<b>870,137</b>

**Recreation & Culture - Schedule 11**

**Recreation Centre - Income**

1121	FEES & CHARGES - SHOP / KIOSK (GT FREE)	-2,000	0	-2,000	-1,660	-1,678
1151	FEES & CHARGES - SQUASH CENTRE	-200	-400	-600	-542	-575
1201	FEES & CHARGES - GYMNASIUM / MEMBERSHIPS	-70,000	5,000	-65,000	-55,330	-51,946
1211	FEES & CHARGES - FUNCTION LOUNGE	-4,000	0	-4,000	-3,330	-2,048
1221	FEES & CHARGES - STADIUM	-22,000	0	-22,000	-18,330	-21,929
1231	FEES & CHARGES - SUNDRY	-50	0	-50	-40	-128
2553	FEES & CHARGES - SHOP / KIOSK (TAXABLE)	-18,000	0	-18,000	-15,000	-14,041
2563	FEES & CHARGES - POOL	-70,000	-5,000	-75,000	-75,000	-93,978
2643	FEES & CHARGES - CRECHE	-1,000	0	-1,000	-830	-975
2823	REIMB DBK REC CENTRE	0	-1,109	-1,109	-1,109	-4,914
3033	GRANTS - PROGRAMS (REC CENTRE)	0	0	0	0	-10,000
<b>Total Income Recreation Centre</b>		<b>-187,250</b>	<b>-1,509</b>	<b>-188,759</b>	<b>-171,171</b>	<b>-202,210</b>

**Recreation & Culture - Schedule 11**

**Other Recreation & Sport - Expenditure**

2607	STATION SQUARE	82,850	0	82,850	69,000	22,825
2642	PARKS & RESERVES GENERAL	700,959	-19,959	681,000	566,664	515,779
2652	BLN REC CENTRE	2,374	626	3,000	2,418	3,095
2662	EGAN PARK	80,456	0	80,456	66,970	59,213
2672	MITCHELL PARK	85,622	-6,894	78,728	66,253	35,354
2677	VIN FARLEY PARK	4,193	0	4,193	3,490	5,372
2692	MITCHELL PARK - TENNIS CLUB	1,186	1,814	3,000	2,794	2,066
2702	DEPRECIATION (ORS)	546,669	0	546,669	455,550	463,186
2712	BLN PARKS & RESERVES	265,181	0	265,181	220,890	230,108
2812	INTEREST ON LOAN (REC)	1,443	0	1,443	1,200	1,163
4247	ADMINISTRATION SALARIES REALLOCATED	56,499	0	56,499	47,080	39,373
4257	GENERAL ADMIN COSTS REALLOCATED	11,621	0	11,621	9,680	9,884



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
5004	P/L SALE OF ASSET (OTHER REC & SPORT)	0	0	0	0	1,052,012
5652	WALK TRAILS	2,500	0	2,500	2,070	0
5722	HORSEMANS CLUB - BEELERUP	0	52	52	52	34
5792	BANK CHARGES LOANS - OTHER RECREATION AND SPORT	250	1,193	1,443	920	389
7712	KIRUP PARKS & RESERVES	45,050	0	45,050	37,480	28,434
7722	NOGGERUP PARK	6,336	0	6,336	5,280	1,618
9892	MAJOR PROJECT MANAGEMENT REALLOCATED	6,474	0	6,474	5,390	5,222
<b>Total Expenditure Other Recreation &amp; Sport</b>		<b>1,899,664</b>	<b>-23,169</b>	<b>1,876,495</b>	<b>1,563,181</b>	<b>2,475,126</b>

<b>Recreation &amp; Culture - Schedule 11</b>						
<b>Other Recreation &amp; Sport - Income</b>						
1513	MISCELLANEOUS INCOME	0	-5,000	-5,000	-5,000	-5,000
2323	DONATIONS - FUNPARK	-900	0	-900	-750	-228
2723	REIMBURSEMENTS - SELF SUPPORTING LOAN INTEREST	-1,443	0	-1,443	-1,200	-1,443
2733	FEES & CHARGES - PROPERTY LEASES (EGAN PARK)	-2,160	0	-2,160	-1,790	-1,440
2763	FEES & CHARGES - PROPERTY LEASES (MITCHELL PARK)	-13,426	0	-13,426	-11,180	-12,945
2773	FEES & CHARGES - PROPERTY LEASES (MITCHELL PK TENNIS)	-1,446	0	-1,446	-1,200	-1,446
2803	FEES & CHARGES - RESERVE HIRE	-1,782	0	-1,782	-1,480	-1,214
2853	REIMBURSEMENTS INCLUDING INSURANCE CLAIMS	-850	0	-850	-700	-37,655
3043	FEES & CHARGES - PROPERTY LEASES (BALINGUP REC CNTR)	-1,015	0	-1,015	-840	-1,000
0475	GOVT GRANTS - COMMUNITY FACILITIES	-4,511,500	0	-4,511,500	-2,000,000	0
7105	GRANTS (CAPITAL) - ASSETS	-2,106,387	40,494	-2,065,893	-1,810,000	-1,624,281
7225	TRANSFER FROM TRUST - POS	-208,771	0	-208,771	0	0
<b>Total Income Other Recreation &amp; Sport</b>		<b>-6,849,681</b>	<b>35,494</b>	<b>-6,814,187</b>	<b>-3,834,140</b>	<b>-1,686,652</b>

<b>Recreation &amp; Culture - Schedule 11</b>						
<b>Libraries - Expenditure</b>						
2902	SALARIES - DBK LIBRARY	127,521	-9,756	117,765	100,407	93,540
2912	SUPERANNUATION - DBK LIBRARY	12,768	-3,504	9,264	8,537	7,958
2922	BOOK STOCK - DBK LIBRARY	500	0	500	410	0
2932	BLN LOST/DAMAGED BOOKS	200	0	200	160	0
2962	OFFICE EXPENSES DBK	0	0	0	0	0
2972	GENERAL EXPENSES BLN	9,986	0	9,986	8,280	2,181
3002	GENERAL ADMIN ALLOCATED - LIBRARIES	42,554	0	42,554	35,460	36,194
3012	SALARIES BLN LIBRARY	11,758	10,000	21,758	17,365	16,411
3022	SUPERANNUATION BLN LIB	1,175	1,832	3,007	2,374	1,754
3032	UTILITIES - DBK	0	0	0	0	0
3052	DEPRECIATION - DBK LIB	112,688	0	112,688	93,900	94,793
3147	STAFF UNIFORMS - DBK LIBRARY	1,000	0	1,000	830	258
3152	DEPRECIATION BLN LIBRARY	751	0	751	620	625
3157	STAFF TRAINING - DBK LIBRARY	2,000	0	2,000	1,660	115
3167	OTHER EMPLOYEE COSTS - DBK LIBRARY	628	0	628	520	555
3187	TELEPHONE & COMMUNICATIONS - DBK LIBRARY	3,500	0	3,500	2,910	1,420
3197	FURNITURE & EQUIPMENT BELOW THRESHOLD - DBK LIBRARY	11,500	-3,500	8,000	7,480	10,269
3217	SUBSCRIPTIONS & RESOURCES - DBK LIBRARY	4,500	0	4,500	3,750	2,504
3227	POSTAGE & FREIGHT - DBK LIBRARY	1,750	0	1,750	1,450	1,034
3237	STATIONERY & OFFICE SUPPLIES - DBK LIBRARY	2,000	800	2,800	2,140	3,285
3247	SOFTWARE LICENSING (LMS) - DBK LIBRARY	2,000	0	2,000	1,660	0
3267	CLEANING EXPENSES (EDWA) - DBK LIBRARY	3,000	0	3,000	2,500	18
3287	LIBRARY PARTNERSHIP AGREEMENT EXPENSES - DBK LIBRARY	2,000	0	2,000	1,660	1,995

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
3317	EQUIPMENT MAINTENANCE - DBK LIBRARY	2,500	0	2,500	2,080	0
3337	ELECTRICITY - DBK LIBRARY	5,690	0	5,690	4,740	3,129
3347	WATER - DBK LIBRARY	1,500	0	1,500	1,250	500
3357	GAS - DBK LIBRARY	500	0	500	410	0
3367	SUNDRY EXPENDITURE - DBK LIBRARY	2,000	0	2,000	1,660	2,520
3377	WORKERS COMP INSURANCE - DBK LIBRARY	5,546	26	5,572	5,572	5,572
3387	INSURANCE - DBK LIBRARY	1,919	0	1,919	1,590	1,920
5662	BUILDING MAINTENANCE - DBK LIBRARY	10,000	0	10,000	8,330	0
9422	ADMIN SAL ALLOCATED - LIBRARIES	80,746	0	80,746	67,280	56,270
9907	PROGRAM ACTIVITIES - STORYTIME PILOT (BLP LIBRARY)	600	0	600	500	101
9917	COMMUNITY PARTICIPATION PROJECTS - (BLP LIBRARY)	500	0	500	410	0
<b>Total Expenditure Libraries</b>		<b>465,280</b>	<b>-4,102</b>	<b>461,178</b>	<b>387,895</b>	<b>344,921</b>

Recreation & Culture - Schedule 11						
Libraries - Income						
2963	REIMBURSEMENTS - SUNDRY	-250	0	-250	-200	-193
2973	REIMBURSEMENT - LOST/DAMAGED BOOKS (BALINGUP)	-50	0	-50	-40	0
2983	REIMBURSEMENT - LOST/DAMAGED BOOKS (DONNYBROOK)	-50	0	-50	-40	0
<b>Total Income Libraries</b>		<b>-350</b>	<b>0</b>	<b>-350</b>	<b>-280</b>	<b>-193</b>

Recreation & Culture - Schedule 11						
Other Culture - Expenditure						
1382	ARTS ACQUISITION PRIZE	1,000	0	1,000	830	1,000
3082	MUSEUM GRANTS	343	0	343	270	267
3952	RAILWAY STATION	1,489	0	1,489	1,220	1,548
4267	GENERAL ADMIN COSTS REALLOCATED	477	0	477	390	405
5272	PROMOTION OF COMMUNITY EVENTS	57,000	0	57,000	47,500	24,722
7592	DEPRECIATION (OCUL)	87,402	0	87,402	72,830	26,589
9432	ADMIN SALARIES REALLOCATED	1,694	0	1,694	1,410	1,181
9872	MAJOR PROJECT MANAGEMENT REALLOCATED	294,570	0	294,570	245,470	237,591
<b>Total Other Culture Expenditure</b>		<b>443,975</b>	<b>0</b>	<b>443,975</b>	<b>369,920</b>	<b>293,304</b>

Recreation & Culture - Schedule 11						
Other Culture - Income						
0493	FEES & CHARGES - PROPERTY LEASES	-3,499	0	-3,499	-2,910	-3,499
<b>Total Other Culture Income</b>		<b>-3,499</b>	<b>0</b>	<b>-3,499</b>	<b>-2,910</b>	<b>-3,499</b>

**Summary of Operations - Recreation & Culture Program**

**Public Halls & Civic Centres**

Sub Total Operating Expenditure	230,972	0	230,972	192,390	181,104
Sub Total Operating Income	-60,500	0	-60,500	-46,250	-52,533
	<b>170,472</b>	<b>0</b>	<b>170,472</b>	<b>146,140</b>	<b>128,571</b>

**Recreation Centre**

Sub Total Operating Expenditure	1,011,094	19,528	1,030,622	864,984	870,137
Sub Total Operating Income	-187,250	-1,509	-188,759	-171,171	-202,210
	<b>823,844</b>	<b>18,019</b>	<b>841,863</b>	<b>693,813</b>	<b>667,927</b>

**Other Recreation & Sport**

Sub Total Operating Expenditure	1,899,664	-23,169	1,876,495	1,563,181	2,475,126
Sub Total Operating Income	-6,849,681	35,494	-6,814,187	-3,834,140	-1,686,652
	<b>-4,950,017</b>	<b>12,325</b>	<b>-4,937,693</b>	<b>-2,270,959</b>	<b>788,475</b>

**Libraries**

Sub Total Operating Expenditure	465,280	-4,102	461,178	387,895	344,921
Sub Total Operating Income	-350	0	-350	-280	-193
	<b>464,930</b>	<b>-4,102</b>	<b>460,828</b>	<b>387,615</b>	<b>344,729</b>



Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Other Culture</b>						
	Sub Total Operating Expenditure	443,975	0	443,975	369,920	293,304
	Sub Total Operating Income	-3,499	0	-3,499	-2,910	-3,499
		<b>440,476</b>	<b>0</b>	<b>440,476</b>	<b>367,010</b>	<b>289,805</b>
	<b>Total Operating Expenditure</b>	4,050,985	-7,743	4,043,242	3,378,370	4,164,592
	<b>Total Operating Income</b>	-7,101,280	33,985	-7,067,295	-4,054,751	-1,945,086
	<b>Program (Surplus)/Deficit</b>	<b>-3,050,295</b>	<b>26,242</b>	<b>-3,024,053</b>	<b>-676,381</b>	<b>2,219,506</b>

<b>Transport - Schedule 12</b>						
<b>Construction Streets, Roads, Bridges &amp; Depots - Expenditure</b>						
3230	DEPRECIATION (RCO)	2,361,183	0	2,361,183	1,967,650	1,978,627
	<b>Total Construction Streets, Roads, Bridges &amp; Depots. - Expenditure</b>	<b>2,361,183</b>	<b>0</b>	<b>2,361,183</b>	<b>1,967,650</b>	<b>1,978,627</b>

<b>Transport - Schedule 12</b>						
<b>Construction Streets, Roads, Bridges &amp; Depots - Income</b>						
0325	GRANTS - BLACK SPOTS	-310,850	0	-310,850	-155,425	-43,574
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-275,000	0	-275,000	-229,160	-220,000
3191	CONTRIBUTION TO ASSETS (INFRASTRUCTURE/FUTURE WORKS)	-6,028	0	-6,028	-5,020	0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-1,522,000	1,390,000	-132,000	0	0
3261	GRANT REVENUE - LRCI	-888,000	0	-888,000	-444,000	0
3291	GRANTS - REGIONAL ROAD GROUP	-961,332	0	-961,332	-801,110	-798,465
3331	GRANTS - ROADS TO RECOVERY	-503,657	-65,000	-568,657	-316,829	-80,633
	<b>Total Construction Streets, Roads, Bridges &amp; Depots - Income</b>	<b>-4,466,867</b>	<b>1,325,000</b>	<b>-3,141,867</b>	<b>-1,951,544</b>	<b>-1,142,671</b>

<b>Transport - Schedule 12</b>						
<b>Streets, Roads, Bridges &amp; Depot Maintenance - Expenditure</b>						
0150	DONNYBROOK TOWNSCAPE WORKS	11,500	0	11,500	9,580	5,170
0160	KIRUP TOWN CENTRE DEVELOPMENT	5,750	0	5,750	4,790	3,310
1402	RURAL PROPERTY NUMBERING SCHEME	2,809	0	2,809	2,340	2,865
3350	DEPRECIATION (RMC)	938,265	0	938,265	781,880	800,795
3370	STREET TREES & PRUNING	67,000	0	67,000	55,830	23,714
3380	CROSSOVERS	2,040	0	2,040	1,700	1,430
341M	GENERAL ROAD MAINTENANCE	1,076,431	0	1,076,431	896,940	816,264
3420	LIGHTING OF STREETS	82,800	0	82,800	69,000	60,292
3430	STREET CLEANING	92,000	0	92,000	76,660	34,862
3450	BRIDGE MAINTENANCE	177,209	0	177,209	147,650	125,615
3460	TRAFFIC SIGNS & CONTROL	18,000	0	18,000	15,000	5,685
3470	DBK DEPOT MAINTENANCE	44,001	0	44,001	36,640	18,373
3480	BLN DEPOT MAINTENANCE	16,156	0	16,156	13,420	6,597
3550	ROAD ASSET MANAGEMENT	33,000	0	33,000	27,490	13,072
5992	SUNDRY PLANT PURCHASES BELOW THRESHOLD	18,113	0	18,113	15,090	9,481
6961	P/L SALE OF ASSET (RMC)	20,789	0	20,789	17,320	7,913
7082	BLN TOWN CENTRE WORKS	11,500	0	11,500	9,580	11,500
9902	MAJOR PROJECT MANAGEMENT REALLOCATED	22,659	0	22,659	18,880	18,276
	<b>Total Streets, Roads, Bridges &amp; Depot Mtc. - Expenditure</b>	<b>2,640,021</b>	<b>0</b>	<b>2,640,021</b>	<b>2,199,790</b>	<b>1,965,213</b>

<b>Transport - Schedule 12</b>						
<b>Streets, Roads, Bridges &amp; Depot Maintenance - Income</b>						
0683	FEES & CHARGES - SUNDRY	-500	0	-500	-410	-716
0933	GRANTS - MRD DIRECT GRANTS	-172,075	0	-172,075	-172,075	-172,075
3511	REIMBURSEMENTS	-35,500	-18,710	-54,210	-52,000	-49,252
7913	P/L SALE OF ASSET (RMC)	-18,010	0	-18,010	-15,000	-16,482
	<b>Total Streets, Roads, Bridges &amp; Depot Mtc. - Income</b>	<b>-226,085</b>	<b>-18,710</b>	<b>-244,795</b>	<b>-239,485</b>	<b>-238,526</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Transport - Schedule 12</b>						
<b>Private Works - Expenditure</b>						
4292	PRIVATE WORKS	500	1,000	1,500	1,410	1,000
<b>Total Private Works - Expenditure</b>		<b>500</b>	<b>1,000</b>	<b>1,500</b>	<b>1,410</b>	<b>1,000</b>
<b>Transport - Schedule 12</b>						
<b>Private Works - Income</b>						
4323	FEES & CHARGES - PRIVATE WORKS	-500	-1,500	-2,000	-2,000	-1,549
<b>Total Private Works - Income</b>		<b>-500</b>	<b>-1,500</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-1,549</b>

**Summary of Operations - Transport Program**

**Construction Streets, Roads, Bridges & Depots**

Sub Total Operating Expenditure	2,361,183	0	2,361,183	1,967,650	1,978,627
Sub Total Operating Income	-4,466,867	1,325,000	-3,141,867	-1,951,544	-1,142,671
	<b>-2,105,684</b>	<b>1,325,000</b>	<b>-780,684</b>	<b>16,106</b>	<b>835,956</b>

**Streets, Roads, Bridges & Depot Maintenance**

Sub Total Operating Expenditure	2,640,021	0	2,640,021	2,199,790	1,965,213
Sub Total Operating Income	-226,085	-18,710	-244,795	-239,485	-238,526
	<b>2,413,936</b>	<b>-18,710</b>	<b>2,395,226</b>	<b>1,960,305</b>	<b>1,726,687</b>

**Private Works**

Sub Total Operating Expenditure	500	1,000	1,500	1,410	1,000
Sub Total Operating Income	-500	-1,500	-2,000	-2,000	-1,549
	<b>0</b>	<b>-500</b>	<b>-500</b>	<b>-590</b>	<b>-549</b>

**Total Operating Expenditure**

	5,001,704	1,000	5,002,704	4,168,850	3,944,840
--	-----------	-------	-----------	-----------	-----------

<b>Total Operating Income</b>	-4,693,452	1,304,790	-3,388,662	-2,193,029	-1,382,746
-------------------------------	------------	-----------	------------	------------	------------

**Program (Surplus)/Deficit**

	<b>308,252</b>	<b>1,305,790</b>	<b>1,614,042</b>	<b>1,975,821</b>	<b>2,562,094</b>
--	----------------	------------------	------------------	------------------	------------------

**Economic Services - Schedule 13**

**Rural Services - Expenditure**

3842	NOXIOUS WEEDS/PEST PLANTS	350,266	0	350,266	350,266	9,836
3852	VERMIN CONTROL	500	0	500	410	0
3862	GEN. ADMIN ALLOC - RURAL SERVICES	935	0	935	770	829
9482	ADMIN SALL ALLOCATED	3,162	0	3,162	2,630	2,203
<b>Total Rural Services - Expenditure</b>		<b>354,863</b>	<b>0</b>	<b>354,863</b>	<b>354,076</b>	<b>12,868</b>

**Economic Services - Schedule 13**

**Rural Services - Income**

3413	GRANTS - PROGRAMS	-315,266	0	-315,266	0	0
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	-28,000	0	-28,000	-23,330	-21,231
<b>Total Rural Services - Income</b>		<b>-343,266</b>	<b>0</b>	<b>-343,266</b>	<b>-23,330</b>	<b>-21,231</b>

**Economic Services - Schedule 13**

**Tourism & Area Promotion - Expenditure**

2192	DONNYBROOK TRANSIT PARK MAINTENANCE	56,635	0	56,635	47,170	44,410
2862	FESTIVALS & COMMUNITY EVENTS	4,500	0	4,500	3,740	2,143
3912	AREA PROMOTION	75,000	10,000	85,000	85,000	82,000
3922	DEPRECIATION (TOUR)	10,180	0	10,180	8,480	9,228
4277	ADMINISTRATION EMPLOYEE COSTS REALLOCATED	5,125	0	5,125	4,270	3,572
4287	GENERAL ADMIN COSTS REALLOCATED	1,576	0	1,576	1,310	1,340
5832	SALARIES (TOURISM)	33,297	0	33,297	27,740	27,883
5892	SUPERANNUATION (TOURISM)	3,615	0	3,615	3,010	3,036
6152	EMPLOYEE INSURANCE - WORKERS COMPENSATION	1,317	15	1,332	1,332	1,332
7152	BALINGUP TRANSIT PARK MTCE.	35,405	0	35,405	29,480	22,137
9937	BALINGUP TOURIST INFORMATION BAY	4,316	0	4,316	3,600	0
<b>Total Tourism &amp; Area Promotion - Expenditure</b>		<b>230,966</b>	<b>10,015</b>	<b>240,981</b>	<b>215,132</b>	<b>197,081</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Economic Services - Schedule 13</b>						
<b>Tourism &amp; Area Promotion - Income</b>						
0383	FEES & CHARGES - DBK TRANSIT PARK	-33,000	-5,000	-38,000	-30,500	-50,830
1253	CONTRIBUTIONS & REIMBURSEMENTS	0	-2,000	-2,000	-1,200	-2,000
1313	FEES & CHARGES - CARAVAN PARK LICENCES	-200	0	-200	-160	0
3993	FEES & CHARGES - BALINGUP TRANSIT	-15,000	5,000	-10,000	-9,500	-11,644
<b>Total Tourism &amp; Area Promotion - Income</b>		<b>-48,200</b>	<b>-2,000</b>	<b>-50,200</b>	<b>-41,360</b>	<b>-64,474</b>
<b>Economic Services - Schedule 13</b>						
<b>Building Control - Expenditure</b>						
0666	ADMIN SALARIES REALLOC TO BLDG CONTROL	39,750	0	39,750	33,120	27,701
0716	GEN ADMIN COSTS REALLOCATED TO BLDG CONTROL	20,100	0	20,100	16,750	17,096
4062	SALARIES (BLD)	109,865	0	109,865	91,550	90,859
4072	SUPERANNUATION - BUILDING	13,736	0	13,736	11,440	11,153
4082	CONTRACT LABOUR & RELIEF	10,140	0	10,140	8,450	4,550
4112	VEHICLE EXPENSES - BLDNG	9,000	0	9,000	7,500	7,902
4122	LEGAL EXPENSES	2,000	0	2,000	1,660	0
4132	SUNDRY BUILDING EXPENSES	6,215	0	6,215	5,170	2,923
4152	CONFERENCE & TRAINING BLD	2,000	0	2,000	1,660	0
4182	FURNITURE AND EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	830	0
6162	EMPLOYEE INSURANCE - WORKERS COMPENSATION	4,395	0	4,395	3,660	4,395
6971	P/L SALE OF ASSET (BLDG)	7,514	0	7,514	6,260	2,645
9928	FRINGE BENEFITS TAX - BUILDING	5,250	0	5,250	3,939	5,843
<b>Total Building Expenditure</b>		<b>230,965</b>	<b>0</b>	<b>230,965</b>	<b>191,989</b>	<b>175,067</b>
<b>Economic Services - Schedule 13</b>						
<b>Building Control - Income</b>						
4153	FEES & CHARGES - BUILDING LICENSES	-60,000	0	-60,000	-50,000	-42,562
4163	FEES & CHARGES - COMMISSION BCITF	-425	0	-425	-350	-223
4173	FEES & CHARGES - SUNDRY	-100	-1,400	-1,500	-1,476	-1,906
4183	FEES & CHARGES - FINES	-100	0	-100	-80	0
4193	REIMBURSEMENTS	-1,850	0	-1,850	-1,540	-1,864
4213	FEES & CHARGES - COMMISSION BRB	-1,000	0	-1,000	-830	-940
5003	FEES & CHARGES - SWIMMING POOL INSPECTIONS	-2,400	-215	-2,615	-2,215	-2,615
<b>Total Building Income</b>		<b>-65,875</b>	<b>-1,615</b>	<b>-67,490</b>	<b>-56,491</b>	<b>-50,110</b>
<b>Economic Services - Schedule 13</b>						
<b>Other Economic Services - Expenditure</b>						
1212	LAND DISPOSAL COSTS	10,000	0	10,000	8,330	9,548
4232	YELLOW SAND PIT FENCING	0	180	180	180	115
4252	DEPRECIATION (OES)	21,022	0	21,022	17,510	17,508
4302	GENERAL ADMIN ALLOCATED - OTHER ECONOMIC SERVICES	2,320	0	2,320	1,920	1,695
4772	BANK BUILDINGS (70 SW HWY DONNYBROOK)	11,046	2,954	14,000	12,134	12,778
5001	P/L SALE OF ASSET (OTHER ECONOMIC SERVICES)	0	0	0	0	67,000
5402	INTEREST ON LOANS (OTHER ECON SERV)	1,752	0	1,752	1,460	879
5782	BANK CHARGES LOANS OTHER ECONOMIC SERVICES	352	0	352	290	251
5812	RAC CHARGING STATION EXPENSES	1,660	0	1,660	1,380	1,191
<b>Total Other Economic Services -Expenditure</b>		<b>48,152</b>	<b>3,134</b>	<b>51,286</b>	<b>43,204</b>	<b>110,964</b>
<b>Economic Services - Schedule 13</b>						
<b>Other Economic Services - Income</b>						
4253	FEES & CHARGES - EXTRACTIVE INDUSTRY LICENSE	-5,600	0	-5,600	-4,660	-5,600
4273	FEES & CHARGES - ROYALTIES	-26,240	0	-26,240	-21,860	-21,867
4363	FEES & CHARGES - PROPERTY LEASES	-30,025	-5,000	-35,025	-28,020	-30,412
4773	P/L SALE OF ASSET (OTHER ECONOMIC)	0	0	0	0	-114,000
4793	REIMBURSEMENTS	-10,200	0	-10,200	-8,500	-10,026
<b>Total Other Economic Services - Income</b>		<b>-72,065</b>	<b>-5,000</b>	<b>-77,065</b>	<b>-63,040</b>	<b>-181,905</b>

Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Summary of Operations - Economic Services Program</b>						
<b>Rural Services</b>						
	Sub Total Operating Expenditure	354,863	0	354,863	354,076	12,868
	Sub Total Operating Income	-343,266	0	-343,266	-23,330	-21,231
		<b>11,597</b>	<b>0</b>	<b>11,597</b>	<b>330,746</b>	<b>-8,363</b>
<b>Tourism &amp; Area Promotion</b>						
	Sub Total Operating Expenditure	230,966	10,015	240,981	215,132	197,081
	Sub Total Operating Income	-48,200	-2,000	-50,200	-41,360	-64,474
		<b>182,766</b>	<b>8,015</b>	<b>190,781</b>	<b>173,772</b>	<b>132,607</b>
<b>Building Control</b>						
	Sub Total Operating Expenditure	230,965	0	230,965	191,989	175,067
	Sub Total Operating Income	-65,875	-1,615	-67,490	-56,491	-50,110
		<b>165,090</b>	<b>-1,615</b>	<b>163,475</b>	<b>135,498</b>	<b>124,957</b>
<b>Other Economic Services</b>						
	Sub Total Operating Expenditure	48,152	3,134	51,286	43,204	110,964
	Sub Total Operating Income	-72,065	-5,000	-77,065	-63,040	-181,905
		<b>-23,913</b>	<b>-1,866</b>	<b>-25,779</b>	<b>-19,836</b>	<b>-70,941</b>
	<b>Total Operating Expenditure</b>	<b>864,946</b>	<b>13,149</b>	<b>878,095</b>	<b>804,401</b>	<b>495,981</b>
	<b>Total Operating Income</b>	<b>-529,406</b>	<b>-8,615</b>	<b>-538,021</b>	<b>-184,221</b>	<b>-317,721</b>
	<b>Program (Surplus)/Deficit</b>	<b>335,540</b>	<b>4,534</b>	<b>340,074</b>	<b>620,180</b>	<b>178,260</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Public Works Overheads - Expenditure</b>						
00M6	GEN ADMIN COSTS	439,016	0	439,016	365,840	325,694
4352	ENGINEERING SUPERANNUATION	71,043	-6,043	65,000	55,570	48,188
4362	SUPERANNUATION - PWO	134,679	0	134,679	112,230	93,364
4392	VEHICLE EXP - ENGINEER	42,167	0	42,167	35,130	41,704
4402	SICK LEAVE	40,000	0	40,000	33,330	24,339
4422	LONG SERVICE LEAVE	7,500	0	7,500	6,250	0
4432	INSURANCE ON WORKS	18,831	0	18,831	18,830	18,831
4446	CONTRACT LABOUR & RELIEF	26,000	26,000	52,000	37,264	5,224
4452	PROTECTIVE CLOTHING/EQUIP	18,500	0	18,500	15,410	17,778
4462	CONFER & TRAIN EXPENSES	35,999	0	35,999	29,990	11,722
4467	STAFF UNIFORMS	1,775	0	1,775	1,470	575
4476	WORKERS COMPENSATION INSURANCE	47,964	0	47,964	39,970	41,758
4602	GRATUITY PAYMENT	300	0	300	250	0
4612	WORKERS COMPENSATION ALLOC.	80,000	30,000	110,000	105,000	137,840
6782	HOLIDAY PAY - ANNUAL LEAVE	95,570	0	95,570	79,640	63,133
6792	HOLIDAY PAY - PUB HOLS	46,382	0	46,382	38,650	29,667
7422	LESS ALLOCATED TO W&S	-1,612,470	0	-1,612,470	-1,343,720	-1,162,000
7672	OTHER OVERHEADS	12,517	0	12,517	10,430	10,120
7682	ENGINEERING SALARIES	600,233	-36,000	564,233	452,183	436,757
7692	OSH AND TOOL BOX MEETINGS	27,002	0	27,002	22,480	10,679
7702	OTHER OVERHEADS - FURNITURE AND EQUIPMENT UNDER THRESHOLD	4,000	0	4,000	3,330	0
7732	WORKERS COMP INSURANCE - PWO	23,992	5,008	29,000	29,000	23,992
7802	FRINGE BENEFITS TAX - PWO	27,000	0	27,000	22,500	30,048
	<b>Total Public Works Overheads - Expenditure</b>	<b>188,000</b>	<b>18,965</b>	<b>206,965</b>	<b>171,027</b>	<b>209,414</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Public Works Overheads - Income</b>						
2353	CONTRIBUTIONS	-500	0	-500	-410	0
4613	REIMBURSEMENTS	-80,000	-30,000	-110,000	-100,000	-131,309
	<b>Total Public Works Overheads - Income</b>	<b>-80,500</b>	<b>-30,000</b>	<b>-110,500</b>	<b>-100,410</b>	<b>-131,309</b>


Detailed Statement of Comprehensive Income by Program by Subprogram

COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Plant Operation Costs - Expenditure</b>						
4297	ADMINISTRATION SALARIES REALLOCATED	6,029	0	6,029	5,020	4,201
4307	GENERAL ADMIN COSTS REALLOCATED	2,108	0	2,108	1,750	1,793
4437	WORKERS COMPENSATION INSURANCE (POC)	2,760	0	2,760	2,300	2,760
4472	WAGES AND OVERHEADS	68,998	0	68,998	57,490	47,247
4482	TYRES AND BATTERIES	30,000	0	30,000	25,000	15,521
4492	INSURANCE & LICENSES	101,027	0	101,027	101,027	98,714
4512	LESS POC ALLOCATED TO W&S	-795,442	0	-795,442	-662,860	-560,534
4522	FUELS & OILS USED	170,000	10,000	180,000	147,660	172,351
4622	WAGES - MECHANICS (Inc. TOOL ALLOWANCE	2,700	0	2,700	2,250	47
4992	WORKSHOP CONSUMABLES	4,500	0	4,500	3,750	4,927
5102	DEPRECIATION ON PLANT	290,000	0	290,000	241,660	240,756
6092	SUPER - MECHANICS	8,970	0	8,970	7,470	7,179
6802	PARTS AND REPAIRS	140,000	-20,000	120,000	86,666	85,811
<b>Total Expenditure Plant Operation Costs</b>		<b>31,650</b>	<b>-10,000</b>	<b>21,650</b>	<b>19,183</b>	<b>120,773</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Plant Operation Costs - Income</b>						
3503	REIMBURSEMENTS	-100	-582	-682	-550	-954
7823	FEE & CHARGES - SUNDRY	-50	-1,271	-1,321	-1,321	-1,321
7843	REIMBURSEMENT -DIESEL FUEL REBATE	-31,500	0	-31,500	-26,250	-23,188
<b>Total Expenditure Plant Operation Costs</b>		<b>-31,650</b>	<b>-1,853</b>	<b>-33,503</b>	<b>-28,121</b>	<b>-25,463</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Stock Fuels &amp; Oils - Expenditure</b>						
4420	MATERIALS VARIANCE ACCOUNT	-250,000	0	-250,000	-208,330	498
4540	STOCK PURCHASES	250,000	0	250,000	208,330	158,013
<b>Total Expenditure Stock Fuels &amp; Oils</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>158,511</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Stock Materials - Expenditure</b>						
		0	0	0	0	0
<b>Total Expenditure Stock Materials</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Salaries &amp; Wages - Expenditure</b>						
4570	SALARIES DRAWN	4,756,297	0	4,756,297	3,963,580	2,093,605
4580	WAGES	0	0	0	0	1,709,784
4590	LESS SALARIES ALLOCATED	-4,756,297	0	-4,756,297	-3,963,580	-2,093,605
4600	LESS WAGES ALLOCATED	0	0	0	0	-1,709,784
<b>Total Expenditure Salaries &amp; Wages</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Salaries &amp; Wages - Income</b>						
		0	0	0	0	0
<b>Other Property &amp; Services - Schedule 14</b>						
<b>Project Operations Costs - Expenditure</b>						
4107	SALARIES - PROJECT OFFICER	227,235	0	227,235	189,360	183,053
4117	SUPERANNUATION - PROJECT OFFICER	27,192	0	27,192	22,660	21,876
4127	WORKERS COMPENSATION - PROJECT OFFICER	7,800	1,290	9,090	9,090	9,090
4137	FRINGE BENEFITS TAX - PROJECT OFFICER	9,000	0	9,000	7,500	10,016
4147	OTHER EXPENSES - PROJECT OFFICER	500	0	500	410	39
4148	CONSULTANCY/CONTRACTORS PROJECTS	0	5,000	5,000	3,000	0
4157	VEHICLE EXPENSES - PROJECT OFFICER	12,000	-3,000	9,000	6,000	8,241
4187	FURNITURE & EQUIPMENT UNDER THRESHOLD	1,000	0	1,000	830	0
4197	LESS ALLOCATED TO PROJECTS	-325,504	0	-325,504	-271,250	-262,541
4317	ADMINISTRATION SALARIES REALLOCATED	29,010	0	29,010	24,170	20,217
4327	GENERAL ADMIN COSTS REALLOCATED	11,767	0	11,767	9,800	10,009
<b>Total Expenditure Project Operation Costs</b>		<b>0</b>	<b>3,290</b>	<b>3,290</b>	<b>1,570</b>	<b>0</b>

Detailed Statement of Comprehensive Income by Program by Subprogram


COA	Description	2021/2022 Original Budget \$	Budget Amendments \$	2021/2022 Current Budget \$	2021/2022 YTD Budget \$	2021/2022 Actual \$
<b>Summary of Operations - Other Property &amp; Services Program</b>						
<b>Public Works Overheads</b>						
	Sub Total Operating Expenditure	188,000	18,965	206,965	171,027	209,414
	Sub Total Operating Income	<b>-80,500</b>	<b>-30,000</b>	<b>-110,500</b>	<b>-100,410</b>	<b>-131,309</b>
		<b>107,500</b>	<b>-11,035</b>	<b>96,465</b>	<b>70,617</b>	<b>78,105</b>
<b>Plant Operation Costs</b>						
	Sub Total Operating Expenditure	31,650	-10,000	21,650	19,183	120,773
	Sub Total Operating Income	<b>-31,650</b>	<b>-1,853</b>	<b>-33,503</b>	<b>-28,121</b>	<b>-25,463</b>
		<b>0</b>	<b>-11,853</b>	<b>-11,853</b>	<b>-8,938</b>	<b>95,310</b>
<b>Stock Fuels &amp; Oils</b>						
	Sub Total Operating Expenditure	0	0	0	0	158,511
	Sub Total Operating Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>158,511</b>
<b>Stock Materials</b>						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Salaries &amp; Wages</b>						
	Sub Total Operating Expenditure	0	0	0	0	0
	Sub Total Operating Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Project Operation Costs</b>						
	Sub Total Operating Expenditure	0	3,290	3,290	1,570	0
	Sub Total Operating Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>0</b>	<b>3,290</b>	<b>3,290</b>	<b>1,570</b>	<b>0</b>
	<b>Total Operating Expenditure</b>	219,650	12,255	231,905	191,780	488,698
	<b>Total Operating Income</b>	-112,150	-31,853	-144,003	-128,531	-156,772
	<b>Program (Surplus)/Deficit</b>	<b>107,500</b>	<b>-19,598</b>	<b>87,902</b>	<b>63,249</b>	<b>331,926</b>
	<b>Grand Total All Programs (Surplus)/Deficit</b>	<b>-5,584,896</b>	<b>-1,325,102</b>	<b>-6,909,998</b>	<b>-1,499,067</b>	<b>-89,181</b>

Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				30/04/2022	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
0564	BUILDINGS - ADMIN	47,611	70,000	117,611	82,611	15,012	Renewal
0584	FURNITURE AND EQUIPMENT	14,000	55,000	69,000	47,000	19,010	Upgrade
		<b>61,611</b>	<b>125,000</b>	<b>186,611</b>	<b>129,611</b>	<b>34,022</b>	
<b>Law, Order &amp; Public Safety</b>							
0384	BUSH FIRE BUILDINGS - CAP WORKS	62,586	(45,000)	17,586	14,650	17,883	Renewal
0884	PURCHASE PLANT VEHICLE	51,638	0	51,638	51,638	0	Renewal
		<b>114,224</b>	<b>(45,000)</b>	<b>69,224</b>	<b>66,288</b>	<b>17,883</b>	
<b>Health and Preventative Services</b>							
0674	BUILDINGS - MEDICAL CENTRE	8,160	0	8,160	6,800	0	Renewal
		<b>8,160</b>	<b>0</b>	<b>8,160</b>	<b>6,800</b>	<b>0</b>	
<b>Education &amp; Welfare</b>							
8094	WELL AGED HOUSING - BUILDING ASSET RENEWAL	126,982	0	126,982	84,656	0	Renewal
8304	SOCIAL HOUSING ECONOMIC RECOVERY PACKAGE (SHERP) - WELL AGED UNITS	0	2,866,825	2,866,825	0	0	Renewal
		<b>126,982</b>	<b>2,866,825</b>	<b>2,993,807</b>	<b>84,656</b>	<b>0</b>	
<b>Housing</b>							
			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Community Amenities</b>							
0964	CEMETERIES - INFRASTRUCTURE	15,000	0	15,000	12,490	1,811	New
0965	PUBLIC TOILETS - ASSET MANAGEMENT PLAN	0	22,000	22,000	12,000	3,665	Renewal
6014	DONNYBROOK WASTE MANAGMENT FACILITY	199,720	0	199,720	199,720	176,275	New
		<b>214,720</b>	<b>22,000</b>	<b>236,720</b>	<b>224,210</b>	<b>181,751</b>	
<b>Recreation &amp; Culture</b>							
0284	BALINGUP RECREATION CENTRE	107,710	30,000	137,710	119,750	146,022	Renewal
1044	BUILDINGS - YABBERUP HALL	5,000	0	5,000	4,170	5,000	Renewal
1094	DONNYBROOK HERITAGE PRECINCT	0	0	0	0	1,686	Renewal
1254	COMMUNITY RESOURCE CENTRE - BUILDINGS	30,653	0	30,653	25,530	0	Renewal
1264	PREVIOUS EGAN PARK SPORTING COMPLEX	11,874	0	11,874	9,890	11,133	Renewal
1274	STATION SQUARE	67,500	0	67,500	59,580	60,398	Upgrade
2574	DBK HALL - BUILDINGS	51,500	0	51,500	38,625	51,409	Renewal
7294	BUILDINGS - DBK RECREATION CENTRE	209,609	30,000	239,609	239,609	227,374	Renewal
3014	FURNITURE AND EQUIPMENT	10,000	0	10,000	8,330	0	New




Capital Expenditure by Program (including Funding Sources)

SHIRE OF DONNYBROOK BALINGUP		Capital Expenditure by Program				30/04/2022	
COA	Description	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/U pgrade/Ne w
							
8904	REC CENTRE CAPITAL FURN & EQUIPMENT	28,410	2,000	30,410	25,170	14,523	New
8934	WEIR - INFRASTRUCTURE	238,000	(158,000)	80,000	60,000	51,265	Renewal
8914	INFRASTRUCTURE - PATHWAYS	80,000	0	80,000	66,660	76,157	Renewal
0194	FUNPARK - REDEVELOPMENT COSTS	1,075,273	3,177	1,078,450	1,078,450	1,078,450	Renewal
0694	RESERVE ST FUNPARK	1,500	0	1,500	1,250	0	Renewal
0714	INFRASTRUCTURE OTHER - BALINGUP BOWLING CLUB	10,000	5,000	15,000	11,330	10,275	Renewal
1184	OTHER INFRASTRUCTURE DONNYBROOK	562,824	85,576	648,400	638,596	575,432	New
1214	OTHER INFRASTRUCTURE BALINGUP	25,000	10,000	35,000	26,830	23,164	New
1284	VC MITCHELL - HOCKEY TRAINING FACILITY	250,000	0	250,000	250,000	138,594	Renewal
2682	PARK EQUIPMENT	15,000	0	15,000	12,500	4,611	Renewal
8924	INFRASTRUCTURE OTHER - KIRUP	28,000	30,000	58,000	38,330	85,814	Renewal
8944	INFRASTRUCTURE - VC MITCHELL PARK REDEVELOPMENT	6,025,271	0	6,025,271	110,000	149,914	Renewal
		<b>8,833,124</b>	<b>37,753</b>	<b>8,870,877</b>	<b>2,824,600</b>	<b>2,711,221</b>	
<b>Transport</b>							
3200	BRIDGEWORKS - EXT. FUNDED	1,522,000	(1,390,000)	132,000	359,821	0	Renewal
3240	FOOTPATHS	147,500	0	147,500	147,500	6,120	Renewal
3210	ROADWORKS GENERAL	460,000	0	460,000	437,525	78,978	Renewal
3260	REGIONAL ROAD GROUP	1,442,044	0	1,442,044	1,452,605	1,297,957	Renewal
3300	ROADS TO RECOVERY FEDERAL FUNDING PROGRAM	503,657	65,000	568,657	537,397	187,455	Renewal
3330	BLACKSPOT FUNDED ROAD WORKS	466,275	0	466,275	443,151	65,361	Renewal
3340	COMMODITY ROUTE FUNDING	412,500	0	412,500	412,500	408,978	Renewal
3554	PURCHASE PLANT & EQUIPMNT	455,825	0	455,825	379,850	216,382	Renewal
		<b>5,409,801</b>	<b>(1,325,000)</b>	<b>4,084,801</b>	<b>4,170,349</b>	<b>2,261,231</b>	
<b>Economic Services</b>							
8234	INFRASTRUCTURE OTHER	28,000	50,000	78,000	78,000	84,020	New
4194	PLANT AND EQUIPMENT	34,000	141	34,141	34,141	34,141	Renewal
		<b>62,000</b>	<b>50,141</b>	<b>112,141</b>	<b>112,141</b>	<b>118,161</b>	
<b>Other Property</b>							
<b>Grand Totals Capital</b>		<b>14,830,622</b>	<b>1,731,719</b>	<b>16,562,341</b>	<b>7,618,655</b>	<b>5,324,268</b>	



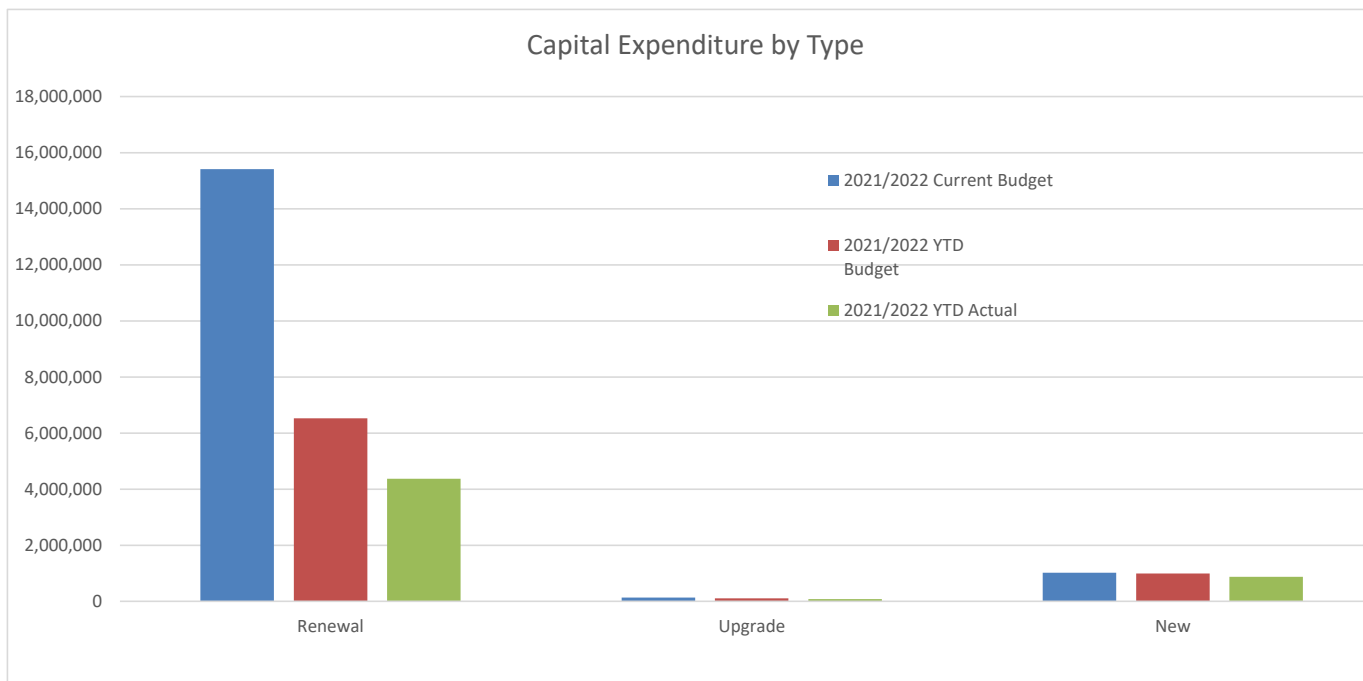
Capital Expenditure by Program (including Funding Sources)

**SHIRE OF DONNYBROOK BALINGUP**      **Capital Expenditure by Program**      **30/04/2022**

COA	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
-----	-------------	---	---------------------------	-------------------	--------------------------	----------------------	----------------------	---------------------


**Type Classification**

Renewal	13,880,168	1,529,143	15,409,311	6,522,939	4,369,635
Upgrade	81,500	55,000	136,500	106,580	79,408
New	868,954	147,576	1,016,530	989,136	875,225
	<b>14,830,622</b>	<b>1,731,719</b>	<b>16,562,341</b>	<b>7,618,655</b>	<b>5,324,268</b>

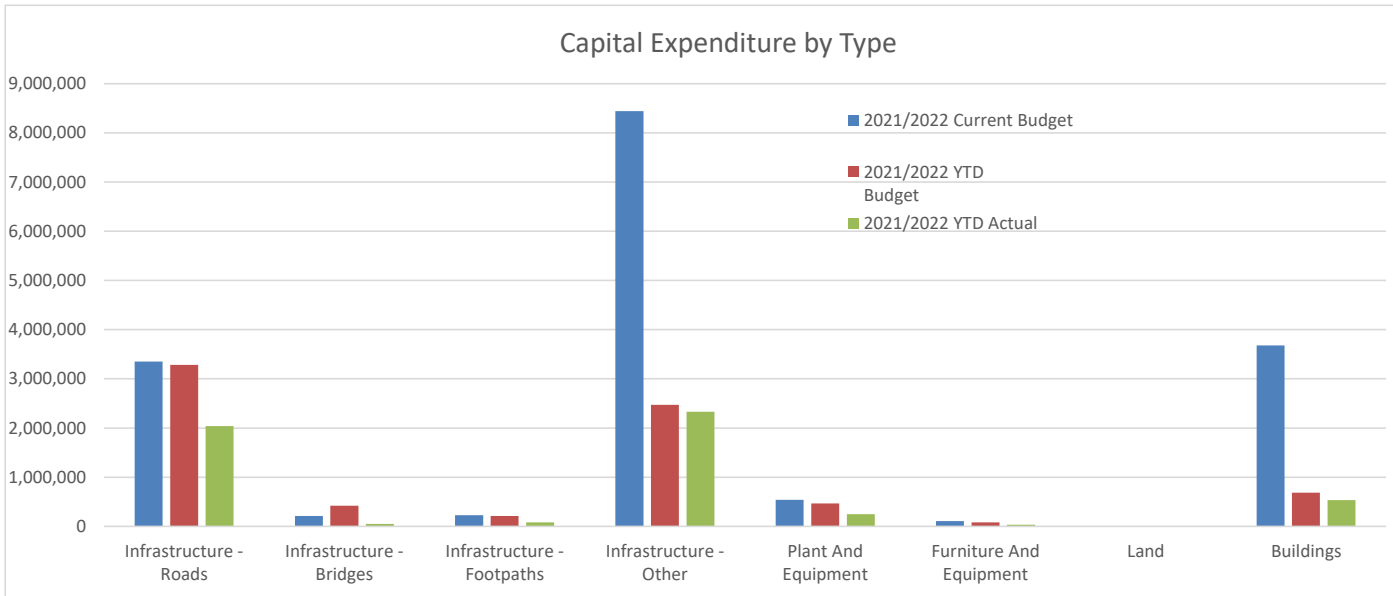


Capital Expenditure by Program (including Funding Sources)

**SHIRE OF DONNYBROOK BALINGUP**      **Capital Expenditure by Program**      **30/04/2022**

COA	Description		2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual	Renewal/Upgrade/New
-----	-------------	---	---------------------------	-------------------	--------------------------	----------------------	----------------------	---------------------

<u>Class</u>								
	Infrastructure - Roads		3,284,476	65,000	3,349,476	3,283,178	2,038,729	
	Infrastructure - Bridges		1,760,000	(1,548,000)	212,000	419,821	51,265	
	Infrastructure - Footpaths		227,500	0	227,500	214,160	82,277	
	Infrastructure - Other		8,235,588	205,753	8,441,341	2,469,496	2,332,025	
	Plant And Equipment		541,463	141	541,604	465,629	250,523	
	Furniture And Equipment		52,410	57,000	109,410	80,500	33,533	
	Land		0	0	0	0	0	
	Buildings		729,185	2,951,825	3,681,010	685,871	535,916	
			<b>14,830,622</b>	<b>1,731,719</b>	<b>16,562,341</b>	<b>7,618,655</b>	<b>5,324,268</b>	





**SHIRE OF DONNYBROOK BALINGUP**  
**Plant Replacement Program - Budget 2021/2022**  
**30/04/2022**

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
<b>Law Order and Public Safety</b>								
Ranger Vehicle replacement	Existing	51,638	16,200	35,438			0	(16,200)
	Existing			0			0	0
	<b>Sub Total</b>	<b>51,638</b>	<b>16,200</b>	<b>35,438</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(16,200)</b>
<b>Transport</b>								
Replace Tip Truck - DB4550	Existing	98,607	19,721	78,886			0	(19,721)
Replace Ute - DB112 (W&S)	Existing	41,519	20,760	20,759			0	(20,760)
Replace Plant Trailer - DB6232	Existing	9,973	0	9,973			0	0
Replace Plant Trailer - DB6066	Existing	3,113	506	2,607			0	(506)
Replace Ute - DB646 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Vibrating Roller - DB2114	Existing	156,938	21,020	135,918			0	(21,020)
Replace Ute - DB419 (P&G)	Existing	27,337	13,669	13,668			0	(13,669)
Replace Ride on Mower - DB193 (Dbk)	Existing	47,588	10,125	37,463			0	(10,125)
Replace Ute - DB346	Existing	33,413	16,200	17,213			0	(16,200)
New Water Trailer	New	10,000	0	10,000			0	0
	<b>Sub Total</b>	<b>455,825</b>	<b>115,670</b>	<b>340,155</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(115,670)</b>
<b>Economic Services</b>								
Replace Bldg Surveyor Ute - DB631	Existing	34,000	12,000	22,000			0	(12,000)
	<b>Sub Total</b>	<b>34,000</b>	<b>12,000</b>	<b>22,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(12,000)</b>
<b>Grand Totals</b>		<b>541,463</b>	<b>143,870</b>	<b>397,593</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(143,870)</b>

**Funding**

Proceeds From Sale	(143,870)
Reserves	(387,593)
Funding Required from Municipal Budget	(10,000)
	(541,463)

Profit on Sale of Assets	(143,870)
Loss on Sale of Assets	0
Net Profit on Sale of Assets	(143,870)

APPENDIX III 2021/2022 Budget Detailed Plant Replacement Program



**SHIRE OF DONNYBROOK BALINGUP**  
**Plant Replacement Program - YTD Actual 2021/2022**  
**30/04/2022**

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
<b>Governance</b>								
<b>Law Order and Public Safety</b>								
Ranger Vehicle replacement	Existing	0	0	0			0	0
	Existing	0	0	0			0	0
	<b>Sub Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transport</b>								
Replace Tip Truck - DB4550	Existing	100,700	25,000	75,700	45,000	12,087	32,913	7,913
Replace Ute - DB112 (W&S)	Existing	35,742.00	21,909	13,833	38,465	20,465	18,000	(3,909)
Replace Plant Trailer - DB6232	Existing	0	0	0			0	0
Replace Plant Trailer - DB6066	Existing	0	0	0			0	0
Replace Ute - DB646 (P&G)	Existing	0	12,818	(12,818)	35,062	29,999	5,063	(7,755)
Replace Vibrating Roller - DB2114	Existing	0	0	0			0	0
Replace Ute - DB419 (P&G)	Existing	0	0	0			0	0
Replace Ride on Mower - DB193 (Dbk)	Existing	0	0	0			0	0
Replace Ute - DB346	Existing	0	22,818	(22,818)	36,280	18,280	18,000	(4,818)
New Water Trailer	New	0	0	0			0	0
	<b>Sub Total</b>	<b>136,442</b>	<b>82,545</b>	<b>53,897</b>	<b>154,807</b>	<b>80,831</b>	<b>73,976</b>	<b>(8,569)</b>
<b>Economic Services</b>								
Replace Bldg Surveyor Ute - DB631	Existing	34,141	15,545	18,596	30,000	11,809	18,191	2,645
	<b>Sub Total</b>	<b>34,141</b>	<b>15,545</b>	<b>18,596</b>	<b>30,000</b>	<b>11,809</b>	<b>18,191</b>	<b>2,645</b>
<b>Grand Totals</b>		<b>170,583</b>	<b>98,091</b>	<b>72,492</b>	<b>184,807</b>	<b>92,640</b>	<b>92,167</b>	<b>(5,924)</b>

**Note:**

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2021/22 Financial Year pending Final Audit of the 2021/22 Year.

**Funding**

Proceeds From Sale	(98,091)
Reserves	0
Funding Required from Municipal Budget	(72,492)

<b>Profit on Sale of Assets</b>	<b>(16,482)</b>
<b>Loss on Sale of Assets</b>	<b>10,559</b>
<b>Net Profit on Sale of Assets</b>	<b>(5,924)</b>



**SHIRE OF DONNYBROOK BALINGUP**  
**Disposal Property, Equipment and Infrastructure - YTD Actual 2021/2022**  
**30/04/2022**

Plant Description/Program	Acquisitions							
	Type	Purchase Price	Sale Trade Price	Net Changeover	Fair Value Valuation	Depreciation \$	Written Down Value	(Profit) or Loss \$
<b>Governance</b>								
Fujitsu FI780 Scanner	Existing	3,404	0	3,404	3,404	3,400	4	4
	<b>Sub Total</b>	<b>3,404</b>	<b>0</b>	<b>3,404</b>	<b>3,404</b>	<b>3,400</b>	<b>4</b>	<b>4</b>
<b>Recreation and Culture</b>								
Balingup Transfer Station	Existing	25,500	0	25,500	25,500	19,560	5,940	5,940
Golf Club	Existing	1,900,000	0	1,900,000	1,900,000	1,184,000	716,000	716,000
Netball Courts	Existing	87,000	0	87,000	87,000	41,691	45,309	45,309
Dbk Country Club	Existing	391,000	0	391,000	391,000	106,237	284,763	284,763
	<b>Sub Total</b>	<b>2,403,500</b>	<b>0</b>	<b>2,403,500</b>	<b>2,403,500</b>	<b>1,351,488</b>	<b>1,052,012</b>	<b>1,052,011.83</b>
<b>Economic Services</b>								
Proceeds of Sale of Land - Lot 201 SW Hwy Dbk	Existing	26,000	140,000	(114,000)	26,000	0	26,000	(114,000)
Lot 107, 41 Steere Street	Existing	67,000	0	67,000	67,000	0	67,000	67,000
	<b>Sub Total</b>	<b>26,000</b>	<b>140,000</b>	<b>(114,000)</b>	<b>26,000</b>	<b>0</b>	<b>26,000</b>	<b>(114,000)</b>
<b>Grand Totals</b>		<b>2,432,904</b>	<b>140,000</b>	<b>2,292,904</b>	<b>2,432,904</b>	<b>1,354,888</b>	<b>1,078,016</b>	<b>938,016</b>

**Note:**

Profit & Loss calculations are yet to be applied as the Asset Register has not been rolled to the 2021/22 Financial Year pending Final Audit of the 2021/22 Year.

**Funding**

Proceeds From Sale	(140,000)
Reserves	0
Funding Required from Municipal Budget	(2,292,904)
<b>Profit on Sale of Assets</b>	<b>(114,000)</b>
<b>Loss on Sale of Assets</b>	<b>1,119,016</b>
<b>Net Profit on Sale of Assets</b>	<b>1,005,016</b>



## SHIRE OF DONNYBROOK BALINGUP

### STATEMENT OF INVESTMENTS

30/04/2022

BANK	TYPE	AMOUNT	RATE	DAYS	FROM	MATURING	ESTIMATED INTEREST
<b><u>MUNICIPAL FUND</u></b>							
32186/353029w	At Call - WA Treasury Corp	14,516.88	0.05%	31	30/04/2022	31/05/2022	0.62
NAB 86-383-5433	Term Deposit	1,500,000.00	0.50%	90	10/03/2022	8/06/2022	1,849.32
BEN 3982757	Term Deposit	1,571,428.00	0.25%	61	14/04/2022	14/06/2022	656.56
		<u>3,085,944.88</u>					<u>2,506.49</u>
<b><u>TRUST FUND</u></b>							
		<u>0.00</u>	0.00%	0			<u>0.00</u>
		<u>0.00</u>					<u>0.00</u>
<b><u>RESERVE FUND</u></b>							
NAB 259596456	Term Deposit	1,926,724.81	0.40%	273	16/09/2021	16/06/2022	5,764.34
NAB 259396198	Term Deposit	825,073.21	0.18%	60	15/04/2022	14/06/2022	244.13
Bendigo 3791918	Term Deposit	2,500,003.83	0.50%	92	15/03/2022	15/06/2022	3,150.69
		<u>5,251,801.85</u>					<u>9,159.16</u>

\*\* Please note \$208.16 interest received for investment: 259396198 yet to be transacted through GL accounts \*\*



**SHIRE OF DONNYBROOK BALINGUP  
RESERVES  
30/04/2022**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
<b>Cash Backed Reserves</b>						
9704 <b>RESERVE - WASTE MANAGEMENT</b>	\$1,476,407	\$1,476,407	\$0	\$1,476,407	\$1,476,407	\$1,476,407
4721 Transfer from Waste Management Reserve	\$0	-\$199,720	\$0	-\$199,720	-\$166,430	\$0
4720 Transfer To Waste Management Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$1,476,407</b>	<b>\$1,276,687</b>	<b>\$0</b>	<b>\$1,276,687</b>	<b>\$1,309,977</b>	<b>\$1,476,407</b>
<b>RESERVE - BUSHFIRE CONTROL &amp; MANAGEMENT</b>						
9705 <b>MANAGEMENT</b>	\$2,282	\$2,282	\$0	\$2,282	\$2,282	\$2,282
4711 Transfer From Bushfire Reserve	\$0	-\$2,282	\$0	-\$2,282	-\$1,900	\$0
4710 Transfer To Bushfire Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$2,282</b>	<b>-\$0</b>	<b>\$0</b>	<b>-\$0</b>	<b>\$382</b>	<b>\$2,282</b>
<b>RESERVE - AGED HOUSING</b>						
9706 <b>RESERVE - AGED HOUSING</b>	\$1,210,182	\$1,323,183	\$0	\$1,323,183	\$1,323,183	\$1,210,182
4771 Transfer from Aged Housing Reserve	\$0	-\$1,323,183	\$113,001	-\$1,210,182	-\$1,210,182	-\$1,210,182
4770 TRANSFER TO AGED CARE HOUSING RESERVE	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$1,210,182</b>	<b>\$0</b>	<b>\$113,001</b>	<b>\$113,001</b>	<b>\$113,001</b>	<b>\$0</b>
<b>RESERVE - EMPLOYEE ENTITLEMENTS</b>						
9703 <b>RESERVE - EMPLOYEE ENTITLEMENTS</b>	\$0	\$0	\$0	\$0	\$0	\$0
4731 Transfer from Employee Entitlements Reserve	\$0	-\$7,500	\$0	-\$7,500	\$0	\$0
4730 Transfer To Employee Entitlements Reserve	\$0	\$25,000	\$0	\$25,000	\$0	\$0
	<b>\$0</b>	<b>\$17,500</b>	<b>\$0</b>	<b>\$17,500</b>	<b>\$0</b>	<b>\$0</b>
<b>RESERVE - ARBUTHNOTT MEMORIAL</b>						
9708 <b>RESERVE - ARBUTHNOTT MEMORIAL</b>	\$3,285	\$3,285	\$0	\$3,285	\$3,285	\$3,285
4781 Transfer from Arbuthnott Reserve	\$0	-\$300	\$0	-\$300	\$0	\$0
4780 Transfer To Arbuthnott Memorial Scholarship	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$3,285</b>	<b>\$2,985</b>	<b>\$0</b>	<b>\$2,985</b>	<b>\$3,285</b>	<b>\$3,285</b>
<b>RESERVE - STRATEGIC PLANNING STUDIES</b>						
9709 <b>RESERVE - STRATEGIC PLANNING STUDIES</b>	\$40,051	\$40,051	\$0	\$40,051	\$40,051	\$40,051
4751 Transfer From Strategic Planning Studies	\$0	-\$20,000	\$0	-\$20,000	-\$16,670	\$0
4750 Transfer To Strategic Planning Studies Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$40,051</b>	<b>\$20,051</b>	<b>\$0</b>	<b>\$20,051</b>	<b>\$23,381</b>	<b>\$40,051</b>
<b>RESERVE - LAND DEVELOPMENT</b>						
9710 <b>RESERVE - LAND DEVELOPMENT</b>	\$350,271	\$350,271	\$0	\$350,271	\$350,271	\$350,271
4831 Transfer from Land Development Reserve	\$0	\$0	\$0	\$0	\$0	\$0
4830 Transfer To Land Development Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$350,271</b>	<b>\$350,271</b>	<b>\$0</b>	<b>\$350,271</b>	<b>\$350,271</b>	<b>\$350,271</b>
<b>RESERVE - VEHICLES</b>						
9711 <b>RESERVE - VEHICLES</b>	\$391,795	\$391,795	\$0	\$391,795	\$391,795	\$391,795
4761 Transfer from Vehicle Reserve	\$0	-\$265,948	\$0	-\$265,948	-\$221,620	\$0
4760 TRANSFER TO VEHICLE RESERVE	\$0	\$250,000	\$0	\$250,000	\$250,000	\$0
	<b>\$391,795</b>	<b>\$375,847</b>	<b>\$0</b>	<b>\$375,847</b>	<b>\$420,175</b>	<b>\$391,795</b>
<b>RESERVE - ROADWORKS</b>						
9713 <b>RESERVE - ROADWORKS</b>	\$435,434	\$435,434	\$0	\$435,434	\$435,434	\$435,434
4741 Transfer from Roadworks Reserve	\$0	-\$285,442	\$271,841	-\$13,601	-\$11,330	\$0
4740 Transfer To Roadworks Reserve	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$435,434</b>	<b>\$149,992</b>	<b>\$271,841</b>	<b>\$421,833</b>	<b>\$424,104</b>	<b>\$435,434</b>
<b>RESERVE - REVALUATION</b>						
9714 <b>RESERVE - REVALUATION</b>	\$10,700	\$10,700	\$0	\$10,700	\$10,700	\$10,700
4811 Transfer from Revaluation Reserve	\$0	\$0	-\$38,880	-\$38,880	\$0	\$0
4810 Transfer To Revaluation Reserve	\$0	\$40,000	\$0	\$40,000	\$0	\$0
	<b>\$10,700</b>	<b>\$50,700</b>	<b>-\$38,880</b>	<b>\$11,820</b>	<b>\$10,700</b>	<b>\$10,700</b>

## SHIRE OF DONNYBROOK BALINGUP

## RESERVES

30/04/2022

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
<b>Cash Backed Reserves - continued</b>						
9715	\$3,054	\$3,054	\$0	\$3,054	\$3,054	\$3,054
4821	\$0	-\$3,054	\$0	-\$3,054	-\$2,550	\$0
4820	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$3,054</b>	<b>-\$0</b>	<b>\$0</b>	<b>-\$0</b>	<b>\$504</b>	<b>\$3,054</b>
<b>RESERVE - BUILDINGS</b>						
9716	\$495,996	\$495,996	\$0	\$495,996	\$495,996	\$495,996
4791	\$0	-\$363,674	-\$50,000	-\$413,674	-\$333,060	-\$40,656
4790	\$0	\$352,692	\$0	\$352,692	\$0	\$0
	<b>\$495,996</b>	<b>\$485,014</b>	<b>-\$50,000</b>	<b>\$435,014</b>	<b>\$162,936</b>	<b>\$455,340</b>
<b>RESERVE - APPLE FUNPARK</b>						
9717	\$0	\$0	\$0	\$0	\$0	\$0
4841	\$0	\$0	\$0	\$0	\$0	\$0
4840	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>RESERVE - INFORMATION TECHNOLOGY</b>						
9718	\$93,523	\$93,523	\$0	\$93,523	\$93,523	\$93,523
4801	\$0	-\$13,000	\$0	-\$13,000	-\$10,830	\$0
4800	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$93,523</b>	<b>\$80,523</b>	<b>\$0</b>	<b>\$80,523</b>	<b>\$82,693</b>	<b>\$93,523</b>
<b>RESERVE COUNCIL ELECTIONS</b>						
9739	\$0	\$0	\$0	\$0	\$0	\$0
7131	\$0	\$0	\$0	\$0	\$0	\$0
7130	\$0	\$13,650	\$0	\$13,650	\$0	\$0
	<b>\$0</b>	<b>\$13,650</b>	<b>\$0</b>	<b>\$13,650</b>	<b>\$0</b>	<b>\$0</b>
<b>RESERVE - PARKS &amp; RESERVES</b>						
9721	\$129,744	\$129,744	\$0	\$129,744	\$129,744	\$129,744
4871	\$0	-\$8,509	\$0	-\$8,509	-\$7,090	\$0
4870	\$0	\$100,000	\$140,000	\$240,000	\$0	\$0
	<b>\$129,744</b>	<b>\$221,235</b>	<b>\$140,000</b>	<b>\$361,235</b>	<b>\$122,654</b>	<b>\$129,744</b>
<b>RESERVE - CARRIED FORWARD PROJECTS</b>						
9723	\$688,477	\$688,477	\$0	\$688,477	\$688,477	\$688,477
4671	\$0	-\$294,689	-\$338,337	-\$633,026	-\$527,520	-\$134,009
4670	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$688,477</b>	<b>\$393,788</b>	<b>-\$338,337</b>	<b>\$55,451</b>	<b>\$160,957</b>	<b>\$554,468</b>
<b>RESERVE - COVID 19</b>						
9707	\$95,058	\$95,058	\$0	\$95,058	\$95,058	\$95,058
7111	\$0	\$0	\$0	\$0	\$0	\$0
7110	\$0	\$0	\$0	\$0	\$0	\$0
	<b>\$95,058</b>	<b>\$95,058</b>	<b>\$0</b>	<b>\$95,058</b>	<b>\$95,058</b>	<b>\$95,058</b>
<b>RESERVE - PRESTON VILLAGE DEFERRED</b>						
9727	\$0	\$0	\$0	\$0	\$0	\$0
7221	\$0	-\$40,169	\$0	-\$40,169	-\$33,470	\$0
7220	\$0	\$302,126	-\$113,000	\$189,126	\$189,126	\$189,126
	<b>\$0</b>	<b>\$261,957</b>	<b>-\$113,000</b>	<b>\$148,957</b>	<b>\$155,656</b>	<b>\$189,126</b>
<b>RESERVE - PRESTON VILLAGE RESERVE FUND</b>						
9728	\$0	\$0	\$0	\$0	\$0	\$0
7231	\$0	-\$16,499	\$0	-\$16,499	-\$13,750	\$0
7230	\$0	\$38,320	\$0	\$38,320	\$38,320	\$38,320
	<b>\$0</b>	<b>\$21,821</b>	<b>\$0</b>	<b>\$21,821</b>	<b>\$24,570</b>	<b>\$38,320</b>



**SHIRE OF DONNYBROOK BALINGUP  
RESERVES  
30/04/2022**

	Opening Balance	2021/2022 Original Budget	Budget Amendments	2021/2022 Current Budget	2021/2022 YTD Budget	2021/2022 YTD Actual
<b>Cash Backed Reserves - continued</b>						
9729	RESERVE - MINNINUP COTTAGES 1-4 SURPLUS	\$0	\$0	\$0	\$0	\$0
7241	Transfer From Minninup Cottages 1-4 Reserve	\$0	-\$51,818	-\$4,509	-\$56,327	-\$43,180
7240	Transfer To Minninup Cottages 1-4 Reserve	\$0	\$64,877	\$0	\$64,877	\$64,877
		<b>\$0</b>	<b>\$13,059</b>	<b>-\$4,509</b>	<b>\$8,550</b>	<b>\$21,697</b>
9730	RESERVE - MINNINUP COTTAGES 5-8 SURPLUS	\$0	\$0	\$0	\$0	\$0
7141	Transfer from Minninup Cottages 5-8 Surplus	\$0	-\$60,000	\$0	-\$60,000	-\$50,000
7140	Transfer To Minn Cotts 5-8 Surplus Reserve	\$0	\$108,626	-\$20,050	\$88,576	\$97,702
		<b>\$0</b>	<b>\$48,626</b>	<b>-\$20,050</b>	<b>\$28,576</b>	<b>\$38,576</b>
9731	RESERVE - MINNINUP COTTAGES 9-12	\$0	\$0	\$0	\$0	\$0
7161	Transfer from Minninup Cottages 9-12 Surplus	\$0	\$0	\$0	\$0	\$0
7160	Transfer To Minn Cotts 9-12 Surplus Reserve	\$0	\$261,549	-\$3,483	\$258,066	\$251,920
		<b>\$0</b>	<b>\$261,549</b>	<b>-\$3,483</b>	<b>\$258,066</b>	<b>\$251,920</b>
9733	RESERVE - LANGLEY VILLAS 1-6 SURPLUS	\$0	\$0	\$0	\$0	\$0
7181	Transfer from Langley Villas 1-6 Surplus	\$0	-\$15,164	\$0	-\$15,164	-\$12,640
7180	Transfer To Langley Villas U1-6 Surplus Reserve	\$0	\$357,486	-\$8,756	\$348,730	\$338,237
		<b>\$0</b>	<b>\$342,322</b>	<b>-\$8,756</b>	<b>\$333,566</b>	<b>\$325,597</b>
9734	RESERVE - LANGLEY VILLAS 7-9 SURPLUS	\$0	\$0	\$0	\$0	\$0
7201	Transfer from Langley Villas 7-9 Surplus	\$0	\$0	\$0	\$0	\$0
7200	Transfer To Langley Villas U7-9 Surplus Reserve	\$0	\$208,975	\$4,217	\$213,192	\$207,681
		<b>\$0</b>	<b>\$208,975</b>	<b>\$4,217</b>	<b>\$213,192</b>	<b>\$207,681</b>
	<b>RESERVE - MINNINUP COTTAGES 5-8 LONG</b>					
9735	TERM MAINTENANCE	\$0	\$0	\$0	\$0	\$0
7151	Transfer from Minninup Cottages 5-8 LT	\$0	\$0	\$0	\$0	\$0
7150	Transfer To Minn Cotts 5-8 Lt Maintenance	\$0	\$6,169	\$0	\$6,169	\$5,669
		<b>\$0</b>	<b>\$6,169</b>	<b>\$0</b>	<b>\$6,169</b>	<b>\$5,669</b>
9736	RESERVE - MINNINUP COTTAGES 9-12 LONG	\$0	\$0	\$0	\$0	\$0
7171	Transfer from Minninup Cottages 9-12 LT	\$0	\$0	\$0	\$0	\$0
7170	Transfer To Minn Cotts 9-12 Lt Maintenance	\$0	\$5,128	\$0	\$5,128	\$4,628
		<b>\$0</b>	<b>\$5,128</b>	<b>\$0</b>	<b>\$5,128</b>	<b>\$4,628</b>
9737	RESERVE - LANGLEY VILLAS 1-6 LONG TERM	\$0	\$0	\$0	\$0	\$0
7191	Transfer from Langley Villas 1-6 LT	\$0	\$0	\$0	\$0	\$0
7190	Transfer To Langley Villas U1-6 Lt Maintenance	\$0	\$10,823	\$0	\$10,823	\$9,020
		<b>\$0</b>	<b>\$10,823</b>	<b>\$0</b>	<b>\$10,823</b>	<b>\$9,020</b>
9738	RESERVE - LANGLEY VILLAS 7-9 LONG TERM	\$0	\$0	\$0	\$0	\$0
7211	Transfer from Langley Villas 7-9 LT	\$0	\$0	\$0	\$0	\$0
7210	Transfer To Langley Villas U7-9 Lt Maintenance	\$0	\$2,400	\$0	\$2,400	\$1,800
		<b>\$0</b>	<b>\$2,400</b>	<b>\$0</b>	<b>\$2,400</b>	<b>\$1,800</b>
	<b>Grand Totals</b>	<b>\$5,426,259</b>	<b>\$4,454,173</b>	<b>\$65,044</b>	<b>\$4,519,216</b>	<b>\$4,184,093</b>
						<b>\$5,062,468</b>

**Intra Reserve Fund Transfers**

Aged Housing Reserve		<b>-\$1,323,183</b>	<b>\$113,001</b>	<b>-\$1,210,182</b>	<b>-\$1,210,182</b>	<b>-\$1,210,182</b>
<b>Total Transfers From Reserve</b>		<b>-\$1,323,183</b>	<b>\$113,001</b>	<b>-\$1,210,182</b>	<b>-\$1,210,182</b>	<b>-\$1,210,182</b>
Preston Village Exit Deferred Management Fee Reserve	<b>\$302,126</b>	<b>-\$113,000</b>	<b>\$189,126</b>	<b>\$189,126</b>	<b>\$189,126</b>	<b>\$189,126</b>
Preston Village Reserve Fund Contribution Reserve	<b>\$38,320</b>	<b>\$0</b>	<b>\$38,320</b>	<b>\$38,320</b>	<b>\$38,320</b>	<b>\$38,320</b>
Minninup Cottages 1-4 Surplus Reserve	<b>\$64,877</b>	<b>-\$0</b>	<b>\$64,877</b>	<b>\$64,877</b>	<b>\$64,877</b>	<b>\$64,877</b>
Minninup Cottages 5-8 Surplus Reserve	<b>\$97,702</b>	<b>\$0</b>	<b>\$97,702</b>	<b>\$97,702</b>	<b>\$97,702</b>	<b>\$97,702</b>
Minninup Cottages 9-12 Surplus Reserve	<b>\$251,920</b>	<b>-\$0</b>	<b>\$251,920</b>	<b>\$251,920</b>	<b>\$251,920</b>	<b>\$251,920</b>
Langley Villas 1-6 Surplus Reserve	<b>\$338,237</b>	<b>\$0</b>	<b>\$338,237</b>	<b>\$338,237</b>	<b>\$338,237</b>	<b>\$338,237</b>
Langley Villas 7-9 Surplus Reserve	<b>\$207,681</b>	<b>-\$0</b>	<b>\$207,681</b>	<b>\$207,681</b>	<b>\$207,681</b>	<b>\$207,681</b>
Minninup Cottages 5-8 Long Term Maintenance Reserve	<b>\$5,669</b>	<b>-\$0</b>	<b>\$5,669</b>	<b>\$5,669</b>	<b>\$5,669</b>	<b>\$5,669</b>
Minninup Cottages 9-12 Long Term Maintenance Reserve	<b>\$4,628</b>	<b>-\$0</b>	<b>\$4,628</b>	<b>\$4,628</b>	<b>\$4,628</b>	<b>\$4,628</b>
Langley Villas 1-6 Long Term Maintenance Reserve	<b>\$10,223</b>	<b>-\$0</b>	<b>\$10,223</b>	<b>\$10,223</b>	<b>\$10,223</b>	<b>\$10,223</b>
Langley Villas 7-9 Long Term Maintenance Reserve	<b>\$1,800</b>	<b>\$0</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>
<b>Total Transfers To Reserve</b>	<b>\$1,323,183</b>	<b>-\$113,001</b>	<b>\$1,210,182</b>	<b>\$1,210,182</b>	<b>\$1,210,182</b>	<b>\$1,210,182</b>
<b>Net Impact on Reserve Balances</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Transfers To/From Municipal Fund**

<b>Total Transfers To Reserve</b>	<b>\$0</b>	<b>\$824,638</b>	<b>\$111,929</b>	<b>\$936,567</b>	<b>\$252,529</b>	<b>\$0</b>
<b>Total Transfers From Reserve</b>	<b>\$0</b>	<b>-\$1,647,768</b>	<b>-\$159,885</b>	<b>-\$1,807,653</b>	<b>-\$1,452,040</b>	<b>-\$174,665</b>

**SHIRE OF DONNYBROOK BALINGUP  
RESERVES  
30/04/2022**

**Cash Backed Reserves - continued**

<u>Reserve Name</u>	<u>Reserve Purpose</u>
Waste Management Reserve	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
Bushfire Control & Management Reserve	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
Aged Housing Reserve	Established to manage funds from aged housing schemes for the upgrade of Council managed aged housing
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
Arbuthnott Memorial Scholarship Reserve	To fund the payment of the Arbuthnott Scholarship.
Strategic Planning Studies Reserve	Established to accumulate funds for engaging strategic studies / reports.
Land Development Reserve Fund	To fund the purchase of land for future community purposes.
Vehicle Reserve	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
Roadworks Reserve	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
Revaluation Reserve	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
Central Business District Reserve	To fund future Central Business District projects.
Buildings Reserve	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
Apple Funpark Reserve	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
Information Technology Reserve	To accumulate funds for the acquisition and replacement of information technology equipment and software.
Council Election Reserve	Established to accumulate funds for Council postal elections
Park and Reserves Reserve	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
Carried Forward Project Reserve	Established to accumulate funds from projects carried into future financial years.
COVID 19 Reserve	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
Preston Village Exit Deferred Management Fee Reserve	Established to accumulate Preston Village Deferred Management Fees.
Preston Village Reserve Fund Contribution Reserve	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
Minninup Cottages 1-4 Surplus Reserve	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
Minninup Cottages 5-8 Surplus Reserve	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 9-12 Surplus Reserve	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 1-6 Surplus Reserve	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
Langley Villas 7-9 Surplus Reserve	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
Minninup Cottages 5-8 Long Term Maintenance Reserve	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Minninup Cottages 9-12 Long Term Maintenance Reserve	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 1-6 Long Term Maintenance Reserve	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
Langley Villas 7-9 Long Term Maintenance Reserve	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.



## SHIRE OF DONNYBROOK BALINGUP

### Grant Income

30/04/2022		2021/22	2021/22	2021/22	2021/22	Capital Grants	Operating Grant
COA	Description	Original Budget	Budget Amendments	Current Budget	YTD Budget	YTD Actual	YTD Actual
<b>General Purpose Funding</b>							
0091	GRANTS - LGGC FINANCIAL ASSISTANCE GRANTS	-\$695,720	\$60,801	-\$634,919	-\$491,390	\$0	-\$1,461,415
1031	GRANTS - LGGC LOCAL ROAD GRANT	-\$388,538	\$60,022	-\$328,516	-\$261,392	\$0	-\$832,589
	<b>Subtotal</b>	<b>-\$1,084,258</b>	<b>\$120,823</b>	<b>-\$963,435</b>	<b>-\$752,782</b>	<b>\$0</b>	<b>-\$2,294,004</b>
<b>Law, Order, Public Safety</b>							
1163	GRANT - SES ESL OPERATING GRANT	-\$19,780	\$0	-\$19,780	-\$16,480	\$0	-\$19,780
5123	GRANTS - VBFB ESL OPERATING GRANT	-\$211,102	\$0	-\$211,102	-\$175,910	\$0	-\$229,020
6963	GRANTS - BUSHFIRE MITIGATION	-\$327,015	\$0	-\$327,015	-\$280,000	\$0	-\$164,092
0765	GRANTS (CAPITAL) - VBFB ESL ASSETS	-\$17,586	\$0	-\$17,586	-\$14,650	-\$17,586	\$0
	<b>Subtotal</b>	<b>-\$575,483</b>	<b>\$0</b>	<b>-\$575,483</b>	<b>-\$487,040</b>	<b>-\$17,586</b>	<b>-\$412,892</b>
<b>Education and Welfare</b>							
283	GRANTS - PROGRAMS (AUSTRALIA DAY)	\$0	-\$20,000	-\$20,000	-\$20,000	\$0	-\$16,000
	<b>Subtotal</b>	<b>\$0</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>\$0</b>	<b>-\$16,000</b>
<b>Recreation And Culture</b>							
0465	GRANTS (CAPITAL) - ASSETS	-\$50,000	\$0	-\$50,000	-\$37,500	-\$44,509	\$0
3033	GRANTS - PROGRAMS (REC CENTRE)	\$0	\$0	\$0	\$0	\$0	-\$10,000
0475	GOVT GRANTS - COMMUNITY FACILITIES	-\$4,511,500	\$0	-\$4,511,500	-\$2,000,000	\$0	\$0
7105	GRANTS (CAPITAL) - ASSETS	-\$2,106,387	\$40,494	-\$2,065,893	-\$1,810,000	-\$1,624,281	\$0
	<b>Subtotal</b>	<b>-\$6,667,887</b>	<b>\$40,494</b>	<b>-\$6,627,393</b>	<b>-\$3,847,500</b>	<b>-\$1,668,790</b>	<b>-\$10,000</b>
<b>Transport</b>							
0933	GRANTS - MRD DIRECT GRANTS	-\$172,075	\$0	-\$172,075	-\$172,075	\$0	-\$172,075
0325	GRANTS - BLACK SPOTS	-\$310,850	\$0	-\$310,850	-\$155,425	-\$43,574	\$0
0405	GRANTS - SUNDRY TRANSPORT CONSTRUCTION	-\$275,000	\$0	-\$275,000	-\$229,160	-\$220,000	\$0
3251	GRANTS - LGGC SPECIAL PROJECTS (BRIDGES)	-\$1,522,000	\$1,390,000	-\$132,000	\$0	\$0	\$0
3261	GRANT REVENUE - LRCI	-\$888,000	\$0	-\$888,000	-\$444,000	\$0	\$0
3291	GRANTS - REGIONAL ROAD GROUP	-\$961,332	\$0	-\$961,332	-\$801,110	-\$798,465	\$0
3331	GRANTS - ROADS TO RECOVERY	-\$503,657	-\$65,000	-\$568,657	-\$316,829	-\$80,633	\$0
	<b>Subtotal</b>	<b>-\$4,632,914</b>	<b>\$1,325,000</b>	<b>-\$3,307,914</b>	<b>-\$2,118,599</b>	<b>-\$1,142,671</b>	<b>-\$172,075</b>
<b>Economic Services</b>							
0975	GRANTS DROUGHT COMMUNITY FUNDING (CAPITAL) - ASSETS	-\$28,000	\$0	-\$28,000	-\$23,330	-\$21,231	\$0
3413	GRANTS - PROGRAMS	-\$315,266	\$0	-\$315,266	\$0	\$0	\$0
	<b>Subtotal</b>	<b>-\$343,266</b>	<b>\$0</b>	<b>-\$343,266</b>	<b>-\$23,330</b>	<b>-\$21,231</b>	<b>\$0</b>
	<b>Grand Totals</b>	<b>-\$13,303,808</b>	<b>\$1,486,317</b>	<b>-\$11,817,491</b>	<b>-\$7,229,251</b>	<b>-\$2,850,278</b>	<b>-\$2,904,972</b>
	<b>Total Operating Grants</b>	<b>-\$2,129,496</b>	<b>\$100,823</b>	<b>-\$2,028,673</b>	<b>-\$1,417,247</b>	<b>\$0</b>	<b>-\$2,904,972</b>
	<b>Total Non Operating Grants</b>	<b>-\$11,174,312</b>	<b>\$1,365,494</b>	<b>-\$9,808,818</b>	<b>-\$5,832,004</b>	<b>-\$2,850,278</b>	<b>\$0</b>



**SHIRE OF DONNYBROOK BALINGUP  
INFORMATION ON BORROWINGS  
30/04/2022**

**Information on Borrowings**

Purpose/Program	Loan Number	Institution	Interest Rate	Principal 1-Jul-21	New Loans	Principal Repayments	Principal Outstanding	Interest Repayments	Principal Repayments	Principal Outstanding	Interest Repayments	
				\$	\$	2021/22 Budget \$	2020/21 Budget \$	2020/21 Budget \$	2021/22 Actual \$	2020/21 Actual \$	2020/21 Actual \$	
<b>Health</b>												
Dental Surgery Extensions	74	WATC	5.83%	54,109	0	(12,385)	41,724	(2,977)	(6,103)	48,006	(1,277)	
<b>Education and welfare</b>												
Tuia Lodge Fire Suppression System	93	WATC	1.58%	263,917	0	(27,512)	236,405	(4,062)	(27,512)	236,405	(3,287)	
<b>Recreation and culture</b>												
* Donnybrook Country Club	90	WATC	2.74%	54,992	0	(9,396)	45,596	(1,443)	(9,396)	45,596	(1,163)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,500,000	0	2,500,000	0	0	0	0	
<b>Economic services</b>												
Collins Street	80	WATC	6.73%	29,546	0	(14,284)	15,262	(1,752)	(14,285)	15,261	(879)	
<b>Total</b>				<b>402,564</b>	<b>2,500,000</b>	<b>(63,577)</b>	<b>2,838,987</b>	<b>(10,234)</b>	<b>(57,296)</b>	<b>345,268</b>	<b>(6,606)</b>	

All debenture repayments are to be financed by general purpose revenue, with the exception of Self-Supporting Loans which are reimbursed to Council by the relevant community group.

**Income - Self Supporting Loans**

\* Donnybrook Country Club

YTD Actual		
Principal	Interest	Total
-\$9,396	-\$1,443	-\$10,839

**SHIRE OF DONNYBROOK BALINGUP**  
**Statement of Financial Activity 2021/2022**

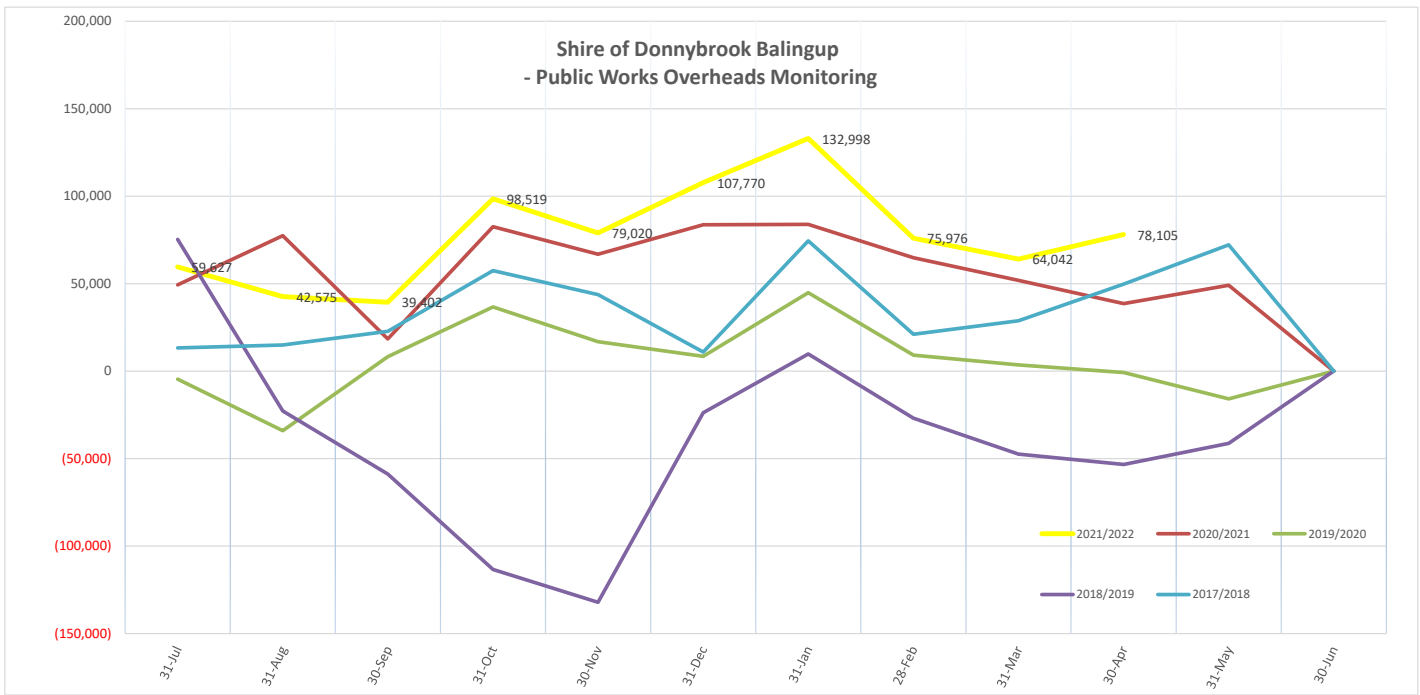
**TRUST FUNDS**

Funds held at balance date over which the District has no control and which are not included in the financial statements are as follows:

<b>Detail</b>	<b>Balance 1/07/2021 \$</b>	<b>Amounts Received \$</b>	<b>Amounts Paid (\$)</b>	<b>Balance 30/04/2022 \$</b>
Public Open Space Funds	265,738	0	0	265,738
	<b>265,738</b>	<b>0</b>	<b>0</b>	<b>265,738</b>

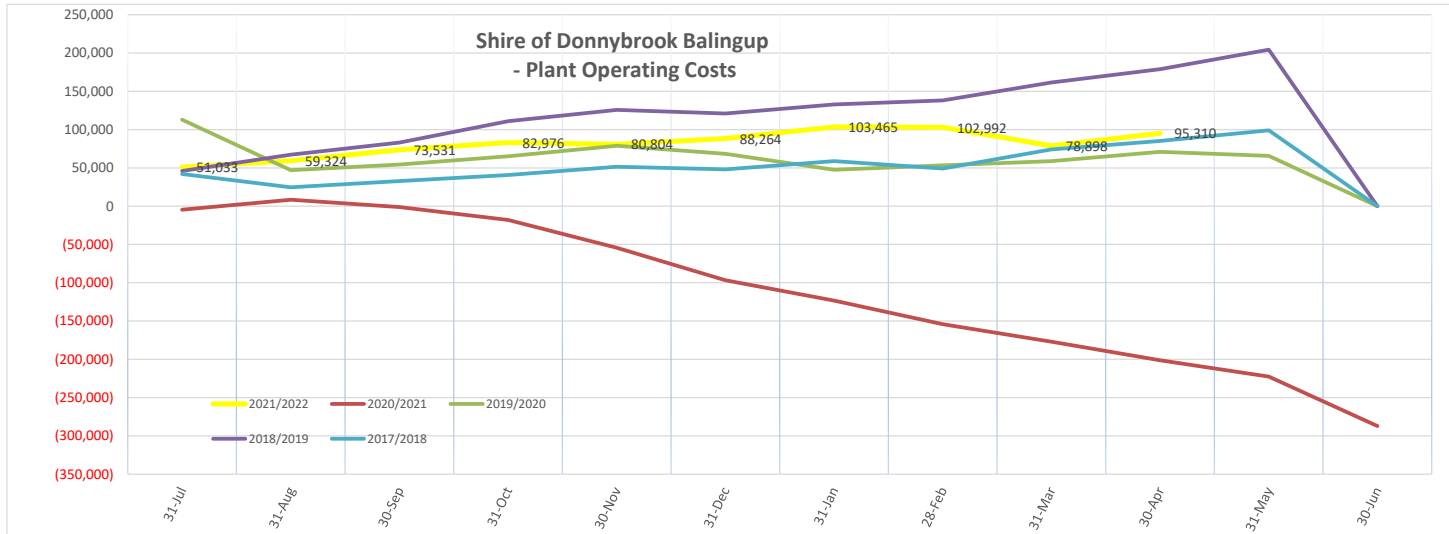
**SHIRE OF DONNYBROOK BALINGUP**  
**Public Works Overheads Monitoring**  
**30/04/2022**

		30/06/2022	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
Account Number	Description	2021/2022 Current Budget	YTD Actual											
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other Property &amp; Services - Schedule 14</b>														
<b>Public Works Overheads - Expenditure</b>														
	<b>Total Public Works Overheads - Expenditure</b>	<b>96,465</b>	<b>59,627</b>	<b>42,575</b>	<b>39,402</b>	<b>98,519</b>	<b>79,020</b>	<b>107,770</b>	<b>132,998</b>	<b>75,976</b>	<b>64,042</b>	<b>78,105</b>	<b>0</b>	<b>0</b>



**SHIRE OF DONNYBROOK BALINGUP**  
**Plant Operation Costs**  
**30/04/2022**

Account Number	Description	2020/2021 Current Budget \$	31-Jul	31-Aug	30-Sep	31-Oct	30-Nov	31-Dec	31-Jan	28-Feb	31-Mar	30-Apr	31-May	30-Jun
			YTD Actual \$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Other Property &amp; Services - Schedule 14</b>														
<b>Plant Operation Costs</b>														
<b>Total Public Works Overheads - Expenditure</b>		<b>(11,853)</b>	<b>51,033</b>	<b>59,324</b>	<b>73,531</b>	<b>82,976</b>	<b>80,804</b>	<b>88,264</b>	<b>103,465</b>	<b>102,992</b>	<b>78,898</b>	<b>95,310</b>	<b>0</b>	<b>0</b>





PO Box 220  
Balingup 6253  
28.4.2022

Mr B. Rose,  
Chief Executive Officer,  
Shire of Donnybrook-Balingup,  
Bentley St.  
Donnybrook 6239

Re: Balingup Rail Group.

Dear Ben,

I refer to the meeting yesterday with the President of the Shire and yourself at which I outlined the steps taken by Balingup Rail Group (BRG) to progress the commissioning of a feasibility study to demonstrate the viability of introduction of a tourist rail service on the South West rail line between Bunbury and Bridgetown.

Undoubtedly the commencement of such a tourist facility would provide a substantial economic benefit for the region. Accordingly, it is to be assumed that the delivery of a positive outcome from such a study would provide considerable assistance for the Government in its consideration of the commitment of funds for the purpose of re-opening the rail line for the carriage of freight, given the regional benefits likely to be produced from a tourist rail service made possible by restoration of the line for freight transport.

BRG has proposed that the combination of the local authorities concerned (Capel, Donnybrook-Balingup, Bridgetown-Greenbushes, Dardanup and City of Bunbury) provide part of the funding required for the commissioning of that study with further funds to be supplied by application to the South West Development Commission for a grant of funds for that purpose.

BRG met recently with the President and CEO of the Shire of Dardanup resulting in acceptance in principle for the BRG proposal to go forward for consideration in the formation of the pending budget, subject, of course, to like participation being undertaken by remaining local authorities.

BRG will present the proposal to a meeting of the Shire of Bridgetown-Greenbushes to be held this evening (28 April 2022) and to the Mayor of Bunbury on 11 May 2022.

A date for BRG to meet with the Shire of Capel is being arranged.

In promoting the Feasibility Study BRG received expressions of interest, with an outline of the proposed conduct of the study and indicative cost, from IPS (based in Bunbury and Adelaide) and Linqage International (based in Melbourne).

(The latter conducted the feasibility study for the Wheatbelt Heritage Rail Project, the cost of which was met by a grant to the Shire of Dowerin from Royalty for Regions).

The anticipated cost of the proposed feasibility study has been put at \$50,000 plus GST. Copies of the responses from the mentioned interested parties can be provided if required.

BRG would be pleased to address Council to answer any questions Councillors may have in respect of the proposal.

By way of further information I have attached a copy of the Leisure Rail WA document presented to your Shire in 2001 setting out details of a proposed tourist rail service between Perth and Bridgetown, forming part of the established business case for the Leisure Rail WA project.

Kind regards,

Malcolm Lee QC,  
Chair,  
Balingup Rail Group.  
0418489495

Please don't  
REMOVE.



# LEISURE RAIL WA



## Project Information Package



Issued January 2001

# 1. PROJECT OUTLINE

Capital Cost                      \$7.5 million

## Major Elements

- Maintenance and Servicing Depot
- Administration Centre (incorporated within the Maintenance and Servicing Depot)
- Three Diesel-Electric Locomotives
- 13 Passenger Cars comprising:
  - (2) x Power-Vans
  - (2) x Kitchen/Galley Cars
  - (2) x Club/Lounge Cars
  - (6) x 52 Seat "First Class" Long Distance Saloon/Restaurant Dining Cars
  - (1) x 12 Seat/6 Sleeping Berth "Director's Special" Lounge/Observation Car.

## Project Timing

Start up of the venture is due to commence in the first quarter of 2001, when the funding is finalised and rollingstock acquired. To provide a "base", the rail siding depot and administration centre proposed at Cockburn, is to be erected and completed by June 2001.

The Project will be staged and implemented as follows:

### First Quarter 2001

March/April                      Finalise Funding

Year 2001

April/May                      Commence Depot Site-Works and Construction

May/June                      Substantive Completion of Depot  
Commence Major Refurbishing of Rollingstock

July                              Finalise Marketing, Advertising and Sales planning.

October                      Major Progress Review  
Commence Advance Sales (subject to review confirming service start date)

December                      Operating Staff Recruitment/Training

Year 2002

January                      Marketing & Public Awareness Strategy (Intensive Promotion Stage)

Feb/Mar                      Commissioning and Running Trials

April                              Start of Full Revenue Services

== *Western Australia's Boutique Rail Experience* ==



## 2. OVERVIEW OF LEISURE RAIL WA

The concept of what has become known as "boutique rail travel" is firmly established in North America, Europe and the United Kingdom and is now emerging in Australia on the eastern seaboard. "Boutique rail travel" by its very name distinguishes itself from mainstream urban and long distance rail services, which in effect provide mass transportation. Similarly, "boutique rail travel" does not apply to picnic and historic type passenger rail services that are operated by enthusiast or preservation societies and groups on an infrequent basis.

"Boutique rail travel" of the style developed in this business plan and as is emerging elsewhere is focussed on quality, involving all the positive elements of rail travel arising from the "Golden Era" of railways. These include comfort, romance, fine service and attention to detail, whilst at the same time eliminating the negatives of rail travel such as being slow, dirty, unreliable and with very poor standards of customer service as was found in Australia and elsewhere during World War 2 and following that period when rail travel standards declined with the emergence of the glamour and excitement of air travel.

The concept of "boutique rail travel" is as much about the quality of the travel experience aboard the train as it is with the enjoyment of the scenery and destination that the traveller expects to obtain from purchasing a particular rail package. Similarly, "boutique rail travel" operators provide regular departures by way of an annual program of services that are linked to the rest of the tourism industry, and this will be a major first for leisure and tourism based rail travel in Western Australia.

Leisure Rail WA will have two principal rail-based activities. The first is a quality "restaurant on rails" product, known as "The Moondyner", which will provide lunch and evening Restaurant Services from Fremantle/Perth into the Swan and Avon Valleys and on through the Walyunga National Park. In terms of scenic quality the route offers a mix of vineyard, river, Darling Escarpment and Jarrah Forest country.

The second major product range is to be known as "Discovery Rail" tours. These regularly scheduled rail tours will provide services to the east of Perth to the Avon Valley, Toodyay and York as well as to the South West focussing on Donnybrook, Balingup and Bridgetown. "Discovery Rail" tours will also operate regular seasonal services to the Mid West, South West and Great Southern Regions for major special events such as "The Leeuwin Estate Concert" and during the Springtime wildflower season.

Within these two major product groups Leisure Rail WA will provide a number of other rail products such as a superior "Premium" or "Pullman" class product that is in addition to its standard First Class accommodation and there will also be other products such as "Rail Safari", Charter and "Director's Special" services that are intended to add value to the Operation, by maximising the utilisation of the rail carriage fleet. (These are fully described elsewhere).

Leisure Rail WA will be lead by a Chief Executive Officer/General Manager who is highly qualified and regarded in the passenger rail business, with extensive involvement in the tourism industry, a Marketing and Public Affairs Manager with a comprehensive background in banking finance plus business development, sales and promotion, a Passenger Services and Operations Manager with passenger transportation industry experience, an Accounting and Financial Services Manager with particular expertise related to the railway industry and an Engineering Services Consultant with a railway engineering background. Specially appointed multi-skilled engineering, finance and administrative staff will support this group.

Up to 60 full and part-time/casual passenger care, food and beverage, engineering and operation staff will deliver international standard services to guests.

== *Western Australia's Boutique Rail Experience* ==



### 3 DETAILED PRODUCT DESCRIPTION

#### 3.1 OVERVIEW OF SERVICES

Leisure Rail WA will have up to seven products/services that utilise the full fleet of 13 passenger vehicles. Each service has a basic consist/configuration that is then either expanded in size or pared back depending on passenger loadings. There is scope to have up to three separate consists running at any time, but the operating plan normally provides for two. These are in effect a semi-dedicated "The Moondyner" restaurant fleet and a "Discovery Rail" tour consist.

The design and configuration of the entire fleet is such that individual coaches or groups of vehicles can be switched from one fleet to another to cover seasonal fluctuations in loading and/or for maintenance purposes. The entire service plan is based on the concept of regularly scheduled departures, the frequency of which is determined by seasonal factors and the mirroring of influencing factors in the rest of the tourism and dining out industries.

#### 3.2 "THE MOONDYNER" RESTAURANT SERVICES

This service will operate as a regularly scheduled "restaurant-on-rails" providing both lunch time and evening dinner departures on a three to four hour schedule from Fremantle and Perth into the Swan and Avon Valleys to the Toodyay area. The name of the service has historical significance in that the area of the Avon Valley the train operates into was the reputed hideout for Western Australia's most notorious bushranger "Moondyne Joe". Similarly, the name has a romantic/ nostalgic connotation in connection with dining at night as the train glides through the Avon Valley.

The concept of a quality dining experience aboard an international standard train is well proven. Development of this product is based on extensive research into similar products, which are enormously popular in California. (Excellent restaurant trains are also found in Europe and the United Kingdom). The California region has a very similar climate and lifestyle to that of Western Australia. In the same way the dinner cruise trains in the USA focus on the vineyards of the Napa Valley and other wine growing regions, so "The Moondyner" service will feature travel through the Swan Valley Vineyards but in doing so, this Operation will be able to exploit the scenic beauty and the otherwise almost inaccessible areas of the Avon Valley and Walyunga National Park.

The service will be incorporated as a package where the ticket price not only includes "First Class Rail Travel" but also a "Welcome Aboard" refreshment, together with a 4-5-course meal. Guests will pay for their own drinks, which they may enjoy in two Club/Lounge Cars before being invited to one of two 52-seat restaurant cars to partake of their meal. Following the dining experience, passengers will have the option of enjoying post meal refreshments at their seat or in the Club/Lounge Cars as well as being able to purchase a range of merchandise/souvenirs of their journey.

Particular attention will be given to providing the appropriate ambience aboard the train, and this will be heightened on evening departures where external floodlights will illuminate the forest and passing scenery en-route. Itineraries and menus will be adjusted on a seasonal basis with a clear distinction in terms of price and menu selection being made between lunchtime and evening departures.

This product will retail at approximately \$80 (\$75 concession) per passenger for evening departures and \$70 (\$65 concession) per guest for the luncheon service. A fine wine bar service will be available to guests.



### 3 DETAILED PRODUCT DESCRIPTION *Contd*

#### 3.3 "DISCOVERY RAIL" DAY TOURS

These services will be a "first" in the Western Australian Tourism Industry by providing regular, international touring standard, daytime rail services to a number of areas including the Avon Valley, Toodyay and York as well as to the South West and the centres of Donnybrook, Balingup and Bridgetown in particular.

These daytime services, in the case of the Avon Valley/York and the South West service, will operate on a consistent three-day per week timetable. In the case of the longer distance Albany and Cranbrook Great Southern services, these will operate once weekly, with the capability of running extra services as demand grows.

On a seasonal basis, daytime Wildflower tour services to the Lower Mid West (Wannamal Lakes/Moore River) Region will also operate with schedules and departures planned up to two and three years in advance.

The regular and consistent scheduling of these services will enable high levels of access by domestic, interstate and international travel sales agents and product development growth for these services includes partnering with road coach tour operators to provide "back to back" rail/coach/rail options. This has the benefit of exploiting the positive attributes of each transport mode and provides greater flexibility in the development of itineraries and destinations.

A standard "First Class" "Discovery Rail" day tour package incorporating rail travel, "Welcome Aboard" refreshment and both morning and afternoon refreshment will sell for \$65 to \$95 per person depending on length of itinerary. Guests purchase beverages and merchandise.

#### 3.4 "DISCOVERY RAIL" SPECIAL EVENT TOURS

There are a number of premium special events that have developed in Western Australia, which have an international reputation and are especially popular with the local market. Events such as the "Leeuwin Estate Concert", "Rally Australia" and "Avon Descent" are ideally suited to the development of all-inclusive packages incorporating "First Class Rail Travel", on-board refreshments and/or meals, coach transfers (where required) and entry fees.

The full Leisure Rail WA passenger fleet has the capacity to convey as many as 360 guests to such events providing not only an added dimension to the event itself in terms of access and potentially increased attendance, but also these events demonstrate "rail's" unique ability to uplift large numbers of people with high levels of comfort and safety.

The ticket pricing on these services is dependent on the extent of what is included in the package, but a "Leeuwin Estate Concert" package, incorporating rail and coach travel, on-board meals and refreshments, concert entry and concert hamper, will be of the order of \$225 per guest, whereas an all-rail "Avon Descent Champagne and Luncheon" package will be approximately \$79. Passengers pay for all other drinks and merchandise.

### 3 DETAILED PRODUCT DESCRIPTION *Contd*

#### 3.5 "DISCOVERY RAIL" FULLY PACKAGED DELUXE RAIL SAFARI HOLIDAYS

The Western Australian rail network lends itself to operating a number of extended two, three and four day fully packaged "Discovery Rail" safari holidays to various destinations and regional areas in the southern half of Western Australia. The safari packages will incorporate "First Class" rail travel, meals, and off-rail tours and transfers and first class hotel/motel accommodation.

Destinations include "Wildflower Safaris" to the Mid West (Geraldton and the hinterland), Wave Rock/Hyden, the Great Southern including Albany, the Stirling Ranges and Mt Barker Winelands and Manjimup/Pemberton featuring the Karri/Jarra Forests. "Discovery Rail" safaris will also operate to certain festivals and events.

The South Coast and South West forest destinations lend themselves to development of a regular "4-Day Rail Safari" service, whereby guests travel to and from Albany and Bridgetown/Pemberton by rail and then use five star touring coaches to link each rail-head across the Karri Forest, National Parks and South Coast regions.

A three-day, all-inclusive "Discovery Rail" safari package to Wave Rock/Hyden for the wildflower season will be priced at \$465 per guest. Passengers pay for beverages (other than tea/coffee) and merchandise.

#### 3.6 "DIRECTOR'S SPECIAL" SERVICES

Leisure Rail WA will be placing into service a fully self-contained, premium/executive style, observation lounge and dining saloon with sleeping cabins for six guests and lounge/dining seating for 12 guests.

Based on a minimum number of advance bookings, guests will have the opportunity to experience deluxe style rail travel and dining as found aboard the Private Business Cars of American Railroads in the glamour years of rail travel. A feature will be the rounded end observation lounge where guests will have the unique opportunity to view the passing scenery as it streams behind the train.

This coach will be attached to any scheduled "The Moondyner" and/or "Discovery Rail" service (subject to the minimum passenger requirement). Guests will pay a supplement to travel aboard this vehicle.

Because of the fully self-contained design of the "Director's Special" car, this coach will be able to run attached to scheduled services or stand-alone as a special train to provide high quality "business style" charter type services for promotional, corporate and exclusive-travel groups.

The "Director's Special" car will be able to offer daylight/overnight accommodation and travel en-route to its destination, and/or provide accommodation and full dining services at the destination. Similarly, the opportunity exists for the "Director's Special" car to be conveyed by a scheduled Leisure Rail WA service to a regular destination, remain at that location with guests on board, and stay for as long as the client requires, before being returned attached to another scheduled service.

The pricing is based on the client's itinerary and other special requirements.



### 3 DETAILED PRODUCT DESCRIPTION Contd

#### 3.7 DESTINATION RESTAURANT TRAIN SERVICES

On selected departures such as the York Discovery Rail service on Saturdays, and the Bridgetown Discovery Rail service proposed for every Sunday, lunchtime trains will be scheduled during the stopover time of the train to destinations such as Greenhills from York, and Manjimup from Bridgetown. Pricing and menu will be adapted to suit the particular market. These services will be able to be booked and sold at a local level through Tourist Bureaux and other venues. In the case of the Discovery Rail Service to Albany on Tuesdays returning Wednesday, an evening The Moondyner restaurant service from Albany to the Mount Barker/Kendenup area will operate.

#### 3.8 POINT-TO-POINT REGIONAL TRAVEL SERVICES

Leisure Rail WA will provide, one way/single trip accommodation for such guests at a fare level approximately 60% of that for its normal full-day, round-trip packages. One-way travellers will be provided with on-board guest services and seating identical to that of guests on a full package.

This has only been made possible because of the regularly scheduled nature of the Discovery Rail operations. As an example, a one-way ticket from Albany to Perth on the weekly Great Southern Discovery Rail Safari service will be \$99. The product will be extremely attractive as there are no passenger train services between Perth and Albany and there will be the added attractions of experiencing meals and refreshments aboard a "boutique-style" international standard train.

Point-to-point travel destinations to and from Perth/Fremantle include:

Albany	Brookton	Mount Barker	Wagin
Avon/Northam	Cranbrook	Narrogin	York
Balingup	Donnybrook	Popanyinning	
Beverley	Katanning	Tambellup	
Bridgetown	Manjimup	Toodyay	

#### 3.9 CHARTER AND GROUP TRAVEL SERVICES

The composition and configuration of the Leisure Rail WA rollingstock fleet is such that charter services can be operated along the style of any of "The Moondyner" and/or "Discovery Rail" services on either existing itineraries or tailor-made schedules to suit the hirer. Pricing will reflect the hirer's itinerary and on-board service requirements. Similarly, group travel discounts will be offered on all scheduled services with an emphasis being made to direct this business to low season and trough periods.

4 PASSENGER SCHEDULES

## The Moondyner Rail Restaurant

Luncheon Services

Dinner Services

Frequency: Thu/Fri/Sun

Wed/Thu/Fri/Sat/Sun

### Departure/Arrival Points & Times

The Esplanade Depart 1120 hours 1855 hours

*Intermediate Pick Up Points*

Claremont  
Subiaco

Perth Depart 1153 hours 1925 hours  
(Platform 9)

Run to Moondyne (Avon Valley Crossing Loop)

Perth Arrive 1433 hours 2245 hours

*Intermediate Set Down Points*

Subiaco  
Claremont

The Esplanade Arrive 1500 hours 2315 hours

4 PASSENGER SCHEDULES *Contd*

## The Avon-York Discovery Rail Service

Frequency: Tue/Thu/Sat

### *Forward Journey*

The Esplanade Depart 0855 hours

*Intermediate Pick Up*  
Claremont  
Subiaco

Perth Depart 0923 hours  
(Platform 9)

*Intermediate Pick Up*  
Guildford

York Arrive 1140 hours

### *Return Journey* **\*\**(Special Note)*\*\***

York Depart 1415 hours

*Intermediate Set Down*  
Guildford

Perth Arrive 1622 hours  
(Platform 8)

*Intermediate Set Down*  
Claremont  
Subiaco

Esplanade Arr 1655 hours

## The Avon/Greenhills Rail Restaurant Service

### Luncheon Service

Frequency: Sat  
(Can Operate Tue/Thu)

York Depart 1200 hours

Greenhills Arrive 1245 hours  
Depart 1300 hours

York Arrive 1345 hours

**\*\*Special Note\*\*** The Great Southern Discovery Rail Service from Albany on Wednesdays operates to the same schedule ex York, providing four (4) weekly services from York to Perth.

Kindly Note Timings Will Be Rounded For Ease Of Simplicity & User Friendliness

4 PASSENGER SCHEDULES *Contd*

## The South West Discovery Rail Service

Frequency:- Wed/Fri/Sun

### *Forward Journey*

The Esplanade Depart 0755 hours

*Intermediate Pick Up*  
Claremont  
Subiaco

Perth (Platform 9) Depart 0825 hours

Armadale (Platform 9) Depart 0900 hours

Donnybrook Arrive 1110 hours

*Intermediate Set Down*  
Balingup

Bridgetown Arrive 1245 hours

### *Return Journey*

Bridgetown Depart 1515 hours

*Intermediate Pick Up*  
Balingup

Donnybrook Depart 1650 hours

Armadale Arrive 1910 hours

Perth Arrive 1943 hours

*Intermediate Set Down*  
Subiaco  
Claremont

Esplanade Arrive 2015 hours

## The Blackwood/Manjimup Rail Restaurant

### Luncheon Service

Frequency: Fri & Sun  
(Can Operate Wed)

Bridgetown Depart 1300 hours

Manjimup Arrive 1350 hours  
Depart 1405 hours

Bridgetown Arrive 1455 hours



4 PASSENGER SCHEDULES *Contd*

## The Great Southern Discovery Rail Service

Frequency:- Forward Tue

Return Wed

*Forward Journey*

*Return Journey*

The Esplanade	Depart	0741 hours	Albany	Depart	0745 hours
<i>Intermediate Pick Up</i>			Mt Barker	Depart	0833 hours
			Cranbrook	Depart	0924 hours
Perth	Depart	0811 hours	Tambellup	Depart	0948 hours
<i>Intermediate Pick Up</i>					
			Katanning	Depart	1026 hours
Avon/Northam	Arrive	0950 hours	Wagin	Depart	1113 hours
York	Arrive	1025 hours	Narrogin	Depart	1258 hours
	Depart	1035 hours			
Beverley	Arrive	1100 hours	Popanyinning	Dep	1240 hours
Brookton	Arrive	1130 hours	Pingelly	Depart	1255 hours
Pingelly	Arrive	1145 hours	Brookton	Depart	1310 hours
Popanyinning	Arrive	1200 hours	Beverley	Depart	1340 hours
Narrogin	Depart	1243 hours	York	Arrive	1405 hours
				Depart	1415 hours
Wagin	Depart	1330 hours	Avon/Northam	Dep	1447 hours
Katanning	Depart	1420 hours	<i>Intermediate Set Down</i>		
			<i>Guildford</i>		
Tambellup	Depart	1500 hours	Perth	Arrive	1622 hours
Cranbrook	Depart	1532 hours	<i>Intermediate Set Down</i>		
			<i>Subiaco</i>		
Mt Barker	Depart	1630 hours	<i>Claremont</i>		
Albany	Arrive	1720 hours	The Esplanade	Arr	1655 hours

## The Plantaganet Rail Restaurant

### Dinner Service

Frequency:            Tuesdays

Albany            Depart    1915 hours

Kendenup        Arrive    2040 hours  
                      Depart    2050 hours

Albany            Arrive    2215 hours

## The Great Southern Discovery Day Return Rail Service

Frequency: Saturdays

*Forward Journey*

*Return Journey*

The Esplanade	Depart	0741 hours	Cranbrook	Depart	1600 hours
<i>Intermediate Pick Up</i>			Tambellup	Depart	1627 hours
			<i>Claremont</i>		
			<i>Subiaco</i>		
Perth	Depart	0811 hours	Katanning	Depart	1704 hours
<i>Intermediate Pick Up</i>			Wagin	Depart	1757 hours
			<i>Guildford</i>		
Avon/Northam	Arrive	0950 hours	Narrogin	Depart	1840 hours
York	Arrive	1025 hours	Popanyinning Dep		1920 hours
	Depart	1035 hours			
Beverley	Arrive	1100 hours	Pingelly	Depart	1935 hours
Brookton	Arrive	1130 hours	Brookton	Depart	1950 hours
Pingelly	Arrive	1145 hours	Beverley	Depart	2017 hours
Popanyinning	Arrive	1200 hours	York	Arrive	2045 hours
				Depart	2055 hours
Narrogin	Depart	1243 hours	Avon/Northam Dep		2128 hours
Wagin	Depart	1330 hours	<i>Intermediate Set Down</i>		
			<i>Guildford</i>		
Katanning	Depart	1420 hours	Perth	Arrive	2303 hours
Tambellup	Depart	1500 hours	<i>Intermediate Set Down</i>		
			<i>Subiaco</i>		
			<i>Claremont</i>		
Cranbrook	Arrive	1530 hours	The Esplanade	Arr	2335 hours

Connections To/From Albany Provided by 5-Star Road Coach

**Combined South West Discovery Rail  
&  
King Karri Road Coach Service  
To/From Albany**

Frequency: Wed/Fri/Sun

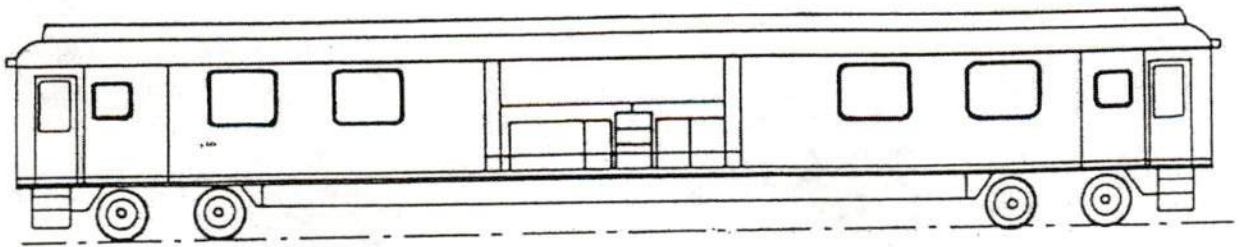
*To Albany*

*From Albany*

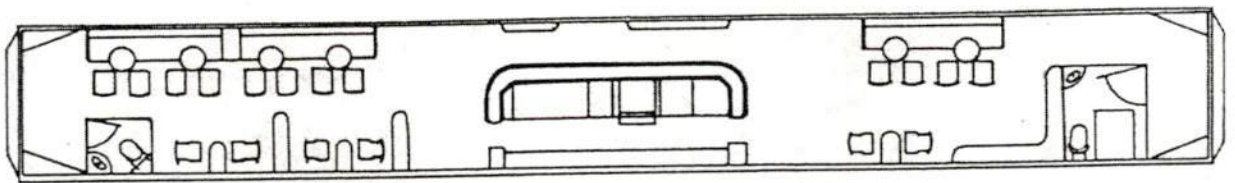
The Esplanade	Depart	0755 hours	Albany	Depart	0805 hours
Perth	Depart	0825 hours	Denmark	Depart	0852 hours
Armadale	Depart	0900 hours	Walpole	Depart	0948 hours
Bridgetown	Arrive	1245 hours	Manjimup	Depart	1218 hours
<i>Transfer to King Karri Road Coach</i>			Bridgetown	Arrive	1247 hours
Bridgetown	Depart	1315 hours	<i>Transfer to South West Discovery Rail Service</i>		
Manjimup	Arrive	1348 hours	Bridgetown	Depart	1515 hours
Walpole	Arrive	1542 hours	Armadale	Arrive	1910 hours
Denmark	Arrive	1638 hours	Perth	Arrive	1943 hours
Albany	Arrive	1720 hours	Esplanade	Arrive	2015 hours



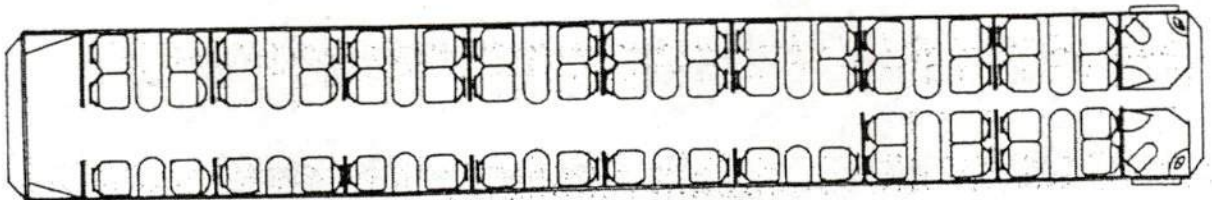
5 PASSENGER ROLLINGSTOCK CONCEPT PLANS



GENERAL OUTLINE



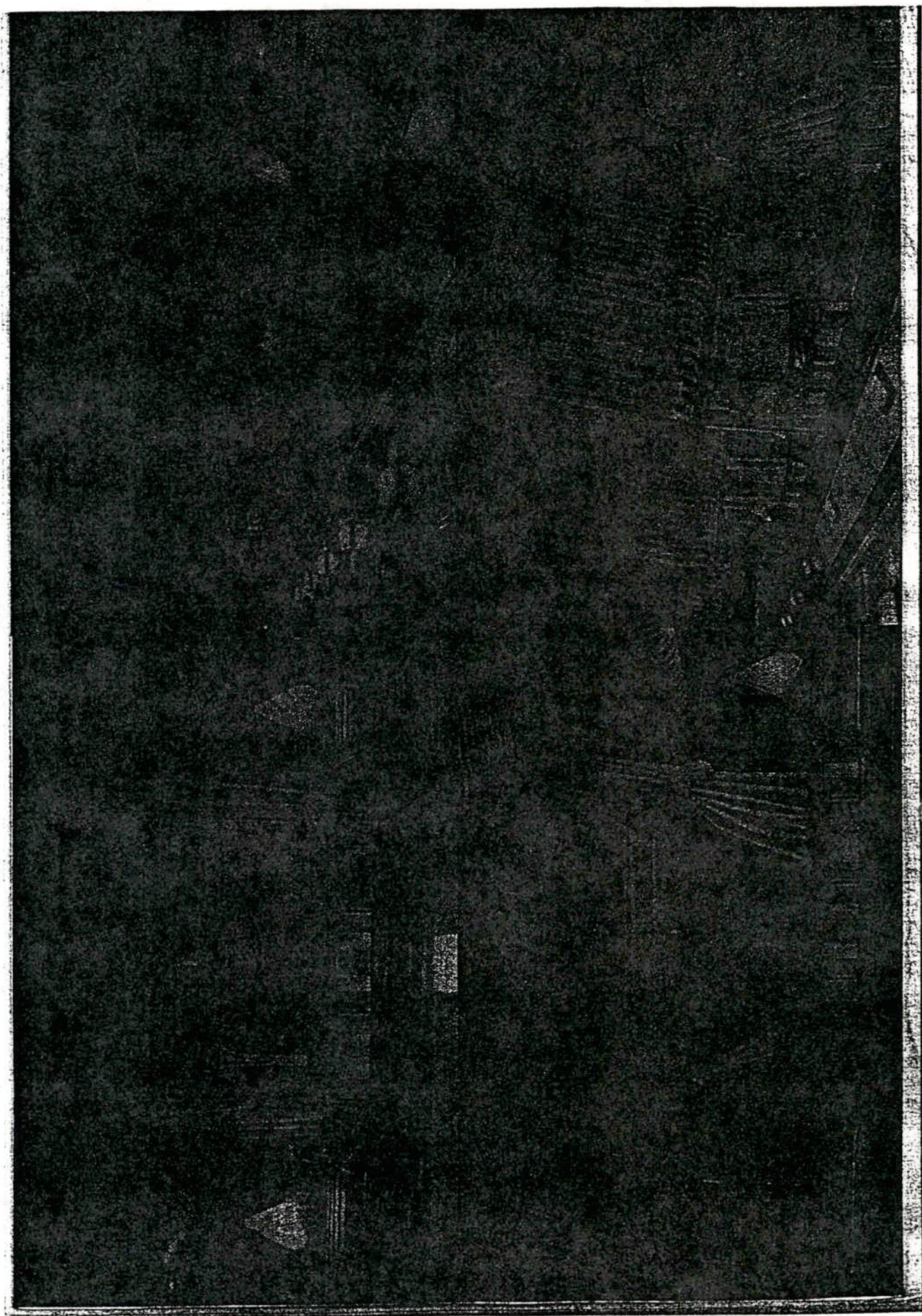
CLUB LOUNGE CAR



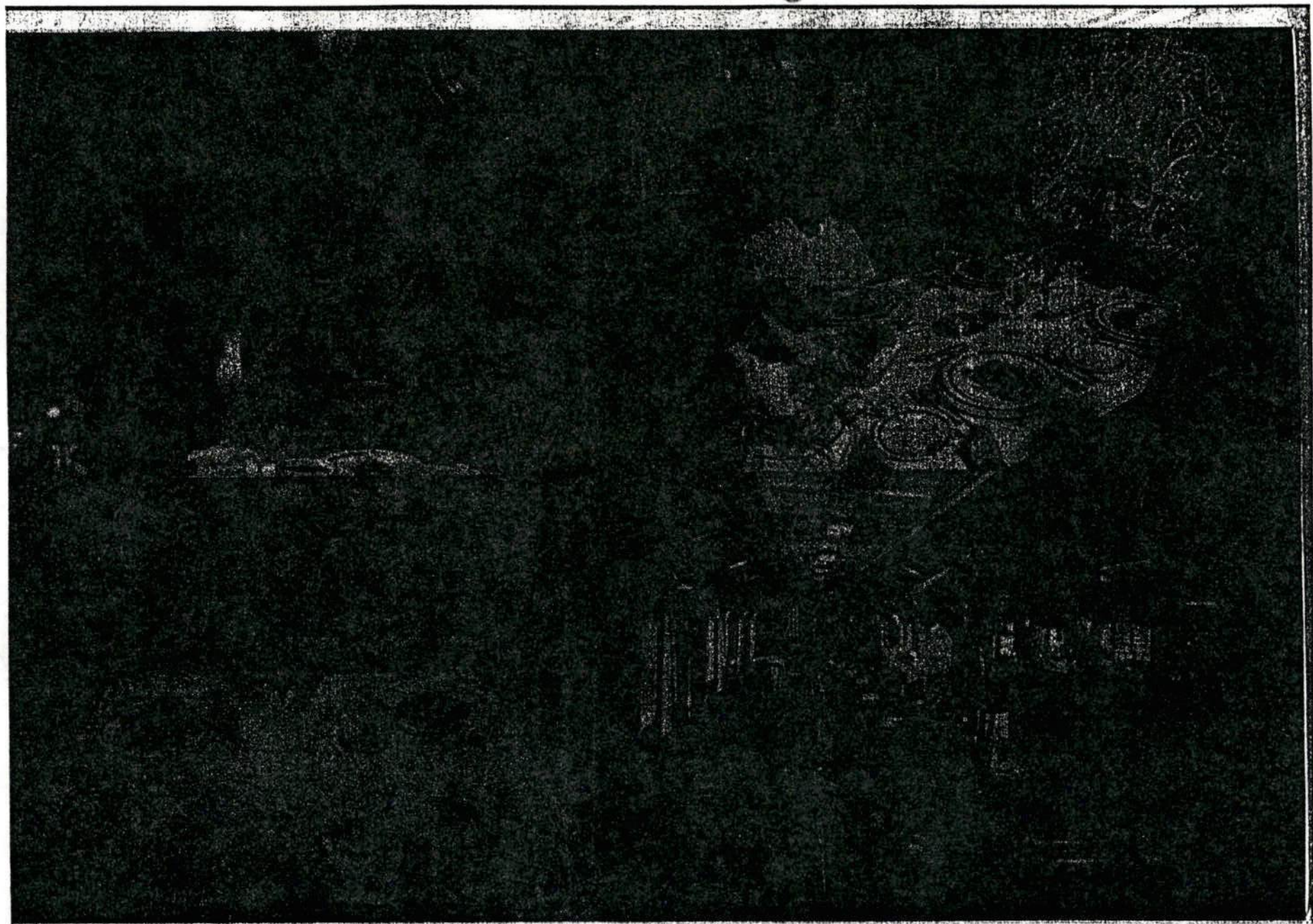
COMPOSITE SITTING/DINING CAR

Concept Plan Only



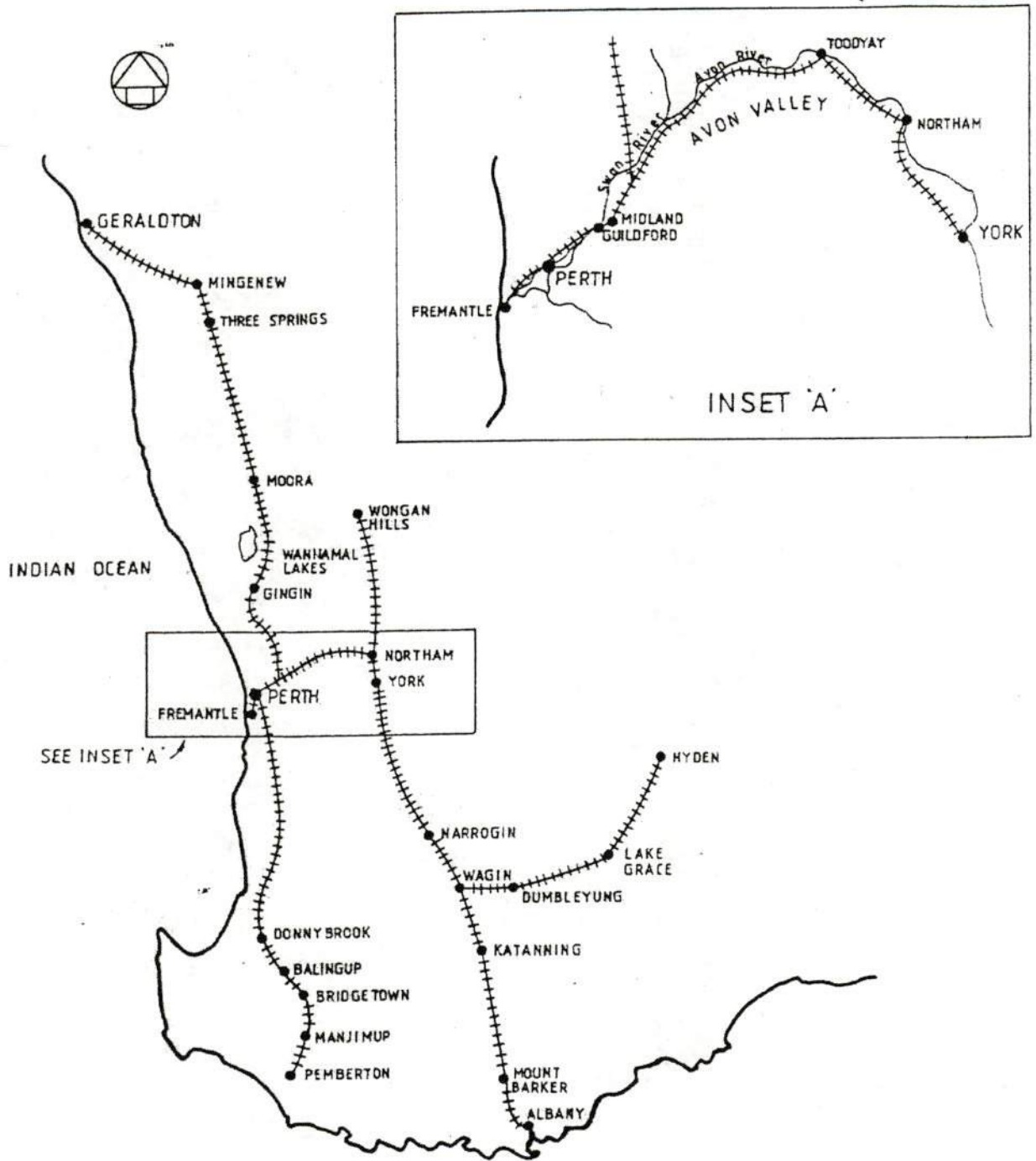






# 6 ROUTE MAP OF LEISURE RAIL WA SERVICES

## Route Map





## Archana Arun

---

**To:** Ben Rose  
**Subject:** RE: Leschenault Lady and tourist train

---

**From:** Rail Heritage WA Admin <[admin@railheritagewa.org.au](mailto:admin@railheritagewa.org.au)>  
**Sent:** Friday, 6 May 2022 10:18 AM  
**To:** Ben Rose <[ben.rose@donnybrook.wa.gov.au](mailto:ben.rose@donnybrook.wa.gov.au)>  
**Cc:** Rail Heritage WA Secretary <[secretary@railheritagewa.org.au](mailto:secretary@railheritagewa.org.au)>  
**Subject:** Leschenault Lady and tourist train

Dear Ben

It is good to see that Donnybrook's Good Shed precinct is receiving some great reviews and creating a popular destination for the town. I have to assume that our GHD wagon on loan to you is part of the attraction!

Last year we returned Leschenault Lady to steam and she has been more popular than ever in the South-West. People are asking where, and when, can they have a ride and so we have been trying to find an option. From Boyanup there are three - north to Dardanup (but that is over a bridge which seems to cause panic), south to Elgin on Capel line and down to Donnybrook.

We have meet with ARC Infrastructure about the use of the lines to Elgin and to Donnybook - and the requirements are horrendous. I apologise for the length of the attached document, but it contains ARC's complete response to our request for railway access from Boyanup. Certainly this would mean Donnybrook would miss out.

We would appreciate your raising of this situation and your support to enable Leschenault Lady to once again be a tourist experience in the South-West.

Thank you.

Regards  
Philippa Rogers  
President  
RAIL HERITAGE WA  
0417 961187



# RAIL HERITAGE WA

AUSTRALIAN RAILWAY HISTORICAL SOCIETY (WA DIV) INC

P.O. Box 363  
BASSENDEAN  
WA 6934

ABN: 56 830 350 150

## A railway needed for *Leschenault Lady*!

Rail Heritage WA is looking for an extended section of railway line on which to run the magnificently restored 1898- *Leschenault Lady* from her home at the South-West Rail and Heritage Centre in Boyanup. *Leschenault Lady* is much loved by people in the region, and indeed wider WA, and this would be a significant tourist attraction.



We have identified that it is best that we acquire a section of railway line that can be a private operation – much like Hotham Valley Railway in Dwellingup. South of Boyanup is the former Capel branch, which has been disused for about 20 years and also the railway through Donnybrook south to Bridgetown. The latter has not been used for nearly as long but was maintained in better condition and could possibly be reactivated to haul Lithium from Greenbushes area.

There is no interest in reopening the railway to Capel and the 10km section from Boyanup to Elgin would make an ideal tourist railway. We recognise that the Boyanup to Donnybrook section is more attractive, but it is on a line that may reopen. ARC Infrastructure hold the lease to both these state-owned railway lines.

At a meeting in early 2022 ARC Infrastructure advised Rail Heritage WA (RHWA) that it is not their policy to relinquish any railway lines at all and therefore it was noted that the same

conditions of use would apply to both the Boyanup- Donnybrook line and the Boyanup- Elgin / Capel line.

RHWA had further meetings with ARC Infrastructure with regard to the requirements for us to operate Leschenault Lady on ARC's railway lines – even at a limited load and speed. After these meetings the details were put in writing by ARC as follows:

*From ARC Infrastructure by email on 12 April 2022.*

Please see the below points that set out the minimum requirements:

### 1. Track Access Agreement

A Track Access Agreement sets out the standard terms and conditions which apply to an Operator to access and use of the Network. To enter into this Agreement, Arc must be satisfied that Rail Heritage WA is a rail accredited Operator through the Office of the National Rail Safety Regulator (ONRSR). As such, ONRSR will confirm the appropriate level of accreditation required to run this task. At a high level, the Track Access agreement covers some of the following:

- a. Liabilities to third parties;
- b. Damage to rail operations;
- c. Termination rights;
- d. Indemnities;
- e. Anti-corruption and modern slavery requirements;
- f. Safety and Environmental requirements; and
- g. Accreditation.

### 2. Insurances Requirement

#### Public Liability Insurance

Which covers:

- a. the liability of the operator and its Personnel to any person arising out of, or in connection with this Agreement with a **sum insured of not less than \$250,000,000** for any one occurrence or series of occurrences arising from one originating cause and having an excess set at a reasonably acceptable level having regard to what is commercially available in the then current insurance market;
- b. includes cover in respect of personal injury or property damage arising out of the discharge, dispersal, release or escape of smoke, vapours, soot, fumes, acids, alkalis, toxic chemicals, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, the atmosphere or any water course or body of water where such discharge, dispersal, release or escape is caused by a sudden, unexpected, unintended and accidental happening which occurs at a specific time and place with a sum insured of not less than a total of \$250,000,000 in respect of all occurrences during any one period of insurance; and
- c. covers the Operator's rail operations and associated activities on the Network.

## Workers Compensation Insurance

Which includes insurance against any Claim in respect of any personal injury to, or death of, any person employed or engaged by the Operator which arises out of, or is caused or contributed to by, the performance or non-performance of this Agreement by the Operator which insurance must provide cover:

- a. in respect of common law claims, for an amount not less than \$50,000,000; and
- b. for compulsory statutory workers' compensation insurance claims, to such amount as prescribed from time to time by the Workers' Compensation and Injury Management Act 1981 (WA) or any other applicable Law.

### 3. Costs to Upgrade the Donnybrook to Boyanup Line

The old 'rule of thumb' cost is approximately \$1M per kilometre of track. For this particular exercise (and very high level) **the estimation is closer to \$18 - \$20M** based on the following;

- a. 23,000 sleepers at \$700/sleeper installed      \$16M
- b. 25,000 tonne of ballast at \$40/tonne      \$1M
- c. Level crossing reinstatement & rehab (all LX)      \$1M
- d. Turnouts (replacement or new installs)      \$1M

In addition to the above, there may be extra costs for signalling upgrades on the line, if required.

### 1. Other Agreements

The following agreements will be required prior to commencement:

- a. A Siding Connection Agreement to connect the siding to the mainline;
- b. Safety Interface Agreement in relation to operations; and
- c. Safety Interface Agreement in relation to the siding.

### 1. Rolling Stock Registration

All Rolling Stock must undergo the registration process to ensure all rolling stock meets the legally required standards prior to operations.

Please let me know if you have any questions or concerns on the above, or if you have any other questions that we can assist with.

Kind regards

**Megan Cambourakis**  
Property Contracts Specialist

Arc Infrastructure  
Level 3, 1 George Wiencke Drive, Perth Airport, WA, 6105  
GPO Box S1411, Perth WA 6845



It can therefore be seen that with such requirements, including the expectation that RHWA would rebuild the Boyanup to Donnybrook section of railway line for general benefit, that such is not a feasible option.

We ask then for your assistance to facilitate the release of the section of the former Capel Branch south from Boyanup from ARC Infrastructure's lease from the WA Government. This is the only way that a tourist railway can operate in the region.

To discuss this further, please contact:

Philippa Rogers  
President  
Rail Heritage WA  
[president@railheritagewa.org.au](mailto:president@railheritagewa.org.au)  
0417 961187

Thank you for your interest and time.

Regards  
Phiippa





# Shire of Donnybrook Balingup

COUNCIL PLAN 2022-2032



FUTYR 

## CONTENTS

Introduction	1
Acknowledgment of Country	2
Executive Message	2
Donnybrook Balingup at a glance	3
Priorities	5
Vision	7
Shire's role	8
People	10
Planet	14
Place	18
Prosperity	22
Performance	26
Resourcing the plan	29
Developing and reporting	31
MARKYT® Performance Scorecard	32
How to get involved	Back page

## Introduction

**Welcome to the Shire of Donnybrook Balingup Council Plan 2022-2032. This is our 10 year plan for the future. It combines our Strategic Community Plan and Corporate Business Plan into one succinct document. To keep this plan current and relevant, Council will undertake a minor review of the actions in this plan on an annual basis. A major review will be undertaken every four years.**

This plan has been developed with more than 500 community members and key partners to consider:

- Where are we now?
- Where do we want to be?
- How do we get there?

This plan satisfies a legislative requirement for all local governments to have a plan to shape the future. It follows the Integrated Planning and Reporting Framework guidelines and embraces the FUTYR® strategic planning approach.

This plan describes:

- A future vision for the Shire of Donnybrook Balingup
- How the Shire will achieve and resource its objectives
- How success will be measured and reported



**In the spirit of reconciliation, the Shire of Donnybrook Balingup acknowledges the Traditional Custodians of the land, the Noongar People. We pay our respects to their Elders, past, present and emerging.**

# Executive Message

Together, and on behalf of the Council and community, we are pleased to present our Shire's Council Plan for 2022 to 2032.

The document is our Shire's plan for the future. The Council Plan is a high-level strategy designed to lay out our community vision, guiding our Council's strategic priorities and direction going forward.

Over four hundred community members helped shape this document, by providing their input and feedback through online surveys and extensive community consultation. This increased collaboration with our community is one of the cornerstones of our Shire's future focus, and was essential in defining our priorities, vision, and goals. We're grateful to all who participated and look forward to ongoing consultation with our community.

Of course, as we've seen with unpredictable COVID-19 challenges and disruptions over the last few years, the future is never set in stone. It's why this Plan was designed with flexibility in mind, allowing our Shire to adjust as required to best meet the needs of our community.

One undercurrent of this Plan is to prioritise attracting and retaining more families with children, as well as young adults to the Shire, all whilst promoting a healthy, safe, proud community. In this Plan, we'll be guided through five core performance areas: people, planet, place, prosperity, and performance.

We look forward to growing in alignment with our community's shared vision, fostering a proud community that enjoys a rural lifestyle, our cultural heritage, and natural environment.



Cr Leanne Wringe  
Shire President



Benjamin (Ben) Rose  
Chief Executive Officer

# Donnybrook Balingup at a glance

**The Donnybrook Balingup region is located among the picturesque Preston and Blackwood Valleys, and is bursting with historic, produce-driven towns and hamlets.**

The traditional owners, the Noongar people of the South West, inhabited this country for some 40,000 years before European occupation. The area was known as Kaniyang.

Located 213 kilometres south of Perth and 40 kilometres south east of Bunbury, the Shire covers 1,541 km<sup>2</sup> of farmland, forests, mining leases and Crown land. The district includes the towns of Donnybrook, Balingup and Kirup, and the localities of Argyle, Brookhampton, Lowden, Mullalyup, Mumballup, Newlands, Noggerup, Yabberup and many more.

Rich red clay and loam soils provide a fertile environment for fruit orchards and other horticulture and viticulture pursuits as well as livestock farming. A high number of small holdings and hobby farms provide opportunities for couples and families who wish to enjoy a change in lifestyle, with an easy commute to nearby areas for employment, including Bunbury, Busselton, Collie and Greenbushes.

Colloquially known as the *Apple Capital of Western Australia*, Donnybrook was first settled in 1842 by five Irishmen and named after a suburb of Dublin in Ireland. Orchards were established in the area in the late 1890s with the first Granny Smith apple tree planted in 1900. The fruit industry is one of the largest sectors of the local economy, providing employment for many travellers and backpackers.

Donnybrook is also famous for its unique and beautiful sandstone. Local sandstone appears in fences, pathways and is the foundation

for many historic attractions such as the Soldiers Memorial Hall (1919) and All Saints Church (1906). Donnybrook stone graces a number of Australian landmarks including Federation Square in Melbourne and the Western Australian Supreme Court. Local sandstone continues to be quarried today.

Balingup is described as one of the prettiest towns in Western Australia, renowned for its spring blossom, amazing autumn colours and misty winter mornings. Laid-back, bohemian and creative, Balingup is a magical combination of stunning natural beauty, as highlighted in the beautiful Golden Valley Tree Park, and cosy cafes. Cute shops fill the main street, and there is always a quirky event on offer, with the Balingup Medieval Carnivale, the Small Farm Field Day and the Telling Tales festivals among the perennial favourites.

The district has many historic buildings including the Ferndale Homestead, built by the first settler in the Balingup area, Southampton Homestead, Donnybrook Anglican Church, Donnybrook Hotel, Donnybrook Post Office, and the Old Cheese Factory, repurposed as the art and craft centre.

Community facilities in the area include four primary schools, a district high school, district hospital, library, Donnybrook and Balingup Recreation Centres, Apple Fun Park, Donnybrook Heritage Goods Shed Interpretive Centre and Station Square, and the Donnybrook and Balingup Visitor Centres.

## Population



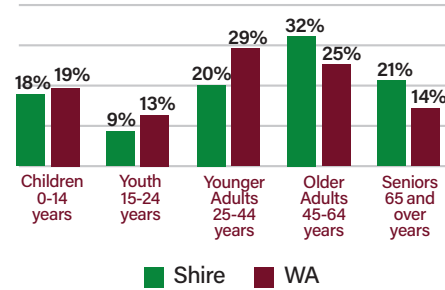
+4.9% growth

2016 → 2020

**5,870 → 6,157**

## Age Profile

(2016)



## Households that speak a non-English language



**5.5%**  
WA: 19.4%

## Aboriginal and/or Torres Strait Islander people



**1.7%**  
WA: 3.1%

## Median house price

(Donnybrook, 2020/21)



**\$342,500**  
WA: \$465,312

## Gross Regional Product

(June 2020)



**\$357M**

2.2% of GRP in South West region

## Highest value industries

(2020)



Agriculture, forestry and fishing

**\$103M**



Rental, hiring and real estate

**\$63M**



Construction

**\$22M**

## Number of businesses

(2020)



**729**

2017: 709  
+2.8% growth

## Unemployment rate

(March 2021)



**5.2%**

WA: 4.8%

## Overnight visitors

(2018-2020)  
3 year average



**53,200**

Average stay  
3.8 nights

### Sources:

Population: ABS, 2020, <https://dbr.abs.gov.au/region.html?lyr=lga&rgn=52870>

Age profile, non-English language and Aboriginal / Torres Strait Islander people: ABS Census, 2016, [https://quickstats.censusdata.abs.gov.au/census\\_services](https://quickstats.censusdata.abs.gov.au/census_services)

GRP: Remplan, 2020, <https://app.remplan.com.au/rdasouthwest/economy/industries/gross-regional-product?state=1xGXS8!VwpyHJ7OWI75ypbik1kBRUYi7hL03CEhGhahJhZVL>

Value added: Remplan, ABS 2016 Census Place of Work Employment (Scaled), ABS 2017 / 2018 National Input Output Tables, and ABS June 2020 Gross State Product

Number of businesses: 2020, <https://dbr.abs.gov.au/region.html?lyr=lga&rgn=52870>; 2017, <https://economic-indicators.id.com.au/?Year=2018&StateId=5>

Unemployment rates: <https://lmp.gov.au/default.aspx?LMIP/Downloads/SmallAreaLabourMarketsSALM/Estimates>

Visitor nights: Tourism WA, 2020 Visitor Data by LGA, <https://www.tourism.wa.gov.au/Markets-and-research/Destination-insights/Pages/Local-Government-Area-fact-sheets.aspx#/>



# Priorities

Priorities shift over time in response to what's happening locally and globally. To provide quality of life outcomes, the Shire of Donnybrook Balingup must stay abreast of and adapt to changes in the political, environmental, social, technological, economic and legal landscape. We must also respond to changing community expectations.

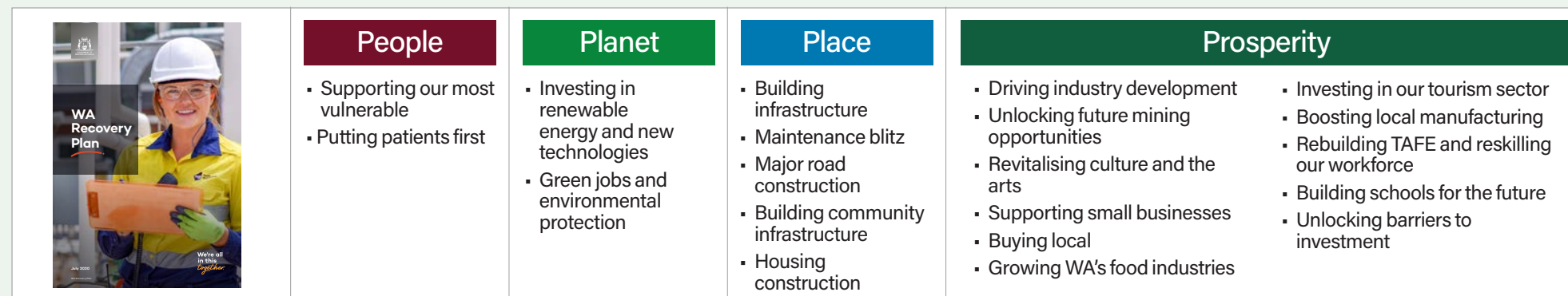
## Global Priorities

The United Nations' Sustainable Development Goals (SDGs) provide a global roadmap to increase prosperity, end social injustice and poverty, and improve health and wellbeing, all while protecting the environment for current and future generations. 17 goals were agreed by all UN member states, including Australia. The Shire of Donnybrook-Balingup will be a catalyst for change; promoting and facilitating the achievement of goals and relevant targets in the local community. Learn more about the SDGs at <https://sdgs.un.org/goals>.



## State Priorities

In 2020, the COVID-19 pandemic exposed worldwide vulnerabilities, drawing attention to the need for healthy communities and resilient economies. The State Government of Western Australia responded with a WA Recovery Plan. Learn more about the Government of Western Australia's priorities at [www.wa.gov.au/government/wa-recovery](http://www.wa.gov.au/government/wa-recovery).



# Local Priorities

To understand local needs and priorities, the Shire of Donnybrook Balingup commissioned an independent review in 2019, when 441 community members completed a MARKYT® Community Scorecard. The top priorities were openness and transparency, consultation, and tourism. Secondary priorities included leadership, economic development, roads, footpaths, trails and cycleways, conservation and environmental management, and preserving and promoting local history and heritage.

## MARKYT Community Priorities

COMMUNITY PRIORITIES (% of respondents)





# Vision

A proud community enjoying  
our rural lifestyle, cultural heritage and  
natural environment.





# Shire of Donnybrook Balingup's role

The Shire of Donnybrook Balingup exists to provide, facilitate and advocate for services and facilities to improve quality of life for all residents, ratepayers, workers, investors and visitors.

In support of the Local Government Act 1995 (Section 1.3 (3) Role of Local Government), the Shire will use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

To fulfil our purpose, we will satisfy the following roles:



## Advocate

We will be a voice for the local community, promoting local interests in relation to climate action, health, safety and more.



## Fund

We will help to fund organisations to deliver essential community services, such as aged care, tourism, festivals and events.



## Enable

We will facilitate discussions, make connections, seek funding, and assist where we can, to support the achievement of desirable outcomes.



## Provide

We will directly provide a range of services to meet community needs, including town planning services, parks and gardens, playgrounds, sport and recreation facilities, library services, CCTV, lighting of streets and public places, ranger services, roads, paths and trails, environmental management, and much more.



## Partner

We will form strategic alliances in the interests of the community.



## Regulate

We will regulate compliance with legislation and local laws related to town planning, animal management, public health, litter, noise, pollution, signage, parking, and much more.







# People



## A healthy, safe and inclusive community.

### Current situation

Library services, and sport and recreation services were two of the Shire's top three scoring areas in the 2019 MARKYT® Community Scorecard. When compared to similar participating councils, the Shire is a leader in seniors' services, disability services and access to health and community services.

The Shire proudly hosts and supports a variety of community events every year such as the Donnybrook Station Markets, Balingup Medieval Carnivale, Donnybrook Food and Wine Festival, Balingup Small Farm Field Day, and True Grit.

There is a need to attract and retain more youth and younger adults to balance the population profile.

The community would like more youth services and attractions, improved access to health specialists, aged care and mental health services, and greater recognition of volunteers and community groups. There is also interest in having a new arts and creative learning centre.

### Services and facilities

The Shire will continue to provide and enable services and facilities that support achievement of the People aspiration and outcomes:

- Youth and family services
- Services and facilities for seniors
- Tuia Lodge aged care accommodation
- Health and community services
- Disability access and inclusion
- Festivals and events
- Interpretive Centre management
- Recreation and sporting facilities
- Donnybrook and Balingup Recreation Centres
- Donnybrook and Balingup community libraries
- Donnybrook Station Markets
- Donnybrook Cemetery
- Balingup Cemetery
- Volunteer support services
- Community safety and crime prevention
- Animal management

The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.

### Recent achievements



#### Community grants

In 2020/21, the Shire provided major community grants, up to \$2,000 each, to 11 clubs and organisations and provided minor community grants, up to \$500 each, to 9 local community clubs and organisations.



#### Outdoor summer film season

Received \$11,000 in funding from Lotterywest to present free outdoor films in Donnybrook and Balingup, and at the annual Community Concert.



#### Tuia Lodge

Partnered with Hall and Prior Health and Aged Care Group to outsource the long-term operation of Tuia Lodge. This will include refurbishment of the facility and extend the range of aged care services available in the area.



#### Home delivery library service

Introduced a free library home delivery service for residents who are unable to travel to the library because of illness, age or disability. This includes residents in Tuia Lodge and patients in Donnybrook Hospital.

# Our plan for the future

## Outcome 1. A diverse and growing population

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
1.1. Attract and retain more families with children, and younger adults.	1.1.1. Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	Beyond 2020 WA Youth Action Plan 2020-22, Department of Communities	Corporate and Community	●	●		
	1.1.2. Develop a campaign to promote the Donnybrook Adventure Zone with the Pump Track, Skate Park and Apple Fun Park.	Bunbury Geographe Visitor Economy Strategy	Executive Services	●			
	1.1.3. Research demand for childcare and afterschool care to establish service gaps and recommended solutions.		Corporate and Community		●		
	1.1.4. Develop and promote programs and services for children and younger adults in the Recreation Centre.		Corporate and Community	●			
1.2. Support older people in the community to positively age in place.	1.2.1. Provide a Positively Ageing in Place Strategy, in collaboration with local service providers, to enable improved access to aged care accommodation, services and facilities.	WA Seniors Strategy WA Housing Strategy	Corporate and Community			○	
	1.2.2. Promote the availability of digital literacy classes for seniors at the Community Resource Centre through the Shire's communication channels.	WA Digital Inclusion Strategy	Executive Services	●			
	1.2.2. Develop and promote social and physical development programs for older people in the Recreation Centre.	WA Seniors Strategy	Corporate and Community	●			
1.3. Improve access and inclusion for people facing barriers.	1.3.1. Review the Disability Access and Inclusion Plan.	Disability Action and Inclusion Plan	Corporate and Community	●			
1.4. Encourage recognition and respect for all cultures.	1.4.1. Enable development of a community-led Reconciliation Action Plan.	Reconciliation Action Plan	Corporate and Community		●		

## Outcome 2. A safe and healthy community

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
2.1. Improve access to facilities and services to support community health and wellbeing.	2.1.1. Promote external grants currently available for community groups to maintain and develop community facilities.	Shire Community Grants Program	Corporate and Community	●			
	2.1.2. Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	VC Mitchell Park Masterplan	Executive Services	●	●		
	2.1.3. Implement technologies that provide greater access to services and programs in the Recreation Centre.		Corporate and Community		●		
	2.1.4. Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	WACHS Strategic Plan	Executive Services	●	●	●	
2.2. Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.	2.2.1. Facilitate a round table discussion between the Shire and local event organisers to explore opportunities to streamline event management.		Corporate and Community		●		
2.3. Maintain community safety.	2.3.1. Partner with WA Police to distribute community and road safety education in the community and local schools.	Driving Change – Road Safety Strategy for Western Australia 2020 – 2030, Road Safety Commission	Operations	●	●	●	●
	2.3.2. Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	Driving Change – Road Safety Strategy for Western Australia 2020 – 2030, Road Safety Commission	Executive Services	●	●		
	2.3.3. Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	WA Fair Safe Sport	Corporate and Community	●	●	●	●
2.4. Encourage responsible animal management.	2.4.1. Develop a communications campaign to encourage responsible dog and cat ownership.	WA 'Stop Puppy Farming' legislation	Operations		●		

● To be covered by operating or capital funding ○ Additional funding required (loans, grants, etc)







# Planet



## Shared commitment to sustainability, leaving each place better than we found it.

### Current situation

There is great pride in the district's natural assets, including Preston River, Golden Valley Tree Park and Blackwood River. People would like improved access to nature for recreational activities such as hiking, horse riding, bird watching, canoeing and cycling.

The community would like a stronger focus on sustainability with exploration of opportunities for regenerative farming, arboriculture and silviculture.

Community aspirations include cleaner waterways, better access to green energy, expansion of Wellington National Park, environmentally friendly weed management, sustainable waste management, and improved education on sustainable practices. The community suggests unused spaces are revegetated with edible plants and bee pollinator attractors.

In the 2019-2020 financial year, 53% of kerbside waste was diverted from landfill. This was more than the year before and above the State Government's kerbside waste diversion target of 50%.

### Services and facilities

The Shire will continue to provide and enable services and facilities that support achievement of the Planet aspiration and outcomes:

#### Environmental services

- Sustainability and climate action
- Reserve management
- Vegetation management
- Water management

#### Emergency services

- Volunteer bushfire services
- Flood mitigation and management

#### Waste services

- Waste collection services
- Recycling services
- Food Organic Garden Organic (FOGO)
- Waste management facilities

The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.

### Recent achievements



#### Climate action

Joined the *Cities Power Partnership* and initiated the Warren Blackwood Climate Change Impact Reference Group to provide recommendations for practical and achievable adaptation and mitigation strategies.



#### Waterwise program

Partnered with the Watercorp to deliver the *Showerhead Swap program*, offering up to two new water efficient showerheads for each household located within the Shire.



#### Blackberry eradication program

Partnered with Shires of Collie and Dardanup to secure \$945,798 in Federal Government funding to help eradicate blackberry in local catchments and waterways.



#### Drought relief funding

Secured \$1 million in funding from the Federal Government's *Drought Communities Program*. This has been used to undertake projects that will improve the Shire's preparedness for potential drought in the future.



#### Beelerup Fire Station

Opened the new Beelerup Fire Station in partnership with the Department of Fire and Emergency Services and Beelerup Bush Fire Brigade.



## Our plan for the future

### Outcome 3. The natural environment is well managed for the benefit of current and future generations.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
3.1. Care for the natural environment, including weed and pest management.	3.1.1. Review weed management practices on Shire managed land.	Federal 'Communities Combating Pest and Weed Impacts' Program	Operations	●			
	3.1.2. Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	WA Volunteering Strategy	Operations	○	○	○	○
3.2. Develop community readiness to cope with natural disasters and emergencies.	3.2.1. Partner with DFES to construct the new Argyle-Irishtown Bushfire Brigade Station.	Asset Management Plan	Operations	○	○		
	3.2.2. Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	Local Recovery Plan	Corporate and Community Development	○	○	○	
	3.2.3. Partner with peak community organisations to provide triennial recovery coordination training.	Local Recovery Plan	Corporate and Community Development	●			●
	3.2.4. Provide support for emergency services volunteers.	Shire Bushfire Risk Management Plan	Operations	●	●	●	●

## Outcome 4. Shared responsibility for sustainability.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
4.1. Encourage the adoption of sustainable practices.	4.1.1. Participate in the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group to establish a sub-regional climate change policy.	Cities Power Partnership	Operations	●			
4.2. Develop in line with WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.	4.2.1. Audit Shire buildings and facilities to determine opportunities and costs associated with introducing renewable energy infrastructure.	Asset Management Plan	Operations			●	
	4.2.2. Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	Cities Power Partnership	Operations	○	○	○	○

## Outcome 5. A sustainable, low-waste, circular economy.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
5.1. Reduce waste generation.	5.1.1. Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	WA's Waste Avoidance and Resource Recovery Strategy 2030	Operations	●	●		
5.2. Increase material recovery and recycling.	5.2.1. Provide separated recycling bins at Shire facilities (e.g. parks, libraries, recreation centres).	WA's Waste Avoidance and Resource Recovery Strategy 2030	Operations		●		
5.3. Reduce landfill.	5.3.1. Implement the Landfill Closure Management Plan.	Landfill Closure Management Plan	Operations	●	●	●	●
	5.3.2. Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	WA's Waste Avoidance and Resource Recovery Strategy 2030	Operations	●	●	●	●

● To be covered by operating or capital funding ○ Additional funding required (loans, grants, etc)







# Place



## A responsibly planned district with a retained sense of community and country charm.

### Current situation

Donnybrook Balingup is well regarded as a place to live with 80% of residents rating it as good or excellent.

With the population expected to grow by 13% over the next 15 years, responsible growth and development is a priority. The community would like to preserve significant heritage, village-style aesthetics and the country vibe.

Playgrounds, parks and reserves receive high performance ratings; five points above industry average in the 2019 MARKYT® Community Scorecard. There is great sense of pride in Donnybrook's Apple Fun Park and Balingup's Golden Valley Tree Park. Suggested enhancements include a nature playground and the development and activation of sport and recreation places.

The Shire maintains 286km of sealed roads and 450km of unsealed roads. Maintaining these roads, and building new roads, are high priorities for the community.

Paths, trails and cycleways also rate as a higher priority. The community would like more trails along the river and better networked paths and cycleways to connect with schools and places of interest.

### Services and facilities

The Shire will continue to provide and enable services and facilities that support achievement of the Place aspiration and outcomes:

- Town planning
- Building control
- Asset management
- Town centre development and activation
- Community buildings, halls and toilets
- Playgrounds, parks and reserves
- Apple Fun Park
- Golden Valley Tree Park
- History and heritage
- Traffic management
- Parking facilities
- Roads, crossovers and bridges
- Streetscapes, trees and verges
- Footpaths, trails and cycleways
- Lighting
- Storm water drainage

The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.

### Recent achievements



#### Golden Valley Tree Park

Partnered with GVTP Committee to develop infrastructure improvements, including an accessible walkway.



#### Kirup Mill Park

Funded path network improvements in partnership with the Kirup Progress Association.



#### Town Centre revitalisation

Partnered with State and Federal governments to provide \$2.35m in funding for redevelopment of the Station Square precinct and the Donnybrook Heritage Goods Shed Interpretative Centre.



#### Apple Fun Park revitalisation

Secured \$1.5 million under the Federal Government's Building Better Regions Fund to revitalise the Donnybrook Apple Fun Park.



#### VC Mitchell Park redevelopment project

Planning and design of the Donnybrook Community, Sports, Recreation and Events Precinct at VC Mitchell Park completed with a State Government grant.



#### Accessible shared pathway construction

Completed construction of an accessible shared pathway connecting outer residential areas of Donnybrook to the town centre. This was achieved with a grant of \$192,500 from the Department of Transport.

## Our plan for the future

### Outcome 6. The built environment is responsibly planned and well maintained.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
6.1. Ensure sufficient land is available for residential, industrial and commercial uses.	6.1.1. Review the Local Planning Strategy.	Local Planning Strategy	Operations	●	●		
	6.1.2. Review the Local Planning Scheme.	Local Planning Scheme	Operations	●	●		
	6.1.3. Review Local Planning Policies.	Local Planning Policies	Operations		●	●	
	6.1.4. Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	South West Regional Planning and Infrastructure Framework	Operations	●	●	●	●
6.2. Encourage the adoption of sustainable design principles.	6.2.1. Share information on the Shire's website to improve community awareness about sustainable design principles, and access to subsidies and grants.	State Grants and Subsidies Programs	Operations		●	●	●
6.3. Create vibrant, attractive and welcoming towns.	6.3.1. Source designs for updated Shire boundary entry statements with improved lighting.		Operations		●		
	6.3.2. Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	Community Townscape Activities Policy	Operations	○	○	○	○
6.4. Provide attractive, well maintained streetscapes, verges and trees.	6.4.1. Enhance Donnybrook Arboretum.		Operations	●	●		
	6.4.2. Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	WA better Urban Forrest Planning Guide	Operations	●	●	●	●
6.5. Provide attractive and sustainable parks, playgrounds and reserves.	6.5.1. Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	Kirup Mill Park Master Plan	Operations	●	●	●	●

# Our plan for the future

## Outcome 7. Heritage assets are valued and respected.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
7.1. Identify, preserve and showcase local heritage.	7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	WA Heritage Council Strategic Plan	Operations	●	●		

## Outcome 8. Safe and convenient movement of people in and around the district.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
8.1. Improve road safety, connectivity and traffic flow for all users.	8.1.1. Advocate for the State Government to upgrade and improve key regional transport infrastructure.	South West Regional Planning and Infrastructure Framework	Executive Services	●	●	●	●
8.2. Provide sufficient parking for all needs.	8.2.1. Provide a parking strategy, considering diverse parking needs for trucks, RVs, cars, motorbikes, gophers, e-rideables and bicycles.	WALGA Local Government Car Parking Guideline	Operations		●		
8.3. Provide safe, well connected paths for pedestrians, cyclists and gophers.	8.3.1. Review the Shire's pathway strategy including the development of a 5-year expansion and renewal path program.	Shire Pathways and Trails Expansion Strategy	Operations	●			
	8.3.2. Provide a recreational loop extending from Bridge Street to Dale Street and consider extending upstream and downstream to facilitate longer recreational journeys.	Bunbury-Wellington 2050 Cycling Strategy	Operations		○	○	
8.4. Improve access to public transport.	8.4.1. Scope community need for improved access to shared and public transport.	Public Transport Authority Strategic Plan	Community Development		●		
	8.4.2. Advocate for Transport WA to provide safer bus stops along school bus routes.		Operations	●			

● To be covered by operating or capital funding ○ Additional funding required (loans, grants, etc)







# Prosperity



## A strong, diverse and resilient economy.

### Current situation

Economic development is a priority area. There is need for new industry development, more value add businesses, and for the agricultural sector to increase exports in dairy, sheep, cattle, horticulture and viticulture.

There are regional aspirations for enhanced international recognition and demand for South West wine and food, and for growth in digital media, technology and communications.

Donnybrook Balingup is an attractive tourism destination. It is the gateway to the Southern Forrest and Valleys. As a place to visit, the Shire is scoring 68 out of 100, two points above the industry average in the 2019 MARKYT® Community Scorecard.

To become a more attractive and viable tourist destination, community suggestions include reinvigorating the *Harvest Highway* campaign, more nature-based tourism attractions, and more place-based marketing. The Shire also needs more high-end visitor accommodation.

The ageing population presents considerable challenges for future workforce development strategies. The Shire must provide a more competitive and compelling value proposition to attract and retain younger workers.

### Services and facilities

The Shire will continue to provide and enable services and facilities that support achievement of the Prosperity aspiration and outcomes:

- Economic development
- Industrial development
- Tourism, attractions and marketing
- Donnybrook Visitor Centre
- Balingup Visitor Centre
- Event management
- Visitor rest rooms
- Health inspections and food safety
- Trading in Public Places licences
- Signage management
- Education and training opportunities

The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.

### Recent achievements



#### Tourism grants

Continued support of the Donnybrook Regional Tourism Association and the Balingup and Districts Tourism Association by granting each organisation \$35,000 through the Community Grants Program for the Donnybrook Visitor Centre and Balingup Visitor Centre, respectively.



#### Glen Mervyn Dam Eco-Tourism Development

Partnered with the Shire of Collie to seek funding for development of visitor facilities at Glen Mervyn Dam as a significant visitor recreation precinct.



#### Trail Towns TV series

Partnered with other Shires in the Warren Blackwood Alliance to provide funding for an episode of the Trail Towns TV series on SBS which features cycling destinations throughout Australia. The episode focused on local cycle trails, facilities and a number of local businesses.

## Our plan for the future

### Outcome 9. A thriving economy.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
9.1. Build and strengthen stakeholder relations.	9.1.1. Develop a Key Stakeholder Engagement Plan (e.g. Government agencies, tourism bodies, major employers) to establish and strengthen strategic relationships.	International Association of Public Participation Framework	Executive Services		●		
9.2. Attract and retain a diverse mix of businesses and investment opportunities.	9.2.1. Partner with Regional Development Australia, South West Development Commission, and the Donnybrook-Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	Diversify WA - State Government Economic Development Strategy	Executive Services	○	○		
9.3. Enable appropriate infrastructure to support and enhance business.	9.3.1. Advocate for Development WA to further develop Sandhills Industrial Area.	WA Industrial Lands Authority 3 Year Snapshot	Executive Services	●	●		
9.4. Facilitate access to quality education, training and work opportunities.	9.4.1. Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	Workforce Plan	Executive Services	●	●	●	●

## Outcome 10. A popular destination for visitors and tourists.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
10.1. Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.	10.1.1. Partner with the Bunbury Geographe Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	Bunbury Geographe Visitor Economy Strategy	Executive Services	●	●	●	●
	10.1.2. Provide wayfinding signage to improve awareness and access to places of interest.		Operations	○	○	○	
	10.1.3. Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.		Corporate and Community Development	●			
	10.1.4. Advocate for Glen Mervyn Dam eco-tourism opportunities.	Bunbury Geographe Visitor Economy Strategy	Executive Services	●	●		
	10.1.5. Develop a marketing campaign to promote Shire facilities and services (such as the heated pool in Donnybrook Recreation Centre) to visitors and residents in neighbouring communities.		Executive Services		●		
10.2. Improve visitor infrastructure and services.	10.2.1. Advocate for realignment of the Munda Biddi Trail through the centre of Donnybrook.	Bunbury-Wellington 2050 Cycling Strategy	Executive Services	●	●	●	●

● To be covered by operating or capital funding ○ Additional funding required (loans, grants, etc)







# Performance



## Open, robust conversations and harmonious outcomes.

### Current situation

The Shire has shown strong financial management and governance, with substantial cash-backed Reserves and impressive grant funding secured. The Shire's focus is always financial stability looking towards a prosperous future.

The Shire has successfully advocated for funding to deliver key projects and community services. This includes COVID-19 recovery measures, improved roads, expansion of aged care services, development of sport and recreation facilities, town centre revitalisation, growing tourism in the region, environmental management and waste management.

In the 2019 MARKYT® Community Scorecard, the community prioritised Council's leadership, transparency and consultation as key areas to address. Community members want to feel their views and ideas are being heard and valued, and they would like more information about Shire spending.

### Services and facilities

The Shire will continue to provide and enable services and facilities that support achievement of the Performance aspiration and outcomes:

- Council's leadership
- Advocacy and lobbying
- Governance
- Strategic and business planning
- Financial management
- Risk management and compliance
- Workforce management
- Information technology
- Community engagement
- Marketing and communications
- Customer service

The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.

### Recent achievements



#### State Government Community Cabinet

In July 2020, the Shire supported the State Premier and Cabinet Ministers to host a Community Cabinet as part of their tour of the Collie Preston electorate. The Shire President and CEO addressed the State Cabinet on local Shire needs and key projects.



#### More grant funds

In our 2020-2021 Budget, the Shire leveraged State and Federal funding to the value of \$19m, for the biggest capital works and projects program on record. These projects are expected to provide employment opportunities and growth for the local economy.



#### High performance areas

Comparing our performance to a subset of similar local governments in the 2019 MARKYT® Community Scorecard, the Shire was leading in five key service areas: playgrounds; sport and recreation facilities; disability access; seniors care; and, health and community services.

## Our plan for the future

### Outcome 11. Strong, visionary leadership.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
11.1. Provide strategically focused, open and accountable governance.	11.1.1. Provide an annual review of key informing strategies to the Integrated Planning and Reporting Framework to inform the Annual Budget.	Asset Management Plan Council Plan Long Term Financial Plan Workforce Plan	Executive Services	●	●	●	●
	11.1.2. Provide a review of local laws.	Shire Local Laws	Executive Services	●			●
	11.1.3. Facilitate access to mandatory councillor training.	WALGA Training Program	Executive Services	●	●	●	●
11.2. Improve community consultation and engagement.	11.2.1. Develop a Community Engagement Plan.	International Association of Public Participation Framework	Executive Services		○		
	11.2.2. Provide a biennial community survey to benchmark service levels and determine community priorities.	Community Scorecard	Executive Services		●		●
	11.2.3. Review best practice approaches for conducting council meetings and consider recommendations to enhance community engagement.	DLGSC Operational Guidelines	Executive Services	●			
	11.2.4 Live stream council meetings.	DLGSC Operational Guidelines	Executive Services	●			
	11.2.5 Develop a campaign to populate the Shire's customer database to support more efficient and effective engagement with community members.		Executive Services	●			



## Outcome 12. A well respected, professionally run organisation.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
12.1. Deliver effective and efficient operations and service provision.	12.1.1. Prepare grant applications to secure funds needed to address community priorities and implement major projects.		Executive Services	●	●	●	●
	12.1.2. Provide and deliver an Internal Audit Program.	DLGSC Operational Guidelines	Corporate and Community	●	●	●	
	12.1.3. Review Shire IT, including business and customer service software (such as intramaps).		Corporate and Community	●	●		
	12.1.4. Provide an improved booking system for Shire services, events and facilities (including transit parks, sporting ovals, community halls etc).	WA Government Digital Strategy 2021-2025	Corporate and Community		●		
	12.1.5 Review plans for appropriate Shire administration facilities to meet Council, employee and customer needs.		Executive Services			●	
	12.1.6 Provide a Building Service Level Hierarchy Framework.		Executive Services	●			
12.2. Continuously improve workplace culture.	12.2.1. Review the Workforce Plan.	Workforce Plan	Executive Services	●			
	12.2.3. Provide an employee engagement program.		Executive Services	●			

## Outcome 13. Increased community capacity.

Objectives	Priority Projects	Related Documents	Responsible	22-23	23-24	24-25	25-26
13.1. Enable community organisations and community champions to deliver services and projects to meet local needs.	13.1.1. Fund community organisations through the Community Grants Funding Scheme.	Community Grants Funding Scheme Policy	Corporate and Community	●	●	●	●
	13.1.2. Develop a standardised community lease for community and sporting groups.		Executive Services	●			
	13.1.3. Partner with key stakeholders to support, encourage and recognise community volunteers.	WA Volunteering Strategy	Corporate and Community	●	●	●	●

● To be covered by operating or capital funding ○ Additional funding required (loans, grants, etc)

# Resourcing the Plan

## Strong commitment to value

The Shire is committed to providing the community with value for money. Long term financial planning and annual budgeting is undertaken to responsibly manage expenditure.

Shire services, facilities and special projects are funded through various revenue streams. This includes grants from State and Commonwealth government, Lotterywest and others, rates, fees and charges, and cash reserves.

Please see the *Long Term Financial Plan* for more information.

## An engaged workforce

The Shire is committed to attracting, training and retaining a skilled and engaged workforce to achieve the outcomes in the Strategic Community Plan. On a four yearly cycle following adoption of the Strategic Community Plan, the Workforce Plan is reviewed to ensure workforce resources are aligned with community needs.

As of July 2021, the Shire employed 63.4 full time equivalent (FTE) staff to deliver services.

Directorate	Full time	Part Time	Total
Office of the CEO	7.0	1.0	8.0
Corporate & Community Services	10.0	9.1	19.1
Operations	33.0	3.3	36.3
<b>Total (FTE)</b>	<b>50.0</b>	<b>13.4</b>	<b>63.4</b>

## Managing risk

To mitigate for inherent business risks associated with the provision of Shire services, the Shire follows a framework for risk management in all of its activities. The Shire's Audit and Risk Management Committee is currently reviewing this framework to improve risk management practices.

The current framework includes:

- Annual review of insurance levels of assets by the CEO to ensure these are adequate.
- Investment of surplus funds (including cash reserves) into term deposits or Treasury bonds in line with the Financial Management Regulations.
- Engaging experienced and qualified personnel in areas of high risk with provision of training and equipment needed to manage risk.
- Assessment of risks associated with the assumptions made in the Long Term Financial Plan.
- Where assumptions in the Long Term Financial Plan have a high level of uncertainty, analysis of potential financial impacts is carried out.
- An Internal Audit Program.







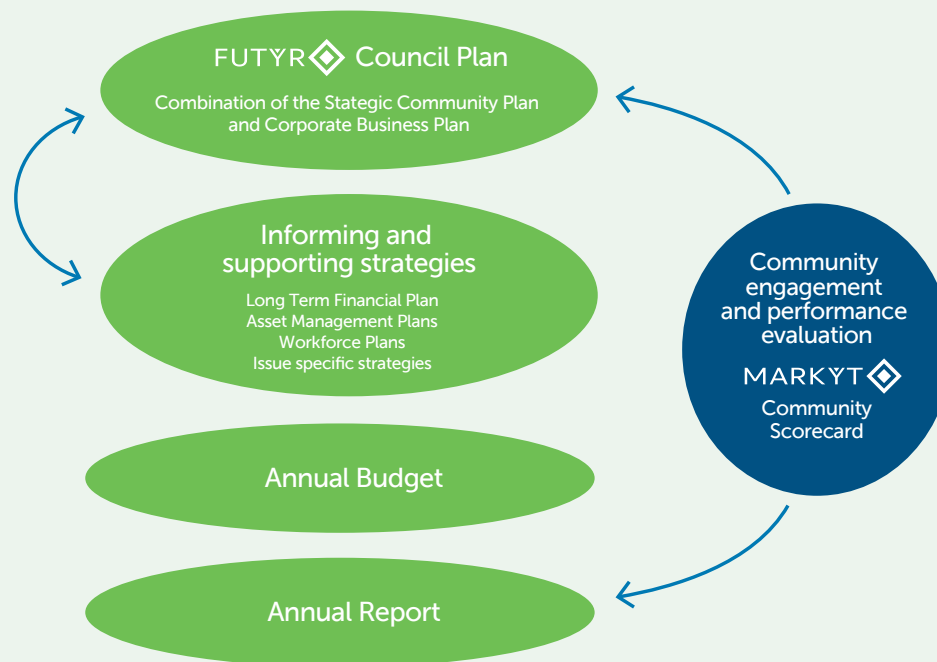
# Developing and Reporting

The Local Government Act 1995 requires all local governments to plan for the future. Council must adopt a Strategic Community Plan, Corporate Business Plan and Annual Budget. Planning must be integrated with asset management, workforce planning and long-term financial planning.

This Strategic Community Plan will have a minor review in two years and a major review in four years. The Corporate Business Plan and Annual Budget will be reviewed annually. We will complete regular community scorecards to evaluate community perceptions of our performance.

When developing its plans, the Shire considers the Integrated Planning and Reporting Framework and Guidelines, and various informing strategies. Informing strategies cover asset management, workforce planning, financial planning, and specific areas of need and concern in the local community.

In 2021, the Shire embraced elements of the FUTYR® approach to strategic planning. This is a community-led, integrated and streamlined approach designed specifically for local government.



## Community Engagement

We express our deepest thanks to community members who assisted with the review and development of this Strategic Community Plan and supporting strategies.

MARKYT Community Scorecard	Shire of Donnybrook Balingup Community Survey		Apple Fun Park Community Survey	Pump Track Community Survey	VC Mitchell Park Community Survey	Conversation Café Workshops			
	Progress Associations	Open Space	Place making	Access & Inclusion					
<b>441</b> Community members	<b>71</b> Community members	<b>9,098</b> Word count of ideas and suggestions	<b>578</b> Community members	<b>233</b> Community members	<b>156</b> Community members	<b>74</b> Community members	<b>34</b> Community members	<b>18</b> Community members	<b>11</b> Community members

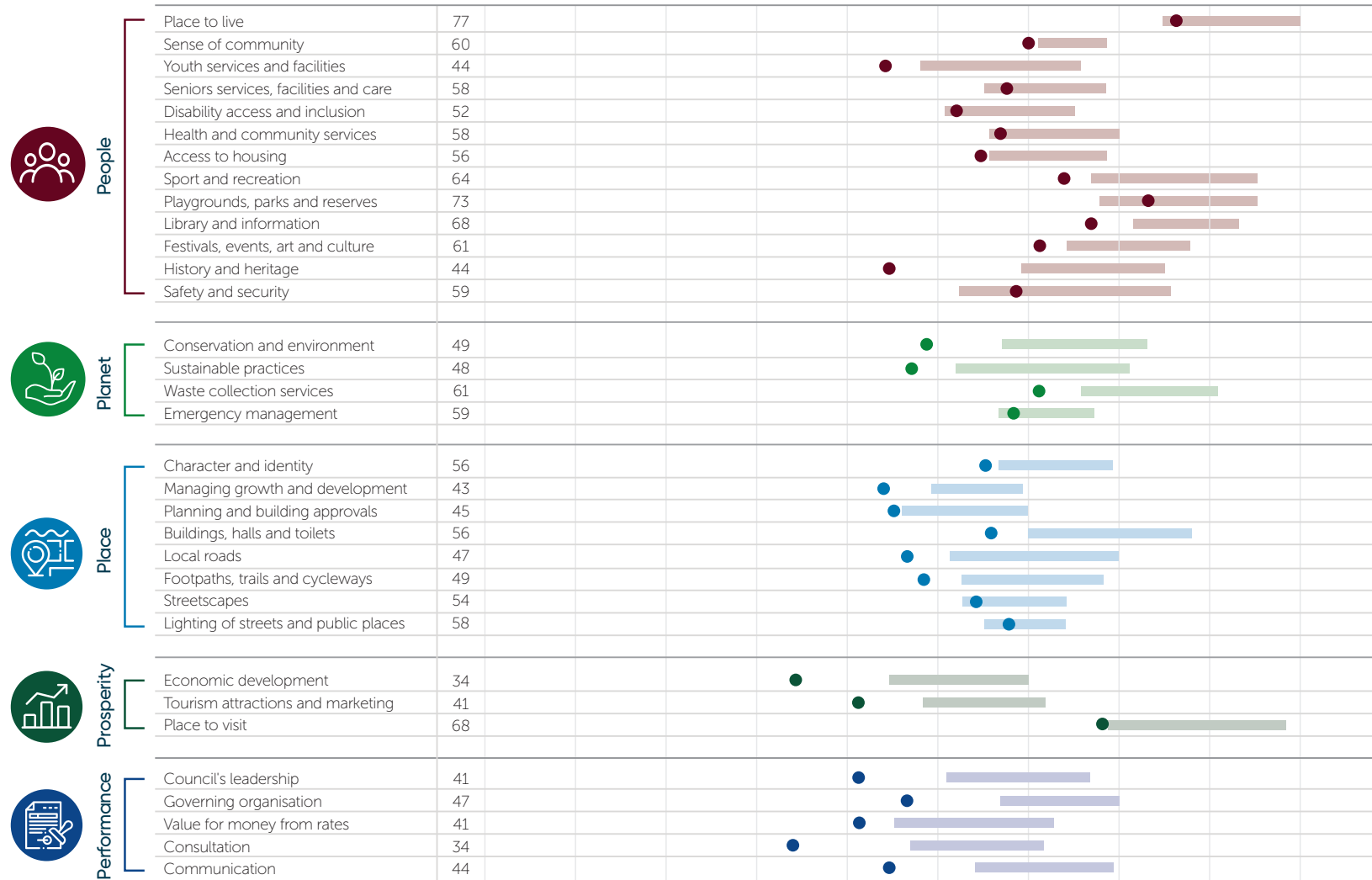
# MARKYT Community Scorecard

The Shire of Donnybrook Balingup aims to participate in an independent study to monitor and benchmark performance every two years.

The Shire aims to be above the MARKYT® industry average and strives to be the industry leader in all areas.

This chart shows the Shire's Performance Index Score out of 100 compared to the MARKYT® Industry Standards. The preferred target zone is shown as coloured bars.

## 2019 Performance Measures



### LEGEND

- Shire of Donnybrook Balingup, 2019 performance score
- Target Zone. Shading shows industry average to industry high from the MARKYT® Community Scorecard. For further information, visit [catalyse.com.au/markyt](http://catalyse.com.au/markyt).



## Want to help make Donnybrook Balingup a place for all to enjoy?

Please reach out to your elected member or the responsible officer at the Shire of Donnybrook Balingup to share your thoughts and ideas.

In person: 1 Bentley Street, Donnybrook  
Phone: (08) 9780 4200  
Email: [shire@donnybrook.wa.gov.au](mailto:shire@donnybrook.wa.gov.au)



[www.donnybrook-balingup.wa.gov.au](http://www.donnybrook-balingup.wa.gov.au)



Shire of  
Donnybrook Balingup