



Attachments

Ordinary Council Meeting

To be held on
Thursday, 29 March 2018 at 5.00pm

Shire of Donnybrook - Balingup

Works Costing Report

As at 12th March 2018

| Description | 2017/16 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 |
|---|------------------|---------------------------|---------------------|------------------|-----------------------|-------------------|--------------|------------|-------------------|
| | Original Budget | Forecast (Amended Budget) | Forecast Budget YTD | Actual YTD | Committed Expenditure | Total Expenditure | YTD Variance | % | % Budget Utilised |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | % | % |
| <u>DONNYBROOK PARKS & RESERVES</u> | | | | | | | | | |
| R006 Parks & Reserves Mtce | \$445,200 | \$445,200 | \$334,237 | \$316,630 | \$3,033 | \$319,664 | -4% | 72% | |
| R061 Playground Equipment | \$12,000 | \$12,000 | \$10,509 | \$857 | \$0 | \$857 | -92% | 7% | |
| R072 Apex Park / Amphitheatre | \$1,500 | \$1,500 | \$1,500 | \$0 | \$0 | \$0 | -100% | 0% | |
| R092 Training - Tafe Attendance | \$0 | \$0 | \$0 | \$2,877 | \$0 | \$2,877 | 0% | 0% | |
| R095 Dbk - MRD Verge (Parks) Mtce | \$0 | \$0 | \$0 | \$28,427 | \$0 | \$28,427 | 0% | 0% | |
| | \$458,700 | \$458,700 | \$346,246 | \$348,792 | \$3,033 | \$351,825 | 2% | 77% | |
| <u>BALINGUP PARKS & RESERVES</u> | | | | | | | | | |
| R008 Parks & Reserves Mtce | \$150,144 | \$150,144 | \$112,680 | \$106,778 | \$909 | \$107,687 | -4% | 72% | |
| R033 Balingup Oval Mtce | \$20,000 | \$20,000 | \$15,242 | \$11,548 | \$0 | \$11,548 | -24% | 58% | |
| R094 Bin - MRD Verge (Parks) Mtce | \$0 | \$0 | \$0 | \$10,498 | \$0 | \$10,498 | 0% | 0% | |
| R097 Bin - RSL Gardens - Reticulation | \$6,000 | \$6,000 | \$6,000 | \$6,094 | \$0 | \$6,094 | 2% | 102% | |
| R098 Bin - Avenue of Honour | \$8,000 | \$8,000 | \$8,000 | \$8,167 | \$0 | \$8,167 | 2% | 102% | |
| | \$184,144 | \$184,144 | \$141,922 | \$143,085 | \$909 | \$143,994 | 1% | 78% | |
| <u>KIRUP PARKS & RESERVES</u> | | | | | | | | | |
| R009 Parks & Reserves Mtce | \$28,500 | \$28,500 | \$21,494 | \$17,407 | \$1,136 | \$18,544 | -14% | 65% | |
| R076 Jim McDonald Oval | \$1,500 | \$1,500 | \$1,398 | \$0 | \$45 | \$45 | -97% | 3% | |
| R096 KIR - MRD Verge (Parks) Mtce | \$0 | \$0 | \$0 | \$3,401 | \$0 | \$3,401 | 0% | 0% | |
| | \$30,000 | \$30,000 | \$22,892 | \$20,808 | \$1,182 | \$21,990 | -4% | 73% | |
| <u>APPLE FUNPARK MAINTENANCE</u> | | | | | | | | | |
| R041 General Mtce | \$90,060 | \$90,060 | \$67,937 | \$55,580 | \$5,685 | \$61,265 | -10% | 68% | |
| | \$90,060 | \$90,060 | \$67,937 | \$55,580 | \$5,685 | \$61,265 | -10% | 68% | |
| <u>EGAN PARK</u> | | | | | | | | | |
| R003 General Mtce | \$65,000 | \$65,000 | \$49,183 | \$30,512 | \$2,043 | \$32,555 | -34% | 50% | |
| R077 Donnybrook Skatepark | \$11,000 | \$11,000 | \$8,375 | \$4,836 | \$0 | \$4,836 | -42% | 44% | |
| | \$65,000 | \$65,000 | \$49,183 | \$30,512 | \$2,043 | \$37,392 | -24% | 49% | |
| <u>VC MITCHELL PARK</u> | | | | | | | | | |
| R004 General Mtce | \$65,000 | \$65,000 | \$49,661 | \$33,846 | \$1,370 | \$35,216 | -29% | 54% | |
| | \$65,000 | \$65,000 | \$49,661 | \$33,846 | \$1,370 | \$35,216 | -29% | 54% | |

Shire of Donnybrook - Balingup
Works Costing Report
As at 12th March 2018

| Description | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 |
|---|--------------------|---------------------------|---------------------|------------------|-----------------------|-------------------|------------------|--------------|-------------------|
| | Original Budget | Forecast (Amended Budget) | Forecast Budget YTD | Actual YTD | Committed Expenditure | Total Expenditure | YTD Variance | % | % Budget Utilised |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | % | % |
| BRIDGEWORKS | | | | | | | | | |
| 0876 Balingup Nannup Road | \$99,000 | \$99,000 | \$99,000 | \$0 | \$0 | \$0 | \$0 | 0% | 0% |
| 3643 Trevena Road - Bridge replacement | \$1,500,000 | \$1,500,000 | \$1,500,000 | \$4,987 | \$0 | \$4,987 | \$4,987 | -100% | 0% |
| | \$1,599,000 | \$1,500,000 | \$1,599,000 | \$4,987 | \$0 | \$4,987 | \$4,987 | -100% | 0% |
| ROADWORKS GENERAL | | | | | | | | | |
| C1429 Mungilup Road (SWDC) | \$47,119 | \$47,119 | \$47,119 | \$47,119 | \$0 | \$47,119 | \$47,119 | 0% | 100% |
| C1704 Southampton Road | \$4,540 | \$4,540 | \$3,402 | \$4,538 | \$0 | \$4,538 | \$4,538 | 33% | 100% |
| C1709 Balingup RSL Memorial Gardens Carpz | \$50,000 | \$50,000 | \$37,503 | \$2,775 | \$1,800 | \$4,575 | \$4,575 | -88% | 9% |
| C1710 Victory Lane, Donnybrook | \$75,000 | \$75,000 | \$75,000 | \$1,500 | \$0 | \$1,500 | \$1,500 | -98% | 2% |
| C1711 Montgomery Road | \$30,000 | \$30,000 | \$22,500 | \$0 | \$0 | \$0 | \$0 | -100% | 0% |
| C1712 Kingspring Road | \$80,000 | \$80,000 | \$80,000 | \$27,666 | \$0 | \$27,666 | \$27,666 | 0% | 35% |
| C1713 Townsites (Kerbing Renewal) | \$15,000 | \$15,000 | \$11,250 | \$0 | \$0 | \$0 | \$0 | -100% | 0% |
| C1714 Townsites (DAIP) | \$15,460 | \$15,460 | \$11,592 | \$0 | \$0 | \$0 | \$0 | -100% | 0% |
| C1715 Townsites (DAIP) | \$5,000 | \$5,000 | \$3,753 | \$0 | \$0 | \$0 | \$0 | -100% | 0% |
| C1716 Sundry Construction | \$8,750 | \$8,750 | \$6,570 | \$0 | \$0 | \$0 | \$0 | -100% | 0% |
| C1726 Thomson Road | \$15,000 | \$15,000 | \$11,250 | \$10,747 | \$0 | \$10,747 | \$10,747 | -4% | 72% |
| | \$345,869 | \$345,869 | \$309,939 | \$94,344 | \$1,800 | \$96,144 | \$96,144 | -69% | 28% |
| REGIONAL ROAD GROUP PROJECTS | | | | | | | | | |
| C1727 Upper Capel Road | \$375,000 | \$375,000 | \$281,250 | \$208,219 | \$123,628 | \$329,847 | \$329,847 | 17% | 88% |
| C1717 Brookhampton Road | \$180,000 | \$180,000 | \$135,000 | \$82,915 | \$0 | \$82,915 | \$82,915 | -39% | 46% |
| C1718 Sandhills Road | \$120,000 | \$120,000 | \$80,000 | \$8,757 | \$56,209 | \$64,966 | \$64,966 | -28% | 54% |
| | \$675,000 | \$675,000 | \$506,250 | \$297,891 | \$179,837 | \$477,728 | \$477,728 | -6% | 71% |
| BLACKSPOT PROJECTS | | | | | | | | | |
| C1730 Collins Street | \$300,000 | \$300,000 | \$225,000 | \$25,584 | \$8,162 | \$33,746 | \$33,746 | -85% | 11% |
| | \$300,000 | \$300,000 | \$225,000 | \$25,584 | \$8,162 | \$33,746 | \$33,746 | -85% | 11% |

Shire of Donmybrook - Balingup
Works Costing Report
As at 12th March 2018

| Description | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 | 2017/18 |
|---|------------------|---------------------------|---------------------|--------------------|-----------------------|--------------------|--------------------|-------------|-------------------|
| | Original Budget | Forecast (Amended Budget) | Forecast Budget YTD | Actual YTD | Committed Expenditure | Total Expenditure | YTD Variance | % | % Budget Utilised |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | % | % |
| <u>ROADS TO RECOVERY FEDERAL FUNDING</u> | | | | | | | | | |
| C1720 Trevena Road | \$210,000 | \$210,000 | \$210,000 | \$3,670 | \$0 | \$3,670 | \$3,670 | -96% | 2% |
| C1721 Grimwade Road | \$210,000 | \$210,000 | \$210,000 | \$218,885 | \$0 | \$218,885 | \$218,885 | 4% | 104% |
| C1706 Castle St Donmybrook | \$150,000 | \$150,000 | \$150,000 | \$15,313 | \$2,263 | \$17,577 | \$17,577 | 0% | 12% |
| C1722 Grimwade Road | \$44,000 | \$44,000 | \$33,003 | \$14 | \$44,000 | \$44,014 | \$44,014 | 33% | 100% |
| C1707 Southampton Road | \$41,000 | \$41,000 | \$30,753 | \$0 | \$41,000 | \$41,000 | \$41,000 | 33% | 100% |
| C1723 Knights Road | \$30,000 | \$30,000 | \$30,000 | \$31,356 | \$0 | \$31,356 | \$31,356 | 5% | 105% |
| C1724 Vernon Road | \$30,000 | \$30,000 | \$30,000 | \$30,144 | \$0 | \$30,144 | \$30,144 | 0% | 100% |
| C1725 Trevena Road | \$50,000 | \$50,000 | \$50,000 | \$59,393 | \$0 | \$59,393 | \$59,393 | 19% | 119% |
| | \$765,000 | \$765,000 | \$743,756 | \$358,775 | \$87,263 | \$446,039 | \$446,039 | -40% | 58% |
| <u>COMMODITY ROUTE PROJECTS</u> | | | | | | | | | |
| C1719 Grimwade Road | \$165,000 | \$165,000 | \$123,759 | \$139,862 | \$6,450 | \$146,312 | \$146,312 | 18% | 89% |
| | \$165,000 | \$165,000 | \$123,759 | \$139,862 | \$6,450 | \$146,312 | \$146,312 | 18% | 89% |
| <u>FOOTPATH CONSTRUCTION</u> | | | | | | | | | |
| C1732 Bentley Street | \$10,000 | \$10,000 | \$7,497 | \$455 | \$35 | \$490 | \$490 | -93% | 5% |
| C1708 Preston River Parkland | \$63,285 | \$63,285 | \$47,466 | \$44,420 | \$13,237 | \$57,657 | \$57,657 | 21% | 91% |
| C1733 Sharp Street | \$20,000 | \$20,000 | \$15,003 | \$655 | \$20,358 | \$21,013 | \$21,013 | 40% | 105% |
| | \$93,285 | \$93,285 | \$69,966 | \$45,529.51 | \$33,630.36 | \$79,159.87 | \$79,159.87 | 13% | 85% |
| <u>BRIDGE MAINTENANCE</u> | | | | | | | | | |
| M001 Routine Bridge Mtce Program | \$120,000 | \$120,000 | \$90,000 | \$12,429 | \$56,812 | \$69,241 | \$69,241 | -23% | 58% |
| M002 Bridge Insurance | \$52,624 | \$52,624 | \$52,622 | \$52,624 | \$0 | \$52,624 | \$52,624 | 0% | 100% |
| | \$172,624 | \$172,624 | \$142,622 | \$65,054 | \$56,812 | \$121,866 | \$121,866 | -54% | 71% |
| <u>GENERAL ROAD MAINTENANCE</u> | | | | | | | | | |
| O220 Gravel Road Mtce (Urban) | \$16,800 | \$16,800 | \$12,600 | \$13,508 | \$0 | \$13,508 | \$13,508 | 7% | 80% |
| O200 Gravel Road Mtce (Rural) | \$486,000 | \$486,000 | \$364,500 | \$265,051 | \$240 | \$265,291 | \$265,291 | -27% | 55% |
| O210 Sealed Road Mtce (Urban) | \$79,200 | \$79,200 | \$59,400 | \$101,879 | \$442 | \$102,321 | \$102,321 | 72% | 129% |
| O190 Sealed Road Mtce (Rural) | \$312,000 | \$312,000 | \$234,000 | \$289,532 | \$0 | \$289,532 | \$289,532 | 24% | 93% |
| | \$894,000 | \$894,000 | \$670,500 | \$669,971 | \$682 | \$670,653 | \$670,653 | 0% | 75% |

** Variance compares total expenditure (including committed costs) as a percentage of YTD amended budget **

** Forecast amounts represent Council's current amended budget. Actual results may vary at completion of each project **

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|---------|----------------------------------|--|-------------|-------------|
| 3583 | SHIRE OF DONNYBROOK/BALINGUP | REFUND RESIDENTS KITTY - M DOUGLAS | | \$ 553.70 |
| 3584 | SHIRE OF DONNYBROOK/BALINGUP | DAP DRAW DOWN - 01.10.17 TO 31.10.18 | | \$ 5,526.73 |
| 3585 | SHIRE OF DONNYBROOK/BALINGUP | DAP DRAW DOWN - 25.10.17 TO 31.01.18 | | \$ 2,735.91 |
| 3586 | SHIRE OF DONNYBROOK/BALINGUP | TUJA LODGE RESIDENTS KITTY RECOUNP TO 08.02.18 | | \$ 836.20 |
| 3587 | BUILDERS REGISTRATION BOARD | BUILDING SERVICES LEVY COLLECTIONS - JANUARY 18 | | \$ 3,410.00 |
| 3588 | SHIRE OF DBK/BLN - BCITF LEVY | BUILDING SVC LEVY - AGENCY COLLECTIONS FEES - JANUARY 18 | | \$ 90.00 |
| 3589 | D.R. KHAN | BOND REFUND | | \$ 150.00 |
| 3590 | SHIRE OF DONNYBROOK/BALINGUP | RECOUP OF TUJA LODGE RESIDENTS KITTY TO 27.02.18 | | \$ 601.00 |
| 3591 | SHIRE OF DONNYBROOK/BALINGUP | BUILDING SERVICES AGENCY COLLECTION FEES - FEB 2018 | | \$ 95.00 |
| 3592 | GOVT OF WA - BUILDING COMMISSION | BUILDING SERVICES LEVY COLLECTION FEES - FEB 2018 | | \$ 1,543.33 |
| 3593 | CONSTRUCTION TRAINING FUND | CONST TRAINING FUND LEVY COLLECTIONS - FEB 2018 | | \$ 461.00 |
| 3594 | SHIRE OF DONNYBROOK/BALINGUP | CONST TRAINING FUND AGENCY COLLECTION FEES - FEB 2018 | | \$ 33.00 |
| CCP3273 | BUNBURY FARMERS MARKET | FLOWERS FOR PRESIDENTS WELCOME | \$ 239.96 | |
| CCP3274 | DONNYBROOK SNACK SHACK | CATERING FOR COUNCILLOR TRAINING | \$ 55.00 | |
| CCP3275 | FRASER SUITES | ACCOMMODATION FOR LOCAL RECOVERY COORDINATOR TRAINING | \$ 617.12 | |
| CCP3276 | JB HIFI | COUNCIL CHAMBER - IT EQUIPMENT, REC CTR - MICRO STEREO | \$ 1,454.93 | |
| CCP3277 | MUMBALLUP TAVERN | COUNCILLOR DINNER DEC 17 ORDINARY MEETING | \$ 184.00 | |
| CCP3278 | ZOHO CORPORATION | REMOTE ACCESS SOFTWARE & MAIL SERVICE SUBSCRIPTION | \$ 372.72 | |
| CCP3587 | BULL & BUSH TAVERN | DINNER MEETING WITH PRESIDENT AND MANAGEMENT | \$ 124.50 | |
| CCP3588 | CLEVERBRIDGE | RENEWAL OF MAILSTORE SERVER EMAIL ARCHIVING SYSTEM | \$ 2,039.08 | |
| CCP3589 | SHIRE OF DONNYBROOK/BALINGUP | WORKS & SERVICES - LEARNERS PERMIT FEES HR LICENCE | \$ 60.20 | |
| CCP3590 | LOCAL GOVT PROFESSIONALS AUST | REGISTRATION LGPRO FINANCE PROFESSIONALS CONFERENCE | \$ 1,340.00 | |
| CCP3591 | ZOHO CORPORATION | MAILBOX - MONTHLY SERVICE FOR PERIOD 19/01/2018 - 18/02/2018 | \$ 267.66 | |

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|-----------|------------------------------|---|--------------|---------------|
| EFT13241e | DEPARTMENT OF TRANSPORT | REFUND LICENSING AGENCY COLLECTIONS FOR JANUARY 18 | | \$ 131,230.95 |
| EFT13243 | ALFS MACHINERY PTY LTD | SLASHER - BLADES & BLADE BOLTS | \$ 356.05 | |
| EFT13244 | AUSTRALIA POST | ADMIN - SHIRE POSTAGE | \$ 2,186.25 | |
| EFT13245 | WING AUSTRALIA PTY LTD | ADMIN - JANUARY 2018 STATIONERY ORDER | \$ 1,378.79 | |
| EFT13246 | ALLENS TRAFFIC MANAGEMENT | GRIMWADE RD & KING SPRING RD - TRAFFIC MANAGEMENT | \$ 59,525.40 | |
| EFT13247 | AUSTRALIAN MADE ENGINEERING | NEW KEYS FOR PARKS & GARDENS BIN STANDS | \$ 74.65 | |
| EFT13248 | AMPAC DEBT RECOVERY (WA) | RATES RECOVERY EXPENSES - P/ENDING 05/01/2018 | \$ 5,775.00 | |
| EFT13249 | A2K TECHNOLOGIES | AUTODESK AUTOCAD CIVIL 3D COMMERCIAL MTNCE PLAN - RENEW | \$ 1,520.20 | |
| EFT13250 | ABCO PRODUCTS PTY LTD | PUBLIC CONVENIENCES - ASSORTED CLEANING PRODUCTS | \$ 2,367.90 | |
| EFT13251 | AQUILA ACTIVE HEALTHCARE | TUJA LODGE - PHYSIOTHERAPY DEC 2017 | \$ 2,277.00 | |
| EFT13252 | ATC EMPLOYMENT SOLUTIONS | TUJA LODGE - CASUAL AGED CARER WAGES | \$ 30,676.74 | |
| EFT13253 | A & R MACHINERY | WORKS - NEW TRACTOR VEHICLE TRADE IN | \$ 40,848.40 | |
| EFT13254 | ARCHITECTURAL MATERIALS | OLD CHURCH - MAT WELL FOR ENTRANCE | \$ 602.80 | |
| EFT13255 | BUNNINGS GROUP LIMITED | MARQUEE FOR COUNCIL EVENTS | \$ 458.05 | |
| EFT13256 | BALINGUP & DISTRICTS SPORTS | HIRE OF FUNCTION ROOM FOR COUNCIL MEETING | \$ 45.00 | |
| EFT13257 | TRISSET BOSS PTY LTD | REPRINT OF RATES INSTALMENT NOTICES | \$ 1,133.00 | |
| EFT13258 | BUNBURY AUTO GROUP | DB419 MITSUB UTE - OIL | \$ 341.46 | |
| EFT13259 | AGRI SPARK AUTO ELECTRICS | DB1714 BLN BFB 3.5 TANKER - FAULTY CHARGER OR BATTERIES | \$ 671.00 | |
| EFT13260 | BULLIVANTS PTY LTD | DEPOT - RING, SAFETY HOOK & LEG CHAIN | \$ 512.80 | |
| EFT13261 | BLUE FORCE PTY LTD | PRESTON VILLAGE - MONTHLY EMERG HELP MONITORING DEC 17 | \$ 216.89 | |
| EFT13262 | BROWNES FOODS OPERATIONS PTY | TUJA LODGE - MILK SUPPLIES - DEC 2017 | \$ 2,061.86 | |
| EFT13263 | BNY REFRIGERATION & AIR CON | DBK WMF - DEGAS 43 APPLIANCES | \$ 645.00 | |
| EFT13264 | COCA COLA AMATIL (AUST) P/L | DBK REC CTR - KIOSK DRINK PURCHASE | \$ 62.50 | |

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
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MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|------------------------------|--|--------------|-------|
| EFT13265 | CRAVEN FOODS | DBK REC CTR - CONFECTIONERY & CHIP SUPPLIES | \$ 788.65 | |
| EFT13266 | CAPITAL FINANCE | VARIOUS SHIRE LEASE EXPENSES 15/02/2018 - 14/05/2018 | \$ 5,078.37 | |
| EFT13267 | CLIFFORD HALLAM HEALTHCARE | TUIA LODGE - INCONTINENCE AIDS FOR RESIDENTS | \$ 2,268.85 | |
| EFT13268 | DONNYBROOK PHARMACY | TUIA LODGE - MONTHLY PHARMACY ACCOUNT - DEC 17 | \$ 2,702.55 | |
| EFT13269 | DONNYBROOK FRUIT BARN | TUIA LODGE - JANUARY FRUIT SUPPLY | \$ 294.00 | |
| EFT13270 | DONNYBROOK FAMILY BAKERY | HOTDOG ROLLS FOR THE 2018 AUSTRALIA DAY BREAKFAST | \$ 838.00 | |
| EFT13271 | DONNYBROOK TYRE SERVICE | DB 463 - 1X TYRE PURCHASE AND REPLACEMENT | \$ 30.00 | |
| EFT13272 | DARRYL BOWERS MAINTENANCE | RATES REFUND | \$ 45.00 | |
| EFT13273 | DBK RETIC AND LANDSCAPING | PRESTON VILLAGE- BURST RETIC PIPE | \$ 150.00 | |
| EFT13274 | DX PRINT GROUP PTY LTD | DBK REC CTR - DESIGN AND PRINTING TERM 1 2018 BROCHURE | \$ 614.00 | |
| EFT13275 | DOWNER EDI ENGINEERING POWER | INSTALLATION OF CCTV SECURITY SYSTEM | \$ 73,472.36 | |
| EFT13276 | EARTHMAC | UPPER CAPEL RD - TRAFFIC MANAGEMENT | \$ 17,726.50 | |
| EFT13277 | FORESTRY TOOLS | ARGYLE BFB - 1 X KESTRAL METER | \$ 617.00 | |
| EFT13278 | FOOD SAFETY WA | TUIA LODGE - FOOD SAFETY AUDIT | \$ 880.00 | |
| EFT13279 | SUEZ RECYCLING & RECOVERY | PROCESSING OF RECYCLABLES - DEC 2017 | \$ 1,367.47 | |
| EFT13280 | JR & A HERSEY PTY LTD | DONNYBROOK DEPOT - ASSORTED TOOLS & HARDWARE | \$ 1,455.21 | |
| EFT13281 | HASTIE WASTE PTY LTD | TUIA LODGE - 5M SKIP BIN (CHANGE OVER) | \$ 270.00 | |
| EFT13282 | HEATLEYS SAFETY & INDUSTRIAL | DEPOT - SAFETY EQUIPMENT | \$ 835.18 | |
| EFT13283 | COVERT SIGNS | 2018 OUTDOOR SUMMER MOVIE SERIES - EVENT SIGNAGE | \$ 2,103.20 | |
| EFT13284 | HOLMAN ELECTRICAL SERVICES | TUIA LODGE - MAINTENANCE DISHWASHER REPLACE RINSE PUMP | \$ 1,019.15 | |
| EFT13285 | SKIPPERS PLUMBING SERVICES | TUIA LODGE - PLUMBING MAINTENANCE | \$ 271.78 | |
| EFT13286 | JASON SIGNMAKERS | WORKS & SERVICES - BRIDGE WIDTH MARKERS | \$ 697.00 | |
| EFT13287 | LIVING SPRINGS | ADMIN - BOTTLED WATER - JAN 2018 | \$ 132.00 | |

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|---|--------------|-------|
| EFT13289 | MALATESTA ROAD PAVING & HOTMIX | SOUTHAMPTON RD - 200 LTR EMULSION | \$ 320.00 | |
| EFT13290 | MACQUARIE EQUIPMENT RENTALS | DBK REC - VARIOUS LEASE EXPENSES MARCH 2018 | \$ 503.86 | |
| EFT13291 | MAINSPRAY | VEGETATION CONTROL ON RURAL GRAVEL ROADS | \$ 2,830.09 | |
| EFT13292 | ORBIT HEALTH & FITNESS SOLUTION | DBK REC CTR - 6 X PEDAL SETS FOR SPIN BIKES | \$ 300.00 | |
| EFT13293 | OFFICEWORKS | TUJA LODGE - OFFICE STATIONERY SUPPLIES | \$ 293.05 | |
| EFT13294 | PELICAN MANUFACTURING PTY LTD | TUJA LODGE - STANDUP FLOOR ALARM - LINO | \$ 732.80 | |
| EFT13295 | PRESTON VALLEY MAINTENANCE | DBK AMPHITHEATRE - REPAIRS TO GAZEBO | \$ 3,935.80 | |
| EFT13296 | PFD FOOD SERVICE PTY LTD | DBK REC CTR - ICE CREAMS | \$ 178.55 | |
| EFT13297 | PRESTON POWER EQUIPMENT | PARKS & GDNS - MISC SUPPLIES | \$ 18.00 | |
| EFT13298 | SOUTHWEST HIRE AND HYDRAULIC | PRESTON VILLAGE - BURST WATER MAIN ROAD EXCAVATION | \$ 1,824.03 | |
| EFT13299 | PEEL PODIATRY CLINIC | TUJA LODGE - PODIATRY VISIT - JAN 2018 | \$ 1,280.00 | |
| EFT13300 | HOLCIM (AUSTRALIA) PTY LTD | GRACETOWN EXPOSED/POLISHED CONCRETE RFQ 188 | \$ 9,659.38 | |
| EFT13301 | BRIDGETOWN REFRIGERATION | TUJA LODGE - MAINT ROOMS 22, 24 & 26 REPAIRED GAS LEAK | \$ 502.70 | |
| EFT13302 | ROBAYNE PTY LTD | APPLE FUN PARK - PAINT FOR TIMBER MAINTENANCE | \$ 309.03 | |
| EFT13303 | SLEE ANDERSON & PIDGEON | TUJA LODGE - SOLICITORS REPRESENTATION LETTER | \$ 951.50 | |
| EFT13304 | STEWART & HEATON CLOTHING CO. | UPPER CAPEL BFB - PROTECTIVE CLOTHING | \$ 268.32 | |
| EFT13305 | SOUTH WEST RUBBER STAMPS | PAYROLL - 1 X CUSTOM STAMP | \$ 86.70 | |
| EFT13306 | SOUTHERN LOCK & SECURITY | DBK REC CTR - ALARM MONITORING SERVICE - JAN - MARCH 2018 | \$ 297.73 | |
| EFT13307 | SOS OFFICE EQUIPMENT | VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES JAN 2018 | \$ 632.90 | |
| EFT13308 | BUNBURY TRUCKS | DB4050 HINO TRUCK - LUBE KIT & THERMOSTAT GASKET | \$ 168.74 | |
| EFT13309 | SPOTLIGHT PTY LTD | PHOTO FRAMES FOR AWARDS AND CITIZENSHIP CEREMONIES | \$ 237.83 | |
| EFT13310 | WA COUNTRY HEALTH SERVICE | TUJA LODGE - DECEMBER LUNCH & EVENING MEALS | \$ 28,212.40 | |
| EFT13311 | FERGUSON BUILDING | APEX PARK TOILETS - REPAIR DOORS AND DOOR FRAMES | \$ 396.95 | |

**SHIRE OF DONNYBROOK/BALINGUP
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**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|-----------|--------------------------------|--|---------------|-------|
| EFT13312 | SURGICAL HOUSE PTY LTD | TUJA LODGE - MEDICAL SUPPLIES - JAN 2018 | \$ 3,015.69 | |
| EFT13313 | SUMMIT REALTY SOUTH WEST | RATES REFUND | \$ 393.35 | |
| EFT13314 | STORAGE BARN | TUJA LODGE - STORAGE FACILITY RENTAL JAN - FEB 2018 | \$ 165.00 | |
| EFT13315 | SOURCE SEPARATION SYSTEMS P/L | CARTONS OF ORGANICS BAGS | \$ 8,761.01 | |
| EFT13316 | SUBIACO RESTORATION HEMKEN P/L | OLD CHURCH - FEDERATION SMALL WHITE PRIMED WALL VENTS | \$ 107.87 | |
| EFT13317 | SIGMA CHEMICALS | DBK REC CTR - POOL TESTING TABLETS | \$ 226.60 | |
| EFT13318 | TRUCKLINE | WORKS & SERVICES - OVERSIZE BANNER | \$ 348.74 | |
| EFT13319 | PJ & PJ TAYLOR PTY LTD | DBK WMF - SERVICE OF POLYPHASE POWER UNIT | \$ 660.00 | |
| EFT13320 | TALDARA INDUSTRIES PTY LTD | TUJA LODGE - LAUNDRY AND CLEANING SUPPLIES - JAN 2018 | \$ 2,986.76 | |
| EFT13321 | VOGUE FURNITURE | ADMIN - 3 X AUSFILE METAL CABINETS | \$ 1,002.00 | |
| EFT13322 | VIP GARDENING | TUJA LODGE- GARDEN MAINTENANCE - JAN 2018 | \$ 580.80 | |
| EFT13323 | VEOLIA ENVIRONMENTAL SERVICES | STREET SWEEPING SERVICES - JAN 2018 | \$ 550.00 | |
| EFT13324 | XTEND EVENTS | PA SYSTEM AND EVENT SUPPORT AT 2018 AUST DAY BREAKFAST | \$ 250.00 | |
| EFT13324a | WESTNET PTY LTD | BALINGUP LIBRARY - NBN WIRELESS SERVICE - FEB 2018 | \$ 64.90 | |
| EFT13324b | SHERIFFS OFFICE | RANGERS - FINES ENFORCEMENT FOR INFRINGEMENT #3512 | \$ 59.00 | |
| EFT13324c | SHIRE OF DONNYBROOK/BALINGUP | PAYROLL 14/02/2018 | \$ 112,001.52 | |
| EFT13324d | SHIRE OF DONNYBROOK/BALINGUP | TUJA LODGE - PAYROLL FOR F/NIGHT ENDING 14/02/2018 | \$ 40,776.96 | |
| EFT13325 | OFFICEWORKS | TUJA LODGE - LAMINATOR | \$ 74.88 | |
| EFT13325a | SHIRE OF DONNYBROOK/BALINGUP | ONE OFF PAYROLL PAYMENT | \$ 265.35 | |
| EFT13325b | AUSTRALIAN TAX OFFICE | BAS - JANUARY 18 | \$ 77,453.00 | |
| EFT13326 | ALFS MACHINERY PTY LTD | SLASHER - PLANT REPAIR - BLADES | \$ 408.70 | |
| EFT13327 | A & R ENGINEERING | DB193 TRACTOR MOWER - VEHICLE SERVICE | \$ 796.13 | |
| EFT13328 | ALL-TECH PLUMBING | VICTORY LANE DBK STANDPIPE - BACKFLOW DEVICE TEST | \$ 1,853.50 | |

**SHIRE OF DONNYBROOK/BALINGUP
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**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
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COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|----------------------------------|---|--------------|-------|
| EFT13329 | WINC AUSTRALIA PTY LTD | ADMIN - FEBRUARY STATIONERY ORDER | \$ 2,067.32 | |
| EFT13330 | MAIA FINANCIAL | TUJA LODGE - DELL OPTIPLEX COMPUTERS (EX RENTAL CONTRACT) | \$ 1,578.50 | |
| EFT13331 | ANTENNA TRONICS & COMMS | MINNUP COTT - SUPPLY & INSTALLATION OF DIGITAL ANTENNA | \$ 684.20 | |
| EFT13332 | ATC EMPLOYMENT SOLUTIONS | TUJA LODGE - CASUAL AGED CARER WAGES | \$ 11,888.62 | |
| EFT13333 | AURA LIGHTING L A S LIGHTING | OLD CHURCH - 2 IN GROUND LIGHTS | \$ 946.00 | |
| EFT13334 | APPLIANCE TESTING SUPPLIES | OHS - PORTABLE ELECTRICAL APPLIANCE TESTER | \$ 1,310.86 | |
| EFT13335 | BUNBURY RETRAVISION | TUJA LODGE - MICROWAVE FOR HEATPACKS | \$ 324.00 | |
| EFT13336 | BELL FIRE EQUIPMENT COMPANY | TUJA LODGE - MAINTENANCE DUE TO ALARMS GOING OFF | \$ 1,140.30 | |
| EFT13337 | BDA TREE LOPPING | VARIOUS SHIRE SITES - TREE PRUNING FOR JAN 2018 | \$ 12,155.00 | |
| EFT13338 | BALINGUP GENERAL STORE | TEA ,COFFEE, MILK AND BISCUITS FOR BFB TRAINING | \$ 43.30 | |
| EFT13339 | BANKS PEST AND WEED CONTROL | ERADICATE PAPER WASPS ON BRIDGE 3617 (BRIDGE STREET) | \$ 275.00 | |
| EFT13340 | BLUE FORCE PTY LTD | PRESTON VILLAGE - MONTHLY EMERGENCY MONITORING JAN 2018 | \$ 216.89 | |
| EFT13341 | BRC - BUILDING SOLUTIONS PTY LTD | RFT 3/2017 RESTORATION OF THE OLD UNITING CHURCH | \$ 25,524.92 | |
| EFT13342 | BESAFE BUILDING INSPECTIONS | RELIEF BUILDING SURVEYOR EXPENSES FOR JANUARY 2018 | \$ 810.00 | |
| EFT13343 | BUNBURY HARVEY REGIONAL CNL | ORGANICS DISPOSAL - JAN 2018 | \$ 3,803.68 | |
| EFT13344 | BRANDICOOT | WEB HOSTING SERVICE - FEB 2018 | \$ 198.00 | |
| EFT13345 | STAFF REIMBURSEMENTS | TUJA LODGE - REIMBURSE FOR ADVERT - CLINICAL CARE MANAGER | \$ 119.00 | |
| EFT13346 | STAFF REIMBURSEMENTS | REIMBURSE COSTS FOR LUNCH MEETING WITH SHIRE PRESIDENT | \$ 29.00 | |
| EFT13347 | COCA COLA AMATIL (AUST) P/L | DRINK PURCHASE - REC KIOSK | \$ 222.54 | |
| EFT13348 | COURIER AUSTRALIA | VARIOUS SHIRE SITES - FREIGHT EXPENSES FOR JAN 2018 | \$ 223.67 | |
| EFT13349 | CITY & REGIONAL FUELS | FUEL EXPENSES - JAN 2018 | \$ 17,591.42 | |
| EFT13350 | CLIFFORD AUTO REPAIRS | DB15 - 65000KM VEHICLE SERVICE | \$ 633.44 | |
| EFT13351 | DUG CROSS ELECTRICS | DBK TRANSIT PARK - REPAIRS TO DAMAGED STREET LAMP | \$ 760.00 | |
| EFT13352 | CARPET COURT FLOORING CENTRES | LANGLEY VILLAS - REPLACE DAMAGED CARPET IN UNIT 1 | \$ 3,000.00 | |

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MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|---|--------------|-------|
| EFT13353 | FIONA MARY COOPER | RATES REFUND | \$ 340.00 | |
| EFT13354 | STAFF REIMBURSEMENTS | REIMBURSEMENT OF 1 YRS DRIVERS LICENCE AS PER EBA | \$ 42.50 | |
| EFT13355 | CAPITAL FINANCE | VARIOUS SHIRE LEASE EXPENSES FOR 23/12/2017 - 22/03/2018 | \$ 896.15 | |
| EFT13356 | CRS ELECTRICAL | DBK REC CTR - ELECTRICAL REPAIRS | \$ 110.77 | |
| EFT13357 | CLIFFORD HALLAM HEALTHCARE | TUIA LODGE - INCONTINENCE AIDS FOR RESIDENTS | \$ 277.82 | |
| EFT13358 | CLEANAWAY | REFUSE COLLECTION - JAN 2018 | \$ 23,918.80 | |
| EFT13359 | DONNYBROOK BUTCHERS | SAUSAGES FOR 2018 AUSTRALIA DAY BREAKFAST | \$ 1,173.90 | |
| EFT13360 | DBK & DISTRICT PLUMBING SERVICE | PRESTON VILLAGE - FIX LEAK IN PIPE UNDER DRIVEWAY | \$ 1,628.00 | |
| EFT13361 | DONNYBROOK TYRE SERVICE | DB4550 - REPLACEMENT TYRES | \$ 3,140.00 | |
| EFT13362 | DONNYBROOK GREENWASTE | PARKS & GDNS - 25 MTR OF BLACK MULCH | \$ 1,542.00 | |
| EFT13363 | DONNYBROOK FARM SERVICE | DBK REC CTR - POOL CHEMICALS | \$ 3,309.36 | |
| EFT13364 | DBK FOOTBALL & SPORTING CLUB | CLEANING DBK FOOTBALL CLUBROOM - 2017 STAFF FUNCTION | \$ 120.00 | |
| EFT13365 | DBK AMATEUR BASKETBALL ASSOC | FEBRUARY 2018 KIDSPORT INVOICE | \$ 270.00 | |
| EFT13366 | DONNYBROOK COMMUNITY RADIO INC. | 2017/2018 MAJOR COMMUNITY GRANT FUNDING | \$ 1,650.00 | |
| EFT13367 | DBCEC (WA) PTY LTD | VARIOUS SHIRE SITES - ROADWORKS & EQUIPMENT HIRE | \$ 66,423.50 | |
| EFT13368 | DEPT OF LG SPORT & CULTURAL IND | RETURN UNEXPENDED GRANT MONIES - KIDSPORT 07/2017 -12/2017 | \$ 657.80 | |
| EFT13369 | EARTHMAC | UPPER CAPEL RD - TRAFFIC MANAGEMENT | \$ 14,519.44 | |
| EFT13370 | ECOANGLE DESIGN & DRAFTING | BEELEBUR BFB - PLANS FOR BEELEBUR FIRE STATION | \$ 1,330.00 | |
| EFT13371 | DEPT OF FIRE & EMERG SERVICES | COUNCIL OWNED PROPERTY - ESL CHARGES FOR 2017/18 | \$ 6,295.35 | |
| EFT13372 | BUNBURY FREIGHT SERVICE | TUIA LODGE - FREIGHT FOR PHARMACEUTICAL SUPPLIES - JAN 2018 | \$ 129.83 | |
| EFT13373 | FORTUS | DB2462 & DB4517 CAT GRADERS - GRADER BLADES | \$ 2,441.34 | |
| EFT13374 | FOCUS FACILITATION | FRONT LINE MANAGEMENT COURSE FEES | \$ 9,834.00 | |
| EFT13375 | THE FULL STRIP-OUT | TUIA LODGE - ROOM 11 REFURBISHMENT | \$ 1,650.00 | |

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MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|--------------------------------|--|-----------|-------|
| EFT13376 | SUEZ RECYCLING & RECOVERY | PROCESSING OF RECYCLABLES - JAN 2018 | 1,586.13 | \$ |
| EFT13377 | TOTAL GREEN RECYCLING | EWASTE RECYCLING - JAN 2018 | 446.33 | \$ |
| EFT13378 | HASTIE WASTE PTY LTD | MGMT DBK & BLN LANDFILL SITES - JAN 2018 | 36,170.68 | \$ |
| EFT13379 | COVERT SIGNS | 2X MAILMAN ROAD SIGN 150MM BLADE | 841.50 | \$ |
| EFT13380 | SKIPPERS PLUMBING SERVICES | APPLE FUN PARK - REPAIR STICKING CISTERN TO TOILET CUBICLE | 267.30 | \$ |
| EFT13381 | IT VISION | PAYROLL ESSENTIAL TRAINING COURSES 7-9TH FEB 2018 | 3,040.40 | \$ |
| EFT13382 | STAFF REIMBURSEMENTS | REIMBURSE PHONE ALLOWANCE AND RENT TO WORKS OVERSEER | 80.00 | \$ |
| EFT13383 | JASON'S PAINTING | TUJA LODGE - PAINTING IN ROOM 23 | 1,750.00 | \$ |
| EFT13384 | WESFARMERS KLEENHEAT GAS P/L | VARIOUS SHIRE SITES - LPG ORDER | 1,682.73 | \$ |
| EFT13385 | STAFF REIMBURSEMENTS | REIMBURSEMENT OF WORKING WITH CHILDREN CERTIFICATE | 84.00 | \$ |
| EFT13386 | KEEN BOYS TRANSPORT PTY LTD | DRIVER TRAINING FOR H.R. LICENCE IN ROAD RANGER TRUCK | 1,100.00 | \$ |
| EFT13387 | STAFF REIMBURSEMENTS | REIMBURSE MISC ITEMS FOR AUSTRALIA DAY BREAKFAST | 71.00 | \$ |
| EFT13388 | KATHRYN ANN KNOLL | TUJA LODGE - PIANO TUNING AND REPAIR | 200.00 | \$ |
| EFT13389 | LIVING SPRINGS | ADMIN OFFICE - BOTTLED WATER - FEB 2018 | 99.00 | \$ |
| EFT13390 | GREG MADER EARTHWORKS | REHABILITATION OF SCRUB BIRD GRAVEL PIT | 30,943.00 | \$ |
| EFT13391 | MALATESTA ROAD PAVING & HOTMIX | PRESTON VILLAGE - SUPPLY ASPHALT TO REPAIR ROAD | 4,970.00 | \$ |
| EFT13392 | PS & LJ MCCABE | ADMIN BLDG - BRACKET AND INSTALL ELECTRONIC WHITE BOARD | 371.80 | \$ |
| EFT13393 | STAFF REIMBURSEMENTS | REIMBURSEMENT FOR REPAIR OF PHONE SCREEN 50% | 70.00 | \$ |
| EFT13394 | MJB INDUSTRIES PTY LTD | UPPER CAPLE RD - 450 HEADWALLS | 627.00 | \$ |
| EFT13395 | MIDALJA STEEL - BUNBURY | MEAD ST - PIPE CROSSES | 19.12 | \$ |
| EFT13396 | MARKETFORCE PRODUCTIONS | ADVERTISING CHANGE OF VENUE FOR FEBRUARY OCM | 89.48 | \$ |
| EFT13397 | MOA BENCHMARKING | TUJA LODGE - RESIDENTIAL MONTHLY FEES - FEB 2018 | 185.00 | \$ |
| EFT13398 | MARKET CREATIONS PTY LTD | WEBSITE RE-DESIGN AND INTRANET INSTALLATION | 715.00 | \$ |

SHIRE OF DONNYBROOK/BALINGUP
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MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|---|-------------|-------|
| EFT13399 | MANJIMUP MITSUBISHI | FLOOR MATS FOR DB646 | \$ 285.62 | |
| EFT13400 | MESSAGES ON HOLD AUSTRALIA | QUARTERLY PH MESSAGE ANNOUNCER SERVICE 20/02 - 19/05/2018 | \$ 550.96 | |
| EFT13401 | NH3 | DBK REC CTR - REPAIRS TO DUCTED AIRCON | \$ 2,283.97 | |
| EFT13402 | NORTHCLIFFE VISITOR CENTRE INC | 2017 YOUTH PHOTO FEST - SEPTEMBER - NOVEMBER 2017 | \$ 1,100.00 | |
| EFT13403 | ORBIT HEALTH & FITNESS SOLUTION | DBK REC CTR - 4 X REPLACEMENT SPIN BIKE SEATS | \$ 300.00 | |
| EFT13404 | OFFICEWORKS | COUNCIL CHAMBERS - ACER FULL HD PROJECTOR H6502BD. | \$ 861.95 | |
| EFT13405 | PFI CLEANING SUPPLIES | DBK HALL - SUPPLY 1 X 8KG CAN OF SAFE STEP PASTE | \$ 275.25 | |
| EFT13406 | BLACKWOODS | LOWDEN BFB - PROTECTIVE CLOTHING | \$ 239.35 | |
| EFT13407 | PRESTON PRESS NEWSPAPER | ADVERTISING FOR PUBLIC NOTICE CHANGE OF VENUE | \$ 123.00 | |
| EFT13408 | PRESTON VALLEY MAINTENANCE | PRESTON VILLAGE - SUPPLY AND INSTALL LAUNDRY DOORS | \$ 4,221.61 | |
| EFT13409 | PFD FOOD SERVICE PTY LTD | DBK REC CTR - ICE CREAM SUPPLIES | \$ 300.35 | |
| EFT13410 | PREMIER WORKPLACE SOLUTIONS | DEPOT - 600MM STANDARD OUTDOOR CONVEX MIRROR | \$ 245.30 | |
| EFT13411 | PAYPAC PAYROLL SERVICES PTY LTD | TUIA LODGE - PAYROLL PROCESSING SERVICES - JAN 2018 | \$ 714.34 | |
| EFT13412 | PLANTS DOWN SOUTH | PRESTON VILLAGE - MONTHLY GARDEN MAINTENANCE DEC 2017 | \$ 720.00 | |
| EFT13413 | HOLCIM (AUSTRALIA) PTY LTD | BROOKHAMPTON RD - 11.5 TONNES OF AGGREGATE | \$ 650.38 | |
| EFT13414 | STAFF REIMBURSEMENTS | REIMBURSEMENT OF HOME INTERNET EXPENSES - FEBRUARY 2018 | \$ 39.95 | |
| EFT13415 | C.J. KAY T/A RURAL CINEMA | 2018 SUMMER OUTDOOR MOVIE SERIES - 27TH JANUARY 2018 | \$ 3,530.00 | |
| EFT13416 | RTR FITNESS | DBK REC CTR - FITNESS INSTRUCTOR EXPENSES JAN 2018 | \$ 200.00 | |
| EFT13417 | RON'S EXPRESS RUN | VARIOUS SHIRE SITES - FREIGHT EXPENSES - JANUARY 2018 | \$ 84.70 | |
| EFT13418 | STEWART & HEATON CLOTHING CO | MUNRO BFB - PROTECTIVE CLOTHING | \$ 268.32 | |
| EFT13419 | SOUTHERN LOCK & SECURITY | DEPOT - SERVICE CALL & LABOUR TO INSTALL DEADLOCK | \$ 614.05 | |
| EFT13420 | SOS OFFICE EQUIPMENT | WORKS & SERVICES - SERVICE TO HP DESIGN JET T1100 PRINTER | \$ 428.02 | |
| EFT13421 | SPOTLIGHT PTY LTD | TUIA LODGE - FACE WASHERS | \$ 185.48 | |

**SHIRE OF DONNYBROOK/BALINGUP
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MANUAL/AUTO CHEQUES

| Chg/EFT | Name | Description | Municipal | Trust |
|-----------|--------------------------------|---|---------------|---------------|
| EFT13422 | WA COUNTRY HEALTH SERVICE | MEDICAL CENTRE QTY ELECTRICITY CHARGES 29/04/2017 - 14/11/2017 | \$ 2,999.38 | |
| EFT13423 | SAI GLOBAL LIMITED | BUILDING - BCA & REFERENCE AS STANDARDS ONLINE RENEWAL | \$ 2,454.10 | |
| EFT13424 | SHRED-X PTY LTD & AUSTRALIAN | ADMIN OFFICE - SHREDDING BIN PICKUP JAN 2018 | \$ 120.67 | |
| EFT13425 | TOTALLY WORKWEAR | RANGERS - UNIFORM ORDER FOR 17/18 FINANCIAL YEAR | \$ 309.80 | |
| EFT13426 | THE GOOD SHED LADS | KIRUP HALL - CONDITION APPRAISAL OF KIRUP HALL ROOF | \$ 693.00 | |
| EFT13427 | TILE STONE PAVER | COUNCIL CHAMBERS - MOSAIC CORNER TILE TRIM | \$ 129.20 | |
| EFT13428 | LANDGATE | VALUATION SERVICES - JAN 2018 | \$ 387.00 | |
| EFT13428 | EARTH 2 OCEAN COMMUNICATIONS | ADMIN OFFICE - DECOMMISSION OLD AND UPGRADE VHF ANTENNA | \$ 995.47 | |
| EFT13430 | VOGUE FURNITURE | ADMIN OFFICE - 3 X AUSFILE METAL CABINETS | \$ 932.00 | |
| EFT13431 | VIP GARDENING | TUJA LODGE - GARDENING CARRIED OUT ON 16/01, 19/01 & 23/01/2018 | \$ 1,182.50 | |
| EFT13432 | STAFF REIMBURSEMENTS | REIMBURSEMENT FOR REPLACEMENT CAMERA LENS CAP | \$ 15.00 | |
| EFT13433 | WALGA | WEBSITE REDESIGN AND INTRANET INSTALLATION | \$ 27,176.00 | |
| EFT13434 | WESTRAC EQUIPMENT PTY LTD | DB4517 CAT GRADER - RELAY ASSEMBLY | \$ 39.49 | |
| EFT13435 | WORK CLOBBER | RANGERS - UNIFORM ORDER 2017/18 FINANCIAL YEAR | \$ 164.01 | |
| EFT13436 | WEATHERSAFE WA | VIN FARLEY PARK - SUPPLY & INSTALL SHADE SAIL | \$ 6,300.00 | |
| EFT13437 | MACHINERY WEST | PARKS & GDNS - 1 DAY EWP HIRE | \$ 137.50 | |
| EFT13438 | WELLINGTON DISTRICTS PONY CLUB | 2018 KIDSPORT CLUB INVOICE | \$ 300.00 | |
| EFT13439 | WESTSIDE WINDSCREENS | DB2134 - MITSUBISHI CANTER TRUCK WINDSCREEN | \$ 682.00 | |
| EFT13439a | WESTNET PTY LTD | BALINGUP LIBRARY - NBN WIRELESS SERVICE - MARCH 2018 | \$ 64.90 | |
| EFT13439b | SHERIFF'S OFFICE | FINES ENFORCEMENT REGISTRY FOR INFRINGEMENT #3511 | \$ 59.00 | |
| EFT13439c | DEPARTMENT OF TRANSPORT | REFUND LICENSING AGENCY COLLECTIONS FOR FEBRUARY 18 | \$ | \$ 105,887.35 |
| EFT13439d | SHIRE OF DONNYBROOK/BALINGUP | PAYROLL 28/02/2018 | \$ 114,696.32 | |
| EFT13439e | SHIRE OF DONNYBROOK/BALINGUP | TUJA LODGE - PAYROLL FOR F/NIGHT ENDING 28/02/2018 | \$ 41,359.45 | |

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| Chq/EFT | Name | Description | Municipal | Trust |
|----------|-----------------------------|--|--------------|-------|
| EFT13440 | STAFF REIMBURSEMENTS | REIMBURSE ACCOM EXPENSES FOR LGPRO FINANCE CONFERENCE | \$ 536.06 | |
| EFT13441 | ALDRIDGE TILING | OLD CHURCH - TILING PORCH ON THE CHURCH | \$ 3,540.00 | |
| EFT13442 | AUSTRALIA POST | ADMIN - POSTAGE EXPENSES - FEB 2018 | \$ 1,014.56 | |
| EFT13443 | WESTERN ALLPEST SERVICES | DBK VISITOR CENTRE - CARRY OUT ANNUAL TERMITE INSPECTION | \$ 330.00 | |
| EFT13444 | A & R ENGINEERING | DB7377 FIRE TRUCK - REPAIR WIRING & CONNECTIONS FOR BEACON | \$ 122.18 | |
| EFT13445 | AMITY SIGNS | SIGNS - PRIVATE ACCESS BEYOND GATE | \$ 161.70 | |
| EFT13446 | ANTENNA TRONICS & COMMS | MINNINUP COTTAGES - OLD AERIAL REMOVAL AND DISPOSAL | \$ 181.50 | |
| EFT13447 | ABCO PRODUCTS PTY LTD | PUBLIC CONVENIENCES - VARIOUS CLEANING PRODUCTS | \$ 3,134.25 | |
| EFT13448 | ATC EMPLOYMENT SOLUTIONS | TUJA LODGE - CASUAL AGED CARER WAGES | \$ 27,296.31 | |
| EFT13449 | ALTUS PLANNING & APPEALS | LEGAL ADVICE - SAT APPEAL (BAGGIA) | \$ 1,650.00 | |
| EFT13450 | BUNBURY MACHINERY | HIRE OF EWP & TRANSPORT TO REMOVE CHRISTMAS LIGHTS | \$ 614.90 | |
| EFT13451 | BENARA NURSERIES | OLD CHURCH - PLANTS FOR GARDEN | \$ 3,590.62 | |
| EFT13452 | BUNBURY RETRAVISION | TUJA LODGE - TELEVISION FOR RESPITE ROOMS | \$ 295.00 | |
| EFT13453 | BUNNINGS GROUP LIMITED | PRESTON VILLAGE - CLEANING SUPPLIES FOR COMMUNITY HALL | \$ 303.73 | |
| EFT13454 | BELL FIRE EQUIPMENT COMPANY | TUJA LODGE - FIRE ALARM CALLOUT | \$ 466.40 | |
| EFT13455 | BRIAN FISHER FABRICATIONS | FERGUSON RD BRIDGE - REPAIR END TREATMENT TRAFFIC MGMT | \$ 550.00 | |
| EFT13456 | BDA TREE LOPPING | VARIOUS SHIRE SITES - TREE PRUNING FOR FEBRUARY 2018 | \$ 22,935.00 | |
| EFT13457 | BRANDICOOT | WEB HOSTING SERVICE - MARCH 2018 | \$ 198.00 | |
| EFT13458 | BROWNES FOODS OPERATIONS | TUJA LODGE- MILK SUPPLIES - FEBRUARY 2018 | \$ 1,053.26 | |
| EFT13459 | COCA COLA AMATIL (AUST) P/L | DRINK PURCHASE - REC KIOSK | \$ 338.93 | |
| EFT13460 | COURIER AUSTRALIA | VARIOUS SHIRE SITES - FREIGHT EXPENSES FEB 2018 | \$ 97.23 | |
| EFT13461 | CLIFFORD AUTO REPAIRS | DB 463 - VEHICLE SERVICE 90,000 KMS | \$ 1,058.02 | |
| EFT13462 | DUG CROSS ELECTRICS | DBK VISITOR CTR - REPLACE AND CLEAN LIGHT FITTINGS | \$ 1,220.00 | |

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MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|---|--------------|-------|
| EFT13463 | CARPET COURT FLOORING CENTRES | TUIA LODGE - REPLACE WATER DAMAGED VINYL IN ROOM 23 | \$ 11,518.00 | |
| EFT13464 | CLARK RUBBER - BUNBURY | OLD CHURCH - FRONT ENTRY MATT | \$ 114.00 | |
| EFT13465 | CRAVEN FOODS | DBK REC CTR - CONFECTIONERY & CHIP SUPPLIES | \$ 612.14 | |
| EFT13466 | CAVI PAINTING | OLD CHURCH - PAINTING SERVICES | \$ 6,000.00 | |
| EFT13467 | CRS ELECTRICAL | TUIA LODGE - ROOM 11 ELECTRICAL WORK | \$ 1,311.62 | |
| EFT13468 | CLIFFORD HALLAM HEALTHCARE | TUIA LODGE - INCONTINENCE AIDS FOR RESIDENTS | \$ 2,750.60 | |
| EFT13469 | CLEANAWAY | REFUSE COLLECTION - FEB 2018 | \$ 20,363.09 | |
| EFT13470 | DONNYBROOK MEDICAL SERVICES | DBK REC CTR - PRE EMPLOYMENT MEDICAL | \$ 165.00 | |
| EFT13471 | DONNYBROOK PHARMACY | TUIA LODGE - PHARMACEUTICAL SUPPLIES - FEBRUARY 2018 | \$ 1,346.38 | |
| EFT13472 | DONNYBROOK FRUIT BARN | TUIA LODGE- FRUIT SUPPLIES - FEBRUARY 2018 | \$ 539.48 | |
| EFT13473 | DBK & DISTRICT PLUMBING SERVICE | BLN TRANSIT PARK TOILETS - CLEAR BLOCKAGE & INSTALL RISER | \$ 440.00 | |
| EFT13474 | DONNYBROOK FAMILY BAKERY | TUIA LODGE - BREAD SUPPLY FOR MONTH JANUARY 2018 | \$ 220.00 | |
| EFT13475 | DONNYBROOK TYRE SERVICE | DB1027 - REPAIR TYRE TRACTOR DB1027 | \$ 74.00 | |
| EFT13476 | DBK GREENWASTE RECYCLER | 25M2 OF BLACK MULCH | \$ 1,467.00 | |
| EFT13477 | DONNYBROOK SNACK SHACK | COUNCIL DINNER - 14 FEBRUARY 2018 ORDINARY MEETING | \$ 539.00 | |
| EFT13478 | EARTHMAC | UPPER CAPEL RD - TRAFFIC MANAGEMENT | \$ 21,118.13 | |
| EFT13479 | ECOANGLE DESIGN & DRAFTING | DRAFT AND DESIGN IMPROVEMENTS TO THE KIRUP FIRE STATION | \$ 700.00 | |
| EFT13480 | ECOEDGE ENVIRONMENTAL PTY LTD | FLORA & VEGETATION ASSESSMENT - GAVINS ROAD GRAVEL PIT | \$ 6,160.00 | |
| EFT13481 | ESC ENGINEERING | DBK REC CTR - ELECTRICAL ENGINEERING SERVICES | \$ 1,760.00 | |
| EFT13482 | E.I.S. ELECTRICAL IRRIGATION | BLN PARKS & GDNS - INSPECTION AND REPAIR PUMPS | \$ 198.00 | |
| EFT13483 | DFES | 2017/18 ESL 3RD QUARTER CONTRIBUTION | \$ 78,221.39 | |
| EFT13484 | F & M GIANCONO | SLASHING OF SES YARD BENTLEY STREET DONNYBROOK | \$ 150.00 | |
| EFT13485 | HARVEY NORMAN ELECTRICAL | DBK SES - PC WITH MICROSOFT OFFICE; HISENSE TV | \$ 2,010.00 | |

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|------------------------------|---|-------------|-------|
| EFT13486 | HASTIE WASTE PTY LTD | TUJA LODGE - CHANGE OVER 5M WASTE SKIP | \$ 452.19 | |
| EFT13487 | HOWSON MANAGEMENT PTY LTD | DETAILED DESIGN FOR SANDHILLS ROAD | \$ 3,762.00 | |
| EFT13488 | HYDRAMET PTY LTD | DBK REC CTR - PH PROBE & CHLORINE PROBE | \$ 1,279.85 | |
| EFT13489 | COVERT SIGNS | BLN TRANSFER STN - RECYCLING SIGNAGE | \$ 1,898.60 | |
| EFT13490 | SKIPPERS PLUMBING SERVICES | TUJA LODGE - ROOM 11 PLUMBING WORKS | \$ 1,100.00 | |
| EFT13491 | THE HEALTHY ALTERNATIVE (WA) | DBK REC CTR - MORNING TEA FOR OLD N AWESOME PROGRAM | \$ 38.50 | |
| EFT13492 | INTERIA SYSTEMS | TUJA LODGE - OFFICE CHAIRS | \$ 1,391.50 | |
| EFT13493 | JASON SIGNMAKERS | PARKS & GDNS - MOWING AHEAD VINYL SIGNS | \$ 787.88 | |
| EFT13494 | STAFF REIMBURSEMENTS | REIMBURSE PHONE ALLOWANCE AND RENT TO WORKS OVERSEER | \$ 80.00 | |
| EFT13495 | JUST WOOD CABINETS | DBK DENTAL SURGERY - SUPPLY & INSTALL NEW COUNTER FRONT | \$ 951.50 | |
| EFT13496 | WESFARMERS KLEENHEAT GAS P/L | VARIOUS SHIRE SITES - GAS FACILITY FEES | \$ 62.70 | |
| EFT13497 | LANDGATE CUSTOMER ACCOUNT | LANDGATE SLIP SUBSCRIPTION SERVICES ANNUAL FEE | \$ 2,514.00 | |
| EFT13498 | LGIS BROKING | ADJUSTMENTS TO SALARY CONTINUANCE INSURANCE COVER | \$ 654.76 | |
| EFT13499 | IAN MOLYNEUX AND ASSOCIATES | OLD CHURCH - HERITAGE SERVICES | \$ 500.00 | |
| EFT13500 | CEMETERIES & CREMATORIA | CCAWA SEMINAR - TILL DEATH DO US PART | \$ 155.00 | |
| EFT13501 | MARKETFORCE PRODUCTIONS | VARIOUS SHIRE DEPTS - ADVERTISING EXPENSES FEB 2018 | \$ 1,284.47 | |
| EFT13502 | MOA BENCHMARKING | TUJA LODGE - RESIDENTIAL MONTHLY FEES FOR MARCH 2018 | \$ 185.00 | |
| EFT13503 | OFFICEWORKS | TUJA LODGE - OFFICEWORKS ORDER FEB 2018 | \$ 197.13 | |
| EFT13504 | PRESTON VALLEY IRRIGATION | VARIOUS SHIRE SITES - ANNUAL FIXED WATER RATES | \$ 315.00 | |
| EFT13505 | BLACKWOODS | LOWDEN BFB - PROTECTIVE CLOTHING | \$ 270.67 | |
| EFT13506 | PRESTON PRESS NEWSPAPER | VARIOUS SHIRE DEPTS - ADVERTISING EXPENSES FEB 2018 | \$ 551.00 | |
| EFT13507 | PRESTIGE PRODUCTS | DBK REC CTR - CLEANING SUPPLIES | \$ 266.75 | |
| EFT13508 | PRESTON VALLEY MAINTENANCE | INSTALLATION OF AIR VENTS IN CHEMICAL SHED AT BLN DEPOT | \$ 473.00 | |

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|---|-------------|-------|
| EFT13509 | PFD FOOD SERVICE PTY LTD | DBK REC CTR - ICE CREAM SUPPLIES | \$ 170.90 | |
| EFT13510 | PRESTON POWER EQUIPMENT | PARKS & GDNS - STIHL CHAINSAWS & PARTS | \$ 2,026.45 | |
| EFT13511 | HOLCIM (AUSTRALIA) PTY LTD | RED INFILL CONCRETE - DALYELLUP RED | \$ 775.50 | |
| EFT13512 | WREN OIL | DBK WMF - EMPTY 4000L WASTE OIL STORAGE CONTAINER | \$ 154.00 | |
| EFT13513 | C.J. KAY T/A RURAL CINEMA | 2018 SUMMER OUTDOOR MOVIES SERIES - FRIDAY 2ND MARCH 2018 | \$ 1,870.00 | |
| EFT13514 | RTR FITNESS | DBK REC CTR - INSTRUCTOR EXPENSES - FEB 2018 | \$ 550.00 | |
| EFT13515 | RON'S EXPRESS RUN | FREIGHT FOR WORKS & SERVICES FOR FEBRUARY 2018 | \$ 79.20 | |
| EFT13516 | RIDING FOR DISABLED ASSOC OF WA | 2018 KIDSPORT CLUB INVOICE | \$ 119.90 | |
| EFT13517 | SOUTHERN LOCK & SECURITY | MINNINUP COTTAGES - LOCK BARREL ASSEMBLY & DOOR HANDLE | \$ 101.50 | |
| EFT13518 | SOS OFFICE EQUIPMENT | VARIOUS SHIRE SITES - PHOTOCOPIER EXPENSES FEB 2018 | \$ 1,434.71 | |
| EFT13519 | SURGICAL HOUSE PTY LTD | TUJA LODGE - MEDICAL SUPPLIES | \$ 2,572.46 | |
| EFT13520 | STORAGE BARN | TUJA LODGE - STORAGE FACILITY RENTAL - FEB - MARCH 2018 | \$ 165.00 | |
| EFT13521 | SHRED-X PTY LTD | ADMIN OFFICE - SHREDDING BIN PICKUP - FEB 2018 | \$ 75.27 | |
| EFT13522 | SONIC HEALTHPLUS PTY LTD | MEDICAL & FITNESS ASSESSMENT - CESM ROLE | \$ 364.10 | |
| EFT13523 | SOUTH WEST WARDROBES | TUJA LODGE - SUPPLY AND INSTALL WARDROBE | \$ 3,820.00 | |
| EFT13524 | SHOP FOR SHOPS PTY LTD | TUJA LODGE - DOUBLE RAIL COLLAPSIBLE SALESMAN RACK | \$ 165.00 | |
| EFT13525 | THOMPSON SURVEYING CONSULT | BLN CAR PARK EASEMENT - PREP OF DOCUMENTATION | \$ 1,320.00 | |
| EFT13526 | TRUCKLINE | HINO TRUCK - VARIOUS PARTS | \$ 152.70 | |
| EFT13527 | TRUE TRACK TRUCK ALIGNING | DB4550 HINO TRUCK - WHEEL ALIGNMENT | \$ 180.00 | |
| EFT13528 | TALDARA INDUSTRIES PTY LTD | TUJA LODGE - LAUNDRY AND CLEANING SUPPLIES | \$ 3,113.61 | |
| EFT13529 | TENDERLINK | ADVERTISING FOR TENDER (STREET SWEEPING) | \$ 165.00 | |
| EFT13530 | LANGGATE | VALUATION SERVICES - FEB 2018 | \$ 293.61 | |
| EFT13531 | EARTH 2 OCEAN COMMUNICATIONS | DB2462 CAT LOADER - VHF AERIAL X2 | \$ 375.20 | |

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------|---------------------------------|--|--------------|-------|
| EFT13532 | VOGUE FURNITURE | MDES - NEW CHAIR | \$ 275.00 | |
| EFT13533 | VISIMAX SAFETY PRODUCTS | DBK POUND - 1 X ANIMAL CONTROL POLE | \$ 200.30 | |
| EFT13534 | VIP GARDENING | TUJA LODGE - GENERAL GARDENING FEB 2018 | \$ 2,601.50 | |
| EFT13535 | WESTRAC EQUIPMENT PTY LTD | DB4517 CAT GRADER - VARIOUS PARTS FOR DB4517 | \$ 894.41 | |
| EFT13536 | WORK CLOBBER | PARKS & GDNS - UNIFORM EXPENSES | \$ 177.91 | |
| EFT13537 | WORKFORCE INTERNATIONAL PTY LTD | CASUAL STAFF HIRE - PARKS & GARDENS | \$ 10,207.71 | |
| EFT13538 | WESTERN POWER - ELEC NETWORKS | COUNCIL CHAMBER - CONNECTION OF NEW POWER SERVICE | \$ 450.00 | |
| EFT13539 | WESTERN BIOMEDICAL PTY LTD | TUJA LODGE-LAUNDRY TROLLEY | \$ 707.96 | |
| EFT13540 | YABBERUP COMMUNITY ASSOCIATION | YABBERUP HALL - 2017/18 HALL MAINTENANCE ALLOWANCE | \$ 1,500.00 | |
| 52872 | QUEST CONVEYANCING | RATES REFUND | \$ 147.66 | |
| 52873 | DEMADA PTY LTD | RATES REFUND | \$ 972.72 | |
| 52874 | COMMISSIONER OF POLICE | CORPORATE FIREARM LICENCE 12 MTH RENEWAL 2018 | \$ 124.00 | |
| 52875 | JOHN CARROLL | RATES REFUND | \$ 638.26 | |
| 52876 | SHIRE OF DARDANUP | NET EXTENDER SUBSCRIPTION RECOUP FOR 01/05/2017 - 30/06/2017 | \$ 18.34 | |
| 52877 | CELLARBRATIONS DONNYBROOK | ADMIN - REFRESHMENTS | \$ 442.92 | |
| 52878 | SHIRE OF B/TOWN-GREENBUSHES | ASSET MANAGEMENT CO-ORDINATOR OCT - DEC 2017 | \$ 12,114.55 | |
| 52879 | TELSTRA | VARIOUS SHIRE SITES - TELEPHONE EXPENSES - JAN 2018 | \$ 2,998.72 | |
| 52880 | WATER CORPORATION | TRADE WASTE CHARGES - FIXTURES & FITTINGS | \$ 94.28 | |
| 52881 | SYNERGY | VARIOUS SHIRE SITES - ELECTRICITY EXPENSES DEC 2017 - JAN 2018 | \$ 18,916.45 | |
| 52882 | SHIRE OF DONNYBROOK/BALINGUP | TUJA LODGE - PETTY CASH RECOUP | \$ 164.90 | |
| 52883 | SHIRE OF DONNYBROOK/BALINGUP | ADMIN OFFICE - PETTY CASH RECOUP | \$ 129.75 | |
| 52884 | CITY OF BUNBURY | PROFESSIONAL ADVISORY SERVICES | \$ 573.65 | |
| 52885 | BEELERUP BUSH FIRE BRIGADE | BEELERUP BFB - REIMBURSEMENT FOR POSTAL EXPENSES | \$ 79.64 | |

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|---------|------------------------------|--|-----------|-------|
| 52886 | BP DONNYBROOK | DBK TRANSIT PRK - MANAGEMENT FEES JAN 2018 | 3,367.64 | \$ |
| 52887 | BIG APPLE BAKERY | COMMUNITY MEETING - DONNYBROOK RECREATION CENTRE | 325.00 | \$ |
| 52888 | SHIRE OF DARDANUP | SHAREPOINT ONLINE RECOUP MARCH - AUG 2017 | 306.38 | \$ |
| 52889 | DONNYBROOK NEWSAGENCY | DBK LIBRARY - NEWSPAPERS SUPPLIES JAN 2018 | 79.20 | \$ |
| 52890 | DONNYBROOK HARDWARE & GARDEN | VARIOUS SHIRE SITES - TOOLS & HARDWARE - JAN 2018 | 1,047.30 | \$ |
| 52891 | SHIRE OF DONNYBROOK/BALINGUP | VARIOUS SHIRE SITES - 2017/18 RATES ADJUST - COMMERCIAL BINS | 470.56 | \$ |
| 52892 | SUPA IGA DONNYBROOK | COLD ITEMS FOR THE 2018 AUSTRALIA DAY BREAKFAST | 818.34 | \$ |
| 52893 | CELLARBRATIONS DONNYBROOK | BAGS ICE | 27.00 | \$ |
| 52894 | KIRUP HALL ASSOCIATION | BRAZIER/KIRUP BFB - ELECTRICITY EXPENSES 04/08/2017 - 29/11/2017 | 53.00 | \$ |
| 52895 | REPCO - DONNYBROOK | ARGYLE BFB - RECOVERY STRAP FOR LIGHT TANKER | 431.91 | \$ |
| 52896 | TELSTRA | VARIOUS SHIRE SITES - TELEPHONE EXPENSES JAN - FEB 2018 | 168.38 | \$ |
| 52897 | WATER CORPORATION | VARIOUS SHIRE SITES - WATER EXPENSES NOV 2017 - JAN 2018 | 20,278.59 | \$ |
| 52898 | SYNERGY | VARIOUS SHIRE SITES - ELECTRICITY EXPENSES - JAN 2018 | 11,682.75 | \$ |
| 52899 | WINDSOR LODGE COMO | ACCOMMODATION AND MEALS PAYROLL TRAINING | 560.00 | \$ |
| 52900 | SHIRE OF DONNYBROOK/BALINGUP | DBK LIB - RECOUP PETTY CASH | 89.30 | \$ |
| 52901 | SUPA IGA DONNYBROOK | TUJA LODGE - MONTHLY ACCOUNT - JAN 2018 | 2,306.37 | \$ |
| 52902 | WESTNET PTY LTD | VARIOUS SHIRE SITES INTERNET EXPENSES - JAN 2018 | 174.20 | \$ |
| 52903 | DONNYBROOK NEWSAGENCY | DBK LIBRARY & TUJA LODGE - NEWSPAPERS SUPPLIES FEB 2016 | 102.64 | \$ |
| 52904 | SHIRE OF DONNYBROOK/BALINGUP | TUJA LODGE - 3 MTHS VEHICLE REGISTRATION 1ERL264 | 112.20 | \$ |
| 52905 | SUPA IGA DONNYBROOK | DBK REC CTR - MORNING TEA FOR OLD N AWESOME PROGRAM | 170.11 | \$ |
| 52906 | KIRUP HALL ASSOCIATION | KIRUP HALL - 2017/18 HALL MAINTENANCE ALLOWANCE | 1,500.00 | \$ |
| 52907 | MM ELECTRICAL MERCHANDISING | TUJA LODGE - LED LAMP A60M 10.5W | 168.30 | \$ |
| 52908 | NOGGERUP HALL ASSOCIATION | NOGGERUP HALL - 2017/18 HALL MAINTENANCE ALLOWANCE | 1,500.00 | \$ |

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|-----------|-------------------------------|---|-----------|-------|
| 52909 | REPCO - DONNYBROOK | DEPOT - TIE DOWN RACHET | 72.62 | |
| 52910 | TELSTRA | VARIOUS SHIRE SITES - TELEPHONE EXPENSES JAN - FEB 2018 | 2,227.79 | |
| 52911 | SYNERGY | VARIOUS SHIRE SITES - ELECTRICITY EXPENSES JAN - FEB 2018 | 13,187.90 | |
| 52912 | SHIRE OF DONNYBROOK/BALINGUP | PAYROLL DEDUCTIONS - RATES - JAN 2018 | 3,627.87 | |
| 52913 | SHIRE OF DONNYBROOK/BALINGUP | PAYROLL DEDUCTIONS - RATES - FEB 2018 | 2,518.58 | |
| DD22804.1 | WA SUPER | PAYROLL DEDUCTIONS | 16,298.37 | |
| DD22804.2 | BENDIGO SMARTSTART SUPER | PAYROLL DEDUCTIONS | 198.85 | |
| DD22804.3 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | 561.24 | |
| DD22804.4 | MACQUARIE SUPERANNUATION PLAN | PAYROLL DEDUCTIONS | 173.85 | |
| DD22804.5 | Q SUPER | PAYROLL DEDUCTIONS | 258.93 | |
| DD22804.6 | NORTH | PAYROLL DEDUCTIONS | 78.97 | |
| DD22804.7 | PLUM SUPERANNUATION FUND | PAYROLL DEDUCTIONS | 139.37 | |
| DD22804.8 | DILLON FAMILY SUPERFUND | PAYROLL DEDUCTIONS | 315.23 | |
| DD22822.1 | WA SUPER | PAYROLL DEDUCTIONS | 16,396.31 | |
| DD22822.2 | BENDIGO SMARTSTART SUPER | PAYROLL DEDUCTIONS | 199.31 | |
| DD22822.3 | AUSTRALIAN SUPER | PAYROLL DEDUCTIONS | 630.63 | |
| DD22822.4 | MACQUARIE SUPERANNUATION PLAN | PAYROLL DEDUCTIONS | 173.85 | |
| DD22822.5 | Q SUPER | PAYROLL DEDUCTIONS | 260.91 | |
| DD22822.6 | NORTH | PAYROLL DEDUCTIONS | 84.62 | |
| DD22822.7 | PLUM SUPERANNUATION FUND | PAYROLL DEDUCTIONS | 139.37 | |
| DD22822.8 | DILLON FAMILY SUPERFUND | PAYROLL DEDUCTIONS | 315.23 | |

**SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995**

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER
IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO
COUNCIL ON 29 MARCH 2018**

MANUAL/AUTO CHEQUES

| Chq/EFT | Name | Description | Municipal | Trust |
|----------------|-------------|--------------------|------------------------|---------------|
| | | | \$ 1,538,676.07 | \$ 253,154.17 |
| | | | \$ 1,791,830.24 | |

SHIRE OF DONNYBROOK/BALINGUP

LOCAL GOVERNMENT ACT 1995

LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 29 MARCH 2018.

SUMMARY:

| <i>Bank</i> | <i>Cheque Number</i> | <i>Amount</i> |
|------------------------------|---|------------------------------|
| Municipal | CCP3273-CCP3278, CCP3587- CCP3591 EFT13241e- EFT13540, 52872 - 52913, DD22804.1-DD2284.8, OD22822.1-DD22822.8 | \$1,538,676.07 |
| Trust | 3583 - 3594, EFT13241e & EFT13439c | \$253,154.17 |
| <i>Monthly Cheque Totals</i> | | <u><u>\$1,791,830.24</u></u> |

CERTIFICATION OF MANAGER OF FINANCE & ADMINISTRATION

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3273-CCP3278, CCP3587-CCP3591 EFT13241e- EFT13540, 52872 - 52913, DD22804.1-DD2284.8, DD22822.1-DD22822.8 Trust 3583 - 3594, EFT13241e & EFT13439c totalling \$1,791,830.24 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.

| | |
|---|---------------------------------|
|  <hr/> MANAGER OF FINANCE & ADMINISTRATION | 14.03.2018 <hr/> DATE |
|---|---------------------------------|



Monthly Financial Reports

Management Statements

**For the period ended
31st January 2018**

Shire of Donnybrook-Balingup

Monthly Report to Council

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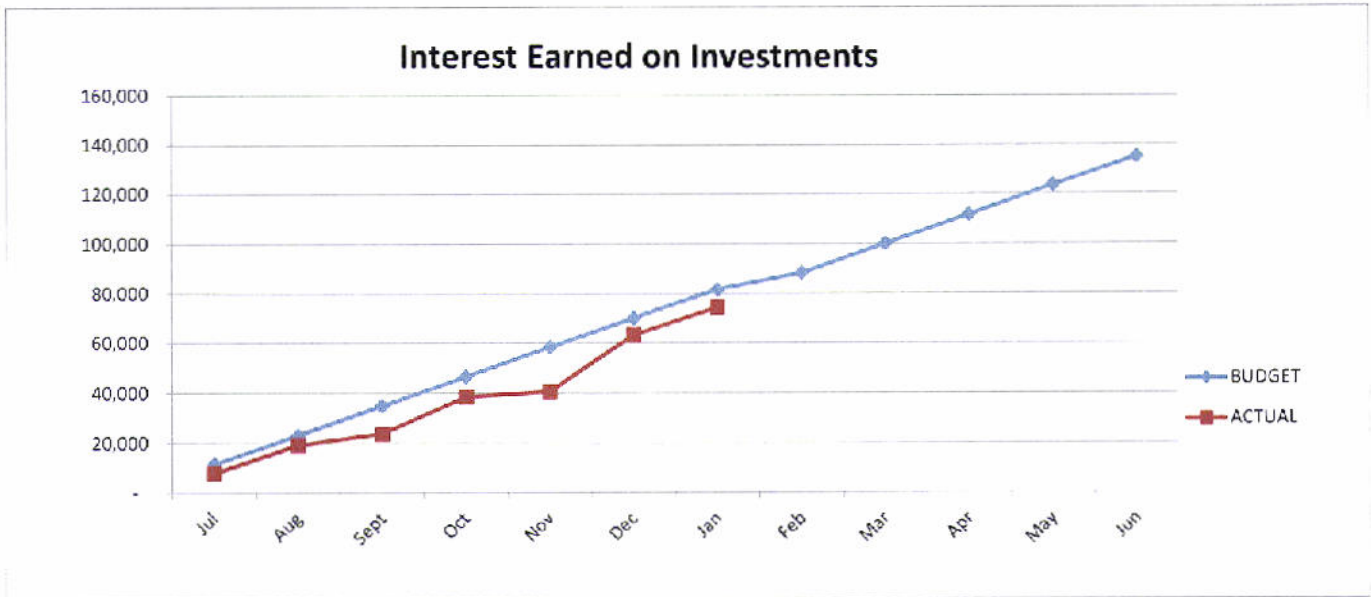
| <u>FINANCIAL STATEMENTS</u> | Page |
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Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 31st January 2018

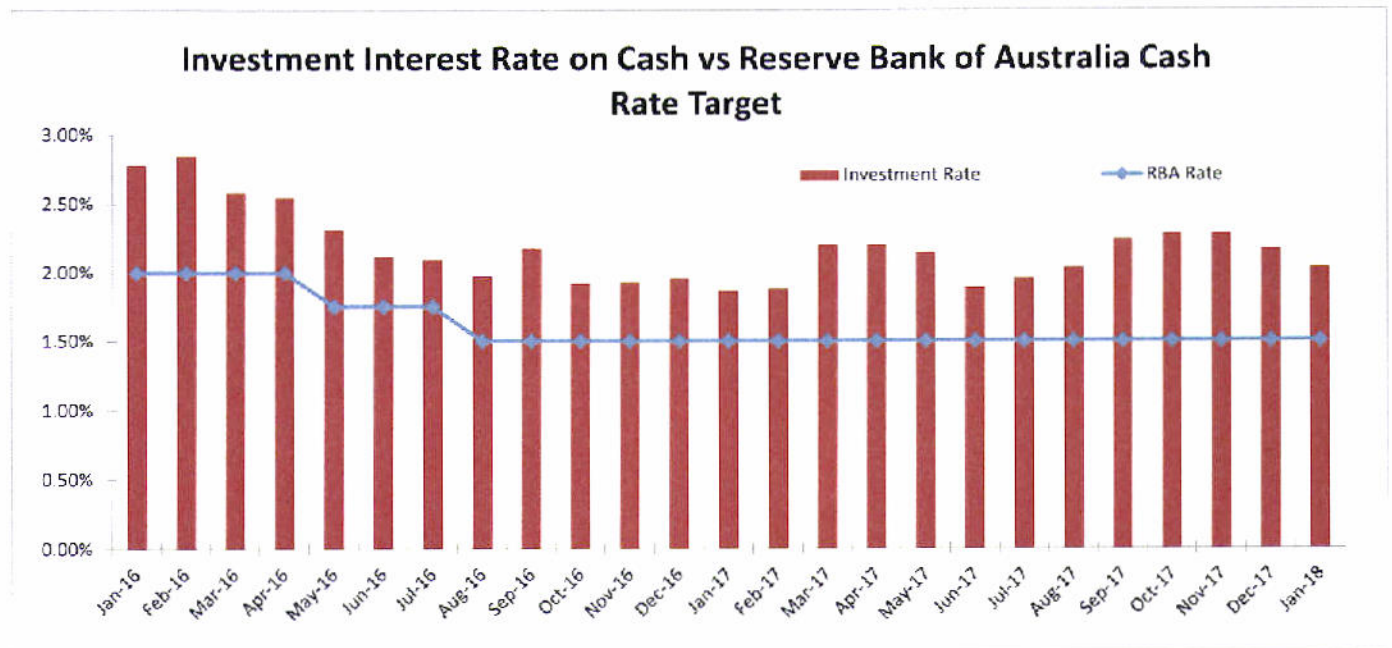
*** Cash & Investments**

As at reporting date total interest earnings on Shire Municipal and Reserve Funds are:

| | YTD Actual | YTD Budget |
|-----------------|------------------|------------------|
| Municipal Fund: | \$ 24,564 | \$ 38,336 |
| Reserve Fund: | \$ 49,788 | \$ 43,834 |
| | <u>\$ 74,352</u> | <u>\$ 82,170</u> |



The following graph compares the Shire's interest rate earned on investments against the Reserve Bank's reference rate. Council has continued to maintain a return above the RBA cash target rate.

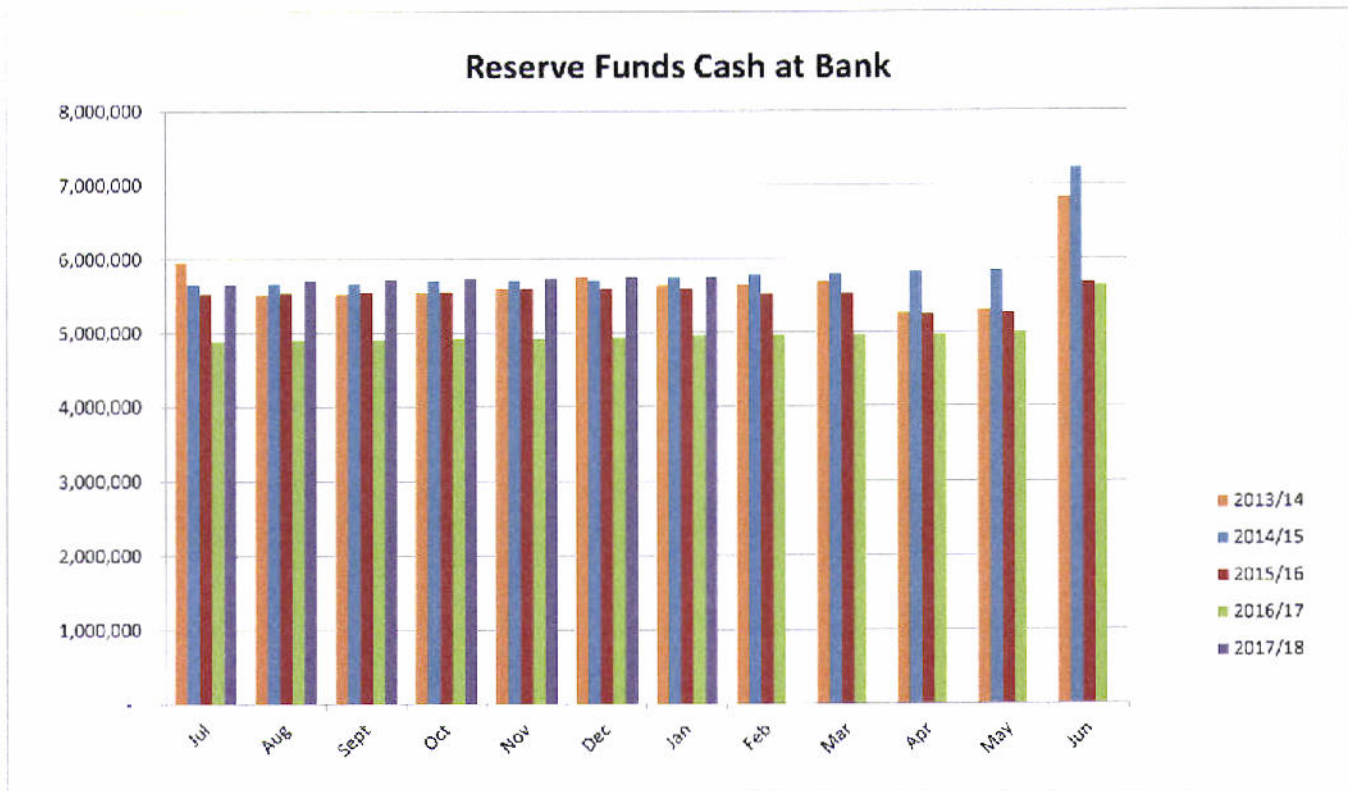
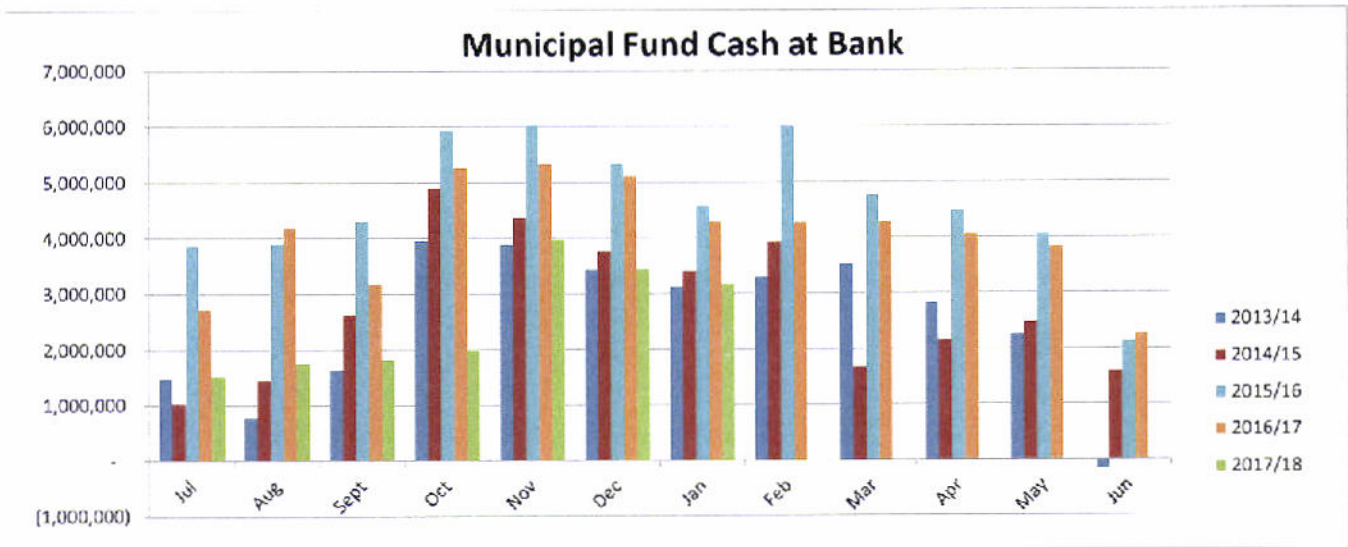


**Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 31st January 2018**

*** Cash & Investments**

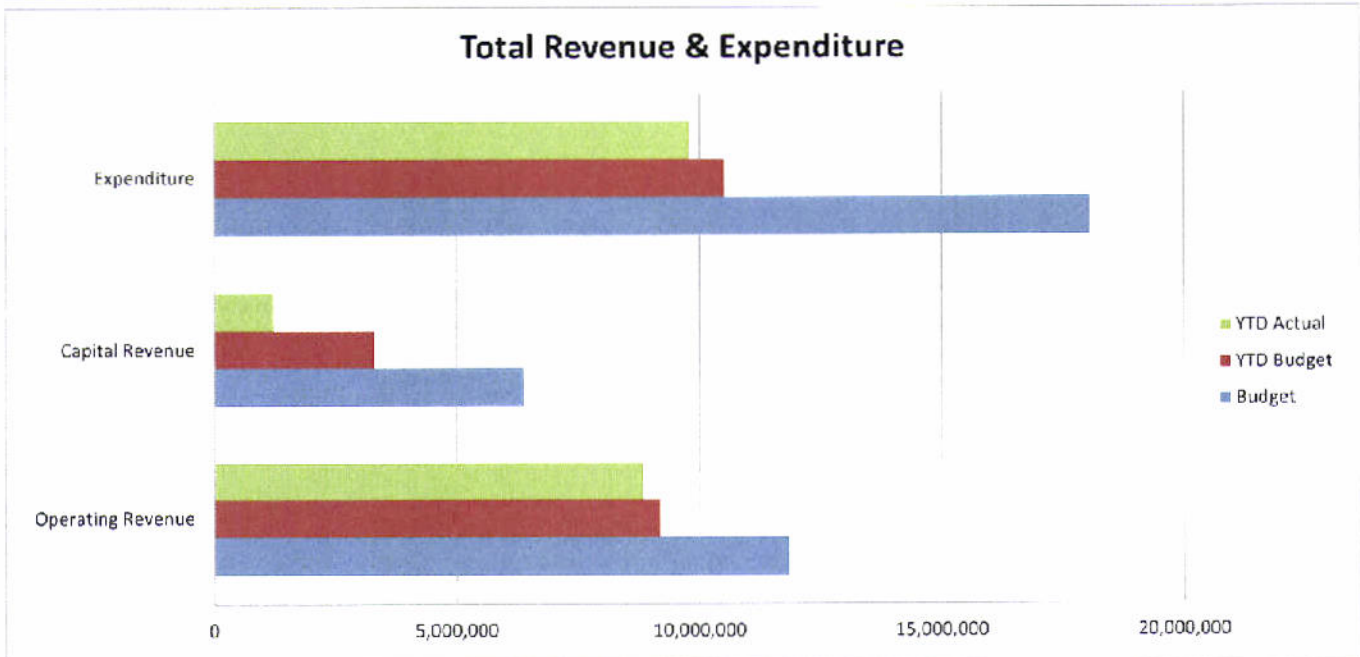
As at reporting date, the Shire's Municipal Bank fund shows a reconciled balance of \$3,170,868.86
This includes investments held by the Shire of \$1,515,901.20

| | | |
|--|-----------|------------------|
| Municipal Investment Funds total | \$ | 1,515,901 |
| Restricted Funds total | \$ | - |
| Municipal Fund Cash at Bank total | \$ | 1,931,113 |
| Reserve Funds Cash at Bank | \$ | 5,756,764 |
| | \$ | 9,203,778 |



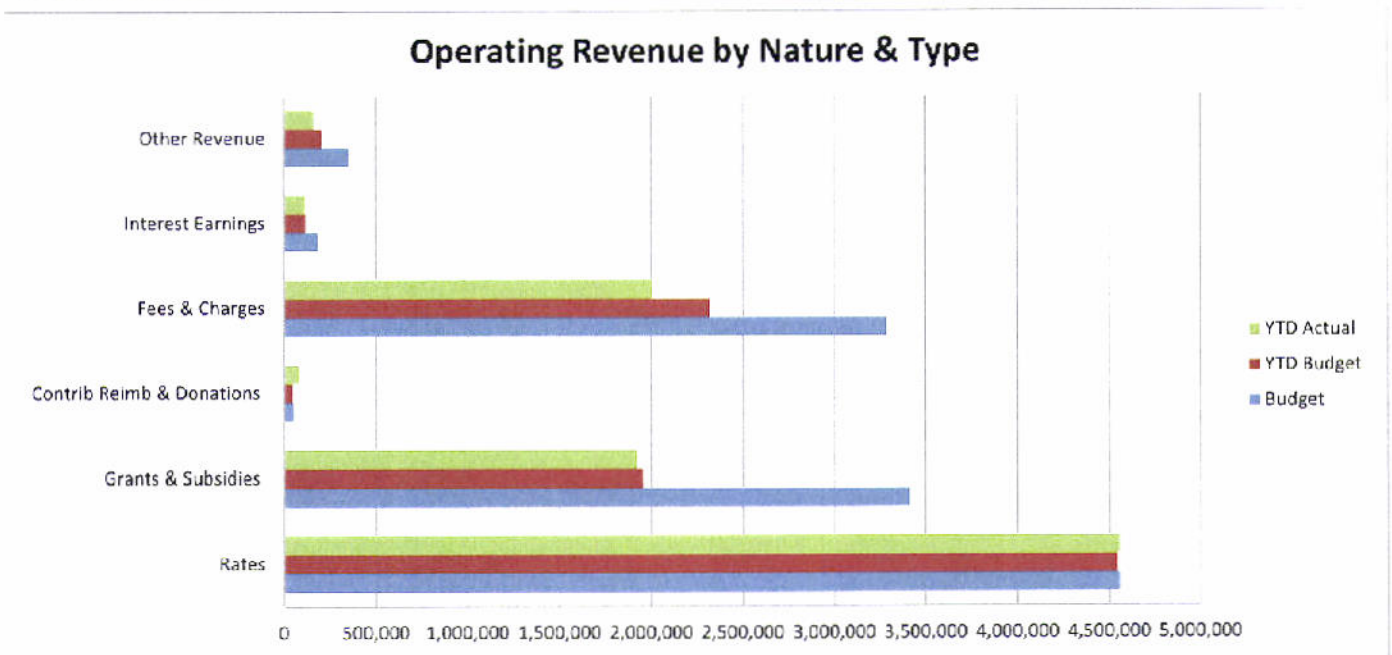
Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 31st January 2018

* **Nature & Type Reporting**



| Total Revenue & Expenditure | Budget | YTD Budget | YTD Actual |
|-----------------------------|------------|------------|------------|
| Operating Revenue | 11,851,073 | 9,191,375 | 8,841,163 |
| Capital Revenue | 6,366,810 | 3,309,820 | 1,227,185 |
| Expenditure | 18,077,100 | 10,532,197 | 9,798,853 |

A further detailed analysis of total operating revenue, capital revenue and expenditures is provided via the various nature and type subsections listed below:

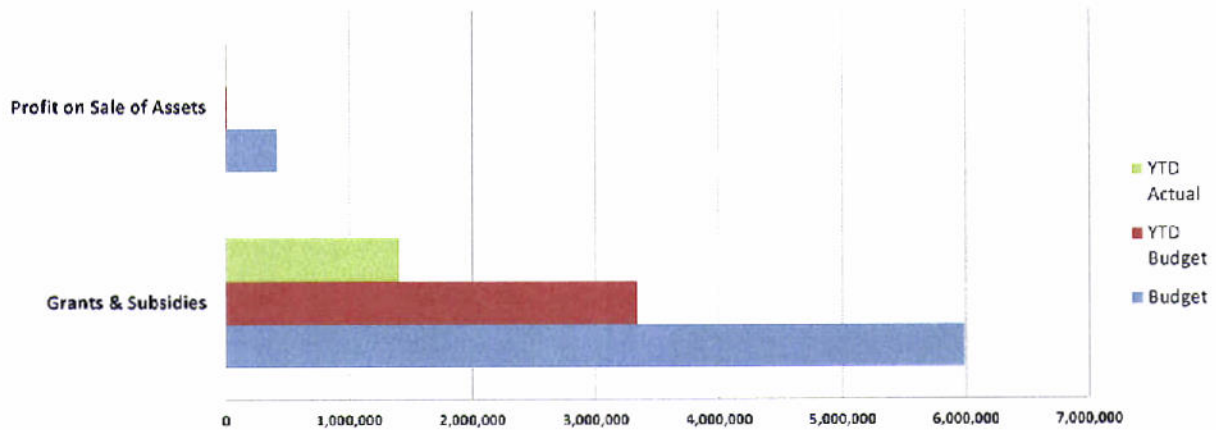


| Operating Revenue by Nature & Type | Budget | YTD Budget | YTD Actual | YTD Variance |
|------------------------------------|-------------------|------------------|------------------|--------------|
| Rates | 4,555,822 | 4,544,234 | 4,556,645 | 0.27 |
| Grants & Subsidies | 3,413,363 | 1,956,775 | 1,919,444 | -1.91 |
| Contrib Reimb & Donations | 52,980 | 48,905 | 86,779 | 77.44 |
| Fees & Charges | 3,288,132 | 2,320,211 | 2,004,243 | -13.62 |
| Interest Earnings | 186,541 | 115,589 | 115,623 | 0.03 |
| Other Revenue | 354,235 | 205,661 | 158,429 | -22.97 |
| Total | 11,851,073 | 9,191,375 | 8,841,163 | |

Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 31st January 2018

Nature & Type Reporting (continued)

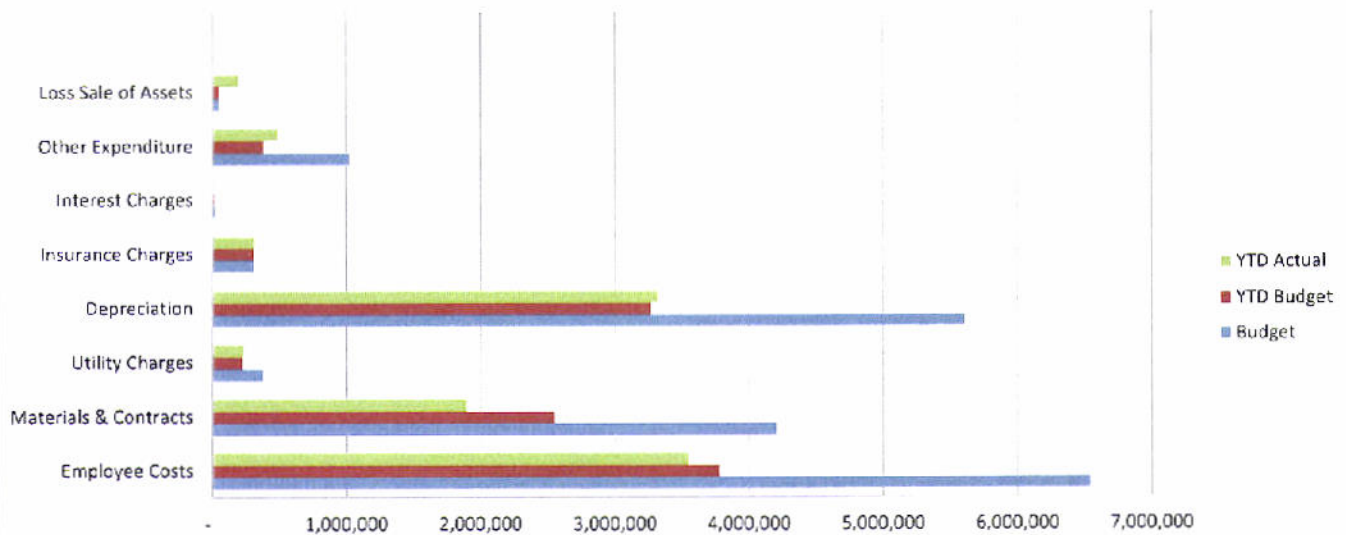
Capital Revenue by Nature & Type



Capital Revenue by Nature and Type

| | Budget | YTD Budget | YTD Actual | YTD Variance |
|--------------------------|------------------|------------------|------------------|--------------|
| Grants & Subsidies | 5,988,330 | 3,334,820 | 1,406,857 | -57.81 |
| Profit on Sale of Assets | 420,480 | 17,000 | 9,944 | -41.50 |
| Total | 6,408,810 | 3,351,820 | 1,416,802 | |

Expenditures by Nature & Type

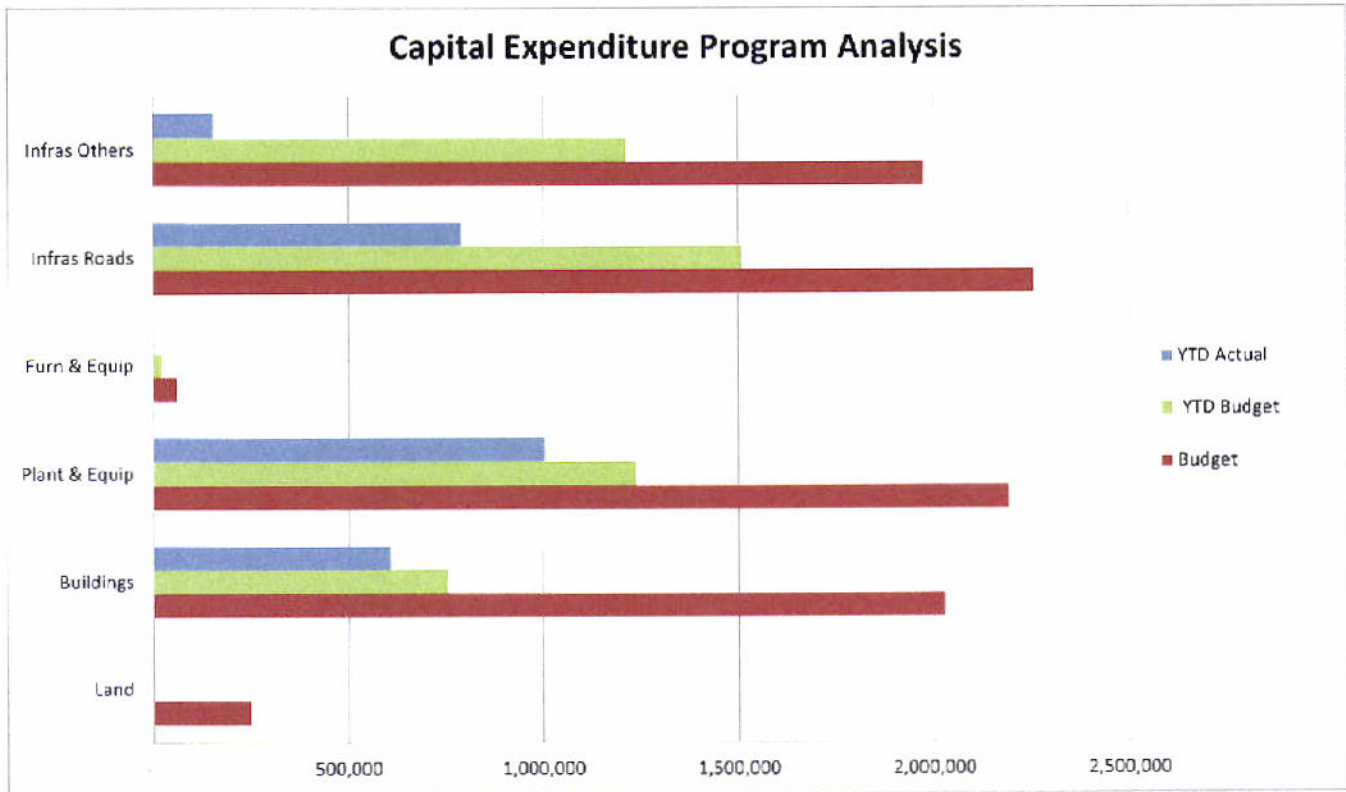


Expenditures by Nature and Type

| | Budget | YTD Budget | YTD Actual | YTD Variance |
|------------------------------------|-------------------|-------------------|------------------|--------------|
| Employee costs | 6,540,338 | 3,780,493 | 3,538,756 | -6.39 |
| Materials and contracts | 4,206,957 | 2,552,400 | 1,894,390 | -25.78 |
| Utility charges | 383,907 | 223,945 | 233,069 | 4.07 |
| Depreciation on Non Current Assets | 5,603,659 | 3,268,811 | 3,319,890 | 1.56 |
| Insurance charges | 312,522 | 312,073 | 315,548 | 1.11 |
| Interest charges | 15,176 | 11,309 | 6,764 | -40.19 |
| Loss on sale of asset | 42,000 | 42,000 | 189,617 | 351.47 |
| Other expenditure | 1,014,541 | 383,166 | 490,436 | 28.00 |
| TOTAL | 18,119,100 | 10,574,197 | 9,988,470 | |

Shire of Donnybrook / Balingup
Graphical Presentation of Key Financial Data
For Period ended 31st January 2018

* **Capital Acquisitions by Asset Class**



Capital Acquisitions

| | Budget | YTD Budget | YTD Actual | YTD Variance |
|-----------------------|------------------|------------------|------------------|--------------|
| Land | 250,000 | - | - | |
| Buildings | 2,026,547 | 755,570 | 608,649 | -19.45 |
| Plant & Equipment | 2,191,800 | 1,236,756 | 1,003,818 | -18.83 |
| Furniture & Equipment | 60,800 | 19,050 | 3,073 | -83.87 |
| Infrastructure Roads | 2,257,119 | 1,508,632 | 791,802 | -47.52 |
| Infrastructure Others | 1,975,495 | 1,213,350 | 154,657 | -87.25 |
| TOTAL | 8,761,761 | 4,733,358 | 2,561,999 | |

**Shire of Donnybrook / Balingup
Operating Statement
For Period ended 31st January 2018**

| | | Total Original Budget 2017/18 | Budget Year-to-date January | Actual Year-to-date 2017/18 |
|--|----|-------------------------------------|-----------------------------------|-----------------------------------|
| Operating Revenues | | | | |
| Rate Revenue | 3 | 4,555,822 | 4,544,234 | 4,556,645 |
| General Purpose Funding | 3 | 1,103,396 | 591,250 | 582,451 |
| Governance | 4 | 22,927 | 15,750 | 24,144 |
| Law, Order & Public Safety | 5 | 191,888 | 113,169 | 95,889 |
| Health | 7 | 168,673 | 92,535 | 83,277 |
| Education and Welfare | 8 | 3,872,323 | 2,260,727 | 2,035,285 |
| Housing | 9 | 0 | 0 | 0 |
| Community Amenities | 10 | 1,115,780 | 1,045,701 | 1,064,584 |
| Recreation & Culture | 11 | 314,321 | 177,358 | 121,509 |
| Transport | 12 | 241,533 | 194,669 | 145,009 |
| Economic Services | 13 | 163,910 | 97,356 | 103,605 |
| Other Property & Services | 14 | 102,500 | 59,794 | 33,141 |
| | | 11,853,073 | 9,192,544 | 8,845,538 |
| Operating Expenses Excluding Borrowing Costs Expenses | | | | |
| General Purpose Funding | 3 | (165,899) | (86,031) | (93,797) |
| Governance | 4 | (1,157,534) | (667,188) | (513,423) |
| Law, Order & Public Safety | 5 | (1,031,036) | (623,391) | (801,453) |
| Health | 7 | (241,409) | (140,121) | (135,404) |
| Education and Welfare | 8 | (4,002,758) | (2,405,538) | (2,246,470) |
| Housing | 9 | | | |
| Community Amenities | 10 | (1,639,651) | (966,745) | (849,951) |
| Recreation & Culture | 11 | (3,176,867) | (1,891,150) | (1,713,411) |
| Transport | 12 | (5,071,231) | (3,010,838) | (2,838,566) |
| Economic Services | 13 | (895,067) | (326,200) | (222,296) |
| Other Property & Services | 14 | (102,500) | (118,062) | (229,168) |
| | | (17,483,952) | (10,235,263) | (9,643,939) |
| Borrowing Costs Expenses | | | | |
| General Purpose Funding | 4 | (0) | (664) | (3) |
| Health | 7 | (5,520) | (3,357) | (2,713) |
| Housing | 9 | | | |
| Education and Welfare | 8 | (0) | (19,436) | (14,425) |
| Recreation and Culture | 11 | (2,412) | (0) | (0) |
| Transport | 12 | (0) | (0) | (0) |
| Economic Services | 13 | (7,244) | (16,534) | (8,699) |
| | | (15,176) | (39,991) | (25,840) |
| Contributions/Grants for the Development of Assets | | | | |
| Governance | 4 | (0) | 0 | 0 |
| Law, Order & Public Safety | 5 | 1,606,592 | 917,092 | 780,609 |
| Health | 7 | (0) | 0 | 0 |
| Education and Welfare | 8 | 895,000 | 0 | 0 |
| Community Amenities | 10 | (0) | 0 | 0 |
| Recreation & Culture | 11 | 257,010 | 0 | 0 |
| Transport | 12 | 3,229,728 | 2,417,728 | 626,248 |
| Economic Services | 13 | (0) | 0 | 0 |
| | | 5,988,330 | 3,334,820 | 1,406,857 |
| GAIN OR (LOSS) ON THE DISPOSAL OF ASSETS | | | | |
| Governance | 4 | - | - | - |
| Law, Order & Public Safety | 5 | 0 | - | (143,655) |
| Health | 7 | 0 | - | - |
| Education & Welfare | 8 | 8,000 | 8,000 | - |
| Housing | 9 | | | |
| Community Amenities | 10 | - | - | - |
| Recreation & Culture | 11 | 0 | - | (18,155) |
| Transport | 12 | (33,000) | (33,000) | (17,862) |
| Economic Services | 13 | 403,480 | - | - |
| | | 378,480 | (25,000) | (179,672) |
| Net Profit OR Loss / Result | | 720,755 | 2,307,092 | 454,624 |

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type)
For the Period ended 31st January 2018

| | Total Original Budget 2017/18 | Budget Year-to-date January | Actual Year-to-date 2017/18 |
|---|--|--|--|
| OPERATING REVENUE AND EXPENDITURE | | | |
| (a) Summary by Nature and Type | | | |
| Revenue | | | |
| Rates | 4,555,822 | 4,544,234 | 4,556,645 |
| Grants and Subsidies (Operating) | 3,413,363 | 1,956,775 | 1,919,444 |
| Contributions Reimbursements and Donations (Operating) | 52,980 | 48,905 | 86,779 |
| Fees and Charges | 3,288,132 | 2,320,211 | 2,004,243 |
| Interest Earnings | 186,541 | 115,589 | 115,623 |
| Other Revenue | 354,235 | 205,661 | 158,429 |
| | <u>11,851,073</u> | <u>9,191,375</u> | <u>8,841,163</u> |
| Expenditure | | | |
| Employee Costs | (6,540,338) | (3,780,493) | (3,538,756) |
| Materials and Contracts | (4,206,957) | (2,552,400) | (1,894,390) |
| Utility Charges | (383,907) | (223,945) | (233,069) |
| Depreciation on Non Current Assets | (5,603,659) | (3,268,811) | (3,319,890) |
| Insurance Expenses | (312,522) | (312,073) | (315,548) |
| Interest Expenses | (15,176) | (11,309) | (6,764) |
| Other Expenses | (1,014,541) | (383,166) | (490,436) |
| | <u>(18,077,100)</u> | <u>(10,532,197)</u> | <u>(9,798,853)</u> |
| Less Applicable to Capital Works | (579,972) | (338,094) | (185,129) |
| | <u>(5,646,055)</u> | <u>(1,002,728)</u> | <u>(772,561)</u> |
| Non-operating grants, subsidies and contributions | 5,988,330 | 3,334,820 | 1,406,857 |
| Profit on asset disposals | 420,480 | 17,000 | 9,944 |
| Loss on asset disposals | (42,000) | (42,000) | (189,617) |
| Loss on revaluation of non current assets | 0 | 0 | 0 |
| Net result | <u>720,755</u> | <u>2,307,092</u> | <u>454,624</u> |
| Other comprehensive income | | | |
| Changes on revaluation of non-current assets | 0 | 0 | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Comprehensive Income | 720,755 | 2,307,092 | 454,624 |

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 31st January 2018

| OPERATING REVENUE AND EXPENDITURE | 2017/2018 | | |
|---|-------------------|-------------------|-------------------|
| | Original Budget | YTD Budget | Actual |
| (b) Classified According to Nature and Type: | | | |
| <u>OPERATING REVENUE</u> | | | |
| Rate Revenue | | | |
| Rates (incl. Discount) | 4,555,822 | 4,544,234 | 4,556,645 |
| Grants & Subsidies (Operating) | | | |
| General Purpose Grant | 882,989 | 441,494 | 441,495 |
| MRD Special Grants | 88,057 | 66,057 | 88,057 |
| Interest on Deferred Rates | 3,000 | - | 3,180 |
| Other Grants | 224,497 | 135,248 | 90,332 |
| Aged Hostel Subsidy | 2,214,820 | 1,291,976 | 1,295,401 |
| Grants & Subsidies (Capital) | | | |
| Local Roads Grant | - | - | - |
| MRD Special Grants | 3,124,000 | 2,312,000 | 625,500 |
| Other Grants | 1,936,377 | 980,377 | 761,357 |
| Contributions & Donations (Operating) | | | |
| Contributions, Reimbursements & Donations | 52,980 | 48,905 | 86,779 |
| Contributions & Donations (Cap) | | | |
| Contributions, Reimbursements & Donations | 927,953 | 42,443 | - |
| Fees and Charges | | | |
| Rates Instalment Charges | 18,000 | 18,017 | 17,191 |
| Rates Direct Debit Fees | 6,050 | 3,528 | 5,085 |
| Refuse Removal Charges | 286,986 | 286,986 | 290,520 |
| Waste Management Levy | 544,680 | 544,680 | 549,201 |
| Recycling Charges | 115,230 | 115,230 | 116,282 |
| Rental Income | 1,763,646 | 1,019,886 | 708,823 |
| Hall Income | 11,200 | 6,538 | 3,556 |
| Ground Rent | 10,259 | 2,426 | 2,469 |
| Recreation Centre Income | 180,840 | 105,371 | 84,320 |
| Caravan Park | 46,850 | 26,166 | 27,052 |
| Fines and Penalties | 4,900 | 2,856 | 2,095 |
| Other Fees and Charges | 293,591 | 184,961 | 187,650 |
| Private Works | 6,100 | 3,556 | - |
| Interest Earnings | | | |
| Rates Penalty Interest Charge | 31,400 | 18,810 | 24,699 |
| Interest on Rates Instalments | 15,000 | 15,019 | 15,338 |
| Interest on Municipal Funds | 65,000 | 37,919 | 25,799 |
| Interest on Reserve Funds | 75,141 | 43,841 | 49,788 |
| Other Revenue | | | |
| Royalties | 25,020 | 14,595 | 14,537 |
| Commissions | 85,175 | 51,355 | 41,261 |
| Other Income | 7,686 | 4,480 | 4,896 |
| Reimbursements | 236,354 | 135,231 | 97,735 |
| Profit on Sale of Non-Current Assets | 420,480 | 17,000 | 9,944 |
| Total Operating Revenue | 18,259,883 | 12,543,195 | 10,257,865 |

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 31st January 2018

| (b) Classified According to Nature and Type: | 2017/2018 | | |
|---|------------------------|-------------------|---------------|
| | Original Budget | YTD Budget | Actual |
| OPERATING REVENUE AND EXPENDITURE | | | |
| OPERATING EXPENDITURE | | | |
| Employee Costs | | | |
| Salaries and Wages | 5,526,614 | 3,132,791 | 2,964,119 |
| Superannuation | 567,856 | 331,228 | 314,078 |
| Workers Compensation | 161,634 | 161,630 | 145,282 |
| Clothing and Uniforms | 40,634 | 23,845 | 22,146 |
| Training Expenses | 153,974 | 91,928 | 25,536 |
| Fringe Benefits Tax | 60,850 | 21,669 | 59,597 |
| Employee Provisions | - | - | - |
| Other Employee Costs | 28,776 | 17,404 | 7,990 |
| Materials | | | |
| Chemicals / Gas | 30,100 | 17,556 | 7,569 |
| General Supplies | 564,356 | 327,774 | 173,917 |
| Road Materials | 134,198 | 78,281 | 24,893 |
| Phone/Fax | 50,600 | 29,938 | 26,271 |
| Fuels & Oils | 161,000 | 103,912 | 103,054 |
| Plant Parts | 223,500 | 130,375 | 38,259 |
| Tools/Hardware | 6,100 | 3,656 | 14,354 |
| Office Supplies | 210,014 | 128,470 | 40,020 |
| Garden Supplies | 35,433 | 23,288 | 38,229 |
| Kiosk Purchases (Rec) | 16,320 | 9,520 | 6,859 |
| Freight & Transport | 9,730 | 5,684 | 4,080 |
| Safety Equipment | - | - | 2,360 |
| Contracts | | | |
| Lease & Rental Expenses | 16,112 | 9,182 | 9,358 |
| Service Contracts & Repairs | 165,209 | 96,457 | 120,465 |
| Contract Labour | 1,494,791 | 901,197 | 644,238 |
| Plant Hire (External) | 2,500 | 1,456 | 12,803 |
| Security Service | 2,830 | 1,757 | 2,704 |
| Professional Services & Consultants | 740,531 | 483,489 | 429,859 |
| Rubbish Disposal Contract | 256,730 | 151,814 | 140,252 |
| Recycling Contract | 86,903 | 50,694 | 54,871 |
| Utility Charges | | | |
| Sewerage | 20,825 | 12,145 | 14,139 |
| Electricity | 303,359 | 176,974 | 172,950 |
| Water | 59,723 | 34,826 | 45,981 |
| Insurance Expenses | | | |
| Insurance | 312,522 | 312,073 | 315,548 |
| Interest Expenses | | | |
| Interest on Overdraft | - | - | - |
| Interest on Loans | 15,176 | 11,309 | 6,764 |

Shire of Donnybrook / Balingup
Operating Statement (by Nature/Type - detail)
For the Period ended 31st January 2018

| 4. OPERATING REVENUE AND EXPENDITURE | 2017/2018 | | |
|--|-------------------|-------------------|------------------|
| (b) Classified According to Nature and Type: | Original Budget | YTD Budget | Actual |
| OPERATING EXPENDITURE (cont) | | | |
| Other Expenditure | | | |
| Refreshments | 27,950 | 21,141 | 20,346 |
| Subscriptions / Donations | 226,140 | 191,802 | 119,938 |
| Valuations / Title Searches | 26,500 | 2,358 | 4,319 |
| Postage | 17,400 | 11,833 | 8,474 |
| Accommodation | 8,000 | 5,221 | 6,208 |
| Licence Fees | 19,700 | 18,035 | 10,642 |
| Advertising | 56,883 | 33,990 | 13,921 |
| Councillor Allowances | 117,796 | 62,648 | 53,255 |
| Bank Charges | 27,136 | 15,744 | 13,132 |
| Other Expenditure | 487,056 | 20,394 | 240,202 |
| Loss on Sale of Non-Current Assets | 42,000 | 42,000 | 189,617 |
| Depreciation | | | |
| Depreciation on Assets | 5,603,659 | 3,268,811 | 3,319,890 |
| Less: Applicable to Capital Works | (579,972) | (338,094) | (185,129) |
| Total Operating Expenditure | 17,539,128 | 10,236,103 | 9,803,341 |
| NET PROFIT OR LOSS / RESULT | 720,755 | 2,307,092 | 454,624 |

Shire of Donnybrook - Balingup
Statement of Financial Activity
For the Period ended 31st January 2018

| | | 2017/18 Original Budget \$ | 2017/18 YTD Budget \$ | 2017/18 YTD Actual \$ | Variances Budget to Actual YTD % |
|---|----|-------------------------------------|--------------------------------|--------------------------------|---|
| REVENUES | | | | | |
| General Purpose Funding (Excl. Rates) | 3 | 1,103,396 | 591,250 | 582,451 | (1.49) |
| Governance | 4 | 22,927 | 15,750 | 24,144 | 53.29 |
| Law, Order, Public Safety | 5 | 191,888 | 113,169 | 95,889 | (15.27) |
| Health | 7 | 168,673 | 92,535 | 83,277 | (10.00) |
| Education and Welfare | 8 | 3,880,323 | 2,268,727 | 2,035,285 | (10.29) |
| Housing | 9 | - | - | - | |
| Community Amenities | 10 | 1,115,780 | 1,045,701 | 1,064,584 | 1.81 |
| Recreation and Culture | 11 | 314,321 | 177,358 | 121,509 | (31.49) |
| Transport | 12 | 250,533 | 203,669 | 154,953 | (23.92) |
| Economic Services | 13 | 567,390 | 97,356 | 103,605 | 6.42 |
| Other Property and Services | 14 | 102,500 | 59,794 | 33,141 | (44.58) |
| | | 7,717,731 | 4,665,310 | 4,298,837.47 | (7.86) |
| EXPENSES | | | | | |
| General Purpose Funding | 3 | (165,899) | (85,367) | (93,794) | 9.87 |
| Governance | 4 | (1,157,534) | (667,188) | (513,423) | (23.05) |
| Law, Order, Public Safety | 5 | (1,031,036) | (623,391) | (945,108) | 51.61 |
| Health | 7 | (246,929) | (136,764) | (132,691) | (2.98) |
| Education and Welfare | 8 | (4,002,758) | (2,386,102) | (2,232,045) | (6.46) |
| Housing | 9 | - | - | - | |
| Community Amenities | 10 | (1,639,651) | (966,745) | (849,951) | (12.08) |
| Recreation & Culture | 11 | (3,179,279) | (1,891,150) | (1,731,566) | (8.44) |
| Transport | 12 | (5,113,231) | (3,052,838) | (2,866,373) | (6.11) |
| Economic Services | 13 | (902,311) | (309,666) | (213,597) | (31.02) |
| Other Property and Services | 14 | (102,500) | (118,062) | (229,168) | 94.11 |
| | | (17,541,128) | (10,237,272) | (9,807,716) | (4.20) |
| Net Operating Result Excluding Rates: | | (9,823,397) | (5,571,962) | (5,508,878) | (1.13) |
| Adjustments for Cash Budget Requirements: | | | | | |
| Non-Cash Expenditure and Income | | | | | |
| (Profit)/Loss on Asset Disposals | | (378,480) | 25,000 | 179,672 | 618.69 |
| Depreciation on Assets | | 5,603,659 | 3,268,811 | 3,319,890 | 1.56 |
| Adjust Current Asset - Land Held for Resale | | (158,910) | - | (158,910) | |
| Capital Expenditure and Income | | | | | |
| Non Operating Grants, Subsidies & Contributions | | 5,988,330 | 3,334,820 | 1,406,857 | (57.81) |
| Purchase Land and Buildings | | (2,276,547) | (755,570) | (608,649) | (19.45) |
| Purchase Infrastructure Assets - Roads | | (2,257,119) | (1,508,632) | (791,802) | (47.52) |
| Purchase Infrastructure Assets - Other | | (1,975,495) | (1,213,350) | (154,657) | |
| Purchase Plant and Equipment | | (2,191,800) | (1,236,756) | (1,003,818) | (18.83) |
| Purchase Furniture and Equipment | | (60,900) | (19,050) | (3,073) | (83.87) |
| Proceeds from Disposal of Assets | | 734,390 | 402,364 | 271,227 | (32.59) |
| Repayment of Debentures | | (71,645) | (58,227) | (58,227) | 0.00 |
| Repayment of Preston Village Fixed Loans | | (620,000) | (310,000) | (310,000) | 0.00 |
| Loan Principal repayments | | - | (4,185) | (4,185) | 0.00 |
| Proceeds from Leased Preston Village | | 620,000 | 310,000 | 310,000 | 0.00 |
| Proceeds from New Debentures | | 900,000 | 900,000 | - | -100.00 |
| Advances to Community Groups | | - | - | - | |
| Adjust Self Supporting Loan | | - | - | - | |
| Self-Supporting Loan Principal Income | | 8,427 | 4,176 | 4,185 | 0.21 |
| Transfers to Reserves (Restricted Assets) | | (2,114,968) | (43,841) | (50,282) | 14.69 |
| Transfers from Reserves (Restricted Assets) | | 1,409,803 | 0 | 0 | |
| Adjust Current Asset (Self Supporting Loan) | | - | - | - | |
| Adjust Non Current Assets & Liabilities | | - | - | - | |
| ADD Estimated Surplus/(Deficit) July 1 B/Fwd | | 2,130,534 | 2,130,534 | 2,060,451 | (3.29) |
| LESS Estimated Surplus/(Deficit) June 30 C/Fwd | | | (4,198,366) | 3,456,447 | (182.33) |
| Budgeted deficiency before general rates | | (4,534,018) | (4,544,234) | (4,556,645) | 0.27 |
| Estimated amount to be raised from general rates | | 4,555,822 | 4,544,234 | 4,556,645 | 0.27 |
| Surplus / (deficit) | | 21,804 | 0 | 0 | |

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

| Account No. | Account Description | Account Type | Revised Budget YTD to 31/03/2018 | Actual YTD to 31/03/2018 | Variance Amount | Variance % | Permanent Variation | Comment |
|---------------------------------------|--|--------------|----------------------------------|--------------------------|-----------------|------------|---------------------|--|
| General Purpose Fundings | | | | | | | | |
| 0011 | RATES LEVIED (INCL CONC.) | Inc | -4,566,345 | -4,562,891 | -6,546 | 0.14 | | Budget timing variation relating to interim rates (normal variance) |
| 0051 | LATE PAYMENT INTEREST | Inc | -18,810 | -24,689 | -5,889 | 31.31 | | Budget timing variation |
| 0071 | BACK-RATES LEVIED | Inc | -581 | -9,095 | -8,514 | 1465.45 | | Budget timing variation relating to interim rates (Back rates higher than estimated) |
| 0121 | LEGAL COSTS (RATES) | Inc | -27,411 | -19,233 | 8,178 | -29.84 | | Additional income on rates recovery - offset by expenditure |
| 4981 | INTEREST ON INVESTMENTS | Inc | -37,919 | -24,564 | 13,355 | -35.22 | | Budget timing variation - interest received is lower due to reduced available cash and timing of investments |
| Governance | | | | | | | | |
| 0252 | DONATIONS | Exp | 10,045 | 2,336 | -7,709 | -76.74 | | Budget timing variation |
| 1222 | INFORMATION TECHNOLOGY - COUNCILLORS | Exp | 11,250 | 0 | -11,250 | -100.00 | | Budget timing variation - purchase of IT system deferred until later in year |
| 0262 | ADMIN TRAINING CONFERENCE & COURSE FEES | Exp | 30,044 | 7,602 | -22,442 | -74.70 | | Budget timing variation |
| 0292 | EMPLOYEE INSURANCE - WORKERS COMPENSATIO | Exp | 31,325 | 24,393 | -6,932 | -22.13 | x | Budget provision higher than amount invoiced. Salaries anticipated to be higher |
| 0552 | COMPUTER SOFTWARE COSTS | Exp | 22,168 | 16,888 | -5,481 | -24.73 | | Budget timing variation |
| 0392 | COMPUTER MTCSE AGREEMENTS | Exp | 60,403 | 82,214 | 21,811 | 36.11 | | Budget timing variation |
| 1072 | FRINGE BENEFITS TAX | Exp | 21,375 | 58,597 | 36,222 | 178.82 | | FBT is allocated to cost areas in May therefore temporary variation (reallocate in May) |
| 7663 | INSURANCE REBATES | Inc | -12,775 | -19,363 | -6,588 | 0.00 | | Budget timing variation - discount received earlier than anticipated |
| 0584 | BUILDINGS - ADMIN | Exp | 207,372 | 224,917 | 17,545 | 8.46 | | Budget timing variation |
| 0584 | FURNITURE AND EQUIPMENT | Exp | 7,000 | 0 | -7,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 0502 | SUNDRY EXPENSES ADMIN | Exp | 7,706 | 554 | -7,152 | -92.82 | | Budget timing variation - minimal expenditure to date |
| 0892 | NON-SPECIFIC LEGAL COSTS | Exp | 6,383 | 13,925 | 7,542 | 118.15 | x | Budget timing variation - Legal costs Rosedene Bridge. Exceed budget by \$5K |
| 0952 | AUDIT FEES | Exp | 17,000 | 10,400 | -6,600 | -38.82 | | Budget timing variation |
| 0962 | CONSULTANTS FEES | Exp | 11,375 | 24,419 | 13,044 | 114.88 | x | Permanent variation, \$18K, due to additional consultancy provided (IPRF) |
| 1042 | PUBLIC RELATIONS | Exp | 20,713 | 12,126 | -8,587 | -41.48 | | Budget timing variation |
| 2062 | ASSET MANAGEMENT | Exp | 55,052 | 26,790 | -28,262 | -51.34 | | Budget timing variation |
| Law, Order & Public Safety | | | | | | | | |
| 0632 | FIRE CONTROL EXPENSES | Exp | 69,491 | 62,605 | -6,886 | -9.91 | | Budget timing variation |
| 2892 | FIRE UNITS TFR TO FESA UNDER ESL | Exp | 0 | 202,319 | 202,319 | | x | FESA vehicles exchanged |
| 5142 | ESL OPERATING EXPENSES SHIRE | Exp | 71,529 | 92,889 | 21,360 | 29.86 | | Expenditure higher than budget due to insurance costs |
| 1183 | GOVERNMENT GRANT OPERATING | Inc | -15,000 | 0 | 15,000 | -100.00 | | Budget timing variation |
| 5123 | EMERGENCY SERVICES LEVY GRANT RECEIVED | Inc | -44,912 | -59,883 | -14,971 | 33.33 | | Budget timing variation |
| 0354 | FESA FIRE UNITS - VARIOUS BRIGADES | Exp | 820,000 | 687,609 | -132,391 | -16.15 | | Reciprocal Transfer for Bush Fire Brigade vehicles |
| 0384 | BUSH FIRE BUILDINGS - CAP WORKS | Exp | 2,200 | 10,004 | 7,804 | 354.74 | | Budget timing variation |
| 0355 | CAPITAL GRANTS - FESA FIRE UNITS | Inc | -820,000 | -687,609 | 132,391 | -16.15 | | Reciprocal Transfer for Bush Fire Brigade vehicles returned to DFES |
| 0785 | SALE OF PLANT | Inc | 0 | -202,319 | -202,319 | | x | Reciprocal Transfer for Bush Fire Brigade vehicles returned to DFES |
| 0863 | REIMB. RANGER SERVICES | Inc | -15,000 | 656 | 15,656 | -104.37 | | Budget timing variation - no expenditure to date |
| 1132 | EMERGENCY MANAGEMENT | Exp | 17,500 | 0 | -17,500 | -100.00 | | Budget timing variation |
| 5392 | CRIME PREVENTION PLAN | Exp | 6,155 | 73 | -6,082 | -98.82 | | Budget timing variation |
| 1224 | INFRASTRUCTURE OTHER - OTHER LAW ORDER & F | Inc | 155,000 | 148,618 | -6,382 | -4.12 | | Budget timing variation |
| Health | | | | | | | | |
| 1602 | DENTAL SURGERY OPERATING | Exp | 7,485 | 14,567 | 7,132 | 95.54 | | Budget timing variation |
| 4033 | RENTAL DOCTORS SURGERY (OUTGOINGS COMPO) | Inc | -9,247 | 839 | 10,086 | -109.07 | | Budget timing variation |
| 0674 | BUILDINGS - MEDICAL CENTRE | Exp | 35,000 | 0 | -35,000 | -100.00 | | Budget timing variation - Auto Doors at Medical Centre on hold |

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

| Account No. | Account Description | Account Type | Account Revised Budget YTD to 31/01/2018 | Actual YTD to 31/01/2018 | Variance Amount | Variance % | Permanent Variation | Comment |
|-------------------------------|--|--------------|--|--------------------------|-----------------|------------|---------------------|--|
| Education and Welfare | | | | | | | | |
| 5624 | COMMUNITY FAC. PLANS - GEN | Exp | 6,000 | 0 | -6,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 1623 | GOVERNMENT GRANTS | Inc | -6,000 | 0 | -100.00 | | | Budget timing variation |
| 0983 | TUJA LODGE STAFF TRAINING | Inc | 23,331 | 2,085 | -21,246 | -91.06 | | Budget timing variation |
| 1662 | SALARIES (TUJODGE) | Exp | 1,031,415 | 887,974 | -143,441 | -13.91 | | Budget timing variation - expenditure less than estimate but offset by reduced Inc. |
| 1672 | SUPERANNUATION (TUJODGE) | Exp | 101,430 | 93,554 | -7,876 | -7.73 | | Budget timing variation - expenditure less than estimate but offset by reduced Inc. |
| 1882 | TUJA LODGE MTCE | Exp | 619,800 | 665,749 | 46,149 | 7.45 | | Budget timing variation - expenditure reflects level of care |
| 3322 | CONSULTANCY - AGED CARE SERVICES | Inc | 15,000 | 0 | -15,000 | | | Budget timing variation - no expenditure to date |
| 1173 | MINI/UP COTTAGES RENT U5-8 | Inc | -19,159 | -13,105 | 6,054 | -31.60 | | Budget timing variation |
| 1703 | TUJA LODGE RENTAL - BASIC DAILY CARE FEE | Inc | -423,374 | -361,029 | 62,345 | -14.73 | | Budget timing variation - income reflects level of care, behind YTD budget |
| 1706 | TUJA LODGE RENTAL - DAILY ACCOMM FEE | Inc | -388,833 | -95,924 | 292,709 | -75.32 | | Budget timing variation - income reflects level of care, behind YTD budget |
| 1707 | TUJA LODGE RENTAL - MEANS TESTED FEE | Inc | -10,164 | -36,412 | -26,248 | 258.25 | | Budget timing variation - income reflects level of care |
| 1708 | TUJA LODGE RENTAL - RESPITE FEE | Inc | 0 | -24,031 | -24,031 | | X | Permanent variation - income reflects level of care / respite required |
| 1773 | M/COTTAGES RENT 9-12 | Inc | -19,159 | -24,959 | -5,800 | 30.28 | | Budget timing variation |
| 2523 | PRESTON RETIREMENT VILLAGE RETAINED CONTRI | Inc | 0 | -72,788 | -72,788 | | | Retained contributions received following changeover of unit |
| 1684 | TUJA LODGE FURNITURE & EQUIPMENT | Exp | 8,750 | 0 | -8,750 | -100.00 | | Budget timing variation - no expenditure to date |
| 1694 | PURCHASE OF PLANT - TUJA LODGE | Exp | 45,000 | 0 | -45,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 4714 | RETIREE FUNDED UNITS LOT 152 - BUILDING | Exp | 26,000 | 0 | -26,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 8094 | WELL AGED HOUSING - BUILDING ASSET RENEWAL | Exp | 52,000 | 3,000 | -49,000 | -94.23 | | Budget timing variation - no expenditure to date |
| 0525 | PROCEEDS OF LOAN - RETIREE UNITS DBK | Inc | -900,000 | 0 | 900,000 | -100.00 | | Loan will not be raised until review of Preston Lease scheme has been completed |
| 0845 | SALE OF LAND | Inc | -50,000 | 0 | -50,000 | -100.00 | | Budget timing variation - transfer of land to Vintage delayed but will occur in 2018 |
| Community Amenities | | | | | | | | |
| 1762 | DOMESTIC REFUSE COLLECT | Exp | 104,411 | 68,800 | -35,611 | -34.30 | | Budget timing variation - normal operational variance |
| 1772 | RUBBISH SITES MTC | Exp | 292,947 | 256,918 | -36,029 | -12.30 | | Budget timing variation - normal operational variance |
| 1782 | DOMESTIC RECYCLING PICKUP | Exp | 67,293 | 51,577 | -15,716 | -23.35 | | Budget timing variation - normal operational variance |
| 2652 | REFUSE COLL - PUBLIC BINS | Exp | 64,260 | 54,705 | -9,554 | -14.87 | | Budget timing variation |
| 1522 | NOISE MANAGEMENT EXPENSES | Exp | 0 | 11,957 | 11,957 | | | Budget timing variation |
| 2022 | LEGAL EXPENSES | Exp | 5,831 | 690 | -5,141 | -88.16 | | Budget timing variation - minimal expenditure to date |
| 2223 | CHARGES - T/F APPROVAL | Inc | -11,669 | -42,610 | -30,941 | 265.15 | X | Income will exceed budget by approx \$34k due to large application received |
| 2373 | CEMETERY FEES DBK | Inc | -14,581 | -6,744 | 7,837 | -53.75 | | Budget timing variation - normal operational variance |
| Recreation and Culture | | | | | | | | |
| 2412 | PUBLIC HALLS - DBK | Exp | 76,400 | 26,774 | -49,626 | -64.96 | | Budget timing variation |
| 2422 | PUBLIC HALLS - BLN | Exp | 21,525 | 12,460 | -9,065 | -42.11 | | Budget timing variation |
| 1233 | GOVT GRANTS - HALLS | Inc | -20,000 | 0 | 20,000 | -100.00 | | Budget timing variation |
| 0592 | RECREATION PROMOTIONAL PROGRAMS | Exp | 14,581 | 8,320 | -6,261 | -42.94 | | Budget timing variation - payments to be offset by grant income |
| 2662 | EGAN PARK | Exp | 46,278 | 32,802 | -12,474 | -27.55 | | Budget timing variation - normal operational variance |
| 2672 | MITCHELL PARK | Exp | 48,181 | 39,102 | -9,079 | -18.84 | | Budget timing variation - normal operational variance |
| 2712 | BLN PARKS & RESERVES | Exp | 113,774 | 122,743 | 8,969 | 7.89 | | Budget timing variation - normal operational variance |
| 2722 | REC CENTRE MTCE | Exp | 186,244 | 157,522 | -28,722 | -15.42 | | Budget timing variation - normal operational variance |
| 7722 | NOGGERUP PARK | Exp | 3,521 | 11,398 | 7,877 | 223.70 | | Budget timing variation - normal operational variance |
| 1583 | GOVT GRANTS - SPORT & RECREATION | Inc | -25,000 | -6,000 | 19,000 | -76.00 | | Budget timing variation, grant for Kidsport not yet received |
| 2813 | DBK REC CENTRE - CHARGES | Inc | -105,371 | -84,320 | 21,051 | -19.99 | X | Budget timing variation - current income less than YTD estimate |
| 0694 | RESERVE ST FUNPARK | Exp | 10,000 | 0 | -10,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 1164 | OTHER INFRASTRUCTURE DONNYBROOK | Exp | 25,000 | 0 | -25,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 2882 | PARK EQUIPMENT | Exp | 8,360 | 1,124 | -7,236 | -86.53 | | Budget to be exceeded by \$11K due to damaged shade sails - covered by insurance |
| 7284 | BUILDINGS - DBK RECREATION CENTRE | Exp | 384,488 | 333,798 | -50,700 | -13.19 | | Budget timing variation |
| 2962 | OFFICE EXPENSES DBK | Exp | 66,799 | 62,656 | -4,133 | -6.13 | | Budget timing variation |
| 5272 | PROMOTION OF COMMUNITY EVENTS | Exp | 22,794 | 5,346 | -17,448 | -76.55 | | Budget timing variation |

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

| Account No. | Account Description | Account Type | Revised Budget YTD to 31/01/2018 | Actual YTD to 31/01/2018 | Variance Amount | Variance % | Permanent Variation | Comment |
|-------------------------------|--|--------------|----------------------------------|--------------------------|-----------------|------------|---------------------|---|
| Transport | | | | | | | | |
| 3200 | BRIDGEWORKS - EXT. FUNDED | Exp | 1,000,000 | 4,750 | -995,250 | -99.53 | x | Trevena Road Bridge Upgrade deferred |
| 3210 | ROADWORKS GENERAL | Exp | 431,295 | 110,833 | -320,462 | -74.30 | | Budget timing variation - variance reflects timing of road program |
| 3240 | FOOTPATHS | Exp | 54,418 | 45,050 | -9,368 | -17.22 | | Budget timing variation - variance reflects timing of road program |
| 3260 | REGIONAL ROAD GROUP | Exp | 252,493 | 160,286 | -92,207 | -36.94 | | Budget timing variation - variance reflects timing of road program |
| 3300 | ROADS TO RECOVERY FEDERAL FUNDING PROGRA | Exp | 579,586 | 352,854 | -226,732 | -39.12 | | Budget timing variation - variance reflects timing of road program |
| 3330 | BLACKSPOT FUNDED ROAD WORKS | Exp | 116,669 | 11,041 | -105,628 | -90.54 | | Budget timing variation - variance reflects timing of road program |
| 3340 | COMMODITY ROUTE FUNDING | Exp | 64,169 | 111,732 | 47,563 | 74.12 | | Budget timing variation - variance reflects timing of road program |
| 0325 | FEDERAL & STATE BLACKSPOT GRANT FUNDING | Inc | -100,000 | -80,000 | 20,000 | 0.00 | | Budget timing variation - variance reflects timing of road program & MRWA claims |
| 0405 | GOVT GRANTS - COMMODITY ROUTE FUNDING | Inc | -35,000 | 0 | 35,000 | 0.00 | | Budget timing variation - variance reflects timing of road program & MRWA claims |
| 3201 | CONTRIBUTIONS BALINGUP MAIN STREET PROJECT | Inc | -63,285 | 0 | 63,285 | 0.00 | | Budget timing variation - variance reflects timing of road program & MRWA claims |
| 3251 | SPECIAL PROJECTS | Inc | -1,549,500 | -33,000 | 1,516,500 | 0.00 | | Budget timing variation - variance reflects timing of road program & various claims |
| 3291 | REGIONAL ROAD GROUP GRANTS MRWA | Inc | -225,000 | -180,000 | 45,000 | 0.00 | | Budget timing variation - variance reflects timing of road program & various claims |
| 3331 | ROADS TO RECOVERY FEDERAL GRANT FUNDING | Inc | -382,500 | -245,248 | 137,252 | -35.88 | | Budget timing variation - variance reflects timing of road program & various claims |
| 3391 | TRANSFER FROM TRUST | Inc | -17,000 | 0 | 17,000 | -100.00 | | Budget timing variation |
| 3351 | CONTRIB WORKS (SUBDIV) | Inc | -25,443 | 0 | 25,443 | -100.00 | | Budget timing variation |
| 0160 | DONNYBROOK TOWNSCAPE WORKS | Exp | 36,295 | 0 | -36,295 | -100.00 | | Budget timing variation |
| 0160 | KIRUP TOWN CENTRE DEVELOPMENT | Exp | 8,000 | 0 | -8,000 | -100.00 | | Budget timing variation |
| 1442 | WORKS & SERVICES RELIEF STAFF | Exp | 5,831 | 0 | -5,831 | -100.00 | | Budget timing variation |
| 3370 | STREET TREES & PRUNING | Exp | 46,774 | 10,367 | -36,407 | -77.84 | | Budget timing variation - maintenance higher in first half of year |
| 3410 | GENERAL ROAD MAINTENANCE | Exp | 521,500 | 614,836 | 93,336 | 17.90 | | Budget timing variation |
| 3430 | STREET CLEANING | Exp | 48,588 | 24,873 | -24,715 | -49.84 | | Budget timing variation |
| 3450 | BRIDGE MAINTENANCE | Exp | 182,622 | 59,137 | -123,485 | -67.62 | | Budget timing variation |
| 3550 | ROAD ASSET MANAGEMENT | Exp | 33,517 | 10,843 | -22,674 | -67.65 | | Budget timing variation |
| 7082 | BLN TOWN CENTRE WORKS | Exp | 17,500 | 4,113 | -13,387 | -76.50 | | Budget timing variation |
| 3511 | REIMBURSEMENTS | Inc | -44,325 | -5 | 44,320 | -99.99 | | Budget timing variation |
| 3541 | CONTRIBUTION TO WORKS | Inc | 0 | -10,443 | -10,443 | -100.00 | | Emergency repairs Irishawnt Road Bridge #3615 |
| 3554 | PURCHASE PLANT & EQUIPMENT | Exp | 371,756 | 316,208 | -55,548 | -14.94 | x | Budget timing variation - commissions paid in arrears |
| 4243 | DEPT TRANSPORT COMMISSION | Inc | -46,689 | -38,663 | 10,016 | -21.46 | | Budget timing variation - no land sold as at report date |
| Economic Services | | | | | | | | |
| 3842 | NOXIOUS WEEDS/PEST PLANTS | Exp | 19,728 | 4,757 | -14,971 | -75.89 | | Budget timing variation |
| 3812 | AREA PROMOTION | Exp | 66,377 | 36,164 | -30,213 | -47.11 | | Budget timing variation |
| 7164 | BALINGUP TRANSIT PARK | Exp | 13,000 | 0 | -13,000 | -100.00 | | Budget timing variation - no expenditure to date |
| 4112 | VEHICLE EXPENSES - BLDNG | Exp | 13,706 | 8,277 | -5,429 | -39.61 | | Budget timing variation |
| 4742 | CONSULTANCY ECONOMIC SERVICES | Exp | 13,169 | 0 | -13,169 | -100.00 | | Budget timing variation - no expenditure to date |
| 5292 | LAND DEVELOPMENT COSTS | Exp | 14,581 | 450 | -14,131 | -96.91 | | Budget timing variation |
| 0275 | PROCEEDS SALE OF LAND | Inc | -281,195 | 0 | 281,195 | -100.00 | | Budget timing variation - no land sold as at report date |
| Public Works Overheads | | | | | | | | |
| 4382 | SUPERANNUATION - PWO | Exp | 101,024 | 94,930 | -6,094 | -6.03 | | Budget timing variation - some savings have occurred due to staff vacancies |
| 4402 | SICK LEAVE | Exp | 12,859 | 18,034 | 5,175 | 40.25 | | Budget timing variation |
| 4422 | LONG SERVICE LEAVE | Exp | 0 | 7,413 | 7,413 | | x | L.S.L. paid to departing employee - will be offset by Transfer from Reserve |
| 4432 | INSURANCE ON WORKS | Exp | 58,334 | 49,366 | -8,968 | -12.33 | | Budget timing variation |
| 4462 | CONFER & TRAIN EXPENSES | Exp | 21,000 | 29,666 | 8,666 | 41.27 | x | Budget timing variation |
| 4612 | WORKERS COMPENSATION ALLOC. | Exp | 43,750 | 37,888 | -5,861 | -13.85 | | Workers compensation costs are fully recouped from the Shire's insurer |

Shire of Donnybrook Balingup
Variance Reporting Threshold - \$5,000

| Account No. | Account Description | Account Type | Revised Budget YTD to 31/01/2018 | Actual YTD to 31/01/2018 | Variance Amount | Variance % | Permanent Variation | Comment |
|-------------|---------------------|--------------|----------------------------------|--------------------------|-----------------|------------|---------------------|---------|
|-------------|---------------------|--------------|----------------------------------|--------------------------|-----------------|------------|---------------------|---------|

Public Works Overheads

| | | | | | | | | |
|------|---------------------|-----|-----------|-----------|---------|--------|--|---|
| 4613 | REIMB WORKERS COMPO | Inc | -43,750 | -16,378 | 27,371 | -62.56 | | Budget timing variation |
| 4482 | TYRES AND BATTERIES | Exp | 23,331 | 3,439 | -19,892 | -85.26 | | Budget timing variation |
| 6602 | PARTS AND REPAIRS | Exp | 107,919 | 49,747 | -58,172 | -53.90 | | Budget timing variation |
| 4570 | SALARIES AND WAGES | Exp | 3,251,563 | 3,174,309 | 601,699 | -2.38 | | Budget timing variation - wages and salaries approx \$601k under YTD Budget |

Note 1 Budget and Actual Income shown as negative figures.

Budget and Actual Expenditure shown as positive figures.

Therefore a negative variance indicates either more income or less expenditure than budget YTD estimate (positive effect on budget)

Therefore a positive variance indicates either less income or more expenditure than budget YTD estimate (negative effect on budget)

Note 2 Salaries and Wages variances are shown in total only in Schedule 14 (Public Works Overheads)

Variances relating to internal costings and allocations are not reported.

Variances relating to amounts transferred to/from Reserve have not been reported.

Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
31st January 2018

| | Sch No | 2017/18 Budget | | 2017/18 Actual | |
|--|--------|-------------------|-------------------|-------------------|-------------------|
| | | Income | Expenditure | Income | Expenditure |
| OPERATING SECTION | | | | | |
| General Purpose Funding | 3 | 5,637,211 | 165,899 | 5,125,260 | 93,794 |
| Governance | 4 | 22,927 | 1,093,645 | 24,144 | 476,203 |
| Law, Order & Public Safety | 5 | 191,697 | 972,921 | 95,801 | 766,626 |
| Health | 7 | 168,673 | 205,605 | 83,277 | 108,350 |
| Welfare Services | 8 | 3,883,863 | 3,659,058 | 2,023,460 | 2,029,595 |
| Housing | 9 | | | | |
| Community Amenities | 10 | 1,096,882 | 1,560,551 | 1,051,063 | 803,359 |
| Recreation & Culture | 11 | 357,612 | 2,232,916 | 120,840 | 1,155,108 |
| Transport | 12 | 222,607 | 1,678,880 | 135,158 | 846,239 |
| Economic Services | 13 | 183,910 | 867,175 | 103,605 | 192,799 |
| Other Property & Services | 14 | 102,500 | 102,500 | 33,141 | 229,168 |
| | | 11,867,882 | 12,539,150 | 8,795,750 | 6,701,241 |
| CAPITAL SECTION | | | | | |
| Governance | 4 | 197,592 | 390,849 | 0 | 224,917 |
| Law, Order & Public Safety | 5 | 1,664,792 | 1,689,700 | 982,929 | 866,836 |
| Health | 7 | 50,000 | 59,841 | 0 | 18,035 |
| Welfare Services | 8 | 2,935,150 | 3,086,009 | 310,000 | 313,000 |
| Housing | 9 | | | | |
| Community Amenities | 10 | 4,000 | 10,000 | 0 | 0 |
| Recreation & Culture | 11 | 358,877 | 719,935 | 4,276 | 345,486 |
| Transport | 12 | 3,798,199 | 4,586,704 | 695,065 | 1,112,760 |
| Economic Services | 13 | 562,390 | 202,413 | 0 | 53,377 |
| Transfers To Reserves | 15 | 0 | 747,782 | 0 | 494 |
| | | 9,571,000 | 11,493,233 | 1,992,270 | 2,934,904 |
| Total Income & Expenditure | | 21,438,882 | 24,032,383 | 10,788,019 | 9,636,145 |
| Less Depreciation W/Back | | | -643,681 | | -403,031 |
| Net | | 21,438,882 | 23,388,702 | 10,788,019 | 9,233,113 |
| Add Surplus July 1 B/Fwd | | 2,130,534 | | 2,060,451 | |
| Adjustment to Non Current Liabilities (Gravel) | | | | | |
| Adjust Non Current Assets | | | | | |
| Adjust Current Asset Land Held for Resale | | -158,910 | | -158,910 | |
| Adjust Leave Reserve W/Back | | | | | |
| Less Loan Principal repayments | | | | | |
| Adjust movement Pensioners Deferred Rates | | | | | |
| Adjust Self Supporting Loan | | | | | |
| Adjust to NCL (Leave Provisions) | | | | | |
| Rounding Adjustment | | | | | |
| Surplus/Deficit C/Fwd | | | 21,804 | | 3,456,447 |
| | | 23,410,506 | 23,410,506 | 12,689,560 | 12,689,560 |

Shire of Donnybrook / Balingup
Summary of Financial Activity - Cash
For the Period ended
31st January 2018

Surplus/Deficit Summary C/Forward Represented by;

| | | |
|---------------------------------|--------------------|----------------------------|
| (A) Cash at Bank and on Hand | 3,118,722.88 | |
| Sundry Debtors Rates | 1,424,700.00 | |
| Receivables/Debtors | 75,492.92 | |
| Self Supporting Loan Debtors | 0.00 | |
| Accrued Income | 350.00 | |
| GST Asset Clearing A/C | 60,849.08 | |
| ESL Asset Clearing A/C | 241,224.63 | |
| Prepayments | 0.00 | |
| Stock on Hand | <u>26,995.61</u> | 4,948,335.12 |
| | | |
| (B) Provision for LSL Current | -130,395.00 | |
| Provision for A/L Current | -374,619.00 | |
| Add Cash Backed Reserve | 201,660.24 | |
| Payments received in Advance | 0.00 | |
| Accrued Salaries/Wages | 0.00 | |
| Accrued Loan Interest | 0.00 | |
| Accrued Expenses | 0.00 | |
| GST Liability Clearing A/C | -15,752.09 | |
| ESL Liability Clearing A/C | -276,853.64 | |
| PAYG Clearing A/C | -124,932.39 | |
| Prepaid Rates | -42,250.13 | |
| Prepayment Current Liab | 0.00 | |
| Payroll Creditors | 0.00 | |
| Add Back Current Loan Liability | 0.00 | |
| SS Loan Repayment | 0.00 | |
| Sundry Creditors | <u>-728,745.98</u> | -1,491,887.99 |
| | | |
| Net Current Assets | | <u>3,456,447.13</u> |

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The financial report has been prepared in accordance with applicable Australian Accounting Standards, (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. The report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

(c) Rounding Off Figures

All figures shown in this report are rounded to the nearest dollar.

(f) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(g) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST.

(h) Superannuation

The Shire of Donnybrook / Balingup contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

(i) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or fair value less, where applicable, any accumulated depreciation, amortisation or impairment losses.

Effective from 1 July 2012, the Local Government (Financial Management) Regulations were amended and the measurement of non-current assets at Fair Value became mandatory.

(j) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(k) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication that they may be impaired.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating units exceeds its recoverable amount. Impairment losses are recognised in the income statement.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Fixed Assets
Depreciation

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (a) Restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount; or
- (b) Eliminating it against the gross carrying amount of the asset with the net amount then restated as the revalued amount of the asset.

Major depreciation periods used for each class of depreciable asset are:

| | |
|--------------------------------|-----------------|
| <u>Buildings</u> | 20 to 100 years |
| Office Furniture and Equipment | 4 to 15 years |
| Computer Equipment | 4 to 5 years |
| Plant and Equipment | 5 to 15 years |
| | |
| <u>Infrastructure:</u> | |
| Bridges | 35 to 50 years |
| Road clearing and earthworks | not depreciated |
| Road Pavement | 40 to 45 years |
| Road Seal | 15 years |
| Carparks | 40 years |
| Cycleways | 40 years |
| Footpaths - Concrete | 50 years |
| Footpaths - Slab | 20 years |
| Storm Water Drainage | 50 to 70 years |
| Other | 4 to 80 years |

The asset's residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period and in conformity with any valuation advice provided.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Capitalisation Threshold

Expenditure on items or equipment worth \$2,000 or less (GST exc) are not capitalised. Rather it may, depending on the nature of the item, be recorded in a purpose specific register.

(m) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(i) Wages, Salaries and Annual Leave (Short-term benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates.

(ii) Annual Leave and Long Service Leave (Long-term benefits)

The provision for employees' benefits for annual leave and long service leave expected to be settled more than 12 months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

2. COMPONENT FUNCTIONS/ACTIVITIES

The activities relating to the Local Government's components are as follows:

(b) Statement of Objective

In order to discharge its responsibilities to the community, the Shire has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this budget encompass the following service orientated activities/programs:

03 GENERAL PURPOSE FUNDING

Objective: To collect revenue to allow for the provision of services.

Activities: General rate revenue, general purpose grants and interest revenue.

04 GOVERNANCE

Objective: To provide a decision making process for the efficient allocation of scarce resources.

Activities: Administration and operation of facilities and services to members of Council; Other costs that relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific council services.

05 LAW, ORDER, PUBLIC SAFETY

Objective: To provide services to help insure a safer community.

Activities: Supervision of various local laws, fire prevention, animal control and State Emergency Service.

07 HEALTH

Objective: To provide an operational framework for good community health.

Activities: Health Inspection and administration, preventative services and medical centre buildings.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

2. COMPONENT FUNCTIONS/ACTIVITIES (continued)

08 EDUCATION AND WELFARE

Objective: To meet the needs of the community in these areas.

Activities: Operation of Frail Aged Hostel, Well Aged Housing, Home & Community Care, Community Development, Child Care Centre & Youth Welfare

09 HOUSING

Objective: To help ensure adequate housing.

Activities: Maintenance of rental housing facilities. Council does not currently provide services in this area.

10 COMMUNITY AMENITIES

Objective: Provide services required by the community.

Activities: Refuse and recycling collection services, operation of refuse disposal sites, town planning & regional development, cemeteries, public conveniences and protection of the environment

11 RECREATION AND CULTURE

Objective: To establish and manage efficiently infrastructure and resources which will help the social well being of the community.

Activities: Maintenance of public Halls, parks and reserves, sporting facilities, libraries and museum.

12 TRANSPORT

Objective: To provide effective and efficient transport services to the community.

Activities: Construction and maintenance of roads, drainage works, footpaths, parking facilities, traffic signs, street cleaning, street trees, private works and traffic management.

13 ECONOMIC SERVICES

Objective: To help promote the Shire and improve its economic well being.

Activities: Promotion of Tourism, Maintenance of Caravan Park, building control, noxious weed control, receipt of royalties and agency commissions for Department of Transport.

14 OTHER PROPERTY & SERVICES

Activities: Plant repairs, public works overheads and other operational costs.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

3. CASH AND INVESTMENTS

Actual cash balances versus end-of-year projected results are detailed below:

Restricted (See below)

Restricted

 Municipal Fund - Unspent Loan Fund

Unrestricted

 Municipal Fund

 Municipal Investment Account

 Petty Cash on Hand

Total Cash Balance

| | Budget 30/06/2018 | B/Forward 01/07/2017 | YTD Actual 31/01/2018 |
|--|----------------------|-------------------------|--------------------------|
| | 6,352,134 | 5,646,969 | 5,756,764 |
| | | 317,037 | |
| | 132,041 | 1,947,116 | 1,601,662 |
| | 0 | 0 | 1,515,901 |
| | 1,160 | 1,160 | 1,160 |
| | 6,485,335 | 7,912,282 | 8,875,487 |
| | | | |
| | 1,307,795 | 1,220,685 | 1,233,937 |
| | 5,710 | 12,719 | 12,806 |
| | 1,428,756 | 1,235,144 | 1,246,943 |
| | 255,935 | 201,660 | 203,064 |
| | 3,662 | 3,805 | 3,831 |
| | 39,817 | 39,229 | 39,498 |
| | 4,167 | 39,538 | 39,975 |
| | 376,207 | 503,575 | 506,595 |
| | 978,049 | 1,012,431 | 1,078,485 |
| | 60,592 | 59,697 | 60,107 |
| | 2,802 | 42,169 | 42,458 |
| | 1,516,081 | 883,705 | 893,266 |
| | 192,581 | 183,271 | 184,529 |
| | 81,279 | 112,098 | 112,867 |
| | 98,701 | 97,242 | 98,405 |
| | 6,352,134 | 5,646,969 | 5,756,764 |

The following reserve funds have restrictions imposed by Council under Regulations or by external requirements:

Waste Management Reserve

Bushfire Control & Management Reserve

Aged Housing Reserve

Employee Leave & Gratuity Reserve

Arbuthnott Memorial Reserve

Town Planning Reserve

Land Development Reserve

Plant Replacement Reserve

Roadworks Reserve

Valuation Reserve

CBD Development Reserve

Buildings Reserve

Building Maintenance Reserve

Electronic Equipment Replacement Reserve

Apple Fun Park Reserve

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

4. NET CURRENT ASSETS

Composition of Net Current Asset Position

CURRENT ASSETS

Cash at Bank and on Hand
 Restricted Assets - Reserves
 Sundry Debtors Rates
 Receivables/Debtors
 Accrued Income
 GST Asset Clearing A/C
 ESL Asset Clearing A/C
 Prepayments
 Stock on Hand
 Land Held for Resale
 Self Supporting Loan Debtors

| | Budget 30/06/2018 \$ | B/Forward 01/07/2017 \$ | YTD Actual 31/01/2018 \$ |
|------------------------------|----------------------------|-------------------------------|--------------------------------|
| Cash at Bank and on Hand | 134,361 | 2,265,313 | 3,118,723 |
| Restricted Assets - Reserves | 6,352,134 | 5,646,969 | 5,756,764 |
| Sundry Debtors Rates | 331,822 | 331,822 | 1,424,700 |
| Receivables/Debtors | 86,536 | 167,657 | 75,493 |
| Accrued Income | 60,000 | 67,004 | 350 |
| GST Asset Clearing A/C | 82,911 | 226,028 | 60,849 |
| ESL Asset Clearing A/C | 0 | 0 | 241,225 |
| Prepayments | 0 | 0 | 0 |
| Stock on Hand | 210,000 | 22,266 | 28,996 |
| Land Held for Resale | 0 | 158,910 | |
| Self Supporting Loan Debtors | 8,660 | 0 | 0 |
| | 7,266,424 | 8,885,969 | 10,705,099 |

CURRENT LIABILITIES

Provision for LSL Current
 Provision for A/L Current
 Add Cash Backed Reserve
 Payments Received in Advance
 Accrued Salaries/Wages
 Accrued Loan Interest
 Accrued Expenses
 Prepaid Rates
 GST Liability Clearing A/C
 Add Back Current Loan Liability
 ESL Liability Clearing A/C
 PAYG Clearing A/C
 Prepayment Current Liability
 Loan Liability (Current Portion)
 Self Supporting Loan Income 15/16
 Sundry Creditors
 Less Restricted Assets - Reserves

| | Budget 30/06/2018 \$ | B/Forward 01/07/2017 \$ | YTD Actual 31/01/2018 \$ |
|-----------------------------------|----------------------------|-------------------------------|--------------------------------|
| Provision for LSL Current | -130,395 | -130,395 | -130,395 |
| Provision for A/L Current | -374,619 | -374,619 | -374,619 |
| Add Cash Backed Reserve | 201,660 | 201,660 | 201,660 |
| Payments Received in Advance | 0 | 0 | 0 |
| Accrued Salaries/Wages | -123,192 | -123,192 | 0 |
| Accrued Loan Interest | -4,545 | -4,545 | 0 |
| Accrued Expenses | -20,000 | -32,955 | 0 |
| Prepaid Rates | -89,028 | -89,028 | -42,250 |
| GST Liability Clearing A/C | -78,707 | -143,116 | -15,752 |
| Add Back Current Loan Liability | 30,795 | 71,645 | 0 |
| ESL Liability Clearing A/C | 0 | 0 | -276,854 |
| PAYG Clearing A/C | 0 | -78,707 | -124,932 |
| Prepayment Current Liability | 0 | 0 | 0 |
| Loan Liability (Current Portion) | -30,795 | -71,645 | 0 |
| Self Supporting Loan Income 15/16 | -8,660 | 0 | 0 |
| Sundry Creditors | -265,000 | -333,568 | -728,746 |
| Less Restricted Assets - Reserves | -6,352,134 | -5,646,969 | -5,756,764 |
| | -7,244,620 | -6,755,435 | -7,248,652 |

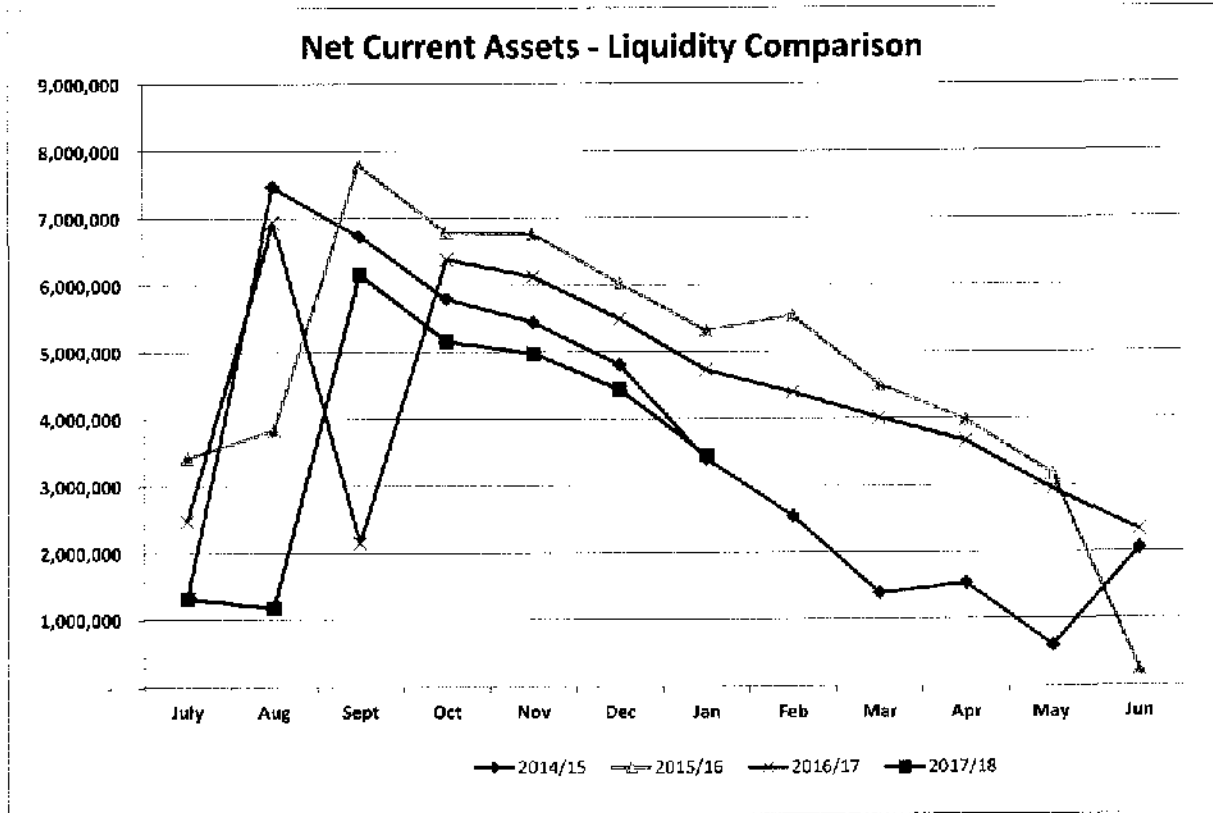
NET CURRENT FUNDING POSITION

21,804 2,130,534 3,456,447

| Net Current Assets - Liquidity Comparison | | | | |
|---|-----------|-----------|-----------|-----------|
| Month | 2014/15 | 2015/16 | 2016/17 | 2017/18 |
| July | 1,319,690 | 3,425,364 | 2,472,603 | 1,313,270 |
| August | 7,460,931 | 3,836,027 | 6,931,525 | 1,167,107 |
| September | 6,724,293 | 7,788,427 | 2,146,982 | 6,157,360 |
| October | 5,786,301 | 6,783,116 | 6,375,921 | 5,163,094 |
| November | 5,444,949 | 8,750,395 | 6,125,536 | 4,982,406 |
| December | 4,805,969 | 6,019,206 | 5,490,506 | 4,442,157 |
| January | 3,403,221 | 5,319,959 | 4,726,458 | 3,456,447 |
| February | 2,550,158 | 5,542,368 | 4,398,054 | |
| March | 1,387,855 | 4,507,516 | 4,006,630 | |
| April | 1,541,074 | 3,981,586 | 3,672,213 | |
| May | 599,484 | 3,175,754 | 2,942,571 | |
| June | 2,044,444 | 235,314 | 2,327,226 | |

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

4. NET CURRENT ASSETS



Current Ratio

This ratio is a modified commercial ratio designed to focus on the liquidity position of local government that has arisen from past year's transactions.

A ratio of less than 1:1 means that a local government does not have sufficient assets that can be quickly converted into cash to meet its immediate cash commitments. This may arise from a budget deficit from the past year, a Council decision to operate an overdraft or a decision to fund leave entitlements from next year's revenues.

Current Ratio =

$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

| | 2014/15 | 2015/16 | 2016/17 | 2017/18 |
|-----------|---------|---------|---------|---------|
| July | 1.98 | 3.19 | 3.01 | 3.16 |
| August | 9.73 | 7.38 | 7.68 | 2.11 |
| September | 7.01 | 6.71 | 3.07 | 6.87 |
| October | 4.25 | 5.44 | 5.65 | 5.43 |
| November | 5.75 | 5.86 | 5.34 | 4.56 |
| December | 5.70 | 5.98 | 4.59 | 5.38 |
| January | 2.84 | 6.98 | 4.88 | 3.32 |
| February | 2.03 | 4.07 | 4.80 | |
| March | 1.82 | 4.14 | 3.88 | |
| April | 1.90 | 3.86 | 3.59 | |
| May | 1.16 | 2.84 | 2.66 | |
| June | 1.64 | 1.08 | 2.85 | |

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

5. VARIANCE ANALYSIS

The Local Government (Financial Management) Regulations 1996, require a variance analysis between budget year-to-date and actual results to be conducted monthly and reported to Council.

Council has determined that a materiality threshold of \$5,000 will apply for reporting purposes. That is all variances greater than \$5,000 will be reported to Council. Any variance less than \$5,000 will not be reported Council. The variance analysis applies to all income and expenditure items, except non-cash items such as depreciation.

A table showing material variances, as at 31st January 2018 has been prepared for Council information and has been included with this report. The comments provided are applicable as at reporting date.

General

The variance analysis shows a number of variances with a comment of 'budget timing variation'. The variances are temporary in nature and relate to the timing of income or expenditure when compared to the projected year to date budget results. Essentially this is a variance in projected cashflow when actual results are compared to budget results.

Unless otherwise indicated in the schedule and these notes, all budget timing variations are expected to be resolved as the financial year proceeds.

General Purpose Funding

The investment income variance relates to the timing of income from rates and therefore amounts available to invest.

Income from interim rating is exceeding the YTD income estimate by approx. \$8.5K, may become a permanent variance depending on the ongoing extent of interim rating.

All other variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Governance

Council recently engaged LG consultants, Moore Stephens, to assist with the review of the Shire's Integrated Planning and Reporting documents including the Corporate Business Plan and Long Term Financial Plan. This work was completed in the current financial year however the budget provision was not carried forward from the previous financial year. Therefore a permanent variation of \$16K will result.

Legal Costs are expected to exceed the budget by at least \$5K (permanent variation)

All other variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Law, Order and Public Safety

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Variances primarily relate to fire control expenditure, ESL operating expenses, CCTV cameras project, and the changeover of Bush Fire Brigade vehicles under the LGGS program.

Health

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Education and Welfare

Material variances reported within this program principally relate to the operation of Council's Frail Aged Lodge. These activities are essentially self balancing items as any surplus or deficit is carried to Council's Aged Housing Reserve fund. Any variances identified will resolve as the financial year proceeds.

Original budget projections for Tuia Lodge were overstated therefore the projected year end result is expected to be less than the budget estimate. This will be addressed during the mid-year review.

Preston Village - loan will not be raised until a review of the lease scheme has been completed.

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

5. VARIANCE ANALYSIS

Community Amenities

Normal operation variances are reported for waste management services and are generally temporary in nature. Town planning approval income will exceed the budget by approx \$34k due to a large application being received - this will be a permanent variation

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Recreation and Culture

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Transport

Emergency funding of \$10K was received from MRWA for repairs to Bridge #3616 on Irishtown Road. This income will be offset by expenditure relating to the various works on the Bridge.

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only. These variances relate to the timing of the road construction and maintenance program.

Economic Services

All variances identified within this program are expected to resolve as the financial year proceeds and are therefore considered temporary variances only.

Public Works Overheads

A number of variances have been reported within public works overheads which are expected to resolve as the year proceeds.

Wages and salaries expenditure is approx. \$601k under the year to date budget. This is due, in part, to the timing of payroll periods.

Workers Compensation payments are lower than the budget estimate however all expenses are recouped from Council's Insurers.

6. ASSET ACQUISITION

Acquisition of assets are capitalised in accordance with Australian Accounting Standard 21.

ASSETS ACQUIRED BY TYPE

| | 2017/18 | |
|-------------------------------|------------------|------------------|
| | Budget \$ | Actual \$ |
| Land & Buildings | 2,276,547 | 608,649 |
| Plant & Equipment | 2,191,800 | 1,003,818 |
| Furniture & Equipment | 60,800 | 3,073 |
| Infrastructure Assets - Roads | 2,257,119 | 791,802 |
| Infrastructure Assets - Other | 1,975,495 | 154,657 |
| | 8,761,761 | 2,561,999 |

Shire of Donnybrook - Balingup
Notes To And Forming Part of the Financial Statements
For the Period ended 31st January 2018

6. ASSET ACQUISITION

ASSETS ACQUIRED BY PROGRAM

| | 2017/18 | |
|----------------------------|------------------|------------------|
| | Budget \$ | Actual \$ |
| Governance | 390,849 | 224,917 |
| Law, Order & Public Safety | 1,689,700 | 866,836 |
| Health | 50,000 | 13,185 |
| Education and Welfare | 1,308,000 | 3,000 |
| Housing | 0 | 0 |
| Community Amenities | 10,000 | 0 |
| Recreation & Culture | 711,508 | 341,301 |
| Transport | 4,586,704 | 1,112,760 |
| Economic Services | 15,000 | 0 |
| | 8,761,761 | 2,561,999 |

Note: Full details of Assets acquired or constructed are shown in Appendix A of the report.

7. DISPOSAL OF ASSETS

ASSETS DISPOSED BY TYPE

| | 2017/18 | |
|-------------------------------------|----------------|-----------------|
| | Budget \$ | Actual \$ |
| Proceeds of Sale of Assets | | |
| Land | 612,390 | 0 |
| Buildings | 0 | 0 |
| Furniture & Equipment | | 0 |
| Plant & Equipment | 122,000 | 122,817 |
| Infrastructure Assets | 0 | 0 |
| | 734,390 | 122,817 |
| Less Written Down Value at Disposal | 355,910 | 302,490 |
| Profit/(Loss) on Disposal | 378,480 | -179,673 |

ASSETS DISPOSED BY PROGRAM (Profit / Loss on Disposal)

| | 2017/18 | |
|----------------------------|----------------|-----------------|
| | Budget \$ | Actual \$ |
| Governance | - | 0 |
| Law, Order & Public Safety | - | -143,655 |
| Education & Welfare | 8,000 | 0 |
| Health | - | 0 |
| Housing | - | 0 |
| Community Amenities | - | 0 |
| Recreation & Culture | - | -18,155 |
| Transport | (33,000) | -17,863 |
| Economic Services | 403,480 | 0 |
| | 378,480 | -179,673 |

Note: Full details of Assets sold/disposed are shown in Appendix B of the report.

8. LOAN REDEMPTION (Loan Principal Repayment)

The total loan principal outstanding as at 31st January 2018 is \$245,334.86.

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 31st January 2018

APPENDIX A Details of Capital Works Program - 2017/18

| Ledger Account | Proposed Works | 2017/2018 Budget | Total Cost | Land | Buildings | Plant & Equipment | Furniture & Equipment | Infrastructure Roads | Infrastructure Other |
|-------------------------------------|--|------------------|----------------|----------|----------------|-------------------|-----------------------|----------------------|----------------------|
| GOVERNANCE | | | | | | | | | |
| Other Governance | | | | | | | | | |
| 105640 | Refurbishment - Collins St Church | 280,349 | 224,917 | | 224,917 | | | | |
| 105640 | Replace Aircon- Shire Office | 8,000 | 0 | | 0 | | | | |
| 105640 | Establish Wireless Access Points | 5,000 | 0 | | 0 | | | | |
| 105640 | Interior Refurbishment - Shire Office | 50,000 | 0 | | 0 | | | | |
| 105640 | Install NBN Optic Fibre - Shire Office | 5,000 | 0 | | 0 | | | | |
| 112340 | Admin Building - Car Park | 0 | 0 | | 0 | | | | 0 |
| 105840 | Miscellaneous new IT Hardware incl. New Switch | 7,000 | 0 | | 0 | | 0 | | |
| 105840 | Telephone System - Shire Office | 35,500 | 0 | | 0 | | 0 | | |
| | | 430,849 | 224,917 | 0 | 224,917 | 0 | 0 | 0 | 0 |
| LAW, ORDER AND PUBLIC SAFETY | | | | | | | | | |
| Fire Control | | | | | | | | | |
| 103540 | 3.4 Tanker C/Cab - Argyll/Irishtown BFB (DB33) | 410,000 | 0 | | | | 0 | | |
| 103540 | 3.4 Tanker C/Cab - Lowden BFB (DB2234) | 410,000 | 0 | | | | 0 | | |
| 103540 | Light Tanker - Balingup BFB (DB1712) | 137,900 | 135,073 | | | | 135,073 | | |
| 103540 | Light Tanker - Balingup BFB (DB7377) | 137,900 | 144,034 | | | | 144,034 | | |
| 103540 | Light Tanker - Ferndale BFB (DB2522) | 137,900 | 136,665 | | | | 136,665 | | |
| 103540 | Light Tanker - Mumballup BFB (DB4450) | 137,900 | 135,214 | | | | 135,214 | | |
| 103540 | Light Tanker - Balingup BFB (DB932) | 137,900 | 136,624 | | | | 136,624 | | |
| 103840 | Earthworks - Kirup/Brazier Fire Station | 5,000 | 0 | | 0 | | | | |
| 103840 | Mumballup BFB - Finalise power connection | 2,200 | 10,004 | | 10,004 | | | | |
| Animal Control | | | | | | | | | |
| 107940 | Buildings - Pound Facility | 18,000 | 20,604 | | 20,604 | | | | |
| Law, Order and Public Safety | | | | | | | | | |
| 112240 | CCTV Cameras Donnybrook CBD | 155,000 | 148,618 | | | | | | 148,618 |
| | | 1,689,700 | 866,336 | 0 | 30,608 | 687,609 | 0 | 0 | 148,618 |
| HEALTH | | | | | | | | | |
| Other Health | | | | | | | | | |
| 116040 | Dental Surgery - replace air conditioner | 15,000 | 13,185 | | 13,185 | | | | |
| 108740 | Medical Centre - auto opening doors | 35,000 | 0 | | 0 | | | | |
| | | 50,000 | 13,185 | 0 | 13,185 | 0 | 0 | 0 | 0 |

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 31st January 2018

APPENDIX A **Details of Capital Works Program - 2017/18**

| Ledger Account | Proposed Works | 2017/2018 Budget | Total Cost | Land | Buildings | Plant & Equipment | Furniture & Equipment | Infrastructure Roads | Infrastructure Other |
|---|---|------------------|--------------|------|--------------|-------------------|-----------------------|----------------------|----------------------|
| EDUCATION AND WELFARE | | | | | | | | | |
| Other Welfare | | | | | | | | | |
| 116840 | Tuia Lodge - Furniture & Equipment | 15,000 | 0 | | | | 0 | | |
| 116940 | Tuia Lodge - Vehicle Changeover | 45,000 | 0 | | | | 0 | | |
| 180940 | Minninup Cottages - Refurbishment U1-4 | 40,000 | 3,000 | | 3,000 | | | | |
| | Minninup Cottages & Langley Villas - Minor Refit | 12,000 | 0 | | 0 | | | | |
| | Preston Retirement Village, Exterior painting | 18,000 | 0 | | 0 | | | | |
| | Preston Retirement Village, Install Laserlight Ro | 8,000 | 0 | | 0 | | | | |
| | Preston Retirement Village, Construction U14-1 | 900,000 | 0 | | 0 | | | | |
| | Affordable Housing Project - Bridge Street Donn | 250,000 | 0 | 0 | 0 | | | | |
| | Donnybrook Community Resource Centre - Refi | 20,000 | 0 | | 0 | | | | |
| | | 1,308,000 | 3,000 | | 3,000 | | | | |
| COMMUNITY AMENITIES | | | | | | | | | |
| Other Community Amenities | | | | | | | | | |
| 109640 | Donnybrook Cemetery Internal Roads | 5,000 | 0 | | | | | | |
| 109640 | Donnybrook Cemetery Fencing & Survey Grave | 5,000 | 0 | | | | | | |
| | | 10,000 | | | | | | | |
| RECREATION AND CULTURE | | | | | | | | | |
| Public Halls | | | | | | | | | |
| 125840 | Balingup Hall - Asset Preservation Works | 200,000 | 0 | | | | | | |
| 125840 | Balingup Hall - Storeroom (retainer) | 2,500 | 0 | | | | | | |
| 110640 | Noggerup Hall - Painting | 5,000 | 440 | | 440 | | | | |
| RECREATION AND CULTURE | | | | | | | | | |
| Other Recreation and Sport (continued) | | | | | | | | | |
| 172840 | Dbk Rec Centre - Replace roofs, extend gym | 278,098 | 333,798 | | 333,798 | | | | |
| 172940 | Dbk Rec Centre - Resurface stadium floor | 44,440 | 0 | | 0 | | | | |
| 172940 | Dbk Rec Centre - replace Pool Blanket | 30,000 | 0 | | 0 | | | | |
| 172940 | Dbk Rec Centre - replace two heat pumps | 7,000 | 0 | | 0 | | | | |
| 172940 | Dbk Rec Centre - replace main circulation pump | 15,000 | 0 | | 0 | | | | |
| 172940 | Dbk Rec Centre - upgrade solar system | 9,960 | 0 | | 0 | | | | |
| 189040 | Dbk Rec Centre - replace kitchen fridge | 3,300 | 3,073 | | 3,073 | | 3,073 | | |
| 180540 | Iridigenous Sculpture Park - complete lighting | 10,000 | 0 | | | | | | |
| 109940 | Walkways - Preston River | 0 | 0 | | | | | | |
| 102840 | Balingup Recreation Centre - install exhaust ext | 5,000 | 2,701 | | 2,701 | | | | |
| 106940 | Apple Funpark - ongoing upgrade of equipment | 20,000 | 0 | | | | | | |
| 128820 | Park Equipment - various locations | 16,700 | 1,124 | | 1,124 | | | | |
| 182240 | Parks and Gardens Infrastructure | 0 | 164 | | | | | | |
| 111840 | Replace Streetlights in Carparks - Donnybrook | 15,000 | 0 | | | | | | 0 |
| 111840 | Vin Fatley Park - Shadesalls | 10,000 | 0 | | | | | | 0 |
| 111840 | Donnybrook Tennis Club - Court Resurfacing | 31,510 | 0 | | | | | | 0 |

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 31st January 2018

APPENDIX A Details of Capital Works Program - 2017/18

| Ledger Account | Proposed Works | 2017/2018 Budget | Total Cost | Land | Buildings | Plant & Equipment | Furniture & Equipment | Infrastructure Roads | Infrastructure Other |
|--|--|------------------|------------------|----------|----------------|-------------------|-----------------------|----------------------|----------------------|
| RECREATION AND CULTURE | | | | | | | | | |
| Libraries | | | | | | | | | |
| 130440 | Dbk Community Library - Planning for upgrade | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 110840 | Balingup Library - cover fireplace, computer w/s | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 110840 | Balingup Library - replace airconditioner | 3,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 711,508 | 341,301 | 0 | 335,939 | 0 | 3,073 | 0 | 1,289 |
| TRANSPORT | | | | | | | | | |
| Construction, Streets, Roads Bridges, Depots | | | | | | | | | |
| 132000 | Bridgeworks (Special Grants) | 1,599,000 | 4,750 | | | | | | 4,750 |
| 132100 | Roadworks Construction - General | 732,119 | 110,839 | | | | | 110,839 | |
| 132600 | Regional Road Group Projects | 450,000 | 160,286 | | | | | 160,286 | |
| 133000 | Roads to Recovery Program | 765,000 | 352,854 | | | | | 352,854 | |
| 133100 | Brideworks - Own Source | 0 | 0 | | | | | 0 | |
| 133300 | Blackspot Projects | 200,000 | 11,041 | | | | | 11,041 | |
| 133400 | Commodity Route Projects | 110,000 | 111,732 | | | | | 111,732 | |
| 132400 | Footpath Construction Program | 98,285 | 45,050 | | | | | 45,050 | |
| 107040 | Gifted Road Assets | 0 | 0 | | | | | 0 | |
| | | 4,586,704 | 1,112,760 | 0 | 0 | 0 | 0 | 791,802 | 4,750 |
| TRANSPORT | | | | | | | | | |
| Road Plant Purchases | | | | | | | | | |
| 135540 | Replace DB008 Bomag 24R Multi Tyred Roller | 157,800 | 157,800 | | | | | 157,800 | |
| 135540 | Replace DB2201 Caterpillar 924G Loader | 310,000 | 0 | | | | | 0 | |
| 135540 | Replace DB1027 New Holland Boomer Tractor | 60,000 | 58,681 | | | | | 58,681 | |
| 135540 | Replace DB4647 Toyota Hilux Utility (P&G Dbk) | 25,000 | 24,599 | | | | | 24,599 | |
| 135540 | Replace DB193 Kubota F3680 Front Deck Mow | 35,000 | 26,484 | | | | | 26,484 | |
| 135540 | Replace Karcher 100/100 Ride on Sweeper | 34,000 | 38,000 | | | | | 38,000 | |
| 135540 | Sundry Small Plant (to be determined by MWS) | 15,500 | 10,665 | | | | | 10,665 | |
| | | 4,586,704 | 1,112,760 | 0 | 0 | 0 | 0 | 316,208 | 4,750 |
| ECONOMIC SERVICES | | | | | | | | | |
| Tourism and Area Promotion | | | | | | | | | |
| 171640 | Balingup Transit Park - install additional power | 13,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 143140 | Mead Street - extend drainage line | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | 8,801,761 | 2,561,999 | 0 | 608,649 | 1,003,818 | 3,073 | 791,802 | 154,657 |
| TOTAL CAPITAL EXPENDITURE | | | | | | | | | |

SHIRE OF DONNYBROOK / BALINGUP
Notes to and forming part of the Financial Statements
For the Period ended 31st January 2018

Appendix B Asset Disposal Schedule - 2016/17

| Asset No. | Asset Details | Asset Classification | Budget Proceeds Sale of Asset | Budget Written Down Value | Budget Profit/Loss | Actual Proceeds Sale of Asset | Actual Written Down Value | Actual Profit / Loss |
|-------------------------------------|--------------------------------|-----------------------|-------------------------------|---------------------------|--------------------|-------------------------------|---------------------------|----------------------|
| LAW, ORDER, PUBLIC SAFETY | | | | | | | | |
| Fire Prevention | | | | | | | | |
| 61205 | Toyota Fast Attack - DB4450 | Plant & Equipment | - | - | - | 18,000 | 62,065 | (44,065) |
| 61203 | Toyota Fast Attack - DB2522 | Plant & Equipment | - | - | - | 18,000 | 73,525 | (55,525) |
| 61200 | Toyota Fast Attack - DB7737 | Plant & Equipment | - | - | - | 18,000 | 62,065 | (44,065) |
| | | | - | - | - | 54,000 | 197,655 | (143,655) |
| RECREATION & CULTURE | | | | | | | | |
| Other Recreation & Sport | | | | | | | | |
| 751 | Apple Funpark Security Cameras | Furniture & Equipment | - | - | - | - | 18,155 | (18,155) |
| | | | - | - | - | - | 18,155 | (18,155) |
| TRANSPORT | | | | | | | | |
| Road Plant Purchases | | | | | | | | |
| 61157 | Bomag Roller - DB008 | Plant and Equipment | 24,000 | 15,000 | 9,000 | 24,000 | 14,745 | 9,255 |
| 60307 | Caterpillar Loader - DB2201 | Plant and Equipment | 65,000 | 67,500 | (2,500) | - | - | - |
| 61206 | New Holland Tractor - DB1027 | Plant and Equipment | 15,000 | 22,650 | (7,650) | 21,818 | 22,642 | (824) |
| 61224 | Toyota Hilux - DB4647 | Plant and Equipment | 6,000 | 19,250 | (13,250) | 12,727 | 18,990 | (6,263) |
| 61243 | Kubota Mower - DB193 | Plant and Equipment | 10,000 | 28,500 | (18,500) | 7,272 | 27,993 | (20,721) |
| 61177 | Karcher Sweeper - DB271 | Plant and Equipment | 2,000 | 2,100 | (100) | 3,000 | 2,311 | 689 |
| | | | 122,000 | 155,000 | (33,000) | 68,817 | 86,680 | (17,863) |
| Other Economic Services | | | | | | | | |
| 10140 | Mead Street Subdivision | Land | 562,390 | 158,910 | 403,480 | - | - | - |
| | | | 562,390 | 158,910 | 403,480 | - | - | - |
| | | | 734,390 | 355,910 | 378,480 | 122,817 | 302,490 | (179,673) |

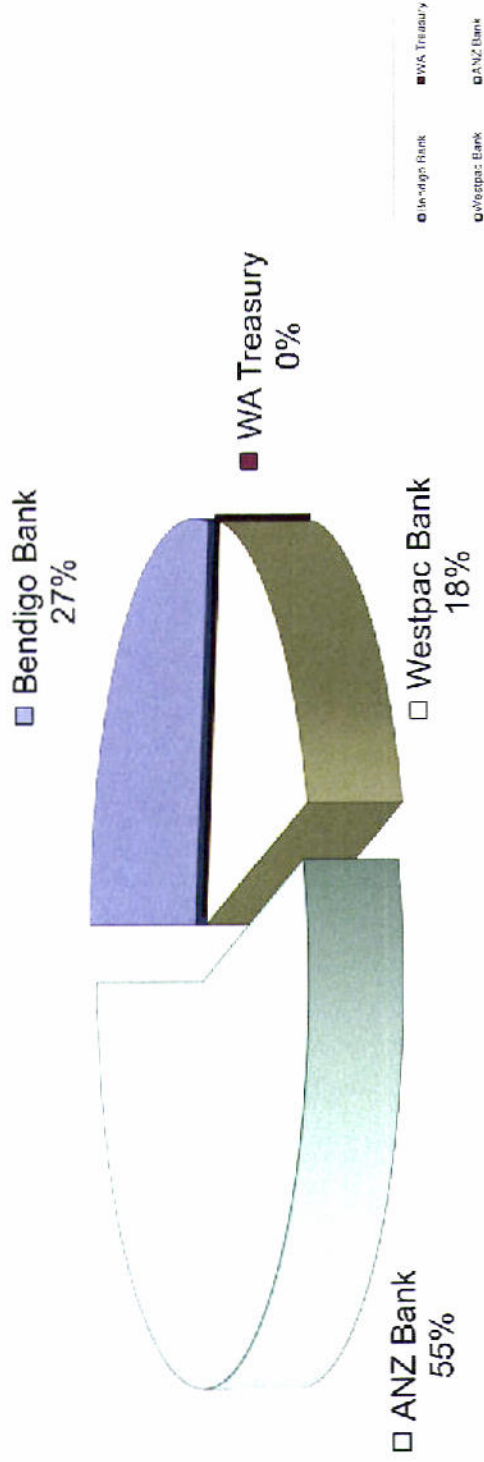
**Shire of Donnybrook-Balingup
Schedule of Investments Held
For the period ended 31st January 2018**

| FUND | WHERE HELD | % RATE | MATURITY | OPENING | DEPOSITS | WITHDRAWALS | CLOSING |
|---|-----------------------|---------------|-----------------|------------------------|-----------------------|------------------------|------------------------|
| MUNICIPAL FUND | | | | | | | |
| Municipal Fund | Bendigo - 120942362 | Variable | At Call | \$552,269.24 | \$2,154,574.23 | -\$516,636.84 | \$1,590,207.63 |
| | Bendigo - 2083364 | 2.25% | Closed | \$1,500,000.00 | \$8,383.91 | -\$1,508,383.91 | \$0.00 |
| | ANZ - 9780-61554 | 2.10% | 23-Mar-2018 | \$500,000.00 | \$1,783.56 | \$0.00 | \$501,783.56 |
| | ANZ - 9780-61562 | 2.30% | 21-Feb-2018 | \$1,000,000.00 | \$0.00 | \$0.00 | \$1,000,000.00 |
| | WA Treasury - General | 1.45% | At Call | \$14,100.28 | \$17.38 | \$0.00 | \$14,117.64 |
| | | | | \$3,566,369.52 | \$2,164,759.08 | -\$2,325,019.75 | \$3,406,108.83 |
| TRUST FUND | | | | | | | |
| General Trust Fund | Bendigo - 120942578 | Variable | At Call | \$501,033.69 | \$16,017.01 | -\$458,763.50 | \$58,287.20 |
| Licensing Trust Fund | Bendigo - 120942446 | Variable | At Call | -\$10,806.12 | \$143,208.22 | -\$123,206.85 | \$9,486.25 |
| | | | | \$490,428.57 | \$159,315.23 | -\$581,970.35 | \$67,773.45 |
| Roadworks Bonds | Westpac A/c: 17-3083 | 1.70% | 1-Mar-2018 | \$16,735.74 | \$5.09 | \$0.00 | \$16,800.80 |
| Subdivisional Bonds | Westpac A/c: 25-0616 | 2.20% | 1-May-2018 | \$52,932.64 | \$310.94 | \$0.00 | \$53,243.58 |
| Tuia Lodge Accommodation Bonds | Bendigo A/c: 706110 | 2.25% | 18-Feb-2018 | \$1,922,993.85 | \$0.00 | \$0.00 | \$1,922,993.85 |
| Tuia Lodge Accommodation Bonds | Bendigo A/c: 17-88978 | 1.65% | 9-Feb-2018 | \$1,481,425.63 | \$456,230.09 | \$0.00 | \$1,937,705.72 |
| Extractive Industry Licence | Westpac A/c: 57-8390 | 2.20% | 1-May-2018 | \$92,760.06 | \$544.99 | \$0.00 | \$93,304.95 |
| Miscellaneous Investments | Westpac A/c: 57-8403 | 2.20% | 1-May-2018 | \$52,690.75 | \$309.52 | \$0.00 | \$53,000.27 |
| Donnybrook Balingup Aged Homes | Westpac A/c: 25-7543 | 2.20% | 1-Mar-2018 | \$256,392.23 | \$1,534.14 | \$0.00 | \$257,926.37 |
| Public Open Space Contributions | Westpac A/c: 57-8411 | 1.70% | 28-Feb-2018 | \$96,953.33 | \$0.00 | \$0.00 | \$96,953.33 |
| | | | | \$3,972,884.23 | \$499,044.64 | \$0.00 | \$4,431,928.87 |
| FUND | WHERE HELD | % RATE | MATURITY | OPENING | DEPOSITS | WITHDRAWALS | CLOSING |
| LONG TERM INVESTMENT | | | | | | | |
| Bendigo Bank Shares | Bendigo Bank | - | At Call | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 |
| | | | | \$25,000.00 | \$0.00 | \$0.00 | \$25,000.00 |
| INVESTMENT FUND | | | | | | | |
| Aged Housing Reserve | ANZ A/c: 9732-82219 | 2.00% | 29-Mar-2018 | \$1,237,263.79 | \$0.00 | \$0.00 | \$1,237,263.79 |
| Waste Management Reserve | ANZ A/c: 9732-82189 | 2.00% | 29-Mar-2018 | \$1,233,936.68 | \$0.00 | \$0.00 | \$1,233,936.68 |
| Buildings | ANZ A/c: 9732-82235 | 2.00% | 29-Mar-2018 | \$6,805,251.08 | \$0.00 | \$0.00 | \$6,805,251.08 |
| Land | ANZ A/c: 9732-82235 | 2.00% | 29-Mar-2018 | \$39,974.67 | \$0.00 | \$0.00 | \$39,974.67 |
| Langley Villas & Minn Cotts Contingency Account | Westpac A/c: 17-3104 | 2.30% | 1-Feb-2018 | \$9,678.92 | \$0.00 | \$0.00 | \$9,678.92 |
| CBQ Development Reserve | Westpac A/c: 52-4296 | 2.20% | 1-May-2018 | \$42,458.39 | \$0.00 | \$0.00 | \$42,458.39 |
| Valuation Reserve | Westpac A/c: 57-5552 | 2.20% | 1-May-2018 | \$60,105.58 | \$0.00 | \$0.00 | \$60,105.58 |
| Employee Leave & Gratuity Reserve | Westpac A/c: 52-4309 | 2.30% | 1-Feb-2018 | \$203,064.01 | \$0.00 | \$0.00 | \$203,064.01 |
| Town Planning Reserve | Westpac A/c: 52-4253 | 2.30% | 1-Feb-2018 | \$39,497.58 | \$0.00 | \$0.00 | \$39,497.58 |
| Plant Replacement Reserve | Westpac A/c: 52-4261 | 2.30% | 1-Feb-2018 | \$508,594.85 | \$0.00 | \$0.00 | \$508,594.85 |
| Roadworks Reserve Account | Westpac A/c: 46-7279 | 2.30% | 1-Feb-2016 | \$1,018,972.46 | \$0.00 | \$0.00 | \$1,018,972.46 |
| Building Maintenance Reserve | Westpac A/c: 46-5177 | 2.30% | 1-Feb-2018 | \$184,528.61 | \$0.00 | \$0.00 | \$184,528.61 |
| Bushfire Control & Management Reserve | Westpac A/c: 17-3171 | 2.30% | 1-Feb-2018 | \$12,805.98 | \$0.00 | \$0.00 | \$12,805.98 |
| Arbuthnot Reserve | Westpac A/c: 17-3171 | 2.30% | 1-Feb-2018 | \$3,830.81 | \$0.00 | \$0.00 | \$3,830.81 |
| Electronic Equipment Replacement Fund | Westpac A/c: 17-3171 | 2.30% | 1-Feb-2018 | \$112,867.39 | \$0.00 | \$0.00 | \$112,867.39 |
| Apple Fun Park Reserve | Westpac A/c: 59-6560 | 2.30% | 1-Feb-2018 | \$98,404.52 | \$0.00 | \$0.00 | \$98,404.52 |
| | | | | \$13,634,236.15 | \$0.00 | \$0.00 | \$13,634,236.15 |
| TOTAL CASH & INVESTMENTS | | | | \$21,663,918.47 | \$2,783,118.93 | -\$2,906,990.10 | \$21,540,047.30 |

Investments Balances

| | Amount | % Exposure | Maximum Exposure Permitted | S&P Rating Short Term |
|--------------|------------------------|----------------|----------------------------|-----------------------|
| Bendigo Bank | \$5,843,680.65 | 27.13% | 75% | A -2 |
| WA Treasury | \$14,117.64 | 0.07% | 100% | AAA |
| Westpac Bank | \$3,864,039.23 | 17.94% | 100% | A -1+ |
| ANZ Bank | \$11,818,209.78 | 54.87% | 100% | A -1+ |
| | \$21,540,047.30 | 100.00% | | |

Shire of Donnybrook - Balingup Investment Balances



**Shire of Donnybrook-Balingup
Summary of Bank Reconciliation
For the period ended 31st January 2018**

MUNICIPAL FUND

| | |
|---|-------------------------|
| Balance as per Bank Statements | 1,890,208 |
| Investments | 1,515,901 |
| Add Deposits not yet Credited | 5,252 |
| Less Outstanding Cheques | -165,463 |
| Receipts not yet processed | -7,018 |
| Outstanding Transfers from Reserve | 0 |
| Outstanding Transfers to Reserves | -72,258 |
| Outstanding Transfers to Trust | -56 |
| Outstanding Transfers from Trust | 0 |
| Cheques not Yet Processed | 177 |
| Credit Card Payments | 2,924 |
| Bank Adjustment | 1,203 |
| <i>Balance as per Cash At Bank Account</i> | <u>3,170,869</u> |

PETTY CASH

| | |
|---|---------------------|
| Shire Petty Cash on Hand | 300 |
| Shire Till Float on Hand | 300 |
| Tuia Lodge Petty Cash on Hand | 200 |
| Tuia Lodge Resident Kitty Float | 1,000 |
| Rec Centre Till Float on Hand | 200 |
| Dbk Community Library | 100 |
| Balingup Library | 60 |
| <i>Balance as per Petty Cash Account</i> | <u>2,160</u> |

TRUST FUNDS

| | |
|---|-------------------------|
| Balance as per Bank Statements | 67,773 |
| Investments | 4,430,764 |
| Plus Deposits not yet Credited | 3,044 |
| Less Outstanding Cheques | -9,417 |
| Less DOT EFT payment | -12,854 |
| Bank Adjustment | 57 |
| Outstanding Transfers | 385 |
| <i>Balance as per Cash At Bank Account</i> | <u>4,479,752</u> |

RESERVE FUND

| | |
|---|--------------------------|
| Investments | 13,609,236 |
| <i>Balance as per Cash At Bank Account</i> | <u>13,609,236</u> |

LONG TERM INVESTMENT

| | |
|---|----------------------|
| Bendigo Shares | 25,000 |
| <i>Balance as per Cash At Bank Account</i> | <u>25,000</u> |

| | |
|-----------------------------------|--------------------------|
| TOTAL BALANCE CASH AT BANK | <u>21,287,017</u> |
|-----------------------------------|--------------------------|

SHIRE OF DONNYBROOK-BALINGUP

Rates Collection Statistics as at 31st January 2018

| | Rates % June '17 | Movement in Jan '18 | Rates % Jan '18 |
|--|---------------------|------------------------|--------------------|
| Arrears Brought Forward | 424,787 | -191,733 | 233,054 |
| Billing To Date | 4,625,511 | 9,750 | 4,635,261 |
| | 5,050,298 | -181,983 | 4,868,315 |
| Less Received To Date | 3,422,953 | 15,899 | 3,438,852 |
| | | | |
| Balance Owed | 1,627,346 | -197,883 | 1,429,463 |
| | | | |
| Percentage Collection (Including Arrears B/Fwd) | 67.78% | 2.86% | 70.64% |
| Percentage Collection (On 17/18) | 0.00% | 74.19% | 74.19% |

Note: Rates equating to approx 2.5% are not immediately collectable, being validly deferred under the State Governments' Scheme for Pensioner Rates deferrment. ie only 97.5% is collectable.