



ATTACHMENTS

Ordinary Council Meeting – 25 August 2021

- 7.1(1) Minutes Ordinary Council Meeting 28 July 2021
- 9.1.1(1) Caravan Accommodation Request
- 9.2.1(1) Schedule of Accounts Paid
- 9.2.3(1) Management Budget Schedules 2021-2022
- 9.2.3(2) Annual Draft Budget (Statutory) and Schedule of Fees and Charges
- 9.2.5(1) Donnybrook-Balingup Shire's Art Acquisition Letter for the Colour Exhibition
- 9.2.5(2) The art in regional Australia - A research summary by Australia Council
- 9.2.5(3) Report and Recommendations June 2021
- 9.2.5(4) Catalogue worksheet
- 9.3.1(1) Draft Strategic Community Plan 2032



MINUTES OF ORDINARY COUNCIL MEETING

held on

Wednesday 28 July 2021

Commencing at 5.00pm

Shire of Donnybrook Balingup Council Chambers, Donnybrook

A handwritten signature in black ink, appearing to read "BGR" followed by a flourish.

Ben Rose
Chief Executive Officer

2 August 2021

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SHIRE OF DONNYBROOK BALINGUP
MINUTES ORDINARY COUNCIL MEETING

Held at the Council Chambers
Wednesday 28 July 2021 at 5.00pm

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Shire President – Acknowledgment of Country

The Shire President acknowledged the traditional custodians of the land, the Wardandi People of the Noongar Nation, paying respects to Elders, past, present and emerging.

The Shire President declared the meeting open at 5:00pm and welcomed the public gallery.

Recording of Proceedings:

The Shire President advised that the meeting is being digitally recorded to assist with minute taking in accordance with Council Policy 1.25. The Shire President further stated the following:

If you do not give permission for your participation to be recorded, please indicate this at the meeting. Members are reminded that no other visual or audio recording of this meeting by any other means is allowed without the permission of the Chairperson.

Shire of Donnybrook Balingup Meeting Procedures Local Law 2017 6.17 (4) "A person shall ensure that his or her mobile telephone, audible pager or other electronic communications device is not switched on or used during any meeting of the Council, unless required for emergency use and permission has been granted by the Presiding Member prior to the start of the meeting."

2 ATTENDANCE

MEMBERS PRESENT

COUNCILLORS	STAFF
Cr Brian Piesse (President)	Ben Rose – Chief Executive Officer
Cr Jackie Massey (Deputy President)	Steve Potter – Director Operations
Cr Shane Atherton	Robin Garrett – Director Corporate and Community (Acting)
Cr Anita Lindemann	Maureen Keegan – Manager Executive Services
Cr Anne Mitchell	
Cr Chris Smith	
Cr Leanne Wringe	

PUBLIC GALLERY

12 members of the public were in attendance.

2.1 APOLOGIES

Cr Chaz Newman

2.2 APPROVED LEAVE OF ABSENCE

Nil

2.3 APPLICATION FOR A LEAVE OF ABSENCE

Nil

3 ANNOUNCEMENTS FROM PRESIDING MEMBER

President Diary 3 months ending 30 June 2021, excluding Council Concept Forums, Ordinary and/or Special Council Meetings.

06/04/2021 Warren Blackwood Alliance Board Meeting (Chair).
08/04/2021 Bunbury Geographe Economic Alliance Board Meeting (Deputy Chair).
09/04/2021 Argyle Fire Shed Meeting with Mr Morrie Goodz.
13/04/2021 South West Regional Road Group Meeting – Dardanup.
15/04/2021 SoDB Audit & Risk Management Meeting (ex officio observer).
20/04/2021 SoDB local Emergency Management Committee (Chair).
20/04/2021 SoDB Bush Fire Advisory Committee Meeting.
23/04/2021 SWZ WALGA Meeting – Margaret River.
25/04/2021 ANZAC Day Ceremony – Donnybrook.
27/04/2021 Southern Forest & Valleys Strategy Meeting Bridgetown.
29/04/2021 SoDB Audit & Risk Management Meeting (ex officio observer).
12/05/2021 Meeting with Ms Kershena Nourish – Café Tiffany's.
17/05/2021 Meeting with Hon Colin Holt, retiring MLC.
22/05/2021 Golden Valley Tree Park Foundation Launch Presentation.
01/06/2021 Warren Blackwood Alliance of Councils (Chair).
04/06/2021 Meeting with Ms Wendy Trow – Chair Balingup Progress Association.
17/06/2021 Signing of Tuia Lodge Lease Documents with Hall & Prior.
19/06/2021 Opening Goods Shed Interpretive Centre.
28/06/2021 South West Regional Road Group – Dardanup.
30/06/2021 Bunbury Geographe Economic Alliance Board Meeting (Deputy Chair).

4 DECLARATION OF INTEREST

Division 6: Sub-Division 1 of the *Local Government Act 1995*. Care should be taken by all Councillors to ensure that a financial/impartiality interest is declared and that they refrain from voting on any matter, which is considered to come within the ambit of the Act.

Cr Shane Atherton declared an impartiality interest in *item 9.1.2 Donnybrook Arboretum – Proposed Amendment to Scope and Timing Of Improvement Works* as he is a member of the ARBEX group involved directly in this project.

5 PUBLIC QUESTION TIME

5.1 RESPONSES TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

QUESTION 1.

Why did DBSC approve the subdivision of these blocks of land without ensuring appropriate legal access required by Section 3.52 of the *Local Government Act 1995* (LGA95)(or earlier relevant legislation)?

The Shire has reviewed the current Sketch of Land 1925-888 and the previous title 1150-793 which appear to reflect the same property boundaries for Lot 3195 dating back to 1952 and therefore it appears this land has not been subdivided in the past 69 years. It is also noted that in Western Australia the Western Australian Planning Commission (WAPC) is the relevant authority for approving subdivision proposals, not local government.

QUESTION 2.

I am now aware of other bridges with similar circumstances, what actions is been taken by DBSC to proactively resolve these before allowing Bridge failure and endangerment of life?

As of this year MRWA identifies 35 bridges as 'Shire assets' on their records, of which Bridge 5224 is included.

As detailed in the July agenda item for Bridge 5224, the consistent position of the Shire over a number of years is that it does **not** consider Bridge 5224 to be a Shire asset.

There is only one other remaining bridge with similar issues in the Shire being Bridge 5326 Peniston Road. This bridge is also not maintained by the Shire and has been informally closed for a significant number of years.

QUESTION 3.

Is the bridge "controlled and managed" by DBSC under Section 3.53 of the LGA95?

The July 2021 agenda item for Bridge 5224 outlines the Shires position on this in detail.

QUESTION 4.

When did DBSC's interpretation of "controlled and managed" stop including maintenance of these bridges? How was this formally communicated to impacted landholders?

An attachment to the July 2021 Agenda item relating to Bridge 5224 outlines the summarised history of information previously provided to various landowners of the Shire's position regarding Bridge 5224, which has indicated that the Shire does not consider it the Shire's responsibility.

QUESTION 5.

Is it reasonable to expect that DBSC's Duty of Care in their control and management of the bridge required earlier communication of the degradation of the bridge? Would this have allowed earlier and lower cost of rectification?

The Shire provided the MRWA Detailed Inspection Report for Bridge 5224 to the current landowner in a letter dated 16 June 2021. This was following the Shire's receipt of this report on 15 June 2021, and phone call on the same day advising on the recommendations of the report.

QUESTION 6.

Who would have been liable for the injury or death of a vehicle driver utilising this public bridge?

Legal opinion would need to be sought regarding this question.

QUESTION 7.

Who in Council authorised this change in policy? How was it reasonably and fairly communicated to impacted landholders? Indeed is this change in policy fair or reasonable in it's own right?

The July 2021 agenda item for Bridge 5224 outlines the summarised history of the information provided to various landowners of the Shires position regarding Bridge 5224.

QUESTION 8.

How much did legal fees, bridge rectification and council staff work cost to resolve the Rosedene Lane Bridge? Well over \$100k by my estimates.

As part of a Council resolution made at the March 2018 OCM, Council resolved to allocate \$25,000 or 1/3 of the total cost (whichever was the lessor) for emergency repairs associated with the bridge. Within the Deed of Settlement, Release and Indemnity associated with this process, the Shire was also responsible for some other administrative fees such as preparation of documents and placement of notifications on titles.

QUESTION 9.

How much is it estimated a similar process would cost in this instance?

This is yet to be determined.

QUESTION 10.

What is the full replacement cost of the bridge?

This is yet to be determined.

QUESTION 11.

Is DBSC prepared to settle for these damages or provide alternate arrangements?

Subject of July 2021 agenda item regarding Bridge 5224.

QUESTION 12.

Will DBSC Councillors direct that discussions start with other contested Bridges to ensure what happened here does not happen again?

As per response to Question 2, the Shire does not believe there are any further bridges with similar issues.

5.2 PUBLIC QUESTION TIME

Mr Angelo Logiudice

In relation to the Bridge Street Housing Project, is the Shire paying for the remediation of the land?

Chief Executive Officer Ben Rose

No

Mr Angelo Logiudice

Why did the Preston Press report that the Shire is paying for the remediation?

Shire President Cr Brian Piesse

I would need to review the Preston Press.

Lisa Glover

The Shire President stated on the radio that a grant was unsuccessful due to negative comments on social media. If a member of the public was to access the letter received from the Department, would it state that social media was the reason?

Shire President Cr Brian Piesse

The Shire applied for additional funding under the current round of Building Better Regions from the Federal Government, so that we might be able to do more than what we would be able to do with the 9,000,000 allocation. The CEO and I were advised we were on the shortlist for additional funding however we have not been advised anything further.

What I said on Community radio, is that a comment was made by a Member of Parliament that given the feedback that is on social media, are you guys serious about this vision for VC Mitchell Park or not? That's what I said on community radio, nothing else.

6 PRESENTATIONS

6.1 PETITIONS

Nil.

6.2 PRESENTATIONS

Nil.

6.3 DEPUTATIONS

Mr Michael Sheehan provided a deputation via conference call in relation to Item 9.1.1 Closure of Historical Bridge 5224 Due to Safety Concerns.

The Shire President confirmed with Mr Sheehan that he was happy for this deputation to be recorded. Mr Sheehan advised the Council he was undertaking the deputation from his home office, and he was not recording the deputation.

COUNCIL RESOLUTION 120/21

ADOPTION BY EXCEPTION

Moved Cr Lindemann

Seconded Cr Mitchell

That the following items be adopted 'en bloc':

7.1 Minutes Ordinary Meeting of Council – 23 June 2021

7.2 Minutes Special Meeting of Council – 12 July 2021

9.1.3 Request to Close Unconstructed Right of Way between South Western Highway and Roberts Street Balingup

9.2.2 Monthly Financial Report June 2021

CARRIED 7/0

7 CONFIRMATION OF MINUTES

7.1 ORDINARY MEETING OF COUNCIL – 23 JUNE 2021

Minutes of the Ordinary Meeting of Council held 23 June 2021 are attached (*attachment 7.1 (1)*).

EXECUTIVE RECOMMENDATION

That the Minutes from the Ordinary Meeting of Council held 23 June 2021 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 121/21

Moved Cr Lindemann Seconded Cr Mitchell

That the Minutes from the Ordinary Meeting of Council held 23 June 2021 be confirmed as a true and accurate record.

CARRIED 7/0 by En Bloc Resolution

7.2 SPECIAL MEETING OF COUNCIL – 12 JULY 2021

Minutes of the Special Meeting of Council held 12 July 2021 are attached (*attachment 7.2(1)*).

EXECUTIVE RECOMMENDATION

That the Minutes from the Special Meeting of Council held 12 July 2021 be confirmed as a true and accurate record.

COUNCIL RESOLUTION 122/21

Moved Cr Lindemann Seconded Cr Mitchell

That the Minutes from the Special Meeting of Council held 12 July 2021 be confirmed as a true and accurate record.

CARRIED 7/0 by En Bloc Resolution

8 REPORTS OF COMMITTEES

Nil.

9 REPORTS OF OFFICERS

9.1 DIRECTOR OPERATIONS

9.1.1 CLOSURE OF HISTORICAL BRIDGE 5224 DUE TO SAFETY CONCERNS

Location	Preston River, Queenwood
Applicant	NA
File Reference	BR 5224
Author	Damien Morgan, Manager Works and Services
Responsible Manager	Steve Potter, Director Operations
Attachments	9.1.1(1) – Site Plan 9.1.1(2) – WALGA Advice 9.1.1(3) – Legal Advice (Confidential) 9.1.1(4) – Summary of Correspondence
Voting Requirements	Simple Majority

Recommendation
<p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledges the advice received from Main Roads WA (dated 14 June 2021) regarding the serious concerns it has with the safety of Bridge 5224 and recommending it be closed immediately; 2. Endorses the closure of bridge 5224 as a required measure, until/unless the required emergency works are undertaken to the satisfaction of MRWA; 3. Authorises the Chief Executive Officer to assist in identifying temporary access arrangements (which may have load restrictions) for impacted landowners. This may include alternate access arrangements or temporary propping of Bridge 5224; 4. Indicates that Council’s preference is for temporary access arrangements to be achieved via an alternate access and that temporary propping of Bridge 5224 should only be undertaken if all other avenues have been deemed unviable; 5. Authorises the Chief Executive Officer to utilise Shire funds from its bridge maintenance account for either alternate access arrangements or the temporary propping of Bridge 5224, whilst a long-term solution is negotiated; 6. Determines that any Shire funds expended on alternate access or temporary propping of Bridge 5224 shall form part of any overall financial contribution to resolving the matter by the Shire and will reduce any Shire financial contribution towards costs of a permanent solution by a corresponding amount;

- 7. Determines that the Shire will only fund temporary propping of Bridge 5224 for a maximum of six months, unless otherwise approved by Council;**
- 8. Instructs the Chief Executive Officer to advise any impacted landowners and MRWA that the Shire is prepared to negotiate a permanent resolution (that may or may not involve the ongoing use of Bridge 5224 or identifying alternative access arrangements), on a “without prejudice basis”;**
- 9. Reiterates that the Shire’s willingness to assist in resolving this matter does not in any way indicate that the Shire accepts it is responsible for the ongoing ownership, maintenance and care of Bridge 5224 under section 3.53 of the *Local Government Act 1995*;**
- 10. Authorises the Chief Executive Officer to negotiate with MRWA and impacted landowners to identify a permanent solution, in accordance with the following parameters:**
 - 10.1 MRWA and any landowners with existing rights of carriageway access across Lot 5 Donnybrook – Boyup Brook Road are to each make a financial or in-kind contribution to the cost of achieving a permanent resolution;**
 - 10.2 The Shire’s contribution is to be consistent with other similar bridge related matters and shall take into account any funds expended on facilitating temporary access under Point 5;**
 - 10.3 Subject to a permanent resolution being identified, MRWA is to issue a written statement confirming that Bridge 5224 will no longer be considered a Shire asset by MRWA;**
 - 10.4 Any properties with remaining “rights of carriageway” involving the use of Bridge 5224 or another bridge structure, are to have a suitable notification placed on their certificates of title advising them and any future land owners that the Shire will not be responsible for any future maintenance, care and/or repairs for the Bridge (or words to similar effect); and**
 - 10.5 The Shire is to have no residual legal responsibilities to Bridge 5224 (or any other bridge structure required for access) in the future.**
- 11. If a permanent solution has not been identified and actively being implemented by February 2022, the Chief Executive Officer is to bring a further report to Council seeking direction, at the next available meeting.**

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	4.1	A strategically focused, open and accountable local government.
Strategy	4.1.2	Continue to enhance communication and transparency.
Action	4.1.2.1	Ongoing meaningful communication and engagement with residents, ratepayers and stakeholders.

EXECUTIVE SUMMARY

Main Roads Western Australia (MRWA) recently informed the Shire that a bridge across the Preston River identified as Bridge 5224, was required to be immediately closed and have emergency repairs due to it being assessed as having a 'zero-load' rating.

Staff's position based on previous legal and State Government Department advice received is that Bridge 5224 is not the responsibility of the Shire's under the *Local Government Act 1995*, however it is considered the Shire has a moral obligation to assist in identifying a resolution.

BACKGROUND

An historical timber bridge identified as Bridge 5224, is located on Crown land over the Preston River between the cadastral boundaries of Lot 5 and Lot 3195 Donnybrook-Boyup Brook Road (refer Attachment 9.1.1(1)).

Access to Bridge 5224 is via a private "Right of Way" through Lot 5 Donnybrook-Boyup Brook Road. The Shire's understanding is that this private "Right of Way" is only to the benefit of Lots 3195, 486 and 4223, and has no connections to any Shire managed roads.

From Shire records, Bridge 5224 was first identified by MRWA as a Shire asset in 1997, based on their interpretation of section 3.53 of the *Local Government Act 1995* (Act). Refer to statutory compliance for full details of section 3.53 of the Act.

The Shire has consistently contested that Bridge 5224 is not a Shire asset for care and maintenance, on the basis that section 3.53 of the Act only outlines that a local government has responsibility for controlling and managing 'other unvested facilities' on Crown land. The interpretation has been that 'control and management' does not extend to 'care and maintenance'.

This position is based on previous advice received by the Western Australian Local Government Association (WALGA), informed by the State Solicitors Office via the Department of Local Government and Regional Development in 2007, that outlined:

"A Local Government is not responsible under section 3.53 (2) for controlling and managing "private bridges" (ie those which are not appurtenant to public thoroughfares in the district). These facilities do not "belong to the Crown" within

the meaning of the definition of “otherwise unvested facility” in section 3.53 of the Act.”

A full copy of this advice is provided in Attachment 9.1.1(2).

The Shire also sought its own legal advice in 2016 regarding an unvested bridge facility within the Shire, with the advice received consistent with the WALGA Advice, (refer Confidential Attachment 9.1.1(3)).

Attachment 9.1.1 (4) outlines a summary of Shire correspondence relating to Bridge 5224 since 1997 that illustrates the Shire’s established position in regard to Bridge 5224 throughout this timeframe.

Following MRWA detailed inspections of Bridge 5224 in January 2020 and in June 2021, it was advised on 14 June 2021 that based on these inspections and a “Detailed Inspection Report”, that Bridge 5224 was unsafe for use, with two emergency response options being considered appropriate by MRWA:

1. Close the bridge to traffic immediately; or
2. Prop Pier 1 and Pier 2.

The Shire contacted the owners of Lot 3195 advising that the Shire was taking actions towards closing Bridge 5224, based on MRWA advice, in the interests of public safety.

FINANCIAL IMPLICATIONS

As outlined above, the Shire’s historical position regarding Bridge 5224 is that it is not a Shire asset for care and maintenance. The Shire may have a controlling and managing requirement for this unvested bridge facility on Crown land if it was determined as belonging to the Crown.

However, the Shire’s previous experience with similar matters is that even in taking this position there is considerable cost in officer’s time and potential further legal costs in the defense of the Shire’s position.

A similar bridge matter was previously resolved through lengthy negotiations, where it was eventually determined that the adjoining landowner would accept responsibility for the bridge subject to the Shire and MRWA first undertaking the identified emergency repairs on a cost share basis.

To facilitate current discussions that are occurring with impacted landowners, the Shire has obtained initial estimates for temporary emergency propping, with a cost in the vicinity of between \$15,000-\$30,000 for the installation works, plus additional ongoing costs of between \$3,000-\$6000 per month for the hire of the props and required monthly inspections. It is important to note that if undertaken this would only temporarily address the identified emergency work.

MRWA has also estimated that it would cost in excess of \$100,000 to address the identified emergency work (replacement of the identified piers) on a more permanent basis and would not resolve the long-term viability of the bridge, as its overall condition is near the end of its useful life. These works would most likely also not attract emergency funding from MRWA, whilst the asset ownership remains unresolved.

POLICY COMPLIANCE

Not applicable.

STATUTORY COMPLIANCE

The relevant section of the Local Government Act 1995 is 3.53.

3.53 Control of certain unvested facilities

(1) *In this section —*

former section 300 means section 300 of the Local Government Act 1960 as in force before the commencement of this Act;

otherwise unvested facility means a thoroughfare, bridge, jetty, drain, or watercourse belonging to the Crown, the responsibility for controlling or managing which is not vested in any person other than under this section.

(2) *A local government is responsible for controlling and managing every otherwise unvested facility within its district unless subsection (5) states that this section does not apply.*

(3) *If the facility is partially within each of 2 or more districts, it is to be controlled and managed as the local governments for the districts concerned agree or, if they do not agree, as the Minister directs.*

(4) *An agreement or direction under subsection (3) has effect according to its terms.*

(5) *This section does not apply if any person was, immediately before the commencement of this Act, responsible for controlling or managing then facility unless:*

(a) *the responsibility arose under the former section 300; or*

(b) *the Governor, by order, declares that the facility is to be controlled and managed under this section.*

Council should also be aware that as part of the current review of the *Local Government Act 1995* being undertaken, WALGA has outlined in its submission that:

“That Section 3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.”

CONSULTATION

The Shire has regularly informed previous and current purchasers of Lot that Bridge 5224 was considered a private bridge, since a recorded clarification was first sought in 1998.

The closure of Bridge 5224 has resulted in both Lot 3195 and Lot 486 having no legal access to their land and has caused significant stress to the owners and their families.

Regular discussions are being held between impacted parties to progress suitable short-term and long-term access arrangements, on a 'without prejudice' basis.

OFFICER COMMENT/CONCLUSION

Historical bridge structures built across the Preston River to properties on the northern side of the Donnybrook - Boyup Brook Road have been a contentious issue for a number of years.

There are three known bridge structures along the Preston River that have experienced a similar situation as the one the subject of this report. Responsibility for two of these bridge structures have been legally resolved, with both structures becoming the responsibility of the landowners of the properties that they service, however Bridge 5224 remains unresolved.

It is acknowledged that the complexities of this matter have resulted in varying approaches by Shire staff when issues have arisen in the past and the Shire has utilised Shire funds on occasions to undertake works on these bridge structures.

As is evident by the history of all three bridge structures, unless a permanent resolution is found, they tend to remain an ongoing issue that typically arises whenever a bridge is compromised (i.e. structural failure, fire, or flood damage); when changes in property ownership are proposed; or when MRWA undertakes its five-yearly Detailed Bridge Inspections.

Recent discussions held with a representative for one of the most impacted landowners has suggested there is a willingness to work collaboratively to achieve an outcome that satisfies all parties. To enable these negotiations to be progressed, authorisations and directions to the CEO are required as per the officer recommendation.

COUNCIL RESOLUTION 123/21

Moved Cr Smith

Seconded Cr Atherton

That Council:

- 1. Acknowledges the advice received from Main Roads WA (dated 14 June 2021) regarding the serious concerns it has with the safety of Bridge 5224 and recommending it be closed immediately;**
- 2. Endorses the closure of bridge 5224 as a required measure, until/unless the required emergency works are undertaken to the satisfaction of MRWA;**
- 3. Authorises the Chief Executive Officer to assist in identifying temporary access arrangements (which may have load restrictions) for impacted landowners. This may include alternate access arrangements or temporary propping of Bridge 5224;**
- 4. Indicates that Council’s preference is for temporary access arrangements to be achieved via an alternate access and that temporary propping of Bridge 5224 should only be undertaken if all other avenues have been deemed unviable;**
- 5. Authorises the Chief Executive Officer to utilise Shire funds from its bridge maintenance account for either alternate access arrangements or the temporary propping of Bridge 5224, whilst a long-term solution is negotiated;**
- 6. Determines that any Shire funds expended on alternate access or temporary propping of Bridge 5224 shall form part of any overall financial contribution to resolving the matter by the Shire and will reduce any Shire financial contribution towards costs of a permanent solution by a corresponding amount;**
- 7. Determines that the Shire will only fund temporary propping of Bridge 5224 for a maximum of six months, unless otherwise approved by Council;**
- 8. Instructs the Chief Executive Officer to advise any impacted landowners and MRWA that the Shire is prepared to negotiate a permanent resolution (that may or may not involve the ongoing use of Bridge 5224 or identifying alternative access arrangements), on a “without prejudice basis”;**
- 9. Reiterates that the Shire’s willingness to assist in resolving this matter does not in any way indicate that the Shire accepts it is responsible for the ongoing ownership, maintenance and care of Bridge 5224 under section 3.53 of the *Local Government Act 1995*;**
- 10. Authorises the Chief Executive Officer to negotiate with MRWA and impacted landowners to identify a permanent solution, in accordance with the following parameters:**
 - 10.1 MRWA and any landowners with existing rights of carriageway access across Lot 5 Donnybrook – Boyup Brook Road are to each make a financial or in-kind contribution to the cost of achieving a permanent resolution;**

- 10.2 The Shire’s contribution is to be consistent with other similar bridge related matters and shall take into account any funds expended on facilitating temporary access under Point 5;**
 - 10.3 Subject to a permanent resolution being identified, MRWA is to issue a written statement confirming that Bridge 5224 will no longer be considered a Shire asset by MRWA;**
 - 10.4 Any properties with remaining “rights of carriageway” involving the use of Bridge 5224 or another bridge structure, are to have a suitable notification placed on their certificates of title advising them and any future land owners that the Shire will not be responsible for any future maintenance, care and/or repairs for the Bridge (or words to similar effect); and**
 - 10.5 The Shire is to have no residual legal responsibilities to Bridge 5224 (or any other bridge structure required for access) in the future.**
- 11. If a permanent solution has not been identified and actively being implemented by February 2022, the Chief Executive Officer is to bring a further report to Council seeking direction, at the next available meeting.**

CARRIED 7/0

9.1.2 DONNYBROOK ARBORETUM – PROPOSED AMENDMENT TO SCOPE AND TIMING OF IMPROVEMENT WORKS

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	RES 01/9
Author	Steve Potter, Director Operations
Responsible Officer	Steve Potter, Director Operations
Attachments	Nil
Voting Requirements	Simple Majority

Recommendation																															
That Council:																															
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STRATEGIC ALIGNMENT

The following outcomes from the Strategic Community Plan relate to this proposal:

Outcome	2.1:	An attractive and maintained built environment
Strategy	2.1.1:	Maintain, renew an improve infrastructure within allocated resources
Action	2.1.1.2:	Seek funding for development and renewal of infrastructure.
Outcome	3.2:	An engaged, supportive and inclusive community
Strategy	3.2.1:	Provide and maintain appropriate community facilities
Action	3.2.1.3:	Maintain community facilities within resource capacity

EXECUTIVE SUMMARY

At the Ordinary Council Meeting of December 2019 Council committed to undertaking a range of works at the Donnybrook Arboretum over several years with a view to improving the amenity for locals and visitors alike.

In the interim, Shire staff have held discussions with ARBEX (local volunteer group) and internally reviewed the scope of works and considers there is merit in making some minor amendments to reduce the overall cost to the Shire and potentially enable the works to be undertaken in an expeditious manner.

Further, the original Council resolution was made prior to the Shire being aware of further grant funding being available under the Local Roads and Community Infrastructure (LRCI) Program with Round 3 scheduled to be open for applications from January 2022.

ARBEX is motivated to commence restoration works on the historic steam engine in the near future and therefore it is recommended that the Shire contribution of \$8,000 which was identified for inclusion in the 2021/22 Budget as per the original resolution be retained. In addition, on-order picnic tables are also scheduled for installation in the near future and therefore will require funds to install concrete pads (\$2,000).

However, it is recommended that the remaining works be the subject of the next Shire application for LRCI funds.

BACKGROUND

At the Ordinary Council Meeting of December 2019 Council (in part) resolved the following:

“That Council:

2.1 Reaffirms that Council’s strategic direction for the Donnybrook Arboretum site is to perform the function of a low-key tourist rest stop (without bathroom / toilet or any extended or overnight-stay facilities);

2.2 Considers the following improvements to the Arboretum site which shall be included in future revisions of the Parks and Reserves Asset Management Plan from 2020/21 onwards for consideration in future budgets.

Year Item Cost (indicative)

- 2020/21 Safety Fencing (Shed structure only) \$12,936***
- 2020/21 2 x Bench Seats and 2 x Picnic Tables \$9,652***
- 2021/22 Sandblasting / Painting Machinery (Steam Engine) \$8,000***
- 2021/22 Interpretive Signage (Trees and Machinery) \$5,000***
- 2022/23 Gravel Path \$18,135***
- 2023/24 Information Bay \$20,000***

2.3 Commits to considering the following allocation in the Shire’s Annual Budget, from 2020/21 onwards, for the ongoing maintenance of the Arboretum site:

2.3.1 Annual Tree Maintenance (\$10,000 p/a);

2.3.2 Quarterly Site Maintenance (\$4,000 p/a).

2.4 Requests the Chief Executive Officer liaise with community groups (with Incorporation status, or otherwise) that may provide voluntary assistance or co-contribution (financial, in-kind, materials or other) to Council in improving the site with regard to machinery restoration, tree maintenance and interpretive signage.

Subsequent to Council’s decision, Staff have met with members of ARBEX on several occasions to determine how the works will proceed and clarify ARBEX’s role in the process. In addition, there has been further opportunity to refine the scope of works contained in Council’s original resolution, in consultation with ARBEX, which has resulted in a revised position being established. Furthermore, after having had the opportunity to undertake maintenance on the site over the past year, it is the position of staff that a reduced maintenance budget may be appropriate.

FINANCIAL IMPLICATIONS

To illustrate the above the following tables have been prepared which clarifies the existing and proposed changes to scope and maintenance.

Original Scope (2019 Council Resolution)	Original Cost	Proposed Revised Scope	Revised Cost
Safety Fencing (Shed structure only)	\$12,936	No fencing proposed	\$0
2 x Bench Seats and 2 x Picnic Tables	\$9,652	2 x covered picnic benches	\$9,640
Sandblasting / Painting Machinery (Steam Engine) - ARBEX	\$8,000	Sandblasting / Painting Machinery (Steam Engine) - ARBEX	\$8,000
Interpretive Signage (Trees and Machinery)	\$5,000	Safety / Interpretive Signage (Trees and Machinery)	\$7,000
Gravel Path	\$18,135	Gravel Path (reduced length)	\$5,000
Information Bay	\$20,000	Concrete pads for Picnic Benches	\$2,000
		Painting of bollards	\$1,000
		Survey of Trees including GPS Pickup	\$3,000
		Bin / pad	\$1,200
		Information Bay	\$15,000
TOTAL	\$73,723	TOTAL	\$51,840

Original Maintenance	Annual Cost	Proposed Revised Maintenance	Revised Annual Cost
Annual Tree Maintenance	\$10,000	Annual Maintenance (inclusive of site and tree maintenance)	\$10,000
Quarterly Site Maintenance	\$4,000		
TOTAL	\$14,000 p/a	TOTAL	\$10,000 p/a

POLICY COMPLIANCE

Nil.

STATUTORY COMPLIANCE

Nil.

CONSULTATION

Consultation has been undertaken with ARBEX, which has resulted in some of the proposed changes to the scope, particularly the removal of fencing around the historic machinery.

OFFICER COMMENT / CONCLUSION

When the matter was originally considered by Council in December 2019, the scope of works was established by Staff in response to a petition which necessitated an immediate response with little time for consultation with community groups and/or consideration of alternatives. In addition, costs were largely estimates based on unit rates and assumptions as to what might actually be needed.

The interim period since Council's decision has enabled the matter to be further refined as a result of internal discussion among staff and further consultation with ARBEX. The resulting revised scope of works is considered to represent a reasonable approach that reduces the overall costs whilst remaining consistent with Council's 'strategic direction' for the Arboretum as a 'low-key tourist rest stop'.

It is noted that the 2020/21 Budget allocated \$22,588 for improvement works associated with the Arboretum. This included almost \$13,000 for fencing works, which did not occur as a result of discussions with ARBEX and further consideration of how public safety imperatives might be achieved in other ways, such as the use of warning signage and the fixing of moving parts.

In terms of proceeding, Staff are presenting two options, one of which utilises primarily Shire funds as originally intended, with some proposed changes to the timeframes. The other is to utilise minimal Shire funds to enable some works to proceed, with the remainder of the works being accessed via the Local Roads and Community Infrastructure (LRCI) fund (Round 3). Both options are clarified below:

Option 1

Council's original resolution staggered works over several financial years, with a view to having the final works complete in 2023/24.

Under this option and with regard to the 2020/21 unspent funds, it is recommended they be carried forward and combined with the committed funds for 2021/22 as per Council's original resolution, which will achieve a significant amount of the revised scope of works. If Council is willing to contribute slightly more funds in 2021/22, then there is an opportunity to complete the entire project in the current financial year. Two options are provided with different completion dates in the below table which are identified as Options 1(a) and 1(b).

Year	Option 1(a)	Option 1(b)
2020/21	Budget Allocation \$22,588 <ul style="list-style-type: none"> • Committed: \$9,640 • Uncommitted: \$12,948 Carry Forward: \$22,588	Budget Allocation \$22,588 <ul style="list-style-type: none"> • Committed: \$9,640 • Uncommitted: \$12,948 Carry Forward: \$22,588
2021/22	2020/21 Carry Forward: \$22,588 2021/22 Revised Budget Allocation \$12,052* (down from \$13,000) Combined Funds = \$34,640 <u>Proposed Tasks</u> <ul style="list-style-type: none"> • 2 x covered picnic benches (\$9,640) • Sandblasting / Painting Machinery (Steam Engine) – ARBEX (\$8,000) • Concrete pads for Picnic Benches (\$2,000) • Gravel Path (\$5,000) • Safety / Interpretive Signage (Trees and Machinery) (\$7,000) • Survey of Trees inc. GPS Pickup (\$3,000) TOTAL: \$34,640 *May include use of DB Townscape Funds if needed (\$11,500).	2020/21 Carry Forward: \$22,588 2021/22 Budget Allocation \$13,000 Combined Funds = \$35,588 <u>Proposed Tasks</u> <ul style="list-style-type: none"> • All tasks as per revised scope of works (\$51,840). <u>Required Funds:</u> <ul style="list-style-type: none"> • Combined 2020/21 + 2021/22 = \$35,588 • 2021/22 Donnybrook Townscape Funds = \$11,500 • Additional Council Contribution Required in 2021/22 Budget = \$4,752 TOTAL: \$51,840
2022/23	2022/23 Budget Allocation \$17,200 (down from \$18,135) <u>Proposed Tasks</u> <ul style="list-style-type: none"> • Information Bay (\$15,000) • Bin / pad (\$1,200) • Painting of bollards (\$1,000) TOTAL: \$17,200	\$0 (down from \$18,135)
2023/24	\$0 (down from \$20,000)	\$0 (down from \$20,000)

It is noted that \$11,500 for townscape works in Balingup was recently supported 'in-principle' by Council and will be included in the 2021/22 draft Budget. Council Policy COMD/CP-4 (Community Townscape Activities) includes a policy provision indicating that Council will generally seek to allocate an equal amount of funds to Balingup and Donnybrook for townscape activities each year.

If an equivalent amount was allocated to Donnybrook townscape activities and Council determined that such funds should be used at the Arboretum for the 2021/22 financial year, then the following are relevant under each of the options presented above:

Option 1(a): Council could determine to use the \$11,500 allocation of Donnybrook townscape funds as its contribution to the works identified for the Arboretum in 2021/22 (rather than having separate allocations of \$12,052 and \$11,500 in the Budget).

Option 1(b): If Option 1(b) was supported it would require the separate allocation of the \$13,000 identified in the original Council resolution, plus the 2021/22 Donnybrook townscape funds (\$11,500), plus a small additional Council contribution (\$4,752). However, it would mean that the entire project was complete in the next financial year and therefore contributions in future years would be nil.

Option 2 (Recommended)

The original Council resolution identified that the machinery restoration works would be undertaken in the 2021/22 financial year and discussions with ARBEX indicate the volunteers are motivated to commence this process in the near future. As such, it is suggested that the \$8,000 originally earmarked as a Council contribution for this project be retained in the draft 2021/22 Budget, to facilitate this process.

In addition, the covered picnic benches have been ordered (\$9,640) which will need to be carried forward into the 2021/22 financial year and are scheduled to be installed in the near future which will also necessitate funds being available for the concrete pads (\$2,000).

However, the Shire has recently been advised that it is eligible for additional funding under the Local Roads and Community infrastructure (LRCI) program (Round 3). As such, it is Staff's position that the remainder of the proposed works should form part of the Shire's LRCI application as per the following:

2021/22

- Carry forward of \$9,640 for cost of covered picnic benches;
- Shire allocation in Budget \$10,000 (machinery restoration works plus picnic table concrete pads).
- Application for LRCI in January 2022 for the following:
 - Safety / Interpretive Signage (Trees and Machinery) \$7,000
 - Gravel Path (reduced length) \$5,000
 - Painting of bollards \$1,000
 - Survey of Trees including GPS Pickup \$3,000
 - Bin / pad \$1,200
 - Information Bay \$15,000
 - \$ 32,200

COUNCIL RESOLUTION 124/21

Moved Cr Lindemann

Seconded Cr Smith

That Council:

- 1. Endorses amendments to the scope of works associated with improvements to the Donnybrook Arboretum as per the following:**

1.1	2 x covered picnic benches (on order)	\$9,640
1.2	Concrete pads (for picnic benches)	\$2,000
1.3	Restoration of machinery (volunteers)	\$8,000
1.4	Gravel path	\$5,000
1.5	Safety / Interpretive Signage	\$7,000
1.6	Painting of bollards	\$1,000
1.7	Survey of trees including GPS pickup	\$3,000
1.8	Information Bay	\$15,000
1.9	Bin / pad	<u>\$1,200</u>
		<u>\$51,840</u>

- 2. Carries forward an amount of \$9,640 into the 2021/22 Budget for the purchase of the covered picnic tables (committed);**
- 3. Instructs the Chief Executive Officer to include \$10,000 in the 2021/22 draft Budget to fund restoration works of the historical machinery and installation of picnic bench concrete pads;**
- 4. Instructs the Chief Executive Officer to include the remaining \$32,200 of identified works in the Shire’s application for Local Roads and Community infrastructure (LRCI) funding (Round 3).**

CARRIED 6/1

9.1.3 REQUEST TO CLOSE UNCONSTRUCTED RIGHT OF WAY BETWEEN SOUTH WESTERN HIGHWAY AND ROBERTS STREET, BALINGUP

Location	Landgate Land ID 3502814, Balingup
Applicant	Ms Rosie Norris
File Reference	A5366
Author	Kira Strange, Principal Planner
Responsible Manager	Steve Potter, Director Operations
Attachments	9.1.3(1) – Location Plan 9.1.3(2) – Preliminary Written Advice
Voting Requirements	Simple Majority

Recommendation
<p>That Council:</p> <p>1. Pursuant to Section 58 of the <i>Land Administration Act 1997</i> resolves to:</p> <p>a. Advertise the proposed closure of the unconstructed ‘right of way’ identified as Landgate Land ID 3502814 between South Western Highway and Roberts Street, Balingup, as depicted in Attachment 9.3.1 (1);</p> <p>b. Authorise the Chief Executive Officer to request the Minister for Lands to close the road subject to:</p> <p>i. No objections or significant issues arising as a result of advertising to the general public, surrounding landowners and/or relevant external agencies during the advertising period that cannot be reasonably resolved at staff level; and</p> <p>ii. All associated costs with the request being borne by the relevant applicant/landowner.</p>

STRATEGIC ALIGNMENT

The following outcomes from the Corporate Business Plan relate to this proposal:

Outcome	2.1.	An attractive and maintained built environment
Strategy	2.1.2.	Provide effective and efficient regulatory services
Action	2.1.2.2	Provide efficient and effective building services

EXECUTIVE SUMMARY

The Shire has received a request to close an unconstructed 'Right of Way' (ROW) for the purpose of private acquisition by an adjoining landowner.

Right of Ways (ROWs) vested in the Crown are access way reserves and fall within the same definition as 'road reserves'. Public ROW closure requests are administered by the Local Government in accordance with the *Land Administration Act 1997* (LAA) and *Land Administration Regulations 1998* (LAR), then forwarded to the Minister for Lands for approval.

The Shire has completed a preliminary review of the request which has identified that there is likely to be underground infrastructure in this location that will require further investigation and formal referral to external agencies.

It is recommended that the request be administered in accordance with the LAA and LAR, including appropriate advertising. Subject to no issues and/or objections being identified during the advertising period that cannot be reasonably resolved at an officer level, it is recommended the matter then be forwarded to the Minister for Lands for approval.

BACKGROUND

On 24 May 2021, the Shire received a preliminary request to close a portion of unconstructed right of way. The subject parcel, totaling 168m², is not identified within the Shire's Works and Services program for future construction.

The request was made by the adjacent landowner who owns both Lot 6 (45) and Lot 604 (47) Bridgetown Road (South Western Highway), Balingup. The intention of the landowner is to privately acquire the land from the Crown which will then be amalgamated into one of their two properties (yet to be determined). A location plan of the subject road reserve parcel is provided below.



Following the preliminary investigation and provision of written feedback (Attachment 9.1.3(2)), the Shire received a formal request to close the subject portion of right of way on 24 June 2021.

FINANCIAL IMPLICATIONS

There are no financial implications for Council. The applicant has paid the relevant fees including:

- Part 1: Written Planning Advice – Preliminary investigation and feedback (\$73.00);
- Part 2: Formal Request to Close Reserve (\$750.00 plus associated costs to be determined).

In addition, the applicant has provided written confirmation accepting responsibility for all associated costs as advised by the Local Government and/or the Department of Planning, Lands and Heritage (DPLH) such as advertising, surveying, plan/document preparation, etc.

POLICY COMPLIANCE

As outlined above, a right of way vested in the Crown is identified as 'road reserve'. In this regard, the provisions of *Local Planning Policy 9.9 Road Closure* (LPP 9.9) apply. LPP 9.9 outlines the following parameters relevant to a request of this nature:

1. *Council will not support the closure of any gazetted public road which has any possibility whatsoever of being utilised. There is a general presumption against the closing of roads.*
2. *Council will however consider the closure of a gazetted road where it will have no impact upon legal practical access to any property and will result primarily in the rationalisation of land and roads within the Shire.*
3. *In the event that Council supports the closure of a road the proponent will be liable for all costs involved with the road closure.*

A preliminary review of the proposal confirms that the request meets the requirements of LPP 9.9 and can be considered by Council.

STATUTORY COMPLIANCE

A request to the Minister for Lands to formally close a road reserve is to be made in accordance with Section 58 of the *Land Administration Act 1997* including the requirement to advertise the closure for a period of no less than 35 days.

For the purposes of preparing a request under the LAA, the Local Government must also adhere to the requirements of Regulation 9 of the *Land Administration Regulations 1998*.

In summary, the request to the Minister must be accompanied by:

- A written, in-principle agreement from the landowner/applicant to purchase the land identified for closure;
- Plans of the location of the road and portion to be closed;
- A copy of the Council Resolution(s) to initiate and support the proposed closure;
- A copy of the public advertisement/notification (required for a period of no less than 35 days);
- Copies of any submission(s) received during the public/advertisement period;
- The local government's assessment of the comments received; and
- Any other relevant information.

CONSULTATION

In accordance with the LAA, the proposed right of way closure will be advertised to the general public in a newspaper circulating the district with comments invited for a period of no less than 35 days. In addition, letter notifications will be provided to surrounding landowners inviting direct comment on the proposed closure.

It is noted that the applicant has only expressed an interest to purchase the portion of ROW that divides their own two properties (the western portion). As part of the advertising process the Shire will seek to gauge the interest of both landowners abutting the eastern portion (Lots 67 and 68 Roberts Street) to determine if either of them may be interested in purchasing this section, to enable the entire ROW to be closed.

During the preliminary review of the request, a 'Dial Before You Dig' enquiry resulted in three agencies identifying assets within the vicinity of the subject ROW: Water Corporation, Western Power and Telstra.

In this regard, the proposed road closure will be referred to relevant external agencies including but not limited to:

- Western Power;
- Telstra;
- Water Corporation;
- Main Roads Western Australia;
- Department of Planning Lands and Heritage including the Western Australian Planning Commission;
- Department of Mines, Industry Regulation and Safety;
- Department of Biodiversity, Conservation and Attractions;
- Department of Water and Environmental Regulation; and
- Department of Fire and Emergency Services.

In addition, the Shire's Works and Services team identified that there may be underground drainage infrastructure within the subject reserve. This would either need to be relocated at the applicant/landowners' cost or an easement placed over the land to provide legal access to the

relevant agency (MRWA). It is noted that the existence of an easement generally precludes the construction of structures within the delineated area.

OFFICER COMMENT/CONCLUSION

In order for landowners/applicants to purchase a portion of an ROW (whether constructed or not) the actual reserve parcel needs to be formally closed. In order to achieve this, the Local Government (at the request of the landowner/applicant) has to administer the request under the LAA and LAR and formally request the Minister for Lands to close the road.

A preliminary assessment of the proposed road closure indicates the following:

- The subject right of way is unconstructed;
- The Shire's Works and Services team has advised that there are no current or future plans for the construction of a right of way in this location;
- Water Corporation has identified that there is an asset (pipeline) in this locality;
- The Shire's Works and Services team has identified that there may be drainage infrastructure associated with the highway (under the care and control of Main Roads Western Australia) within this parcel;
- All surrounding lots have legal access to constructed road frontages.

A full copy of the preliminary assessment provided to the applicant is available in Attachment 9.1.3(2).

It is unlikely that this ROW will be utilised for access by the Shire in the future, nor will it impact current access provisions to surrounding properties as it remains unconstructed. Whilst there may be infrastructure within this parcel, additional consultation with external agencies is required to ascertain whether or not this can be managed through an easement or if the infrastructure is able to be relocated. In any case, any modifications and or legal remedies will be the responsibility of the applicant and/or relevant landowner.

The applicant has agreed to cover all associated costs with the request. In this regard, the proposed road closure complies with LPP 9.9 and can be supported by Council.

Should any objections or issues be identified that cannot be suitably addressed at an officer level, an additional report may be brought to Council for further consideration. It is therefore recommended that Council resolve in accordance with the Officer's recommendation to enable the advertising / notification process to commence.

COUNCIL RESOLUTION 125/21

Moved Cr Lindemann

Seconded Cr Mitchell

That Council:

- 1. Pursuant to Section 58 of the *Land Administration Act 1997* resolves to:**
 - a. Advertise the proposed closure of the unconstructed ‘right of way’ identified as Landgate Land ID 3502814 between South Western Highway and Roberts Street, Balingup, as depicted in Attachment 9.3.1 (1);**
 - b. Authorise the Chief Executive Officer to request the Minister for Lands to close the road subject to:**
 - i. No objections or significant issues arising as a result of advertising to the general public, surrounding landowners and/or relevant external agencies during the advertising period that cannot be reasonably resolved at staff level; and**
 - ii. All associated costs with the request being borne by the relevant applicant/landowner.**

CARRIED 7/0 by En Bloc Resolution

9.2 DIRECTOR CORPORATE AND COMMUNITY

9.2.1 ACCOUNTS FOR PAYMENT

The Schedule of Accounts Paid (9.2.1(1)) under Delegation (No 3.1) is presented to Council for information.

9.2.2 MONTHLY FINANCIAL REPORT – JUNE 2021

The Monthly Financial Report for June is attached (*attachment 9.2.2(1)*).

EXECUTIVE RECOMMENDATION 126/21

That the monthly financial report for the period ended June be received.

COUNCIL RESOLUTION 126/21

Moved Cr Lindemann

Seconded Cr Mitchell

That the monthly financial report for the period ended June be received.

CARRIED 7/0 by En Bloc Resolution

9.2.3 ANNUAL REVIEW OF INTEGRATED PLANNING AND REPORTING FRAMEWORK DOCUMENTATION

Location	Shire of Donnybrook Balingup
Applicant	Shire of Donnybrook Balingup
File Reference	FNC 10/2
Author	Stuart Eaton - Finance Projects
Responsible Manager	Robin Garrett – Director Corporate and Community Services (Acting)
Attachments	9.2.3 (1) Asset Management Plan - Parks & Reserves 9.2.3 (2) Asset Management Plan – Vehicles 9.2.3 (3) Asset Management Plan - Buildings 9.2.3 (4) Asset Management Plan – Roads and Transport 9.2.3 (5) Borrowings Plan 9.2.3 (6) Reserve Fund Plan
Voting Requirements	Simple Majority

Recommendation	
<p>That Council endorse the annual review of the following plans for 2021/22, as attached:</p> <ol style="list-style-type: none"> 1. 9.2.3 (1) Asset Management Plan - Parks and Reserves; 2. 9.2.3 (2) Asset Management Plan – Vehicles; 3. 9.2.3 (3) Asset Management Plan – Buildings; 4. 9.2.3 (4) Asset Management Plan – Roads and Transport; 5. 9.2.3 (5) Borrowings Plan, and 6. 9.2.3 (6) Reserve Fund Plan. 	

STRATEGIC ALIGNMENT

The adoption of the review of the 2021/22 Asset Management Plans will meet the following objectives of the Shire of Donnybrook Balingup Strategic Community Plan.

Outcome	4.2	A respected, professional and trusted organisation
Strategy	4.2.1	Effective and efficient operations and service provision
Action	4.2.1.2	See a high level of legislative compliance and effective internal controls.

EXECUTIVE SUMMARY

Council is requested to endorse the annual review of Council’s Integrated Planning and Reporting (IPR) suite of plans. The review is undertaken annually to meet statutory obligations and to enable preparation of next year’s Annual Budget.

BACKGROUND

In 2010, the IPR Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program. All local governments were required to have their first suite of IPR documents in place by 1 July 2013.

Past reviews of local government in WA found serious performance and sustainability issues in the sector, in particular:

- Strategic planning systems that did not deliver accountable and measurable linkages between community aspirations, financial capacity and practical service delivery.
- Financial planning systems that failed to accurately demonstrate a local government's capacity to deliver services and manage assets that can sustain their communities into the future.
- Asset management systems lacking the rigour of process and integrity of data to accurately reflect true asset management costs.
- General lack of a formal approach to workforce planning across the sector.

IPR addresses these concerns with processes to:

- Ensure community input is explicitly and reliably generated and informs the long- and medium-term objectives of the local government.
- Identify the resourcing required to deliver the plans and enable rigorous and transparent prioritisation within resource constraints before finalising the plans.

Officers are progressing the development of the Integrated Planning and Reporting Framework for the Shire that will contribute towards improving the long-term financial sustainability of the Shire of Donnybrook Balingup.

This corporate planning framework provides greater integration of plans and becomes the driver for the Annual Budget.

A suite of financial planning systems has been developed and implemented that;

- a) Accurately demonstrate the Shire's capability to deliver services and manage its asset portfolio that can sustain our community into the future.
- b) Accurately determine the real cost of managing the Shire's asset portfolio.
- c) Accurately determine the real cost of delivering services to the community.
- d) Accurately determine the real contribution residents and users should make to the cost of services & facilities.

One aspect of the financial planning framework is realigning the underlying foundation of the Annual Budget to respond to these points to improve the long-term financial sustainability for the Shire.

Redevelopment Works

It had been acknowledged within the presented asset plans that Council is currently undertaking redevelopment planning of several facilities and areas of public open space within the Shire. Asset renewal for the affected existing facilities have been removed from forward planning in the expectation that the current projects will be delivered, thereby addressing identified asset renewal requirements.

Upon completion of these projects, asset inspections will be undertaken to determine detailed asset renewal requirements for these new community assets.

Should the redevelopment projects not address asset renewal works that are currently required on existing facilities, these necessary works would require reintroducing into the asset plans, resulting in additional funding requirements.

Asset Management Plans

Asset Management Plan – Parks & Reserves (Attachment 9.2.3 (1))

Parks and Reserves comprise numerous items of built or installed depreciable equipment and infrastructure. These deteriorate over time and requires a program of cyclical replacement at the end of economic life.

The program of renewal works within this plan has been sourced from an independent revaluation of parks infrastructure undertaken in 2018. In addition, all items have undergone onsite inspection and assessment by works staff.

This strategy plans for the timing and financing of.

- a) Development works.
- b) Replacement of aged infrastructure.
- c) Major maintenance of infrastructure.

It is identified that the sustainable annual own source funding level for this asset class is \$350,000pa. Based on existing assets held, gradual annual increases in the annual budget allocation for this asset class is identified in the plan to achieve sustainable funding levels in 2028/29.

2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
100,000	125,000	150,000	175,000	200,000	250,000	300,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000

Sustainable own source funding was reduced from \$150,000pa in 2019/20 to \$0 in 2020/21.

To meet asset renewal requirements identified in the asset plan, structural budget funding is required to recommence from the current zero-funding base to an initial amount of \$100,000pa in 2021/22.

Asset Management Plan – Buildings (Attachment 9.2.3 (2))

The purpose of this document is to provide a strategy for funding Council’s buildings. This strategy will plan for the timing and financing of.

- a) Construction of new buildings.
- b) Alterations and extensions of existing buildings.
- c) Preservation and maintenance of building.

The Asset Management Plan – Buildings (BAMP), has been developed to provide a systematic method to identify, plan and fund necessary works to maintain the facilities to an acceptable standard that maximise their useful life for the community.

It is identified that the sustainable annual own source funding level for this asset class is \$430,000pa to 2026/27, then reducing to \$270,000pa thereafter.

2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
430,000	430,000	430,000	430,000	430,000	430,000	270,000	270,000	270,000	270,000	270,000	270,000	270,000	270,000	270,000

Sustainable own source funding was reduced from \$270,000pa in 2019/20 to \$0 in 2020/21.

To meet asset renewal requirements identified in the asset plan, structural budget funding is required to recommence from the current zero-funding base to an initial amount of \$430,000pa in 2021/22.

Material influences on the 2021/22 plan for this asset class includes.

- a) Sustainable own source funding was reduced from \$270,000pa in 2019/20 to \$0 in 2020/21.
- b) Transfer of planned borrowing for major asset renewal projects totalling \$913,628 across the life of the plan to own source funding.

These material influences have resulted in an asset renewal backlog in this asset class of \$167,568 across 12 facilities, together with an immediate requirement to increase annual funding to \$430,000 from 2021/22 to meet asset renewal needs.

The plan additionally identifies a requirement for new borrowings for major building works.

Year	Building	Amount
2021/22	VC Mitchell Park Redevelopment	\$1,315,000
2022/23	VC Mitchell Park Redevelopment	\$1,185,000
2024/25	Administration Centre - Donnybrook	\$2,000,000

Asset Management Plan – Vehicles (Attachment 9.2.3 (3))

This Asset Management Plan details the:

- Acquisition of new vehicles.
- Cyclical replacement of existing vehicles.
- Annual funding plan for the Vehicle Reserve Fund.

Council operates a fleet of vehicles to carry out service delivery to the community. These range from road construction plant to compliance vehicles.

Council engaged an independent review of its vehicle fleet in 2017. The economic change-over life recommended in the independent review has guided the development of this asset plan.

It is identified that there is a requirement to allocate annualised asset renewal funding for this asset class of \$430,000 pa. The 2020/21 funding level was \$212,000 pa.

2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34	2034/35	2035/36
250,000	280,000	310,000	340,000	380,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000

Based on current assets held, gradual annual increases in the budget allocation for this asset class is recommended in the plan to achieve sustainable funding levels by 2026/27.

Asset Management Plan – Roads and Transport (Attachment 9.2.3 (4))

The information contained in this asset plan is a summary from Council's Road Asset Management and Maintenance System (RAMMS). The estimation of Capital Renewal funding requirements identified in the Asset Plan has been determined using the Remaining Useful Life of each recorded asset item.

The plan provides aggregated level Capital Renewal requirements for the following transport asset classes.

- Roads.
- Railings.
- Drainage.
- Footpaths.
- Car Parks.
- Street Signs.

Local Governments are allocated funds for bridges through the Local Grants Commission. Project funds for bridges are allocated to renewal type projects, recognising that some of these projects may include some upgrading or replacement when the existing bridge has reached the end of its economic life.

A Bridge Committee advises the Commission on priorities for allocating funds for bridges. Membership of the Committee is made up of representatives from the following organisations:

- WA Local Government Grants Commission.
- Western Australian Local Government Association; and
- Main Roads Western Australia (MRWA).

The Committee receives recommendations from MRWA on funding priorities for bridges. MRWA inspects and evaluates the condition of local government bridges and has the expertise to assess priorities and make recommendations on remedial measures.

Bridges are therefore excluded from the Shire's asset planning, as this is managed, and funded, at a State level.

Capital expenditure on Roads and Transport infrastructure is typically classified into the following categories.

1. Capital Renewal - Increases the life of the asset and may increase its service potential. Expenditure in this category includes:

- Roads
 - Resealing aggregate and asphalt seals.
 - Regravelling existing gravel roads.
 - Reforming existing formed roads.
 - Reconstructing roads to existing standards (may include widening less than lane width).
 - Reconstructing shoulders on sealed roads.
 - Replacing cattle grids.
 - Replacing culverts.
 - Replacing kerbs.

- Bridges
 - Replacing bridge components.
 - Strengthening individual structural components.
 - Constructing concrete overlays Reconstructing of bridges to existing standards (may include widening less than 1 metre).

- Ancillary
 - Replacement of lighting infrastructure.
 - Replacement of road signals and signs including street signs.
 - Replacement of road marking.
 - Replacement of all other traffic management devices.
 - Reconstruction of footpaths and dual use paths.

2. Capital Upgrade - Provides a higher level of service to users. Expenditure in this category includes:

- Roads
 - Gravelling a road that was not previously gravelled.
 - Sealing a road that was not previously sealed.
 - Constructing a second carriageway.
 - Widening a road.

- Bridges
 - Widening a bridge.
 - Strengthening a bridge to accommodate higher axle loads.

- Ancillary
 - Upgrading or adding to existing.
 - Street lighting.
 - Road signals and signs including street signs.
 - Road marking.
 - All other traffic management devices.
 - Footpaths including dual use paths.

3. Capital Expansion - Extending the road network. Expenditure in this category includes:

- Roads
 - Constructing a road that previously did not exist. It may be a formed, gravelled or sealed road or street.

- Bridges
 - Constructing a bridge where none existed previously.
- Ancillary
 - Provision of the following on new roads:
 - Street lighting.
 - Road signals and signs including street signs.
 - Road marking.
 - All other traffic management devices.
 - Footpaths including dual use paths.

It is identified that annual expenditure requirements for Capital Renewal on Roads and Transport Assets is \$2.13m pa (indexed annually).

Based on the past five financial years, it is calculated that annual Transport Asset Capital Renewal expenditure requires doubling from current levels.

	<i>Not e</i>	2014/15	2015/16	2016/17	2017/18	2018/19
Transport Assets Capital Renewal - Actual	1	393,298	3,294,477	1,142,228	1,221,936	1,158,546
Transport Assets Capital Renewal - Requirements	2	2,314,155	2,314,155	2,314,155	2,314,155	2,314,155
Transport Assets Capital Renewal - Funding Gap (pa)		(1,920,857)	980,322	(1,171,927)	(1,092,219)	(1,155,609)

1 Source: WALGA Road Assets and Expenditure Return (Annual)

2 Source: Shire of Donnybrook Balingup Road Asset and Maintenance System

Total capital expenditure (including Capital Upgrades Capital Expansion) on Transport Assets in the 2020/21 budget was \$2.77m.

Further development of this asset plan to provide long-term program reporting, including detailed Capital Upgrade and Capital Expansion programming is intended to be progressed.

Borrowings Plan (Attachment 9.2.3 (5))

The use of borrowings as a means of funding asset acquisitions, renewals and major maintenance is a mechanism for allocating the costs of major works over a period that reflects when residents will benefit from the assets.

Council is guided by its adopted policy - 3.8 Debt Policy. This policy sets out the way the Shire of Donnybrook Balingup may establish and manage a debt portfolio. The objective of this Debt Policy is to ensure the sound management of the Shire’s existing and future debt.

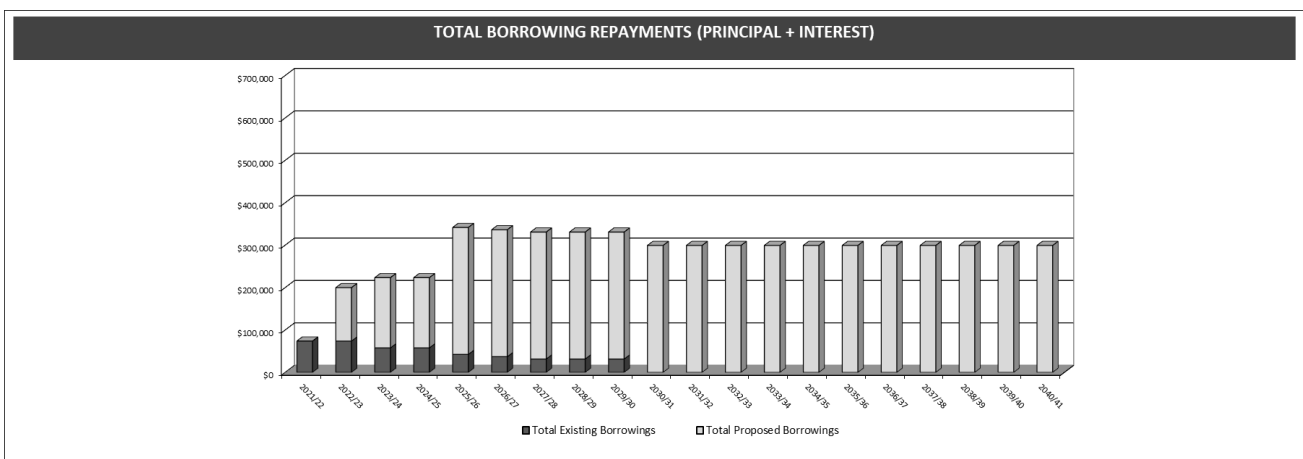
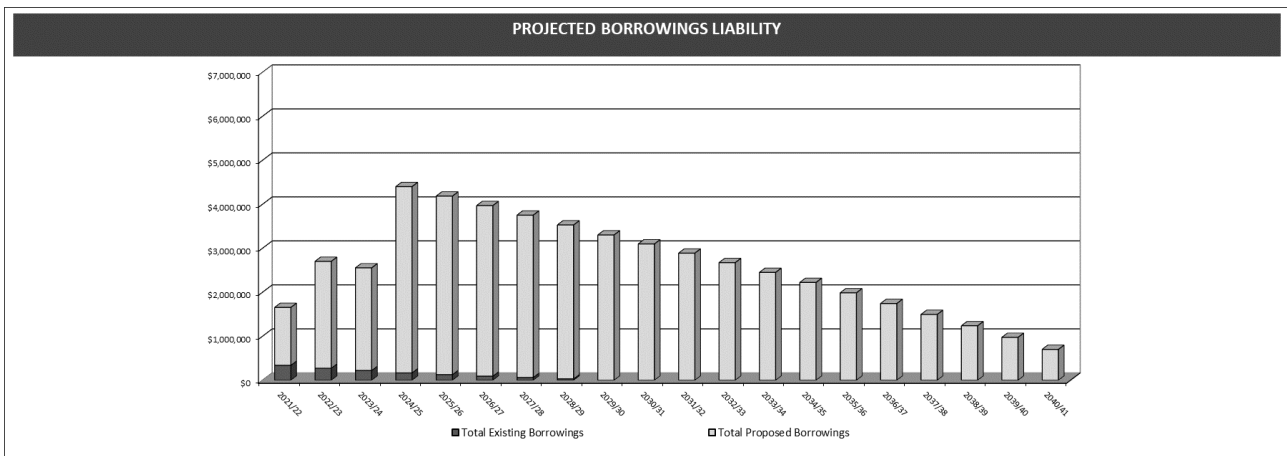
The policy outlines the Shire’s debt strategy and provides for the responsible financial management of borrowings by ensuring that the level of indebtedness is maintained within acceptable limits and is managed appropriately.

It is therefore critical that debt funding is appropriately planned and monitored if Council is to maintain the capacity to effectively use this funding source.

Strategic planning allows Council to develop targets and standards for debt that are strategic in nature, rather than relying on debt as a response to current financial requirements.

The following future borrowings are identified.

Year	Building	Amount
2021/22	VC Mitchell Park Redevelopment	\$1,315,000
2022/23	VC Mitchell Park Redevelopment	\$1,185,000
2024/25	Administration Centre - Donnybrook	\$2,000,000



Reserve Fund Plan (Attachment 9.2.3 (5))

s6.11 of the Local Government Act requires that where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

The suite of plans recommended for adoption require budgetary allocations to meet planned expenditure requirements. The mechanism for meeting own source funded expenditure identified in the plans is from reserve funds. Therefore, the annual budget is required to fulfill the function of delivering the sustainable levels of annual funding into reserves that is calculated to meet the planned expenditure.

The purpose for this document is to provide a consolidated summary of annual transfers to and from Council's cash backed reserve funds.

Council maintains several cash reserves for a variety of purposes:

- a) to provide funds for future liabilities.
- b) to provide funds for future asset acquisitions / replacement.
- c) to hold unspent funds for specific projects.
- d) to reduce the reliance on borrowing by accumulating funds for specific projects.

Where relevant, reserves are supported by comprehensive plans that detail future funding requirements and the necessary annual allocations to reserves.

Should Council not allocate budget funding for transfer to reserves as identified in this plan, reserves will become depleted and associated expenditure identified throughout the IFPR framework that is sourced from reserves will not be deliverable. The majority of identified asset renewal works are funded from reserves, therefore a failure to budget the necessary amounts into reserves will lead to long term asset condition decline.

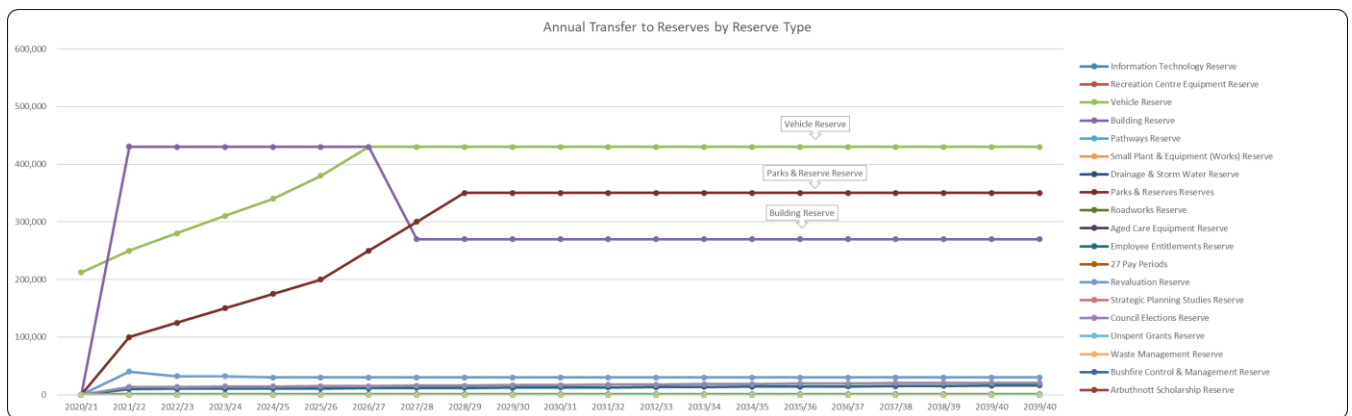
FINANCIAL IMPLICATIONS

The identified increase in transfers into reserves for 2021/22 is material, \$633,850. This increase is due to \$679,149 in transfer to reserves being cut in the COVID-19 impacted 2020/21 Annual Budget.

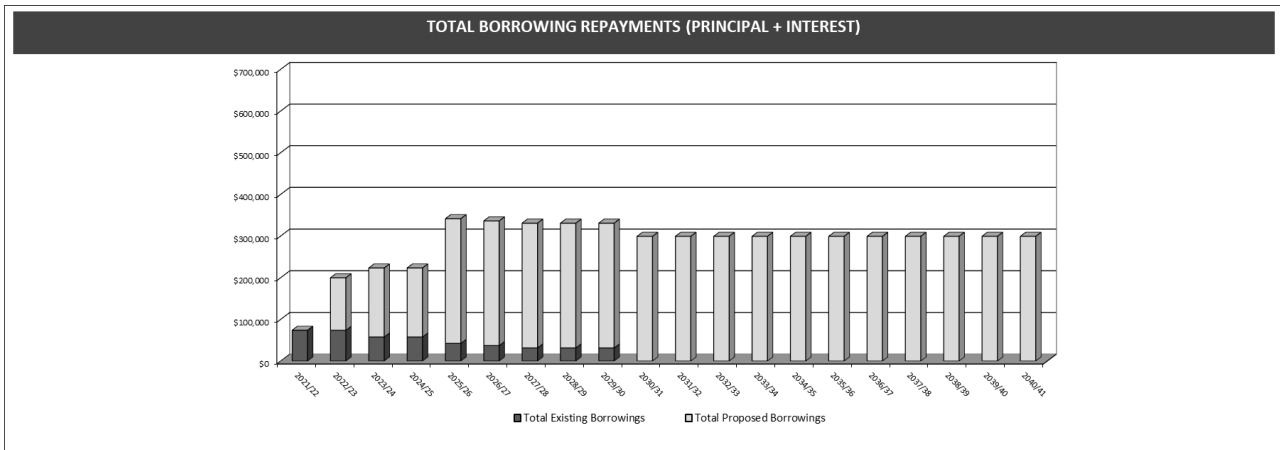
Reestablishing pre 2020/21 sustainable funding in the Annual Budget is necessary to meet planned expenditure identified in the plans recommended for endorsing.

	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Transfer to Reserves from Municipal Fund	Budget	Budget										
Information Technology Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Recreation Centre Equipment Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Vehicle Reserve	320,000	212,000	250,000	280,000	310,000	340,000	380,000	430,000	430,000	430,000	430,000	430,000
Building Reserve	270,000	0	430,000	430,000	430,000	430,000	430,000	430,000	270,000	270,000	270,000	270,000
Pathways Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Small Plant & Equipment (Works) Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Drainage & Storm Water Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Parks & Reserves Reserves	150,000	0	100,000	125,000	150,000	175,000	200,000	250,000	300,000	350,000	350,000	350,000
Roadworks Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Aged Care Equipment Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Employee Entitlements Reserve	0	0	10,000	10,250	10,506	10,769	11,038	11,314	11,597	11,887	12,184	12,489
27 Pay Periods	0	0	0	0	0	0	0	0	0	0	0	0
Revaluation Reserve	40,000	0	40,000	32,000	32,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Strategic Planning Studies Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Council Elections Reserve	0	0	13,650	13,650	14,333	14,333	15,049	15,049	15,802	15,802	16,592	16,592
Unspent Grants Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Waste Management Reserve	31,149	0	0	0	0	0	0	0	0	0	0	0
Bushfire Control & Management Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Arbuthnott Scholarship Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Land Development Reserve	80,000	0	0	0	0	0	0	0	0	0	0	0
Central Business District Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Apple Funpark Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Contribution to Works Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Tuia Lodge Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Preston Village Exit Deferred Management Fee Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Preston Village Reserve Fund Contribution Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Minninup Cottages 1-4 Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Minninup Cottages 5-8 Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Minninup Cottages 9-12 Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Langley Villas 1-6 Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Langley Villas 7-9 Surplus Reserve	0	0	0	0	0	0	0	0	0	0	0	0
Minninup Cottages 5-8 Long Term Maintenance Reserve	0	0	500	500	500	500	500	500	500	500	500	500
Minninup Cottages 9-12 Long Term Maintenance Reserve	0	0	500	500	500	500	500	500	500	500	500	500
Langley Villas 1-6 Long Term Maintenance Reserve	0	0	600	600	600	600	600	600	600	600	600	600
Langley Villas 7-9 Long Term Maintenance Reserve	0	0	600	600	600	600	600	600	600	600	600	600
POS - Donnybrook	0	0	0	0	0	0	0	0	0	0	0	0
POS - Ballingup	0	0	0	0	0	0	0	0	0	0	0	0
POS - Kirup	0	0	0	0	0	0	0	0	0	0	0	0
COVID-19 Reserve	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL TRANSFER TO RESERVE	891,149	212,000	845,850	893,100	949,039	1,002,301	1,068,287	1,168,563	1,059,599	1,109,888	1,110,976	1,111,280
Net Annual Increase (Decrease) Transfer to Reserves		(679,149)	633,850	47,250	55,939	53,262	65,986	100,276	(108,964)	50,290	1,088	304

It is planned that sustainable asset funding levels be attained over time though gradual increases in the annual budget allocation to respective asset reserves. Plateauing indicates achieving identified sustainable own source funding levels.



The Borrowings Plan identifies the requirement for three new borrowings over the life of the plans to meet identified asset management requirements. The forecast annual borrowing repayments for the next 20 years are reflected in the following graph.



POLICY COMPLIANCE

Not applicable

STATUTORY COMPLIANCE

S5.56(1) of the Local Government Act 1995 requires local governments produce a plan for the future.

CONSULTATION

Not Applicable.

OFFICER COMMENT/CONCLUSION

The effective management of Council’s asset portfolio is crucial to the sustainable delivery of services to meet the current and future needs of the community. Local governments are typically rich in assets and are responsible for managing a large stock of long-lived assets. Asset management planning is therefore essential to ensure that assets are created, maintained, renewed and retired (or replaced) at appropriate intervals to ensure continuity of services.

The suite of plans that form the Integrated Financial Planning and Reporting framework are intended to facilitate sound long-term financial planning and identify the true cost of managing Council’s asset portfolio.

It is advised that Council has careful regard to longer-term considerations in making annual budget decisions. If they do not, they may find that the Shire is faced with future financial challenges. These long-term financial plans let Council see what its future financial obligations are. The plans help Council assess the need for early intervention to reduce future risks and associated revenue raising requirements of future generations.

If a Local Government runs ongoing under-lying operating deficits, it needs to recognise the longer-term implications. Not addressing this deficit is likely to mean that future decision makers of this Shire will struggle to be able to accommodate asset renewal needs and that service levels will decline over time.

COUNCIL RESOLUTION 127/21

Moved Cr Wringe

Seconded Cr Atherton

That Council endorse the annual review of the following plans for 2021/22, as attached:

- 1. 9.2.3 (1) Asset Management Plan - Parks and Reserves;**
- 2. 9.2.3 (2) Asset Management Plan – Vehicles;**
- 3. 9.2.3 (3) Asset Management Plan – Buildings;**
- 4. 9.2.3 (4) Asset Management Plan – Roads and Transport;**
- 5. 9.2.3 (5) Borrowings Plan, and**
- 6. 9.2.3 (6) Reserve Fund Plan.**

CARRIED 7/0

9.3 CHIEF EXECUTIVE OFFICER

Nil

10 ELECTED MEMBER MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12 MEETINGS CLOSED TO THE PUBLIC

12.1 MATTERS FOR WHICH THE MEETING MAY BE CLOSED

12.1.1 CONFIDENTIAL – WORKS AND SERVICES BUSINESS UNIT REVIEW

This report is confidential in accordance with Section 5.23(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public.

(a) a matter affecting an employee or employees

RECOMMENDATION

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential items:

COUNCIL RESOLUTION 128/21

Moved: Cr Lindemann

Seconded: Cr Mitchell

That the meeting be closed in accordance with section 5.23(2) of the Local Government Act 1995 to discuss the following confidential items:

CARRIED/ 7/0

Meeting was closed to the public at 6:16pm

12.1.1 CONFIDENTIAL – WORKS AND SERVICES BUSINESS UNIT REVIEW

12.2 PUBLIC READING OF RESOLUTIONS THAT MAY BE MADE PUBLIC

13 CLOSURE

The Shire President closed the meeting at 6:52pm and advised that the next Ordinary Council Meeting will be held on 18 August 2021 commencing at 5.00pm in the Shire of Donnybrook Balingup Council Chamber.

Steve Potter

From: Jason Loweke >
Sent: Thursday, 22 July 2021 3:08 PM
To: Steve Potter
Cc: gemma.stewart@mp.wa.gov.au
Subject: ICOR82442 - 24A Marmion Street DONNYBROOK
Attachments: Document_20210722_0001.pdf

SynergySoft: ICOR82442

Hi Steve,

I have been in touch with Local Member for Parliament regarding Minister approval for our request for residing on our caravan onsite whilst constructing our home.

I have been advised to put a formal request to Donnybrook Shire Council for permission first.

I have been in discussion with officers from the Local Member regarding the clarification and expansion of the **Caravan Parks and Camping Grounds Regulation 1997** that had been referred to in the letter left at our parked caravan.

There is only a small section of the regulation that applies to our situation.

Subregulation (2) is as follows:

- (2) *Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights –*
- (a) *By the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months: or*
 - (b) *By the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months: or*
 - (c) *Despite paragraph (b), by the local government of the District where the land is situated –*
 - (i) *If such approval will not result in land being camped on for longer than 12 consecutive months: and*
 - (ii) *If the person owns or has legal right to occupy the land and is to camp in a caravan on the land while a permit has effect in relation to the land.*

So, in consideration of our situation, we need to stay on our land for the purpose of constructing our home for a period that will not exceed 3 months in a caravan utilising a Government of Western Australia Department of Health approved temporary toilet, there does not seem to be a justified reason for not allowing permission. We are unable to secure appropriate and acceptable accommodation for the period needed.

We have a Planning Approval (P21029), we have Sewage System Approval (3266) and we have lodged all required information for Building Permit.

There are approved permits in place on our property.

Therefore we wish to formally apply for permission to camp on our land for a period of 3 months beginning **30th August 2021** until **30th November 2021** for the purpose of constructing our Main Residence and Ancillary Building as per our approvals.

I am aware of the process required for our request. This is formal step Number One. Our next step will be to apply to the Minister for approval if the local government of the district does not give permission.

Our motivation is driven by the current rental market and the viability of being able to construct our home in a reasonable timeframe without the need for further associated costs with travel and the physical time we can attend the site due to distance from available appropriate accommodation options.

Thanking You,

Jason Loweke

Builder

0428371614



Telephone: (08) 9780 4200
 Facsimile: (08) 9731 1677
 Email: shire@donnybrook.wa.gov.au
 Website: www.donnybrook.wa.gov.au



Administration Building
 Cnr Bentley & Collins Streets
 PO Box 94
 Donnybrook WA 6239

APPLICATION FOR A TEMPORARY CARAVAN OR CAMPING GROUND LICENCE

Caravan Parks and Camping Grounds Act 1995, sec. 7(1)(a)

Applicant/s	Family name: <i>LOWEKE</i>		
	Other names: <i>WENDY NARELLE</i>		
	Postal address	No.: <i>24A</i>	Street name <i>MARMION</i>
		Suburb <i>DONNYBROOK</i>	Post code <i>6239</i>
	Phone numbers: (H) _____ (W) _____		
Fax number: _____		Email: _____	

Land on which the camping or caravans are to be situated	Address: <i>24A MARMION STREET DONNYBROOK</i> or Land description:
-----------------------------------------------------------------	--------------------------------------------------------------------------

<p>Are you the owner of the said property – <input checked="" type="radio"/> YES / NO (please circle)</p> <p>Do you have the permission of the property owner – YES / NO / Not applicable</p> <p>Date(s) for which approval is sought: <i>30th AUGUST 2021 – 30th NOVEMBER 2021</i></p>

Numbers and types of sites	Long stay	Short stay	Camping	Overflow
			<i>ONE SITE</i>	

Declaration <small>(Making a false statement may be an offence)</small>	I/We declare that all details in this form are true and correct.	
	Signature of applicant/s: <i>W Loweke</i>	Date: <i>22.7.21</i>

APPLICATION FEE: \$110.00

Note: Following an assessment of this form you may be requested to provide further supporting plans and or information.

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 AUGUST 2021
MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
CCP3609	BURST SMS KNOWN PTY LTD	TUIA LODGE - PHONE CREDIT SMS MESSAGING TO 30/06/2021	\$ 152.90	
CCP3610	CAFE 48	REFRESHMENTS FOR TEAM MEETING	\$ 19.70	
CCP3611	DONNYBROOK HOTEL	ORDINARY COUNCIL MEETING DINNER 23/6/21	\$ 166.00	
CCP3612	FELIX MOBILE	INTERNET SERVICES FOR GOODS SHED - JUNE 2021	\$ 35.00	
CCP3613	KINGS PARK MOTEL	ACCOMMODATION FOR WALGA PROCUREMENT FORUM 9 JUNE 2021	\$ 300.00	
CCP3614	LUCID SOFTWARE INC.	LUCIDCHART SUBSCRIPTION FOR PERIOD 14/06/2021 - 14/07/2021	\$ 12.00	
CCP3615	APPLE STORE	REPLACEMENT EQUIPMENT - INSURANCE CLAIM	\$ 549.00	
CCP3616	DONNYBROOK HOTEL	LUNCH MEETING EXPENSES - 28/07/2021	\$ 116.00	
CCP3617	FELIX MOBILE	INTERNET SERVICES FOR GOODS SHED - JULY 2021	\$ 35.00	
CCP3618	LOCAL GOVT PROFESSIONALS AUST	ESP NETWORK EVENT ATTENDANCE - YOUR PERSONAL BRAND	\$ 95.00	
CCP3619	LUCID SOFTWARE INC.	INDIVIDUAL MONTHLY LUCIDCHART SUBSCRIPTION FOR PERIOD 14/07/2021 -	\$ 13.20	
CCP3620	TOWN TEAM MOVEMENT LTD	TOWN TEAM MOVEMENT CONFERENCE ATTENDANCE - 13 AUGUST 2021	\$ 600.00	
CCP3621	VILLAGE HARVEST RESTAURANT	ORDINARY COUNCIL MEETING DINNER - 21 JULY 2021	\$ 240.00	
EFT22069	ALLENS CIVIL & RURAL CONTRACTORS	GRAVEL & SAND SUPPLY, DELIVERY AND SPREAD VARIOUS SITES	\$ 2,895.00	
EFT22070	ALFS MACHINERY PTY LTD	MISC SMALL GOODS AND SERVICES - JUNE 2021	\$ 312.20	
EFT22071	AUSTRALIA POST	SHIRE POSTAGE - JUNE 2021	\$ 563.46	
EFT22072	ABC FILTER EXCHANGE	DBK REC CTR - MAINTENANCE OF KITCHEN FILTERS	\$ 33.00	
EFT22073	WESTERN ALLPEST SERVICES	ANNUAL TERMITE MAINTENANCE & INSPECTION 2021	\$ 3,798.00	
EFT22074	CR SHANE ATHERTON	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	
EFT22075	AUSTRALIA DAY COUNCIL OF WA	2021/22 GOLD MEMBERSHIP AUSTRALIA DAY COUNCIL OF WA (AUSPIRE)	\$ 650.00	
EFT22076	AUST SERVICES UNION WA	PAYROLL DEDUCTIONS	\$ 25.90	
EFT22077	ARGYLE/IRISHTOWN BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 5,752.50	
EFT22078	AMITY SIGNS	RURAL ROAD NUMBER PLATES	\$ 53.90	
EFT22079	WINC AUSTRALIA PTY LTD	DBK REC CTR - MISC STATIONERY SUPPLIES	\$ 49.28	
EFT22080	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT SERVICES - JUNE 2021	\$ 19,465.60	
EFT22081	MAIA FINANCIAL	LEASE EXPENSES FOR PERIOD 01/07/2021 - 30/09/2021	\$ 6,279.95	
EFT22082	ARM SECURITY	BEELERUP BFB - SECURITY MONITORING - 01/07/2021 TO 30/09/2021	\$ 135.85	
EFT22083	AQUATIC SERVICES WA PTY LTD	DBK REC CTR - REPAIRS TO POOL PLANT AND FOOT VALVE	\$ 2,327.60	
EFT22084	ART HANGING SYSTEMS PTY LTD	ADMIN - HANGING RAIL SYSTEM	\$ 879.11	
EFT22085	BOC LIMITED	DBK DEPOT - CONTAINER SERVICE CHARGES 01/07/2021 - 30/06/2022	\$ 565.80	
EFT22086	BALINGUP BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 1,250.00	
EFT22087	BDA TREE LOPPING	TREE PRUNING FOR THE MONTH OF JUNE 2021	\$ 18,612.00	
EFT22088	BALINGUP LIQUOR & GENERAL STORE	VARIOUS BFB'S - FUEL PURCHASES - JUNE 2021	\$ 47.85	
EFT22089	BEELERUP BUSH FIRE BRIGADE	BEELERUP BFB - REIMBURSEMENT FOR TRUCK LICENCE EXPENSES	\$ 2,177.50	

SHIRE OF DONNYBROOK/BALINGUP
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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22090	BP SERVICE STATION	MGNT DBK TRANSIT PRK & ADMIN FUEL EXPENSES - JUNE 2021	\$ 7,884.10	
EFT22091	BLUE FORCE PTY LTD	PRESTON VILLAGE - EMERGENCY HELP MONITORING - JUNE 2021	\$ 206.84	
EFT22092	BROOKS HIRE SERVICE PTY LTD	HIRE OF MULTI TYRED ROLLER FOR MAINTENANCE GRADING - JUNE 2021	\$ 6,043.84	
EFT22093	BUNBURY HARVEY REGIONAL COUNCIL	PREPARATION AND PRINTING OF 2021/22 WASTE CALENDARS	\$ 4,267.65	
EFT22094	STAFF REIMBURSEMENTS	REIMBURSE TELECOMMUNICATION PACKAGE - AUGUST 2021	\$ 79.99	
EFT22095	BLACKBOX AUSTRALIA PTY LTD	PHOTO TIME LAPSE FINAL VIDEO PRODUCTION - GOODS SHED	\$ 1,045.00	
EFT22096	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK SUPPLIES	\$ 65.80	
EFT22097	CARBONE BROS. PTY LTD	37MM LIMESTONE FOR VARIOUS SHIRE WORKS PROJECTS	\$ 2,627.40	
EFT22098	CITY & REGIONAL FUELS	FUEL EXPENSES - JUNE 2021	\$ 18,309.61	
EFT22099	CLIFFORD AUTO REPAIRS	DB631 BUILDING - 140,000KM VEHICLE SERVICE	\$ 388.85	
EFT22100	CLARK RUBBER - BUNBURY	DBK REC CTR - SUPA VAC CLIP POOL CLEANER PART	\$ 87.45	
EFT22101	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECTIONERY & SNACK SUPPLIES	\$ 280.93	
EFT22102	STAFF REIMBURSEMENTS	REIMBURSEMENT OF FUEL PURCHASES - DEPLOYMENT TO TC SEROJA	\$ 233.14	
EFT22103	COATES CIVIL CONSULTING PTY LTD	STEERE & HUNTER ST AND UPPER CAPEL RD DETAILED DESIGNS	\$ 13,200.00	
EFT22104	CLEANAWAY	REFUSE COLLECTION - JUNE 2021	\$ 25,221.59	
EFT22105	CHUBB FIRE & SECURITY PTY LTD	TUIA LODGE - FIRE, SMOKE AND EXIT DOORS INSPECTION	\$ 2,449.05	
EFT22106	CORSIGN WA	GOODS SHED - RAIL CROSSING SIGN	\$ 214.50	
EFT22107	CAFE TIFFANY'S	CATERING FOR CITIZENSHIP CEREMONY	\$ 165.00	
EFT22108	DONNYBROOK MEDICAL SERVICES	PRE EMPLOMENT MEDICAL	\$ 330.00	
EFT22109	DONNYBROOK NEWSAGENCY	MISC STATIONERY & NEWSPAPERS SUPPLIES - JUNE 2021	\$ 194.65	
EFT22110	DONNYBROOK HARDWARE & GARDEN	MISC SMALL GOODS AND SERVICES - JUNE 2021	\$ 1,461.06	
EFT22111	DONNYBROOK FRUIT BARN	TUIA LODGE - MONTHLY FRUIT AND VEGETABLE ACCOUNT - JUNE 2021	\$ 2,449.30	
EFT22112	SUPA IGA DONNYBROOK	TUIA LODGE - GROCERIES FRUIT & VEG SUPPLIES - JUNE 2021	\$ 2,938.18	
EFT22113	DONNYBROOK TYRE SERVICE	DB2134 TRUCK - NEW TYRE DOUBLE COIN 215/75R 17.5	\$ 1,404.00	
EFT22114	DONNYBROOK FARM SERVICE	DBK REC CTR - POOL CHEMICALS, W&S - GOODS FOR JUNE 2021	\$ 1,300.53	
EFT22115	SUPA IGA DONNYBROOK	MISC GROCERIES FOR ADMIN & REC CTR	\$ 385.85	
EFT22116	DBK COMMUNITY RESOURCE CENTRE	2020/21 MINOR GRANT FUNDING - WALL MURAL PROJECT	\$ 550.00	
EFT22117	DBK VOLUNTEER FIRE & RESCUE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 1,875.00	
EFT22118	CLEANAWAY DANIELS SERVICES PTY LTD	TUIA LODGE - SERVICE TO SHARPS CONTAINERS AND BIO-CANS	\$ 833.47	
EFT22119	DELL FINANCIAL SERVICES PTY LTD	LEASE EXPENSES FOR PERIOD 01/07/2021 TO 31/07/2021	\$ 821.46	
EFT22120	DE LAGE LANDEN PTY LTD	LEASE EXPENSES FOR PERIOD 22/06/2021 TO 21/07/2021	\$ 670.12	
EFT22121	DARDANUP BUTCHERING COMPANY	TUIA LODGE - MEAT ORDER 28/06/2021	\$ 655.60	
EFT22122	DBCEC (WA) PTY LTD	HIRE OF PLANT FOR VARIOUS WORKS, CONSTRUCT OF MILL PARK PATH	\$ 107,029.16	
EFT22123	KATERINA JANE DENHOLM	REFUND OF DONATION TO TUIA LODGE	\$ 1,000.00	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22124	ELDERS SOUTHERN DIST ESTATE AGENCY	COMMISSION ON SALE - PRESTON RETIREMENT VILLAGE	\$ 10,000.00	
EFT22125	ELEMENT ADVISORY PTY LTD	DTCRP INTERPRETIVE DISPLAY 55 INCH SCREEN FOR VIEWING	\$ 2,611.13	
EFT22126	FERNDALE PARK BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 1,292.50	
EFT22127	BUNBURY FREIGHT SERVICES	TUIA LODGE - FREIGHT FOR PHARMACEUTICAL SUPPLIES - JUNE 2021	\$ 163.90	
EFT22128	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00	
EFT22129	FRONTLINE FIRE & RESCUE	10 DRUMS CLASS A FORESTRY FIGHTING FOAM	\$ 1,122.00	
EFT22130	FROM LEFT FIELD	TUIA LODGE - IDENTIFY & DEVELOP PLANS FOR TRANSITION TASKS	\$ 5,353.33	
EFT22131	SUEZ RECYCLING & RECOVERY PTY LTD	PROCESSING OF RECYCLABLES - JUNE 2021	\$ 1,507.79	
EFT22132	GJ FREIGHT	FREIGHT FOR NEW WHEELIE BINS FOR PARKS & RESERVES	\$ 87.40	
EFT22133	GODFREYS	TUIA LODGE - PULLMAN COMMANDER PV900 BACK PACK VACUUM	\$ 393.97	
EFT22134	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL & BLN TRANSFER STN SITES - JUNE 2021	\$ 36,049.43	
EFT22135	STAFF REIMBURSEMENTS	REIMBURSE 1 YEARS MOTOR DRIVERS LICENCE AS PER EBA	\$ 29.90	
EFT22136	HAYS SPECIALIST RECRUITMENT	PEOPLE & CULTURE COORDINATOR - W/E 27/06 & 04/07/2021	\$ 4,676.70	
EFT22137	IPWEA (WA)	IPWEA - SW PROFESSIONAL DEVELOPMENT FORUM - 6TH AUG 2021	\$ 260.00	
EFT22138	IT VISION	IT SYNERGY SECURITY REVIEW	\$ 1,815.00	
EFT22139	STAFF REIMBURSEMENTS	DB4550 TRUCK - REIMBURSE 2021/22 NEW VEHICLE REGISTRATION	\$ 475.90	
EFT22140	JONNO'S HANDYMAN & CARPENTRY	WELL AGED UNITS - GROUNDS MAINTENANCE	\$ 498.50	
EFT22141	WESFARMERS KLEENHEAT GAS PTY LTD	TUIA LODGE - BULK LPG ORDER NO 1131114314 - FINAL ACCOUNT	\$ 1,198.40	
EFT22142	KIRUP/BRAZIER BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 625.00	
EFT22143	LANDGATE	CERTIFICATE OF TITLE WITH SKETCH	\$ 26.70	
EFT22144	LGIS RISK MANAGEMENT	REGIONAL RISK CO-ORDINATOR FEE 2020/21 - 2ND INSTALMENT	\$ 5,921.15	
EFT22145	CR ANITA LINDEMANN	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	
EFT22146	MULLALYUP BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 1,250.00	
EFT22147	MCLEODS BARRISTERS & SOLICITORS	DRAFT DONNYBROOK MEDICAL CENTER LEASE	\$ 550.00	
EFT22148	CR ANNE MITCHELL	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	
EFT22149	MAINSPRAY	SECOND ROAD SIDE SPRAY OF RURAL ROADS	\$ 10,229.39	
EFT22150	MARKETFORCE PRODUCTIONS	ADVERTISING EXPENSES - JUNE 2021	\$ 1,815.05	
EFT22151	MICROSOFT REGIONAL SALES	MICROSOFT EMAIL SERVICE 26/05/2021 - 25/06/2021	\$ 1,281.73	
EFT22152	CR JACQUELINE MASSEY	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 3,673.17	
EFT22153	CR CHARLES NEWMAN	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	
EFT22154	NH3	LANGLEY VILLAS - SUPPLY & INSTALL WALL MOUNTED AIR CONDITIONER	\$ 2,196.73	
EFT22155	OFFICEWORKS	DBK REC CTR & CDO - MISC STATIONERY SUPPLIES	\$ 509.49	
EFT22156	ONE MUSIC AUSTRALIA	LOCAL GOVERNMENT MUSIC LICENCE FEES 01/07/2021 TO 30/06/2022	\$ 686.21	
EFT22157	OFFICEWORKS	TUIA LODGE - STATIONERY ORDER - JUNE 2021	\$ 1,704.29	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22158	FULTON HOGAN INDUSTRIES PTY LTD	ASPHALTING OF VARIOUS SITES - JUNE 2021	\$ 16,699.88	
EFT22159	PRESTIGE PRODUCTS	DBK REC CTR - CLEANING SUPPLIES	\$ 904.97	
EFT22160	PRESTON POWER EQUIPMENT	MISC SMALL GOODS AND SERVICES FOR JUNE 2021	\$ 120.50	
EFT22161	PAYPAC PAYROLL SERVICES PTY LTD	TUIA LODGE - PAYROLL PROCESSING SERVICES - JUNE 2021 FINAL A/C	\$ 6,542.43	
EFT22162	CT BRIAN PIESSE	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 6,660.22	
EFT22163	STAFF REIMBURSEMENTS	REIMBURSE INTERNET EXPENSES FOR JULY 2021	\$ 39.95	
EFT22164	GRACE RECORDS MANAGEMENT	TUIA LODGE - ARCHIVING SERVICES	\$ 410.60	
EFT22165	STAFF REIMBURSEMENTS	TUIA LODGE - REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 50.64	
EFT22166	RTR FITNESS	DBK REC CTR - GROUP FITNESS CLASSES - JUNE 2021	\$ 728.00	
EFT22167	THINKPROJECT AUSTRALIA PTY LTD	RAMM SUPPORT & MAINTENANCE FEES - 01/07/2021 - 30/06/2022	\$ 8,119.63	
EFT22168	REPCO - DONNYBROOK	MISC SMALL GOODS AND SERVICES FOR JUNE 2021	\$ 586.23	
EFT22169	SPRINT EXPRESS	FREIGHT EXPENSES - JUNE 2021	\$ 26.40	
EFT22170	SOUTHERN LOCK & SECURITY	ALARM MONITORING SERVICES 01/07/2021 - 30/09/2021	\$ 421.29	
EFT22171	SOS OFFICE EQUIPMENT	PHOTOCOPIER EXPENSES - JUNE 2021	\$ 1,332.81	
EFT22172	SPOTLIGHT PTY LTD	DBK LIBRARY - JULY SCHOOL HOLIDAY PROGRAM SUPPLIES	\$ 104.00	
EFT22173	STALEY FOOD & PACKAGING	TUIA LODGE - CLEANING, KITCHEN, LAUNDRY, PPE CONSUMABLES	\$ 4,847.88	
EFT22174	SURGICAL HOUSE PTY LTD	TUIA LODGE - PHARMACEUTICAL SUPPLIES	\$ 1,772.30	
EFT22175	CR CHRISTOPHER SMITH	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	
EFT22176	STATEWIDE BEARINGS	DB193 MOWER - BUSH 20x24x30	\$ 8.80	
EFT22177	SOURCE SEPARATION SYSTEMS PTY LTD	5 X CTNS OF COMPOSTABLE DOG TIDY BAGS	\$ 1,035.72	
EFT22178	SHRED-X PTY LTD	ADMIN OFFICE - SHREDDING BIN PICKUP	\$ 179.98	
EFT22179	SCOPE BUSINESS IMAGING	DBK SES - PRINTER/COPIER SERVICE PLAN - APRIL TO JUNE 2021	\$ 102.94	
EFT22180	SOUTH WEST PERSONNEL	CONTRACT ENVIRONMENTAL OFFICER - W/E 18/06, 25/06 & 02/07/2021	\$ 3,458.40	
EFT22181	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$ 2,451.45	
EFT22182	WA TREASURY CORPORATION	LOAN CAPITAL & INTEREST REPAYMENTS	\$ 8,018.34	
EFT22183	TOTALLY WORKWEAR	ADMIN 2020/21 CORPORATE UNIFORM EXPENSES	\$ 183.60	
EFT22184	TOLL TRANSPORT PTY LTD	MITIGATION - FIRE FIGHTING FOAM - FREIGHT EXPENSES	\$ 196.58	
EFT22185	UNICARE HEALTH	TUIA LODGE - HIRE OF DELUXE CARE CHAIRS 01/06/2021 TO 30/06/2021	\$ 986.00	
EFT22186	LANDGATE	VALUATION SERVICES	\$ 49.20	
EFT22187	WATER CORPORATION	WATER AND SEWERAGE EXPENSES	\$ 157.10	
EFT22188	SYNERGY	ELECTRICITY EXPENSES	\$ 9,939.14	
EFT22189	VEOLIA ENVIRONMENTAL SERVICES	2021 PIT CLEANING & STREET SWEEPING	\$ 6,278.25	
EFT22190	WORK CLOBBER	STAFF PROTECTIVE CLOTHING	\$ 239.60	
EFT22191	CR LEANNE WRINGE	COUNCILLOR ALLOWANCE - APRIL TO JUNE 2021	\$ 2,739.50	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22192	WESTSIDE WINDSCREENS	DB4517 GRADER - LEFT DOOR WINDOW WITH TINTING	\$ 770.00	
EFT22193	J & WJ WILSON	BLN PUBLIC CONVENIENCES - RELOCATION OF GULLY FOR HAND BASIN	\$ 319.00	
EFT22193a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 14/07/2021	\$ 126,305.67	
EFT22193b	SG FLEET AUSTRALIA PTY LIMITED	LEASE EXPENSES FOR CESM VEHICLE - 09/07/2021 - 08/08/2021	\$ 1,561.90	
EFT22194	BUILDING AND CONSTRUCTION INDUSTRY	BCITF LEVY COLLECTIONS FOR JUNE 2021	\$ 974.03	
EFT22195	DEPT OF MIRS - BUILDING COMMISSION	BSL LEVY COLLECTIONS FOR JUNE 2021	\$ 3,826.28	
EFT22195a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 28/07/2021	\$ 118,552.64	
EFT22196	DONNYBROOK APPLE FESTIVAL INC	2019/20 MAJOR EVENT SPONSORSHIP - DONNYBROOK APPLE FESTIVAL	\$ 3,300.00	
EFT22197	WESTERN ALLPEST SERVICES	WELL AGED UNITS - TERMITE INSPECTION & SPIDER TREATMENT	\$ 4,000.00	
EFT22198	AUST SERVICES UNION WA	PAYROLL DEDUCTIONS	\$ 25.90	
EFT22199	ALLENS TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT FOR ROADSIDE DRAINAGE MAINTENANCE WORKS	\$ 6,953.10	
EFT22200	ABCO PRODUCTS PTY LTD	PUBLIC CONVENIENCES - STAINLESS STEEL SOAP DISPENSERS	\$ 744.81	
EFT22201	ACTIVTEC SOLUTIONS	TUIA LODGE - GMS ONE WAY VALVE FOR REPAIRS TO BED	\$ 48.40	
EFT22202	ACTIVE DISCOVERY	APPLE FUN PARK REVITALISATION - PROGRESS PAYMENT	\$ 132,000.00	
EFT22203	AFLO EQUIPMENT	DBK REC CTR - CHEMICAL DRUM TROLLEY	\$ 1,146.75	
EFT22204	BUNNINGS GROUP LIMITED	DBK REC CTR - TIE DOWN STRAPS/STRAPPING	\$ 34.29	
EFT22205	BELL FIRE EQUIPMENT COMPANY P/L	ALL BFB'S - FIRE EXTINGUISHER SERVICE	\$ 1,675.30	
EFT22206	BIG APPLE BAKERY	CATERING FOR MEETINGS	\$ 273.00	
EFT22207	BUDGET CASH REGISTER CO	DBK REC CTR - REPLACEMENT TILL AFTER BREAK IN	\$ 1,155.46	
EFT22208	CRS ELECTRICAL	MULLALYUP BFB - ELECTRICAL REPAIRS, TAGGING & MAINTENANCE	\$ 998.72	
EFT22209	CORSIGN WA	ASSORTED ROAD SIGNAGE	\$ 512.82	
EFT22210	DONNYBROOK MEDICAL SERVICES	ADMIN - PRE EMPLOYMENT MEDICALS	\$ 330.00	
EFT22211	DONNYBROOK FRUIT BARN	GIFT TO DIGNITARIES AT GOODS SHED OPENING	\$ 39.98	
EFT22212	DONNYBROOK TYRE SERVICE	P&G - TYRE REPAIRS AND REPLACEMENTS	\$ 479.30	
EFT22213	DONNYBROOK ACCIDENT REPAIR CENTRE	DB5 CEO - EXCESS PAYMENT FOR KANGAROO DAMAGE	\$ 500.00	
EFT22214	DELL FINANCIAL SERVICES PTY LTD	LEASE EXPENSES FOR PERIOD 01/08/2021 - 31/08/2021	\$ 821.46	
EFT22215	DBCEC (WA) PTY LTD	NIOKA DR - BOBCAT HIRE FOR DRAINAGE WORKS	\$ 1,512.50	
EFT22216	DEPT OF BCA	MUNRO BFB - RENTAL LEASE ON SHED 01/05/2021 TO 30/04/2022	\$ 157.86	
EFT22217	DONNYBROOK MENS SHED (INC)	DOUBLE FLAG STAND FOR CITIZENSHIP CEREMONIES	\$ 205.00	
EFT22218	ENGIE MECHANICAL SERVICES (WA) P/L	DBK REC CTR - REPAIRS TO POOL PUMP UNITS & AIR CON UNITS	\$ 11,754.75	
EFT22219	FORPARK AUSTRALIA	P&G - TODDLER SWING SEATS	\$ 286.00	
EFT22220	GARMIN	GARMEN MESSENGER & GPS DEVICE 14/07/2021 - 13/08/2021	\$ 60.00	
EFT22221	STAFF REIMBURSEMENTS	REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 55.80	
EFT22222	COVERT SIGNS	DOUBLE SIDED BLUE ON WHITE BLADE 'WARNER STREET'	\$ 102.30	

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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22223	HOLMAN ELECTRICAL SERVICES	TUIA LODGE - REPAIRS TO DISHWASHER	\$ 915.67	
EFT22224	HARDY SPICER	VEHICLE HYDRAULIC HOSES, FITTINGS & SPIRAL GUARD	\$ 630.95	
EFT22225	HAYS SPECIALIST RECRUITMENT	PEOPLE & CULTURE COORDINATOR - W/E 11/07 & 18/07/2021	\$ 4,219.98	
EFT22226	INNERSPACE COMMERCIAL INTERIORS	ADMIN - ADDITIONAL WORKSTATIONS	\$ 3,474.90	
EFT22227	JASON SIGNMAKERS	ACCESS GATE SIGNAGE FOR PALMER ST	\$ 109.95	
EFT22228	JONNO'S HANDYMAN AND CARPENTRY	WELL AGED UNITS - GROUNDS MAINTENANCE	\$ 607.00	
EFT22229	JACKSON MCDONALD	TUIA LODGE - SALE AGREEMENT AND LEASE PROFESSIONAL SERVICES	\$ 17,110.76	
EFT22230	METAL ARTWORK CREATIONS	NAME BADGES FOR COUNCILLORS AND NEW STAFF	\$ 64.68	
EFT22231	CEMETERIES & CREMATORIA ASSOCIATION	CEMETERIES - ORDINARY MEMBERSHIP 2021-22	\$ 125.00	
EFT22232	MCG ARCHITECTS PTY LTD	VC MITCHELL PARK - ARCHITECTURAL & SUB CONSULTANCY SERVICES	\$ 1,650.00	
EFT22233	MICROSOFT REGIONAL SALES	MICROSOFT EMAIL SERVICE 26/06/2021 - 25/07/2021	\$ 1,300.46	
EFT22234	SHARLENE ELIZABETH MOORE	REFUND OVERPAYMENT OF FEES	\$ 24.10	
EFT22235	PFI CLEANING SUPPLIES	ADMIN - CLEANING SUPPLIES	\$ 248.60	
EFT22236	PRESTON VALLEY MAINTENANCE	REPAIRS TO PAVING DBK MAIN STREET BUS STOP & PUBLIC TOILETS	\$ 737.00	
EFT22237	PFD FOOD SERVICE PTY LTD	DBK REC CTR - KIOSK ICE CREAM SUPPLIES	\$ 767.50	
EFT22238	PROGRAMMED PROPERTY SERVICES	DBK ABLUTIONS - MAJOR REFURBISHMENT WORKS	\$ 85,320.25	
EFT22239	DANIELLE MARGARET PESCI	DBK REC CTR - FITNESS INSTRUCTOR EXPENSES 27/4/2021 to 22/7/2021	\$ 400.00	
EFT22240	STEWART & HEATON CLOTHING CO P/L	MUMBALLUP BFB - PROTECTIVE CLOTHING	\$ 98.12	
EFT22241	BUNBURY TRUCKS	VARIOUS VEHICLES - AIR CONDITIONER BELT & FITTINGS, OIL FILTERS	\$ 164.67	
EFT22242	CIVIL & STRUCTURAL ENGINEERS	PUMP TRACK - GEOTECHNICAL ASSESSMENT AND REPORT	\$ 2,442.00	
EFT22243	SOLAR POWER SOLUTIONS SOUTHWEST	BEELERUP BFB - SUPPLY & INSTALL SOLAR PV SYSTEM	\$ 19,344.14	
EFT22244	SOUTH WEST PERSONNEL	CONTRACT ENVIRONMENTAL OFFICER - W/E 09/07 & 16/07/2021	\$ 2,310.00	
EFT22245	SECURITY MAN	KIRUP BFB - SUPPLY & INSTALL CCTV SYSTEM	\$ 3,096.50	
EFT22246	SW ELECTRICAL & COMMUNICATION	ADMIN - RELOCATE POWER & DATA TO ADDITIONAL WORKSTATIONS	\$ 1,305.70	
EFT22247	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$ 74.95	
EFT22248	WA TREASURY CORPORATION	GOVERNMENT GUARANTEE FEES FOR PERIOD ENDING 30/06/2021	\$ 1,511.81	
EFT22249	TOTALLY WORKWEAR	2020/21 CORPORATE UNIFORM ORDER - BACKORDER	\$ 56.10	
EFT22250	TOLL TRANSPORT PTY LTD	MISC FREIGHT EXPENSES	\$ 50.33	
EFT22251	THE PRINT SHOP BUNBURY	COMMUNITY HOUSING MAGNETS - AFTER HOURS CONTACT INFO	\$ 247.50	
EFT22252	TARVIA	GOODS SHED BANCH SEATING CONSUMABLES	\$ 1,387.10	
EFT22253	LANDGATE	VALUATION SERVICES	\$ 637.70	
EFT22254	IT VISION USER GROUP	IT VISION USER GROUP MEMBERSHIP SUBSCRIPTION 2021/22	\$ 748.00	
EFT22255	WATER CORPORATION	TRADE WASTE PERMIT FEES - DBK TRANSIT PRK 01/07/2021 - 30/06/2022	\$ 235.45	
EFT22256	SYNERGY	ELECTRICITY EXPENSES	\$ 17,709.15	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 AUGUST 2021
MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22257	WA LOCAL GOVERNMENT ASSOCIATION	WALGA ASSOCIATION MEMBERSHIP 2021/22	\$ 31,747.13	
EFT22258	WORK CLOBBER	W&S - THORZT SOLO SHOTS & SAFETY GOGGLE SHIELDS	\$ 115.00	
EFT22259	WEST COAST FIT	DBK REC CTR - FITNESS INSTRUCOTR EXPENSES 04/06/2021 - 28/06/2021	\$ 540.00	
EFT22260	STAFF REIMBURSEMENTS	REIMBURSEMENT OF POLICE CLEARANCE EXPENSES	\$ 55.80	
EFT22260a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 02/08/2021 - ADDITIONAL PAYMENT	\$ 913.35	
EFT22260b	SHERIFF'S OFFICE	FINES ENFORCEMENT INFRINGEMENT LODGEMENTS (TO BE RECOUPED)	\$ 238.50	
EFT22260c	AUSTRALIAN TAX OFFICE	BAS - JUNE 2021	\$ 56,695.00	
EFT22260d	WESTNET PTY LTD	INTERNET EXPENSES FOR PERIOD 01/08/2021 - 01/11/2021	\$ 830.59	
EFT22261	AUSTRALIA POST	SHIRE POSTAGE - JULY 2021	\$ 682.29	
EFT22262	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	\$ 25.90	
EFT22263	ASK WASTE MANAGEMENT	LANDFILL CLOSURE MANAGEMENT PLAN - PROFESSIONAL SERVICES	\$ 6,169.63	
EFT22264	ABCO PRODUCTS PTY LTD	P&G - CLEANING SUPPLIES & CONSUMABLES	\$ 3,001.35	
EFT22265	ACTIVE DISCOVERY	APPLE FUN PARK REVITALISATION - PROGRESS PAYMENT	\$ 242,000.00	
EFT22266	BELL FIRE EQUIPMENT COMPANY P/L	BUILDINGS & VEHICLES - FIRE EXTINGUISHER SERVICE	\$ 2,836.90	
EFT22267	BULLIVANTS PTY LTD	DB4517 GRADER - 3 MTR RECOVERY STRAP	\$ 545.42	
EFT22268	BROOKS HIRE SERVICE PTY LTD	ROLLER HIRE FOR MAINTENANCE GRADING OF SHIRE ROADS JULY 2021	\$ 6,043.84	
EFT22269	STAFF REIMBURSEMENTS	REIMBURSE TELECOMMUNICATION PACKAGE - AUG/SEPT 2021	\$ 79.99	
EFT22270	BLACKWOOD DRILLING	VC MITCHELL PARK - DRILLING OF BORE HOLES	\$ 41,580.00	
EFT22271	COCA COLA AMATIL (AUST) P/L	DBK REC CTR - KIOSK DRINK PURCHASES	\$ 561.40	
EFT22272	COUNCIL ON THE AGEING (WA) INC	DBK REC CTR - STRENGTH FOR LIFE MEMBERSHIP 2021/22	\$ 963.60	
EFT22273	CITY & REGIONAL FUELS	FUEL EXPENSES - JULY 2021	\$ 9,937.18	
EFT22274	DUG CROSS ELECTRICS	PRESTON VILL - REPLACE FAULTY BREAKER TO POWER SUPPLY	\$ 2,255.00	
EFT22275	CENTRAL REGIONAL TAFE	CERTIFICATE III IN LOCAL GOVERNMENT - CUSTOMER SERVICE TRAINEE	\$ 731.25	
EFT22276	CRAVEN FOODS	DBK REC CTR - KIOSK CONFECTIONERY & SNACK SUPPLIES	\$ 653.60	
EFT22277	COOLAIR REFRIGERATION SERVICES	ADMIN BLDG - CLEAN FILTERS TO AIRCONDITIONING UNITS	\$ 781.00	
EFT22278	CLEANAWAY	BLN TRANSFER STN - CLEAR GENERAL WASTE & RECYC BINS - JULY 2021	\$ 1,459.75	
EFT22279	CROSS SECURITY SERVICES	LOWDEN BFB - SUPPLY & INSTALL CCTV SYSTEM	\$ 3,296.70	
EFT22280	CORSIGN WA	ASSORTED ROAD SIGNAGE	\$ 660.55	
EFT22281	DONNYBROOK PHARMACY	TUIA LODGE - PHARMACY ACCOUNT - MAY & JUNE 2021	\$ 150.79	
EFT22282	DONNYBROOK HARDWARE & GARDEN	MISC SMALL GOODS & SERVICES FOR JULY 2021	\$ 264.75	
EFT22283	DONNYBROOK FRUIT BARN	CATERING FOR MEETINGS & TRAINING - JULY 2021	\$ 640.00	
EFT22284	DONNYBROOK FAMILY BAKERY	CATERING FOR EA MEETING X 6 PEOPLE	\$ 45.00	
EFT22285	DONNYBROOK FARM SERVICE	DBK REC CTR - POOL CHEMICALS, W&S - MISC GOODS FOR JULY 2021	\$ 707.33	
EFT22286	SUPA IGA DONNYBROOK	ADMIN GROCERIES - JULY 2021	\$ 700.32	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
LIST OF ACCOUNTS AUTHORISED AND PAID BY THE CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL ON 25 AUGUST 2021
MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22287	DELL AUSTRALIA PTY LTD	COMPUTER MONITORS X 6 PLUS 3 LAPTOP MULTI-SCREEN DOCKS	\$ 2,013.00	
EFT22288	DBCEC (WA) PTY LTD	DWMF - PUSH UP OF CARTED FILL MATERIAL AS PER RFT 01/1819	\$ 41,250.00	
EFT22289	ENGIE MECHANICAL SERVICES (WA) P/L	DBK REC CTR - EMERGENCY POOL HEAT PUMP MAINTENANCE	\$ 341.00	
EFT22290	ESC ENGINEERING	VC MITCHELL PARK - ELECT, COMMS & SECURITY CONSULT SERVICES	\$ 5,060.00	
EFT22291	FAIRTEL PTY LTD	DONNYBROOK SES - PHONE AND NBN SERVICE	\$ 154.00	
EFT22292	BARRY WILLIAM FAIRLEY	BOND REFUND	\$ 263.95	
EFT22293	SUEZ RECYCLING & RECOVERY PTY LTD	PROCESSING OF RECYCLABLES - JULY 2021	\$ 1,519.43	
EFT22294	STAFF REIMBURSEMENTS	DBK REC CTR - REIMBURSEMENT OF WWCC & POLICE CLEARANCE EXPENSES	\$ 186.00	
EFT22295	HASTIE WASTE PTY LTD	MGMT DBK LANDFILL & BLN TRANSFER STN SITES - JULY 2021	\$ 38,320.63	
EFT22296	HEATLEYS SAFETY & INDUSTRIAL	W&S - PIP RESPIRATORS X 4 BOXES	\$ 278.52	
EFT22297	HAYS SPECIALIST RECRUITMENT	PEOPLE & CULTURE COORDINATOR - W/E 25/07 & 01/08/2021	\$ 4,189.36	
EFT22298	STAFF REIMBURSEMENTS	REIMBURSE PHONE ALLOWANCE - JULY 2021	\$ 80.00	
EFT22299	JONNO'S HANDYMAN AND CARPENTRY	WELL AGED UNITS - GROUNDS MAINTENANCE	\$ 360.00	
EFT22300	WESFARMERS KLEENHEAT GAS P/L	DBK & BLN HALLS - GAS FACILITY FEE	\$ 62.70	
EFT22301	LANDGATE	COPIES OF CERTIFICATE OF TITLES	\$ 81.60	
EFT22302	LOCAL HEALTH AUTH. ANALYTICAL	ANNUAL ANALYTICAL SAMPLING SERVICES - 2021/22	\$ 1,560.09	
EFT22303	LOCAL GOVT PROFESSIONALS AUST	LG PROFESSIONALS MEMBERSHIP - MGR EXEC SERVICES (50% OF COSTS)	\$ 265.50	
EFT22304	LEISURE INST OF WA AQUATIC (INC.)	LIWA AQUATICS ANNUAL STATE CONFERENCE REGISTRATION	\$ 410.00	
EFT22305	LGISWA	2021/22 INSURANCE EXPENSES	\$ 379,009.89	
EFT22306	MALATESTA ROAD PAVING & HOTMIX	JAYES RD - 400 LTRS OF EMULSION	\$ 704.00	
EFT22307	MCLEODS BARRISTERS & SOLICITORS	DBK GOODS SHED - AMENDMENTS TO LEASE AGREEMENT	\$ 668.93	
EFT22308	METLAM AUSTRALIA PTY LTD	REFURB ABLUTIONS - ROLL HOLDERS, SOAP DISP & CHANGE TABLES	\$ 6,611.97	
EFT22309	MARKETFORCE PRODUCTIONS	ADVERTISING EXPENSES - JULY 2021	\$ 1,804.84	
EFT22310	NATURALISTE HYGIENE SERVICES	SERVICE SHARPS UNITS LOCATED AT APEX PARK & MAIN ST ABLUTIONS	\$ 1,117.50	
EFT22311	NIGHTGUARD SECURITY SERVICES P/L	ADMIN - ATTEND AFTER HOURS SECURITY ALARM INCIDENT - 27/07/2021	\$ 220.00	
EFT22312	OFFICEWORKS	ADMIN - STATIONERY SUPPLIES AND PRINTER TONERS	\$ 1,933.61	
EFT22313	WA HINO	SUPPLY OF HINO 300 MAINTENANCE TRUCK LESS TRADE-IN	\$ 83,270.00	
EFT22314	PRESTON PRESS	2021 PHOTOGRAPHIC COMPETITION ADVERTISEMENT	\$ 30.00	
EFT22315	PRESTON VALLEY MAINTENANCE	MISC BUILDING REPAIRS & MAINTENANCE	\$ 1,364.00	
EFT22316	PRESTON POWER EQUIPMENT	MISC SMALL GOODS & SERVICES FOR JULY 2021	\$ 167.50	
EFT22317	PHOENIX PETROLEUM	LPWDEN BFB - DIESEL EXPENSES	\$ 286.04	
EFT22318	STAFF REIMBURSEMENTS	REIMBURSEMENT OF MONTHLY INTERNET EXPENSES - AUGUST 2021	\$ 39.95	
EFT22319	RTR FITNESS	DBK REC CTR - GROUP FITNESS CLASSES - JULY 2021	\$ 952.00	
EFT22320	REPCO - DONNYBROOK	MISC TOOLS & EQUIPMENT FOR JULY 2021	\$ 635.47	

SHIRE OF DONNYBROOK/BALINGUP
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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description	Municipal	Trust
EFT22321	SPRINT EXPRESS	LOCAL FREIGHT EXPENSES - JULY 2021	\$ 50.60	
EFT22322	SPENCER SIGNS	FIRE SAFETY SIGNAGE	\$ 986.70	
EFT22323	STEWART & HEATON CLOTHING CO. P/L	DBCFCO - PROTECTIVE CLOTHING	\$ 571.41	
EFT22324	SOUTHERN LOCK & SECURITY	DBK GOODS SHED - ALARM SET UP AND REMOTE MONITORING	\$ 398.00	
EFT22325	SOS OFFICE EQUIPMENT	PHOTOCOPIER EXPENSES - JULY 2021	\$ 2,670.00	
EFT22326	BUNBURY TRUCKS	DB2134 TRUCK - BELT & TENSIONER	\$ 350.28	
EFT22327	SURVCON PTY LTD	DBK CEMETERY ASCON SURVEY & GRAVEL STOCKPILE VOLUME SURVEYS	\$ 2,888.88	
EFT22328	SHRED-X PTY LTD	TUIA LODGE - CONFIDENTIAL SHREDDING BIN SERVICE	\$ 102.03	
EFT22329	SCOPE BUSINESS IMAGING	DBK SES - PREVENTATIVE SERVICE PLAN FOR PRINTER/COPIER	\$ 33.47	
EFT22330	SONIC HEALTHPLUS PTY LTD	PRE EMPLOMENT MEDICALS	\$ 297.00	
EFT22331	SHAPE MANAGEMENT	VC MITCHELL PARK - PROJECT MANAGEMENT SERVICES	\$ 11,704.00	
EFT22332	STANTEC AUSTRALIA PTY LTD	VC MITCHELL PARK - HYDRAULIC SUB CONSULTANCY SERVICES	\$ 8,340.75	
EFT22333	SOUTH WEST PERSONNEL	CONTRACT ENVIRONMENTAL OFFICER - W/E 23/07 & 30/07/2021	\$ 2,310.00	
EFT22334	RHONDA SUTTON	TUIA LODGE - REFUND OF DONATION MADE TO TUIA LODGE	\$ 480.00	
EFT22335	SW ELECTRICAL & COMMUNICATION	ADMIN - PHONE LINE COMMISSIONING FOR NEW WORKSTATIONS	\$ 242.00	
EFT22336	TELSTRA	TELEPHONE & INTERNET EXPENSES	\$ 2,493.86	
EFT22337	TOLL TRANSPORT PTY LTD	FREIGHT EXPENSES	\$ 28.49	
EFT22338	WATER CORPORATION	WATER AND SEWERAGE EXPENSES	\$ 2,533.28	
EFT22339	SYNERGY	ELECTRICITY EXPENSES	\$ 19,921.34	
EFT22340	VEOLIA ENVIRONMENTAL SERVICES	WEEKLY SWEEP OF DONNYBROOK STREETS & CARPARKS	\$ 1,798.50	
EFT22341	WESTRAC EQUIPMENT PTY LTD	DB2201 LOADER - FENDER	\$ 475.91	
EFT22342	WORK CLOBBER	W&S - PROTECTIVE CLOTHING	\$ 201.80	
EFT22343	WML CONSULTANTS PTY LTD	PROFESSIONAL SERVICES APPLICATION FOR BLACKSPOT FUNDING	\$ 880.00	
EFT22343a	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 11/08/2021	\$ 129,301.44	
EFT22343b	SHIRE OF DONNYBROOK BALINGUP	PAYROLL FOR PERIOD ENDING 11/08/2021 - ADDITIONAL PAYMENT	\$ 454.63	
53679	SHIRE OF DONNYBROOK BALINGUP	TUIA LODGE - PETTY CASH RECOUP TO 30/06/2021	\$ 51.45	
53680	THOMSON BROOK BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 625.00	
53681	MUNRO BUSH FIRE BRIGADE	MITIGATION SERVICES - PROVISION OF PERSONNEL AND APPLIANCES	\$ 625.00	
53682	SHIRE OF DONNYBROOK BALINGUP	RESIDENTS KITTY RECOUP TO 30/06/2021	\$ 425.40	
53683	AUST INST OF BUILDING SURVEYORS	AIBS ANNUAL MEMBERSHIP - BUILDING SURVEYOR (TO BE REIMBURSED)	\$ 800.00	
53684	SHIRE OF DARDANUP	CONTRIB TO BUNBURY WELLINGTON GROUP OF COUNCILS 2021/22	\$ 550.00	
53685	DEPARTMENT OF TRANSPORT	DB4806 TRACTOR - 2021/22 VEHICLE REGISTRATION	\$ 81.40	
53686	DEPARTMENT OF TRANSPORT	CUSTOMER PURCHASE OF SHIRE LOGO NUMBER PLATE	\$ 205.00	
DD26039.1	AWARE SUPER	PAYROLL DEDUCTIONS	\$ 18,909.71	

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995
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MANUAL/AUTO CHEQUES

Chq/EFT	Name	Description		Municipal	Trust
DD26039.2	SUPERESTATE	PAYROLL DEDUCTIONS	\$	151.61	
DD26039.3	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$	104.92	
DD26039.4	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	326.92	
DD26039.5	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	228.08	
DD26039.6	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,623.62	
DD26039.7	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	375.46	
DD26039.8	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	203.30	
DD26039.9	HOSTPLUS	PAYROLL DEDUCTIONS	\$	451.10	
DD26056.1	SPECTRUM SUPER	PAYROLL DEDUCTIONS	\$	45.67	
DD26056.2	HOSTPLUS	PAYROLL DEDUCTIONS	\$	426.17	
DD26056.3	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	202.52	
DD26056.4	SUPERESTATE	PAYROLL DEDUCTIONS	\$	135.79	
DD26056.5	CHRISTIAN SUPER	PAYROLL DEDUCTIONS	\$	136.13	
DD26056.6	MLC PLUM SUPER	PAYROLL DEDUCTIONS	\$	326.92	
DD26056.7	AWARE SUPER	PAYROLL DEDUCTIONS	\$	18,751.00	
DD26056.8	AUSTRALIAN SUPER	PAYROLL DEDUCTIONS	\$	1,480.49	
DD26056.9	COLONIAL FIRSTCHOICE SUPER	PAYROLL DEDUCTIONS	\$	66.33	
DD26039.10	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	346.29	
DD26039.11	UNISUPER	PAYROLL DEDUCTIONS	\$	75.85	
DD26039.12	PRIME SUPER PTY LTD	PAYROLL DEDUCTIONS	\$	232.85	
DD26056.10	BT SUPER FOR LIFE	PAYROLL DEDUCTIONS	\$	439.13	
DD26056.11	REST SUPERANNUATION	PAYROLL DEDUCTIONS	\$	385.62	
DD26056.12	COMMBANK GROUP SUPER	PAYROLL DEDUCTIONS	\$	203.30	
DD26056.13	DILLON FAMILY SUPERFUND	PAYROLL DEDUCTIONS	\$	342.35	
DD26056.14	UNISUPER	PAYROLL DEDUCTIONS	\$	91.03	
			\$	2,294,795.22	\$ -
					\$ 2,294,795.22

SHIRE OF DONNYBROOK/BALINGUP
LOCAL GOVERNMENT ACT 1995

**LIST OF ACCOUNTS AUTHORISED AND PAID BY THE
CHIEF EXECUTIVE OFFICER IN ACCORDANCE WITH
DELEGATION NO. 3.2 AND PRESENTED TO COUNCIL
ON 25 AUGUST 2021.**

SUMMARY:

<i>Bank</i>	<i>Cheque Number</i>	<i>Amount</i>
Municipal	CCP3609-CCP3621, EFT22069-EFT22343, 53679 - 53686, DD26039.1- DD26039.12 and DD26056.1 - DD26056.14	\$2,294,795.22
Trust		\$0.00
<i>Monthly Cheque Totals</i>		<u><u>\$2,294,795.22</u></u>

CERTIFICATION OF ACTING DIRECTOR CORPORATE & COMMUNITY

This schedule of accounts paid under delegated authority (No 3.1) covering cheques numbered from CCP3609-CCP3621, EFT22069-EFT22343, 53679 - 53686, DD26039.1-DD26039.12 and DD26056.1 - DD26056.14 totalling \$2,294,795.22 is herewith presented to Council. The payments have been checked and are fully supported by vouchers and invoices which have been duly certified as to the goods and the rendition of services, prices and computations and the amounts shown were due for payment.



ACTING DIRECTOR CORPORATE & COMMUNITY

20/8/2021

DATE

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SUMMARY OF FINANCIAL ACTIVITY									
	Schedule	2020-21		2020-21		2020-21		2021-22	
		Annual Budget		Amended Budget		Actuals to Date		Draft Budget	
		Revenue	Expend	Revenue	Expend	Revenue	Expend	Revenue	Expend
		\$	\$	\$	\$	\$	\$	\$	\$
OPERATING									
GENERAL PURPOSE FUNDING	3	(6,238,176)	202,110	(6,264,676)	202,110	(7,320,660)	181,141	(7,437,742)	173,319
GOVERNANCE	4	(89,020)	1,052,199	(89,020)	1,052,199	(129,917)	994,287	(41,700)	1,160,619
LAW ORDER & PUBLIC SAFETY	5	(581,860)	1,373,069	(581,860)	1,373,069	(578,187)	1,258,069	(689,288)	1,544,951
HEALTH	7	(173,013)	263,707	(173,013)	263,707	(167,269)	249,900	(171,689)	263,551
EDUCATION & WELFARE	8	(4,111,587)	5,024,914	(4,111,776)	5,025,103	(4,550,922)	5,210,359	(294,937)	836,226
COMMUNITY AMENITIES	10	(1,140,547)	1,709,555	(1,174,907)	1,709,555	(1,229,146)	1,564,686	(652,950)	1,940,530
RECREATION & CULTURE	11	(346,249)	3,578,827	(307,804)	3,540,382	(266,197)	3,646,685	(224,622)	4,055,301
TRANSPORT	12	(228,559)	4,843,710	(228,559)	4,843,710	(198,584)	4,975,436	(273,171)	5,001,704
ECONOMIC SERVICES	13	(480,781)	854,781	(505,781)	854,781	(263,151)	483,499	(501,406)	860,630
OTHER PROPERTY & SERVICES	14	(118,200)	118,200	(131,790)	131,880	(206,842)	206,822	(119,650)	219,650
Less Depreciation			(5,494,234)		(5,494,234)		(5,699,573)		(5,758,977)
Non Cash Gains and Losses		9,869	(32,470)	9,869	(32,470)	47,145		24,018	(28,303)
Asset Write Off/Derecognition							(89,332)		
TOTAL OPERATING		(13,498,123)	13,494,369	(13,559,317)	13,469,793	(14,863,729)	12,981,980	(10,383,137)	10,269,202
CAPITAL									
GOVERNANCE	4	(170,295)	186,507	(193,635)	209,847	(148,176)	158,719	(66,674)	84,822
LAW ORDER & PUBLIC SAFETY	5	(66,241)	83,910	(67,819)	85,488	(49,750)	88,347	(71,506)	114,224
HEALTH	7	0	11,693	0	11,693	-	11,693	(8,160)	20,544
EDUCATION & WELFARE	8	(548,822)	578,425	(521,152)	545,993	(1,022,974)	1,075,467	(434,982)	464,300
COMMUNITY AMENITIES	10	(332,795)	341,220	(263,195)	271,620	(285,474)	275,356	(219,720)	214,720
RECREATION & CULTURE	11	(4,214,145)	4,283,128	(4,923,477)	4,992,460	(3,118,309)	3,188,315	(9,749,081)	8,856,812
TRANSPORT	12	(4,880,807)	5,543,734	(4,829,557)	5,543,734	(2,849,445)	3,294,215	(5,198,134)	5,409,801
ECONOMIC SERVICES	13	(154,000)	167,370	(303,818)	311,285	(239,878)	247,345	(62,000)	76,285
FUND TRANSFERS	15	0	212,000	0	489,248	-	689,942	0	824,638
TOTAL CAPITAL		(10,367,105)	11,407,987	(11,102,653)	12,461,368	(7,714,008)	9,029,398	(15,810,257)	16,066,146
TOTAL		(23,865,228)	24,902,356	(24,661,970)	25,931,161	(22,577,737)	22,011,378	(26,193,394)	26,335,347
Adjustments :-									
Non Cash Expenditure									
Adjust Non Current Liabilities (Emp LSL)							33,062		
Adjust Pensioner Deferred Rates						(15,052)	-		
Adjust Cash Back Reserve - Employee Leave							192,881		
Adjust Accrued Inc. Emp Entitlements							25,792		
Adjust Current Asset Land held for resale sold		0					45,468		0
Adjust leave Reserve W/Back							-		
Adjust WIP Buildings						(13,265)			
Adjust NCL - Tuia Borrowings							187,229		
Adjust NCL Provision POS					(265,738)		-		0
Estimated (Surplus)/Deficit B/Fwd		(1,037,128)		(1,018,549)		(1,018,549.22)		(1,128,182)	
Estimated Un-identified Surplus C/Fwd.									
Unrestricted - Preston Village Capital								0	
Unrestricted - Funpark & Gen Park Equipment								0	
Unrestricted - Skatepark Maintenance								986,229	
Restricted - Unspent Loan Funds - VC Mitchell								0	
Restricted - Land held for Resale								0	
SUB TOTAL		(24,902,356)	24,902,356	(25,680,519)	25,665,423	(23,624,602.90)	22,495,811	(26,335,347)	26,335,347
Rounding Error									
Estimated (Deficit) / Surplus C/Fwd			0		15,096		1,128,792	0	0
		(24,902,356)	24,902,356	(25,680,519)	25,680,519	(23,624,602.90)	23,624,603	(26,335,347)	26,335,347

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 3 - GENERAL PURPOSE FUNDING - PROGRAM SUMMARY

	2020/21				2021/22	
	Last Yrs Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Rates Administration	202,110	202,110	181,141	90%	173,319	28,791
TOTAL OPERATING EXPENDITURE	202,110	202,110	181,141	90%	173,319	28,791
OPERATING INCOME						
Rates Administration	(5,165,042)	(5,191,542)	(5,183,888.08)	100%	(6,192,265)	1,027,223
General Purpose Funding	(1,073,134)	(1,073,134)	(2,136,771.55)	883%	(1,245,477)	(172,343)
TOTAL OPERATING INCOME	(6,238,176)	(6,264,676)	(7,320,659.63)	117%	(7,437,742)	1,199,566
TOTAL EXPENDITURE	202,110	202,110	181,141.46	90%	173,319	28,791
TOTAL INCOME	(6,238,176)	(6,264,676)	(7,320,659.63)	117%	(7,437,742)	1,199,566
	(6,036,066)	(6,062,566)	(7,139,518.17)	118%	(7,264,423)	1,228,357
NET DRAW/(CONTRIB) ON GENERAL REVENUE	\$	\$	\$	%	\$	\$
OPERATING (Expenses less Revenue)						
Rates Administration	(4,962,932)	(4,989,432)	(5,002,746.62)	101%	(6,018,946)	(1,056,014)
General Purpose Funding	(1,073,134)	(1,073,134)	(2,136,771.55)	199%	(1,245,477)	(172,343)
TOTAL OPERATING	(6,036,066)	(6,062,566)	(7,139,518.17)	118%	(7,264,423)	(1,228,357)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 3 - General Purpose Funding	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
RATES ADMINISTRATION		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Salaries		76,990	76,990	77,743	101%	60,479	(16,511)
Superannuation		9,103	9,103	8,755	96%	3,784	(5,319)
Employee Insurance - Workers Compensation		3,079	3,079	3,079	100%	1,514	(1,565)
Employee Provisions		0	0	637		0	0
Staff Training - Rates		1,500	1,500	0	0%	1,500	0
Postage & Stationery (Rate Notices and Instalment)		16,000	16,000	14,688	92%	16,000	0
Legal Expenses (Rates Recovery Action)		10,000	10,000	402	4%	10,000	0
Advertising & General Expenses	*	5,500	5,500	2,305	42%	5,600	100
Valuation Expenses (Interim and Annual UV Values)		29,000	29,000	27,009	93%	28,000	(1,000)
Admin Salaries Reallocated		35,197	35,197	34,016	97%	29,347	(5,850)
General Admin Costs Reallocated		15,741	15,741	12,507	79%	17,095	1354
TOTAL OPERATING EXPENDITURE		202,110	202,110	181,141	90%	173,319	(28,791)
RATES ADMINISTRATION							
OPERATING INCOME							
Rates - General Rates Levied	*	(5,073,142)	(5,073,142)	(5,072,027)	100%	(6,081,265)	(1,008,123)
Rates - Interim & Back Rates		(5,500)	(32,000)	(31,200)	567%	(32,000)	(26,500)
Less: Rates - Discounts / Concessions		2,700	2,700	2,550	94%	2,700	0
Less: Rates Written Off		1,000	1,000	2,734	273%	1,800	800
Interest - Arrears		(37,500)	(37,500)	(42,312)	113%	(37,500)	0
Interest - Rates Instalments		(16,500)	(16,500)	(17,225)	104%	(17,000)	(500)
Interest - Deferred Pensioners		(3,500)	(3,500)	(1,335)	38%	(1,500)	2000
Reimbursement - Debt Recovery		(3,500)	(3,500)	(208)	6%	(2,500)	1000
Fees & Charges - Rates Instalments/Arrangements		(29,100)	(29,100)	(24,867)	85%	(25,000)	4100
TOTAL OPERATING INCOME		(5,165,042)	(5,191,542)	(5,183,888)	100%	(6,192,265)	(1,027,223)
GENERAL PURPOSE FUNDING							
OPERATING INCOME							
Grants - LGGC Financial Assistance Grant	*	(650,911)	(650,911)	(1,346,915)	207%	(695,720)	(44,809)
Grants - LGGC Local Road Grant	*	(307,798)	(307,798)	(696,336)	226%	(388,538)	(80,740)
Interest - Municipal Fund		(30,000)	(30,000)	(19,337)	64%	(18,000)	12,000
Interest - Reserve Fund		(63,325)	(63,325)	(28,180)	44%	(30,000)	33,325
Fees & Charges (Settlement Agents Equiries)		(20,000)	(20,000)	(41,895)	209%	(39,500)	(19,500)
Other Revenue		(400)	(400)	(429)	107%	(400)	0
Sundry Income		(700)	(700)	(180)	26%	(400)	300
Transfer from Carried Forward Projects Reserve		0	0	(3,500)		(72,919)	(72,919)
TOTAL OPERATING INCOME		(1,073,134)	(1,073,134)	(2,136,772)	883%	(1,245,477)	(172,343)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 3 - GENERAL PURPOSE FUNDING	2020/21 Budget	2020/21 Amended Budget	2020/21 YTD Actuals			2021/22 Draft Budget
RAISING RATES	\$	\$	\$			\$
OPERATING EXPENDITURE						
Advertising & General Expenses						
Mapping Cadastre & Tenure Data Updates						1,750
Annual Update of Aerial Images for Mapping Systems						500
Access to Shared Local Information Platform - GIS/Mapping Data						2,400
Advertising and other expenses relating to levying of rates						950
						5,600
Interest - Arrears						
Late Payment Interest @ 7% per annum <i>(maximum rate of interest to be imposed under COVID19 is 8.0%)</i>						(37,500)
Penalty interest income on unpaid ESL charges						
Interest - Rates Instalments						
Interest charged on rates paid by Instalments @ 5.5% per annum <i>(maximum rate of interest to be imposed as per FM Reg 68 is 5.5%)</i>						(17,000)
Fees & Charges - Rates Instalments / Payment Arrangements						
Administration Charge to establish direct debit facility for payment of rates (as per Fee Schedule)						
Administration fee per instalment \$11, as per Fee Schedule (Same as 2020-21) <i>(no maximum figure by FM Reg 67 but must reflect actual costs)</i>						(25,000)
GENERAL PURPOSE FUNDING						
OPERATING INCOME						
Transfer from Reserves						
Transfer from Carried Forward Projects Reserve (projects completed - funds returned to Municipal Account)						(72,919)
						(72,919)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 4 - GOVERNANCE - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Members of Council	647,638	647,638	607,073	94%	650,889	3,251
Administration General	1,465,490	1,465,490	1,328,493	2006%	1,514,785	(49,295)
Administration General - Allocated	(1,465,490)	(1,465,490)	(1,329,048)	91%	(1,514,785)	49,295
Other Governance	404,561	404,561	387,769	1164%	509,730	105,169
TOTAL OPERATING EXPENDITURE	1,052,199	1,052,199	994,287	94%	1,160,619	(108,420)
OPERATING INCOME						
Members of Council	(5,086)	(5,086)	(8,069)	159%	(150)	-4936
Other Governance	(83,934)	(83,934)	(121,848)	145%	(41,550)	(42,384)
TOTAL OPERATING INCOME	(89,020)	(89,020)	(129,917)	146%	(41,700)	(47,320)
CAPITAL EXPENDITURE						
Other Governance	186,507	209,847	158,719	303%	84,822	101,685
TOTAL CAPITAL EXPENDITURE	186,507	209,847	158,719	303%	84,822	101,685
CAPITAL INCOME						
Other Governance	(170,295)	(193,635)	(148,176)	87%	(66,674)	(103,621)
TOTAL CAPITAL INCOME	(170,295)	(193,635)	(148,176)	87%	(66,674)	(103,621)
TOTAL EXPENDITURE	1,238,706	1,262,046	1,153,006	93%	1,245,441	(6,735)
TOTAL INCOME	(259,315)	(282,655)	(278,094)	107%	(108,374)	(150,941)
	979,391	979,391	874,913	89%	1,137,067	(157,676)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 4 - Governance Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
MEMBERS OF COUNCIL	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Councillor Allowances - Meeting Fees *	90,966	90,966	86,776	95%	90,966	-
President, Deputy President annual allowances *	12,510	12,510	12,510	100%	12,510	-
Councillor Travel Expenses (See Notes) *	8,850	8,850	3,138	35%	8,850	-
Allowances - Other *	12,450	12,450	11,187	90%	12,450	-
Information Technology - Councillors *	4,752	4,752	1,522	32%	4,752	-
Conference Expenses *	5,000	5,000	3,972	79%	5,000	-
Councillor Training	16,800	16,800	4,039	24%	16,800	-
Insurance - Councillor's	7,961	7,961	7,960	100%	8,523	562
Election Expenses	0	0	0		35,000	35,000
Council Donations and Grants	30,736	30,736	22,504	73%	64,275	33,539
Council Stationery & Gifts	4,000	4,000	1,817	45%	4,000	-
Refreshments and Receptions	10,000	10,000	9,998	100%	10,000	-
Council & Staff Functions	10,000	10,000	8,695	87%	10,000	-
Volunteer's Events	2,000	2,000	1,842	92%	2,000	-
Depreciation	30,583	30,583	30,545	100%	30,545	(38)
Administration Support						
Salaries - Administration	251,762	251,762	257,238	102%	240,696	(11,066)
Superannuation - Administration	26,788	26,788	27,573	103%	26,780	(8)
Employee Insurance - Workers Compensation	10,071	10,071	10,071	100%	10,507	436
Employee Provisions	0	0	10,073		0	-
Admin Salaries Reallocated	36,632	36,632	35,403	97%	3,424	(33,208)
Admin Building Costs Reallocated	75,777	75,777	60,210	79%	53,811	(21,966)
TOTAL OPERATING EXPENDITURE	647,638	647,638	607,073	94%	650,889	3,251
OPERATING INCOME						
Reimbursements	(50)	(50)	(1,133)	2266%	(50)	-
Fees & Charges	(100)	(100)	0	0%	(100)	-
Fees & Charges	0	0	(1,500)		0	-
Tfr from Carried Forward Projects Reserve	(4,936)	(4,936)	(5,436)	110%	0	(4,936)
TOTAL OPERATING INCOME	(5,086)	(5,086)	(8,069)	159%	(150)	(4,936)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 4 - GOVERNANCE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
MEMBERS OF COUNCIL	\$	\$	\$	\$
OPERATING EXPENDITURE				
Councillor Allowances - Meetings <i>No increase recommended by Tribunal</i> 1 x President @ \$12,101.50 per annum (Band 3 - Minimum \$7,612 to Maximum \$25,091) 8 x Councillors @ \$9,857.75 per annum (Band 3 - Minimum \$7,612 to Maximum \$16,205)				12,102 78,864
President / Deputy President Annual Allowances <i>No increase recommended by Tribunal</i> Presidential Allowance (as determined by Council) (Band 3 - Minimum \$1,015 to Maximum \$36,591) Deputy President (25% of the President's allowance)				90,966 10,008 2,502
Allowances - ITC 1 x President @ \$2,750 per annum 8 x Councillors @ \$1,010 per annum (Tribunal determination - Minimum \$500 to Maximum \$3,500) Councillors Uniform 9 Councillors @ approx.\$100 each				12,510 2,750 8,800 900
Information Technology - Councillors Repayment Plan for Councillor Surface Go (9 x \$28 pm) previously 8 x \$15pm Monthly data plan for Councillor (8 x \$15 per month) to be discontinued Microsoft Office 365 Business Standard (9 x \$16 per month) previously 8 x \$7pm				12,450 3,024 1,728 4,752
Election and Poll Expenses Next election will be held in October 2021,				35,000 35,000
Councillor's Insurance Personal Accident /travel Management Liability (50%)				8,523 8,523
Council Donations and Grants Prizes / Awards for high achieving students (on request) Donnybrook High School - Gilliana Magazine Arbuthnott Scholarship (additional allocation, refer also schedule 8) Community Grants Program (2.5% of Rate Revenue (excl. Waste component) (2021-2022 Rate revenue \$5,539,006 x 2.5% = \$138,475) - In accordance with Council policy the following amounts are allocated under the Community Grants Funding Scheme - Service Level Agreements - Area Promotion Schedule 13 (139120) - Community Grants - Major - Community Grants - Minor - Event Sponsorship - Major - Event Sponsorship - Minor - Cash Donations - Minor - Non cash donations and waiver of fees				500 100 200 103,856 (75,000) 12,324 3,323 12,324 3,323 1,108 2,216 64,275
Council Stationery and Gifts General Council expenses including councillor stationery, certificates, gifts, binding of Minutes, update Honour Board	4,000		1,817	4,000 4,000
Refreshments and Receptions Council meeting meals and refreshments (including hosting of regional meetings)	10,000		9,998	10,000 10,000
Council & Staff Functions Employee and Elected Members Functions	10,000		8,695	10,000 10,000
Volunteer's Events Functions to Recognise Volunteer Contributions	2,000		1,842	2,000 2,000

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 4 - Governance Note	2020/21				2021/22	
	Annual Budget		Actual		Draft Budget	
			YTD	YTD	Amount	Variance
	\$		\$	%	\$	\$
OTHER GOVERNANCE						
OPERATING EXPENDITURE						
Legal Expenses	15,000	15,000	17,865	119%	15,000	-
Subscriptions / Memberships *	30,897	30,897	30,601	99%	29,407	(1,490)
Resource Sharing Subscriptions	26,116	26,116	26,616	102%	24,603	(1,513)
Public Relations / Communications *	20,320	20,320	15,885	78%	20,500	180
Audit Fees *	30,600	30,600	27,100	89%	49,500	18,900
Risk Management	11,000	11,000	10,766	98%	11,000	-
Professional Services & Fees *	37,800	37,800	30,340	80%	112,800	75,000
Sundry Other Governance Expenses	5,000	5,000	772	15%	0	(5,000)
Employee Provisions	0	0	3,234		0	-
Salaries - Direct	151,552	151,552	152,847	101%	144,986	(6,566)
Superannuation - Direct	14,397	14,397	15,346	107%	14,499	102
Employee Insurance - Workers Compensation	6,062	6,062	6,062	100%	6,176	114
Admin Salaries Reallocated	34,832	34,832	33,662	97%	44,009	9,177
General Admin Costs Reallocated	20,985	20,985	16,674	79%	37,250	16,265
TOTAL OPERATING EXPENDITURE	404,561	404,561	387,769	1164%	509,730	105,169
OPERATING INCOME						
Contributions / Reimbursements	(850)	(850)	(529)	62%	(800)	50
Reimbursements - Staff Telephone	(150)	(150)	0	0%	(150)	-
Reimbursements - Staff Uniform	(200)	(200)	(183)	91%	(200)	-
Transfer from Reserve	(20,000)	(20,000)	(16,400)	82%	0	20,000
Fees & Charges	(150)	(150)	(232)	155%	(200)	(50)
Fees & Charges - GST Free	(150)	(150)	(375)	250%	(200)	(50)
						-
OPERATING INCOME	(21,500)	(21,500)	(17,719)	82%	(1,550)	19,950

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 4 - GOVERNANCE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
OTHER GOVERNANCE	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Subscriptions / Memberships						
WA Local Govt Association (WALGA) - General Subscriptions					10,406	
WALGA Workplace Relations Service					6,770	
WALGA Tax Service (GST / FBT Advice)					1,825	
WALGA Governance Service					551	
WALGA Local Laws Service					645	
WALGA Procurement Consultancy Services					2,600	
WALGA Council Connect Website Services					5,765	
WALGA LG Maps Services					0	
Australia Day Council of WA					550	
Chamber of Commerce					100	
CEMETERIES & CREMATORIA ASSOCIATION OF WA					130	
Council on the Aging					65	
Minor subscriptions					0	
					29,407	
Resource Sharing Subscriptions						
Bunbury Geographe Tourism Partnership					5,000	
Administering Council BGGC					500	
Designated Area Migration Agreement					5,000	
Warren Blackwood Alliance of Councils					14,103	
					24,603	
Public Relations / Communications						
Chamber of Commerce Directory					2,825	
Expenses and development of the Preston Press Newsletter					4,800	
Materials for Production of Annual Reports & Strategic Planning Docs					4,000	
Production of Shire Calendars & Photographic Competition (A4 size)					7,000	
Survey Monkey Subscription					300	
Mailchimp software (Newsletters)					0	
Messages on Hold Subscription					1,575	
					20,500	
Audit Fees						
Including interim and final audit (including on-site attendance)					30,000	
Miscellaneous Audit Costs for additional services (eg. Grant acquittals)					4,500	
Internal Audit Function (Council Resoulution 16/21 to Consider)					15,000	
					49,500	
Risk Management						
Contribution to Regional Risk Management Co-ordinator Scheme					11,000	
					11,000	
Professional Services & Fees						
General provision for Native Title Claim costs					800	
Professional Services to assist Council with the annual CEO review					5,000	
Business Cases Development (Grant Funded)					0	
Integrated Planning and Reporting					20,000	
Statutory Reviews (Risk Management and Financial Management)					17,000	
Revaluation of Assets - Infrastructure					35,000	
Revaluation of Assets - Land and Buildings					25,000	
Provision for Specialist Services					10,000	
					112,800	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 4 - Governance Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
GENERAL ADMINISTRATION	\$		\$	%	\$	\$
OPERATING EXPENDITURE						
Administration Salaries	814,570	814,570	782,921	96%	870,770	(56,200)
Contract Staff Wages	0	0	21,130	0%	4,276	(4,276)
Administration Superannuation	90,625	90,625	88,180	97%	100,367	(9,742)
Employee Provisions	0	0	(18,869)		0	-
Employee Insurance - Workers Comp.	52,583	52,583	54,531	104%	34,814	17,769
Insurance Other	21,039	21,039	21,038	100%	27,958	(6,919)
Uniform Allowance	6,855	6,855	4,666	68%	6,855	-
Training Conference Expenses	49,100	49,100	20,960	43%	39,100	10,000
Vehicle Running Costs	19,500	19,500	18,923	97%	19,500	-
Fringe Benefits Tax (Vehicles and Entertainment)	23,775	23,775	27,308	115%	23,300	475
CEO Networking & Rewards Allowance	1,500	1,500	625	42%	1,500	-
Staff Recruitment Costs (Adverts. & Pre employment)	10,000	10,000	9,724	97%	10,000	-
Occupational Safety & Health Program	1,250	1,250	406	32%	1,250	-
Shire Administration Centre and Chamber - Building Ma	73,919	73,919	60,896	82%	94,977	(21,058)
Advertising	5,000	5,000	533	11%	1,000	4,000
Bank Charges	17,000	17,000	14,205	84%	15,500	1,500
Postage and Freight	6,350	6,350	3,568	56%	5,000	1,350
Printing and Stationery	15,800	15,800	12,958	82%	15,000	800
Telephone	18,500	18,500	23,429	127%	22,000	(3,500)
Other Office Expenses	20,200	20,200	5,029	25%	6,000	14,200
Office Equipment Maintenance	15,600	15,600	12,307	79%	14,500	1,100
Computer Mtce Agreements	98,904	98,904	61,410	62%	90,000	8,904
Interest Expense - Lease Equipment	2,876	2,876	2,311	80%	2,050	826
Subscriptions - Computer User Group	700	700	680	97%	700	-
Depreciation	36,344	36,344	56,445	155%	55,368	(19,024)
Computer Software Costs	48,500	48,500	24,427	50%	40,000	8,500
Furniture and Equipment under Threshold	15,000	15,000	18,752	125%	13,000	2,000
TOTAL OPERATING EXPENDITURE	1,465,490	1,465,490	1,328,493	2006%	1,514,785	(49,295)
Admin Employee Costs Reallocated	(957,778)	(957,778)	(906,763)	95%	(1,005,951)	48,173
Gen Admin Costs Reallocated	(507,712)	(507,712)	(422,286)	83%	(508,834)	1,122
Less Allocated to other functions	(1,465,490)	(1,465,490)	(1,329,048)	91%	(1,514,785)	49,295
TOTAL OPERATING EXPENDITURE UNALLOCATED	0	0	(555)		0	0
OPERATING INCOME						
Reimbursements/Rebates						
Insurance Rebates	(61,812)	(61,812)	(49,922)	81%	(40,000)	(21,812)
Tfr from Reserve	0	0	0		0	-
P/L Sale of Assets	(622)	(622)	(5,631)	905%	0	(622)
Reimbursements	0	0	(46,671)		0	-
Transfer from Employee leave and Gratuity Res.	0	0	0		0	-
Contribution to LSL - Admin	0	0	(1,906)		0	-
					0	-
TOTAL OPERATING INCOME	(62,434)	(62,434)	(104,129)	167%	(40,000)	(22,434)
CAPITAL EXPENDITURE						
Buildings	94,500	111,840	106,599	113%	47,611	46,889
Furniture and Equipment	38,000	44,000	0	0%	14,000	24,000
Plant and Equipment	31,220	31,220	32,607	104%	0	31,220
Principal Repayments - Leased Equipment	22,787	22,787	19,513	86%	23,211	(424)
TOTAL CAPITAL EXPENDITURE	186,507	209,847	158,719	303%	84,822	101,685
CAPITAL INCOME						
Proceeds Sale of Assets - Vehicles	(37,795)	(37,795)	(37,273)	99%	0	(37,795)
Transfer from Reserve	(132,500)	(155,840)	(110,904)	84%	(66,674)	(65,826)
TOTAL CAPITAL INCOME	(170,295)	(193,635)	(148,176)	87%	(66,674)	(103,621)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 4 - GOVERNANCE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
GENERAL ADMINISTRATION	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Insurance - Other						
Commercial Crime and Cyber Liability					6,369	
Public Liability & Professional Indemnity Insurance					13,816	
Management Liability Insurance 50%					7,773	
					27,958	
Training Conference Expenses - Administration						
Executive Contract Professional Development					10,000	
LG Professional Finance Managers Conference					3,000	
Annual Budget and Financial Reporting Workshop and Models					3,500	
General Administration Staff Training Allocation					27,000	
Study Assistance (allowance for 2 staff @ \$900 per semester)					3,600	
IT Vision On Demand Training Recordings					2,000	
Administration Staff Training Expenses Including Course Fees, Accommodation, Meals & Travelling					49,100	
Vehicle Running Costs - CEO's & EMCC						
Vehicle Expenses, (incl. Depreciation) CEO's Vehicle (D)	10,000				10,000	
Vehicle Expenses, (incl. Depreciation) - EMCC Vehicle (C)	9,500		18,923		9,500	
					19,500	
Shire Office Maintenance						
- Shire Office Maintenance					74,516	
- Shire Administration Centre and Chamber Gardens					18,200	
- Maintenance of Shire Administration and Chamber Council Chambers Maintenance					2,262	
					94,977	
Computer Mtce Agreements						
Computer Hardware Maintenance					3,000	
Lease of Dell DL4000 Offsite Backup & Recovery system					6,527	
Lease of 2 x Dell Servers & 4 Switches					5,872	
Data Warehouse Extraction System from IT Vision to Support New Reporting System Implementation					22,000	
IT Vision Synergysoft & Universe Database Annual Licence Fees (24 Users) 1/7/19 to 30/6/2020					52,601	
					90,000	
Computer Software Costs						
Microsoft Licensing (as per WALGA Enterprise Agreement)					12,500	
Provision to increase Desktop Licenses					6,500	
XEN Server Software Maintenance					1,500	
Anti-Virus software (ESET)					2,100	
Email Archiving Software					2,100	
Firewall Maintenance Agreement (Sophos)					1,400	
IT System Improvement Projects					11,500	
Miscellaneous Software requirements (Smartsheets)					2,400	
					40,000	
OPERATING INCOME						
Insurance Rebates						
LGIS, Anticipated MV Scheme Contributions Credit					14,621	
LGIS, Anticipated LGIS Dividend for 2021/22					25,379	
					40,000	
CAPITAL EXPENDITURE						
Buildings - Administration						
Backlog 20/21 - Exterior - Repaint					8,120	
Backlog 20/21 - External Walls - Repoint Fretted Joints					1,015	
East Wing - Repaint					12,150	
East Wing - Floor Coverings					11,138	
West Wing - Air conditioner					15,188	
					47,611	
Furniture & Equipment						
Audio Visual upgrades (TV screens etc) - Council Chambers					12,000	
Phone line - Council Chambers					2,000	
					14,000	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 4 - GOVERNANCE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
GENERAL ADMINISTRATION	\$	\$	\$	\$	
Principal Repayments - Leased Equipment					
Lease of 26 Dell Inspiron 15 Laptops				6,709	
Lease of Multi Function Printer (Works Dept)				923	
Lease of 15 Dell 5060 Desktop Computers				5,750	
Lease of Fujitsu High Volume Scanner for Records				695	
Lease of Printer/Copier for Main Office				2,305	
Lease of Printer/Copier for Development Svcs				816	
Lease of Cisco Catalyst Stacking Switches				6,013	
				23,211	
CAPITAL INCOME					
Transfer from Reserves					
Transfer from Carried Forward Reserve				(14,000)	
Transfer from Building Reserve				(52,674)	
				(66,674)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY PROGRAM SUMMARY	2020/21				2021/22	
	Annual	Amended	Actual		Draft Budget	
	Budget	Budget	YTD	YTD	Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Fire Prevention	1,048,577	1,048,577	967,117	1413%	1,219,345	-170767.5
Animal Control	229,290	229,290	226,177	908%	240,431	-11140.64
Other Law, Order and Public Safety	95,202	95,202	64,775	1140%	85,176	10026.3
TOTAL OPERATING EXPENDITURE	1,373,069	1,373,069	1,258,069	3461%	1,544,951	-171881.9
OPERATING INCOME						
Fire Prevention	(504,259)	(504,259)	(503,627)	100%	(623,585)	119326.2
Animal Control	(34,600)	(34,600)	(46,122)	133%	(42,008)	7408
Other Law, Order and Public Safety	(43,001)	(43,001)	(28,438)	66%	(23,695)	-19306
TOTAL OPERATING INCOME	(581,860)	(581,860)	(578,187)	99%	(689,288)	107428.2
CAPITAL EXPENDITURE						
Fire Prevention	72,708	72,708	77,838	235%	62,586	10122
Animal Control	6,000	6,000	5,089	85%	51,638	-45638
Other Law Order	5,202	6,780	5,420	104%	0	5202
TOTAL CAPITAL EXPENDITURE	83,910	85,488	88,347	424%	114,224	-30314
CAPITAL INCOME						
Fire Prevention	(57,039)	(57,039)	(45,750)	80%	(19,868)	-37171
Animal Control	(4,000)	(4,000)	(4,000)	100%	(51,638)	47638
Other Law, Order & Public Safety	(5,202)	(6,780)	0	0%	0	-5202
TOTAL CAPITAL INCOME	(66,241)	(67,819)	(49,750)	75%	(71,506)	5265
LAW ORDER & PUBLIC SAFETY - TOTAL EXP	1,456,979	1,458,557	1,346,416	92%	1,659,175	-202195.9
LAW ORDER & PUBLIC SAFETY - TOTAL INCOME	(648,101)	(649,679)	(627,937)	97%	(760,794)	112693.2
	808,878	808,878	718,479	89%	898,381	-89502.68
NET DRAW/(CONTIB) ON GENERAL REVENUE						
	\$	\$	\$	%	\$	\$
OPERATING (Expenses less Revenue)						
Fire Prevention	544,318	544,318	463,491	85%	595,759	51,441
Animal Control	194,690	194,690	180,055	92%	198,423	3,733
Other Law, Order and Public Safety	52,201	52,201	36,337	70%	61,481	9,280
TOTAL OPERATING	791,209	791,209	679,882	86%	855,663	64,454
CAPITAL (Expenses Less Revenue)						
Fire Prevention	15,669	15,669	32,088	205%	42,718	27,049
Animal Control	2,000	2,000	1,089	54%	0	(2,000)
Other Law, Order and Public Safety	0	0	5,420		0	0
TOTAL CAPITAL	17,669	17,669	38,597	218%	42,718	25,049

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 5 - Law, Order & Public Safety	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
FIRE PREVENTION		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Fire Control Expenses	*	44,491	44,491	17,151	39%	9,670	34,821
CESM - Salaries		98,236	98,236	102,176	104%	120,630	(22,394)
CESM - Superannuation		7,466	7,466	9,791	131%	15,534	(8,068)
CESM - Office Expenses		6,043	6,043	8,813	146%	21,565	(15,522)
Employee Provisions		0	0	2,659		0	0
Interest Expense - Leased Equipment		111	111	191	172%	0	111
Bush Fire Mitigation - SEMC		190,750	190,750	147,438	77%	327,015	(136,265)
Bush Fire Mitigation - Shire		10,000	10,000	7,471	75%	10,000	0
Regional Bushfire Mitigation Coordinator - Contribution		0	0	0		14,000	(14,000)
Bush Fire Insurance Funded by LGGS		33,150	33,150	33,150	100%	39,398	(6,248)
Fire Control Expenses funded by LGGS		184,815	184,815	173,826	94%	171,704	13,111
Depreciation on Fire Vehicles		359,261	359,261	335,491	93%	346,500	12,761
Depreciation (FC)		33,104	33,104	41,253	125%	41,253	(8,149)
Depreciation (FP) CESM Vehicle		0	0	16,675		0	0
Public Standpipes		14,000	14,000	11,371	81%	6,820	7,180
Admin Salaries Reallocated		41,311	41,311	39,924	97%	64,978	(23,667)
General Admin Costs Reallocated		24,839	24,839	19,736	79%	27,995	(3,156)
Minor Furniture & Equipment under Threshold		1,000	1,000	0	0%	2,282	(1,282)
TOTAL OPERATING EXPENDITURE		1,048,577	1,048,577	967,117	1413%	1,219,345	(170,768)
OPERATING INCOME							
Grants - VBFB ESL Operating Grant		(217,965)	(217,965)	(251,608)	115%	(211,102)	(6,863)
Grants - Bushfire Mitigation		(190,750)	(190,750)	(147,438)	77%	(327,015)	136,265
Contributions		(1,000)	(1,000)	(489)	49%	(1,000)	0
Reimbursements		(1,000)	(1,000)	(500)	50%	(1,000)	0
Reimbursements - DFES for CESM		(79,744)	(79,744)	(91,380)	115%	(72,468)	(7,276)
Fees & Charges - ESL Commission		(4,000)	(4,000)	(4,000)	100%	(4,000)	0
Fees & Charges - Fines		(1,800)	(1,800)	(3,000)	167%	(2,000)	200
Fees & Charges - Sale of Standpipe Water		(8,000)	(8,000)	(5,212)	65%	(5,000)	(3,000)
TOTAL OPERATING INCOME		(504,259)	(504,259)	(503,627)	100%	(623,585)	119,326
CAPITAL EXPENDITURE							
Capital Works - Bush Fire Buildings		60,039	60,039	60,990	102%	62,586	(2,547)
Principal Repayments - Leased Equipment		12,669	12,669	16,848	133%	0	12,669
TOTAL CAPITAL EXPENDITURE		72,708	72,708	77,838	235%	62,586	10,122
CAPITAL INCOME							
Grants (Capital) - VBFB ESL Assets		(57,039)	(57,039)	(45,750)	80%	(17,586)	(39,453)
Transfer from Bushfire Control & Management Reserve		0	0	0		(2,282)	2,282
Transfer from Carried Forward Reserve		0	0	0		0	0
TOTAL CAPITAL INCOME		(57,039)	(57,039)	(45,750)	80%	(19,868)	(37,171)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
FIRE PREVENTION OPERATING EXPENDITURE	\$	\$	\$	\$	
Fire Control Expenses					
Employee costs				6,500	
Plant costs				1,980	
Insurance				1,190	
				9,670	
Bush Fire Mitigation (DFES) 100% Funded by DFES					
Bush Fire Mitigation works funded				327,015	
				327,015	
Fire Control Expenses (100% Funded by LGGS)					
<i>Various Brigade and Fire control expenses funded by LGGS</i>					
Fire control equipment funded through LGGS (Item 9)					
Bush Fire Brigade Vehicle Expenses (excluding insurance)					
Insurance on Bush Fire Brigade Vehicles					
General Operating Expenses					
Insurance on Bush Fire Brigade Property - LGGS				171,704	
				171,704	
FIRE PREVENTION OPERATING INCOME					
Grants - VBFB ESL Operating Grant					
LGGS operational funding received from DFES (approved)					
Specific Items LGGS (item 9 subject to DFES approval) - yet to be advised (Note: 1st quarter grant payment received in June 2019)				(211,102)	
				(211,102)	
Grants - Bushfire Mitigation					
Bushfire Mitigation Activity Fund (funds job F001)				(327,015)	
				(327,015)	
Reimbursements - DFES for CESM					
60% Contributions toward the cost of CESM position				(72,314)	
				(72,314)	
CAPITAL INCOME					
Transfer from Bushfire Control & Management Reserve					
Minor equipment under threshold				(2,282)	
				(2,282)	
Capital Grant LGGS					
Beelerup Bushfire Brigade Building - Off grid solar				(17,586)	
				(17,586)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 5 - Law, Order & Public Safety	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
ANIMAL CONTROL		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Salaries (Animal Control)		121,967	121,967	120,322	99%	122,541	(574)
Superannuation		11,587	11,587	10,976	95%	12,460	(873)
Long Service Leave		0	0	1,662		0	0
Animal Control - Training Expenses		2,000	2,000	1,902	95%	4,500	(2,500)
Vehicle Expenses - Ranger		15,000	15,000	16,105	107%	12,500	2,500
Protective Clothing - Ranger		1,200	1,200	495	41%	1,200	0
Depreciation		1,548	1,548	1,547	100%	1,800	(252)
General Expenses	*	11,611	11,611	12,918	111%	16,000	(4,389)
A/H Call Service	*	0	0	0		5,000	(5,000)
Staff Telephone Allowance		1,950	1,950	1,633	84%	1,950	0
Employee Provisions		0	0	455		0	0
Shared Ranger Service		0	0	1,612		0	0
Admin Salaries Reallocated		40,426	40,426	39,069	97%	38,079	2,347
General Admin Costs Reallocated		22,001	22,001	17,481	79%	24,401	(2,400)
TOTAL OPERATING EXPENDITURE		229,290	229,290	226,177	908%	240,431	-11140.64
OPERATING INCOME							
Fees & Charges - Animal Facility Licensing		(1,000)	(1,000)	(150)	15%	(500)	(500)
Fees & Charges - Fines		(2,500)	(2,500)	(9,016)	361%	(3,000)	500
Fees & Charges - Dog Registrations		(25,000)	(25,000)	(25,911)	104%	(25,000)	0
Fees & Charges - Cat Registrations		(3,100)	(3,100)	(6,318)	204%	(4,500)	1,400
Fees & Charges - Animal Impounding		(3,000)	(3,000)	(2,845)	95%	(3,000)	0
Reimbursements		0	0	(1,883)		0	0
P/L Sale of Assets		0	0	0		(6,008)	6,008
TOTAL OPERATING INCOME		(34,600)	(34,600)	(46,122)	133%	(42,008)	7408
CAPITAL EXPENDITURE							
Ranger Vehicle		0	0	0		51,638	(51,638)
Purchase Furniture and Equipment				0		0	0
Buildings (Pound Facilities)		6,000	6,000	5,089	85%	0	6,000
TOTAL CAPITAL EXPENDITURE		6,000	6,000	5,089	85%	51,638	(45,638)
CAPITAL INCOME							
Trade in - Ranger Vehicle		0	0	0		(16,200)	16,200
Transfer from Reserve		(4,000)	(4,000)	(4,000)	100%	(35,438)	31,438
TOTAL CAPITAL INCOME		(4,000)	(4,000)	(4,000)	100%	(51,638)	47,638

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY					
	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget
ANIMAL CONTROL	\$	\$	\$		\$
OPERATING EXPENDITURE					
General Expenses (AC)					
Workers Compensation					
Public Liability					
Animal Registration Tags					
General Advertising					
Building Insurance (Dog Pound)					
Animal Euthanasia Costs					
Animal Control Equipment					
Miscellaneous Costs					16,000
					16,000
Transfer from Reserve					
Vehicles Reserve					(35,438)
					(35,438)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 5 - Law, Order & Public Safety	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
OTHER LAW ORDER AND PUBLIC SAFETY		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Donnybrook SES - ESL Allocation	*	23,721	23,721	18,709	79%	19,780	3,941
Depreciation on SES Plant		16,260	16,260	16,240	100%	16,240	20
Emergency Response, DFES, SES etc		5,160	5,160	134	3%	5,160	0
LEMC Operating Expenses		1,000	1,000	3,077	308%	0	1,000
Emergency Communication Expenditure		0	0	0		6,500	(6,500)
Crime Prevention Strategies		5,000	5,000	2,056	41%	5,000	0
Community Road Safety		1,000	1,000	0	0%	1,000	0
Depreciation (Other Law & Order)		21,664	21,664	21,637	100%	21,637	27
Aware Programme - Emergency Mgmt		4,280	4,280	366	9%	3,915	365
Building Expenses (Ex SES Building)		270	270	874	324%	1,016	(746)
Adverse Events Plan		15,000	15,000	0	0%	0	15,000
Administration Salaries Reallocated		1,254	1,254	1,212	97%	3,395	(2,141)
General Administration Costs Reallocated		593	593	471	79%	1,533	(940)
TOTAL OPERATING EXPENDITURE		95,202	95,202	64,775	1140%	85,176	10,026
OPERATING INCOME							
Grants - SES ESL Operating Grant		(23,721)	(23,721)	(28,072)	118%	(19,780)	(3,941)
Government Grants		(15,000)	(15,000)	0	0%	0	(15,000)
Transfer from Carried Forward Reserve		(4,280)	(4,280)	(366)	9%	(3,915)	(365)
TOTAL OPERATING INCOME		(43,001)	(43,001)	(28,438)	66%	(23,695)	(19,306)
CAPITAL EXPENDITURE							
Purchase Plant / Vehicles						0	
Plant & Equipment - Emergency Management						0	
Buildings - SES Building						0	0
Buildings		5,202	6,780	5,420	104%	0	5,202
TOTAL CAPITAL EXPENDITURE		5,202	6,780	5,420	104%	0	5,202
CAPITAL INCOME							
Government Grants - Emergency Management		(5,202)	(6,780)	0	0%	0	(5,202)
TOTAL CAPITAL INCOME		(5,202)	(6,780)	0	0%	0	(5,202)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY	2020/21 Adopted Budget	2020/21 YTD Actuals	2021/22 Draft Budget
OTHER LAW, ORDER AND PUBLIC SAFETY	\$	\$	\$
OPERATING EXPENDITURE			
Donnybrook SES (Operating expenses 100% funded by DFES)			
Building Insurance			
Motor Vehicle Insurance			
Specialised Equipment			
General expenses			
Donnybrook (LGGS Funded)			19,780
			19,780
Emergency Communication Expenses			
Operating Expenses (includes Sat Phone operating costs)			2,500
Satellite phones x 3 (LEMC approved)			4,000
			6,500
OPERATING INCOME			
Emergency Services Levy - Grant Allocation			
Operational funding received from DFES for SES (approved)			
Specific Items LGGS (item 9 subject to DFES approval)			
(Note: 1st quarter grant payment received in June 2019)			(19,780)
			(19,780)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 7 - HEALTH PROGRAM SUMMARY	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Administration & Inspection	175,036	175,036	166,280	733%	190,208	-15172
Other Health	88,671	88,671	83,619	597%	73,343	15,328
TOTAL OPERATING EXPENDITURE	263,707	263,707	249,900	1330%	263,551	156
OPERATING INCOME						
Administration & Inspection	(22,590)	(22,590)	(25,307)	112%	(22,690)	100
Other Health	(150,423)	(150,423)	(141,962)	94%	(148,999)	(1,424)
TOTAL OPERATING INCOME	(173,013)	(173,013)	(167,269)	206%	(171,689)	(1,324)
CAPITAL EXPENDITURE						
Administration & Inspection	0	0	0	0%	0	0
Other Health	11,693	11,693	11,693	100%	20,544	(8,851)
TOTAL CAPITAL EXPENDITURE	11,693	11,693	11,693	100%	20,544	(8,851)
CAPITAL INCOME						
Administration & Inspection	0	0	0	0%	0	0
Other Health	0	0	0	0%	(8,160)	8160
TOTAL CAPITAL INCOME	0	0	0	0%	(8,160)	8160
HEALTH - TOTAL EXPENDITURE	275,400	275,400	261,592	95%	284,095	(8,695)
HEALTH - TOTAL INCOME	(173,013)	(173,013)	(167,269)	97%	(179,849)	6,836
	102,387	102,387	94,323	92%	104,246	(1,859)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 7 - Health Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
ADMINISTRATION AND INSPECTION OPERATING EXPENDITURE						
Salaries	84,871	84,871	86,361	102%	101,601	(16,730)
Superannuation	8,347	8,347	8,863	106%	10,366	(2,019)
Employee Insurance - Workers Compensation	3,395	3,395	3,395	100%	4,174	(779)
Relief/Contract Staff	8,000	8,000	0	0%	8,000	0
Employee Provisions	0	0	8,698		0	0
Fringe Benefits Tax					5,050	(5,050)
Vehicle Expenses	12,742	12,742	12,924	101%	6,417	6,325
Sundry Health Expenditure	6,261	6,261	1,581	25%	4,564	1,697
Legal Expenses	1,000	1,000	0	0%	1,000	0
Analytical Expenses	2,000	2,000	819	41%	2,000	0
Minor Equipment	1,000	1,000	0	0%	1,000	0
Admin Salaries Reallocated	34,417	34,417	33,262	97%	30,243	4,174
General Admin Costs Reallocated	11,003	11,003	8,743	79%	13,793	(2,790)
Conference & Training	2,000	2,000	1,635	82%	2,000	0
TOTAL OPERATING EXPENDITURE	175,036	175,036	166,280	733%	190,208	-15172
OPERATING INCOME						
Reimbursements	(100)	(100)	0	0%	0	(100)
Contribution - Employees	(1,190)	(1,190)	(1,227)	103%	(1,190)	0
Fees & Charges Lic./Inspect.	(20,800)	(20,800)	(24,080)	116%	(21,000)	200
Fees & Charges - Fines	(500)	(500)	0	0%	(500)	0
TOTAL OPERATING INCOME	(22,590)	(22,590)	(25,307)	112%	(22,690)	100
CAPITAL EXPENDITURE						
Purchase Motor Vehicle	0	0	0		0	0
Furniture & Equipment - Health	0	0	0		0	0
TOTAL CAPITAL EXPENDITURE	0	0	0	0%	0	0
CAPITAL INCOME						
Trade-in Motor Vehicle	0	0	0		0	0
Transfer from Plant Reserve	0	0	0		0	0
TOTAL CAPITAL INCOME	0	0	0		0	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 7 - HEALTH	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
HEALTH INSPECTION AND ADMINISTRATION OPERATING EXPENDITURE	\$	\$	\$		\$	
Sundry Health Expenses						
Public Liability Insurance						
Uniform allowance 1 @\$360 pa						
Protective Clothing (as required)						
Telephone Allowance (PEHO)						
Subscriptions, Publications And Act Amendments						
On-line interactive food training program - subscription						
Other Health Control Expenses incl Advertising						
General Expenses					4,564	
					4,564	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 7 - Health Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
HEALTH - OTHER HEALTH						
OPERATING EXPENDITURE						
Medical & Pathology - Bentley Street	18,569	18,569	16,215	87%	15,908	2,661
Dental Surgery Maintenance	21,903	21,903	19,508	89%	6,658	15,245
Interest on Loans (Loan 74)	3,668	3,668	3,603	98%	2,977	691
Bank Charges - Loans	530	530	251	47%	530	0
Depreciation (Med/Dent)	43,112	43,112	43,228	100%	43,228	(116)
Administration Employee Costs Reallocated	625	625	604	97%	3,150	-2525
General Administration Costs Reallocated	264	264	210	79%	892	-628
TOTAL OPERATING EXPENDITURE	88,671	88,671	83,619	597%	73,343	15,328
OPERATING INCOME						
Reimbursements	(21,850)	(21,850)	(19,538)	89%	(18,000)	(3,850)
Fees & Charges - Property Leases	(128,573)	(128,573)	(122,424)	95%	(130,999)	2,426
TOTAL OPERATING INCOME	(150,423)	(150,423)	(141,962)	94%	(148,999)	(1,424)
CAPITAL EXPENDITURE						
Medical & Pathology - Bentley Street			0		8,160	(8,160)
Transfer to Reserves			0		0	-
Loan Principal Repayment (Loan 74)	11,693	11,693	11,693	100%	12,384	(691)
TOTAL CAPITAL EXPENDITURE	11,693	11,693	11,693	100%	20,544	(8,851)
CAPITAL INCOME						
Transfer from Reserves	0	0	0		(8,160)	8160
Grants (Capital) - Assets	0	0	0		0	0
TOTAL CAPITAL INCOME	0	0	0	0%	(8,160)	8160

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 7 - HEALTH	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
OTHER HEALTH OPERATING EXPENDITURE	\$	\$	\$	\$	
Medical & Pathology Centre Bentley Street					
Building Insurance					
Minor Building Maintenance (non recoupable)					
Water Rates					
Sewerage Rates					
Electricity					
Parks Crew Gardening (W)					
Audit of Roof Anchor System					
Miscellaneous Building Maintenance (Plumbing, Electrical etc.)					
Annual Gutter Cleaning					15,908
					15,908
Dental Surgery Maintenance					
Parks Crew Gardening (W)					
Building Insurance					
Minor Building Maintenance (non recoupable)					
Shire Rates					
Water Rates					
Sewerage Rates					
Legal Fees for New Lease (50% reimbursed)					
Repairs to Damage (Insurance)					
Miscellaneous Building Maintenance (Plumbing, Electrical etc.)					
Annual Gutter Cleaning					6,658
					6,658
Reimbursements					
Bentley Street Medical Centre (Outgoings)					
Bentley Street Pathology Centre (Outgoings)					
Dental Surgery (Outgoing including legal fees on new lease)					(18,000)
					(18,000)
Fees & Charges - Property Leases					
Donnybrook Medical Surgery					(40,000)
Clinipath Pathology					(39,000)
BUPA Dental					(51,999)
					(130,999)
CAPITAL EXPENDITURE					
Medical & Pathology - Bentley Street					
Enclosure for external aircon plant			0		8,160
					8,160

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Care of Families and Children	13,607	13,607	12,890	412%	11,936	1,671
Preston Retirement Village	150,505	174,029	211,660	141%	177,723	(27,218)
Tuia Lodge Aged Care Facility	3,825,039	3,825,039	3,930,070	103%	171,162	3,653,877
Other Welfare Accomodation	819,357	775,022	823,126	100%	213,192	606,165
Community and Youth	201,382	222,382	218,648	109%	247,621	(46,239)
Education Other	15,024	15,024	13,966	93%	14,592	432
TOTAL OPERATING EXPENDITURE	5,024,914	5,025,103	5,210,359	104%	836,226	4,188,688
OPERATING INCOME						
Care of Families and Children	(3,159)	(3,159)	(3,540)	112%	(2,320)	(839)
Preston Retirement Village	(69,455)	(92,979)	(299,640)	431%	(83,920)	14,465
Tuia Lodge Aged Care Facility	(3,294,615)	(3,294,615)	(3,557,111)	108%	(21,092)	(3,273,523)
Other Welfare Aged Accomodation	(743,858)	(699,523)	(666,115)	90%	(186,905)	(556,953)
Community and Youth	(200)	(21,200)	(24,216)	12108%	(400)	200
Education Other	(300)	(300)	(300)	100%	(300)	0
TOTAL OPERATING INCOME	(4,111,587)	(4,111,776)	(4,550,922)	111%	(294,937)	(3,816,650)
CAPITAL EXPENDITURE						
Preston Retirement Village	308,000	308,000	908,000	295%	308,000	0
Tuia Lodge Aged Care Facility	125,789	144,357	101,526	81%	29,318	96,471
Other Welfare Accomodation	144,636	93,636	65,941	46%	126,982	17,654
TOTAL CAPITAL EXPENDITURE	578,425	545,993	1,075,467	186%	464,300	114,125
CAPITAL INCOME						
Preston Retirement Village	(308,000)	(308,000)	(908,000)	295%	(308,000)	-
Tuia Lodge Aged Care Facility	(96,186)	(119,516)	(71,976)	75%	0	(96,186)
Other Welfare Accomodation	(144,636)	(93,636)	(42,998)	30%	(126,982)	-17654
TOTAL CAPITAL INCOME	(548,822)	(521,152)	(1,022,974)	186%	(434,982)	(113,840)
ECONOMIC SERVICES - TOTAL EXPENDITURE	5,603,339	5,571,096	6,285,826	112%	1,300,526	4,302,813
ECONOMIC SERVICES - TOTAL INCOME	(4,660,409)	(4,632,928)	(5,573,896)	120%	(729,919)	(3,930,490)
	942,930	938,168	711,931	76%	570,607	372,323

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare CARE OF FAMILIES AND CHILDREN	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Community Centre Maintenance		7,052	7,052	9,928	141%	7,344	(292)
Balingup Community Centre		300	300	0	0%	300	0
Lions Club Building Allnut Street		2,612	2,612	1,918	73%	2,350	262
1st Donnybrook Scout Group Building - Bentley Street		3,339	3,339	766	23%	536	2,803
Administration Salaries Reallocated		215	215	207	96%	1,102	(887)
General Administration Reallocated		89	89	71	79%	305	(216)
TOTAL OPERATING EXPENDITURE		13,607	13,607	12,890	412%	11,936	1,671
OPERATING INCOME							
Reimbursements		(2,089)	(2,089)	(1,206)	58%	(1,250)	(839)
Fees & Charges - Property Leases		(1,070)	(1,070)	(2,305)	215%	(1,070)	0
Fees & Charges - Property Leases		0	0	(29)		0	0
TOTAL OPERATING INCOME		(3,159)	(3,159)	(3,540)	112%	(2,320)	(839)

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
CARE OF FAMILIES AND CHILDREN	\$	\$	\$	\$
OPERATING EXPENDITURE				
Donnybrook Community & Family Centre - Allnutt Street				
Building Insurance				
Garden Maintenance by Council staff (W)				
Utilities - Water				
Shire Waste Management Charges (Bins)				
Miscellaneous Building Mtce. incl termite control, air con serv & gutters.				7,344
				7,344
Balingup Community Centre (Toilet)				
Shire responsible for maintenance of toilets only (BPA responsible for other building maintenance)	300		0	300
				300
Lions Club Building - Allnutt Street (B039)				
Lions Club Building - General Maintenance Expenses	800			
Building Insurance	12			
Utilities - Electricity	1,800		1,918	2,350
				2,350
1st Donnybrook Scout Group Building - Bentley Street				
Scout Group Building - General Maintenance Expenses				
Utilities - Electricity				
Building Insurance (Recouped from Scout Group)				536
				536
OPERATING INCOME				
Reimbursements				
Reimbursement of Utilities by Playgroup & Child Health Centre				(750)
Reimbursement of Building Insurance costs from Scout Group				(500)
				(1,250)
Fees & Charges - Property Leases				
Donnybrook Lions Club				
Reimbursement of Electricity Costs (actuals)				1,000
Annual Fee to cover rent (\$58) and building insurance (\$xx)				70
				1,070

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare PRESTON RETIREMENT VILLAGE	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Utility Charges		15,150	15,150	18,119	120%	14,300	850
Property Insurance		5,263	5,263	5,790	110%	6,350	(1,087)
Workers Compensation Insurance		0	0	0		1,393	(1,393)
Contractors		11,150	11,150	6,249	56%	10,500	650
Emergency Phone Monitoring		2,280	2,280	2,070	91%	2,280	-
General Expenses		1,000	1,000	874	87%	1,000	-
General Maintenance Costs		0	0	0		7,000	(7,000)
Administration Salaries Reallocated		1,507	1,507	1,456	97%	4,414	(2,907)
General Administration Costs Reallocated		487	487	387	79%	1,725	(1,238)
Salaries - Direct		0	0	0		12,938	(12,938)
Super - Direct		0	0	0		2,599	(2,599)
Management and Maintenance Services Reallocated		29,094	29,094	29,094	100%	0	29,094
Grounds Maintenance		4,000	4,000	3,567	89%	4,000	-
Depreciation on Buildings		71,394	71,394	71,305	100%	71,305	89
Selling / Lease Costs		0	0	27,977		10,000	(10,000)
Preston Retirement Village - Operating Costs		0	0	4,593		4,251	(4,251)
Preston Retirement Village - Asset Mtc / Refurb		9,180	32,704	40,178	438%	23,668	(14,488)
TOTAL OPERATING EXPENDITURE		150,505	174,029	211,660	1367%	177,723	(27,218)
OPERATING INCOME							
Fees & Charges - Lease Preston Village		(54,575)	(54,575)	(40,025)	73%	(52,652)	(1,923)
Reimbursements (Water Charges) - Preston Village		(2,200)	(2,200)	(3,155)	143%	(2,800)	600
Fees & Charges - Preston Village Community Centre		(3,500)	(3,500)	(5,145)	147%	(4,800)	1,300
Fees & Charges - Reserve Fund Fee		0	0	(53,266)		0	-
Fees & Charges - Amenities Fees		0	0	(133,165)		0	-
Reimbursements - Preston Village		0	0	(26,480)		0	-
Fees & Charges Sundry - Preston Village		0	0	(5,700)		0	-
Transfer from Reserve		(9,180)	(32,704)	(32,704)	356%	(23,668)	14,488
TOTAL OPERATING INCOME		(69,455)	(92,979)	(299,640)	431%	(83,920)	14465
CAPITAL EXPENDITURE							
Development Retiree Units - Lot 152 Sharp Street Dbk.		0	0	0		0	-
Buildings - Preston Retirement Village		0	0	0		0	-
Loan Principal Repaid - Preston Village		0	0	0		0	-
Preston Retirement Village - Repayment of Loans		308,000	308,000	908,000	295%	308,000	-
Transfer to Aged Housing Reserve - Retiree Units Dbk		0	0	0		0	-
TOTAL CAPITAL EXPENDITURE		308,000	308,000	908,000	295%	308,000	0
CAPITAL INCOME							
Proceeds from Loan - Retirement Village		0	0	0		0	0
Proceeds from Sale of Asset - Dwelling Lot 141 Sharp St Dbk		0	0	0		0	0
Reimbursements - Retiree Units Donnybrook		0	0	0		0	0
Proceeds from Leased Property		(275,000)	(275,000)	(795,000)	289%	(275,000)	0
Transfer from Aged Housing Reserve		0	0	0		0	0
Transfer from Reserve		(33,000)	(33,000)	(113,000)	342%	(33,000)	0
TOTAL CAPITAL INCOME		(308,000)	(308,000)	(908,000)	295%	(308,000)	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
PRESTON VILLAGE	\$	\$	\$	\$
OPERATING EXPENDITURE				
Utility Charges				
Electricity - Grounds				1,400
Water Supply Charges				5,500
Sewerage Rates				3,200
Emergency Services Levy				750
Refuse Charges - Shire				3,450
				14,300
Property Insurance				
Units 1-17				5,440
Community Centre				910
				6,350
Building Maintenance				
Building Repairs				4,000
Cleaning Windows & Flyscreens				1,700
Pest Management				2,600
Plumbing / Septic Maintenance				500
Electrical Contractors				500
Cleaner Community Centre				1,200
				10,500
Emergency Phone Monitoring				2,280
				2,280
Preston Retirement Village - Units 1 -13				
Advertising and Promotion, minor maintenance (Shire cost)				4,251
				4,251
Preston Retirement Village - Asset Mtce / Refurb				
Preston Village - Unit 4 (Solar Hot Water System)				4,556
Preston Village - Unit 6 (Solar Hot Water System)				4,556
Preston Village - Unit 7 (Expected Refurbishment and Solar Hot Water System)				14,556
				23,668
OPERATING INCOME				
Transfer from Reserve				
Tfr from Preston Village Reserve Fund Contribution Reserve				(16,499)
Tfr from Preston Village Exit Deferred Management Fee Reserve				(7,169)
				(23,668)
CAPITAL EXPENDITURE				
Preston Retirement Village - Repayment of Fixed loans				
Repayment of Fixed Loans on re-lease of units	308,000		908,000	308,000
				308,000
CAPITAL INCOME				
Proceeds from Leased Property				
Proceeds from life long lease granted to occupants of retiree units	(275,000)		(795,000)	(275,000)
				(275,000)
Transfer from Reserve				
Tfr from Preston Village Exit Deferred Management Fee Reserve	(33,000)		(113,000)	(33,000)
				(33,000)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare TUIA LODGE	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
OPERATING EXPENDITURE							
Salaries & Wages		2,357,514	2,357,514	2,610,418	111%	0	2,357,514
Employee Allowances / Retention		40,000	40,000	60,288	151%	0	40,000
Laundry Uniform Allowance		26,731	26,731	20,281	76%	0	26,731
Superannuation Tuia Lodge		210,988	210,988	235,671	112%	0	210,988
Staff Training Tuia Lodge (B047)		18,000	18,000	6,110	34%	0	18,000
Recruitment Medicals/Reports		3,000	3,000	10,054	335%	0	3,000
Staff Uniforms		6,000	6,000	4,116	69%	0	6,000
Employee Costs Other		6,796	6,796	7,109	105%	0	6,796
Contract Labour Hire		12,000	12,000	10,032	84%	0	12,000
Workers Compensation Insurance		85,944	85,944	86,808	101%	0	85,944
FBT Expenditure		2,100	2,100	904	43%	0	2,100
Electricity		51,946	51,946	47,696	92%	0	51,946
Water Supply		16,512	16,512	8,548	52%	0	16,512
Sewerage		7,779	7,779	8,065	104%	0	7,779
Telephone / Communications		22,386	22,386	18,299	82%	0	22,386
Gas		10,144	10,144	8,767	86%	0	10,144
Resident Catering		196,269	196,269	175,206	89%	0	196,269
Functions / Refreshments		6,000	6,000	1,286	21%	0	6,000
Cleaning Services		21,000	21,000	22,709	108%	0	21,000
Laundry Services		22,624	22,624	25,234	112%	0	22,624
Kitchen Services		13,000	13,000	10,691	82%	0	13,000
Waste Disposal		5,900	5,900	3,938	67%	0	5,900
Other Refuse Removal		9,000	9,000	7,287	81%	0	9,000
Medical Supplies		98,390	98,390	103,093	105%	0	98,390
Ground Maintenance		15,000	15,000	11,077	74%	0	15,000
Building Maintenance		31,000	31,000	30,132	97%	0	31,000
Furniture & Equipment (Under threshold)		16,000	16,000	40,424	253%	0	16,000
Advertising & Promotion		15,600	15,600	2,177	14%	0	15,600
Motor Vehicle Expenses		4,000	4,000	1,751	44%	0	4,000
Sundry Expenses		5,000	5,000	4,544	91%	0	5,000
Equipment Maintenance		17,000	17,000	21,279	125%	0	17,000
Interest Expense - Leased Equipment		126	126	(76)	-61%	0	126
Freight & Postage		3,250	3,250	3,191	98%	0	3,250
Resident Activities / Excursions		1,700	1,700	1,022	60%	0	1,700
Subscriptions		2,000	2,000	2,280	114%	0	2,000
Software Licensing		24,700	24,700	15,375	62%	0	24,700
Stationery & Printing Expenses		9,500	9,500	12,111	127%	0	9,500
Interest Repayment on Loan		4,491	4,491	4,412	98%	4,062	429
State Guarantee Fee		759	759	1,010	133%	0	759
Bond Refund Interest Payment		9,199	9,199	17,781	193%	0	9,199
Contract Services		13,400	13,400	16,115	120%	0	13,400
Property Insurance		12,548	12,548	12,548	100%	34	12,514
Medical Malpractice Insurance		6,240	6,240	6,000	96%	0	6,240
Public Liability Insurance		13,419	13,419	13,419	100%	0	13,419
Medical Services		60,630	60,630	43,330	71%	0	60,630
Consultancy Services		35,000	35,000	120,383	344%	0	35,000
Employee Provisions - Tuia		0	0	(210,905)		0	0
Depreciation on Tuia Lodge Plant		8,416	8,416	8,671	103%	0	8,416
Depreciation on Tuia Buildings & Equipment		168,739	168,739	178,133	106%	167,066	1,673
Admin Salaries Allocated		164,417	164,417	158,899	97%	0	164,417
General Admin Costs Reallocated		51,131	51,131	40,627	79%	0	51,131
Management Services Allocated to Other Activities		(118,249)	(118,249)	(118,249)	100%	0	(118,249)
TOTAL OPERATING EXPENDITURE		3,825,039	3,825,039	3,930,070	103%	171,162	3653877.18
OPERATING INCOME							
Care Income - ACFI Subsidies		(2,039,000)	(2,039,000)	(2,147,233)	105%	0	(2,039,000)
Basic Daily Care Fee		(762,850)	(762,850)	(576,623)	76%	0	(762,850)
Accommodation Fee - Daily Accommodation Payments		(185,784)	(185,784)	(201,113)	108%	0	(185,784)
Fees & Charges - Property Lease		0	0	0		(21,092)	21,092
Care Income - Resident Fees - Means Tested Care Fee		(175,521)	(175,521)	(81,990)	47%	0	(175,521)
Other Resident Fees - Additional Service Fee		(800)	(800)	(1,212)	152%	0	(800)
Care Income - Resident Fees - Other		(23,410)	(23,410)	(50,347)	215%	0	(23,410)
Accommodation Fee - Interest on RAD Bonds		(66,000)	(66,000)	(19,876)	30%	0	(66,000)
Other Revenue		(1,250)	(1,250)	(14,018)	1121%	0	(1,250)
Grants (Operating)		(40,000)	(40,000)	(60,320)	151%	0	(40,000)
Reimbursements - Employee Leave		0	0	(21,411)		0	0
Transfer from Reserve		0	0	(195,740)		0	0
Other Income - Tuia Lodge		0	0	(187,229)		0	0
TOTAL OPERATING INCOME		(3,294,615)	(3,294,615)	(3,557,111)	108%	(21,092)	(3,273,523)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	\$	\$
TUIA LODGE							
CAPITAL EXPENDITURE							
Tuia Lodge Furniture & Equipment		0	12,088	18,711		0	0
Tuia Lodge - Existing Building		0	0	0		0	0
Buildings - Tuia Lodge		96,186	102,666	53,222	55%	0	96,186
Loan Principal Repaid (Tuia Lodge Extensions)		27,083	27,083	27,083	100%	27,512	(429)
Principal Repayments - Leased Equipment		2,520	2,520	2,510	100%	1,806	714
TOTAL CAPITAL EXPENDITURE		125,789	144,357	101,526	255%	29,318	96,471
CAPITAL INCOME							
Contributions Revenue (Capital) - Assets		0	(16,850)	(16,850)		0	0
Transfer from Building Reserve		(96,186)	(102,666)	(55,125)	57%	0	(96,186)
TOTAL CAPITAL INCOME		(96,186)	(119,516)	(71,976)	75%	0	(96,186)

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
TUIA LODGE	\$	\$	\$	\$
OPERATING INCOME				
Fees & Charges - Property Lease				
Lease charges (Hall & Prior) commencing 1 July 2021				21,092
				21,092
CAPITAL EXPENDITURE				
Loan Principal Repaid				27,512
Principal Repayments - Leased Equipment (transitional)				1,806
				29,318

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare OTHER WELFARE - AGED HOUSING GENERAL OPERATING EXPENDITURE	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
Minninup Cottages U1-4							
Mowing & Ground Mtce		5,000	5,000	850	17%	3,000	2,000
Utility Charges		4,650	4,650	3,634	78%	4,740	(90)
Contractors		8,650	8,650	2,932	34%	8,650	0
Building Insurance		650	650	715	110%	784	(134)
General Expenses		2,300	2,300	589	26%	2,000	300
Depreciation		12,918	12,918	12,902	100%	12,902	16
Minninup Cottages U5-8							
Mowing & Ground Mtce		5,000	5,000	870	17%	3,000	2,000
Utility Charges		4,350	4,350	2,086	48%	2,740	1,610
Contractors		8,650	8,650	2,341	27%	8,650	0
Building Insurance		623	623	685	110%	750	(127)
General Expenses		2,300	2,300	1,003	44%	2,000	300
Depreciation		9,854	9,854	9,842	100%	9,842	12
Minninup Cottages U9-12							
Mowing & Ground Mtce		5,000	5,000	888	18%	3,000	2,000
Utility Charges		4,350	4,350	5,805	133%	3,360	990
Contractors		8,650	8,650	949	11%	8,650	0
Building Insurance		712	712	783	110%	858	(146)
General Expenses		2,300	2,300	774	34%	2,000	300
Depreciation		11,654	11,654	11,911	102%	11,910	(256)
Langley Villas U1-6							
Mowing & Ground Mtce		5,000	5,000	825	16%	3,000	2,000
Utility Charges		1,860	1,860	4,832	260%	6,270	(4,410)
Contractors		8,650	8,650	11,270	130%	10,820	(2,170)
Building Insurance		1,526	1,526	1,679	110%	1,838	(312)
General Expenses		2,300	2,300	906	39%	2,000	300
Depreciation		24,573	24,573	24,543	100%	24,543	30
Langley Villas U7-9							
Mowing & Ground Mtce		5,000	5,000	668	13%	3,000	2,000
Utility Charges		1,860	1,860	1,719	92%	2,770	(910)
Contractors		8,650	8,650	3,779	44%	9,510	(860)
Building Insurance		1,097	1,097	1,207	110%	1,322	(225)
General Expenses		2,300	2,300	344	15%	2,000	300
Depreciation		17,970	17,970	17,947	100%	17,947	23
Well Aged Units - Asset Mtce / Refurbishments		54,335	10,000	4,670	9%	0	54,335
Well Aged Units - Workers Comp Insurance		0	0	0		1,057	(1,057)
Other							
Land Disposal Costs		0	0	0		0	0
Active Ageing Program		0	0	0		0	0
Shire Administration Costs		4,614	4,614	4,306	93%	0	4,614
Aged Care Services Reallocated		77,542	77,542	77,542	100%	0	77,542
General Administration Allocated - Aged Housing Gen.		0	0	0		4,536	(4,536)
Administration Salaries Reallocated						13,276	(13,276)
Salaries - Direct Allocation						15,919	(15,919)
Super - Direct Allocation						4,548	(4,548)
Bridget St Project		504,469	504,469	518,001	103%	0	504,469
Asset Write Off / Derecognition		0	0	89,332	0%	0	0
TOTAL OPERATING EXPENDITURE		819,357	775,022	823,126	2453%	213,192	606,165
OPERATING INCOME							
Minninup Cottages							
Fees & Charges - Lease Minninup Cottages U 1-4		(34,284)	(34,284)	(32,372)	94%	(34,627)	343
Fees & Charges - Lease Minninup Cottages U 5-8		(34,206)	(34,206)	(13,794)	40%	(34,548)	342
Fees & Charges - Lease Minninup Cottages U9-12		(34,258)	(34,258)	(34,155)	100%	(34,601)	343
Langley Villas							
Fees & Charges - Lease Langley Cottages U1-6		(53,987)	(53,987)	(48,276)	89%	(54,527)	540
Fees & Charges - Lease Langley Cottages U7-9		(28,319)	(28,319)	(28,241)	100%	(28,602)	283
Reimbursements		0	0	(109)		0	0
Other							
Transfer from Aged Housing Reserve		(54,335)	(10,000)	(4,670)	9%	0	(54,335)
Transfer from Reserve		0	0	0		0	0
Grants - Programs		(504,469)	(504,469)	(504,499)	100%	0	(504,469)
TOTAL OPERATING INCOME		(743,858)	(699,523)	(666,115)	90%	(186,905)	-556953.46

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare OTHER WELFARE - AGED HOUSING GENERAL CAPITAL EXPENDITURE	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
Well Aged Units		144,636	93,636	42,998	30%	126,982	17,654
Surplus Transferred to Reserve		0	0	13,543		0	0
Minn Cotts U5-8 - Contingency Funds		0	0	2,000		0	0
Minn Cotts U9-12 - Contingency Funds		0	0	2,000		0	0
Langley Villas 1-7 - Contingency Funds		0	0	5,400		0	0
TOTAL CAPITAL EXPENDITURE		144,636	93,636	65,941	30%	126,982	17654
CAPITAL INCOME							
Transfer from Aged Housing Reserve - Loan Repayment		0	0	0		0	0
Transfer from Aged Housing Reserve - Well Aged		0	0	0		0	0
Grants (Capital) - Assets		0	0	0		0	0
Community Contributions - Bridge Street Affordable Housing Project		0	0	0		0	0
Transfer from Reserve		(144,636)	(93,636)	(42,998)	30%	(126,982)	(17,654)
Government Grants - Affordable Housing Project		0	0	0		0	0
Reimbursements - Vintage SS Loan		0	0	0		0	0
Transfer from Unspent Grants Reserve		0	0	0		0	0
TOTAL CAPITAL INCOME		(144,636)	(93,636)	(42,998)	30%	(126,982)	-17654

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget
OTHER WELFARE - AGED HOUSING GENERAL	\$	\$	\$		\$
OPERATING EXPENDITURE					
Utility Charges					
Electricity					
Water					
Sewerage Rates					4,740
					4,740
Contractors					
Building Repairs					
Plumbing / Septic Maintenance					
Pest Control					
Painting Contractors					
Electrical Contractors					8,650
					8,650
General Expenses					
Rent Direct Deposit Fees					
Freight					
Sundry Expenses					2,000
					2,000
<u>Minninup Cottages 5 - 8 Maintenance</u>					
Utility Charges					
Electricity					
Water					
Sewerage Rates					2,740
					2,740
Contractors					
Building Repairs					
Plumbing / Septic Maintenance					
Pest Control					
Painting Contractors					
Electrical Contractors					8,650
					8,650
General Expenses					
Rent Direct Deposit Fees					
Freight					
Sundry Expenses					2,000
					2,000
<u>Minninup Cottages 9-12 Maintenance</u>					
Utility Charges					
Electricity					
Water					
Sewerage Rates					3,360
					3,360
Contractors					
Building Repairs					
Plumbing / Septic Maintenance					
Pest Control					
Painting Contractors					
Electrical Contractors					8,650
					8,650
General Expenses					
Rent Direct Deposit Fees					
Freight					
Sundry Expenses					2,000
					2,000
<u>Langley Villas Mtce U1-6</u>					
Utility Charges					
Electricity					
Water					
Sewerage Rates					6,270
					6,270
Contractors					
Building Repairs					
Plumbing / Septic Maintenance					
Pest Control					
Painting Contractors					
Electrical Contractors					8,650
					8,650
Building Insurance					
Insurance for Units 1-6					1,838
					1,838
General Expenses					
Rent Direct Deposit Fees					
Freight					
Sundry Expenses					2,000
					2,000
<u>Langley Villas Mtce U7-9</u>					
Utility Charges					
Electricity					
Water					
Sewerage Rates					2,770

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
				2,770	
Contractors					
Building Repairs					
Plumbing / Septic Maintenance					
Pest Control					
Painting Contractors					
Electrical Contractors				8,650	
				8,650	
General Expenses					
Rent Direct Deposit Fees					
Freight					
Sundry Expenses				2,000	
				2,000	
Shire Administration Costs - Well Aged Units					
Administration Salaries Reallocated				13,276	
General Administration Costs Reallocated				4,536	
				17,812	
OTHER WELFARE - AGED HOUSING GENERAL	\$	\$	\$	\$	
CAPITAL EXPENDITURE					
Asset Renewal / Refurbishment:					
Minninup Cottages Unit 1 - 4 (Refurbishment)				51,818	
Minninup Cottages Unit 5 - 8 Refurbishment)				60,000	
Langley Villas - Unit 1 - 6 (Refurbishment)				10,000	
Langley Villas - Unit 3 (Internal Repaint)				5,164	
				126,982	
CAPITAL INCOME					
Transfer from Minninup Cottages 1-4 Surplus Reserve				(51,818)	
Transfer from Minninup Cottages 5 - 8 Surplus Reserve				(60,000)	
Transfer from Langley Villas 1-6 Surplus Reserve				(15,164)	
				(126,982)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare OTHER WELFARE - COMMUNITY AND YOUTH	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Salaries Community Development Officer		121,671	121,671	121,645	100%	144,046	(22,375)
Superannuation - Community Development Officer		14,083	14,083	14,559	103%	17,584	(3,501)
Office & Other Expenses - Community Development		1,710	1,710	1,124	66%	1,710	0
Insurance - Community Development		5,693	5,693	5,693	100%	7,088	(1,395)
Community Development Initiatives		2,500	2,500	4,274	171%	2,500	0
Youth Related Programs		3,550	3,550	1,363	38%	3,550	0
Seniors Week Functions		750	750	0	0%	750	0
Australia Day Event		3,600	24,600	23,164	643%	5,000	(1,400)
Employee Provisions		0	0	2,320		0	0
Admin Salaries Reallocated		37,852	37,852	36,582	97%	39,152	(1,300)
General Admin Costs Reallocated		9,973	9,973	7,924	79%	26,241	(16,268)
TOTAL OPERATING EXPENDITURE		201,382	222,382	218,648	1397%	247,621	(46,239)
OPERATING INCOME							
Grants - Programs		0	(21,000)	(21,000)	0%	0	0
Reimbursements		0	0	(216)	0%	(200)	200
Contributions		(200)	(200)	0	0%	(200)	0
Contributions		0	0	(3,000)	0%	0	0
TOTAL OPERATING INCOME		(200)	(21,200)	(24,216)	12108%	(400)	200

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
OTHER WELFARE - COMMUNITY AND YOUTH	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Youth Related Programs						
Provision to support various youth related activities including:						
School Holiday Programs					3,550	
Road Trauma Action Prevention Day at DDHS					3,550	
					3,550	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 8 - Education and Welfare	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	\$	\$
EDUCATION - OTHER							
OPERATING EXPENDITURE							
Scholarships		300	300	300	100%	300	0
Donnybrook Community Telecentre		2,969	2,969	1,926	65%	2,552	417
Depreciation (Educ)		11,755	11,755	11,740	100%	11,740	15
TOTAL OPERATING EXPENDITURE		15,024	15,024	13,966	93%	14,592	432
OPERATING INCOME							
Transfer from Reserve Fund		(300)	(300)	(300)	100%	(300)	0
TOTAL OPERATING INCOME		(300)	(300)	(300)	100%	(300)	0
CAPITAL EXPENDITURE						0	
TOTAL CAPITAL EXPENDITURE		0	0	0	0%	0	0
CAPITAL INCOME						0	
TOTAL CAPITAL INCOME		0	0	0	0%	0	0

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 8 - EDUCATION AND WELFARE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
EDUCATION - OTHER	\$	\$	\$		\$	
OPERATING EXPENDITURE						
OPERATING EXPENDITURE						
Scholarships						
Arbutnott Scholarship						
(\$200 allocated to Schedule 4 - Council donations to make \$500)	300		300		300	
					300	
Donnybrook Community Resource Centre						
Building Maintenance - General						
Building Insurance						
Emergency Services Levy					2,552	
					2,552	
OPERATING INCOME						
Transfer from Reserve Arbutnott						
Transfer from Arbutnott Reserve Fund (Last year of Extra \$100 from Chamber)	(300)		(300)		(300)	
					(300)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
	\$	\$	\$	%	Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Household Refuse	1,025,204	1,025,204	957,283	93%	1,171,436	(146,232)
Other Sanitation	4,000	4,000	2,469	62%	4,000	0
Urban Stormwater Drainage	11,500	11,500	4,561	40%	11,500	0
Protection of the Environment	27,632	27,632	16,964	61%	26,323	1,309
Town Planning Reg. Dev. Expenditure	294,855	294,855	284,922	97%	384,499	(89,644)
Other Community Amenities	346,364	346,364	298,486	86%	342,772	3,592
TOTAL OPERATING EXPENDITURE	1,709,555	1,709,555	1,564,686	92%	1,940,530	(230,975)
OPERATING INCOME						
Household Refuse	(1,078,796)	(1,078,796)	(1,114,953)	103%	(576,950)	(501,846)
Other Sanitation	(200)	(200)	0	0%	(200)	0
Protection of the Environment	(800)	(800)	0	0%	(800)	0
Town Planning Regional Development	(33,751)	(68,111)	(75,767)	224%	(40,200)	6,449
Other Community Amenities	(27,000)	(27,000)	(38,425)	142%	(34,800)	7,800
TOTAL OPERATING INCOME	(1,140,547)	(1,174,907)	(1,229,146)	108%	(652,950)	(487,597)
CAPITAL EXPENDITURE						
Household Refuse	125,000	35,400	59,567	48%	199,720	(74,720)
Town Planning Expenditure	31,220	31,220	31,700	102%	0	31,220
Other Community Amenities	185,000	205,000	184,089	100%	15,000	170,000
TOTAL CAPITAL EXPENDITURE	341,220	271,620	275,356	81%	214,720	126,500
CAPITAL INCOME						
Household Refuse	(125,000)	(35,400)	(59,567)	48%	(199,720)	74,720
Town Planning Regional Development	(37,795)	(37,795)	(42,727)	113%	(20,000)	(17,795)
Other Community Amenities	(170,000)	(190,000)	(183,180)	108%	0	(170,000)
TOTAL CAPITAL INCOME	(332,795)	(263,195)	(285,474)	86%	(219,720)	-113075
ECONOMIC SERVICES - TOTAL EXPENDITURE	2,050,775	1,981,175	1,840,042	90%	2,155,250	(104,475)
ECONOMIC SERVICES - TOTAL INCOME	(1,473,342)	(1,438,102)	(1,514,620)	103%	(872,670)	(600,672)
	577,433	543,073	325,422	56%	1,282,580	(705,147)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 10 - Community Amenities	Note	2020/21				2021/22	
		Annual	Amended	Actual	YTD	Draft Budget	
		Budget	Budget	YTD		Amount	Variance
SANITATION HOUSEHOLD REFUSE		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Rubbish Sites Maintenance		423,389	423,389	396,376	94%	479,178	(55,789)
Domestic Refuse Collection		140,560	140,560	141,669	101%	173,162	(32,602)
Domestic Recycling Pickup and Processing		145,945	145,945	95,400	65%	91,326	54,619
Refuse Collection - Public Bins		114,000	114,000	113,114	99%	138,500	(24,500)
Organics Bins Pickup and Treatment		125,016	125,016	102,441	82%	155,610	(30,594)
Fringe Benefits Tax						2,200	(2,200)
Vehicle Expenses		4,975	4,975	6,316	127%	3,250	1,725
Waste Management Office Expenses		650	650	328	51%	650	0
Insurance Waste Management		1,632	1,632	1,632	100%	1,569	63
Rural Recycling Service (Balingup)		2,500	2,500	2,844	114%	2,500	0
Depreciation		53,380	53,380	53,314	100%	53,314	66
Amortisation (Waste Cell Airspace)		0	0	28,553		28,553	(28,553)
Employee Provisions - Waste		0	0	2,957		0	0
Regional Waste Management (SWRWG)		3,398	3,398	3,398	100%	3,398	0
Administration Salaries Allocated		6,913	6,913	6,681	97%	29,696	(22,783)
General Administration Allocated		2,846	2,846	2,261	79%	8,530	(5,684)
TOTAL OPERATING EXPENDITURE		1,025,204	1,025,204	957,283	768%	1,171,436	(146,232)
OPERATING INCOME							
Fees & Charges - Kerbside Bin Services		(570,696)	(570,696)	(593,100)	104%	(560,350)	(10,346)
Fees & Charges - Refuse Site Donnybrook		(10,000)	(10,000)	(18,540)	185%	(15,000)	5,000
Fees & Charges - Refuse Site Balingup		(500)	(500)	(1,437)	287%	(1,000)	500
Fees & Charges - Waste Management Levy		(497,000)	(497,000)	(501,322)	101%	0	(497,000)
Reimbursements		(600)	(600)	(555)	92%	(600)	0
TOTAL OPERATING INCOME		(1,078,796)	(1,078,796)	(1,114,953)	103%	(576,950)	(501,846)
CAPITAL EXPENDITURE							
Donnybrook Landfill Shed and Compound		125,000	35,400	59,567	48%	199,720	(74,720)
TOTAL CAPITAL EXPENDITURE		125,000	35,400	59,567	48%	199,720	(74,720)
CAPITAL INCOME							
Transfer from Waste Management Reserve		(125,000)	(35,400)	(59,567)	48%	(199,720)	74720
TOTAL CAPITAL INCOME		(125,000)	(35,400)	(59,567)	48%	(199,720)	74720

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
SANITATION - HOUSEHOLD REFUSE OPERATING EXPENDITURE	\$	\$	\$		\$	
Rubbish Sites Maintenance (Donnybrook)						
Facility Management - Contractor					245,000	
Greenwaste Processing					10,000	
Monitoring and Compliance					10,000	
Building Insurance					506	
DPAW Lease					200	
DWER Licence					6,500	
Signage					500	
E-waste disposal costs					5,000	
Cardboard Recycling					9,600	
Transport / Disposal of Recyclables					2,000	
Degassing of refrigerants					1,000	
Hazardous Waste Transport					1,000	
Mattress Disposal					6,000	
Fencing					500	
Pest / Weed Control					500	
Drum Muster Expenses					500	
Asbestos Disposal					1,000	
Management Software					3,500	
Tablet / WIFI					2,000	
Installation of CCTV					3,000	
EFTPOS Merchant Costs					1,000	
					309,306	
Balingup Transfer Station						
Facility Management - Contractor					128,000	
Supply and Transport of Bins - Contractor					20,157	
Additional Bin Hire					1,800	
Building Insurance					215	
Signage					500	
E-waste disposal costs					1,500	
Cardboard Recycling					2,100	
Transport / Disposal of Recyclables					2,000	
Degassing of refrigerants					1,000	
Tyre Disposal					1,400	
Mattress Disposal					700	
Fencing					500	
Pest / Weed Control					500	
Drum Muster Expenses					500	
Management Software					3,500	
Installation of CCTV					3,000	
Installation of Solar Power					1,500	
EFTPOS Merchant Costs					1,000	
					169,872	
Domestic Refuse Collection						
Kerbside Bin Pickup	115,757				155,365	
Bins - New/Replacement/Repairs	16,303				17,797	
Tip passes - printing and postage	5,000					
Kerbside Calendars - Printing and postage	3,500			141,669		
					173,162	
Domestic Recycling Pickup & Treatment						
Bin Kerbside Collection - Recycling					74,742	
Waste Processing - Recycling					16,584	
					91,326	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
SANITATION - HOUSEHOLD REFUSE	\$	\$	\$		\$	
Refuse Collection - Public Bins						
Refuse collection of public bins Donnybrook, Balingup, Kirup & Mullalyup (W)					138,500	
					138,500	
Domestic Organics Pickup & Treatment						
Bin Kerbside Collection - Recycling					122,511	
Waste Processing - Recycling					33,099	
					155,610	
CAPITAL EXPENDITURE						
Donnybrook Landfill Shed and Compound						
Landfill Closure Management Plan (LCMP)					29,720	
Site Works, Rehabilitation & Capping					170,000	
					199,720	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 10 - Community Amenities	Note	2020/21				2021/22	
		Annual	Amended	Actual	YTD	Draft Budget	
		Budget	Budget	YTD		Amount	Variance
OTHER SANITATION		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Litter Control Other		4,000	4,000	2,469	62%	4,000	-
TOTAL OPERATING EXPENDITURE		4,000	4,000	2,469	62%	4,000	-
OPERATING INCOME							
Fees & Charges - Fines		(200)	(200)	0	0%	(200)	0
TOTAL OPERATING INCOME		(200)	(200)	0	0%	(200)	0
URBAN STORMWATER DRAINAGE							
OPERATING EXPENDITURE							
Balingup Drain		1,500	1,500	704	47%	1,500	0
Noneycup Creek		6,000	6,000	3,857	64%	6,000	0
Blackwood River		2,000	2,000	0	0%	2,000	0
Preston River		2,000	2,000	0	0%	2,000	0
TOTAL OPERATING EXPENDITURE		11,500	11,500	4,561	111%	11,500	-
PROTECTION OF THE ENVIRONMENT							
OPERATING EXPENDITURE							
Environmental Officer Salaries		5,694	5,694	3,869	68%	10,647	(4,953)
Environmental Officer Superannuation		541	541	370	68%	1,065	(524)
Environmental Officer - Office Expenses		763	763	463	61%	1,566	(803)
Contract Labour (Enviro Officer)		0	0	1,442	0%	0	0
Landcare Development		14,000	14,000	5,551	40%	6,000	8,000
North Balingup Reserves		1,500	1,500	1,425	95%	1,500	0
Abandoned Vehicles		500	500	350	70%	500	0
Environmental Officer - Employee Provisions		0	0	(351)		0	0
Administration Salaries Reallocated		958	958	926	97%	3,745	(2,787)
General Administration Costs Reallocated		3,676	3,676	2,921	79%	1,300	2,376
TOTAL OPERATING EXPENDITURE		27,632	27,632	16,964	578%	26,323	1,309
OPERATING INCOME							
Grants - Programs		0	0	0		0	0
Reimbursements		0	0	0		0	0
Fees & Charges - Sundry		(800)	(800)	0	0%	(800)	0
TOTAL OPERATING INCOME		(800)	(800)	0	0%	(800)	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES						
	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
PROTECTION OF THE ENVIRONMENT	\$	\$	\$		\$	
Landcare Development / Environmental Planning						
Environmental Initiatives						
Passive Reserves Management (Shire)						
National Tree and Landcare Week						
Environmental Field Day						
Bio-security Group						
Miscellaneous Expenses						
Weed Control and Revegetation					6,000	
WALGA Env. Management Tool					6,000	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 10 - Community Amenities	Note	2020/21				2021/22	
		Annual	Amended	Actual	YTD	Draft Budget	
		Budget	Budget	YTD		Amount	Variance
TOWN PLANNING AND REGIONAL DEVELOPMENT		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Salaries		145,866	145,866	139,467	96%	203,938	(58,072)
Superannuation		14,465	14,465	17,422	120%	20,805	(6,340)
Employee Insurance - Workers Compensation		5,835	5,835	5,835	100%	9,471	(3,636)
Training / Conferences		2,000	2,000	195	10%	2,000	0
Fringe Benefits Tax						11,000	
Vehicle Expenses		16,250	16,250	25,716	158%	12,167	4,083
Employee Provisions		0	0	15,635		0	0
Legal Expenses		8,000	8,000	290	4%	8,000	0
Planning Scheme Amendment Costs		1,000	1,000	557	56%	0	1,000
Consultancy Fees (Relief for Leave)		9,000	9,000	0	0%	0	9,000
Recruitment Expenses		1,000	1,000	674	67%	1,000	0
Contract Labour (Enviro Officer)		0	0	80	0%	0	0
Town Planning Office Expenses		1,694	1,694	1,664	98%	2,000	(306)
Town Planning Advertising costs		2,000	2,000	265	13%	3,000	(1,000)
Town Planning General		9,000	9,000	1,942	22%	16,000	(7,000)
Land Administration						2,000	
Strategic Planning						20,000	
Admin Employee Costs Reallocated		53,778	53,778	51,973	97%	48,791	4,987
General Admin Costs Reallocated		23,967	23,967	19,043	79%	23,327	640
Furniture and Equipment under threshold		1,000	1,000	0	0%	1,000	0
Contribution to LSL		0	0	4,163		0	0
TOTAL OPERATING EXPENDITURE		294,855	294,855	284,922	920%	384,499	(56,644)
OPERATING INCOME							
Fees & Charges - Applications		(27,640)	(62,000)	(57,497)	208%	(40,000)	12,360
Reimbursements		(500)	(500)	(291)	58%	(200)	(300)
Fees & Charges - Sundry		0	0	(146)		0	0
Contribution to Leave		0	0	(6,193)		0	0
P/L Sale of Assets		(5,611)	(5,611)	(11,639)	207%	0	(5,611)
TOTAL OPERATING INCOME		(33,751)	(68,111)	(75,767)	473%	(40,200)	6,449
CAPITAL EXPENDITURE							
Purchase of Plant and Equipment		31,220	31,220	31,700	102%	0	31,220
TOTAL CAPITAL EXPENDITURE		31,220	31,220	31,700	102%	0	31,220
CAPITAL INCOME							
Sale of Plant and Equipment		(37,795)	(37,795)	(42,727)	113%	0	(37,795)
Strategic Planning Reserve		0	0	0	0%	(20,000)	20,000
TOTAL CAPITAL INCOME		(37,795)	(37,795)	(42,727)	113%	(20,000)	(17,795)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
TOWN PLANNING AND REGIONAL DEVELOPMENT	\$	\$	\$	\$	
OPERATING EXPENDITURE					
Land Use Planning					
Consultancy Fees					
Operating Resources (software/subscriptions)				16,000	
				16,000	
Land Administration Costs					
Road closures, Title searches, other land matters				2,000	
				2,000	
Strategic Planning					
Costs associated with Strategy / Scheme Review				20,000	
				20,000	
OPERATING INCOME					
Fees & Charges - Applications					
Charges for Rezoning / Scheme Amendments					
Charges for Development Applications & Subdivisional Clearance				(40,000)	
				(40,000)	
CAPITAL INCOME					
Transfer from Strategic Planning Reserve				(20,000)	
				(20,000)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 10 - Community Amenities	Note	2020/21				2021/22	
		Annual	Amended	Actual	YTD	Draft Budget	
		Budget	Budget	YTD		Amount	Variance
OTHER COMMUNITY AMENITIES		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Donnybrook Cemetery Maintenance		64,000	64,000	36,912	58%	49,608	14,392
Balingup Cemetery Maintenance		26,200	26,200	20,108	77%	23,272	2,928
Upper Preston Cemetery Maintenance		10,018	10,018	4,064	41%	7,019	2,999
Public Conveniences		196,788	196,788	189,558	96%	222,207	(25,419)
Village Green Toilets		6,208	6,208	1,732	28%	6,228	(20)
Tidy Towns		500	500	0	0%	500	0
Depreciation		13,457	13,457	13,440	100%	13,440	17
Salaries		13,500	13,500	15,496	115%	5,521	7,979
Superannuation		1,688	1,688	1,722	102%	552	1,136
Employee Insurance - Workers Compensation		540	540	541	100%	221	319
Administration Salaries Reallocated		2,072	2,072	2,002	97%	10,909	(8,837)
General Administration Costs Reallocated		1,037	1,037	824	79%	3,295	(2,258)
Major Project Management Costs Reallocated		10,356	10,356	12,087	117%	0	10,356
TOTAL OPERATING EXPENDITURE		346,364	346,364	298,486	86%	342,772	3,592
OPERATING INCOME							
Fees & Charges - Cemeteries - Donnybrook		(23,000)	(23,000)	(19,149)	83%	(20,000)	(3,000)
Fees & Charges - Cemeteries - Balingup		(2,000)	(2,000)	(14,356)	718%	(10,000)	8,000
Fees & Charges - Cemeteries - Upper Preston		(2,000)	(2,000)	(3,945)	197%	(4,000)	2,000
Fees & Charges - Cemetery Licenses		0	0	(975)		(800)	0
TOTAL OPERATING INCOME		(27,000)	(27,000)	(38,425)	142%	(34,800)	7,000
CAPITAL EXPENDITURE							
Cemeteries - Infrastructure		15,000	15,000	909	6%	15,000	0
Public Toilets		170,000	190,000	183,180	108%	0	170,000
TOTAL CAPITAL EXPENDITURE		185,000	205,000	184,089	100%	15,000	170,000
CAPITAL INCOME							
Grants		(170,000)	(190,000)	(183,180)	108%	0	(170,000)
		(170,000)	(190,000)	(183,180)	108%	0	(170,000)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 10 - COMMUNITY AMENITIES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
OTHER COMMUNITY AMENITIES OPERATING EXPENDITURE	\$	\$	\$	\$	
Donnybrook Cemetery Maintenance (W) General Maintenance of Cemetery Grounds & Grave Digging Building Insurance				49,608	
				49,608	
Balingup Cemetery Maintenance (W) General Maintenance of Cemetery Grounds & Grave Digging including pruning of shaped hedges Building Insurance				23,272	
				23,272	
Upper Preston Cemetery Maintenance (W) General Maintenance of Cemetery Grounds & Grave Digging Building Insurance				7,019	
				7,019	
Public Conveniences (W) Cleaning wages & overheads Allocation of plant usage Materials Contractors Building insurance				222,207	
				222,207	
Village Green Toilets (W) Miscellaneous Building Maintenance Costs Building Insurance on Village Green Toilets				6,288	
				6,288	
CAPITAL EXPENDITURE					
Donnybrook Cemetery				15,000	
				15,000	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 11 - RECREATION AND CULTURE - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Public Halls	222,748	222,748	211,253	95%	230,972	(8,224)
Other Recreation & Sport - Parks, Gardens	1,993,030	1,993,030	1,734,948	87%	1,899,664	93,366
Donnybrook Recreation Centre	726,408	723,224	1,026,375	141%	1,011,094	(284,686)
Libraries - Operations	375,478	355,478	419,891	112%	465,280	(89,802)
Other Culture - Operations	261,163	245,902	254,219	97%	448,291	(187,128)
TOTAL OPERATING EXPENDITURE	3,578,827	3,540,382	3,646,685	102%	4,055,301	(476,474)
OPERATING INCOME						
Public Halls	(15,200)	(15,200)	(12,249)	81%	(10,500)	(4,700)
Other Recreation & Sport - Parks, Gardens	(23,180)	(23,180)	(23,354)	101%	(23,023)	(157)
Donnybrook Recreation Centre	(219,071)	(215,887)	(192,354)	88%	(187,250)	-31821
Libraries	(20,900)	(900)	(315)	2%	(350)	(20,550)
Other Culture	(67,898)	(52,637)	(37,924)	56%	(3,499)	(64,399)
TOTAL OPERATING INCOME	(346,249)	(307,804)	(266,197)	77%	(224,622)	(121,627)
CAPITAL EXPENDITURE						
Public Halls	0	0	0		51,500	-51500
Other Recreation & Sport - Parks, Gardens	2,202,232	2,665,232	681,182	31%	8,543,001	(6,340,769)
Donnybrook Recreation Centre	163,975	170,307	161,427	98%	252,311	(88,336)
Libraries	1,250	1,250	1,249	100%	10,000	-8750
Other Culture	1,915,671	2,155,671	2,344,457	122%	0	1,915,671
TOTAL CAPITAL EXPENDITURE	4,283,128	4,992,460	3,188,315	74%	8,856,812	(4,573,684)
CAPITAL INCOME						
Public Halls	0	0	0		(50,000)	50000
Other Recreation & Sport - Parks, Gardens	(2,149,144)	(2,612,144)	(665,804)	31%	(9,466,748)	7,317,604
Donnybrook Recreation Centre	(149,330)	(155,662)	(144,510)	97%	(228,017)	78687
Libraries	0	0	0		0	0
Other Culture	(1,915,671)	(2,155,671)	(2,307,996)	120%	(4,316)	-1911355
TOTAL CAPITAL INCOME	(4,214,145)	(4,923,477)	(3,118,309)	74%	(9,749,081)	5,534,936
RECREATION AND CULTURE - TOTAL EXPENDITURE	7,861,955	8,532,842	6,835,000	87%	12,912,112	(5,050,157)
RECREATION AND CULTURE - TOTAL INCOME	(4,560,394)	(5,231,281)	(3,384,506)	74%	(9,973,703)	5,413,309
	3,301,561	3,301,561	3,450,494	105%	2,938,409	363,152

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
PUBLIC HALLS, CIVIC CENTRES		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Public Halls - Donnybrook		29,780	29,780	23,465	79%	32,786	(3,006)
Public Halls - Balingup		15,216	15,216	10,512	69%	17,586	(2,370)
Public Halls - Kirup		3,903	3,903	2,862	73%	2,867	1,036
Public Halls - Noggerup		3,411	3,411	2,512	74%	3,485	(74)
Public Halls - Newlands		2,488	2,488	3,036	122%	2,522	(34)
Public Halls - Brookhampton		3,142	3,142	2,365	75%	2,561	581
Public Halls - Yabberup		3,102	3,102	2,877	93%	2,517	585
Depreciation - Halls		151,733	151,733	154,327	102%	152,417	(684)
Administration Salaries Re-allocated		7,993	7,993	7,724	97%	10,752	(2,759)
General Administration Costs Re-allocated		1,980	1,980	1,573	79%	3,480	(1,500)
TOTAL OPERATING EXPENDITURE		222,748	222,748	211,253	863%	230,972	(8,224)
OPERATING INCOME							
Fees & Charges - Donnybrook Hall Hire		(12,000)	(12,000)	(8,624)	72%	(7,500)	(4,500)
Fees & Charges - Balingup Hall Hire		(1,000)	(1,000)	(1,740)	174%	(1,200)	200
Fees & Charges - Property Leases		(2,000)	(2,000)	(1,885)	94%	(1,800)	(200)
Fees & Charges - Sundry		(200)	(200)	0	0%	0	(200)
TOTAL OPERATING INCOME		(15,200)	(15,200)	(12,249)	81%	(10,500)	(4,700)
CAPITAL EXPENDITURE							
Balingup Hall		0	0	0		0	0
Public Hall - Donnybrook		0	0	0		51,500	-51500
Halls - Other Infrastructure		0	0	0		0	0
Public Halls		0	0	0		0	0
TOTAL CAPITAL EXPENDITURE		0	0	0	0%	51,500	-51500
CAPITAL INCOME							
Transfer from Building Reserve Fund - AMP		0	0	0		0	0
Grants - Capital Assets		0	0	0		(50,000)	50000
TOTAL CAPITAL INCOME		0	0	0		(50,000)	50000

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
PUBLIC HALLS, CIVIC CENTRES	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Public Halls - Donnybrook						
Cleaner Wages						
Cleaning Superannuation						
Cleaning materials						
Electricity						
Water & Gas supplies						
Sewerage Rates						
Equipment Service & Repairs						
Sanitary Service						
Public Liability Insurance						
Workers Compensation Insurance (Cleaner)						
Building Insurance						
Termite Control Programme						
Miscellaneous Building Maintenance						32,786
						32,786
Public Halls - Balingup						
General Maintenance:						
Cleaner Wages						
Cleaner Superannuation						
Cleaning materials						
Sanitary Service						
Electricity & Water supplies						
Water						
Fire Extinguisher servicing						
Termite inspection and treatment						
Workers Comp						
Building Insurance						
Miscellaneous Building Maintenance						
Public Liability						17,586
						17,586
Public Halls - Kirup						
General Maintenance Allocation						
Contribution						
Building Insurance						
Annual termite inspection arranged by Shire and ESL Charges						
Fire equipment servicing						
Annual stump inspection						2,867
						2,867
Public Halls - Noggerup						
General Maintenance allocation						
Contribution						
Building Insurance						
Annual termite inspection arranged by Shire and ESL Charges						
Fire equipment servicing						3,485
						3,485
Public Halls - Newlands						
Building Insurance						
Annual termite inspection arranged by Shire and ESL Charges						
Fire equipment servicing						
Contribution						2,522
						2,522
Public Hall- Brookhampton						
General Maintenance Allocation						
Building Insurance						
Annual termite inspection						
Contribution						
Fire equipment servicing						2,561
						2,561
Public Hall - Yabberup						
General Maintenance Allocation						
Building Insurance						
Annual termite inspection arranged by Shire and ESL Charges						
Contribution						
Fire equipment servicing						2,517
						2,517

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
OTHER RECREATION AND SPORT							
OPERATING EXPENDITURE							
Parks and Reserves							
Parks & Reserves General		642,717	642,717	632,286	98%	700,959	(58,242)
Balingup Parks & Reserves		223,930	223,930	236,471	106%	265,181	(41,251)
Kirup Parks & Reserves		36,521	36,521	32,601	89%	45,050	(8,529)
Station Square		0	0	1,833		82,850	(82,850)
Horseman's Club - Beelerup		200	200	172	86%	0	200
Noggerup Park		6,336	6,336	5,928	94%	6,336	0
Egan Park		84,323	84,323	56,014	66%	80,456	3,867
Mitchell Park		68,717	68,717	61,901	90%	85,622	(16,905)
Mitchell Park - Tennis Club		1,289	1,289	2,757	214%	1,186	103
Vin Farley Park - Picnic Table		0	0	0		4,193	(4,193)
Balingup Recreation Centre		5,668	5,668	3,077	54%	2,374	3,294
Depreciation		775,176	775,176	536,244	69%	546,669	228,507
Recreation Promotional Programs		0	0	0	0%	0	0
Interest on Loans - SSL		1,695	1,695	1,649	97%	1,443	252
Bank Charges on Loans		468	468	220	47%	250	218
Donnybrook Walk Trails		2,501	2,501	0	0%	2,500	1
Administration Salaries Re-Allocated		10,364	10,364	10,016	97%	56,499	(46,135)
General Administration Costs Re-allocated		4,287	4,287	3,407	79%	11,621	(7,334)
Major Project Management Costs Reallocated		128,838	128,838	150,371	117%	6,474	122,364
TOTAL OPERATING INCOME		1,993,030	1,993,030	1,734,948		1,899,664	93,366
OPERATING INCOME							
Parks and Reserves							
Grants - Programs		0	0	0		0	0
Fees & Charges - Property Leases (Egan Park)		(2,128)	(2,128)	(791)	37%	(2,160)	32
Fees & Charges - Property Leases (Mitchell Park)		(13,228)	(13,228)	(11,643)	88%	(13,426)	198
Fees & Charges - Property Leases (Mitchell Park Tennis)		(1,425)	(1,425)	(660)	46%	(1,446)	21
Fees & Charges - Property Leases (Balingup Recreation Centre)		(1,000)	(1,000)	(455)	45%	(1,015)	15
Fees & Charges - Reserve Hire		(1,756)	(1,756)	(1,308)	75%	(1,782)	26
Donations - Fun park		(1,000)	(1,000)	(1,377)	138%	(900)	(100)
Grants - Programs		0	0	0		0	0
Reimbursements		(480)	(480)	(1,070)	223%	(850)	370
Transfer from Carried Forward Projects Reserve		0	0	(4,355)		0	0
Reimbursements		0	0	0		0	0
Reimbursements - SS Loan Interest		(2,163)	(2,163)	(1,695)	78%	(1,443)	(720)
TOTAL OPERATING INCOME		(23,180)	(23,180)	(23,354)	101%	(23,023)	(157)
CAPITAL EXPENDITURE							
Renewal							
Mitchell Park Buildings		0	0	0		0	
Apple Funpark Renewal		1,420,000	1,505,000	421,749	30%	1,075,273	344,727
Other Infrastructure - Donnybrook		10,000	10,000	5,210	52%	0	10,000
Other Infrastructure - Balingup		10,000	10,000	0	0%	10,000	0
Park Equipment		15,000	15,000	5,905	39%	15,000	0
Balingup Recreation Centre - Buildings		0	67,000	3,000		107,710	(107,710)
Yabberup Public Hall - Buildings		0	0	0		5,000	(5,000)
DB Community Resource Centre - Buildings		0	0	0		30,653	(30,653)
Egan Park - Netball Clubrooms		0	0	0		11,874	(11,874)
Egan Park - Pump Track		0	0	0		396,060	(396,060)
Station Square - Buildings		0	0	0		67,500	(67,500)
Hockey Training Facility - VC Mitchell Park		0	0	0		250,000	(250,000)
Reserve Street Fun park Development		7,500	7,500	0	0%	1,500	6,000
Infrastructure - Pathways		80,000	0	0	0%	80,000	0
Infrastructure Other - Kirup		60,000	60,000	32,059	53%	28,000	32,000
VC Mitchell Park - Redevelopment		0	250,000	98,500		6,025,271	(6,025,271)
Weir - Infrastructure		135,000	40,000	0	0%	238,000	(103,000)
New Assets							
Other Infrastructure - Donnybrook		305,588	605,588	80,414	26%	166,764	138,824
Other Infrastructure - Balingup		150,000	86,000	25,202	17%	25,000	125,000
Financing							
Loan Principal Repayment - SSL		9,144	9,144	9,144	100%	9,396	(252)
TOTAL CAPITAL EXPENDITURE		2,202,232	2,665,232	681,182	31%	8,543,001	(6,340,769)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
OTHER RECREATION AND SPORT		\$	\$	\$	%	\$	\$
CAPITAL INCOME							
Grants (Capital) - Assets		(2,115,000)	(2,578,000)	(631,660)	30%	(2,106,387)	(8,613)
Contributions(Capital) - Assets		0	0	0		0	0
Government Grants - Community Facilities Grant		0	0	0		(4,511,500)	4,511,500
Proceeds from Loan - VC Mitchell Park Redevelopment		0	0	0		(2,500,000)	2,500,000
Reimbursements - SS Loan		(9,144)	(9,144)	(9,144)	100%	(9,396)	252
Transfer from Trust - POS		0	0	0		(208,771)	208,771
Transfer from Reserve		0	0	0		0	0
Transfer from Reserve		0	0	0		(105,694)	105,694
Transfer from C/Forward Projects Reserve		(25,000)	(25,000)	(25,000)	100%	(25,000)	0
		0	0	0			
TOTAL CAPITAL INCOME		(2,149,144)	(2,612,144)	(665,804)	31%	(9,466,748)	7,317,604

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
OTHER RECREATION AND SPORT OPERATING EXPENDITURE	\$	\$	\$		\$	
Operations:						
Parks & Reserves General (W)					510,007	
Parks & Reserves General - Insurance					4,755	
Parks & Reserves General (W)					1,530	
Dbk - MRD Verge (Parks) (W)					42,740	
Arboretum Maintenance (W)					10,000	
Apple Fun Park Maintenance (W)					114,218	
Building Insurance					2,709	
Playground Equipment Maintenance (W)					15,000	
					700,959	
Balingup Parks & Reserves						
Balingup Parks & Reserves (W)					215,300	
Insurance on Parks & Reserves					2,530	
Bowling Club - Building Insurance						
Avenue of Honour Oak Tree (W)					5,000	
BLN - MRD Verge (Parks) (W)					17,700	
Balingup Oval (W)					23,624	
Balingup Oval Insurance					1,027	
					265,181	
Kirup Parks & Reserves						
Kirup Parks & Reserves (W)					38,460	
Kirup Parks & Reserves - Building Insurance					1,050	
Jim McDonald Oval (W)					1,501	
Jim McDonald Oval - Building Insurance					199	
Kirup - MRD Verge (Parks) (W)					3,840	
					45,050	
Station Square						
Building Maintenance						
Parks & Gardens					70,000	
General Maintenance					12,850	
					82,850	
Egan Park						
Egan Park - Gen. Maintenance (W)					58,821	
Egan Park - Insurance					3,471	
Pump Track - Gen. Maintenance (W)					0	
DBK Skate Park (Gen Maintenance) (W)					17,500	
DBK Skate Park - Ins.					664	
					80,456	
VC Mitchell Park						
VC Mitchell Park - Gen. Maintenance (W)					76,287	
VC Mitchell Park - Insurance					4,335	
Top Dressing Ovals (W)					5,000	
					85,622	
Vin Farley Park						
Timber picnic table bench					4,193	
					4,193	
OPERATING INCOME						
Fees & Charges - Property Leases (Egan Park) (To be sourced from COVID19 Reserve)						
<i>Egan Park Ground Rentals (Gst Inclusive)</i>						
Apple Festival (as determined by Council)						
Dbk/Capel Cricket Association (\$971 incl. GST)					(896)	
Netball Association (\$562 incl. GST)					(519)	
Donnybrook RSL (\$345 incl. GST)					(319)	
Egan Park - Full Day (\$231 incl. GST) - Half Day (\$115 incl. GST)					(426)	
					(2,160)	
Fees & Charges - Property Leases (Mitchell Park) (To be sourced from COVID19 Reserve)						
<i>Mitchell Park Ground Rentals (GST Inclusive)</i>						
Donnybrook Football Club, Ground Rental (\$2,647 incl. GST)					(2,442)	
Donnybrook Football Club, Club Rooms (\$1,054 incl. GST)					(972)	
Donnybrook Football Club, Electricity (\$9,000 incl. GST)					(8,305)	
South West Football League (\$1388 incl. GST)					(1,281)	
Mitchell Park - Full Day (\$231 incl. GST) - Half Day (\$115 incl. GST)					(426)	
					(13,426)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES					
SCHEDULE 11 - RECREATION AND CULTURE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget
Fees & Charges - Property Leases (Mitchell Park) (To be sourced from COVID19 Reserve)					
Donnybrook Tennis Club Reserve Rental (\$1,567 incl. GST)					(1,446)
					(1,446)
Fees & Charges - Property Leases (Balingup Recreation Centre)					
Balingup & Districts Sports Association - Annual Lease (\$1,100 GST Inc)					(1,015)
					(1,015)
Fees & Charges - Reserve Hire					
Includes the following:					
Small Farm Field Day (\$231 plus 100% actual costs incurred)					(213)
Balingup Carnival (\$231 plus 100% actual costs incurred)					(213)
SW Show Horse Association & Donnybrook Horseman's Club - Jim McDonald Oval (\$606)					(559)
Balingup Soccer Club (\$506 incl. GST - plus electricity at cost)					(462)
Balingup Cricket Club (\$253 incl. GST)					(233)
Lease of portion of Reserve 10459 (Dawson)					(102)
					(1,782)
Donations - Fun park					
Donations to Money Spinner at Apple Fun park					(900)
					(900)
Reimbursements					
Reimbursement of Electricity costs from Balingup United Soccer Club (Estimate)					(850)
Reimbursement of Insurance costs from Balingup Bowling Club					(850)
Reimbursements - SS Loan Interest					
Repayment of Interest & Guarantee Fee, Country Club Self Supporting Loan #90					(1,443)
					(1,443)
CAPITAL EXPENDITURE					
Park Equipment					
Installation of Playground equipment at various locations within the Shire					15,000
					15,000
Apple Fun Park Development (Reserve Street)					
Repairs for play equipment					1,500
					1,500
Balingup Recreation Centre - Buildings					
Backlog 20/21 - Repaint Exterior Timberwork					20,000
Backlog 20/21 - Repair Ceiling Panels & Repaint					10,302
Backlog 20/21 - Retint western windows					7,211
Repaint - Internal					34,405
Electrical Upgrades					15,542
Foyer - Replace Flooring					10,125
Additional Storage					10,125
					107,710
Yabberup Public Hall - Buildings					
New Storage Shed	0		0		5,000
					5,000
DB Community Resource Centre - Buildings					
Backlog 20/21 - Bathroom - Refit for accessibility					10,353
Backlog 20/21 - Restump	0		0		20,300
					30,653
Egan Park - Netball Clubrooms					
Backlog 20/21 - Exposed Timbers - Re varnish / oil					2,030
Backlog 20/21 - Replace Southern doors / repaint frame					1,522
Backlog 20/21 - Repaint Ceiling / Patch cracks					3,552
Backlog 20/21 - West side - Repaint					710
Backlog 20/21 - Toilets - Replace vanity/sink/taps/mirrors	0		0		4,060
					11,874
Egan Park - Pump Track					
Pump Track & Redevelopment					396,060
					396,060
Station Square					
Works Plant Shed					7,500
Goods Shed Interpretive Updates					20,000
Bins, Shade Sails, etc.					40,000
					67,500

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
OTHER RECREATION AND SPORT	\$	\$	\$		\$	
Hockey Training Facility VC Mitchell Park Training Facility development (funded by Trust POS)					250,000	
Infrastructure - Pathways Golden Valley Tree Park - Pathway Upgrade					80,000	
Infrastructure Other - Kirup Kirup Mill Park Upgrade Install new Public Drinking Fountain					18,000 10,000	
Infrastructure - VC Mitchell Park Redevelopment Design & Redevelopment Multi Purpose Facility					28,000 6,025,271	
Weir - Infrastructure Donnybrook Weir Upgrade					6,025,271 238,000	
Other Infrastructure - Donnybrook Street Lights Donnybrook Donnybrook Arboretum VC Mitchell Park - New Bore					238,000 8,000 50,764 108,000	
Other Infrastructure - Balingup Balingup Oval - New Bore & Associated Facilities					166,764 25,000	
CAPITAL INCOME					25,000	
Grants (Capital) - Assets						
Drought Grant Funding - VC Mitchell Park (New Bores)					(108,000)	
Drought Grant Funding - Balingup Oval (New Bores)					(25,000)	
Drought Grant Funding - GVTP Pathway Upgrade					(80,000)	
Drought Grant Funding - Kirup Mill Park Upgrade					(18,000)	
Drought Grant Funding - Donnybrook Weir Upgrade					(238,000)	
Drought Grant Funding - Drinking Fountain Balingup					(10,000)	
Drought Grant Funding - Drinking Fountain Kirup					(10,000)	
Donnybrook Public Hall - Buildings					(50,000)	
LRCI Funding - Pump Track (LRCI)					(396,060)	
LRCI Funding - Balingup Rec Centre (LRCI)					(64,054)	
LRCI Funding - Round 3 - Dbk Arboretum - Balingup Paths and Townscape (see Sch12)					(32,000)	
Apple Funpark Renewal					(1,075,273)	
Government Grants - Community Facilities Grant					(2,106,387)	
VC Mitchell Development Advance					(151,500)	
VC Mitchell Park Redevelopment					(4,360,000)	
Proceeds From Loan - VC Mitchell Park Redevelopment					(4,511,500)	
VC Mitchell Park Redevelopment (Full forecast amount)					(2,500,000)	
Transfer from Trust - POS					(2,500,000)	
Hockey Training Facility VC Mitchell Park					(208,771)	
Transfer from Carried Forward Projects Reserve					(208,771)	
- Building Reserve - Public Hall Donnybrook					(1,500)	
- Building Reserve - Public Hall Yabberup					(5,000)	
- Building Reserve - Community Resource Centre Donnybrook					(30,653)	
- Building Reserve - Balingup Recreation Centre					(40,656)	
- Building Reserve - Egan Park Netball Clubrooms					(11,874)	
- Parks & Reserves Reserve - Vin Farley Park					(4,193)	
- Carried Forward Projects Reserve - Dbk Arboretum					(8,764)	
- CBD Reserve - Station Square					(3,054)	
					(105,694)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
DONNYBROOK RECREATION CENTRE							
OPERATING EXPENDITURE							
Salaries - Recreation Centre		290,472	290,472	374,135	129%	325,035	-34563
Superannuation - Recreation Centre		28,732	28,732	33,798	118%	33,201	-4469
Conference & Training Recreation Centre		5,000	5,000	1,599	32%	5,000	0
Recruitment Expenses		4,500	4,500	3,023	67%	4,500	0
Employee Insurance - Workers Compensation		12,099	12,099	11,620	96%	13,002	(903)
Other Staff Costs		1,500	1,500	96	6%	1,500	0
Staff Uniform		2,200	2,200	1,604	73%	2,200	0
Employee Provisions		0	0	1,651		2,200	(2,200)
Admin / General							
Insurance		15,962	15,962	15,962	100%	18,504	(2,542)
Communications		3,200	3,200	2,325	73%	3,200	0
Cleaners Wages		11,972	11,972	7,367	62%	13,939	(1,967)
Cleaners Superannuation		1,137	1,137	994	87%	1,394	(257)
Cleaning Materials		3,000	3,000	4,332	144%	3,000	0
General Building Maintenance		7,000	7,000	9,149	131%	7,000	0
Gardens / Landscaping		5,928	5,928	4,917	83%	5,928	0
Printing / Stationery		2,500	2,500	3,868	155%	2,500	0
Advertising / Promotional Costs		5,500	5,500	1,979	36%	7,000	(1,500)
Equipment Under Threshold		18,100	18,100	9,997	55%	18,100	0
Sundry Expenses		7,000	7,000	10,204	146%	7,000	0
Admin Salaries Reallocated		89,379	89,379	86,379	97%	93,185	(3,806)
General Admin Costs Reallocated		31,808	31,808	25,274	79%	39,140	(7,332)
Depreciation		0	0	261,042		259,267	(259,267)
Pool							
Water		15,000	15,000	3,512	23%	8,960	6,040
Pool Chemicals		15,000	15,000	11,184	75%	15,000	0
Personal Protective Equipment		1,800	1,800	1,416	79%	1,800	0
Electricity		48,000	48,000	53,177	111%	51,750	(3,750)
Pool Plant Maintenance		3,000	3,000	13,386	446%	3,000	0
Pool and Surround Maintenance		10,000	10,000	4,328	43%	10,000	0
Pool Program Costs		3,000	3,000	2,636	88%	3,000	0
Subscriptions and Memberships		800	800	0	0%	800	0
Sundry Expenses		1,800	1,800	657	37%	1,800	0
Kiosk							
Stock Purchases - Food		10,000	10,000	8,929	89%	10,000	0
Stock Purchases - Non Food		5,000	5,000	2,330	47%	5,000	0
Kiosk Maintenance		500	500	90	18%	500	0
Stock Write Off		100	100	153	153%	100	0
Squash Centre							
Hire Equipment		100	100	0	0%	100	0
Squash Court Maintenance		2,000	2,000	0	0%	2,000	0
Function							
Program Costs		500	500	35	7%	500	0
Function Area Maintenance		500	500	0	0%	500	0
Gymnasium							
Gym Building Maintenance		500	500	0	0%	500	0
Equipment Maintenance		2,500	2,500	958	38%	2,500	0
Interest Expense - Leased Equipment		310	310	328	106%	88	222
Training Programs		1,000	1,000	0	0%	1,000	0
Program Costs		17,000	17,000	20,121	118%	17,000	0
Stadium							
Stadium General Maintenance		3,000	3,000	2,894	96%	3,000	0
Umpire Fees		0	0	464		500	(500)
Program Costs		2,000	2,000	3,399	170%	2,000	0
Creche / Kindy Gym Equipment		600	600	482	80%	600	0
Open Day Recreation Centre		1,500	1,500	0	0%	1,500	0
Major Project Management Costs Reallocated		10,188	10,188	11,891	117%	1,801	8387
Dbk Rec - Asset Mtc / Refurb		23,721	20,537	12,691	54%	0	23,721
TOTAL OPERATING EXPENDITURE		726,408	723,224	1,026,375	141%	1,011,094	(284,686)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
DONNYBROOK RECREATION CENTRE						
OPERATING INCOME						
Fees & Charges - Shop/Kiosk (GST Free)	(2,000)	(2,000)	(1,340)	67%	(2,000)	0
Fees & Charges - Shop/Kiosk (Taxable)	(18,000)	(18,000)	(14,716)	82%	(18,000)	0
Fees & Charges - Pool	(70,000)	(70,000)	(72,592)	104%	(70,000)	0
Fees & Charges - Squash Centre	(200)	(200)	(181)	90%	(200)	0
Fees & Charges - Gymnasium/Memberships	(70,000)	(70,000)	(51,080)	73%	(70,000)	0
Fees & Charges - Function Lounge	(4,000)	(4,000)	(2,335)	58%	(4,000)	0
Fees & Charges - Stadium	(22,000)	(22,000)	(15,651)	71%	(22,000)	0
Fees & Charges - Creche	(1,000)	(1,000)	(1,300)	130%	(1,000)	0
Fees & Charges - Sundry Income	(50)	(50)	0	0%	(50)	0
Transfer from Reserve	(31,821)	(28,637)	(24,489)	77%	0	(31,821)
Contribution to LSL	0	0	(6,574)		0	0
Reimbursements - Dbk Rec	0	0	(2,096)		0	0
TOTAL OPERATING INCOME	(219,071)	(215,887)	(192,354)	88%	(187,250)	-31821
CAPITAL EXPENDITURE						
Buildings - Donnybrook Recreation Centre	143,530	149,862	140,545	98%	209,609	(66,079)
Furniture and Equipment - Donnybrook Recreation Centre	5,800	5,800	5,668	98%	28,410	(22,610)
Principal Repayments - Leased Equipment	14,645	14,645	15,214	104%	14,292	353
						0
TOTAL CAPITAL EXPENDITURE	163,975	170,307	161,427	98%	252,311	(88,336)
CAPITAL INCOME						
Transfer from C/Forward Projects Reserve	0	0	0		(5,410)	5410
Transfer from Information Technology Reserve	0	0	0		(13,000)	13000
Transfer from Buildings Reserve	(149,330)	(155,662)	(144,510)	97%	(209,607)	60277
TOTAL CAPITAL INCOME	(149,330)	(155,662)	(144,510)	97%	(228,017)	78687

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21				2021/22 Draft Budget	
	Adopted Budget	Amended Budget	Actual YTD			
OTHER RECREATION AND SPORT	\$	\$	\$		\$	
OPERATING EXPENDITURE						
DONNYBROOK RECREATION CENTRE						
Interest Expense - Leased Equipment						
Lease of 8 x Supreme Spin Bikes					26	
Lease of Precor Cario Equipment					62	
					88	
CAPITAL EXPENDITURE						
Asset Renewal / Refurbishment:						
Buildings - Donnybrook Recreation Centre						
Kitchen - Renew Vinyl Floor					6,289	
Kitchen - Renew Benchtops & Shelves					6,289	
Kitchen - Renew Hot Water System					1,571	
Kitchen - Repaint					5,241	
Kitchen - Renew Doors x 6					2,096	
Renew Carpets - Foyer/Office/Passages/Conf Room					26,206	
Renew Ceilings & Downlights - Conf Room					22,013	
Renew Suspended Ceilings & Down lighting					126,837	
Function Room - Renew Blinds					3,668	
Renew Air conditioner - Gym x 3					8,386	
Gym - Storeroom Shelving					1,013	
					209,609	
Rec Centre Capital Furn & Equipment						
CCTV/Security System (Break-in Prevention)					10,000	
Renewal of Kitchen Appliances					5,410	
Leisure Centre Management Software					13,000	
					28,410	
Financing:						
Principal Repayments - Leased Equipment						
Lease of 8 x Supreme Spin Bikes					4,236	
Lease of Precor Cario Equipment					10,056	
					14,292	
CAPITAL INCOME						
Transfer from Reserve						
Transfer from Information Technology Reserve					(13,000)	
Transfer from Carried Forward Reserve					(5,410)	
Transfer from Building Reserve					(209,607)	
					(228,017)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
LIBRARIES							
OPERATING EXPENDITURE							
Donnybrook Library							
Employee Costs							
Salaries & Wages		108,215	108,215	117,556	109%	127,521	(19,306)
Superannuation		11,376	11,376	8,574	75%	12,768	(1,392)
Staff Uniforms		0	0	0		1,000	(1,000)
Staff Training		0	0	0		2,000	(2,000)
Workers Compensation Insurance		0	0	0		5,546	(5,546)
Other Employee Costs		0	0	0		628	(628)
Office Expenditure							
Furniture & Equipment Under Threshold		0	0	0		11,500	(11,500)
Subscription & Resources		0	0	0		4,500	(4,500)
Sundry Expenditure		0	0	0		2,000	(2,000)
Stationery & Office Supplies		0	0	0		2,000	(2,000)
Postage & Freight		0	0	0		1,750	(1,750)
Software Licensing - LMS		0	0	0		2,000	(2,000)
Programs (Grant Funded)		0	0	0		0	0
Cleaning Expenses (EDWA)		0	0	0		3,000	(3,000)
Library Partnership Agreement		0	0	0		2,000	(2,000)
Equipment Maintenance		0	0	0		2,500	(2,500)
Catering		0	0	0		0	0
Insurance on Building & Library Stock		0	0	0		1,919	(1,919)
Lost / Damaged Books		500	500	0	0%	500	0
Depreciation - Dbk Lib		14,101	14,101	114,524	812%	112,688	(98,587)
Utilities							
Telephone and Communication		0	0	0		3,500	(3,500)
Electricity		0	0	0		5,690	(5,690)
Water Consumption		0	0	0		1,500	(1,500)
Gas - Rental & Consumption		0	0	0		500	(500)
Computer Lease Expenses							
Interest Expense - Leased Equipment		7	7	21	305%	0	7
Building Maintenance							
Building Maintenance		10,000	10,000	0	0%	10,000	0
Old Accounts							
Office Expenses		48,243	32,243	21,068	44%	0	48,243
Utilities		20,230	16,230	14,021	69%	0	20,230
Community Library Garden Maintenance		0	0	0		0	0
Computer Lease Expenses		1,182	1,182	1,540	130%	0	1,182
Balingup Library							
Salaries & Wages		23,033	23,033	14,454	63%	11,758	11,275
Superannuation		2,188	2,188	4,048	185%	1,175	1,013
Lost / Damaged Books		200	200	0	0%	200	0
Office Expenses Inc. Utilities		12,826	12,826	5,066	39%	9,986	2,840
Employee Provisions		0	0	8,281		0	0
Contribution to LSL		0	0	0		0	0
Prior Year Debtors Written Off		0	0	0		0	0
Program Activities - Storytime Pilot		0	0	0		600	(600)
Community Participation Projects		0	0	0		500	(500)
Administration Salaries Allocated		69,559	69,559	67,224	97%	80,746	(11,187)
General Administration Allocated		53,818	53,818	42,762	79%	42,554	11,264
Depreciation - Blp Lib		0	0	751		751	(751)
TOTAL OPERATING EXPENDITURE		375,478	355,478	419,891	112%	465,280	(89,802)
OPERATING INCOME							
Fees & Charges							
Reimbursements - Lost / Damaged Books (Donnybrook)		(250)	(250)	0	0%	(50)	(200)
Reimbursements - Lost / Damaged Books (Balingup)		(150)	(150)	0	0%	(50)	(100)
Reimbursements - Sundry		(500)	(500)	(315)	63%	(250)	(250)
Grants - Programs		(20,000)	0	0	0%	0	(20,000)
TOTAL OPERATING INCOME		(20,900)	(900)	(315)	2%	(350)	(20,550)
CAPITAL EXPENDITURE							
Furniture and Equipment		0	0	0	#DIV/0!	10,000	(10,000)
Principal Repayments - Leased Equipment		1,250	1,250	1,249	100%	0	1,250
TOTAL CAPITAL EXPENDITURE		1,250	1,250	1,249	100%	10,000	(8,750)
CAPITAL INCOME						0	
TOTAL CAPITAL INCOME		0	0	0		0	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21				2021/22 Draft Budget	
	Adopted Budget	Amended Budget	Actual YTD			
LIBRARIES	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Donnybrook Community Library - Building Maintenance Costs to be shared 50/50 with Education Department					10,000	
CAPITAL EXPENDITURE					10,000	
Furniture and Equipment - Wheeled Shelving					10,000	
					10,000	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 11 - Recreation and Culture	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
OTHER CULTURE		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Railway Station		23,308	23,308	22,351	96%	1,489	21,819
Community Resource Centre Building		28,091	12,830	12,830	46%	0	28,091
Museum Insurance & ESL		164	164	248	151%	343	(179)
Depreciation (OCUL)		29,710	29,710	29,673	100%	87,402	(57,692)
Balingup Tourist Information Bay		0	0	0	#DIV/0!	4,316	(4,316)
Art Acquisition Prize		500	500	0	0%	1,000	(500)
Promotion of Community Events		52,670	52,670	43,843	83%	57,000	(4,330)
General Administration Costs Re-allocated		7,046	7,046	5,599	79%	477	6,569
Administration Salaries Re-allocated		0	0	0		1,694	(1,694)
Major Project Management Costs Reallocated		119,674	119,674	139,676	117%	294,570	(174,896)
TOTAL OPERATING EXPENDITURE		261,163	245,902	254,219	97%	448,291	(187,128)
OPERATING INCOME							
Grants - Programs		(11,500)	(11,500)	0	0%	0	-11500
Fees & Charges - Property Leases		(3,499)	(3,499)	(3,573)	102%	(3,499)	0
Transfer from Reserves		(52,899)	(37,638)	(34,060)	64%	0	-52899
Reimbursements		0	0	(292)		0	0
TOTAL OPERATING INCOME		(67,898)	(52,637)	(37,924)	56%	(3,499)	-64,399
CAPITAL EXPENDITURE							
Heritage Precinct - Donnybrook		1,915,671	2,040,000	2,198,540	115%	0	1,915,671
Heritage Precinct - Donnybrook		0	115,671	145,917		0	0
TOTAL CAPITAL EXPENDITURE		1,915,671	2,155,671	2,344,457	122%	0	1,915,671
CAPITAL INCOME							
Government Grants		(1,915,671)	(1,915,671)	(2,070,370)	108%	0	-1915671
Transfer from Buildings Reserve		0	(240,000)	(237,626)		0	0
Transfer from Parks Reserve		0	0	0		(4,316)	4316
TOTAL CAPITAL INCOME		(1,915,671)	(2,155,671)	(2,307,996)	120%	(4,316)	-1,911,355

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 11 - RECREATION AND CULTURE	2020/21				2021/22 Draft Budget	
	Adopted Budget	Amended Budget	Actual YTD			
OTHER CULTURE	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Balingup Tourist Information Bay						
Steel Frame Information Shelter					4,316	
					4,316	
Arts Awards and Art Acquisition						
Arts Award Prize - Annual Allocation Donnybrook \$500 & Balingup \$500					1,000	
					1,000	
Promotion of Community Events						
Family Concert in Donnybrook Amphitheatre					14,000	
Movie nights in the Donnybrook Amphitheatre ' (Donnybrook x 3 - Balingup x 1)					11,000	
Community Development Conferences					2,000	
Conversation Café Series					2,000	
Glen Mervyn Dam Open Water Swim 21/22					10,000	
Memorial Hall 100th Birthday Party for Children					5,000	
Colours of Christmas with DBCCI					1,000	
Apple Funpark Reopening Event					10,000	
Place Activation and ABCD Events					2,000	
					57,000	
OPERATING INCOME						
Fees & Charges - Property Leases						
Charges levied to Dkb. Tourist Committee for contribution to operating & maintenance costs Visitor Information Centre					(3,499)	
					(3,499)	
TRANSFER FROM RESERVE						
Transfer from Parks & Reserves Reserve					(4,316)	
					(4,316)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 12 - TRANSPORT - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Streets, Roads, Bridges - Maintenance	4,843,710	4,843,710	4,975,110	103%	5,001,204	(157,494)
Private Works - Operations	0	0	326		500	-500
TOTAL OPERATING EXPENDITURE	4,843,710	4,843,710	4,975,436	103%	5,001,704	(157,994)
OPERATING INCOME						
Streets, Roads, Bridges - Maintenance	(228,559)	(228,559)	(198,092)	87%	(272,671)	44,112
Private Works - Operations	0	0	(493)		(500)	500
TOTAL OPERATING INCOME	(228,559)	(228,559)	(198,584)	87%	(273,171)	44,612
CAPITAL EXPENDITURE						
Streets, Roads, Bridges - Construction	5,274,418	5,274,418	3,154,655	60%	4,953,976	320,442
Road Plant Purchases	269,316	269,316	139,560	52%	455,825	(186,509)
TOTAL CAPITAL EXPENDITURE	5,543,734	5,543,734	3,294,215	59%	5,409,801	133,933
CAPITAL INCOME						
Streets, Roads, Bridges - Construction	(4,611,491)	(4,560,241)	(2,709,885)	59%	(4,752,309)	140,818
Road Plant - Vehicles Reserve	(269,316)	(269,316)	(139,560)	52%	(445,825)	176,509
TOTAL CAPITAL INCOME	(4,880,807)	(4,829,557)	(2,849,445)	58%	(5,198,134)	317,327
TRANSPORT - TOTAL EXPENDITURE	10,387,444	10,387,444	8,269,652	80%	10,411,505	(24,061)
TRANSPORT - TOTAL INCOME	(5,109,366)	(5,058,116)	(3,048,030)	60%	(5,471,305)	361,939
	5,278,078	5,329,328	5,221,622	99%	4,940,200	337,878

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 12 - Transport Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
CONSTRUCTION, STREETS, ROADS, BRIDGES, DEPOT	\$	\$	\$	%	\$	\$
CAPITAL EXPENDITURE						
Roadworks Construction	387,230	387,230	299,195	77%	460,000	(72,770)
Roadworks Regional Road group	1,075,188	1,075,188	990,708	92%	1,442,044	(366,856)
Bridgeworks - Special Grants	2,502,000	2,502,000	1,113,957	45%	1,522,000	980,000
Roads to Recovery Construction	425,000	425,000	342,393	81%	503,657	(78,657)
Blackspot Projects	680,000	680,000	220,995	32%	466,275	213,725
Commodity Route Funding	0	0	0		412,500	(412,500)
Footpath Construction Program	205,000	205,000	187,407	91%	147,500	57,500
TOTAL CAPITAL EXPENDITURE	5,274,418	5,274,418	3,154,655	418%	4,953,976	320,442
CAPITAL INCOME						
Government Grants						
MRD Direct Grant (Now included as operating revenue)	0	0	0		0	0
Grants - Black Spots	(453,334)	(453,334)	(126,285)	28%	(310,850)	(142,484)
Grants - LGGC Special Projects (Bridges)	(2,502,000)	(2,502,000)	(420,993)	17%	(1,522,000)	(980,000)
Grants - Roads to Recovery	(425,000)	(425,000)	(342,391)	81%	(503,657)	78,657
Grants - Regional Road Group	(790,125)	(716,792)	(678,962)	86%	(961,332)	171,207
Grants - Commodity Route Funding	0	0	0		(275,000)	275,000
Grants - Pathway Program	(102,500)	(102,500)	(93,704)	91%	0	(102,500)
Grants - LRCI	(322,500)	(344,583)	(344,583)	107%	(888,000)	565,500
Contribution to Works						
Contribution to Assets (Infrastructure / Future Works)	(16,032)	(16,032)	(10,004)	62%	(6,028)	-10004
Reserve Transfer						
Transfer from Roadworks Reserve	0	0	(692,963)		(285,442)	285,442
TOTAL CAPITAL INCOME	(4,611,491)	(4,560,241)	(2,709,885)	472%	(4,752,309)	140,818

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 12 - TRANSPORT	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
CONSTRUCTION, STREETS, ROADS, BRIDGES, DEPOSITS	\$	\$	\$	\$
Roadworks General - Summary (refer to Projects and Works sheet)				
Expansion, Upgrade & Renewal				
- Ryall Rd Survey & Design Only				30,000
- Newlands Rd				140,000
- Victory Lane				90,000
- Lowden Grimwade Rd				130,000
- Townsites Kerbing & Path Renewals				20,000
- Preliminary Surveys				35,000
- Sundry Construction				15,000
				460,000
Regional Road Group Projects				
- Upper Capel Rd				540,000
- Southampton Rd				390,000
- Collins St				512,044
				1,442,044
Bridgeworks				
Charley Creek Rd Bridge (W)				132,000
Upper Capel Road Bridge (W)				1,390,000
				1,522,000
Roads to Recovery Federal Funding Program				
- Milo Rd				52,000
- Steere St Dbk Upgrade				174,657
- King Spring Rd				52,000
- Westlington Rd				33,000
- Upper Capel Rd				70,000
- Asphaltting Intersections Brookhampton Rd - Grimwade				70,000
- TBA				52,000
				503,657
Blackspot Projects				
Jayes Rd				327,604
Sandhills Rd				138,671
				466,275
Commodity Route Funding				
Grimwade Greenbushes Rd - Upgrade to sealed standard				412,500
				412,500
Footpath Construction Program				
- Forrest to Brockman St				40,000
- Ramsay Tce to SW Hwy				7,500
- Balingup Paths and Townscape (LRCI)				100,000
				147,500
CAPITAL INCOME				
Grants - Black Spot				
Grants under Federal & State Blackspot programs				
Jayes Rd				(218,403)
Sandhills Rd				(92,447)
				(310,850)
Grants - LGGC Special Projects (Bridges)				
Charley Creek Rd Bridge (W)				(132,000)
Upper Capel Road Bridge (W)				(1,390,000)
				(1,522,000)
Grants - Roads to Recovery				
Roads to Recovery Grant - Amount allocated to construction				
- Milo Rd				(52,000)
- Steere St Dbk Upgrade				(174,657)
- King Spring Rd				(52,000)
- Westlington Rd				(33,000)
- Upper Capel Rd				(70,000)
- Asphaltting Intersections Brookhampton Rd - Grimwade				(70,000)
- TBA				(52,000)
				(503,657)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 12 - TRANSPORT	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
CONSTRUCTION, STREETS, ROADS, BRIDGES, DEPOTS	\$	\$	\$	\$	
Grants - Regional Road Group					
- Upper Capel Rd				(360,000)	
- Southampton Rd				(260,000)	
- Collins St				(341,332)	
				(961,332)	
Grants -Commodity Route Funding					
Grimwade Greenbushes Road				(275,000)	
				(275,000)	
Local Roads & Community Infrastructure Program					
Road Construction				(788,000)	
Balingup Paths and Townscape (LRCI Round 3)				(100,000)	
				(888,000)	
Direct Grant MRWA					
Direct Grant From Main Roads WA allocated to maintenance works (refer account number 109330 - Road Maintenance Program)				0	
CAPITAL INCOME					
Transfer from Roadworks Reserve					
Preliminary Surveys & Design				(13,601)	
				(13,601)	
Transfer from Carried Forward Reserve					
Victory Lane				(88,162)	
Collins Street				(30,682)	
Jayes Rd				(109,201)	
Bridge Maintenance				(43,796)	
				(271,841)	
Contribution to Assets (Infrastructure/Future Works)					
Hunter St, Donnybrook				6,028	
				6,028	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 12 - Transport Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
MAINTENANCE, STREETS, ROADS, BRIDGES, DEPOTS						
OPERATING EXPENDITURE						
General Road Maintenance	996,472	996,472	1,134,549	114%	1,076,431	(79,959)
Depreciation	935,024	935,024	938,118	100%	938,265	(3,241)
Depreciation - Streets, Roads, Bridges & Depot	2,312,993	2,312,993	2,341,183	101%	2,361,183	(48,190)
Street Trees & Pruning	63,580	63,580	52,610	83%	67,000	(3,420)
Crossovers	2,040	2,040	1,045	51%	2,040	0
Bridge Maintenance	176,979	176,979	182,654	103%	177,209	(230)
Street Lighting	82,000	82,000	78,660	96%	82,800	(800)
Street Cleaning	84,000	84,000	85,954	102%	92,000	(8,000)
Traffic Signs & Control	18,000	18,000	16,383	91%	18,000	0
Donnybrook Town Centre Development	5,000	5,000	4,038	81%	11,500	(6,500)
Balingup Town Centre Development	5,000	5,000	5,009	100%	11,500	(6,500)
Kirup Town Centre Development	2,000	2,000	0	0%	5,750	(3,750)
Donnybrook - Depot Maintenance	26,400	26,400	30,554	116%	44,001	(17,601)
Balingup - Depot Maintenance	7,200	7,200	6,329	88%	16,156	(8,956)
Road Asset Management System Mtce	55,000	55,000	33,403	61%	33,000	22,000
Rural Property Numbering Scheme	3,308	3,308	2,872	87%	2,809	499
Minor Stock Variance - Diesel	0	0	181		0	0
Minor Stock Variance - Oil	0	0	(26)		0	0
P/L Sale of Assets	24,956	24,956	9,262	37%	20,789	4,167
Major Project Management Costs Reallocated	19,645	19,645	22,928	117%	22,659	(3,014)
Sundry Plant Purchases Below Threshold	24,113	24,113	29,401	122%	18,113	6,000
TOTAL OPERATING EXPENDITURE	4,843,710	4,843,710	4,975,110	1650%	5,001,204	-157494.16
OPERATING INCOME						
Grants - MRWA Direct Grants	(162,310)	(162,310)	(162,310)	100%	(172,075)	9,765
MRWA Reimbursements	(35,500)	(35,500)	(5,609)	16%	(35,500)	0
Fees & Charges - Sundry	(500)	(500)	(795)	159%	(500)	0
P/L Sale of Assets	(3,636)	(3,636)	(2,788)	77%	(18,010)	14,374
Transfer in From Reserves	(26,613)	(26,613)	(26,591)	100%	(46,586)	19,973
TOTAL OPERATING INCOME	(228,559)	(228,559)	(198,092)	87%	(272,671)	44,112

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 12 - TRANSPORT	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
MAINTENANCE, STREETS, ROADS, BRIDGES, DEPOTS	\$	\$	\$	\$
OPERATING EXPENDITURE				
General Road Maintenance				
Gravel Road Maintenance (Rural) (W) (Includes Gravel Stock payment)				563,131
Gravel Road Maintenance (Urban) (W)				21,300
General Mtce other				
Sealed Road Maintenance (Rural) (W)				375,000
Sealed Road Maintenance (Urban) (W)				117,000
				1,076,431
Bridge Maintenance				
Bridge Maintenance Various (W)				92,000
Bridge Insurance (Not R2R)				85,209
				177,209
Lighting of Streets				
Provision to cater for Synergy consumption charges				
Additional Lights - As Required				82,800
				82,800
Rural Property Numbering Scheme				
Provision for outside staff to assist with installation of number plates as required (W)				
Purchase of new rural number plates				2,809
				2,809
OPERATING INCOME				
Reimbursements				
Reimbursement from Main Roads WA of Town Streets				(5,500)
Storm Damage Clean-up DFES				(30,000)
				(35,500)
Transfer from Reserve				
Transfer from Carried Forward Reserve				(43,036)
Transfer from Buildings Reserve				(3,550)
				(46,586)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 12 - Transport	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
ROAD PLANT AND VEHICLES PURCHASES		\$	\$	\$	%	\$	\$
CAPITAL EXPENDITURE							
Major Plant and Vehicles Purchase		269,316	269,316	139,560	52%	455,825	(186,509)
TOTAL CAPITAL EXPENDITURE		269,316	269,316	139,560	52%	455,825	-186,509
CAPITAL INCOME							
Sale of Plant & Equipment		(80,619)	(80,619)	(42,091)	52%	(115,670)	35,051
Reserve Fund Transfer		(188,697)	(188,697)	(97,469)	52%	(330,155)	141,458
TOTAL CAPITAL INCOME		(269,316)	(269,316)	(139,560)	52%	(445,825)	176,509

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 12 - TRANSPORT	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
ROAD PLANT AND VEHICLES PURCHASES	\$	\$	\$	\$
CAPITAL EXPENDITURE				
Replace DB 4550 Tip Truck (Delayed Delivery)				98,607
Replace DB 112 Ute (WS) (Delayed Delivery)				41,519
Replace DB 6232 Plant Trailer				9,973
Replace DB 6066 Plant Trailer				3,113
Replace DB 2114 Vibrating Roller				156,938
Replace DB 646 - 4x2 Ute (P&G)				27,337
Replace DB 419 - 4x2 Ute (P&G)				27,337
Replace DB 193 Ride on Mower 72" (DBK)				47,588
Replace DB 346 4x4 Ute (Coordinator)				33,413
New Water Trailer				33,413
				10,000
				489,238
Sale of Plant & Equipment				
Replace DB 4550 Tip Truck (Delayed Delivery)				(19,721)
Replace DB 112 Ute (WS) (Delayed Delivery)				(20,760)
Replace DB 6232 Plant Trailer				0
Replace DB 6066 Plant Trailer				(506)
Replace DB 2114 Vibrating Roller				(21,020)
Replace DB 646 - 4x2 Ute (P&G)				(13,669)
Replace DB 419 - 4x2 Ute (P&G)				(13,669)
Replace DB 193 Ride on Mower 72" (DBK)				(10,125)
Replace DB 346 4x4 Ute (Coordinator)				(16,200)
				(115,670)
CAPITAL INCOME				
Reserve Fund Transfer				
Transfer from Plant Reserve				(230,510)
Transfer from Carried Forward Projects Reserve				(99,645)
				(330,155)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 12 - Transport	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
PRIVATE WORKS		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Private Works - Various		0	0	326		500	-500
TOTAL OPERATING EXPENDITURE		0	0	326	0%	500	-500
OPERATING INCOME							
Fees & Charges - Private Works		0	0	(493)		(500)	500
TOTAL OPERATING INCOME		0	0	(493)		(500)	500

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 13 - ECONOMIC SERVICES - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Rural Services - Operations	355,076	355,076	32,063	9%	354,863	213
Tourism & Area Promotion - Operations	220,274	220,274	206,242	94%	226,650	(6,376)
Building Control - Operations	224,792	224,792	197,008	88%	230,965	(6,173)
Other Economic Services - Operations	54,639	54,639	48,185	88%	48,152	6,487
TOTAL OPERATING EXPENDITURE	854,781	854,781	483,499	57%	860,630	(5,849)
OPERATING INCOME						
Rural Services	(315,266)	(315,266)	0	0%	(315,266)	0
Tourism & Area Promotion	(40,050)	(40,050)	(68,283)	170%	(48,200)	8,150
Building Control	(45,650)	(70,650)	(82,569)	181%	(65,875)	20,225
Other Economic Services	(79,815)	(79,815)	(112,299)	141%	(72,065)	(7,750)
TOTAL OPERATING INCOME	(480,781)	(505,781)	(263,151)	55%	(501,406)	20,625
CAPITAL EXPENDITURE						
Rural Services - New Assets	120,000	188,000	158,060	132%	28,000	92,000
Building Control	34,000	34,000	0	0%	34,000	0
Other Economic Services	13,370	89,285	89,285	100%	14,285	(915)
TOTAL CAPITAL EXPENDITURE	167,370	311,285	247,345	148%	76,285	91,085
CAPITAL INCOME						
Rural Services - New Assets	(120,000)	(188,000)	(158,060)	132%	(28,000)	-92,000
Building Control	(34,000)	(34,000)	0	0%	(34,000)	-
Other Economic Services	0	(81,818)	(81,818)		0	0
TOTAL CAPITAL INCOME	(154,000)	(303,818)	(239,878)	156%	(62,000)	(92,000)
ECONOMIC SERVICES - TOTAL EXPENDITURE	1,022,151	1,166,066	730,843	72%	936,915	85,236
ECONOMIC SERVICES - TOTAL INCOME	(634,781)	(809,599)	(503,030)	79%	(563,406)	(71,375)
	387,370	356,467	227,814	59%	373,509	13,861

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 13 - Economic Services	Note	2020/21				2021/22	
		Last Yrs Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
RURAL SERVICES		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Vermin Control		500	500	0	0%	500	0
Noxious Weeds/Pest Plants		347,266	347,266	23,531	7%	350,266	(3,000)
Administration Salaries Reallocated		0	0	0		3,162	-3162
General Administration Reallocated		0	0	0		935	-935
Major Project Management Costs Reallocated		7,310	7,310	8,532	117%	0	7310
TOTAL OPERATING EXPENDITURE		355,076	355,076	32,063	124%	354,863	213
OPERATING INCOME							
Transfer from Reserve		0	0	0		0	0
Grant - Communities Combating Pest & Weeds		(315,266)	(315,266)	0	0%	(315,266)	0
TOTAL OPERATING INCOME		(315,266)	(315,266)	0	0%	(315,266)	0
CAPITAL EXPENDITURE							
Infrastructure Other		120,000	188,000	158,060	132%	28,000	92,000
TOTAL CAPITAL EXPENDITURE		120,000	188,000	158,060	132%	28,000	92,000
CAPITAL INCOME							
Infrastructure Other		(120,000)	(188,000)	(158,060)	132%	(28,000)	-92000
TOTAL CAPITAL INCOME		(120,000)	(188,000)	(158,060)	132%	(28,000)	-92000

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 13 - ECONOMIC SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
RURAL SERVICES					
OPERATING EXPENDITURE					
Vermin Control					
Allowance - Control of foxes & rabbits				500	
				500	
Noxious Weeds/Pest Plants (W)					
Noxious Weed Control funded contracts (Shire of Collie coordinating)				315,266	
Cost to employ contractor for the control of noxious weeds and pest plants on Shire Reserves				35,000	
				350,266	
OPERATING INCOME					
Noxious Weeds/Pest Plants (W)					
Noxious Weed Control funding (Shire of Collie coordinating)				(315,266)	
				(315,266)	
CAPITAL EXPENDITURE					
Infrastructure Other					
Donnybrook Commercial Standpipe				10,000	
Balingup Commercial Standpipe				18,000	
				28,000	
CAPITAL INCOME					
Grant (Capital) - Assets					
Drought Community Funding				(10,000)	
Donnybrook Commercial Standpipe				(18,000)	
Balingup Commercial Standpipe				(28,000)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 13 - Economic Services Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
TOURISM AND AREA PROMOTION	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Area Promotion	75,000	75,000	75,000	100%	75,000	0
Festivals & Community Events	4,500	4,500	2,946	65%	4,500	-
Balingup Transit Park Operations	35,200	35,200	30,079	85%	35,405	(205)
Donnybrook Transit Park Operations	54,200	54,200	47,364	87%	56,635	(2,435)
Depreciation - Tourism	10,193	10,193	10,180	100%	10,180	13
Bank Charges - Loans	1,298	1,298	0	0%	0	1298
Salaries - Tourism and Area Promotion	32,443	32,443	31,918	98%	33,297	-854
Superannuation - Tourism	3,363	3,363	3,400	101%	3,615	-252
Employee Insurance - Workers Compensation	1,298	1,298	1,298	100%	1,317	-19
Administration Employee Costs Reallocated	2,007	2,007	1,939	97%	5,125	-3118
General Administration Costs Reallocated	772	772	614	79%	1,576	-804
Employee Provisions	0	0	1,505		0	0
TOTAL OPERATING EXPENDITURE	220,274	220,274	206,242	912%	226,650	(6,376)
OPERATING INCOME						
Fees & Charges - Balingup Transit Park	(7,000)	(7,000)	(24,697)	353%	(15,000)	8,000
Fees & Charges - Donnybrook Transit Park	(32,850)	(32,850)	(43,586)	133%	(33,000)	150
Fees & Charges - Caravan Park Licences	(200)	(200)	0	0%	(200)	0
TOTAL OPERATING INCOME	(40,050)	(40,050)	(68,283)	170%	(48,200)	8,150
CAPITAL EXPENDITURE						
Transit Park - Donnybrook	0	0	0		0	0
Tourism Infrastructure	0	0	0		0	0
Loan Principal Repayment	0	0	0		0	0
TOTAL CAPITAL EXPENDITURE	0	0	0	0%	0	0
CAPITAL INCOME						
Transfer from Reserves	0	0	0		0	0
TOTAL CAPITAL INCOME	0	0	0		0	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 13 - ECONOMIC SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
TOURISM AND AREA PROMOTION OPERATING EXPENDITURE	\$	\$	\$	\$	
Area Promotion					
Donnybrook Regional Tourism Association Inc. (Community Grants Program)				35,000	
Balingup Visitor Information Centre (Community Grants Program)				35,000	
Preston Press (Community Grants Program)				5,000	
				75,000	
Festivals & Community Events (W)					
Provision for staff labour associated with providing assistance to community groups e.g. Road closures, traffic management etc (including support for Anzac Day, Traffic Man Plan etc)				4,500	
				4,500	
Balingup Transit Park Operations (W)					
Wages Parks Crew				15,000	
Plant Operation Costs				1,200	
Building Insurance				205	
Contractors				8,000	
Electricity					
General Supplies				11,000	
				35,405	
Donnybrook Transit Park Operations (W)					
Wages Parks Crew				5,000	
Plant Operation Costs				1,200	
Building Insurance				575	
Water				220	
Sewerage				250	
Electricity				4,390	
Garden Supplies				10,000	
Contractors				35,000	
				56,635	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 13 - Economic Services Note	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
BUILDING CONTROL	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Salaries	99,741	99,741	107,617	108%	109,865	(10,124)
Superannuation	12,185	12,185	13,130	108%	13,736	(1,551)
Employee Insurance - Workers Compensation	3,990	3,990	3,990	100%	4,395	(405)
Relief Staff - Contract	15,000	15,000	0	0%	10,140	4,860
Employee Provisions	0	0	4,747		0	0
Fringe Benefits Tax					5,250	
Vehicle Expenses	14,250	14,250	8,111	57%	9,000	5,250
Conference & Training	2,000	2,000	0	0%	2,000	0
Legal Expenses	2,000	2,000	0	0%	2,000	0
Sundry Building Expenses	5,770	5,770	3,480	60%	6,215	(445)
Furniture & Equipment (under threshold)	1,000	1,000	0	0%	1,000	0
P/L Sale of Assets	7,514	7,514	0	0%	7,514	0
Admin Salaries Reallocated	41,847	41,847	40,443	97%	39,750	2,097
General Admin Costs Reallocated	19,495	19,495	15,490	79%	20,100	(605)
TOTAL OPERATING EXPENDITURE	224,792	224,792	197,008	609%	230,965	-923
OPERATING INCOME						
Fees & Charges - Fines	(100)	(100)	0	0%	(100)	0
Fees & Charges - Building Licenses	(40,000)	(65,000)	(76,031)	190%	(60,000)	20,000
Fees & Charges - Swimming Pool Inspections	(2,400)	(2,400)	(2,571)	107%	(2,400)	0
Fees & Charges - Commission BCITF	(425)	(425)	(446)	105%	(425)	0
Fees & Charges - Commission BRB	(875)	(875)	(1,330)	152%	(1,000)	125
Reimbursements	(1,750)	(1,750)	(2,101)	120%	(1,850)	100
Fees & Charges - Sundry	(100)	(100)	(91)	91%	(100)	0
TOTAL OPERATING INCOME	(45,650)	(70,650)	(82,569)	181%	(65,875)	20,225
CAPITAL EXPENDITURE						
Building	0	0	0		0	0
Plant & Equipment	34,000	34,000	0	0%	34,000	-
Asset Refurbishment	0	0	0		0	0
Furniture and Equipment	0	0	0		0	0
TOTAL CAPITAL EXPENDITURE	34,000	34,000	0	0%	34,000	-
CAPITAL INCOME						
Sale of Plant & Equipment	(12,000)	(12,000)	0	0%	(12,000)	0
Transfer from Vehicle Reserve	(22,000)	(22,000)	0	0%	0	(22,000)
Transfer from Carried Forward Reserve	0	0	0		(22,000)	22,000
From Buildings Reserve	0	0	0		0	0
TOTAL CAPITAL INCOME	(34,000)	(34,000)	0	0%	(34,000)	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 13 - ECONOMIC SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget	
BUILDING CONTROL	\$	\$	\$	\$	
OPERATING EXPENDITURE					
Contract Labour & Relief					
Swimming Pool Inspections by Contractor (approx. 30 pools)					
Provision to employ relief Building Surveyor (15 days)				10,140	
				10,140	
CAPITAL EXPENDITURE					
Plant & Equipment					
As per Council's 10 Year Plant Replacement Schedule:					
Replace DB 631 Building Officer Ute (Delayed Delivery)				34,000	
				34,000	
CAPITAL INCOME					
Trade-in Motor Vehicle					
Building Officer Vehicle - DB631 (Delayed Delivery)	(12,000)		0	(12,000)	
				(12,000)	
Transfer from Reserve					
Transfer from Carried Forward Projects Reserve	(22,000)		0	(22,000)	
				(22,000)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 13 - Economic Services OTHER ECONOMIC SERVICES	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
OPERATING EXPENDITURE							
Building - 70 SW Hwy Dbk		11,607	11,607	11,361	98%	11,046	561
Land Disposal Costs		10,000	10,000	5,903	59%	10,000	0
Vacant land - 44 Emerald St		350	350	0	0%	0	350
Depreciation - OES		21,048	21,048	21,022	100%	21,022	26
Interest on Loans - Collins St (Loan 93)		2,667	2,667	2,271	85%	1,752	915
Bank Charges - Loans		352	352	157	45%	352	0
RAC Charging Station Expenses		1,800	1,800	1,185	66%	1,660	140
General Administration Allocated		6,815	6,815	6,286	92%	2,320	4,495
TOTAL OPERATING EXPENDITURE		54,639	54,639	48,185	545%	48,152	6,487
OPERATING INCOME							
Fees & Charges - Property Leases		(35,025)	(35,025)	(35,025)	100%	(30,025)	(5,000)
Reimbursements		(12,450)	(12,450)	(9,083)	73%	(10,200)	(2,250)
Fees & Charges - Extractive Industry License		(6,100)	(6,100)	(5,600)	92%	(5,600)	(500)
Fees & Charges - Royalties		(26,240)	(26,240)	(26,241)	100%	(26,240)	0
P/L Sale of Asset		0	0	(36,350)		0	0
TOTAL OPERATING INCOME		(79,815)	(79,815)	(112,299)	141%	(72,065)	(7,750)
CAPITAL EXPENDITURE							
Transfer to Pubic Open Space Contibution		0	75,915	75,915		0	0
Principal Repayment - Loan Community Bank		0	0	0		0	0
Principal Repayment - Collins St (Loan 93)		13,370	13,370	13,370	100%	14,285	(915)
TOTAL CAPITAL EXPENDITURE		13,370	89,285	89,285	100%	14,285	(915)
CAPITAL INCOME							
Proceeds of Land - Mead Street Subdivision		0	(81,818)	(81,818)		0	0
Proceeds of Loan - Steere Street		0	0	0		0	0
Transfer from Reserves		0	0	0		0	0
TOTAL CAPITAL INCOME		0	(81,818)	(81,818)		0	0

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

SCHEDULE 13 - ECONOMIC SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals	2021/22 Draft Budget
OTHER ECONOMIC SERVICES	\$	\$	\$	\$
Community Bank Building				
Electricity				6,210
Water				200
Sewerage				3,440
Building Insurance (Shire cost)				1,196
				11,046
OPERATING INCOME				
Fees & Charges - Property Leases				
Bendigo Bank Building				(30,025)
				(30,025)
Reimbursements				
Reimbursement of charges for RAC Charging Station				(200)
Reimbursement of utility costs by Bendigo Bank				(10,000)
				(10,200)
Fees & Charges - Royalties				
Lease Reserve 37474				(26,240)
				(26,240)

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 14 - OTHER PROPERTY AND SERVICES - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE						
Public Works Overheads - Operations	1,498,372	1,512,052	1,500,886	1946%	1,800,470	302,098
Less: Public Works Overheads Allocated to Works	(1,410,372)	(1,410,372)	(1,327,568)	94%	(1,612,470)	202098
Plant Operation Costs - Operations	845,129	845,129	771,499	1075%	827,092	(18,037)
Less: Plant Operation Costs Allocated to Works	(814,929)	(814,929)	(737,975)	91%	(795,442)	(19,487)
Materials - Operations	175,000	175,000	(19)	0%	0	175000
Less: Materials Allocated to Works	(175,000)	(175,000)	0	0%	0	-175000
Wages and Salaries - Operations	6,769,355	6,769,355	7,244,681	107%	4,756,297	2,013,058
Less: Wages and Salaries Allocated	(6,769,355)	(6,769,355)	(7,244,681)	107%	(4,756,297)	(2,013,058)
Major Projects - Project Management	296,011	296,011	345,485	117%	325,504	(29,493)
Less: Project Works Overheads Allocated to Jobs	(296,011)	(296,011)	(345,485)	117%	(325,504)	29493
TOTAL OPERATING EXPENDITURE	118,200	131,880	206,822.20	175%	219,650	(101,450)
OPERATING INCOME						
Public Works Overheads	(88,000)	(101,590)	(173,318)	197%	(88,000)	0
Plant Operation Costs	(30,200)	(30,200)	(33,523)	111%	(31,650)	1,450
TOTAL OPERATING INCOME	(118,200)	(131,790)	(206,842)	175%	(119,650)	1,450
OTHER PROPERTY AND SERVICES - TOTAL EXPENDITURE	118,200	131,880	206,822	175%	219,650	(101,450)
OTHER PROPERTY AND SERVICES - TOTAL INCOME	(118,200)	(131,790)	(206,842)	175%	(119,650)	1,450
	0	90	(19)		100,000	(100,000)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 14 - Other Property and Services	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
PUBLIC WORKS OVERHEADS		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Engineering Staff							
Salaries & Wages		510,219	510,219	536,467	105%	600,233	90,014
Superannuation		59,401	59,401	54,557	92%	71,043	11,642
Workers Compensation						23,992	23,992
Vehicle Expenses	*	41,150	41,150	30,090	73%	42,167	1,017
Uniform		1,775	1,775	534	30%	1,775	0
Employee Provisions		0	0	(38,137)		0	0
Fringe Benefits Tax						27,000	27,000
Works Staff							
Holiday - Annual Leave Pay		98,000	98,000	104,773	107%	95,570	(2,430)
Holiday Pay - Public Holidays		47,651	47,651	44,516	93%	46,382	(1,269)
Workers Compensation Payments		80,000	80,000	128,233	160%	80,000	0
Sick Leave		40,000	40,000	32,128	80%	40,000	0
Superannuation		124,062	124,062	111,558	90%	134,679	10,617
Long Service Leave		7,500	18,090	23,913	319%	7,500	0
Conference and Training Expenses	*	27,000	27,000	23,250	86%	35,999	8,999
Protective Clothing & Equipment		18,000	18,000	23,081	128%	18,500	500
Workers Compensation Insurance		0	0	0	0%	47,964	47,964
Insurance on Works		52,545	52,545	75,903	144%	18,831	(33,714)
Other Overheads	*	39,517	39,517	30,646	78%	12,517	(27,000)
Gratuity Payments		300	300	285	95%	300	0
Occupational Health and Safety		13,000	13,000	11,754	90%	27,002	14,002
Furniture and Equipment (under Threshold)		4,000	4,000	0	0%	4,000	0
Covid 19 Hours		0	3,090	3,090		0	0
Contract Labour & Relief		0	0	1,273		26,000	26,000
Admin Salaries Reallocated		217,524	217,524	210,223	97%	310,478	92,954
General Admin Costs Reallocated		116,728	116,728	92,748	79%	128,538	11,810
TOTAL OPERATING EXPENDITURE		1,498,372	1,512,052	1,500,886	1946%	1,800,470	302,098
OPERATING INCOME							
Reimbursements (W Comp)		(80,000)	(80,000)	(135,423)	169%	(80,000)	0
Reimbursements - Employees		0	0	(13,579)		0	0
Contributions (LSL)		(500)	(500)	(21,226)	4245%	(500)	0
Transfer From Reserves	*	(7,500)	(21,090)	(3,090)	41%	(7,500)	0
TOTAL OPERATING INCOME		(88,000)	(101,590)	(173,318)	197%	(88,000)	0
LESS ALLOCATED TO WORKS & SERVICES		(1,410,372)	(1,410,372)	(1,327,568)	94%	(1,612,470)	202,098
PUBLIC WORKS OVERHEADS - NET OF ALLOCATIONS		0	90	0		100,000	504196

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

BUDGET SUPPORTING NOTES						
SCHEDULE 14 - OTHER PROPERTY AND SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
PUBLIC WORKS OVERHEADS	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Insurance on Works						
Workers Compensation Insurance Workforce					47,964	
Public Liability Insurance on Works					18,831	
					66,795	
Other Overheads						
General Office Expenses						
General Subscriptions						
Aust. Standards & Tech Manuals						
Lease of Xerox DCC4471 Multi Function Printer (Photocopier)						
Telephone Expenses						
Replace / Upgrade Mobile Phones						
Employee Costs, medical, police clearances						
Software Subscription (Civil)						
Fringe Benefits Tax (Vehicles, Telephone etc)						
Upgrade to high band radios						
Staff networking (CEO discretion)						
Rec Centre Fees (as per Council policy)					12,517	
					12,517	
Transfer from Reserves						
Transfer from Employee Entitlements Reserve					(7,500)	
					(7,500)	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 14 - Other Property and Services	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
PLANT OPERATION COSTS		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Fuel & Oil		175,000	175,000	166,533	95%	170,000	(5,000)
Tyres, Tubes		30,000	30,000	19,788	66%	30,000	0
Repair Wages		68,000	68,000	65,303	96%	68,998	998
Parts & Repairs		140,000	140,000	91,373	65%	140,000	0
Employee Allowances		2,700	2,700	2,000	74%	2,700	0
Superannuation		8,504	8,504	8,521	100%	8,970	466
Employee Insurance - Workers Compensation		2,721	2,721	2,721	100%	2,760	39
Employee Provisions		0	0	5,154		0	0
Licenses & Insurance	*	109,361	109,361	112,479	103%	101,027	(8,334)
Workshop Consumables		4,500	4,500	4,661	104%	4,500	0
Plant Depreciation		298,000	298,000	287,148	96%	290,000	(8,000)
Admin Salaries Reallocated		4,516	4,516	4,364	97%	6,029	1,513
General Administration Costs Reallocated		1,827	1,827	1,452	79%	2,108	281
TOTAL OPERATING EXPENDITURE		845,129	845,129	771,499	1075%	827,092	(18,037)
OPERATING INCOME							
Reimbursements		(100)	(100)	(224)	224%	(100)	0
Fees & Charges - Sundry		(100)	(100)	(7)	7%	(50)	(50)
Reimbursement - Diesel Fuel Rebate		(30,000)	(30,000)	(33,292)	111%	(31,500)	1,500
TOTAL OPERATING INCOME		(30,200)	(30,200)	(33,523)	111%	(31,650)	1,450
LESS ALLOCATED TO WORKS & SERVICES		(814,929)	(814,929)	(737,975)	91%	(795,442)	(19,487)
PLANT OPERATION COSTS - NET OF ALLOCATIONS		0	0	0		0	0

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

BUDGET SUPPORTING NOTES						
SCHEDULE 14 - OTHER PROPERTY AND SERVICES	2020/21 Adopted Budget	2020/21 Amended Budget	2020/21 YTD Actuals		2021/22 Draft Budget	
PLANT OPERATION COSTS	\$	\$	\$		\$	
OPERATING EXPENDITURE						
Insurance & Licenses						
Insurance on Motor Vehicles and Plant	95,361				86,842	
Vehicle Registrations	14,000		112,479		14,185	
					101,027	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 14 - Other Property and Services	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
						Amount	Variance
MATERIALS		\$	\$	\$	%	\$	\$
OPERATING EXPENDITURE							
Operations							
Stock On Hand (Opening 1 July)		0	0	0		0	0
Stock Adjustment		0	0	0		0	0
Plus Materials Purchased (e.g. Gravel)		0	0	0		250,000	(250,000)
Fuel and Oil - Distillate		170,000	170,000	0	0%	0	170000
Fuel and Oil - Oil		5,000	5,000	0	0%	0	5000
Materials Variance Account (Transfer to Stock)		0	0	(19)		(250,000)	250000
						0	
Sub Total - Operations		175,000	175,000	(19)	0%	0	175,000
<i>Less Materials Allocated To Works & Services</i>		(175,000)	(175,000)	0	0%	0	(175,000)
						0	
Stock On Hand (Closing 30 June)		0	0	(19)		0	-
Transfer Closing Stock to Balance Sheet		0	0	0		0	0
SALARIES & WAGES							
OPERATING EXPENDITURE							
Operations							
Gross Salaries & Wages for full year		6,769,355	6,769,355	7,244,681	107%	4,756,297	2013058
<i>Less Salaries & Wages Allocated</i>		(6,769,355)	(6,769,355)	(7,244,681)	107%	(4,756,297)	-2013058
TOTAL SALARIES & WAGES - NET OF ALLOCATIONS		0	0	0		0	0
SALARIES & WAGES							
OPERATING EXPENDITURE							
Operations							
				5,530,798			
				1,713,882			
Gross Salaries & Wages for full year		6,769,355	6,769,355	7,244,681		4,756,297	
				(1,713,882)			
				(5,530,798)			
Less Salaries & Wages Allocated		(6,769,355)	(6,769,355)	(7,244,681)		(4,756,297)	
TOTAL SALARIES & WAGES UNALLOCATED		0	0	0		0	

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 14 - Other Property and Services	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
PROJECTS							
OPERATING EXPENDITURE							
Salaries		224,392	224,392	249,638	111%	227,235	(2,843)
Superannuation		26,019	26,019	27,709	106%	27,192	(1,173)
Employee Provisions		0	0	18,126		0	0
Workers Compensation		8,976	8,976	8,976	100%	7,800	1,176
Fringe Benefits Tax		8,800	8,800	9,049	103%	9,000	(200)
Other Expenses		520	520	569	109%	500	20
Vehicle Expenses		8,000	8,000	13,256	166%	12,000	(4,000)
Furniture & Equipment Under Threshold		3,000	3,000	2,906	97%	1,000	2,000
Administration Salaries Reallocated		13,387	13,387	12,938	97%	29,010	(15,623)
General Administration Costs Reallocated		2,917	2,917	2,318	79%	11,767	(8,850)
Sub Total		296,011	296,011	345,485	117%	325,504	(29,493)
<i>Less Costs Allocated To Projects</i>		(296,011)	(296,011)	(345,485)	117%	(325,504)	29,493
PROJECT COSTS - NET OF ALLOCATIONS		0	0	0		0	0

SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022

SCHEDULE 15 - TRANSFERS TO RESERVES - PROGRAM SUMMARY

	2020/21				2021/22	
	Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
					Amount	Variance
	\$	\$	\$	%	\$	\$
CAPITAL EXPENDITURE						
Transfer to Reserve Accounts	212,000	489,248	689,942	141%	824,638	(335,390)
TOTAL CAPITAL EXPENDITURE	212,000	489,248	689,942	141%	824,638	(335,390)

**SUMMARY OF FINANCIAL ACTIVITY
BUDGET FOR THE YEAR ENDING 30TH JUNE 2022**

Schedule 15 - Fund Transfers	Note	2020/21				2021/22	
		Annual Budget	Amended Budget	Actual YTD	YTD	Draft Budget	
		\$	\$	\$	%	Amount	Variance
TRANSFER TO OTHER FUNDS		\$	\$	\$	%	\$	\$
CAPITAL EXPENDITURE							
Financing							
Transfer to Waste Management Reserve		0	0	0		0	-
Transfer to Employee Entitlements Reserve		0	0	0		25,000	(25,000)
Transfer to Land Development Reserve		0	0	0		0	-
Transfer to Vehicle Reserve		212,000	212,000	212,000	100%	250,000	(38,000)
Transfer to Aged Housing Reserve		0	10,510	190,595	1813%	0	-
Transfer to Roadworks Reserve		0	0	0		0	-
Transfer to Contribution to Works Reserve		0	0	0		0	-
Transfer to CBD Development Reserve		0	0	0		0	-
Transfer to Buildings Reserve		0	0	0		0	-
Transfer to Building Maintenance Reserve		0	0	0		352,692	(352,692)
Transfer to Information Technology Reserve		0	0	0		0	-
Transfer to Arbuthnott Reserves		0	0	0		0	-
Transfer to Apple Funpark Reserve		0	1,000	1,000	100%	0	-
Transfer to Parks & Reserves Reserve		0	0	0		100,000	(100,000)
Transfer to Unspent Grants Reserve		0	0	0		0	-
Transfer to Carried Forward Projects Reserve		0	0	280,605		0	-
Transfer to Revaluation Reserve		0	0	0		40,000	(40,000)
Transfer Interest to Reserves		0	0	5,742		0	-
Transfer to Public Open Space Reserve		0	265,738	0	0%	0	-
Transfer to Council Elections Reserve		0	0	0		13,650	(13,650)
Transfer to Minninup Cottages 5-8 Surplus Reserve		0	0	0		10,924	(10,924)
Transfer to Minninup Cottages 5-8 LT Maintenance Reserve		0	0	0		500	(500)
Transfer to Minninup Cottages 9-12 Surplus Reserve		0	0	0		9,629	(9,629)
Transfer to Minninup Cottages 9-12 LT Maintenance Reserve		0	0	0		500	(500)
Transfer to Langley Villas 1-6 Surplus Reserve		0	0	0		19,249	(19,249)
Transfer to Langley Villas 1-6 LT Maintenance Reserve		0	0	0		600	(600)
Transfer to Langley Villas 7-9 Surplus Reserve		0	0	0		1,294	(1,294)
Transfer to Langley Villas 7-9 LT Maintenance Reserve		0	0	0		600	(600)
Sub Total - Financing		212,000	489,248	689,942	141%	824,638	(335,390)
TOTAL CAPITAL EXPENDITURE		212,000	489,248	689,942	141%	824,638	(612,638)

SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022

Shire of Donnybrook Balingup



'Seasonal Waterfall' by Tahlia Dawson: Winner 2020 Shire Photographic Competition

2021-2022 ANNUAL BUDGET

Adopted 25 August 2021

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

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SHIRE OF DONNYBROOK BALINGUP

COUNCILLORS:

President

Cr B (Brian) Piesse

Deputy President

Cr J (Jackie) Massey

Councillors

Cr S (Shane) Atherton

Cr A (Anita) Lindemann

Cr A (Anne) Mitchell

Cr C (Chaz) Newman

Cr C (Chris) Smith

Cr L (Leanne) Wringe

SENIOR OFFICERS:

Chief Executive Officer

Benjamin (Ben) Rose

Director Corporate and Community

Kim Dolzadelli

Robin Garrett (Acting)

Director Operations

Steve Potter

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

A Message from the Shire President

The 2021-2022 Annual Budget is multi-focussed with the usual emphasis placed on delivery of hundreds of day-to-day services provided to our local communities across the Shire. Council is cognisant of a recent survey that clearly identified (within reason and financial capacity) there is an ongoing community expectation that the provision of quality services and facilities is what makes a real difference to our residents. It is these services and facilities that ensure all continue to enjoy an enviable lifestyle within our great Shire, from Argyle in the north, Kirup and Balingup to the south, out to Noggerup in the east and Paynedale in the west, while attracting a wave of new residents.

While at first glance the general rate increase of 8.6% might appear high, to the Gross Rental Valuation (GRV) ratepayer (i.e. mostly townsite and rural-residential properties) with a property based on the GRV valuation mid-point, the bottom-line impact of all Shire controlled charges to the rates notice will be only 3.49% more than last year. Similarly, to the ratepayer on the GRV Minimum Payment threshold, the bottom-line increase in all Shire controlled charges to the rates notice will be 3.34% extra. When looking at Unimproved Valuations (i.e. mostly rural and farming properties), these figures are 6.24% and 5.6% more than last year, respectively. It is the State Government's Office of the Valuer General that determines the valuation of individual properties for rating purposes.

A determining factor in development of the annual budget and the setting of rates this year was the decision to shift the Waste Management Levy (WML) into general rates, to enable a more equitable distribution of costs in relation to waste management. Therefore, a direct comparison to last year's rate assessments may not be appropriate. The decision to make this change was approved at the June 2021 Council Meeting, with one key benefit being the availability of State Government rates concessions to eligible persons (generally seniors, pensioners and concession card holders). There are 764 properties across the Shire with eligible ratepayer/s that will benefit from this change.

While addressing financial sustainability challenges highlighted by the Office of the Auditor General, and recognising that rates income represents only 23% of total revenue, this Budget contains a number of major projects, many of which are supported, wholly or partly, by government grants and other funding sources:

- Upgrades and renewal of facilities to enhance the Donnybrook Recreation Centre gym, conference room, kitchen and foyer including new lighting, ceilings, blinds and air conditioning as part of the Shire's asset management planning with a value of \$209,000.
- Finalisation of the Apple Fun Park makeover at a value of \$1.075M (Federally funded).
- Enhancements and electrical upgrades to the Balingup Recreation Centre of around \$107,000.
- Significant grants have also been received for the maintenance, renewal and upgrade of the Shire's road network. A total of \$4.95M, will be spent on capital works on roads, bridges and footpaths with a further \$1.5M being spent on maintenance of these assets.
- Work on the development of a Pump Track at Egan Park will be undertaken during 2021-2022 at a value of \$400,000, funded by the Federal Government.
- An amount of \$250,000 has been allocated to provide a new hockey training facility at VC Mitchell Park during the year.
- Funding of \$6.025M is allocated towards planned redevelopment of the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park), of which \$4.51M of the overall \$6M State Government funding allocation (via the COVID Recovery Plan) is budgeted for in 2021-2022. The residual State Government funding of \$1.49M will be allocated into the 2022-2023 Budget.

On top of delivering the iconic heritage Goods Shed Interpretive Centre in Station Square in a COVID challenging 2020-21 budget year, which will assist to revitalise the Donnybrook Town Centre and

SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022

many other buildings/facilities throughout the Shire, the above projects are just a brief snapshot of the many projects and activities which the Shire will undertake during the 2021-2022 year.

Given the 30-40% growth in building and planning approvals in the last year (aided by Federal housing/homebuilder grants), and the advent of several new businesses opening within our Shire, commercial and investor confidence in the district is both expanding and increasing, and this is sure to have positive flow-on effects to our community over the coming year and beyond.

In response to an earlier elector's motion, lease and outsourcing arrangements for Tuia Lodge were completed on 30 June 2021. This will have long-lasting positive benefits to the community, escalating from this financial year, with a net revenue benefit to the Shire community of over \$6M during the 21 year lease term, plus making a significant contribution to rates income.

In addition to maintaining existing service levels and providing funding for new and exciting projects, it is an important part of the budget that we focus on the maintenance and renewal of existing assets. To achieve this, the Shire's revenue capacity must become less dependent on State and Federal Government grant funding, allowing it to renew and maintain assets and infrastructure to a level desired by the community.

Being one of the lower rating Shire's in the South West is not a position we can sustain indefinitely if we are to meet the universally desired strategic financial and operational ratios set by the Department of Local Government, while at the same time meeting the growing expectations of our ratepayers and various communities throughout Shire. It is therefore necessary to commence aligning our identified income requirements to those identified in the Shire's Long Term Financial Plan endorsed in December 2020. In the first year of this alignment, ongoing services and capital works have been maintained, and the first step towards allocation of funding to meet our future asset management needs has been taken through an allocation of \$824,638 (approximately 13.5% of all Rate income for 2021-2022) to the Shire's Reserves.

The Shire wishes to keep its revered position as one of the most affordable lifestyle destinations in the South West. Therefore, the proposition of emerging as merely a dormitory suburb of Bunbury, Busselton or any neighbouring Shire is surely not in the best interests of attracting a new wave of families to address the ageing demographic imperative of our Shire being some 10 years older than the State average.

To assist the Shire and its Audit and Risk Management Committee in terms of financial governance and planning, the establishment of an Internal Audit function is budgeted to commence in the 2021-2022 year.

In conclusion, on behalf of Council, I commend to you what I believe to be a fair, reasonable, equitable and fiscally responsible budget. While it partly addresses the rating anomalies of past years, it clearly provides for an intergenerational vision, framework and positive journey for the future. I urge you to obtain a copy of the Shire budget from our website, which provides details of all the Shire's anticipated activities for the year, together with estimates of all anticipated income and expenditure.

I thank my fellow Councillors, the Chief Executive Officer, Ben Rose, and his Executive Management team who have this year made some tough decisions, emerging from many tireless hours of debate and deliberation, to deliver a budget that meets the needs and aspirations of our community, now and into the future.

Cr Brian Piesse
Shire President

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

Planning for the Future

The Local Government Act 1995 (Section 5.56) requires all local governments to plan for the future of their district. Accordingly, the Shire of Donnybrook Balingup first developed a “Plan for the Future” in 2005, consisting of a broad long-term vision for the Shire from 2006 – 2026.

To further define the requirements for the Plan for the Future, an Integrated Planning and Reporting Framework was developed as part of the State Government’s Local Government Reform Program in 2012-2013.

The Integrated Planning and Reporting Framework comprises:

- A long term Strategic Community Plan that clearly links the community’s aspirations with the Council’s vision and long term strategy;
- A Corporate Business Plan that integrates resourcing plans and specific Council plans with the strategic plan; and
- A clearly stated vision for the future viability of the local government area.

The Shire of Donnybrook Balingup Strategic Community Plan and Corporate Business Plan were first adopted in 2013. Desktop reviews were undertaken in 2015 and 2019 and a major review was completed of each document during 2017. The Shire is currently in the process of undertaking its second major review of both the Strategic Community Plan and Corporate Business Plan during the 2021-2022 financial year.

The Shire has developed a number of documents to inform the Strategic Community Plan and Corporate Business Plan, including:

- Shire Workforce Plan;
- Asset Management Plans;
- Long Term Financial Plan;
- Reserve Funds Plan; and
- Borrowing Plan.

Since 2013, the sophistication of the Shire’s Integrated Planning and Reporting Framework documents has increased significantly, and will continue to mature and improve as the documents and input data is reviewed and updated on a regular basis.

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

Strategic Community Plan Statement of Objectives

OUR VISION:

A proud community enjoying our rural lifestyle, cultural heritage and natural environment.

The Shire of Donnybrook Balingup Strategic Community Plan (2019) reflects a vision for the future and is the principal strategic guide for future planning and activities. Based on community consultation and engagement, the Shire has set out a vision for the future and captured the community's aspirations and values.

A strategic objective has been developed for each of the four identified key areas of community interest - economic, environmental, social and civic leadership.

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

Executive Summary

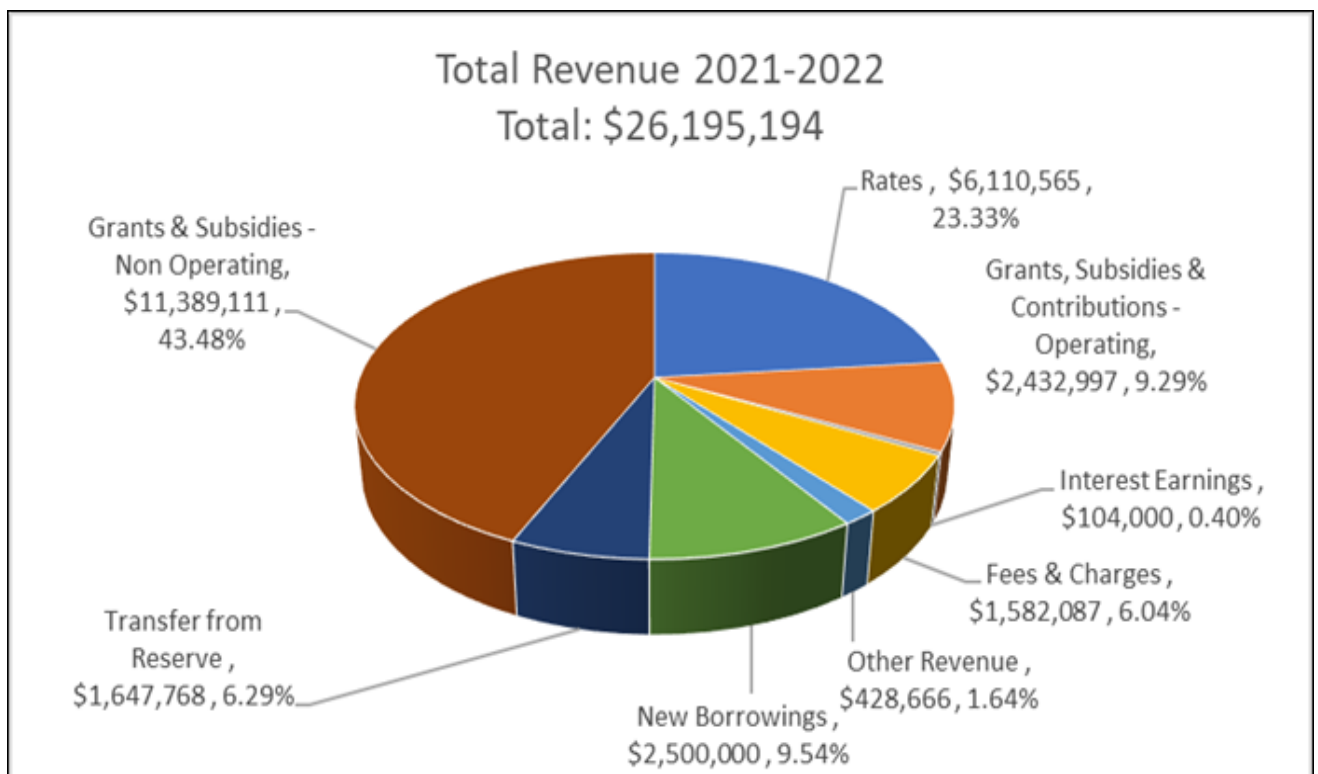
The 2021-2022 Annual Budget has been developed with consideration to the Shire's Integrated Planning and Reporting Framework (incorporating the Long Term Financial Plan) and in detailed consultation with the Councillors of the Shire of Donnybrook Balingup.

The Council has provided guidance on expectations of both the Council and the community for the preparation of this budget, with emphasis placed on the delivery of day-to-day services to our local community, with key additional projects identified to drive the Shire's broader goals for sustainable growth and development.

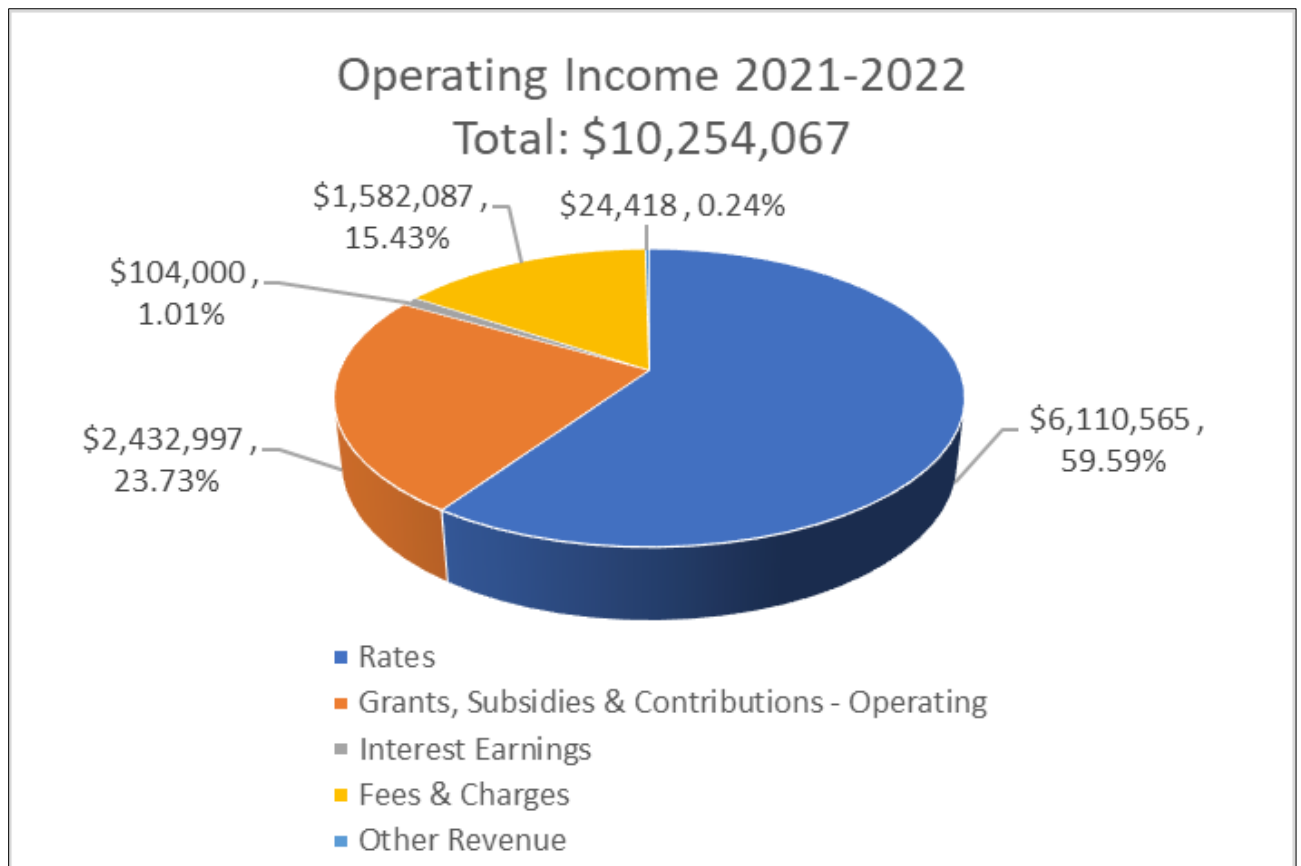
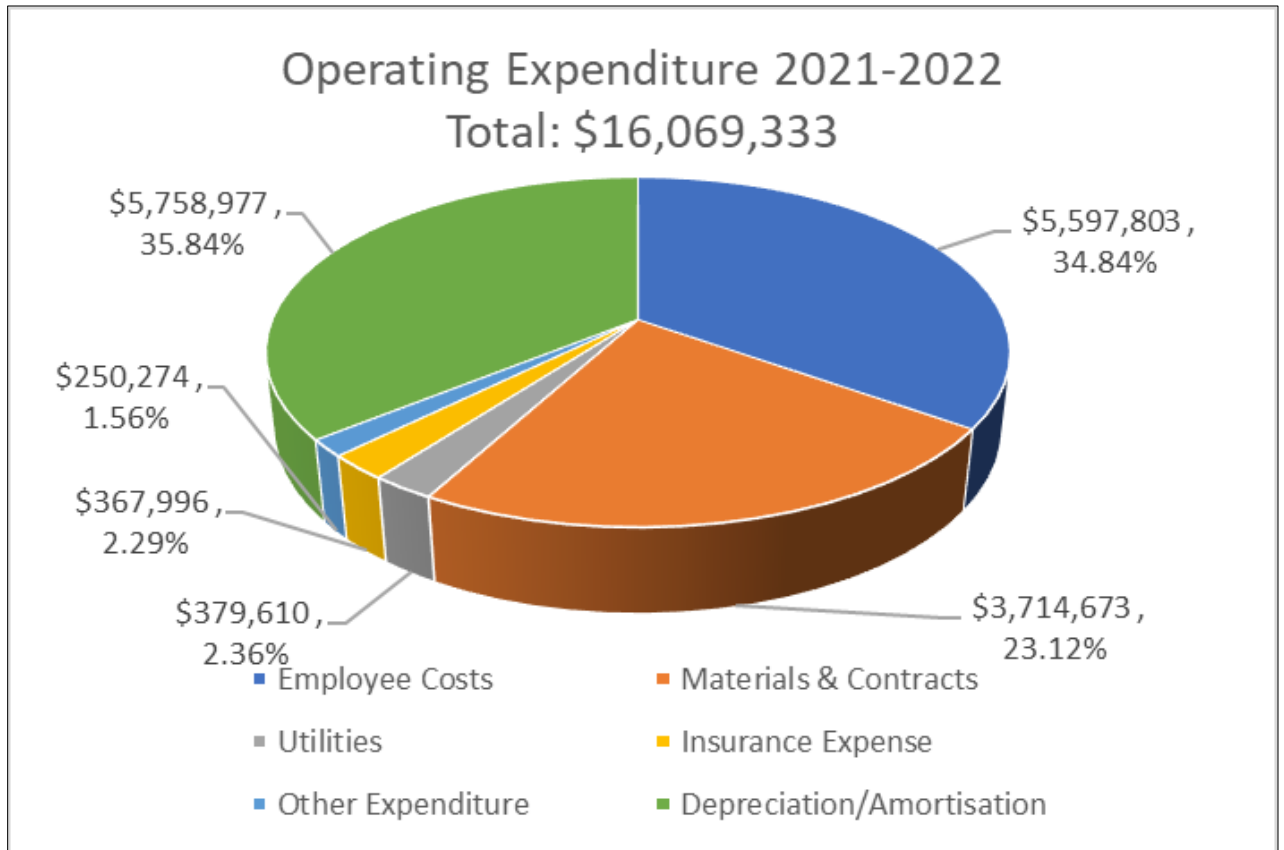
The 2021-2022 Annual Budget also contains proposed actions underpinned by the Shire's many strategic documents including the Strategic Community Plan, Corporate Business Plan, Workforce Plan and various Asset Management Plans. These plans provide information for both short term actions as well as future needs and aspirations of both the community and the Shire of Donnybrook Balingup, as the organisation responsible for meeting these needs.

Every effort has been made to ensure that the 2021-2022 Annual Budget provides adequate funding for immediate and future needs, whilst being mindful of financial impact on the community.

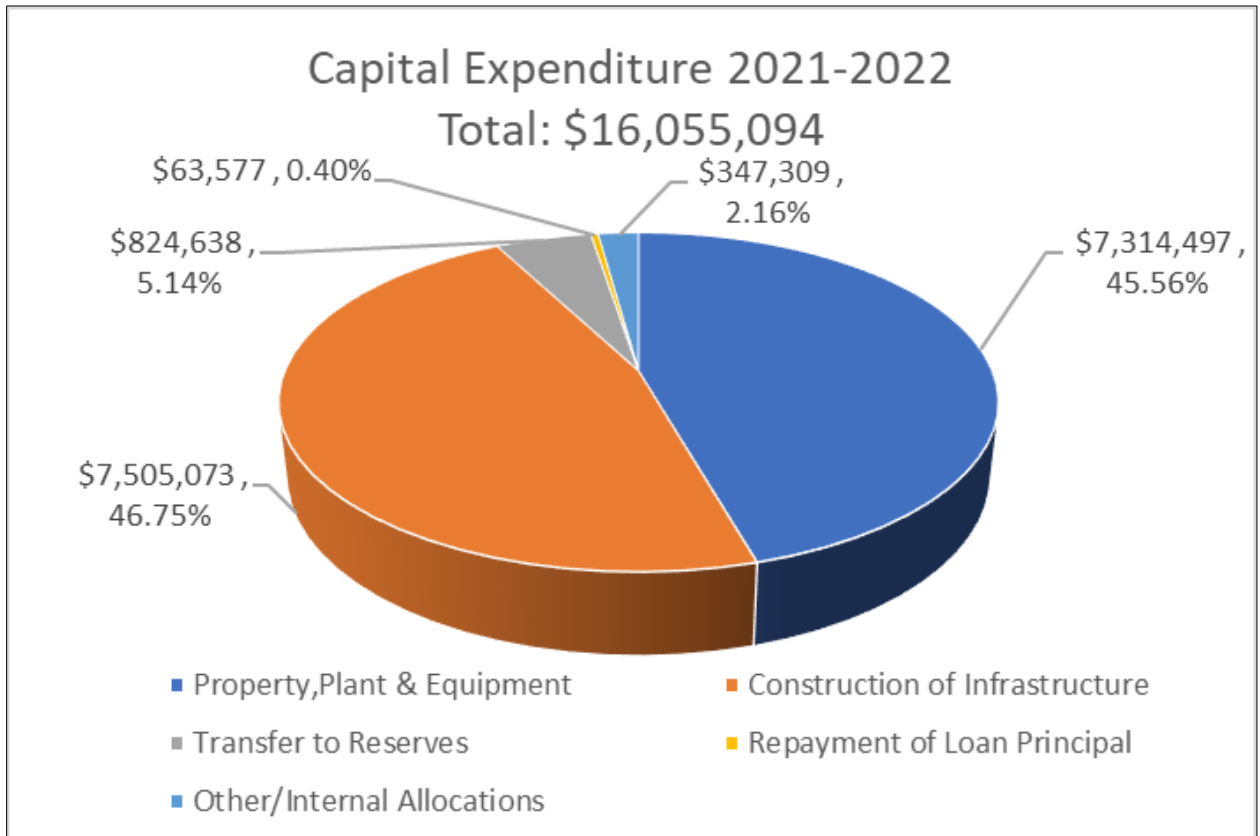
The 2021-2022 Annual Budget has been developed with due consideration to present and future needs of the community in accordance with the strategic plans established through past consultation. A high level overview of the 2021-2022 Annual Budget is provided below.



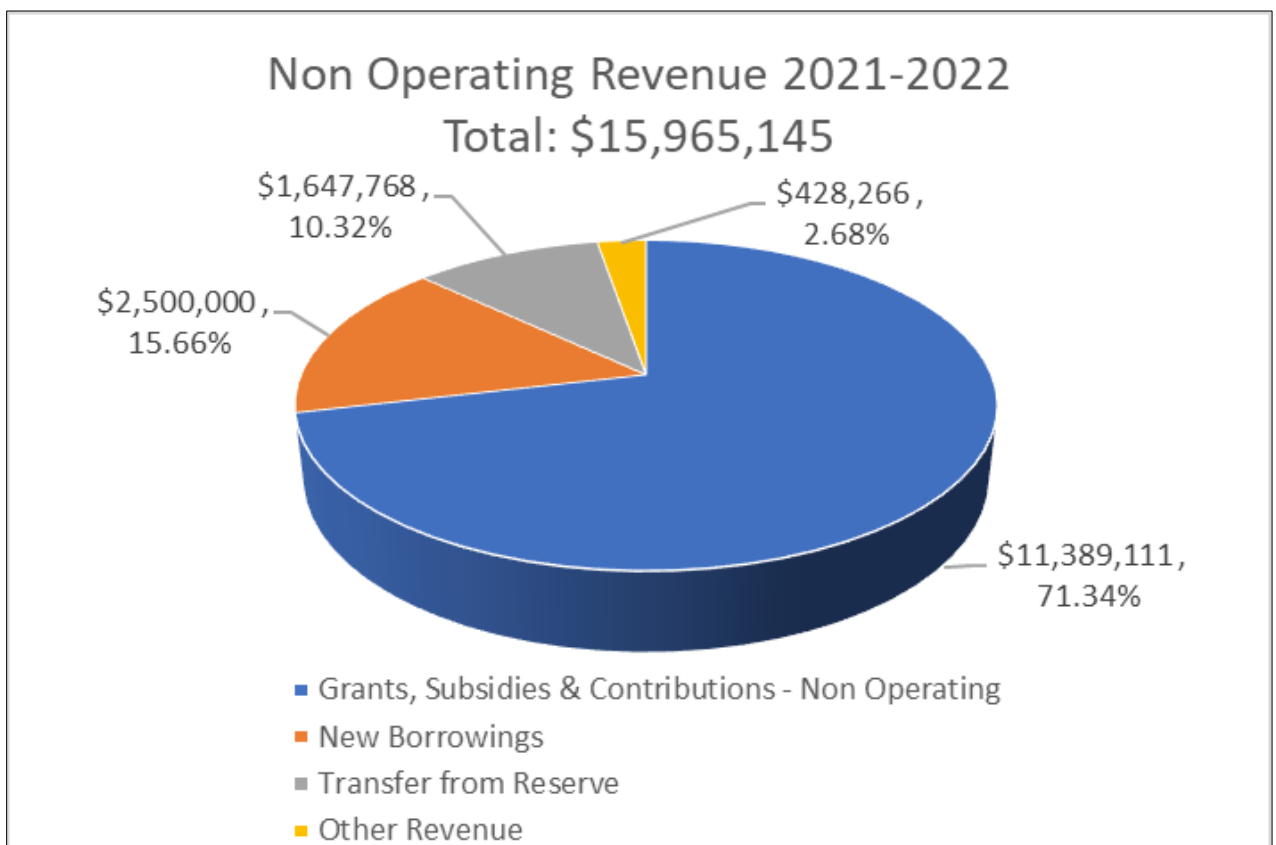
**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**



**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**



Significant capital works, both renewal and upgrades, have been incorporated into the 2021-2022 Annual Budget which continues to enhance community amenity. As demonstrated below, a substantial portion of this capital works program is supported by a variety of State and Federal Government grant funding.



**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

New borrowings of \$2.5M have been incorporated into the 2021-2022 Annual Budget to facilitate progression of the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park). It is not anticipated that repayments on this loan facility will commence until the 2022-2023 financial year.

**Benjamin (Ben) Rose
Chief Executive Officer**

**SHIRE OF DONNYBROOK BALINGUP
BUDGET FOR THE YEAR ENDING 30 JUNE 2022**

BUDGET CERTIFICATION

SECTION 6.2 OF THE LOCAL GOVERNMENT ACT 1995

We hereby certify that the budget and schedules herein were adopted by an absolute majority of the Council of the municipality of the Shire of Donnybrook Balingup at its Ordinary Council Meeting held on 25 August 2021.

A handwritten signature in blue ink, appearing to read 'Brian Piesse', with a long horizontal line extending to the right.

**Cr Brian Piesse
Shire President**

A handwritten signature in blue ink, appearing to read 'Benjamin Rose', with a long horizontal line extending to the right.

**Benjamin (Ben) Rose
Chief Executive Officer**

SHIRE OF DONNYBROOK BALINGUP

ANNUAL BUDGET

FOR THE YEAR ENDED 30 JUNE 2022

LOCAL GOVERNMENT ACT 1995

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SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	6,110,565	5,097,942	5,074,942
Operating grants, subsidies and contributions	10(a)	2,432,997	5,900,071	4,838,368
Fees and charges	9	1,582,087	3,198,640	3,154,474
Interest earnings	13(a)	104,000	128,264	216,825
Other revenue	13(b)	400	201,676	1,650
		10,230,049	14,526,593	13,286,259
Expenses				
Employee costs		(5,597,803)	(7,915,341)	(7,766,645)
Materials and contracts		(3,714,673)	(4,034,268)	(4,569,549)
Utility charges		(379,610)	(420,872)	(457,272)
Depreciation on non-current assets	5	(5,758,977)	(5,699,572)	(5,494,234)
Interest expenses	13(d)	(12,372)	(15,495)	(17,133)
Insurance expenses		(367,996)	(377,019)	(456,518)
Other expenditure		(209,599)	(397,213)	(227,251)
		(16,041,030)	(18,859,780)	(18,988,602)
Subtotal		(5,810,981)	(4,333,187)	(5,702,343)
Non-operating grants, subsidies and contributions	10(b)	11,389,111	6,224,120	8,994,403
Profit on asset disposals	4(b)	24,018	53,620	9,869
Loss on asset disposals	4(b)	(28,303)	(6,474)	(32,470)
		11,384,826	6,271,266	8,971,802
Net result		5,573,845	1,938,079	3,269,459
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		5,573,845	1,938,079	3,269,459

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DONNYBROOK BALINGUP FOR THE YEAR ENDED 30 JUNE 2022

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Donnybrook Balingup controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 17 to the budget.

2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
Revenue	1,9,10(a),13(a),13(b)	\$	\$	\$
Governance		41,700	108,081	64,084
General purpose funding		7,366,323	7,317,160	6,238,176
Law, order, public safety		679,365	577,821	577,580
Health		171,689	167,269	173,013
Education and welfare		271,269	4,331,330	4,047,772
Community amenities		652,950	1,217,507	1,134,936
Recreation and culture		224,622	203,293	261,529
Transport		208,575	181,998	198,310
Economic services		501,406	226,803	480,781
Other property and services		112,150	195,331	110,078
		10,230,049	14,526,593	13,286,259
Expenses excluding finance costs	4(a),5,13(c)(e)(f)			
Governance		(1,158,569)	(991,976)	(1,049,323)
General purpose funding		(175,119)	(181,141)	(202,110)
Law, order, public safety		(1,544,951)	(1,254,913)	(1,372,958)
Health		(260,574)	(246,296)	(260,039)
Education and welfare		(832,076)	(5,206,024)	(5,020,297)
Community amenities		(1,951,582)	(1,573,723)	(1,709,555)
Recreation and culture		(4,053,858)	(3,627,814)	(3,576,815)
Transport		(4,980,915)	(4,968,723)	(4,818,754)
Economic services		(851,364)	(557,143)	(847,267)
Other property and services		(219,650)	(236,532)	(118,200)
		(16,028,658)	(18,844,285)	(18,975,318)
Finance costs	7,6(a),13(d)			
Governance		(2,050)	(2,867)	(2,876)
Law, order, public safety		0	(192)	(111)
Health		(2,977)	(3,603)	(3,668)
Education and welfare		(4,150)	(4,547)	(4,617)
Recreation and culture		(1,443)	(2,015)	(2,012)
Economic services		(1,752)	(2,271)	0
		(12,372)	(15,495)	(13,284)
Subtotal		(5,810,981)	(4,333,187)	(5,702,343)
Non-operating grants, subsidies and contributions	10(b)	11,389,111	6,224,120	8,994,403
Profit on disposal of assets	4(b)	24,018	53,620	9,869
(Loss) on disposal of assets	4(b)	(28,303)	(6,474)	(32,470)
		11,384,826	6,271,266	8,971,802
Net result		5,573,845	1,938,079	3,269,459
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		5,573,845	1,938,079	3,269,459

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

GOVERNANCE

To provide a decision-making process for the efficient allocation of scarce resources.

ACTIVITIES

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific local government services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of

HOUSING

To provide and maintain elderly residents housing.

Provision and maintenance of staff and elderly residents housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social wellbeing of the community.

Maintenance of public halls, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycleways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the local government and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control, and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Private works operations, plant repair and costs.

SHIRE OF DONNYBROOK BALINGUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates	6,110,565	5,097,942	5,054,942
Operating grants, subsidies and contributions	2,432,997	2,900,071	2,302,746
Fees and charges	1,582,087	3,198,640	2,989,474
Interest received	104,000	128,264	216,825
Goods and services tax	1,200,000	1,200,000	1,184,950
Other revenue	400	14,447	1,650
	11,430,049	12,539,364	11,750,587
Payments			
Employee costs	(5,597,803)	(7,915,341)	(7,766,645)
Materials and contracts	(3,719,622)	(4,034,268)	(4,922,028)
Utility charges	(379,610)	(420,872)	(457,272)
Interest expenses	(12,372)	(15,495)	(17,133)
Insurance paid	(367,996)	(377,019)	(456,518)
Goods and services tax	(1,200,000)	(1,200,000)	(1,184,953)
Other expenditure	(209,599)	(397,213)	(227,251)
	(11,487,002)	(14,360,208)	(15,031,800)
Net cash provided by (used in) operating activities	(56,953)	(1,820,844)	(3,281,213)
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	4(a) (7,314,497)	(1,071,594)	(3,353,320)
Payments for construction of infrastructure	4(a) (7,505,073)	(7,516,018)	(7,727,503)
Non-operating grants, subsidies and contributions	10(b) 11,389,111	4,987,312	9,293,045
Proceeds from sale of land held for resale	4(b) 0	81,818	0
Proceeds from sale of plant and equipment	4(b) 143,870	122,091	168,209
Proceeds from self supporting loans	9,396	9,144	9,144
Net cash provided by (used in) investing activities	(3,277,193)	(3,387,247)	(1,610,425)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	6(a) (63,577)	(61,290)	(61,290)
Principal elements of lease payments	7 (39,309)	(55,335)	(53,871)
Repayment of lease liability	(308,000)	(795,000)	0
Proceeds from lease	275,000	795,000	275,000
Proceeds from new borrowings	6(a) 2,500,000	0	0
Net cash provided by (used in) financing activities	2,364,114	(116,625)	159,839
Net increase (decrease) in cash held	(970,032)	(5,324,716)	(4,731,799)
Cash at beginning of year	11,242,319	16,567,035	16,622,802
Cash and cash equivalents at the end of the year	3 10,272,287	11,242,319	11,891,003

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DONNYBROOK BALINGUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Underlying net current assets at start of year - surplus/(deficit)		43,924	(48,160)	(29,583)
Advance payment of untied financial assistance grants		1,084,258	1,066,709	1,066,709
Net current assets at start of financial year - surplus/(deficit)		1,128,182	1,018,549	1,037,126
Revenue from operating activities (excluding rates)				
Governance		41,700	108,081	64,084
General purpose funding		1,255,758	2,219,218	1,163,234
Law, order, public safety		685,373	577,821	577,580
Health		171,689	167,269	173,013
Education and welfare		271,269	4,331,330	4,047,772
Community amenities		652,950	1,229,146	1,140,547
Recreation and culture		224,622	203,293	261,529
Transport		226,585	181,998	201,946
Economic services		501,406	263,152	480,781
Other property and services		112,150	200,963	110,702
		4,143,502	9,482,271	8,221,188
Expenditure from operating activities				
Governance		(1,160,619)	(994,843)	(1,052,199)
General purpose funding		(175,119)	(181,141)	(202,110)
Law, order, public safety		(1,544,951)	(1,258,069)	(1,373,069)
Health		(263,551)	(249,899)	(263,707)
Education and welfare		(836,226)	(5,210,571)	(5,024,914)
Community amenities		(1,951,582)	(1,573,723)	(1,709,555)
Recreation and culture		(4,055,301)	(3,633,339)	(3,578,827)
Transport		(5,001,704)	(4,968,723)	(4,843,710)
Economic services		(860,630)	(559,414)	(854,781)
Other property and services		(219,650)	(236,532)	(118,200)
		(16,069,333)	(18,866,254)	(19,021,072)
Non-cash amounts excluded from operating activities	2(b)	5,763,262	5,737,962	5,516,835
Amount attributable to operating activities		(5,034,387)	(2,627,472)	(4,245,923)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		11,389,111	6,224,120	8,994,403
Payments for property, plant and equipment	4(a)	(7,314,497)	(1,071,594)	(3,353,320)
Payments for construction of infrastructure	4(a)	(7,505,073)	(7,516,018)	(7,727,506)
Proceeds from disposal of assets	4(b)	143,870	203,909	168,209
Proceeds from self supporting loans		9,396	9,144	9,143
Amount attributable to investing activities		(3,277,193)	(2,150,439)	(1,909,071)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(63,577)	(248,519)	(61,290)
Principal elements of finance lease payments	7	(39,309)	(55,335)	(53,871)
Proceeds from new borrowings	6(a)	2,500,000	0	0
Proceeds from new leases		275,000	795,000	275,000
Repayment of lease liability		(308,000)	(795,000)	0
Transfers to cash backed reserves (restricted assets)	8(a)	(824,638)	(723,598)	(212,000)
Transfers from cash backed reserves (restricted assets)	8(a)	1,647,768	1,835,603	1,132,213
Amount attributable to financing activities		3,187,244	808,151	1,080,052
Budgeted deficiency before imposition of general rates		(5,124,336)	(3,969,760)	(5,074,942)
Estimated amount to be raised from general rates	1	6,110,565	5,097,942	5,074,942
Net current assets at end of financial year - surplus/(deficit)	2(a)	986,229	1,128,182	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DONNYBROOK BALINGUP
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FOR THE YEAR ENDED 30 JUNE 2022

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SHIRE OF DONNYBROOK BALINGUP
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022
 1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
General	0.097461	1,050	20,676,242	2,015,127	32,000	0	2,047,127	1,677,134	1,652,018
Unimproved valuations									
General	0.006412	787	322,385,278	2,067,134	0	0	2,067,134	1,793,870	1,796,120
Sub-Totals		1,837	343,061,519	4,082,261	32,000	0	4,114,261	3,471,004	3,448,138
Minimum									
Minimum payment									
Gross rental valuations									
General	1,316	928	8,714,026	1,221,248	0	0	1,221,248	1,048,800	1,048,800
Unimproved valuations									
General	1,316	591	79,919,709	777,756	0	0	777,756	580,704	580,704
Sub-Totals		1,519	88,633,736	1,999,004	0	0	1,999,004	1,629,504	1,629,504
		3,356	431,695,255	6,081,265	32,000	0	6,113,265	5,100,508	5,077,642
Discounts (Refer note 1(e))							0	0	0
Concessions (Refer note 1(e))							(2,700)	(2,566)	(2,700)
Total amount raised from general rates							6,110,565	5,097,942	5,074,942
Total rates							6,110,565	5,097,942	5,074,942

All land (other than exempt land) in the Shire of Donnybrook Balingup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Donnybrook Balingup.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single Payment in Full	14 October 2021	N/A	5.5%	7.0%
Option two				
First Instalment	14 October 2021	\$11.00	5.5%	7.0%
Second Instalment	11 February 2022	\$11.00	5.5%	7.0%
Option three				
First Instalment	14 October 2021	\$11.00	5.5%	7.0%
Second Instalment	13 December 2021	\$11.00	5.5%	7.0%
Third Instalment	11 February 2022	\$11.00	5.5%	7.0%
Fourth Instalment	12 April 2022	\$11.00	5.5%	7.0%

	2021/22 Budget revenue	2020/21 Actual revenue	2020/21 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	25,000	24,867	29,100
Instalment plan interest earned	17,000	17,225	16,500
Unpaid rates and service charge interest earned	37,500	42,312	37,500
	79,500	84,404	83,100

SHIRE OF DONNYBROOK BALINGUP
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

The Shire did not raise specified area rates for the year ended 30th June 2022.

(d) Service Charges

The Shire did not raise service charges for the year ended 30th June 2022.

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Waivers or concessions

Rate or fee and charge to which the waiver or concession is granted	Type	Discount %	Discount (\$)	2021/22 Budget	2020/21 Actual	2020/21 Budget	Circumstances in which the waiver or concession is granted	Objects and reasons of the waiver or concession
				\$	\$	\$		
General Rates	"Concession"	Various	(2,700)	(2,700)	(2,550)	(2,700)	A concession of general rates for selected properties where the property crosses a boundary with a neighbouring local government	To recognise the impact of rates charges by two local governments for the same property
				(2,700)	(2,550)	(2,700)		

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents- unrestricted	3	5,556,159	5,703,061	257,780
Cash and cash equivalents - restricted	3	4,716,128	5,539,258	11,633,223
Receivables		1,076,023	1,076,023	803,025
Contract assets		96,978	96,978	115,000
Inventories		45,499	45,499	107,936
Other Assets (prepayments)		0	3,200	35,000

Less: current liabilities

Trade and other payables		(2,462,647)	(3,121,195)	(6,299,207)
Contract liabilities		(2,000,000)	(2,393,373)	(189,095)
Lease liabilities	7	(30,000)	(29,043)	0
Long term borrowings	6	(137,663)	(63,577)	0
Employee provisions		(189,391)	(189,391)	(951,992)

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Rate Setting Statement	2.(c)	(5,684,857)	(5,539,258)	(5,511,670)
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Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
	\$	\$	\$
	11,490,787	12,464,019	12,951,964
	(4,819,701)	(5,796,579)	(7,440,294)
	6,671,086	6,667,440	5,511,670
	986,229	1,128,182	0

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals
Add: Loss on disposal of assets
Add: Extinguishment of RADS Borrowings
Add: Depreciation on assets
Movement in non-current employee provisions

Non cash amounts excluded from operating activities

Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021	
	\$	\$	\$	
4(b)	(24,018)	(53,620)	(9,869)	
4(b)	28,303	6,474	32,470	
	0	187,229	0	
5	5,758,977	5,699,572	5,494,234	
	0	(101,693)	0	
	5,763,262	5,737,962	5,516,835	
(c) Current assets and liabilities excluded from budgeted deficiency				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Unspent borrowings	6(c)	(986,229)	0	0
Less: Cash - restricted reserves	8	(4,716,128)	(5,539,258)	(5,704,551)
- Current portion of employee benefit provisions held in reserve		17,500	0	192,881
Total adjustments to net current assets		(5,684,857)	(5,539,258)	(5,511,670)

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Donnybrook Balingup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Donnybrook Balingup contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Donnybrook Balingup contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Cash at bank and on hand	10,272,287	11,242,319	11,891,003
Total cash and cash equivalents	10,272,287	11,242,319	11,891,003
Held as			
- Unrestricted - Cash and cash equivalents	3,556,159	2,114,327	257,780
- Restricted - Bonds and Deposits	200,000	1,195,361	189,095
- Restricted - Unspent grants, subsidies and contributions	1,800,000	2,393,373	5,739,577
- Restricted - Cash backed reserves	4,716,128	5,539,258	5,704,551
	10,272,287	11,242,319	11,891,003
Restrictions			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Restricted - Bonds and Deposits	200,000	1,195,361	189,095
- Restricted - Unspent grants, subsidies and contributions	1,800,000	2,393,373	5,739,577
- Restricted - Cash backed reserves	4,716,128	5,539,258	5,704,551
8	6,716,128	9,127,992	11,633,223

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program											2021/22 Budget total	2020/21 Actual total	2020/21 Budget total
	Governance	General purpose funding	Law, order, public safety	Health	Education and welfare	Housing	Community amenities	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>														
Buildings - non-specialised	47,611	0	62,586	8,160	150,650	0	10,000	6,441,617	0	0	0	6,720,624	849,972	2,943,764
Furniture and equipment	14,000	0	0	0	0	0	0	38,410	0	0	0	52,410	17,755	38,000
Plant and equipment	0	0	51,638	0	0	0	0	0	455,825	34,000	0	541,463	203,867	371,556
	61,611	0	114,224	8,160	150,650	0	10,000	6,480,027	455,825	34,000	0	7,314,497	1,071,594	3,353,320
<u>Infrastructure</u>														
Infrastructure - roads	0	0	0	0	0	0	0	0	3,307,605	0	0	3,307,605	2,453,523	2,547,418
Infrastructure - other	0	0	0	0	0	0	170,000	2,273,097	0	28,000	0	2,471,097	2,238,088	2,238,088
Infrastructure - footpaths	0	0	0	0	0	0	0	80,000	147,500	0	0	227,500	187,407	305,000
Infrastructure - bridges	0	0	0	0	0	0	0	0	1,498,871	0	0	1,498,871	2,637,000	2,637,000
	0	0	0	0	0	0	170,000	2,353,097	4,953,976	28,000	0	7,505,073	7,516,018	7,727,506
<u>Right of use assets</u>														
Right of use - furniture and fittings	0	0	0	0	0	0	0	0	0	0	0	0	32,019	0
	0	0	0	0	0	0	0	0	0	0	0	0	32,019	0
Total acquisitions	61,611	0	114,224	8,160	150,650	0	180,000	8,833,124	5,409,801	62,000	0	14,819,570	8,619,631	11,080,826

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document as follows:

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF DONNYBROOK BALINGUP
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022
 4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss	2020/21 Actual Net Book Value	2020/21 Actual Sale Proceeds	2020/21 Actual Profit	2020/21 Actual Loss	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
Law, order, public safety	10,192	16,200	6,008	0	14,328	11,364	0	(2,964)	0	0	0	0
Community amenities	0	0	0	0	31,088	42,727	11,639	0	32,184	37,795	5,611	0
Recreation and culture	0	0	0	0	34,237	30,727	0	(3,510)	0	0	0	0
Transport	118,449	115,670	18,010	(20,789)	0	0	0	0	101,939	80,619	3,636	(24,956)
Economic services	19,514	12,000	0	(7,514)	45,469	81,818	36,349	0	19,514	12,000	0	(7,514)
Other property and services	0	0	0	0	31,641	37,273	5,632	0	37,173	37,795	622	0
	148,155	143,870	24,018	(28,303)	156,763	203,909	53,620	(6,474)	190,810	168,209	9,869	(32,470)
By Class												
<u>Property, Plant and Equipment</u>												
Plant and equipment	148,155	143,870	24,018	(28,303)	111,295	122,091	17,270	(6,474)	190,810	168,209	9,869	(32,470)
<u>Land Held for Resale</u>												
Land held for resale	0	0	0	0	45,468	81,818	36,350	0	0	0	0	0
	148,155	143,870	24,018	(28,303)	156,763	203,909	53,620	(6,474)	190,810	168,209	9,869	(32,470)

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
5. ASSET DEPRECIATION

By Program

Governance
 Law, order, public safety
 Health
 Education and welfare
 Community amenities
 Recreation and culture
 Transport
 Economic services
 Other property and services

By Class

Buildings - specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Infrastructure - other
 Infrastructure - footpaths
 Infrastructure - bridges
 Infrastructure - drainage
 Intangible assets - waste cell airspace

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
	85,913	86,990	67,197
	427,430	432,843	431,837
	43,228	43,228	43,112
	327,255	346,994	337,273
	95,307	95,307	66,837
	1,159,194	1,096,561	970,720
	3,299,448	3,279,301	3,248,017
	31,202	31,200	31,241
	290,000	287,148	298,000
	5,758,977	5,699,572	5,494,234
	1,230,187	1,170,782	1,150,912
	168,713	168,713	9,910
	692,553	692,553	726,413
	2,009,628	2,009,628	1,981,024
	397,145	397,145	395,181
	58,084	58,084	55,472
	857,919	857,919	858,733
	316,195	316,195	316,589
	28,553	28,553	0
	5,758,977	5,699,572	5,494,234

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	20 to 100 years
Office Furniture and Equipment	4 to 15 years
Computer Equipment	4 to 15 years
Plant and equipment	5 to 15 years

Infrastructure

Bridges	27 to 77 years
Road clearing and earthworks	not depreciated
Road Pavement	40 to 45 years
Road Seal	15 years
Car Parks	40 years
Cycleways	40 years
Footpaths - Concrete	25 to 71 years
Footpaths - Slabs	25 to 71 years
Storm Water Drainage	83 years
Other	4 to 80 years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2021/22	2021/22	Budget	2021/22	Actual	2020/21	2020/21	Actual	2020/21	Budget	2020/21	2020/21	Budget	2020/21	
				Principal 1 July 2021	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2022	Budget Interest Repayments		Principal 1 July 2020	Actual New Loans	Actual Principal Repayments	Principal outstanding 30 June 2021		Actual Interest Repayments	Principal 1 July 2020	Budget New Loans	Budget Principal Repayments	Principal outstanding 30 June 2021
Health																			
Dental Surgery Extensions	74	WATC	5.83%	54,109	0	(12,385)	41,724	(2,977)	65,802	0	(11,693)	54,109	(3,603)	65,802	0	(11,693)	54,109	(3,668)	
Education and welfare																			
Tuia Lodge Fire Suppression System	93	WATC	1.58%	263,917	0	(27,512)	236,405	(4,062)	291,000	0	(27,083)	263,917	(4,412)	291,000	0	(27,083)	263,917	(4,491)	
Tuia Lodge RADS Borrowing 2005/06	N/A	N/A	N/A	0	0	0	0	0	187,229	0	(187,229)	0	0	187,229	0	0	187,229	0	
Preston Retirement Village - Scheme	N/A	N/A	N/A	3,965,000	0	0	3,965,000	0	3,965,000	0	0	3,965,000	0	4,022,000	0	0	4,022,000	0	
Recreation and culture																			
Donnybrook Country Club	90	WATC	2.74%	54,992	0	(9,396)	45,596	(1,443)	64,136	0	(9,144)	54,992	(1,649)	64,136	0	(9,144)	54,992	(1,695)	
VC Mitchell Park (Stage 1)	TBA	WATC	TBA	0	2,500,000	0	2,500,000	0	0	0	0	0	0	0	0	0	0	0	
Economic services																			
Collins Street	80	WATC	6.73%	29,546	0	(14,284)	15,262	(1,752)	42,916	0	(13,370)	29,546	(2,271)	(12,513)	0	(13,370)	(25,883)	(2,667)	
				4,312,572	2,500,000	(54,181)	6,758,391	(8,791)	4,551,947	0	(239,375)	4,312,572	(10,286)	4,553,518	0	(52,146)	4,501,372	(10,826)	
Recreation and culture																			
Donnybrook Country Club	90	WATC	2.74%	54,992	0	(9,396)	45,596	(1,443)	64,136	0	(9,144)	54,992	(1,649)	64,136	0	(9,144)	54,992	(1,695)	
				54,992	0	(9,396)	45,596	(1,443)	64,136	0	(9,144)	54,992	(1,649)	64,136	0	(9,144)	54,992	(1,695)	
				4,367,564	2,500,000	(63,577)	6,803,987	(10,234)	4,616,083	0	(248,519)	4,367,564	(11,935)	4,617,654	0	(61,290)	4,556,364	(12,521)	

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
6. INFORMATION ON BORROWINGS

(b) **New borrowings - 2021/22**

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
VC Mitchell Park	WATC	Debenture	20	2.80%	\$ 2,500,000	\$ 964,354	\$ 1,513,771	\$ 986,229
					2,500,000	964,354	1,513,771	986,229

(c) **Unspent borrowings**

Loan Details	Purpose of the loan	Year loan taken	Amount b/fwd.	Amount used 2021/22 Budget	New loans unspent at 30 June 2022	Amount as at 30 June 2022
New	VC Mitchell Park	2022	\$ 0	\$ 0	\$ 986,229	\$ 986,229
			0	0	986,229	986,229

(d) **Credit Facilities**

	2021/22 Budget	2020/21 Actual	2020/21 Budget
Undrawn borrowing facilities credit standby arrangements	\$	\$	\$
Bank overdraft limit	110,000	110,000	110,000
Bank overdraft at balance date	0	0	0
Credit card limit	9,000	9,000	9,000
Credit card balance at balance date	0	0	0
Total amount of credit unused	119,000	119,000	119,000
Loan facilities			
Loan facilities in use at balance date	6,803,987	4,367,564	4,556,364

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

7. LEASE LIABILITIES

Purpose	Lease Number	Lease Term	Budget Lease	2021/22 Budget	2021/22 Budget	Budget Lease	2021/22 Budget	Actual Principal	2020/21 Actual	2020/21 Actual	Actual Lease	2020/21 Actual	Budget	2020/21 Budget	2020/21 Budget	Budget Lease	2020/21 Budget
			Principal 1 July 2021	New Leases	Lease Repayments	Principal outstanding 30 June 2022	Lease Interest Repayments		Principal 1 July 2020	New Leases	Lease repayments	Principal outstanding 30 June 2021	Lease repayments	Principal 1 July 2020	New Leases	Lease repayments	Principal outstanding 30 June 2021
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance																	
IT Equipment - Laptops	009-0147653-003	48 months	19,963	0	(6,709)	13,254	(352)	26,533	0	(6,570)	19,963	(490)	26,533	0	(6,605)	19,928	(456)
Printer/Copier - Works	E6N0159975	33 months	924	0	(924)	0	(8)	2,132	0	(1,208)	924	(34)	2,132	0	(1,208)	924	(34)
IT Equipment - Desktops	E6N0159771	6 months	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(184)
IT Equipment - Desktops	E6N0162342	30 months	5,750	0	(5,750)	0	(65)	11,381	0	(5,631)	5,750	(1,000)	11,381	0	(5,632)	5,749	0
IT Equipment - Scanner	E6N0160847	30 months	695	0	(695)	0	(4)	2,064	0	(1,369)	695	(30)	2,064	0	(1,368)	696	(30)
IT Equipment - Network Switches	214-0439437-001	60 months	27,284	0	(6,013)	21,271	(1,297)	0	32,019	(4,735)	27,284	(1,358)	0	32,069	(5,272)	26,797	(1,430)
Printer/Copier - Main Office	New	TBD	12,720	0	(2,305)	10,415	(239)	0	0	0	0	0	0	9,975	(1,995)	7,980	(549)
Printer/Copier - Dev Services	New	TBD	4,500	0	(816)	3,684	(85)	0	0	0	0	0	0	3,533	(707)	2,826	(193)
IT Equipment - Laptops	009-0147653-003	48 months	5,374	0	(1,806)	3,568	0	7,144	0	(1,770)	5,374	(132)	7,144	0	(1,778)	5,366	(123)
Law, order, public safety																	
CESM Vehicle	9188385	25 months	0	0	0	0	0	16,848	0	(16,848)	0	(191)	16,848	0	(12,669)	4,179	(111)
Education and welfare																	
Printer/Copier - Aeos	E6N0162061	15 months	0	0	0	0	0	741	0	(741)	0	(2)	741	0	(742)	(1)	(3)
Recreation and culture																	
Gym Equipment - Cardio	E6N0162250	30 months	5,028	0	(5,028)	0	(31)	14,929	0	(9,901)	5,028	(217)	14,929	0	(9,901)	5,028	(217)
Gym Equipment - Spin Bikes	E6N0162200	30 months	2,118	0	(2,118)	0	(13)	6,289	0	(4,171)	2,118	(91)	6,289	0	(4,171)	2,118	(91)
Gym Equipment - Bikes	E6N0159802	18 months	5,028	0	(5,028)	0	(31)	1,142	0	(1,142)	0	(7)	1,142	0	(573)	569	(2)
IT Equipment - Desktops	E6N0160846	18 months	2,117	0	(2,117)	0	(13)	1,249	0	(1,249)	0	(8)	1,249	0	(1,250)	(1)	(7)
			91,501	0	(39,309)	52,192	(2,138)	90,452	32,019	(55,335)	67,136	(3,560)	90,452	45,577	(53,871)	82,158	(3,430)

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Shire assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability. At the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2021/22	2021/22	2021/22	2021/22	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21
	Budget	Intra	2021/22	2021/22	Actual	Intra	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21	2020/21
	Opening	Reserve	Budget	Budget	Opening	Reserve	Actual	Actual	Actual	Budget	2020/21	Budget	Budget
	Balance	Transfer	Transfer to	Transfer (from)	Balance	Transfer	Transfer to	Transfer (from)	Balance	Balance	Transfer to	Transfer (from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Waste Management Reserve	1,476,407	0	0	(199,720)	1,276,687	0	0	(59,567)	1,476,407	1,535,974	0	(125,000)	1,410,974
(b) Bushfire Control & Management Reserve	2,282	0	0	(2,282)	0	2,282	0	0	2,282	2,282	0	0	2,282
(c) Aged Housing Reserve	1,323,183	(1,323,183)	0	0	0	1,187,133	0	229,185	(93,135)	1,323,183	0	(42,180)	1,144,953
(d) Employee Entitlements Reserve	0	0	25,000	(7,500)	17,500	192,881	0	808	(193,689)	0	192,881	0	185,381
(e) Arbutnot Memorial Scholarship Reserve	3,285	0	0	(300)	2,985	3,585	0	0	(300)	3,285	3,585	0	3,285
(f) Strategic Planning Studies Reserve	40,051	0	0	(20,000)	20,051	40,051	0	0	40,051	40,051	0	0	40,051
(g) Land Development Reserve Fund	350,271	0	0	350,271	0	450,271	(100,000)	0	350,271	450,271	0	0	450,271
(h) Vehicle Reserve	391,795	0	250,000	(265,948)	375,847	402,000	(121,645)	212,000	(100,560)	391,795	402,000	212,000	(237,310)
(i) Roadworks Reserve	435,434	0	0	(285,442)	149,992	435,434	0	0	435,434	435,434	0	0	435,434
(j) Revaluation Reserve	10,700	0	40,000	0	50,700	10,700	0	0	10,700	10,700	0	0	10,700
(k) Central Business District Reserve	3,054	0	0	(3,054)	0	3,054	0	0	3,054	3,054	0	0	3,054
(l) Buildings Reserve	495,996	0	352,692	(363,674)	485,014	758,523	191,676	0	(454,203)	495,996	758,523	0	(511,307)
(m) Apple Funpark Reserve	0	0	0	0	0	99,521	(99,521)	0	0	99,521	0	0	99,521
(n) Information Technology Reserve	93,522	0	0	(13,000)	80,522	107,522	(14,000)	0	0	93,522	107,523	0	(8,000)
(o) Council Election Reserve	0	0	13,650	0	13,650	0	0	0	0	0	0	0	0
(p) Park and Reserves Reserve	129,744	0	100,000	(8,509)	221,235	153,744	0	1,000	(25,000)	129,744	153,744	0	153,744
(q) Carried Forward Project Reserve	688,476	0	0	(294,689)	393,787	1,166,056	143,480	280,605	(901,675)	688,476	1,139,556	0	(200,616)
(r) COVID 19 Reserve	95,058	0	0	0	95,058	102,532	0	0	(7,474)	95,058	102,532	0	102,532
(s) Preston Village Exit Deferred Management Fee Reserve	0	302,126	0	(40,169)	261,957	0	0	0	0	0	0	0	0
(t) Preston Village Reserve Fund Contribution Reserve	0	38,320	0	(16,499)	21,821	0	0	0	0	0	0	0	0
(u) Minnipup Cottages 1-4 Surplus Reserve	0	64,877	0	(51,818)	13,059	0	0	0	0	0	0	0	0
(v) Minnipup Cottages 5-8 Surplus Reserve	0	97,702	10,924	(60,000)	48,626	0	0	0	0	0	0	0	0
(w) Minnipup Cottages 9-12 Surplus Reserve	0	251,920	9,629	0	261,549	0	0	0	0	0	0	0	0
(x) Langley Villas 1-6 Surplus Reserve	0	338,237	19,249	(15,164)	342,322	0	0	0	0	0	0	0	0
(y) Langley Villas 7-9 Surplus Reserve	0	207,681	1,294	0	208,975	0	0	0	0	0	0	0	0
(z) Minnipup Cottages 5-8 Long Term Maintenance Reserve	0	5,669	500	0	6,169	0	0	0	0	0	0	0	0
(za) Minnipup Cottages 9-12 Long Term Maintenance Reserve	0	4,628	500	0	5,128	0	0	0	0	0	0	0	0
(zb) Langley Villas 1-6 Long Term Maintenance Reserve	0	10,223	600	0	10,823	0	0	0	0	0	0	0	0
(zc) Langley Villas 7-9 Long Term Maintenance Reserve	0	1,800	600	0	2,400	0	0	0	0	0	0	0	0
	5,539,258	0	824,638	(1,647,768)	4,716,128	6,651,263	0	723,598	(1,835,603)	5,539,258	6,624,764	212,000	(1,132,213)

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Waste Management Reserve	Ongoing	To receive funds collected from the Shire's Waste Management levy for the purpose of providing waste management facilities.
(b) Bushfire Control & Management Reserve	Ongoing	To receive funds collected from the Shire's Fire Protection Levy for the purpose of providing fire fighting equipment to meet the needs of the district.
(c) Aged Housing Reserve	Ongoing	Established to manage funds from aged housing schemes for the upgrade of Council managed aged housing facilities.
(d) Employee Entitlements Reserve	Ongoing	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.
(e) Arbutnot Memorial Scholarship Reserve	Ongoing	To fund the payment of the Arbutnot Memorial Scholarship.
(f) Strategic Planning Studies Reserve	Ongoing	Established to accumulate funds for engaging strategic studies / reports.
(g) Land Development Reserve Fund	Ongoing	To fund the purchase of land for future community purposes.
(h) Vehicle Reserve	Ongoing	To accumulate funds for the acquisition and replacement of Council's vehicle fleet.
(i) Roadworks Reserve	Ongoing	Established to accumulate funds for the construction, renewal and major maintenance of road infrastructure.
(j) Revaluation Reserve	Ongoing	Established to accumulate funds for asset revaluations and rates gross rental valuation - General revaluation.
(k) Central Business District Reserve	Ongoing	To fund future Central Business District projects.
(l) Buildings Reserve	Ongoing	To accumulate funds for the construction, renewal and major maintenance of Council buildings.
(m) Apple Funpark Reserve	Ongoing	To receive donations and to provide for the future capital upgrade and maintenance of equipment and facilities at the Apple Funpark in Collins Street, Donnybrook.
(n) Information Technology Reserve	Ongoing	To accumulate funds for the acquisition and replacement of information technology equipment and software.
(o) Council Election Reserve	Ongoing	Established to accumulate funds for Council postal elections.
(p) Park and Reserves Reserve	Ongoing	Established to accumulate funds for the construction, renewal and major maintenance of parks & reserves infrastructure.
(q) Carried Forward Project Reserve	Ongoing	Established to accumulate funds from projects carried into future financial years.
(r) COVID 19 Reserve	Ongoing	To fund initiatives and activities associated with the Shire's response and recovery from the COVID-19 pandemic.
(s) Preston Village Exit Deferred Management Fee Reserve	Ongoing	Established to accumulate Preston Village Deferred Management Fees.
(t) Preston Village Reserve Fund Contribution Reserve	Ongoing	To accumulate the Preston Village Reserve Contribution for purposes prescribed within the Residence Contracts.
(u) Minnipup Cottages 1-4 Surplus Reserve	Ongoing	To accumulate surplus income of units 1-4 for the purposes of unit maintenance, renewal and upgrades.
(v) Minnipup Cottages 5-8 Surplus Reserve	Ongoing	To accumulate surplus income of units 5-8 for purposes prescribed in the Joint Venture Agreement.
(w) Minnipup Cottages 9-12 Surplus Reserve	Ongoing	To accumulate surplus income of units 9-12 for purposes prescribed in the Joint Venture Agreement.
(x) Langley Villas 1-6 Surplus Reserve	Ongoing	To accumulate surplus income of units 1-6 for purposes prescribed in the Joint Venture Agreement.
(y) Langley Villas 7-9 Surplus Reserve	Ongoing	To accumulate surplus income of units 7-9 for purposes prescribed in the Joint Venture Agreement.
(z) Minnipup Cottages 5-8 Long Term Maintenance Reserve	Ongoing	To accumulate funds for units 5-8 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
(za) Minnipup Cottages 9-12 Long Term Maintenance Reserve	Ongoing	To accumulate funds for units 9-12 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
(zb) Langley Villas 1-6 Long Term Maintenance Reserve	Ongoing	To accumulate funds for units 1-6 prescribed under the Joint Venture Agreement for the purposes of property maintenance.
(zc) Langley Villas 7-9 Long Term Maintenance Reserve	Ongoing	To accumulate funds for units 7-9 prescribed under the Joint Venture Agreement for the purposes of property maintenance.

(b) Cash Backed Reserves - Change In Use

The Shire has resolved to make the following changes in the use of part of the money in a reserve account. This money is to be used or set aside for a purpose other than the purpose for which the account was established.

Cash Backed Reserve	Proposed new purpose of the reserve	Objects of changing of the reserve	Reasons for changing the use of the reserve	2021/22 Budget amount to be used	2021/22 Budget amount change of purpose
Employee Entitlements Reserve	Established to provide for the payment of annual leave, long service leave, personal leave, and grandfathered gratuity scheme entitlements.	To include annual leave and personal leave as an authorised purpose.	To fund the payment of employee annual leave and personal leave from the reserve.	\$ Nil	\$ Nil
Aged Housing Reserve	Disaggregation of the Aged Housing Reserve into separate reserves (s-zc)	To improve transparency control and compliance relating to aged housing	Per respective purposes of the new reserves (s-zc)	\$ Nil	\$ Nil
				\$ 0	\$ 0

9. FEES & CHARGES REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Governance	500	607	400
General purpose funding	64,900	66,942	49,800
Law, order, public safety	47,000	56,451	48,400
Health	152,499	146,504	149,873
Education and welfare	269,319	1,310,883	1,394,764
Community amenities	652,150	1,210,467	1,133,836
Recreation and culture	221,079	189,874	225,486
Transport	500	1,287	500
Economic services	174,090	215,618	151,315
Other property and services	50	7	100
	1,582,087	3,198,640	3,154,474

10. GRANT REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
By Program:			
(a) Operating grants, subsidies and contributions			
Governance	41,200	101,843	63,062
General purpose funding	1,086,758	2,043,459	1,070,209
Law, order, public safety	632,365	521,370	534,382
Health	19,190	20,765	23,140
Education and welfare	1,650	2,799,324	2,585,758
Community amenities	800	7,039	1,100
Recreation and culture	3,543	13,418	36,043
Transport	208,075	177,923	197,810
Economic services	327,316	11,185	329,466
Other property and services	112,100	203,745	110,600
	2,432,997	5,900,071	4,951,570
(b) Non-operating grants, subsidies and contributions			
Law, order, public safety	17,586	45,750	62,241
Community amenities	0	183,180	170,000
Recreation and culture	6,876,658	2,702,030	4,030,671
Transport	4,466,867	3,135,100	4,611,491
Economic services	28,000	158,060	120,000
	11,389,111	6,224,120	8,994,403
Total grants, subsidies and contributions	13,822,108	12,124,191	13,945,973

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
11. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Operating grants, subsidies and contributions	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Non-operating grants, subsidies and contributions	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Fees and charges	Charges made for council provided services, facility hire, fines, sale of goods, licenses.	Single point in time and over time. Dependant upon fee	In full in advance, or on normal credit trading terms. Dependant upon fee	Dependant upon good or service provided	Adopted by council annually, set by State legislation, or limited by legislation to the cost of provision. Dependant upon fee	Based on timing of provision of goods or service	Returns limited to repayment of transaction price for non provision of service or faulty goods in accordance with Council policy or State legislation	Output method based on provision of service or completion of works
Other Revenue	Other revenue than cannot be classified into the above categories	Single point in time and over time. Dependant upon fee	In full in advance, or on normal credit trading terms. Dependant upon fee	Dependant upon good or service provided	Adopted by council annually, set by State legislation, or limited by legislation to the cost of provision. Dependant upon fee	Based on timing of provision of goods or service	Returns limited to repayment of transaction price for non provision of service or faulty goods in accordance with Council policy or State legislation	Output method based on provision of service or completion of works

12. ELECTED MEMBERS REMUNERATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Cr B Piesse			
President's allowance	10,008	10,008	10,008
Meeting attendance fees	12,102	12,102	12,102
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	2,750	2,750	2,750
Travel reimbursement	983	843	983
	25,943	25,703	25,943
Cr J Massey			
Deputy President's allowance	2,502	2,502	2,502
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	1,992	983
	14,453	15,452	14,453
Cr S Atherton			
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	28	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	0	983
	11,951	10,986	11,951
Cr A Lindemann			
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	0	983
	11,951	10,958	11,951
Cr A Mitchell			
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	0	983
	11,951	10,958	11,951
Cr C Newman			
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	28	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel and accommodation expenses	983	203	983
	11,951	11,189	11,951
Cr C Smith			
Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	28	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	0	983
	11,951	10,986	11,951

12. ELECTED MEMBERS REMUNERATION (continued)

Cr L Wringe

Meeting attendance fees	9,858	9,858	9,858
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	1,010	1,100	1,010
Travel reimbursement	983	0	983
	11,951	10,958	11,951

Vacant

Meeting attendance fees	9,858	5,668	9,858
Uniform Allowance	100	0	100
Annual allowance for ICT expenses	1,010	632	1,010
Travel reimbursement	983	0	983
	11,951	6,300	11,951

	124,053	113,490	124,053
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President's allowance	10,008	10,008	10,008
Deputy President's allowance	2,502	2,502	2,502
Meeting attendance fees	90,966	86,776	90,966
Uniform Allowance	900	84	900
ICT expenses	0	0	0
Annual allowance for ICT expenses	10,830	11,082	10,830
Travel reimbursement	8,847	3,038	8,847
	124,053	113,490	124,053

13. OTHER INFORMATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	30,000	28,180	65,000
- Other funds	18,000	39,212	30,000
Interest - Rates Penalty	37,500	42,312	37,500
Interest - Rates Instalments	17,000	17,225	16,500
Other interest revenue	1,500	1,335	45,600
	104,000	128,264	194,600
(b) Other revenue			
Reimbursements and recoveries	100	14,447	1,650
Other	300	187,229	0
	400	201,676	1,650
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	30,000	25,500	26,600
Other services	19,500	1,600	4,000
	49,500	27,100	30,600
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	10,234	11,935	12,521
Interest expense on lease liabilities	2,138	3,560	3,430
Other	0	0	0
	12,372	15,495	15,951
(e) Write offs			
General rates	1,000	2,734	1,000
Fees and charges	0	0	0
	1,000	2,734	1,000

SHIRE OF DONNYBROOK BALINGUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022

14. MAJOR LAND TRANSACTIONS

Council does not intend to enter into any Major Land Transactions in 2021/22

15. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council does not intend to enter into any Major Trading Undertakings in 2021/22

16. INTERESTS IN JOINT ARRANGEMENTS

The Shire of Donnybrook Balingup is involved with the Department of Housing in the following Joint Venture Project.

(a) Council has a 50% Equity in the Donnybrook Resource Centre situated on Education Department Land (Reserve 24032) in Bentley Street, Donnybrook. Operational and maintenance costs of the Centre are apportioned between Council and the Education Department based on estimated usage patterns.

(b) Arrangements with Homeswest relate to four Well Aged housing complexes located on South Western Highway, Donnybrook. Council is required to recognise any trading surplus from the operation of these units as Restricted Assets and is further required to maintain a Contingency Reserve future major maintenance.

Minninup Cottages, Units 5-8 (lot 486) built in 1982/83, Council Equity - 34.48%, Homeswest Equity - 65.52%
 Minnip Cottages, Units 9-12 (lot 479) built in 1992/93, Council Equity - 15.2%, Homeswest Equity - 84.8%
 Langley Villas, Units 1-6 (lot 100) built in 1994/95, Council Equity - 20.8%, Homeswest Equity - 79.2%
 Langley Villas, Units 7-9 (lot 100) built in 2001/2002, Council Equity - 35.98%, Homeswest Equity - 64.02%

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Non-current assets			
Land and Buildings	2,207,979	2,207,979	2,350,169
Less: accumulated depreciation	(310,000)	(244,762)	(169,800)
	1,897,979	1,963,217	2,180,369

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Donnybrook Balingup's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

17. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2021	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2022
	\$	\$	\$	\$
Public Open Space - Donnybrook	208,771	0	(208,771)	0
Public Open Space - Balingup	56,967	0	0	56,967
	265,738	0	(208,771)	56,967

18. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
3	GENERAL PURPOSE FUNDING				
3.1	Rates & Debtors				
3.1.1	Instalment Administration Fee - Per Instalment	\$11.00	\$11.00	N/A	\$11.00
3.1.2	Instalment Interest	5.50%	5.50%	N/A	5.50%
3.1.3	Rates Penalty Interest	8.00%	8.00%	N/A	7.00%
3.1.4	Special Arrangement / Direct Debit Plan Annual Fee	\$55.00	\$55.00	N/A	\$55.00
3.1.5	Rate Notice Reprint	\$11.00	\$11.00	N/A	\$11.00
3.2	Rates & Property Information Search Fees				
3.2.1	Settlement Agent Rating Account Enquiry - General	\$85.00	\$85.00	N/A	\$85.00
3.2.2	Settlement Agent Rating Account Enquiry - Orders & Requisitions	\$165.00	\$165.00	N/A	\$165.00
3.2.3	Complex Rating Enquiry (per hour)	\$85.00	\$85.00	N/A	\$85.00
3.2.4	Property Listing - NOT FOR SALE	N/A	N/A	N/A	N/A
4	GOVERNANCE				
4.1	Sale of Electoral Rolls				
4.1.1	NOT FOR SALE - OBTAIN VIA WA ELECTORAL COMMISSION ONLY	N/A	N/A	N/A	N/A
4.2	Printing and Photocopying				
4.2.1	<u>B&W - Single Sided</u>				
	A4	\$0.20	\$0.18	\$0.02	\$0.20
	A3	\$0.25	\$0.23	\$0.02	\$0.25
4.2.2	<u>B&W - Double Sided</u>				
	A4	\$0.30	\$0.27	\$0.03	\$0.30
	A3	\$0.40	\$0.36	\$0.04	\$0.40
4.2.3	<u>Colour - Single Sided</u>				
	A4	\$0.60	\$0.55	\$0.05	\$0.60
	A3	\$0.80	\$0.73	\$0.07	\$0.80
4.2.4	<u>Colour - Double Sided</u>				
	A4	\$1.20	\$1.09	\$0.11	\$1.20
	A3	\$1.40	\$1.27	\$0.13	\$1.40

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
	Not For Profit Organisations (NFP)				
	<i>Lions Club, BPW, Church Groups, Scouts, Guides, School Projects, Masonic Lodge , CWA & LCDC</i>				
4.2.5	<u>NFP - Single Sided</u>				
	A4	\$0.10	\$0.09	\$0.01	\$0.10
	A3	\$0.13	\$0.12	\$0.01	\$0.13
4.2.6	<u>NFP - Double Sided</u>				
	A4	\$0.30	\$0.27	\$0.03	\$0.30
	A3	\$0.40	\$0.36	\$0.04	\$0.40
4.2.7	Additional labour charges may apply for Complex Photocopying, Collating of Documents and Researching Council Minutes				
	Charge per hour or part thereof	\$35.00	\$31.82	\$3.18	\$35.00
4.2.8	Laminating				
	A4	\$2.00	\$1.82	\$0.18	\$2.00
	A3	\$3.50	\$3.18	\$0.32	\$3.50
	Binding - 150 pages x A4 80gsm	\$6.50	\$5.91	\$0.59	\$6.50
4.4	Sale of History Books				
4.4.1	Green Gold History Books	\$30.00	\$27.27	\$2.73	\$30.00
4.4.2	Balya-Balinga History Book	\$38.00	\$34.55	\$3.45	\$38.00
	Note: postage at cost				
4.5	Freedom of Information				
4.5.1	FOI Application Fee	\$30.00	\$30.00	N/A	\$30.00
4.5.2	FOI Investigation Fee	\$30.00	\$30.00	N/A	\$30.00
4.5.3	FOI Photocopying (per page) -refer to Fee 4.2	\$0.20	\$0.18	\$0.02	\$0.20
4.5.4	Duplicating a tape, film or computer information	Actual Cost			Actual Cost
4.5.5	Delivery packaging and postage	Actual Cost			Actual Cost
5	LAW, ORDER & PUBLIC SAFETY				
5.1	Fire Control				
5.1.1	<u>Sale of Standpipe Water</u>				
	Per kilolitre - based on WC rate for water taken, WC annual service charge & Shire Admin fees	\$4.00	\$6.35	N/A	\$6.35
	Bond - Swipe Card (refundable)			N/A	\$50.00
5.2	Fines Enforcement Fees				
5.2.1	Issuing final demand	\$24.10	\$24.10	N/A	\$24.80
5.2.2	Preparing Enforcement Certificate	\$20.50	\$20.50	N/A	\$21.10
5.2.3	Registration of Infringement Notice	\$77.00	\$77.00	N/A	\$79.50

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
5.3	Registrations - Dogs (Dog Act 1976)				
5.3.1	Unsterilised Dog / Bitch				
	1 year	\$50.00	\$50.00	N/A	\$50.00
	3 years	\$120.00	\$120.00	N/A	\$120.00
	Lifetime	\$250.00	\$250.00	N/A	\$250.00
5.3.2	Sterilised Dog / Bitch				
	1 year	\$20.00	\$20.00	N/A	\$20.00
	3 years	\$42.50	\$42.50	N/A	\$42.50
	Lifetime	\$100.00	\$100.00	N/A	\$100.00
5.3.3	Working Dogs	1/4 of Registration fee			1/4 of Registration fee
5.3.4	Pensioners	1/2 of Registration fee			1/2 of Registration fee
5.3.5	Registration after 31 May in any year, for that registration year	1/2 of Registration fee			1/2 of Registration fee
5.4	Kennel Licensing - Dogs				
5.4.1	Kennel Application Fee	\$200.00	\$200.00	N/A	\$200.00
5.4.2	Kennel License & Renewal	\$150.00	\$150.00	N/A	\$150.00
5.4.3	Kennel Transfer Fee	\$80.00	\$80.00	N/A	\$80.00
5.5	Impounding - Dogs				
5.5.1	Pick up Dog	\$32.00	\$29.09	\$2.91	\$32.00
5.5.2	Impounding Fee	\$63.00	\$57.27	\$5.73	\$63.00
5.5.3	Sustenance (per day)	\$25.75	\$23.41	\$2.34	\$25.75
5.5.4	Destruction of Dog	\$85.00	\$77.27	\$7.73	\$85.00
5.6	Dogs - Other				
5.6.1	Application to keep more Dogs than specified	\$100.00	\$100.00	N/A	\$100.00
5.7	Registrations - Cats (Cat Act 2011)				
5.7.1	Breeding cat (Male/female unsterilised)	\$100.00	\$100.00	N/A	\$100.00
5.7.2	Sterilised				
	1 year	\$20.00	\$20.00	N/A	\$20.00
	3 years	\$42.50	\$42.50	N/A	\$42.50
	Lifetime	\$100.00	\$100.00	N/A	\$100.00
5.7.3	Pensioners	1/2 of Registration fee			1/2 of Registration fee
5.7.4	Registration after 31 May in any year, for that registration year	1/2 of Registration fee			1/2 of Registration fee
	(Note: permits are required for the keeping of 3 or more cats)				

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
5.8	Cattery Licensing - Cats				
5.8.1	Cattery Application Fee	\$200.00	\$200.00	N/A	\$200.00
5.8.2	Cattery License Fee	\$150.00	\$150.00	N/A	\$150.00
5.8.3	Cattery License Renewal	\$150.00	\$150.00	N/A	\$150.00
5.8.4	Cattery Transfer Fee	\$80.00	\$80.00	N/A	\$80.00
5.9	Refuge Licensing - Cats				
5.9.1	Cat Refuge Application Fee	\$50.00	\$50.00	N/A	\$50.00
5.9.2	Cat Refuge License Fee	\$110.00	\$110.00	N/A	\$110.00
5.9.3	Cat Refuge License Renewal	\$110.00	\$110.00	N/A	\$110.00
5.9.4	Application to keep more cats than specified	\$100.00	\$100.00	N/A	\$100.00
5.10	Impounding - Cats				
5.10.1	Pick up Cat	\$32.00	\$29.09	\$2.91	\$32.00
5.10.2	Impounding Fee	\$63.00	\$57.27	\$5.73	\$63.00
5.10.3	Sustenance (per day)	\$25.75	\$23.41	\$2.34	\$25.75
5.10.4	Destruction of Cat	\$85.00	\$77.27	\$7.73	\$85.00
5.11	Cats - Other				
	Nil	N/A	N/A	N/A	N/A
5.12	Straying Animals (Miscellaneous Provisions Act)				
5.12.1	Impounded between 6am and 6pm				
	Entire horses, mules, asses, camels, bulls or boars, per head	\$154.50	\$140.45	\$14.05	\$154.50
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	\$154.50	\$140.45	\$14.05	\$154.50
	Wethers, ewes, lambs, goats, per head	\$51.50	\$46.82	\$4.68	\$51.50

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
5.12.2	Impounded between 6pm and 6am				
	Entire horses, mules, asses, camels, bulls or boars, per head	\$206.00	\$187.27	\$18.73	\$206.00
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head				
	Wethers, ewes, lambs, goats, per head	\$206.00	\$187.27	\$18.73	\$206.00
		\$77.25	\$70.23	\$7.02	\$77.25
	No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.				
	The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3km. Where the distance is more than 3km, an additional charge of 10 cents for each 1.5km or part thereof in excess of the 3km shall be paid to the ranger in respect of each animal impounded other than a suckling animal as provided.				
	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts as so increased, decreased, or varied are chargeable.				
5.12.3	Impounding Fees - Straying Animals				
	First 24 hours or part				
	Entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years, per head	\$20.60	\$18.73	\$1.87	\$20.60
	Entire horses, mules, asses, camels, bulls or boars under the age of 2 years, per head	\$20.60	\$18.73	\$1.87	\$20.60
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	\$20.60	\$18.73	\$1.87	\$20.60
	Wethers, ewes, lambs, goats, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Subsequently each 24 hours or part				
	Entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Entire horses, mules, asses, camels, bulls or boars under the age of 2 years, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Wethers, ewes, lambs, goats, per head	\$5.15	\$4.68	\$0.47	\$5.15

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
5.12.4	Sustenance charges for straying animals				
	For each 24 hours or part				
	Entire horses, mules, asses, camels, bulls, mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, or calves, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Pigs of any description, per head	\$10.30	\$9.36	\$0.94	\$10.30
	Rams, wethers, ewes, lambs or goats, per head	\$5.15	\$4.68	\$0.47	\$5.15
	No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.				
	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts as so increased, decreased, or varied are chargeable.				
5.12.5	Live Stock - Rates for damage by trespass by cattle				
	Trespass in enclosed growing crop of any kind or garden or enclosure from which the crop has not been removed or in an enclosed public cemetery or sanitary site.				
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels - per head	\$20.60	\$18.73	\$1.87	\$20.60
	Pigs of any description - per head	\$20.60	\$18.73	\$1.87	\$20.60
	Sheep of any description - per head	\$20.60	\$18.73	\$1.87	\$20.60
	Goats - per head	\$20.60	\$18.73	\$1.87	\$20.60
5.12.6	Trespass in an unenclosed paddock or meadow of grass or of stubble				
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels -	\$15.45	\$14.05	\$1.40	\$15.45
	Pigs of any description - per head	\$15.45	\$14.05	\$1.40	\$15.45
	Sheep of any description - per head	\$15.45	\$14.05	\$1.40	\$15.45
	Goats - per head	\$15.45	\$14.05	\$1.40	\$15.45
5.12.7	Trespass in other enclosed land				
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels -	\$20.60	\$18.73	\$1.87	\$20.60
	Pigs of any description - per head	\$20.60	\$18.73	\$1.87	\$20.60
	Sheep of any description - per head	\$20.60	\$18.73	\$1.87	\$20.60
	Goats - per head	\$20.60	\$18.73	\$1.87	\$20.60
5.12.8	Trespass in other unenclosed land				
	Entire horses, mules, asses, camels, bulls, oxen, steers, heifers, calves, asses, mules, or camels -	\$10.30	\$9.36	\$0.94	\$10.30
	Pigs of any description - per head	\$10.30	\$9.36	\$0.94	\$10.30
	Sheep of any description - per head	\$10.30	\$9.36	\$0.94	\$10.30
	Goats - per head	\$10.30	\$9.36	\$0.94	\$10.30

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
5.12.9	No damage is payable in respect of a suckling animal under the age of 6 months running with its				
5.12.10	If the amounts are increased, decreased, or otherwise varied under s. 464, the amounts are so decreased, or varied are chargeable.				
5.13	Impounding Fees - Vehicles				
5.13.1	Vehicle Impound Fee	\$51.50	\$54.55	\$5.45	\$60.00
5.13.2	Daily Storage fee of impounded vehicles	\$15.45	\$22.73	\$2.27	\$25.00
7	HEALTH				
7.1	Application for Installation of Effluent Disposal System (Note Effluent Disposal System fees set by Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974)				
7.1.1	Application to Construct Apparatus (ATC)	\$118.00	\$118.00	N/A	\$118.00
7.1.2	Permit to Use Apparatus (PTU)	\$118.00	\$118.00	N/A	\$118.00
7.1.3	Application for approval of Apparatus by Department of Health WA (i.e.. For systems over 540 litre) a) with a local government report	\$118.00	\$118.00	N/A	\$118.00
7.1.4	Local Govt Report Fee (Fee set by Local Government)	\$118.00	\$118.00	N/A	\$118.00
7.1.5	Copy of system plans (fee not charged)	N/A	N/A	N/A	N/A
7.2	Water Sampling Charges				
7.2.1	Water Sampling for Laboratory Analysis, per sample	\$175.00	\$175.00	N/A	\$175.00
7.3	Liquor Licensing				
7.3.1	Sec.39 - Liquor Control Act 1988 Certificate of Local Health Authority	\$106.00	\$106.00	N/A	\$106.00
7.4	General				
7.4.1	Inspection of Premises on Request	\$106.00	\$106.00	N/A	\$106.00
7.4.2	Written Health Advice (Inc Settlement Agents)	\$106.00	\$106.00	N/A	\$106.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
7.5	Food Act 2008				
7.5.1	Notification/Registration Fee	\$74.00	\$74.00	N/A	\$74.00
7.5.2	Food Safety Service Charge - High Risk Premises	\$321.00	\$321.00	N/A	\$321.00
7.5.3	Food Safety Service Charge - Medium Risk Premises	\$163.00	\$163.00	N/A	\$163.00
7.5.4	Food Safety Service Charge - Low Risk Premises	\$107.00	\$107.00	N/A	\$107.00
7.5.5	Food Safety Service Charge - Very Low Risk Premises	\$0.00	\$0.00	N/A	\$0.00
7.5.6	Food Safety Service Charge - High Risk Premises - externally audited	\$56.00	\$56.00	N/A	\$56.00
7.5.7	Late Payment Fee - Food Safety Service Charge	\$22.00	\$22.00	N/A	\$22.00
7.5.8	Temporary Food Stall - Application Fee	New	\$110.00	N/A	\$110.00
7.6	Outdoor Eating Areas Local Law				
7.6.1	Application for Grant & Renewal of Licence (Renewal new)	\$75.00	\$75.00	N/A	\$75.00
7.7	Caravan Parks & Camping Grounds Act 1995				
7.7.1	Application for Grant & Renewal of Licence	\$0.00	\$200.00	N/A	\$200.00
	Long Stay Sites	\$6.00	\$6.00	N/A	\$6.00
	Short Stay Sites and Transit Camps	\$6.00	\$6.00	N/A	\$6.00
	Camp Sites	\$6.00	\$6.00	N/A	\$6.00
	Overflow Site	\$1.05	\$1.05	N/A	\$1.05
	<i>*if total is less than \$200, then \$200 fee</i>				
	Additional fee by way of penalty for renewal after expiry (Reg 53)	\$22.00	\$20.00	N/A	\$20.00
7.7.2	Transfer of Licence	\$110.00	\$100.00	N/A	\$100.00
7.7.3	Temporary Licence (minimum fee)	\$110.00	\$100.00	N/A	\$100.00
7.7.4	Park Home & Annexe Licences - Reg30(1) & 34(1)(b)(ii)				
	Park Home - Licence Approval Fee	\$180.00	\$180.00	N/A	\$180.00
	Annexe - Licence Approval Fee	\$180.00	\$180.00	N/A	\$180.00
7.8	Trader's Permit (Activities on Thoroughfares and Trading in Thoroughfares & Public Places Local Law)				
	<i>(to be paid at the time of submitting the application for renewal)</i>				
7.8.1	Licence Fee for 1 year	\$545.00	\$545.00	N/A	\$545.00
7.8.2	Licence Fee for 6 months	\$459.00	\$459.00	N/A	\$459.00
7.8.3	Licence Fee for 3 months	\$336.00	\$336.00	N/A	\$336.00
7.8.4	Licence Fee for 1 month	\$234.00	\$234.00	N/A	\$234.00
7.8.5	Licence Fee per day	\$40.75	\$40.75	N/A	\$40.75
7.8.6	Application fee (for regular traders)	\$51.00	\$51.00	N/A	\$51.00
7.9	Health Local Laws 1999				
7.9.1	Registration of Lodging House	\$180.00	\$180.00	N/A	\$180.00
7.9.2	Licence of a Morgue	\$50.00	\$50.00	N/A	\$50.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
7.10	Health Act 1911				
	The following regulations prescribe fees applicable for various activities controlled by the provisions of the Health Act 1911				
7.10.1	Health (Public Buildings) Regulations 1992				
	Fee equal to the cost of considering the application, up to stated maximum	\$832.00	\$832.00	N/A	\$832.00
	Minimum Application Fee, includes Public Events (community group & commercial organised events charging admission fees)	\$100.00	\$100.00	N/A	\$100.00
7.10.2	Health (Offensive Trade Fees) Regulations 1976				
	Slaughterhouses	\$298.00	\$298.00	N/A	\$298.00
	Piggeries	\$298.00	\$298.00	N/A	\$298.00
	Artificial Manure Depots	\$210.00	\$210.00	N/A	\$210.00
	Bone Mills	\$171.00	\$171.00	N/A	\$171.00
	Places for storing, drying or preserving bones	\$171.00	\$171.00	N/A	\$171.00
	Fat melting, fat extracting or tallow melting establishments				
	- butcher shop & similar	\$171.00	\$171.00	N/A	\$171.00
	- larger establishments	\$298.00	\$298.00	N/A	\$298.00
7.10.3	Health (Offensive Trade Fees) Regulations 1976				
	Blood Drying	\$171.00	\$171.00	N/A	\$171.00
	Gut scraping, prep. of sausage skins	\$171.00	\$171.00	N/A	\$171.00
	Fellmongeries	\$171.00	\$171.00	N/A	\$171.00
	Manure Works	\$211.00	\$211.00	N/A	\$211.00
	Fish curing establishments	\$211.00	\$211.00	N/A	\$211.00
	Laundries, Dry-cleaning est.	\$147.00	\$147.00	N/A	\$147.00
	Bone Merchant premises	\$171.00	\$171.00	N/A	\$171.00
	Flock Factories	\$171.00	\$171.00	N/A	\$171.00
7.10.4	Offensive Trade (Fees) Regulations 1976				
	Knackeries	\$298.00	\$298.00	N/A	\$298.00
	Poultry Processing est.	\$298.00	\$298.00	N/A	\$298.00
	Poultry Farming	\$298.00	\$298.00	N/A	\$298.00
	Rabbit Farming	\$298.00	\$298.00	N/A	\$298.00
	Fish processing establishments in which whole fish are cleaned and prepared	\$298.00	\$298.00	N/A	\$298.00
	Shellfish & Crustacean processing est	\$298.00	\$298.00	N/A	\$298.00
	Any other offensive trade not specified	\$298.00	\$298.00	N/A	\$298.00
7.11	Environmental Protection (Noise Regulation) Act 1986				
7.11.1	Reg 18 - Application for approval by Ceo of a non-complying Event	New	\$500.00	N/A	\$500.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
8	EDUCATION & WELFARE				
8.2	Well Aged Housing				
8.1.1	Minninup Cottages (rent per fortnight) - includes rent assistance	\$328.40	\$328.63	Input taxed	\$328.63
8.1.2	Langley Villas (rent single per fortnight) - includes rent assistance	\$328.40	\$328.63	Input taxed	\$328.63
8.1.3	Langley Villas (single in double unit per fortnight) - includes rent assistance	\$429.40	\$451.86	Input taxed	\$451.86
8.1.4	Langley Villas (rent couple per fortnight) - includes rent assistance	\$429.40	\$475.64	Input taxed	\$475.64
	(Note All rentals will be reviewed in September 2021 & March 2022 - in line with pension increases)				
8.3	Preston Village				
8.3.1	Single Unit (rent per fortnight) Subsidised	\$141.19	\$141.89	Input taxed	\$141.89
8.3.2	Double Unit (rent per fortnight) Subsidised	\$169.43	\$152.89	Input taxed	\$152.89
8.3.3	Single Unit (rent per fortnight) Unsubsidised	\$188.26	\$175.79	Input taxed	\$175.79
	(Note: Any increase will be determined by the residents at the June Residents meeting and depending on how statements appear)				
8.3.4	Hire of Community Centre and Kitchen (per hour) For the first 2 hours	\$25.00	\$26.00	Input taxed	\$26.00
8.3.5	Hire of Community Centre and Kitchen (per hour) for every hour after the first 2 hours	\$15.00	\$15.00	Input taxed	\$15.00
8.3.6	Hire of Community Centre only (per hour) no kitchen	\$15.00	\$15.00	Input taxed	\$15.00
10	COMMUNITY AMENITIES				
10.1	Kerbside Waste Collection Services (240L Mobile Bins)				
10.1.1	Bin Service - 3 Bin Service	\$265.00	\$250.00	N/A	\$250.00
10.1.2	Bin Service - 2 Bin Service	\$221.00	\$203.00	N/A	\$203.00
10.1.3	Optional Bin - Rubbish (Fortnightly)	\$81.00	\$79.00	N/A	\$79.00
10.1.4	Optional Bin - Rubbish (Weekly)	\$158.00	\$155.00	N/A	\$155.00
10.1.5	Optional Bin - Recycling	\$63.00	\$48.00	N/A	\$48.00
10.1.6	Optional Bin - Organics	\$122.00	\$124.00	N/A	\$124.00
10.1.7	Aged Care Bin Service - 3 Bin Service (1 Bin per 3 units)	\$89.00	\$84.00	N/A	\$84.00
10.1.8	Aged Care Bin Service - Optional Organics	\$39.00	\$42.00	NA	\$42.00
10.2	Event Bin Hire				
10.2.1	Deliver, one empty & collection of a 240ltr General Refuse Bin	\$23.00	\$24.00	N/A	\$24.00
10.2.2	Recyclables and organics bins (subject to bin and bin service availability)	Free			Free
10.3	Tip Passes				
10.3.1	Purchase tip pass - 16 clicks (new)	\$176.00	\$160.00	\$16.00	\$176.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.4	Disposal of Waste at Donnybrook Refuse Waste Management Facility and Balingup Transfer Station				
	<p>** Note **</p> <p>* Valid vouchers for domestic waste disposal must be presented upon entry to the facility. All Ratepayers will be provided with a tip pass entitling them to free disposal of up to four (4) cubic metres of standard household refuse, greenwaste or other waste approved for tip pass use.</p> <p>* Tip passes are not valid for all waste products and disposal of certain items will incur a fee as per the Shire's adopted fees and charges.</p> <p>* Certain products are not permitted for disposal at the Balingup Waste Transfer Station and will need to be taken to the Donnybrook Facility.</p> <p>* Ratepayers without a bin collection service shall be entitled to a tip pass providing for 52 x 240 litre waste disposal coupons.</p> <p>* Lost or additional tip passes will not be replaced, however replacement passes can be purchased for \$160.00 (plus GST).</p> <p>* The gate attendant will determine charges for waste not subject to tip pass use in accordance with the Shire's adopted fees and charges.</p> <p>* The decision of the gate attendant in determining the required charge is final.</p>				
10.4.1	Putrescible and Household Waste	TIP PASS FEE			
	0.25m ³ or 240L Bin	1 punch	\$11.00	\$10.00	\$1.00
	1m ³ or 4 x 240L Bins / 6 x 4 Single Axle Trailer	4 punches	\$44.00	\$40.00	\$4.00
	Per additional m ³	4 punches	\$44.00	\$40.00	\$4.00
10.4.2	Construction and Demolition (C&D) Waste	TIP PASS FEE			
	Domestic - Uncontaminated / m ³ (BTWS - 1m ³ max)	3 punches		\$30.00	\$3.00
	Domestic - Contaminated / m ³ (BTWS - 1m ³ max)	4 punches		\$40.00	\$4.00
	Commercial - Uncontaminated / per m ³ (DWMF Only)	No Tip pass - applicable fee	\$0.00	\$30.00	\$3.00
	Commercial - Contaminated / per m ³ (DWMF Only)	No Tip pass - applicable fee	\$0.00	\$40.00	\$4.00
10.4.3	Greenwaste and Timber	TIP PASS FEE			
	Domestic - Uncontaminated less than 300mm in diameter per m ³	1 punch	\$11.00	\$10.00	\$1.00
	Domestic - Logs / stumps / timber - greater than 300mm in diameter per m ³	2 punches	\$5.50	\$20.00	\$2.00
	Commercial - Uncontaminated - Ute / Trailer	No Tip pass - applicable fee	\$11.00	\$10.00	\$1.00
	Commercial - Uncontaminated / per individual truck trailer	No Tip pass - applicable fee	New	\$45.45	\$4.55
	Commercial - Contaminated / per individual truck trailer	No Tip pass - applicable fee	New	\$90.91	\$9.09
	Pallets / per item	No Tip pass - applicable fee	New	\$1.82	\$0.18
10.4.4	Recyclable Cardboard	TIP PASS FEE			
	Domestic - Uncontaminated / per m ³	1 punch	New	\$10.00	\$1.00
	Commercial - Uncontaminated / per m ³	No Tip pass - applicable fee	New	\$10.00	\$1.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22			
			GST Ex	GST	GST Inc	
10.4.5	Domestic Co-mingled Recycling	TIP PASS FEE				
	0.25m ³ or 240L Bin	1 punch	New	\$10.00	\$1.00	\$11.00
	1m ³ or 4 x 240L Bins / 6 x 4 Single Axle Trailer	2 punches	New	\$20.00	\$2.00	\$22.00
	Per additional m ³	2 punches	New	\$20.00	\$2.00	\$22.00
	Commercial / per m ³	No Tip pass - applicable fee	New	\$20.00	\$2.00	\$22.00
10.4.6	Empty Chemical Drums	TIP PASS FEE				
	Less than 20L / per drum	No Tip pass - applicable fee	\$0.00	\$1.82	\$0.18	\$2.00
	Greater than 20L / per drum	No Tip pass - applicable fee	\$0.00	\$4.55	\$0.45	\$5.00
10.4.7	Cooking and Motor Oil	TIP PASS FEE				
	Per litre	No Tip pass - applicable fee	\$0.20	\$0.27	\$0.03	\$0.30
10.4.8	Asbestos (DWMF Only)	TIP PASS FEE				
	Quantities up to 0.01m ³	No Tip pass - applicable fee	\$22.00	\$20.00	\$2.00	\$22.00
	0.01m ³ - 0.5m ³ (maximum amount accepted)	No Tip pass - applicable fee	\$66.00	\$60.00	\$6.00	\$66.00
10.4.9	Vehicle Bodies (DWMF Only)	TIP PASS FEE				
	Per vehicle	No Tip pass - applicable fee	\$22.00	\$20.00	\$2.00	\$22.00
10.4.10	Tyres	TIP PASS FEE				
	Car or motorcycle / per tyre	No Tip pass - applicable fee	New	\$6.82	\$0.68	\$7.50
	4x4 / per tyre	No Tip pass - applicable fee	\$11.00	\$13.64	\$1.36	\$15.00
	Truck / per tyre	No Tip pass - applicable fee	\$11.00	\$27.27	\$2.73	\$30.00
	Tractor or Heavy Machinery (DWMF only) / per tyre	No Tip pass - applicable fee	\$44.00	\$136.36	\$13.64	\$150.00
10.4.11	White Goods	TIP PASS FEE				
	Refrigerator (certified degassed)	No Tip pass - applicable fee	New	\$5.00	\$0.50	\$5.50
	Refrigerator (not degassed)	No Tip pass - applicable fee	\$11.00	\$10.00	\$1.00	\$11.00
	Dishwasher / Washing Machine / Dryer / Air Conditioning Unit	No Tip pass - applicable fee	New	\$5.00	\$0.50	\$5.50
10.4.12	Empty Gas Bottles	TIP PASS FEE				
	Up to 9kg	No Tip pass - applicable fee	New	\$5.00	\$0.50	\$5.50
	Greater than 9kg	No Tip pass - applicable fee	New	\$10.00	\$1.00	\$11.00
10.4.13	Electronic Waste (E-Waste)	TIP PASS FEE				
	Printer cartridge	No Tip pass - applicable fee	New	\$1.82	\$0.18	\$2.00
	Electronic item (other than TV) / per item	No Tip pass - applicable fee	New	\$5.00	\$0.50	\$5.50
	TV / per item	No Tip pass - applicable fee	New	\$10.00	\$1.00	\$11.00
10.4.14	Scrap Metal including Wire	TIP PASS FEE				
	Domestic - 1m ³ or 4 x 240L Bins / 6x4 Single Axle Trailer	2 punches	New	\$20.00	\$2.00	\$22.00
	Commercial- 1m ³ or 4 x 240L Bins / 6x4 Single Axle Trailer	No Tip pass - applicable fee	New	\$20.00	\$2.00	\$22.00
	Truck Trailer / per individual trailer	No Tip pass - applicable fee	New	\$45.45	\$4.55	\$50.00

**SHIRE OF DONNYBROOK BALINGUP
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Reference	Description	2020/2021 GST Incl	2021/22			
			GST Ex	GST	GST Inc	
10.4.15	Furniture	TIP PASS FEE				
	Per Item	No Tip pass - applicable fee	New	\$5.00	\$0.50	\$5.50
10.4.16	Mattresses	TIP PASS FEE				
	Per Item	No Tip pass - applicable fee	\$11.00	\$20.00	\$2.00	\$22.00
10.4.17	Batteries	TIP PASS FEE				
	Household Batteries					No Charge
	Light Vehicle Batteries	No Tip pass - applicable fee	\$44.00	\$2.73	\$0.27	\$3.00
	Heavy Vehicle Batteries	No Tip pass - applicable fee	\$44.00	\$4.55	\$0.45	\$5.00
10.4.18	Paint	TIP PASS FEE				
	Per Container	No Tip pass - applicable fee	New	\$1.82	\$0.18	\$2.00
10.4.19	Fluorescent Tubes	TIP PASS FEE				
	Per tube	No Tip pass - applicable fee	\$1.00	\$0.91	\$0.09	\$1.00
10.4.20	Animal Products (DWMF Only)	TIP PASS FEE				
	Poultry / per animal	No Tip pass - applicable fee	New	\$1.82	\$0.18	\$2.00
	Small animal carcass (less than 50kg) / per animal	No Tip pass - applicable fee	New	\$18.18	\$1.82	\$20.00
	Large animal carcass (greater than 50kg) / per animal	No Tip pass - applicable fee	New	\$45.45	\$4.55	\$50.00
	Animal by Products / per 0.25m ³	No Tip pass - applicable fee	New	\$10.00	\$1.00	\$11.00
10.5	Town Planning					
	<i>* Indicates Regulatory fee subject to change in accordance with the relevant Act and Regulations</i>					
10.5.1	Development Applications*					
	Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the					
	(a) not more than \$50,000	\$147.00		N/A	\$147.00	
	(b) more than \$50,000 but not more than \$500,000	0.32% of the estimated cost of development		0.32% of the estimated cost of development		
	(c) more than \$500,000 but not more than \$2.5 million	\$1,700.00 + 0.257% for every \$1.00 in excess of \$500,000		\$1,700.00 + 0.257% for every \$1.00 in excess of \$500,000		
	(d) more than \$2.5 million but not more than \$5 million	\$7,161.00 + 0.206% for every \$1.00 in excess of \$2.5M		\$7,161.00 + 0.206% for every \$1.00 in excess of \$2.5M		
	(e) more than \$5 million but not more than \$21.5 million	\$12,633.00 + 0.123% for every \$1.00 in excess of \$5M		\$12,633.00 + 0.123% for every \$1.00 in excess of \$5M		
	(f) more than \$21.5 million	\$34,196			\$34,196	
	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The relevant fee in item 10.5.1 (a) - (f) plus, by way of penalty, twice that fee		The relevant fee in item 10.5.1 (a) - (f) plus, by way of penalty, twice that fee		
	Determining and application to amend or cancel development approval	\$295.00			\$295.00	

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.5.2	Change of Use Application*				
	(a) Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 10.6.1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	\$295.00			\$295.00
	Determining an application for a change of use or for an alteration or extension or change of a non-conforming use to which item 10.6.1 does not apply, where the change or the alteration, extension or change has commenced or been carried out	The fee in item 10.5.2 (a) plus, by way of penalty, twice that fee			The fee in item 10.5.2 (a) plus, by way of penalty, twice that fee
10.5.3	Home Occupation/Home Business Application*				
	(a) Determining an initial application for approval where the home occupation has not commenced	\$222.00			\$222.00
	Determining an initial application for approval where the home occupation has commenced	The fee in item 10.5.3 (a) plus, by way of penalty, twice that fee			The fee in item 10.5.3 (a) plus, by way of penalty, twice that fee
	(b) Determining an application for the renewal of a home occupation where the application is made before the approval expires	\$73.00			\$73.00
	Determining an application for the renewal of a home occupation where the application is made after the approval has expired	The fee in item 10.5.3 (b) plus, by way of penalty, twice that fee			The fee in item 10.5.3 (b) plus, by way of penalty, twice that fee
10.5.4	Heavy Vehicle / Commercial Vehicle Parking				
	(a) Determining a development application for heavy vehicle parking where it has not commenced or been carried out	\$147.00		N/A	\$147.00
	Determining a development application for heavy vehicle parking where it has commenced or been carried out	The fee in item 10.5.4 (a) plus, by way of penalty, twice that fee			The fee in item 10.5.4 (a) plus, by way of penalty, twice that fee
10.5.5	Extractive Industry*				
	(a) Determining a development application for an extractive industry where the development has not commenced or been carried out	\$739.00		N/A	\$739.00
	Determining a development application for an extractive industry where the development has commenced or been carried out	The relevant fee as per 10.5.5 (a) plus, by way of penalty, twice that fee			The relevant fee as per 10.5.5 (a) plus, by way of penalty, twice that fee
	<i>Fees above do not include the fees required for the issue of an extractive industry licence as per the Shire of Donnybrook-Balingup Extractive Industries Local Law.</i>				
10.5.6	Advertising Signage				
	(a) Development application for advertising signage where it has not commenced or been carried out	\$147.00			\$147.00 per lot
	Development application for advertising signage where it has commenced or been carried out	The fee in item 10.5.6 (a) plus, by way of penalty, twice that fee			The fee in item 10.5.6 (a) plus, by way of penalty, twice that fee
	(b) Development application for Entry Statement or Estate signage where it has not commenced or been carried out	\$147.00		N/A	\$147.00 per location
	Development application for Entry Statement or Estate signage where it has commenced or been carried out	The fee in item 10.5.6 (b) plus, by way of penalty, twice that fee			The fee in item 10.5.6 (b) plus, by way of penalty, twice that fee

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.5.7	Subdivision Clearance*				
	Providing a subdivision clearance for -				
	(a) not more than 5 lots	\$73.00 per lot			\$73.00 per lot
	(b) more than 5 lots but not more than 195 lots	\$73.00 per lot for the first 5 lots then \$35.00 per lot			\$73.00 per lot for the first 5 lots then \$35.00 per lot
	(c) more than 195 lots	\$7,393.00			\$7,393.00
10.5.8	Licensing				
	Assessment and issuing of a Section 40 Certificate - <i>Liquor Control Act 1988</i>	\$100.00	\$100.00	N/A	\$100.00
10.5.9	Strata Applications - Form 15A and 15C*				
	Submission of strata plan/scheme for assessment (as per <i>Strata Title Act 1985</i> and <i>Strata Titles (General) Regulations 2019</i>)				
	(a) 1- 5 lots	\$656.00 plus \$65.00 per lot			\$656.00 plus \$65.00 per lot
	(b) 6 - 100 lots	\$981.00 plus \$43.50 per lot for every lot in excess of 5 lots			\$981.00 plus \$43.50 per lot for every lot in excess of 5 lots
	(c) 101 lots or more	\$5,113.00			\$5,113.00
10.5.10	Development Assessment Panel (DAP) Applications*				
	Submission of an application for JDAP determination includes fees to Local Government and the DAP - Local Government Fee				As per fees outlined in 10.5.1
	Development Assessment Panel Fee				As per the <i>Planning and Development (Development Assessment Panels) Regulations 2011</i>
10.5.11	Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan*				
	An estimation of costs is to be provided in accordance with the <i>Planning and Development Regulations 2009</i>				
	In calculating an estimation the hourly rates of staff are -				
	(a) Executive Manager Operations	\$88.00 per hour			\$88.00 per hour
	(b) Principal Planner or other Principal Officer (relevant to request)	\$66.00 per hour			\$66.00 per hour
	(c) Planning and other Officers	\$36.86 per hour			\$36.86 per hour
	(d) Administration Officer	\$30.20 per hour			\$30.20 per hour
	All other estimated costs and expenses				As per the <i>Planning and Development Regulations 2009</i>
	<i>Payment of the estimation is expected prior to accepting a request for a Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan. Any moneys paid in advance that are not incurred by the local government will be refunded at the completion of the service</i>				
10.5.12	Land Administration				
	Part 1: Request for written planning advise for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$73.00	\$73.00	N/A	\$73.00
	Part 2: Initiation request for right-of-way, Road and Pedestrian Access Ways, Drainage Reserve, Road Reserve, Crown Land and Freehold Requests	\$750.00	\$750.00	N/A	\$750.00
	Caveat withdrawals, easements, notifications on titles, deeds and other title administration requests	\$73.00	\$73.00	N/A	\$73.00
	All other associated land administration requests				At cost + 10% administration fee

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.5.13	Application Advertising and Notification				
	Minimum general advertising/notification cost for all applications -				
	(a) 1 - 5 notification letters	\$0.00			No charge
	(b) 6 or more notification letters	\$121.00	\$121.00	N/A	\$121.00
	Other additional advertising/notification expenses (including newspaper advertisements) to be invoiced	At cost + 10% administration fee			At cost + 10% administration fee
10.5.14	Information Requests and General Planning Administration				
	Planning research fee (minimum 1 hour)	\$73.00	\$73.00	N/A	\$73.00
	Provision of written planning advice	\$73.00	\$73.00	N/A	\$73.00
	Provision of a Zoning Certificate*	\$73.00	\$73.00	N/A	\$73.00
	Replying to a property settlement questionnaire*	\$73.00	\$73.00	N/A	\$73.00
	Property file search (minimum 1 hour)	\$73.00	\$73.00	N/A	\$73.00
	Provision of hard copies of Planning Reports, Approvals, Documents and/or Policies				
	(a) 1-20 pages	\$16.63	\$15.12	\$1.51	\$16.63
	(b) 20-40 pages	\$28.12	\$25.56	\$2.56	\$28.12
	(c) over 40 pages	\$38.55	\$35.05	\$3.50	\$38.55
	Planning bond administration fee	\$73.00	\$73.00	N/A	\$73.00
	Planning bond (only as agreed by the Shire)	At cost + 50% contingency			At cost + 50% contingency
	Re-inspection fees (charged at the Shire's discretion)	\$73.00	\$73.00	N/A	\$73.00
	Cash-in-lieu for Car Parking	At cost			At cost
10.5.15	Fines, Penalties and/or Infringements				
	As per the <i>Planning and Development Act 2005</i> and the <i>Planning and Development Regulations 2009</i> (as amended)				
10.6	Tourist & Directional Signs				
10.6.1	Max. 1mtr long & single line writing on both sides with reflective backing	\$535.00	\$486.36	\$48.64	\$535.00
	Non standard requests, requests for larger or multiples signs	At cost + 10% administration fee			At cost + 10% administration fee
10.7	Cemeteries				
10.7.1	Plot Fees				
	Land 2.5m x 1.25m, where directed by Trustees (Plus Administration Fee)	\$681.82	\$703.64	N/A	\$703.64
	Administration Fee	\$62.00	\$58.18	\$5.82	\$64.00
	Mausoleum - Site fee per m2 of rate equivalent to normal grave site	POA	POA	POA	POA
10.7.2	Grants of Right of Burial				
	Pre-need Grant of Right of burial (plus administration fee)	\$936.36	\$936.36	N/A	\$966.30
	Transfer of Form of Grant of Right of Burial - or issue of Copy of Grant	\$40.00	\$36.36	\$3.64	\$40.00
	Renewal of Grant of Right of Burial	\$75.00	\$68.18	\$6.82	\$75.00

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.7.3	Interment Fee				
	Sinking Fees (Depth to 1.8m) - On application for a "Form of Order for Burial" for				
	Ordinary grave for an adult	\$1,380.00	\$1,294.68	\$129.47	\$1,424.15
	Grave for any child under 7 years (75% of Adult charge)	\$1,030.00	\$966.32	\$96.63	\$1,062.95
	Grave for any stillborn child (40% of Adult charge)	\$546.00	\$512.27	\$51.23	\$563.50
	Interment of cremated ashes by Council staff	\$187.00	\$175.45	\$17.55	\$193.00
	<i>If the graves are required to be sunk deeper than 1.8m the following charges shall be payable-</i>				
	Each additional 30 centimetres	\$192.00	\$180.14	\$18.01	\$198.15
	Interment without due notice (as prescribed in Local Law)	\$320.00	\$300.23	\$30.02	\$330.25
	Interment not in usual hours (as prescribed by Local Law, Monday to Friday)	\$420.00	\$394.05	\$39.40	\$433.45
	Saturdays, Sundays and public holidays	\$520.00	\$487.86	\$48.79	\$536.65
	Late arrival at Cemetery gates	\$155.00	\$145.41	\$14.54	\$159.95
10.7.4	Re-opening fees - ordinary grave for each interment or exhumation				
	Ordinary grave for an adult	\$1,780.00	\$1,669.95	\$167.00	\$1,836.95
	Of a child under seven years of age	\$1,130.00	\$1,060.14	\$106.01	\$1,166.15
	A stillborn child	\$661.00	\$620.14	\$62.01	\$682.15
	Where removal of footings is necessary according to the time required - per man hour at	\$76.00	\$71.32	\$7.13	\$78.45
10.7.5	Headstones				
	Permission to erect a headstone or kerbing	\$75.00	\$77.40	N/A	\$77.40
	Permission to erect memorial plaque & plinth	\$75.00	\$77.40	N/A	\$77.40
	Permission to erect a monument	\$75.00	\$77.40	N/A	\$77.40
	Permission to erect a nameplate	\$30.00	\$30.95	N/A	\$30.95
10.7.6	Niche Wall				
	Single Niche (plus cost of plaque & inscription)	\$390.00	\$365.91	\$36.59	\$402.50
	Double Niche (plus cost of plaque & inscription fee)	\$450.00	\$422.18	\$42.22	\$464.40
	Second inscription - Admin Fee & Fixing (plus cost of inscription)	\$138.00	\$129.45	\$12.95	\$142.40
	Deposit (Part-payment) for Plaques				
	Single Niche	\$107.00	\$100.36	\$10.04	\$110.40
	Double Niche	\$127.00	\$119.14	\$11.91	\$131.05
	Pre-need purchase of Single Niche	\$410.00	\$384.64	\$38.46	\$423.10
	Pre-need purchase of Double Niche	\$495.00	\$464.41	\$46.44	\$510.85
	Placement of Ashes	\$72.00	\$67.55	\$6.75	\$74.30
	Removal of Ashes	\$92.00	\$86.32	\$8.63	\$94.95
	Niche Reservation	\$80.00	\$75.05	\$7.50	\$82.55
	Administration Fee	\$62.00	\$58.18	\$5.82	\$64.00

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
10.7.7	Bush Memorial Site				
	Site only	\$340.00	\$319.00	\$31.90	\$350.90
	Interment of Ashes	\$190.00	\$178.23	\$17.82	\$196.05
10.7.8	Miscellaneous Cemetery Fees				
	Making a search in register (per hour or part thereof)	\$32.00	\$330.00	N/A	\$330.00
	Photocopy of Local Laws (available free on shire website)	\$4.50	\$4.65	N/A	\$4.65
	Grave number plate	\$75.00	\$70.36	\$7.04	\$77.40
10.7.9	License Fees				
	Undertaker's annual licence fee	\$175.00	\$180.60	N/A	\$180.60
	Undertaker's single licence fee for one interment	\$116.00	\$119.70	N/A	\$119.70
	Single licence (other than funeral director)	\$350.00	\$361.20	N/A	\$361.20
	Monumental Masons annual licence fee	\$175.00	\$180.60	N/A	\$180.60
	Monumental Masons licence - single fee	\$115.00	\$118.70	N/A	\$118.70
11	RECREATION & CULTURE				
11.1	Donnybrook Hall (Inclusive of Cutlery)				
11.1.1	Full Hall				
	Both halls & kitchen (flat rate)	\$322.35	\$302.41	\$30.24	\$332.65
	Both halls & kitchen (per hour)	\$69.05	\$64.77	\$6.48	\$71.25
	Both halls only (flat rate max 5hrs)	\$234.60	\$220.09	\$22.01	\$242.10
	Both halls only (per hour)	\$62.85	\$58.95	\$5.90	\$64.85
11.1.2	Main Hall				
	Main hall only (per hour)	\$46.40	\$43.50	\$4.35	\$47.85
	Main hall only (flat rate max 5hrs)	\$167.90	\$157.55	\$15.75	\$173.30
11.1.3	Lesser Hall				
	Lesser Hall Only (flat rate)	\$94.85	\$88.91	\$8.89	\$97.80
	Lesser Hall Only (per hour)	\$26.75	\$25.09	\$2.51	\$27.60
	Lesser Hall & Kitchen (flat rate)	\$116.30	\$109.09	\$10.91	\$120.00
	Lesser Hall & Kitchen (per hour)	\$33.95	\$31.82	\$3.18	\$35.00
	Kitchen (per hour)	\$31.90	\$29.36	\$2.94	\$32.30
	Kitchen (flat rate)	\$109.15	\$102.41	\$10.24	\$112.65

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
11.2	Balingup Hall				
11.2.1	Full Hall				
	Both Halls & Kitchen (flat rate)	\$204.00	\$191.36	\$19.14	\$210.50
	Both Halls & Kitchen (per hour)	\$45.40	\$42.59	\$4.26	\$46.85
11.2.2	Main Hall				
	Main Hall Only (flat rate)	\$109.15	\$102.41	\$10.24	\$112.65
	Main Hall Only (per hour)	\$31.95	\$29.36	\$2.94	\$32.30
	Main Hall Only - Stage Rehearsals (flat rate)	New	\$29.95	\$3.00	\$32.95
	Kitchen Only (flat rate)	New	\$99.23	\$9.92	\$109.15
	Kitchen Only (per hour)	New	\$29.05	\$2.90	\$31.95
11.2.3	Lesser Hall				
	Lesser Hall Only (flat rate)	\$70.10	\$65.77	\$6.58	\$72.35
	Lesser Hall Only (per hour)	\$20.60	\$19.32	\$1.93	\$21.25
	Lesser Hall & Kitchen (flat rate)	New	\$133.09	\$13.31	\$146.40
	Lesser Hall & Kitchen (per hour)	New	\$37.45	\$3.75	\$41.20
	1) Standard Hire Charges - as outlined above				
	2) Regular Community User - Any individual, community group, not for profit group or commercial organisation that hires a facility on a ongoing basis is entitled to hire the facilities at subsidised rate of the standard hire charges. To be considered a regular user one of the following criteria must be met: i) Weekly hire - minimum 10 consecutive weeks - 60% ii) Fortnightly hire - minimum of 10 consecutive fortnights - 55% iii) Monthly hire - minimum of 10 consecutive months - 50% Bookings must be made in blocks on a minimum of 10 to qualify for the subsidised rate.				
	3) Special Hire Category - * Not for profit groups, charitable, welfare or community service organisations resident or based in the Shire of Donnybrook Balingup who are conducting special fundraising events for other areas of need or where community service based training is being provided, are entitled to hire the facilities at a token hire charge of \$55 (limited to one booking per year) * Not for profit community groups, charitable, welfare or community service organisations who are conducting annual Christmas functions to				
	NOTES: 1) If a facility is hired for greater than 10 hours, the full day charge applies. 2) Hirers are entitled to one (1) hour set up and clean up time at 3) Hirers must pay a bond of \$150 that will be refunded following a satisfactory property condition report. Where alcohol is associated with a booking, the bond is increased to \$300. Facilities are to be left by the hirer in the same state that they were provided, otherwise bond may not be refunded. 4) All day hire represents the 24 hour period (from time of booking) and is inclusive of set up and pack down time				

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
11.3	Parks and Reserves				
11.3.1	Reserve - Egan Park				
	Donnybrook/Capel Cricket Assoc. (Ground Rental)	\$454.90	\$426.77	\$42.68	\$469.45
	Donnybrook/Capel Cricket Assoc. (Lease Rental)				As per Lease Agreement
	Netball Association				As per Lease Agreement
	Mens Shed	\$350.90	\$329.18	\$32.92	\$362.10
	Donnybrook Night Hockey - per night	\$77.55	\$72.73	\$7.27	\$80.00
	Egan Park (½ day)	\$117.30	\$110.05	\$11.00	\$121.05
	Egan Park (Full day)	\$235.65	\$221.09	\$22.11	\$243.20
	Circus (Egan Park Ground Hire) Per Day	\$235.65	\$221.09	\$22.11	\$243.20
	All Events, incl. Circus (Refundable Bond)	\$1,100.00	\$1,100.00	N/A	\$1,100.00
	Apple Festival				As assessed by Council
11.3.2	Reserve - VC Mitchell Park				
	SW Football League	\$1,417.80	\$1,348.77	\$134.88	\$1,483.65
	Football Oval Arena (including toilets) - General Rental	\$2,703.00	\$2,535.91	\$253.59	\$2,789.50
11.3.3	Mitchell Park				
	Donnybrook Tennis Club				As per Lease Agreement
	Mitchell Park (½ day)	\$117.30	\$110.05	\$11.00	\$121.05
	Mitchell Park (Full day)	\$235.65	\$221.09	\$22.11	\$243.20
11.3.4	Other Reserves				
	Balingup Soccer Fields - Club Hire per annum	\$516.15	\$484.23	\$48.42	\$532.65
	(Soccer Club to pay all electricity for oval lighting)				
	- electricity is based on actual electricity consumed				
	Balingup Cricket Oval	\$258.05	\$242.09	\$24.21	\$266.30
	Balingup Small Farm Field Day	\$235.65	\$221.09	\$22.11	\$243.20
	Balingup, Kirup Ovals (½ day)	\$117.30	\$110.05	\$11.00	\$121.05
	Balingup, Kirup Ovals (Full day)	\$235.65	\$221.09	\$22.11	\$243.20
	Balingup, Village Green (½ day)	\$117.30	\$110.05	\$11.00	\$121.05
	Balingup, Village Green (Full day)	\$235.65	\$221.09	\$22.11	\$243.20
	Ayers Gardens, Trigwell Place (½ day)	\$117.30	\$110.05	\$11.00	\$121.05
	Ayers Gardens, Trigwell Place (Full day)	\$235.65	\$221.09	\$22.11	\$243.20
	Dawson (Reserve: 10459)				As per Lease Agreement
	Balingup Soccer Club				As per Lease Agreement
	Balingup & Districts Sports Association				As per Lease Agreement
	SW Show Horse Association & Donnybrook Horseman's Club - Jim McDonald Oval (Shared)	\$618.15	\$579.95	\$58.00	\$637.95
	<i>** That all local festivals and community events that charge an admission fee pay the budgeted reserve/facility used and Council determine the % of actual cost to be recouped.</i>				
	<i>** That all local festivals and community events that do not charge an admission fee pay a % of as determined by Council.</i>				

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
11.3.5	Amphitheatre				
	Approved Community Group Functions - (Free Entry)				
	Half Day	\$82.65	\$75.14	\$7.51	\$82.65
	Full Day	\$165.25	\$150.23	\$15.02	\$165.25
	Approved Community Group Functions - (Entry Fee Charged)				
	Half Day	\$109.15	\$99.23	\$9.92	\$109.15
	Full Day	\$218.30	\$198.45	\$19.85	\$218.30
	Public Function - (Free Entry)				
	Half Day	\$165.25	\$150.23	\$15.02	\$165.25
	Full Day	\$328.45	\$298.59	\$29.86	\$328.45
	Public Functions - (Entry Fee Charged)				
	Half Day	\$273.35	\$248.50	\$24.85	\$273.35
	Full Day	\$435.55	\$395.95	\$39.60	\$435.55
11.3.6	Hire Bonds				
	No Liquor Consumed	\$150.00	\$150.00	N/A	\$150.00
	Liquor Consumed	\$300.00	\$300.00	N/A	\$300.00
11.4	Donnybrook Recreation Centre				
11.4.1	Function Room				
	Function room only (per hour)	\$28.60	\$27.27	\$2.73	\$30.00
	Kitchen hire (flat charge /per event)	\$35.70	\$34.09	\$3.41	\$37.50
	Major Event - Stadium & Kitchen	\$673.00	\$642.41	\$64.24	\$706.65
11.4.2	Swimming Pool				
	Swimming Club - Junior	\$5.00	\$5.60	N/A	\$5.60
	Adult Group Swim	\$5.50	\$5.59	\$0.56	\$6.15
	Child swim - 4yrs and up	\$4.10	\$3.91	\$0.39	\$4.30
	Adult swim - 17yrs and over	\$5.60	\$5.36	\$0.54	\$5.90
	Family Swim (2 adults 3 children or 1 adult 3 children)	\$16.30	\$15.55	\$1.55	\$17.10
	Concession Swim (Senior Card holder or Health Care Card holder)	\$4.00	\$3.82	\$0.38	\$4.20
	Persons accompanying disabled swimmer - Free	\$0.00	\$0.00	\$0.00	\$0.00
	Shower	\$3.00	\$2.73	\$0.27	\$3.00
	Casual Tiny Tots Swim Lessons	\$15.00	\$15.27	\$1.53	\$16.80
	Tiny Tots - 1 child/9 week term	\$110.20	\$112.18	\$11.22	\$123.40
	Learn to swim - 1 child / 9 week term	\$110.20	\$112.18	\$11.22	\$123.40
	Learn to swim - 2 children or toddler / 9 week term	\$203.80	\$207.50	\$20.75	\$228.25
	Learn to swim - 3 children or toddler / 9 week term	\$286.50	\$291.73	\$29.17	\$320.90
	Casual Learn to Swim	\$20.00	\$20.36	\$2.04	\$22.40
	Learn to swim - Private per lesson	\$30.00	\$30.55	\$3.05	\$33.60
	Learn to swim - Private / 9 week term	\$270.00	\$274.91	\$27.49	\$302.40
	Strength for Life Program	\$7.50	\$6.82	\$0.68	\$7.50

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
	Aquarobics	\$12.00	\$12.23	\$1.22	\$13.45
	Lane Hire - Community per hour	\$15.30	\$13.91	\$1.39	\$15.30
	Lane Hire - Commercial per hour	\$25.50	\$25.95	\$2.60	\$28.55
	Crèche Fee (1hr session)	\$2.50	\$2.55	\$0.25	\$2.80
11.4.3	Pool - Bulk purchase of tickets				
	Book of 10 tickets (10% saving)				
	Book of 10 tickets (Child/Pensioner)	\$36.00	\$36.64	\$3.66	\$40.30
	Book of 10 tickets (Adult)	\$52.00	\$52.95	\$5.30	\$58.25
	Book of 10 tickets (Family)	\$151.00	\$153.73	\$15.37	\$169.10
	Book of 20 tickets (15% saving)				
	Book of 20 tickets (Child/Pensioner)	\$68.00	\$69.23	\$6.92	\$76.15
	Book of 20 tickets (Adult)	\$93.00	\$94.68	\$9.47	\$104.15
	Book of 20 tickets (Family)	\$268.00	\$272.86	\$27.29	\$300.15
	1 month Family Pool Pass to new residents - No Charge				
11.4.4	In Term Swimming				
	Per Student / Class Centre	\$3.60	\$3.64	\$0.36	\$4.00
	Year 1 - 3 Students	\$27.00	\$27.50	\$2.75	\$30.25
	Year 4 - 5 Students	\$33.00	\$33.59	\$3.36	\$36.95
	Year 6 - 10 Students	\$37.00	\$37.68	\$3.77	\$41.45
	Weekend Hire of Pool (Inc Function Room/Day)	\$1,500.00	\$1,527.27	\$152.73	\$1,680.00
11.4.5	Gym				
	Gym membership				
	1 month - single	\$62.00	\$60.86	\$6.09	\$66.95
	3 months (=10% Discount)	\$171.00	\$167.91	\$16.79	\$184.70
	6 months (=15% Discount)	\$321.00	\$315.18	\$31.52	\$346.70
	12 months (=20% Discount)	\$607.00	\$595.95	\$59.60	\$655.55
	Gold pass membership				
	Single				
	1 month	\$87.00	\$85.41	\$8.54	\$93.95
	3 months (=10% Discount)	\$237.00	\$232.68	\$23.27	\$255.95
	6 months (=15% Discount)	\$444.00	\$435.91	\$43.59	\$479.50
	12 month (=20% Discount)	\$837.00	\$821.77	\$82.18	\$903.95

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
	Family (2xAd & 2xCh OR 1 Ad & 3xCh)				
	1 month	\$174.00	\$170.82	\$17.08	\$187.90
	3 months (=10% Discount)	\$474.00	\$465.36	\$46.54	\$511.90
	6 months (=15% Discount)	\$888.00	\$871.86	\$87.19	\$959.05
	12 month (=20% Discount)	\$1,673.00	\$1,642.59	\$164.26	\$1,806.85
	Group Fitness Classes	\$12.00	\$12.55	\$1.25	\$13.80
	Group Fitness Seniors	\$7.50	\$6.82	\$0.68	\$7.50
	Casual Gym	\$12.00	\$12.55	\$1.25	\$13.80
	Casual Gym - Seniors	\$9.00	\$8.18	\$0.82	\$9.00
	Kindy Gym - per session casual	\$8.00	\$7.27	\$0.73	\$8.00
	Kindy Gym - per 9 week term	\$64.00	\$58.18	\$5.82	\$64.00
11.4.6	Stadium				
	<u>Centre Run Programs/Competitions</u>				
	Team Nomination - Senior (15 years and over)	\$185.00	\$181.64	\$18.16	\$199.80
	Senior - Game/per team (15 years and over)	\$30.00	\$29.45	\$2.95	\$32.40
	Junior Training - per court per hour	\$22.50	\$22.09	\$2.21	\$24.30
	Senior Training - per court per hour	\$30.50	\$31.05	\$3.10	\$34.15
	Multi Purpose court hire	\$41.00	\$37.27	\$3.73	\$41.00
	<u>Club Program/Competition</u>				
	Junior Club Competition - per court per hour (4 years - 14 years inclusive)	\$30.50	\$31.05	\$3.10	\$34.15
	Senior Club Competition - per team per hour (15 years and over)	\$32.50	\$33.09	\$3.31	\$36.40
	Junior Club Training - per court per hour	\$22.50	\$22.50	\$2.25	\$24.75
	Senior Club Training - per court per hour	\$30.50	\$30.50	\$3.05	\$33.55
	Basketball - casual game/shots (Junior - up to 14 years) per session	\$3.50	\$3.18	\$0.32	\$3.50
	Basketball - casual game/shots (Senior - 15 years and above) per session	\$4.00	\$3.64	\$0.36	\$4.00
	<u>Badminton - casual game</u>				
	Adult / hr	\$5.00	\$5.00	\$0.50	\$5.50
	Junior / hr	\$4.00	\$4.00	\$0.40	\$4.40
	<u>Volleyball - casual game</u>				
	Adult / hr	\$5.00	\$5.00	\$0.50	\$5.50
	Junior / hr	\$4.00	\$4.00	\$0.40	\$4.40
	<u>Roller skating (Inc skates)</u>				
	Junior	\$5.00	\$5.00	\$0.50	\$5.50
	Family (3 children)	\$16.00	\$16.00	\$1.60	\$17.60
	<u>Stadium Hire - Event - During Standard Operating Hours</u>				
	Court 1 or 2 (per hr / court)	\$30.50	\$30.50	\$3.05	\$33.55
	Court 1 or 2 (full day = 8hrs)	\$245.00	\$245.00	\$24.50	\$269.50

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
	<u>Stadium Hire - Outside Standard Operating Hours</u>				
	Court 1 or 2 (per hr / court)	\$61.00	\$72.09	\$7.21	\$79.30
11.4.7	Squash				
	Squash Court (per hour)	\$10.00	\$10.00	\$1.00	\$11.00
	Squash (per hour) - hire racquet & ball	\$3.00	\$3.00	\$0.30	\$3.30
	Squash Adult (per hour)	\$5.00	\$5.00	\$0.50	\$5.50
11.5	Balingup Recreation Centre				
	Managed by BADSA				
11.6	Libraries				
11.6.1	Photocopying/Printing				
	A4 (Black & White)	\$0.20	\$0.18	\$0.02	\$0.20
	A3 (Black & White)	\$0.25	\$0.23	\$0.02	\$0.25
	A4 Double Sided (Black & White)	\$0.30	\$0.27	\$0.03	\$0.30
	A3 Double Sided (Black & White)	\$0.40	\$0.36	\$0.04	\$0.40
	A4 (Colour Printing - Text)	\$0.60	\$0.55	\$0.05	\$0.60
	A4 (Colour Printing - Photo)	\$1.00	\$0.91	\$0.09	\$1.00
	A3 (Colour Printing - Text)	\$0.80	\$0.73	\$0.07	\$0.80
	A3 (Colour Printing - Photo)	\$2.00	\$1.82	\$0.18	\$2.00
11.6.2	Laminating				
	A4	\$2.00	\$1.82	\$0.18	\$2.00
	A3	\$3.50	\$3.18	\$0.32	\$3.50
	Business Card	\$0.80	\$0.73	\$0.07	\$0.80
11.6.3	Room Hire - Seniors Room				
	First four hours (per hour)	\$17.75	\$16.14	\$1.61	\$17.75
	Subsequent hours	\$14.20	\$12.91	\$1.29	\$14.20
	Use of kitchen	\$2.45	\$2.23	\$0.22	\$2.45
	Use of Crèche	\$2.45	\$2.23	\$0.22	\$2.45
11.6.4	Room Hire - Meeting Room				
	Charge per hour	\$5.85	\$5.32	\$0.53	\$5.85
	Use of kitchen	\$2.45	\$2.23	\$0.22	\$2.45
12	Transport				
12.1	Rural Road Number Plate				
12.1.1	Supply & Installation	\$38.00	\$72.73	\$7.27	\$80.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
12.2	Approval of Road & Drainage Plans for Subdivisions				
12.2.1	1.5% of Construction Cost or actual costs or as calculated by Shire, whichever is the greater, plus GST of subdivision works approved by Shire. <i>Note Work to include all works within road reserve including earthworks or other associated drainage/road structures, retaining walls that are outside road reserve. Excludes water service, sewer and power.</i>				
12.3	Engineering Supervision Fee				
12.3.1	Based on estimated cost plus GST				
12.4	Private Works				
	<i>Note Mobilisation and demobilisation costs may apply if plant is not already in the area. If works are subject to award overtime rates, applicable rates will be charged</i>				
12.4.1	Grader				
	Ordinary hours charge rate	\$160.00	\$145.45	\$14.55	\$160.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$105.00	\$95.45	\$9.55	\$105.00
12.4.2	Loader				
	Ordinary hours charge rate	\$155.00	\$140.91	\$14.09	\$155.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$95.00	\$86.36	\$8.64	\$95.00
12.4.3	Trucks 3 tonne				
	Ordinary hours charge rate	\$105.00	\$95.45	\$9.55	\$105.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$50.00	\$45.45	\$4.55	\$50.00
12.4.4	Trucks 13/14 tonne				
	Ordinary hours charge rate	\$130.00	\$118.18	\$11.82	\$130.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$65.00	\$59.09	\$5.91	\$65.00
12.4.5	Backhoe				
	Ordinary hours charge rate	\$135.00	\$118.18	\$11.82	\$130.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$70.00	\$63.64	\$6.36	\$70.00
12.4.6	Vibrating Roller				
	Ordinary hours charge rate	\$130.00	\$118.18	\$11.82	\$130.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$65.00	\$59.09	\$5.91	\$65.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
12.4.7	Tractor				
	Ordinary hours charge rate	\$105.00	\$95.45	\$9.55	\$105.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$40.00	\$36.36	\$3.64	\$40.00
12.4.8	Tractor & Slasher, Ride-on Mower				
	Ordinary hours charge rate	\$100.00	\$90.91	\$9.09	\$100.00
	Ordinary hours labour only	\$65.00	\$59.09	\$5.91	\$65.00
	Ordinary hours plant only	\$35.00	\$31.82	\$3.18	\$35.00
12.4.9	Materials (e.g. Metal, Sand, Gravel, Catemul etc)				
	- All materials will be charged at cost plus 25%				
	Royalty payment for gravel acquisition from private land owners, in accordance with Schedule 3.2 of the Local Government Act 1995. Royalty will be based on the location, quality of material, quantity of vegetation clearing and quantity of required rehabilitation.			A negotiated royalty of between \$1.75 to \$3.75 per tonne ex gst will be paid for gravel acquired from private land.	
12.5	Special Series Number Plates				
12.5.1	Shire Special (Reverse) Series Number Plates	\$215.00	\$230.00	N/A	\$230.00
13	Economic Services				
13.1	Balingup Transit Park (Maximum 3 nights)				
13.1.1	Powered Caravan Site - Rate per night				
	1 Adult	New	\$22.73	\$2.27	\$25.00
	2 Adults	\$26.00	\$28.18	\$2.82	\$31.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$6.50	\$3.64	\$0.36	\$4.00
13.1.2	Unpowered Caravan Site - Rate per night				
	1 Adult	New	\$19.09	\$1.91	\$21.00
	2 Adults	\$19.00	\$22.73	\$2.27	\$25.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$6.50	\$3.64	\$0.36	\$4.00
13.1.3	Unpowered Camping Site - Rate per night				
	Per Adult	New	\$10.91	\$1.09	\$12.00
	Per Child - 5-16 Years	\$4.00	\$3.64	\$0.36	\$4.00
13.1.4	Shower Only				
	Per person per shower	\$7.00	\$5.45	\$0.55	\$6.00

**SHIRE OF DONNYBROOK BALINGUP
FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
13.1.5	School / Sporting / Community Groups (greater than 10)				
	Per Person (Adult or Child)	New	\$10.91	\$1.09	\$12.00
	Discounts				
	Caravan / Motorhome Clubs - 6 or more vans - 10% on full price *				
	Seniors Card Holders - 5% on full price *				
	*Only one discount to be applied per booking				
13.2	Donnybrook Transit Park (Maximum 3 nights)				
	Peak Season - 1st October to 30th April				
13.2.1	Powered Caravan Site - Rate per night				
	1 Adult	New	\$23.64	\$2.36	\$26.00
	2 Adults	\$33.00	\$30.00	\$3.00	\$33.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00
13.2.2	Unpowered Caravan Site - Rate per night				
	1 Adult	New	\$20.91	\$2.09	\$23.00
	2 Adults	\$26.00	\$23.64	\$2.36	\$26.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00
13.2.3	Unpowered Camping Site - Rate per night				
	Per Adult	New	\$10.91	\$1.09	\$12.00
	Per Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00
	Off Peak Season - 1st May to 30th September				
13.2.4	Powered Caravan Site - Rate per night				
	1 Person	New	\$22.73	\$2.27	\$25.00
	2 People	\$31.00	\$28.18	\$2.82	\$31.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00
13.2.5	Unpowered Caravan Site - Rate per night				
	1 Person	New	\$19.09	\$1.91	\$21.00
	2 People	\$24.00	\$22.73	\$2.27	\$25.00
	Additional Adult	\$6.50	\$5.91	\$0.59	\$6.50
	Additional Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00

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FEES AND CHARGES
FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
13.2.6	Unpowered Camping Site - Rate per night				
	Per Adult	New	\$10.91	\$1.09	\$12.00
	Per Child - 5-16 years	\$4.00	\$3.64	\$0.36	\$4.00
13.2.7	Shower Only				
	Per person per shower	\$6.00	\$5.45	\$0.55	\$6.00
13.2.8	School / Sporting / Community Groups (greater than 10)				
	Per Person (Adult or Child)	New	\$10.91	\$1.09	\$12.00
	Discounts				
	Caravan / Motorhome Clubs - 6 or more vans - 10% on full price *				
	Seniors Card Holders - 5% on full price *				
	*Only one discount to be applied per booking				
	Children under 5 - free				
13.3	Building Control				
13.3.1	Uncertified Class 1 or Class 10 Building Permit				
	0.32% of the estimated value of construction work.				
	\$105.00 minimum charge.	\$105.00	\$110.00	N/A	\$110.00
13.3.2	Certified Class 1-10 Building Permit				
	0.019% of the estimated value of construction work.				
	\$105.00 minimum charge.	\$105.00	\$110.00	N/A	\$110.00
13.3.3	Certified Class 2-9 Building Permit				
	0.09% of the estimated value of construction work.				
	\$105.00 minimum charge.	\$105.00	\$110.00	N/A	\$110.00
13.3.4	Request to Certify Class 2-9 Building (Shire District Only) (Certificate of Design Compliance)				
	0.32% of the estimated GST inclusive value of construction work.)				
	\$250.00 minimum charge.	\$250.00	\$227.27	\$22.73	\$250.00
13.3.5	Certificate of Construction Compliance				
	Where the Shire of Donnybrook/Balingup provided the Certificate of Design Compliance				Nil, unless repeat inspections are required, where additional work will be charged at \$82.00 per hour, with a minimum of \$250.00.
	Where the Shire of Donnybrook/Balingup did not provide the Certificate of Design Compliance				\$82.00 per hour, with a minimum of \$250.00
13.3.6	Certificate of Building Compliance				
	Authorised or unauthorised Class 2 - 9 buildings				\$82.00 per hour, with a minimum of \$250.00
	Unauthorised Class 1 -10 buildings				0.26% of the GST inclusive estimated current value of the works, with a minimum of \$250.00

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Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
13.3.7	Demolition Permit Class 1 or 10				
	\$105.00 minimum charge	\$105.00	\$110.00	N/A	\$110.00
13.3.8	Demolition Permit Class 2-9				
	Each storey	\$105.00	\$110.00	N/A	\$110.00
	Extend Time Building/Demolition Permit	\$105.00	\$110.00	N/A	\$110.00
	Occupancy Permit completed building	\$105.00	\$110.00	N/A	\$110.00
	Temporary Occupancy Permit incomplete building	\$105.00	\$110.00	N/A	\$110.00
	Modification Occupancy Permit temporary basis	\$105.00	\$110.00	N/A	\$110.00
	Replacement Occupancy Permit permanent change	\$105.00	\$110.00	N/A	\$110.00
13.3.9	Occupancy Permit or Building Approval Certificate				
	\$11.60 for each strata unit	\$11.60	\$0.00	N/A	\$0.00
	\$115.00 minimum charge	\$115.00	\$0.00	N/A	\$0.00
13.3.10	Occupancy Permit unauthorised worked completed				
	0.18% of the estimated value of unauthorised work.				
	\$105.00 minimum charge.	\$105.00	\$110.00	N/A	\$110.00
13.3.11	Building Approval Certificate unauthorised work completed (Application Fee)				
	0.38% of the estimated value of unauthorised work.				
	\$105.00 minimum charge.	\$105.00	\$110.00	N/A	\$110.00
	Replacement Occupancy Permit existing building	\$105.00	\$110.00	N/A	\$110.00
13.3.12	Building Approval Certificate existing building				
	unauthorised work not completed	\$105.00	\$110.00	N/A	\$110.00
	Extend Time Occupancy Permit/Building Approval Certificate	\$105.00	\$110.00	N/A	\$110.00
	Application as defined in Regulation 31	\$2,160.15	\$2,160.15	N/A	\$2,160.15
	Building Inspection Service for Class 2 - 9 Buildings - per hour	\$110.00	\$100.00	\$10.00	\$110.00
13.3.13	Construction Training Fund				
	0.20% of the estimated value where the value of construction exceeds \$20,000				
13.3.14	Building Service Levy				
	Building Permit				
	Value of work under \$45,000	\$61.65	\$61.65	N/A	\$61.65
	Value of work over \$45,000 - 0.137%				
13.3.15	Demolition Permit				
	Value of work under \$45,000	\$61.65	\$61.65	N/A	\$61.65
	Value of work over \$45,000 - 0.137%				

**SHIRE OF DONNYBROOK BALINGUP
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FOR THE YEAR ENDING 30 JUNE 2022**

Reference	Description	2020/2021 GST Incl	2021/22		
			GST Ex	GST	GST Inc
13.3.16	Occupancy Permit				
	Building approval Certificate for Authorised work	\$61.65	\$61.65	N/A	\$61.65
	Occupancy Permit Unauthorised Building Work				
	Value of work under \$45,000	\$123.30	\$123.30	N/A	\$123.30
	Value of work over \$45,000 - 0.274%				
13.3.17	Building Approval Certificate Unauthorised Building Work				
	Value of work under \$45,000	\$123.30	\$123.30	N/A	\$123.30
	Value of work over \$45,000 - 0.274%				
	Building Permit - Minor amendment fee	\$50.00	\$45.45	\$4.55	\$50.00
	Building Permit - Major amendment fee	\$100.00	\$90.91	\$9.09	\$100.00
13.3.18	Smoke Alarms				
	Approval battery powered smoke alarms	\$179.40	\$179.40	N/A	\$179.40
13.3.19	Retrieval and Copying of Building Plans				
	Search fee - charge per hour or part thereof - copying of plans charged separately	New	\$73.00	\$7.30	\$80.30
13.4	Swimming Pool Inspections				
13.4.1	Inspection every 4 years - one quarter of charge levied annually (i.e. \$57.45 over 4 years)	\$14.61	\$14.61	N/A	\$14.61
13.5	Extractive Industry Licensing				
	Application for Extractive Industry Licence (Shire of Donnybrook-Balingup Extractive Industry Local Law)				
13.5.1	Initial licence (excluding development application fee)	\$508.00	\$508.00	N/A	\$508.00
13.5.2	Annual renewal	\$800.00	\$800.00	N/A	\$800.00
13.5.3	Licence Transfer	\$300.00	\$300.00	N/A	\$300.00
13.5.4	Licence Extension	\$500.00	\$500.00	N/A	\$500.00
13.5.5	Penalties <i>Licence penalties are as per the Shire of Donnybrook-Balingup Extractive Industries Local Law and do not relate to the development application/approval penalties listed in 10.5</i>				

Claire Connolly
Colour Exhibition Coordinator
12 Carey Street
Donnybrook
6239, WA

Ben Rose
Shire of Donnybrook-Balingup
CEO
PO Box 94
Donnybrook
6239, WA

18th March 2021

Dear Ben,

RE: Art Acquisition for the Donnybrook-Balingup Art Collection from The Colour Exhibition

The Colour Exhibition is a new community initiative that annually showcases art from the local community. It would be wonderful if the Donnybrook-Balingup Shire could be a regular benefactor of this Exhibition. In the past the Donnybrook-Balingup Shire has had a policy to regularly acquire art and it would be fantastic if they could reinstate it and support local artists and local exhibitions like the annual Colour Exhibition.

There are many benefits for a local Shire to acquire art. A Shire's Art Collection can inspire, inform, engage and connect a community in an appreciation of contemporary visual arts and relevant heritage. The Shire would then have a collection of art that could enhance public spaces and community wellbeing. It could also provide a visual record of issues, thoughts, concerns, ideas and concepts that were/are important to the local community at a particular time.

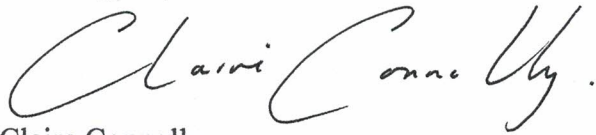
The vision and purpose of a Shire Art Collection could be to:

- Record and represent contemporary art in the Shire
- Collect and preserve artworks that demonstrate innovation and artistic excellence by local artists
- Provide a record of cultural identity in the Shire by expressing/reflecting and revealing cultural values or how the world is viewed at that particular time
- Provide an educational function that allows residents, educators, researchers, artists and curators to access high quality visual art, historical items and background information
- Enrich the lives of community members by providing access to cultural expression
- Be a valuable drawcard for cultural tourism
- Contribute to the aesthetic aspect of Shire buildings
- Focus on social issues
- Generate economic opportunities for local artists and local businesses
- Provide the Shire with an investment for the future
- Provide the impetus for further learning and cultural awareness.

Within the Donnybrook-Balingup Shire there are several highly qualified community members like Sue Dennis and Dr Diana McGirr who would be excellent sources of information concerning the acquisition and maintenance of a Shire Art Collection. Sue has already been approached to curate the Shire's existing Art Collection. For The Colour Exhibition an annual amount of \$500 - \$1000 would be a great starting point to re-introduce a regular art acquisition policy.

An Art Collection recognises, honours and celebrates our local cultural histories, people, events and locations. I have attached a research summary from the Australia Council of the Arts which details the perceived value of art in the community. As indicated in the research a Shire's Art Collection can reflect and enrich our lives and our local Shire, helping define us for ourselves and others.

Kind regards,

A handwritten signature in black ink that reads "Claire Connolly". The signature is written in a cursive, flowing style with a period at the end.

Claire Connolly
The Colour Exhibition Coordinator



THE ARTS IN REGIONAL AUSTRALIA: A RESEARCH SUMMARY

November 29, 2017

Overview

The stories of Australia's regional and remote communities are integral to the fabric of a culturally ambitious nation, and the artistic excellence among regional artists is critical to a vibrant arts sector that reflects Australia's depth and diversity. Engagement with the arts enriches the lives of regional Australians and creates stronger, healthier and more cohesive communities.

This webpage brings together findings from a number of the Australia Council's research publications to build the evidence base about regional arts and artists, and engagement with the arts in regional Australia.

Research sources

- [Connecting Australians: Results of the National Arts Participation Survey](#)
- [The National Arts Participation Survey: State and territory results](#)
- [Arts and Cultural Attendance and Participation: Local region rates](#)
- [Making Art Work: An economic study of professional artists in Australia](#)
- [Living Culture: First Nations arts participation and wellbeing](#)
- [Showcasing Creativity: Programming and presenting First Nations performing arts](#)

Key stories

Click on key stories below or scroll down to read more.

- People living in regional Australia increasingly recognise the positive impacts of the arts on their daily lives and communities.
- Creativity is strong in the regions – residents of regional Australia are as likely to creatively participate in the arts as residents of metropolitan Australia, and living in a regional area does not substantially affect overall arts attendance.
- 1 in 6 professional Australian artists live in regional cities or towns, and around 1 in 10 live in rural, remote or very remote areas. Craft practitioners, visual artists and community arts and cultural development (CACD) artists are the most likely to live outside capital cities.
- Regionally based artists have increasingly negative perceptions about the impact of their location on their practice. Artists living in the regions earn almost a third less than their city counterparts for creative work. These are trends to watch to understand the degree to which artists can maintain practice in regional Australia.
- 1 in 3 First Nations people in remote Australia creatively participate in First Nations arts and almost 1 in 10 earn income from the arts. However, remote creative arts participation rates declined between 2008 and 2014–15 driven by declines in remote NT and Queensland – a concerning trend given the importance of First Nations arts to cultural and economic sustainability, and community wellbeing.



UNBROKEN

LAND, Alice Springs Desert Festival 2015. Credit: Oliver Eclipse

- First Nations people living in remote areas are more likely to attend First Nations festivals than those in regional Australia or major cities. While First Nations people are a growing audience segment at cultural venues such as libraries, museums and art galleries, First Nations people living in regional and remote Australia are much less likely to attend these.

Impacts, attitudes and giving to the arts

From Australia Council 2017, *Connecting Australians: Results of the National Arts Participation Survey* (<http://www.australiacouncil.gov.au/research/connecting-australians/>) unless otherwise stated

People living in regional Australia increasingly recognise the positive impacts of the arts on their daily lives and communities.

Impacts of the arts

- The vast majority of people living in regional Australia recognise positive impacts of the arts in their lives (84%).
- People in regional Australia are a little less inclined to acknowledge the positive impacts of the arts (84%) than those in metropolitan areas (86%), in line with their slightly lower attendance.

Impacts of the arts for regional Australians

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards>) to explore by gender, age and location. Click [here](http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards>) to explore by state/territory and region.

In 2016:

- 7 in 10 people in regional Australia believed the arts had a 'big' or 'very big' impact on stimulating their minds (68%)
- almost 7 in 10 believed the arts impact their ability to express themselves (67%), up from 6 in 10 in 2013 (60%)
- 65% believed the arts impact their ability to think creatively and develop new ideas, up from 57% in 2013
- 64% believed the arts had a 'big' or 'very big' impact on child development
- 62% believed the arts help us understand other people and cultures
- 57% believed the arts impact our sense of wellbeing and happiness, up from 52% in 2013
- 57% believed the arts shape and express Australian identity, up from 44% in 2013
- 42% believed the arts bring customers to local businesses.

Regional Australians' attitudes to the arts

- The vast majority of regional Australians have positive attitudes about the value of the arts. They believe the arts reflect and contribute to society, to cultural identity, and to Australia's international reputation. The arts help give life meaning and regional Australians are proud of our artists.

Around three quarters of regional Australians:

- agree that Indigenous arts are an important part of Australia's culture (78%)
- feel proud when Australian artists do well overseas (76%)
- agree that artists make an important contribution to Australian society (76%)
- agree that the arts in Australia reflect Australia's cultural diversity (74%).

Around 7 in 10 regional Australians:

- agree that the arts should be part of the education of every Australian (72%)
- agree that the arts make for a richer and more meaningful life (71%)
- agree that the arts are an important way to get different perspectives (71%)
- agree that it is exciting to see new styles of art (68%)
- agree that artists should have total freedom of expression (68%).

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards>) to explore by gender, age and location. Click [here](http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards>) to explore by state/territory and region.

Giving to the arts

- The high value that regional Australians place on the arts is reflected in the time and money they give to support artists, arts organisations and arts projects.
- 1 in 4 regional Australians gave their time or money to the arts in 2016 (27%), on par with metropolitan Australians.

Regional Australians' giving to the arts

In 2016:

- 17% of regional Australians did volunteer work for the arts, or helped out artists or community groups with arts activities
- 1 in 10 donated money to the arts (10%)
- 1 in 10 contributed to crowdfunding for an arts activity (9%)
- 7% joined an arts organisation's membership program.

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards>) to explore by gender, age and location. Click [here](http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards>) to explore by state/territory and region.

Arts engagement in regional Australia

From Australia Council 2017, *Connecting Australians: Results of the National Arts Participation Survey* (<http://www.australiacouncil.gov.au/research/connecting-australians/>) unless otherwise stated

Creativity is strong in the regions – residents of regional Australia are as likely to creatively participate in the arts as residents of metropolitan Australia, and living in a regional area does not substantially affect overall arts attendance.

Arts attendance

- Living in a regional area does not substantially affect arts attendance, with around seven in ten people attending the arts in regional Australia (69%) compared to metropolitan Australia (73%).
- Australians in regional areas are less likely to attend live music (51%) than those in metropolitan Australia (56%), and are also less likely to attend theatre (33% vs 44%).
- Australians in regional areas are less likely to attend festivals (38%) than those in metropolitan areas (48%). While this may reflect that festivals in cities are more accessible to more Australians, festivals in regional Australia are drivers for regional tourism, including intrastate overnight trips.[1]

[1] Tourism Research Australia 2014, *Events: Drivers of Regional Tourism* (<https://www.tra.gov.au/Research/View-all-publications/All-Publications/events-drivers-of-regional-tourism>). Australian Government: Austrade, Canberra.

Regional Australians' arts attendance

In 2016:

- 7 in 10 regional Australians attended the arts (69%)
- 1 in 2 regional Australians attended live music (51%)
- 44% attended visual arts and craft
- 1 in 3 attended theatre (33%)
- 1 in 3 attended dance (31%)
- more than 1 in 3 attended festivals (38%)
- 1 in 4 attended music festivals (25%)

Regional Australians' festival attendance – 2016 only

Local region arts engagement

Click [here](http://www.australiacouncil.gov.au/research/arts-and-cultural-attendance-and-participation-local-region-rates/) (<http://www.australiacouncil.gov.au/research/arts-and-cultural-attendance-and-participation-local-region-rates/>) to explore 2013–14 ABS cultural attendance and participation data by local region. You can profile your local region, compare it to other regions, select a metropolitan location and compare it to a regional location, and compare any region to the state or national average.



Attendance at First Nations arts

- 1 in 3 people in regional Australia attend First Nations arts – the same proportion as in metropolitan Australia.
- Attendance at First Nations arts in regional Australia has almost doubled since 2009, from 19% to 34%. There have been significant increases in regional Australians attendance at First Nations dance and visual arts and craft.

Regional Australians' attendance at First Nations arts

In 2016:

- 1 in 5 regional Australians attended First Nations visual arts and craft – 21%, up from 10% in 2009
- 15% attended First Nations music
- 17% attended First Nations dance, up from 10% in 2009
- 11% attended First Nations storytelling
- 6% attended First Nations theatre.

National mapping of the programs of 135 Australian presenters[2] found that although more than half of First Nations programming takes place in major cities (59%), this work comprised only 2% of the total works presented in major cities in 2015. First Nations work made up 3% of all programming in regional Australia; and 7% of programming in remote Australia.

The slightly higher representation in regional areas is in spite of interviewees' views that the challenges of racial differences are more significant in regional areas:

In the cities... people are excited about seeing it. But I think in the regional areas there's still a little bit of reservation about going to see an Indigenous work. Are you going to be preached at and made to feel guilty? There's still a lot of racism about that you're fighting.

The [research \(http://www.australiacouncil.gov.au/research/showcasing-creativity-programming-and-presenting-first-nations-performing-arts/\)](http://www.australiacouncil.gov.au/research/showcasing-creativity-programming-and-presenting-first-nations-performing-arts/) found that presenters who are motivated to challenge and build their audiences are more likely to program First Nations works. Opportunities for increased audiences lie in 'potential audiences' and the 'schools market'. Regional presenters could tour popular artists, while investing in long-term community engagement, and works with a local angle.

[2] Australia Council 2016, *Showcasing Creativity: Programming and presenting First Nations performing arts* (<http://www.australiacouncil.gov.au/research/showcasing-creativity-programming-and-presenting-first-nations-performing-arts/>).



showcasing creativity

PROGRAMMING AND
PRESENTING FIRST NATIONS
PERFORMING ARTS

Creative arts participation

- Creativity is strong in the regions – residents of regional Australia are as likely to creatively participate in the arts (48%) as residents of metropolitan Australia (46%).
- Regional Australians are more likely to create visual arts and craft (33%) compared to metropolitan residents (29%).

In 2016:

- 1 in 2 regional Australians creatively participated in the arts (48%)
- 1 in 3 created visual arts and craft (33%)
- 1 in 5 participated in creative writing (19%)
- 1 in 6 creatively participated in music (16%, down from 20% in 2013)
- 13% were creative participants in dance or theatre (up from 8% in 2013)

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards>) to explore by gender, age and location.

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards>) to explore by state/territory and region.

Regional Australians' creative arts participation

Online arts engagement

- Online engagement with the arts is booming – in the digital age the arts are more accessible than ever. Online engagement is reaching new audiences rather than replacing existing ones.
- Regional Australians are less likely to engage with the arts online (77%) than metropolitan Australians (82%), but the difference is not substantial given that access to high speed internet is more challenging in regional Australia.[3]

[3] Schirmer, J, Yabsley, B, Mylek, M. and Peel, D. 2016, *Wellbeing, resilience and liveability in regional Australia: The 2015 Regional Wellbeing Survey* (https://www.canberra.edu.au/research/faculty-research-centres/ceraph/regional-wellbeing/survey-results/2015/RWS2015_Web-Part-1.pdf). University of Canberra, Canberra.

Regional Australians' online arts engagement, 2016

In 2016:

- almost 8 in 10 regional Australians engaged with the arts online (77%)
- 7 in 10 listened to music online (71%)
- 3 in 10 viewed arts online (28%) or researched or reviewed arts or artists (29%)
- 1 in 6 created art, learned to create art or sold art online (16%).

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians/#NAPSdashboards>) to explore by gender, age and location.

Click [here](http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards) (<http://www.australiacouncil.gov.au/research/connecting-australians-states-territories/#statedashboards>) to explore by state/territory and region.

Regional artists

From Throsby, D & Petetskaya, K 2017, *Making Art Work: An Economic Study of Professional Artists in Australia* (<http://www.australiacouncil.gov.au/research/making-art-work/>), unless otherwise stated

1 in 6 professional Australian artists live in regional cities or towns, and around 1 in 10 live in rural, remote or very remote areas. Craft practitioners, visual artists and community arts and cultural development (CACD) artists are the most likely to live outside capital cities.

Location of professional artists

- There continues to be a concentration of artists in urban areas. Three quarters (74%) live in cities, compared to two thirds of the Australian population. This urban concentration is greater for some areas of practice, such as performing arts, and may in part be related to concentration of cultural infrastructure in cities.
- 1 in 6 Australian artists live in regional cities or towns (16%) and around 1 in 10 live in rural, remote or very remote areas (11%).

Location of professional artists (%), 2016-17

- The highest proportions of artists living outside capital cities are among visual artists, craft practitioners, writers, musicians and CACD artists.
 - 1 in 4 visual artists live in regional cities or towns (24%) and 12% live in rural or remote areas
 - 1 in 4 craft practitioners live in regional cities or towns (27%) and 1 in 5 live in rural or remote areas (20%)
 - almost 1 in 5 writers live in regional cities or towns (18%) and 14% live in rural or remote areas
 - almost 1 in 5 musicians live in regional cities or towns (18%) and 8% live in rural areas
 - across all art forms, the proportion of artists who live in rural areas is greatest among CACD artists (27%). Only 56% of CACD artists live in capital cities – the rest live in regional cities or towns (14%) or remote areas (3%).
- A relatively small proportion of actors/directors, dancers/choreographers, and composers live outside capital cities (16% of actors, 18% of dancers/choreographers and 17% of composers).

Demographics of regional artists

- In regional, rural and remote areas the majority of artists are female.
- Artists who live outside capital cities tend to be older on average.
- Artists in regional areas are more likely to be married or living with a partner but with no dependent children.

Demographic characteristics of artists from different locations (%), 2016-17

	Capital city	Regional city or town	Rural	Remote/ very remote
Female (%)	48	56	66	61
Male (%)	52	44	34	39
mean age (years)	48	54	54	53
median age (years)	47	57	57	57
Non-English speaking background artists (%)	12	8	2	16
Artists with disability (%)	8	6	17	8
Family circumstances (%)				
Single, no dependent children	29	25	26	16
Single, with dependent children	6	5	5	-
Married/living with partner, no dependent children	38	50	53	54
Married/living with partner, dependent children	26	21	16	31
Total	100	100	100	100

Regionally based artists have increasingly negative perceptions about the impact of their location on their practice. Artists living in the regions earn almost a third less than their city counterparts for creative work. These are trends to watch to understand the degree to which artists can maintain practice in regional Australia.

Effect of regional location on artistic practice

- Regional artists are critical to a vibrant arts sector that reflects Australia's depth and diversity. Since the last survey, negative perceptions about the impact of being a regional artist have increased: 42% of artists in regional locations say their location has a more negative than positive impact on their practice, up from 25% in 2009. There may be a range of factors influencing these perceptions, making this a trend to watch in order to understand the degree to which artists can maintain practice in regional Australia.
- 1 in 5 non-capital city artists indicated that their location had no effect on their work (21%).

Effects of living outside a capital city on creative practice, 2016-17 (*% of those living outside capital cities*)

- Craft practitioners are the most likely to report positive effects (60%). Half of dancers/choreographers and composers also reported positive effects, but only a small proportion of these artists live outside capital cities.
- Actors/directors and visual artists were the most likely to report negative effects (53% and 51% respectively).

Income

- Artists living in the regions earn almost a third (29%) less than their city counterparts for their creative work, and 15% less overall. It is difficult to compare these trends to general workforce incomes in metropolitan and regional Australia due to the impact of high wages in some regional areas related to activities such as mining.
- Average creative income for regional artists is \$14,400, and the median is \$4,100, pointing to a concentration of artists at the lower end. Average expenses related to arts practice are \$9,500, and the median is \$4,400 – which is higher than median creative income.
- Average total income from all sources for regional artists (including arts-related and non-arts work) is \$42,900, and the median in \$36,000. This is just above what is reported by regional artists as the minimum after-tax income required to meet based needs (\$35,000).

Mean and median incomes and expenses of regional and capital city artists, 2014-15 (\$)

	Capital city	Non-capital city
Mean gross income ^(a)		
Creative income	20,400	14,400
Arts-related income	14,400	12,600
Total creative and arts-related income	34,900	27,100
Non-arts income	15,700	15,900
Total income	50,400	42,900
Median gross income ^(a)		
Creative income	7,000	4,100
Total creative and arts-related income	19,000	10,400
Total income	45,100	36,000
Expenses related to art practice ^(b)		
Mean	11,200	9,500
Median	6,200	4,400
Minimum annual after-tax income required to meet basic needs		
Mean	44,500	38,700
Median	40,000	35,000

(a) Excludes artists whose total income exceeds \$250,000 in the 2014-15 financial year.

(b) Excludes artists whose total expenses exceeded \$100,000 in the financial year 2014-15.

- ‘Lack of financial return from creative practice’ is the most important factor inhibiting professional development of both regional and capital city artists, both throughout their career, and at the present time.
- There are no differences between capital-city and non-capital city artists in their reported application and success rates for financial assistance. 53% of non-capital city artists applied for a grant, fellowship, residence, prize or funding between 2010 and 2015 and of these, 67% were successful.
- There is no difference between capital-city and non-capital-city artists according to whether or not they have experienced unemployment in the last five years. However, the length of time that artists outside of capital cities have spent in unemployment, and their longest consecutive periods of remaining unemployed, are significantly greater.
- Average total income from all sources for regional artists (including arts-related and non-arts work) is \$42,900, and the median in \$36,000. This is just above what is reported by regional artists as the minimum after-tax income required to meet based needs (\$35,000).

First Nations peoples' arts engagement in regional and remote Australia

From Australia Council 2017, *Living Culture: First Nations arts participation and wellbeing*.

(<http://www.australiacouncil.gov.au/research/living-culture/>), based on ABS data from the National Aboriginal and Torres Strait Islander Social Survey (customised report), unless otherwise stated

1 in 3 First Nations people in remote Australia creatively participate in First Nations arts and almost 1 in 10 earn income from the arts. However, remote creative arts participation rates declined between 2008 and 2014–15 driven by declines in remote NT and Queensland – a concerning trend given the importance of First Nations arts to cultural and economic sustainability, and community wellbeing.

First Nations economic arts participation

- 1 in 10 First Nations people in remote Australia earn income from arts (8.8%, compared to 2.9% in regional Australia and 2.8% in major cities).
- In many remote communities arts and cultural production provide the only feasible pathway towards long-term economic and cultural sustainability.[4]

[4] Throsby D and Petetskaya K 2017, *National Survey of Remote Indigenous Artists*

(<https://www.mq.edu.au/about/about-the-university/faculties-and-departments/faculty-of-business-and-economics/departments-and-centres/department-of-economics/research/research-networks/reach-network>),

Department of Economics, Macquarie University. Woodhead A and Acker T. 2014, *The Art Economies Value Chain reports: Synthesis* (https://nintione.com.au/resource/CR004_AEVC_Synthesis.pdf), CRC-REP Research Report CR004, Ninti One.

First Nations economic arts participation by region, 2014-15

First Nations peoples' creative arts participation

- 1 in 3 First Nations people in remote Australia creatively participate in First Nations arts (33%), compared to 1 in 4 in regional Australia (25%) or major cities (27%).
- However, there were declines in First Nations creative arts participation rates in remote Australia between 2008 and 2014-15 (38% to 33%), driven by declines in remote NT (44% to 35%) and remote Queensland (39% to 30%).
- There was a decline in participation in each art form:
 - creating First Nations arts and crafts – from 22% to 18%
 - writing or telling First Nations stories – from 21% to 18%
 - performing First Nations music, dance or theatre – from 16% to 13%.
- There were also significant declines in creative participation among females in remote Australia (40% to 33%).
- This is a concerning trend given the importance of First Nations arts to cultural and economic sustainability, and community wellbeing.

Click [here](http://www.australiacouncil.gov.au/research/living-culture/) (<http://www.australiacouncil.gov.au/research/living-culture/>) for more on First Nations arts participation and wellbeing.

Click [here \(http://www.australiacouncil.gov.au/research/living-culture-dashboards/\)](http://www.australiacouncil.gov.au/research/living-culture-dashboards/) to explore data on First Nations arts engagement by gender and region.

Click [here \(http://australiacouncil.gov.au/workspace/uploads/files/natsiss-data-file-for-publicat-59c492899a733.xlsx\)](http://australiacouncil.gov.au/workspace/uploads/files/natsiss-data-file-for-publicat-59c492899a733.xlsx) to download detailed tables with breakdowns by a range of characteristics including by state/territory and remoteness areas.

First Nations remote creative arts participation trends

First Nations people living in remote areas are more likely to attend First Nations festivals than those in regional Australia or major cities. While First Nations people are a growing audience segment at cultural venues such as libraries, museums and art galleries, First Nations people living in regional and remote Australia are much less likely to attend these.

First Nations peoples' arts and cultural attendance

- First Nations people living in remote areas are more likely to attend First Nations festivals than those in regional Australia or major cities.
- 1 in 3 First Nations people in remote Australia attended an Indigenous festival in 2014-15 (32%), 1 in 5 in regional Australia (20%), and 1 in 4 in major cities (23%).
- While First Nations people are a growing audience segment at cultural venues such as libraries, museums and art galleries,[5] First Nations people living in regional and remote Australia are less likely to attend these.

In 2014-15:

- 23% of First Nations people in remote Australia visited a library, museum or art gallery, 38% in regional Australia and 43% in major cities
- 1 in 10 First Nations people in remote Australia attended theatre or concerts (9.4%), 1 in 5 in regional Australia (20%) and more than 1 in 4 in major cities (28%).

Click [here \(http://www.australiacouncil.gov.au/research/living-culture-dashboards/\)](http://www.australiacouncil.gov.au/research/living-culture-dashboards/) to explore data on First Nations arts engagement by gender and region. Click [here \(http://australiacouncil.gov.au/workspace/uploads/files/natsiss-data-file-for-publicat-59c492899a733.xlsx\)](http://australiacouncil.gov.au/workspace/uploads/files/natsiss-data-file-for-publicat-59c492899a733.xlsx) to download detailed tables with breakdowns by a range of characteristics including by state/territory and remoteness areas.

[5] This could include Indigenous or non-Indigenous venues and either Indigenous or non-Indigenous arts experiences.

Curatorial Report and Recommendations for the Shire of Donnybrook-Balingup Art Collection

Firstly, thank you for the opportunity to look at the available artworks of the Shire's Art Collection (SDBAC), it has been an interesting and enlightening experience. I hope that this report of the work so far, will go towards enabling the Shire to make some decisions about their Art Collection and any future collecting they may decide to undertake.

The following report and recommendations are both factual from the individual works reviewed, and also contain some of my personal/professional opinions which the Shire may or may not find useful.

The sixteen works reviewed so far, I have found to be of mixed quality with many of unclear origin, indicating that more research is required to gain a broader picture of where these works would fit into a formal Shire Art Collection.

Recommendations:

The Shire Art Collection -

- Suitable storage requirements of works
 - Maintenance, handling and ongoing care of works
- Requirements for the display of works
- Public access to the works, through displaying works in public buildings, Shire offices and exhibitions
- Regular valuation of works and appropriate insurance
- Catalogue and review all current public art in the Shire, and any other objects thought to be of relevance.
- Promotion opportunities for Shire Art Collection...

Acquisitions Policy and Procedures

- A policy stating the reasons and parameters for acquiring works. For example, any relevance to Shire heritage, as in subject matter, or the work being executed by a local artist, (there are several artists of note resident in the Shire, (for example: Rita Winkler - jeweller; Susan Ecker, Doug Chambers and Juliette Stone - painters, are all internationally renowned).
- An ongoing budget and financial commitment to the SDBAC.
- Acquisition opportunities: including purchases, acquisition prize at an art exhibition; donations and gifts.
- Loan opportunities - for example, the loan of individual works to a gallery as part of a larger exhibition, or to a private business for display.
- Opportunities to enhance outdoor areas by initiating public art projects. Advantages to this can include: cultural tourism, employment opportunities for artists, enrich the community, and generally contribute to the aesthetic of the Shire.

Should the Shire of Donnybrook-Balingup decide to embark on formalising an Art Collection, one of the deciding factors will be the allocation of regular finances, available space and man-power by the Shire to support the requirements of such a project. As stated in the individual reviews made of the current Shire artworks, artworks have specific requirements not only for storage but also for display, this is imperative for maintaining the value of the works, both financially and culturally.

Amongst other items, budget allocations would need to consider:

- Periodic valuation by a professional valuer, and the subsequent recommended amount of insurance maintained.
- Cataloguing and professional photographing of the Collection
- Provision of some kind of cataloguing system either paper-based, to start with, leading to a comprehensive database as the collection grows, and someone to manage and maintain this.
- Maintenance, cleaning and repairs to works, both wall and outdoor public art pieces, these would in many cases need to be done by outside specialists.
- Allocation of a specific suitable storage space

In my view, one of the most important things to consider is that items collected by the Shire belong to the community of Donnybrook-Balingup, and as such should be kept in good condition and made available to be viewed by residents, Shire employees, and the public at every opportunity. The Shire has many public buildings and halls, and these can be ideal venues to display works that hang on walls. A Collection has intrinsic value, albeit educational, cultural, aesthetic and the ability to inspire a sense of place and history within the local community and its visitors.

There is a lot to be said for cultural tourism, and outdoor Public Art offers visitors and the local community an opportunity to be involved and exposed to art in its most available sense. Examples of Public Art in the Shire of Donnybrook-Balingup are: the *Noongar Interpretive River Walk* in Donnybrook, this work was made with extensive consultation and the cultural input of Noongar elders including Donnybrook's Gloria and Karim Khan, and Bunbury artists Nicole and Alex Mickle; this walk offers a wonderful culturally educational insight into the origins of the Preston river and the Noongar seasons; also significant is the entrance statement to the Balingup Village Green entitled *Continuum* designed and constructed by stonemason/artist Duncan Moon, these works are significant to our shared heritage and cultural experience of our surroundings.

Many who may not normally visit an art gallery will quite happily wander around an area and be amazed at large scale murals, sculptures and smaller works. Collie Shire and the City of Bunbury Street and Mural Art Trails are good examples of how Public Art can affect visitor numbers, delight and inspire visitors and instil a sense of pride in the community, meanwhile covering up an otherwise mundane side wall along the main street. There are also often funding opportunities to support these kinds of projects, which inspire and promote opportunities for both local and outside artists, and act as an example and drawcard for other artists and shires to aspire to.

In summary, there is a lot to consider regarding the formalisation of a Shire Art Collection. If the Shire were to commit to the project they would find that there are already some wonderful public artworks on display in the community. It could be possible that a review of these works alongside a promotion of the Collection project, would capture the imagination of the community and bring what is already there to their attention, exciting residents about the prospect of a Shire Collections policy, and seeing it as an asset and a unique opportunity for the community.

Sue Dennis

Cataloguing Worksheet

SDBAC Registration no: 1.



Title: Millers Mill, Charlies Creek Road

Maker/Artist: Sandy Chambers

Date: 1990

Object Description: Watercolour painting on paper under glass. Double matt in timber frame with gold line in good condition. Depicts old timber mill, disused old machinery and buildings

Marks: Dated and signed bottom mid-right-

Dimensions (in cm): Framed: 49.5(h) x 64 (w) Image size (cm): 33(h) x 47(w)

Weight: Unknown

Condition: Good, clean

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Completeness: Complete

Artist information: Sandy Chambers was born 27 October 1926 in UK. A resident of Boyup Brook, Sandy is well known for his sand sculptures, 3D works and landscape paintings. He arrived Fremantle, WA 1964 from Stamford, England, with wife Jacqui, and four children: Mark, Gary, Linda and Diane. For a bit more information on his work: [Sandy Chambers, Albany via Boyup Brook and Frankland by Western Tourist Radio \(soundcloud.com\)](#)

Second maker: n/a

Manufactured: 1990

Provenance (history, previous owners, historical importance):

Artist label on reverse - '\$375 - 09765 1225'

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This piece documents a part of Donnybrook's timber milling industry, and is significant in showing the decline of the industry in the area at the time of painting. The artist is well-known for his images of landscapes and scenes of the south west area.

Storage and display requirements:

Ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 2.



Title: White faced Heron with Arum Lillies

Maker/Artist: Bob Gregory

Date: 2003

Object Description: Ink and acrylic painting on stretched canvas set in black timber mount frame. Depicts three herons flying above an abstract lillies.

Marks: Dated and signed lower right-hand corner

Dimensions (in cm): Framed image: 91(h) x 87 (w)

Weight: Unknown

Condition: Good

Completeness: Complete

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Artist information: Bob Gregory lived in Bridgetown and was the Community Arts Officer for a while at the Shire of Bridgetown-Greenbushes. His contact details are on the back of the painting as: PO Box 614 Bridgetown 6255, 9761 1141 / 0419 853 347 / email: marojo@inet.net.au. More research required.

Second maker: n/a

Manufactured: 2003

Provenance (history, previous owners, historical importance):

Two labels on the reverse indicate that the work was part of an art competition at Gallery Dono Arte in Donnybrook, which was located opposite the present Shire building at 47 Bentley Street, (\$5 entry fee; entry no.2).

The work was purchased from Gallery Dono Arte for \$510, it is reasonable to assume that the work was bought by the Shire of Donnybrook-Balingup for its collection (possibly a 2003 acquisitive prize from an ArtJam Community Arts group exhibition).

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

The work is significant as the artist was a well-known south west artist/painter.

Storage and display requirements:

Ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Exhibited at Gallery Dono Arte in 2003

Date of acquisition: 2003

How was it acquired? Uncertain, possibly an Acquisitive prize from the Shire of Donnybrook-Balingup Collection budget.

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: n/a

Cataloguing Worksheet

SDBAC Registration no: 3.



Title: The Balingup Cheese Factory

Maker/Artist: Stephanie Abbott

Date: Unknown

Object Description: Drawing on paper, using sepia coloured pencil or most likely faded black fineline felt-tip pen. Brown timber frame Paper mounted on masonite board with a single matt and under glass.

Marks: No artist's mark seen on the piece but there are 2 labels on the reverse, one has half a red dot on it, indicating that a deposit had been paid for the work

Dimensions (in cm): Framed: 34 (h) x 66 (w) Image size: 18(h) x 49(w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: Good, but the paper is susceptible to acid pH from the masonite backing board.

Completeness: Complete

Artist information: Stephanie Abbott is unknown to me, more research required.

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance):

The artist label on the reverse with a half red dot indicates that the work was purchased from a gallery or art competition, possibly a Shire Acquisition, more research required.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This piece is significant in that it documents an early and important building servicing the agriculture industry in the settlement of Balingup.

Storage and display requirements:

Ideally, in order to conserve the work it should be remounted using acid-free and archival materials for the backing board and the matt board. The work should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these conditions would also be the ideal for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 4.



Title: Shannon Dam (WA)

Maker/Artist: Mavis Cullen

Date: Unknown

Object Description: A chalk pastel drawing on paper. Double matt mount in gold timber frame, which is slightly damaged. Depicts a view across the dam at Shannon, an old mill site near Manjimup. On the reverse the artist's name is written in felt-tip pen on top right-hand side. Also there is a white dot showing #24 on the left-hand side.

Marks: There are no artist's marks on the piece, but there is a gold metal plaque in the middle front of the frame which is inscribed "Shannon Dam"

Dimensions (in cm): Framed: 65(h) x 83(w) Image size: 33(h) x 47(w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: The artwork is in good condition, but the frame requires attention as it is damaged on the bottom right-hand corner and a piece is missing.

Completeness: Complete

Artist information: Mavis Cullen is unknown as an artist to me, more research is required.

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance):

The artist label on reverse with name and address, along with the white dot #24, would indicate that the work has been exhibited and most likely purchased either by the Shire or by someone who donated it to the Shire, this would be backed up by the metal label on the front of the work.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This is a nice piece using the pastel medium of an old mill dam which is still a significant attraction in the south west.

Storage and display requirements:

Ideally, in order to conserve the work it should be reframed and stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Cataloguing Worksheet

SDBAC Registration no: 5.



Title: Rockspring – An old Donnybrook Stone Quarry.

Maker/Artist: Mrs Pat Thompson

Date: 1986

Object Description: Oil painting on canvas board. Hessian covered surround in gold timber frame, no glass in frame. The frame has a brass engraved label in the middle front which extends down below the frame, this contains the title of the piece. Depicts two men working an old stone quarry in Donnybrook, Some artist information on reverse of piece.

Marks: Artists name on lower left side of the piece

Dimensions (in cm): Framed: 53 (h) x 68 (w) Image size: 47.5 (h) x 60.9 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: The artwork is good, but the canvas board is coming away from the frame and is only held in by packing tape and could fall away anytime. There are damaged, scratched. areas on the frame.

Completeness: Complete

Artist information: Mrs. Pat Thompson nee Grist of Cowaramup WA is written on the reverse of the piece. Grist is the name of a Donnybrook family. More research required.

Second maker: n/a

Manufactured: 1986

Provenance (history, previous owners, historical importance):

Artist information on reverse, but no other information is known.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This piece documents a part of Donnybrook's stone quarrying industry, and is significant in showing the old work methods and the significance of the industry in the area at the time of painting.

Storage and display requirements:

In order to conserve the work it should be reframed and stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 6.



Title: Old Goldfields Orchard, Donnybrook WA.

Maker/Artist: Pam Trigwell

Date: 1996 (Original painting)

Object Description: Limited edition colour photocopy of the original, most likely a watercolour. This copy is set loosely in a triple matt board frame, there is no backing board and the piece is covered in a cellophane wrap. Depicts the old poppet head of the original gold diggings at the Old Goldfields orchard.

Marks: Some hand written details on the reverse, and signed P.Trigwell

Dimensions (in cm): Framed: 42 (h) x 51 (w) Image size: 24 (h) x 36 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: Needs framing or a backing board attached to the print to keep it intact and free from damage.

Completeness: Incomplete presentation

Artist information: Pam Trigwell lived and worked at the Old Goldfields orchard and farm, her paintings and watercolours were often of scenes around the Donnybrook area.

Second maker: n/a

Manufactured: 1996 (original)

Provenance (history, previous owners, historical importance): Unknown

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This piece documents a snippet of Donnybrook's gold mining industry, although as an un-numbered 'limited (?) edition' photocopy print, the piece will have little value. The artist was fairly well-known locally and was part of one of the original Donnybrook settler families.

Storage and display requirements:

Ideally, in order to conserve the work as much as is possible, a photocopy has a very limited lifespan, it should be stabilised in the matt board by the addition of a backing board and frame. It should then be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 7.



Title: Untitled.

Maker/Artist: Sandy Chambers

Date: Unknown

Object Description: Watercolour painting on watercolour paper, unframed and unmounted. Depicts old mine shaft with manual winch, bucket and pick. The main image is centred in an apple shape on a background portraying Donnybrook stone.

Marks: Artist's signature lower right.

Dimensions (in cm): Paper size: 50 (h) x 62 (w) Image size: 44 (h) x 60 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: Okay considering the piece is loose and unframed. There is a slight rip and crease in the paper on the upper mid-left hand side.

Completeness: Complete

Artist information: Sandy Chambers was born 27 October 1926 in UK. A resident of Boyup Brook, Sandy is well known for his sand sculptures, 3D works and landscape paintings. He arrived Fremantle, WA 1964 from Stamford, England, with wife Jacqui, and four children: Mark, Gary, Linda and Diane. For a bit more information on his work: [Sandy Chambers, Albany via Boyup Brook and Frankland by Western Tourist Radio \(soundcloud.com\)](#)

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance): Unknown, more research required.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: December 2020

Significance to collection:

This piece is significant in showing the main industries in the Donnybrook area, gold mining; stone quarrying, and apple growing. The artist is well-known for his images of landscapes and scenes of the south west area.

Storage and display requirements:

Ideally, in order to conserve the work it should be suitably framed and then stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 8.



Title: Hazy Balingup Morning

Maker/Artist: Noel Barnes

Date: Unknown

Object Description: Unframed oil painting on stretched canvas. Depicts hazy Balingup landscape with an old sheep race and grazing horse.

Marks: Artist's signature lower left hand corner, Noel B.

Dimensions (in cm): Image size: 25.5 (h) x 61.5 (w)

Weight: Unknown

Condition: Very good, clean

Completeness: Complete

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Artist information: Noel Barnes is a well known south west artist who lives and works at 60 Marshall Road, Argyle. As an art educator, Noel has worked at Grace Christian School, Glen Iris for many years. In the past few years Noel has moved from landscape and bird paintings into images of aeroplanes and military based portraits and machinery with considerable success.

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance):

There is a label on the reverse of the piece indicating that \$400 was paid for the painting.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection:

This piece is beautifully painted by a well known local realism artist and likely to hold its value, although there is nothing tangible in the image to link it with the Shire, other than the title and the artist's residence.

Storage and display requirements:

In order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 9.



Title: Untitled.

Maker/Artist: Hans Joachim Teschner

Date: 1990

Object Description: Acrylic painting on canvas board in handmade timber frame, no glass. Depicts horseman and dog herding sheep.

Marks: Signed bottom right Hans Teschner. On reverse of work the artists full name, date and 'Naomie'.

Dimensions (in cm): Framed: 86 (h) x 71 (w) Image size: 71 (h) x 56 (w)

Weight: Unknown

Condition: The work is in reasoably good condition considering it is not under glass.

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Completeness: The work may not be finished or it may be in a naive style

Artist information: I can find out little about the artist, but he may be the same Hans Joachim Teschner who is on the internet as being the author of some children's music books www.hansjoachimteschner.de if so he is of German origin and does mention on this website that he also painted and wrote books. More research required.

Second maker: n/a

Manufactured: 1990

Provenance (history, previous owners, historical importance):

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection: This is rather a naive artwork from an artist that little is know about at this stage and his connection to the Shire of Donnybrook-Balingup is unknown at present. The landscape is not representative of the Shire but borders on a romantic cliché of the Australian rural way of life. More research required.

Storage and display requirements:

Ideally, in order to conserve the work it should be framed behind glass and stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 10.



Title: Ironstone Gully, Capel WA.

Maker/Artist: Isobel Forster

Date: 1999?

Object Description: Pastel drawing on paper under glass. Double matt in timber frame with glass. There is a plaque attached to the frame. Depicts the river area of the Ironstone Gully Falls, on the Goodwood Road in the Capel shire.

Marks: Signed 'Isobel' on the lower left-hand side. On the reverse there is a label with artist information, the title is also handwritten.

Dimensions (in cm): Framed: 68.5 (h) x 82 (w) Image size: 44.5 (h) x 60 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: There is some damage to the foamcore backing , otherwise the condition is good.

Completeness: Complete

Artist information: Isobel Forster is unknown to me and no results were found on the internet, a more local Donnybrook based research may get some results. Artist label on the reverse 'Isobel Forster, 16 Thomson Street, Donnybrook. 9731 1575'

Second maker: n/a

Manufactured: 1999?

Provenance (history, previous owners, historical importance):

The plaque on the front of the frame says, 'Donated by the Rotary Club of Donnybrook and the Water Corporation June 1999'

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection:

Ironstone Gully Falls is a popular local scenic picnic spot on the Goodwood Road in the Capel shire, the falls are spectacular after winter rains.

Storage and display requirements:

Ideally, the foamcore backing should be replaced. In order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: June 1999

How was it acquired? Donation

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: The Rotary Club of Donnybrook and the Water Corporation

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Cataloguing Worksheet

SDBAC Registration no: 11.



Title: Time

Maker/Artist: Jan Maughan

Date: Unknown

Object Description: Oil (?) painting on masonite in timber frame with gold inner edge, no glass. Depicts a bushland landscape with an old wooden jetty and a lake with a pelican in flight and some old fence posts.

Marks: Painting is dated and signed lower left-hand side "Jan '94". On the reverse there is some artist's information, title and the price and some tape with #71

Dimensions (in cm): Framed: 49 (h) x 75 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: Painting is good, but on the reverse the frame has been badly repaired on the lower left-hand side.

Completeness: Complete

Artist information: The artist, Jan Maughan, is unknown to me but appears to be Donnybrook based, at 39a Union Street, more research is required.

Second maker: n/a

Manufactured: 1994

Provenance (history, previous owners, historical importance):

Information on the back of the piece, #71, would indicate that it had been part of an exhibition and may have been purchased by the Shire, more research required.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection:

The location in the painting is unclear, but the artist looks to be a Donnybrook resident at the time of painting.

Storage and display requirements:

Some work is required to repair the frame and in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unclear

Date of acquisition: Unclear, circa 1994

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 12.



Title: Untitled.

Maker/Artist: Lee-Anne Abdo

Date: 1995

Object Description: Acrylic painting on paper under glass. Single matt in white painted timber frame with glass. Depicts the silhouette of a boat and oarsman on the water

Marks: Artist's monogram is partially showing on the lower right-hand side of the painting. On the reverse is the artist's name and the date with the monogram.

Dimensions (in cm): Framed: 60 (h) x 72.4 (w) Image size: approx. 41 (h) x 55 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: There is some damage to the foamcore backing, and signs of pH damage on the paper support which is most likely from not using acid-free matt board, otherwise good.

Completeness: Complete

Artist information: Originally from South Africa, Lee-Anne Abdo lived in Bunbury, WA, where she worked as an art teacher. She is a graduate of the Open University's Graduate Diploma in Australian Folklife Studies (Curtin University). This information is from: [Play and Folklore No 49 July 2007 \(museums victoria.com.au\)](#) pages 12-15. No other more recent information was available online, more research is required.

Second maker: n/a

Manufactured: 1995

Provenance (history, previous owners, historical importance):

There may be more information written on the piece, if the frame was to be removed.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection:

It is unclear where this painting is located, it may be significant that the artist resided in Bunbury and that the article mentioned above she is included in, is about crabbing in Bunbury.

Storage and display requirements:

The matt board surrounding the painting needs to be replaced with an acid-free matt as pH damage is already occurring to the paper support of the painting. To further conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Cataloguing Worksheet

SDBAC Registration no: 13.



Title: Reflections.

Maker/Artist: Kerry Fontanini

Date: 1995

Object Description: Watercolour painting on paper under glass. Triple matt in dark wood timber frame. Depicts bush reflected in the water. Small label on the reverse with some artist information.

Marks: Artist signed lower right-hand side.

Dimensions (in cm): Framed: 53.5 (h) x 44 (w) Unframed approx. size: 36 (h) x 26 (w)

Weight: Unknown

Condition: Good, but needs cleaning.

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Completeness: Complete

Artist information: Labelling on the reverse indicates that Kerry Fontanini was a Manjimup resident at the time of painting/exhibiting, address given as – PO Box 906, Manjimup, WA 6258, ph: 097 712 680. There is also a Manjimup framers label. No other information available at present, more research required.

Second maker: n/a

Manufactured: 1990

Provenance (history, previous owners, historical importance): The label on the reverse shows that this piece was an entry in Perth Royal Show 1995 Agricultural Art Award and also at the Donnybrook Apple Festival, entry #11.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection: It is possible that this piece was acquired by the Shire of Donnybrook-Balingup, more research is required.

Storage and display requirements: The piece requires cleaning and ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: 1995 Perth Royal Show Agricultural Award and Donnybrook Apple Festival

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 14.



Title: Brookhampton Hall.

Maker/Artist: June L. Boase

Date: 1995

Object Description: Watercolour painting on paper under glass. Double matt in timber frame in good condition. Depicts the Brookhampton Hall.

Marks: Artist signed lower right-hand side. Some artist details on reverse label and an exhibition number and price. Also an Alphamat seal dated 6/95.

Dimensions (in cm): Framed: 44 (h) x 49.5 (w) Approx. Image size: 24 (h) x 30 (w)

Weight: Unknown

Condition: Good.

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Completeness: Complete

Artist information: There is some information online about the artist June L. Boase.

“ For the last two weeks we have had the privilege to work with June Weller, better known in the art world as June L. Boase. She was the first person in Victoria, and one of the first in Australia to use art as a therapeutic tool in the health care setting, starting in 1946. She is a pioneer in the field of arts in health and it has been a wonderful exchange of ideas and we are inspired by her talent, wisdom, vast experience and enthusiasm. Inscape musician Hannah Irawan rece... “ <https://www.facebook.com/InscapeTas/photos/>. See more at **Royal Hobart Hospital**.

June Lesley Boase (Weller) a resident of 14 Gill Street, East Fremantle at the time of display. For further information more research is required.

Second maker: n/a

Manufactured: 1995

Provenance (history, previous owners, historical importance): Information on the reverse indicates the piece has been part of an exhibition, #106, and the price \$290. It is possible the it was acquired by the Shire of Donnybrook-Balingup, more research is required.

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection: This piece documents a significant historical community building of the Shire which is still in current use and is the home of the Brookhampton Bellringers.

Storage and display requirements:

Ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Cataloguing Worksheet

SDBAC Registration no: 15.



Title: Untitled.

Maker/Artist: M.J. Williams (?)

Date: Unknown

Object Description: Pastel drawing on paper under glass. Double matt in timber frame with gold line in good condition. Depicts ibis and waterfowl over water and leafless trees in blue-green limited palette. Mandurah framers stamp on the reverse.

Marks: Artist signed lower right-hand corner in pencil and is difficult to read.

Dimensions (in cm): Framed: 72.5 (h) x 60.5 (w) Image size approx.: 53 (h) x 42 (w)

Weight: Unknown

Condition: Good

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Completeness: Complete

Artist information: There is no obvious information about the artist, more research could be undertaken.

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance): nknown

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection: More research would need to be done to ascertain if this work was significant to the Shire's art collection, including how it came to the Collection.

Storage and display requirements:

Ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Cataloguing Worksheet

SDBAC Registration no: 16.



Title: The Edge (?)

Maker/Artist: Unknown

Date: Unknown

Object Description: Unframed acrylic painting on stretched canvas with no hanging attachments. Depicts Indigenous style painting, possibly of waugal / waterway / creation myth. The orientation of the image is not obvious.

Marks: No artists signature or mark visible. There are words printed on the reverse of the frame - "Creative Mark" and "The Edge", also a measurement 30 x 24, this could be the size in inches.

Dimensions (in cm): Unframed: 61 (h) x 76 (w)

Weight: Unknown

SHIRE of DONNYBROOK-BALINGUP ART COLLECTION

Condition: Good

Completeness: It is not obvious if the work is complete.

Artist information: Unknown

Second maker: n/a

Manufactured: Unknown

Provenance (history, previous owners, historical importance): Unknown

References (books or research files): n/a

Location: Upstairs store at Shire office, Bentley St, Donnybrook

Location date: 17 March 2021

Significance to collection: More research would need to be done to ascertain the significance to the Shire's Collection.

Storage and display requirements:

Ideally, in order to conserve the work it should be stored in a hanging position, in a room with a constant moderate temperature and no direct sunlight, these would also be the ideal conditions for displaying the work.

Exhibition history: Unknown

Date of acquisition: Unknown

How was it acquired? Unknown

Gift

Purchase

Transfer

Unknown

Tax incentives gift (number:)

Donor name and details: Unknown

Shire of Donnybrook Balingup
Strategic Community Plan 2032

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Introduction

Welcome to the Shire of Donnybrook Balingup Strategic Community Plan 2032.

This plan has been developed with more than 500 community members and key partners to consider:

- Where are we now?
- Where do we want to be?
- How do we get there?

It follows the Integrated Planning and Reporting Framework guidelines and satisfies a legislative requirement for all local governments to have a plan to shape the future.

This plan describes:

- A future vision for the Shire of Donnybrook Balingup
- How the Shire will achieve and resource its objectives
- How success will be measured and reported

Acknowledgement of Country

In the spirit of reconciliation, the Shire of Donnybrook Balingup acknowledges the Traditional Custodians of the land, the Noongar People. We pay our respects to their Elders, past, present and emerging.

Executive Message

INSERT

DRAFT



Cr Brian Piesse
Shire President



Ben Rose
CEO

Donnybrook Balingup at a glance

The Donnybrook Balingup region is located among the picturesque Preston and Blackwood valleys, and is bursting with historic, produce-driven towns and hamlets.

The traditional owners, the Noongar people of the South West, inhabited this country for some 40,000 years before European occupation. The area was known as Kaniyang.

Located 213 kilometres south of Perth and 40 kilometres south east of Bunbury, the Shire covers 1,541 km² of farmland, forests, mining leases and Crown land. The district includes the towns of Donnybrook, Balingup and Kirup, and the localities of Argyle, Brookhampton, Lowden, Mullalyup, Mumballup, Newlands, Noggerup, Yabberup and many more.

Rich red clay and loam soils provide a fertile environment for fruit orchards and other horticulture and viticulture pursuits as well as livestock farming. A high number of small holdings and hobby farms provide opportunities for couples and families who wish to enjoy a change in lifestyle, with an easy commute to nearby areas for employment, including Bunbury, Busselton, Collie and Greenbushes.

Colloquially known as the *Apple Capital of Western Australia*, Donnybrook was first settled in 1842 by five Irishmen and named after a suburb of Dublin in Ireland. Orchards were established in the area in the late 1890s with the first Granny Smith apple tree planted in 1900. The fruit industry is one of the largest sectors of the local economy, providing employment for many travellers and backpackers.

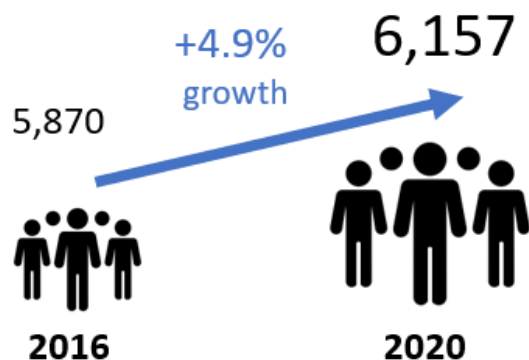
Donnybrook is also famous for its unique and beautiful sandstone. Local sandstone appears in fences, pathways and is the foundation for many of historic attractions such as the Soldiers Memorial Hall (1919) and All Saints Church (1906). Donnybrook stone graces a number of Australian landmarks including Federation Square in Melbourne and the Western Australian Supreme Court. Local sandstone continues to be quarried today.

Balingup is described as one of the prettiest towns in Western Australia, renowned for its spring blossom, amazing autumn colours and misty winter mornings. Laid-back, bohemian and creative, Balingup is a magical combination of stunning natural beauty, cosy cafes, and buzzing markets. Cute shops fill the main street, and there is always a quirky event on offer, with the Balingup Medieval Carnivale, the Small Farm Field Day and the Telling Tales festivals among the perennial favourites.

The district has many historic buildings including the Ferndale Homestead, built by the first settler in the Balingup area, Southampton Homestead, Donnybrook Anglican Church, Donnybrook Hotel, Donnybrook Post Office, and the Old Cheese Factory, repurposed as the art and craft centre.

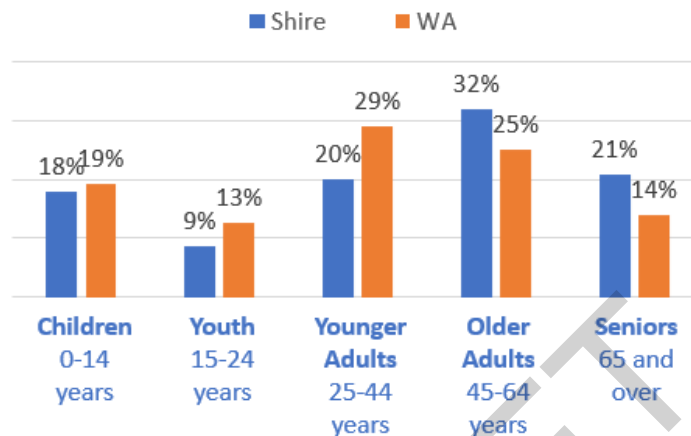
Community facilities in the area include four primary schools, a district high school, district hospital, library, Donnybrook Recreation Centre, Apple Fun Park, Donnybrook Heritage Goods Shed Interpretive Centre and Station Square, and the Donnybrook and Balingup Visitor Centres.

Population



Age profile

2016



Households that speak a non-English language



5.5%
WA: 19.4%

Aboriginal and/or Torres Strait Islander people



1.7%
WA: 3.1%

Median House Price

(Donnybrook, 2020/21)



\$342,500
WA: \$465,312

Gross regional product

June 2020



\$357 million

2.2% of GRP in
South West region

Highest value industries

2020



Agriculture,
forestry & fishing

\$103M



Rental, hiring &
real estate

\$63M



Construction

\$22M

Number of businesses

2020

729

2017: 709
+2.8% growth

Unemployment

Mar 2021

5.2%

WA: 4.8%

Overnight Visitors

2018-2020

3 year average

53,200

Average stay
3.8 nights

Sources

Population: ABS, 2020, <https://dbr.abs.gov.au/region.html?lvr=lga&rgn=52870>

Age profile, non-English language and Aboriginal / Torres Strait Islander people: ABS Census, 2016, https://quickstats.censusdata.abs.gov.au/census_services

GRP: Remplan, 2020, <https://app.remplan.com.au/rdsouthwest/economy/industries/gross-regional-product?state=1xGXS8!VwpyHJ7OWI75ypbik1kBRUvi7hL03CEhGhahJhZVL>

Value added: Remplan, ABS 2016 Census Place of Work Employment (Scaled), ABS 2017 / 2018 National Input Output Tables, and ABS June 2020 Gross State Product

Number of businesses: 2020, <https://dbr.abs.gov.au/region.html?lvr=lga&rgn=52870>; 2017, <https://economic-indicators.id.com.au/?Year=2018&StateId=5>

Unemployment rates: <https://lmip.gov.au/default.aspx?LMIP/Downloads/SmallAreaLabourMarketsSALM/Estimates>







Visitor nights: Tourism WA, 2020 Visitor Data by LGA, <https://www.tourism.wa.gov.au/Markets-and-research/Destination-insights/Pages/Local-Government-Area-fact-sheets.aspx#/>

Priorities

Priorities shift over time in response to what's happening locally and globally. To provide quality of life outcomes, the Shire of Donnybrook Balingup must stay abreast of and adapt to changes in the political, environmental, social, technological, economic and legal landscape. We must also respond to changing community expectations.


Global priorities

The United Nations' Sustainable Development Goals (SDGs) provide a global roadmap to increase prosperity, end social injustice and poverty, and improve health and wellbeing, all while protecting the environment for current and future generations. 17 goals were agreed by all UN member states, including Australia. The Shire of Donnybrook-Balingup will be a catalyst for change; promoting and facilitating the achievement of goals and relevant targets in the local community. Learn more about the SDGs at <https://sdgs.un.org/goals>.

	People	Planet	Place	Prosperity	Performance
					

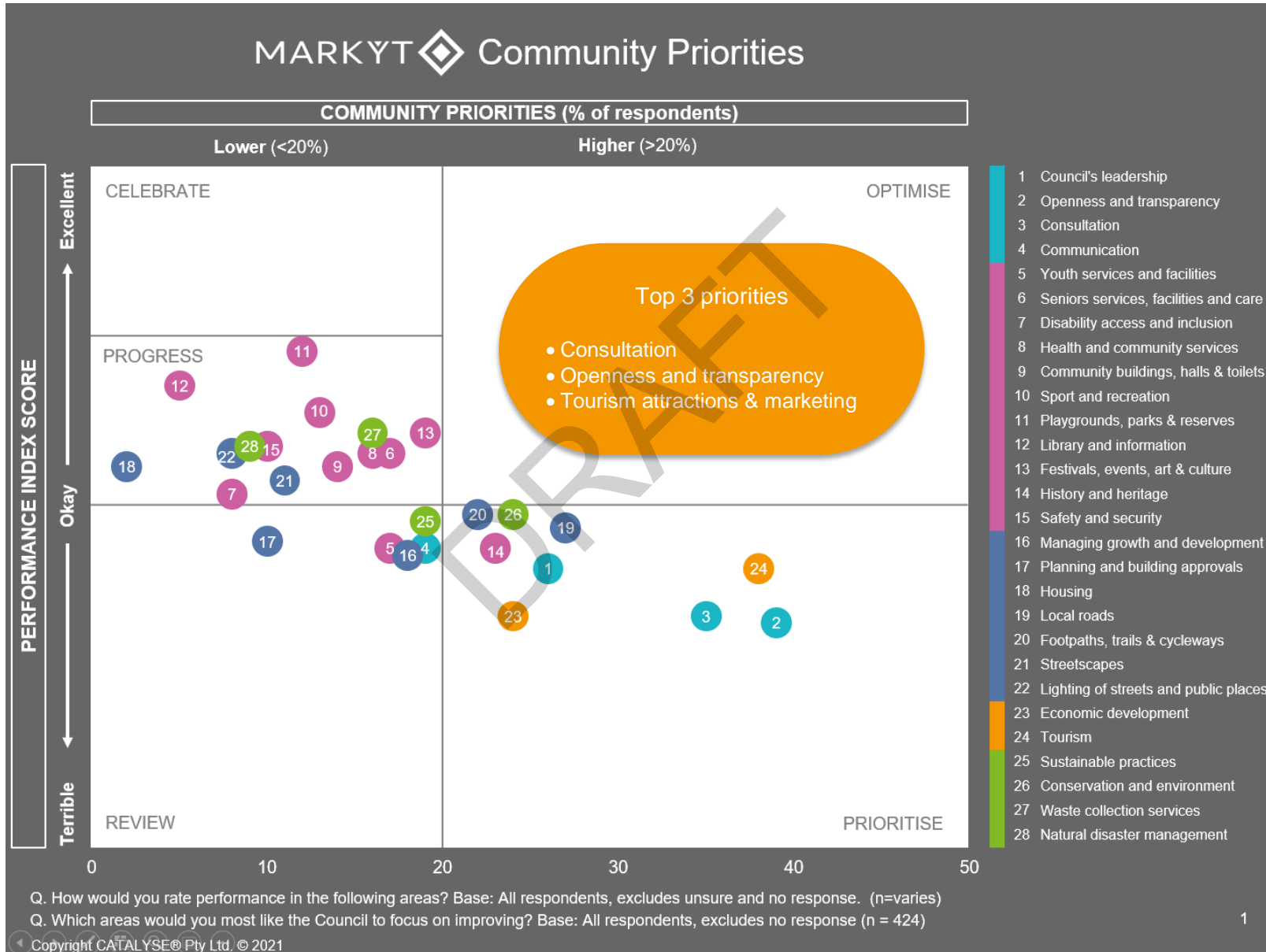
State priorities

In 2020, the COVID-19 pandemic exposed worldwide vulnerabilities, drawing attention to the need for healthy communities and resilient economies. The State Government of Western Australia responded with a WA Recovery Plan. Learn more about the Government of Western Australia's priorities at www.wa.gov.au/government/wa-recovery.

	People	Planet	Place	Prosperity
	<ul style="list-style-type: none"> Supporting our most vulnerable Putting patients first 	<ul style="list-style-type: none"> Investing in renewable energy and new technologies Green jobs and environmental protection 	<ul style="list-style-type: none"> Building infrastructure Maintenance blitz Major road construction Building community infrastructure Housing construction 	<ul style="list-style-type: none"> Driving industry development Unlocking future mining opportunities Revitalising culture and the arts Supporting small businesses Buying local Growing WA's food industries Investing in our tourism sector Boosting local manufacturing Rebuilding TAFE and reskilling our workforce Building schools for the future Unlocking barriers to investment

Local priorities

To understand local needs and priorities, the Shire of Donnybrook Balingup commissioned an independent review in 2019, when 441 community members completed a MARKYT® Community Scorecard. The top priorities were openness and transparency, consultation, and tourism. Secondary priorities included leadership, economic development, roads, footpaths, trails and cycleways, conservation and environmental management, and preserving and promoting local history and heritage.



Vision

A proud community enjoying our rural lifestyle,
cultural heritage and natural environment.

Shire of Donnybrook Balingup's role

The Shire of Donnybrook Balingup exists to provide, facilitate and advocate for services and facilities to improve quality of life for all residents, ratepayers, workers, investors and visitors.

In support of the Local Government Act 1995 (Section 1.3 (3) Role of Local Government), the Shire will use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

To fulfil our purpose, we will satisfy the following roles:

- Advocate** We will be a voice for the local community, promoting local interests in relation to climate action, health, safety and more.
- Enable** We will facilitate discussions, make connections, seek funding, and assist where we can, to support the achievement of desirable outcomes.
- Partner** We will form strategic alliances in the interests of the community.
- Fund** We will help to fund organisations to deliver essential community services, such as aged care, tourism, festivals and events.
- Provide** We will directly provide a range of services to meet community needs, including town planning services, parks and gardens, playgrounds, sport and recreation facilities, library services, CCTV, lighting of streets and public places, ranger services, roads, paths and trails, environmental management, and much more.
- Regulate** We will regulate compliance with legislation and local laws related to town planning, animal management, public health, litter, noise, pollution, signage, parking, and much more.

People

A healthy, safe and inclusive community.

Current situation	Services and facilities	Recent achievements
<p>Library services, and sport and recreation services were two of the Shire's top three scoring areas in the 2019 MARKYT® Community Scorecard. When compared to similar participating councils, the Shire is a leader in seniors' services, disability services and access to health and community services.</p> <p>The Shire proudly hosts and supports a variety of community events every year such as the Donnybrook Station Markets, Balingup Medieval Carnivale, Donnybrook Food and Wine Festival, Balingup Small Farm Field Day, and True Grit.</p> <p>There is need to attract and retain more youth and younger adults to balance the population profile.</p> <p>The community would like more youth services and attractions, improved access to health specialists, aged care and mental health services, and greater recognition of volunteers and community groups. There is also interest in having a new arts and creative learning centre with a focus on gardening, food, art and culture.</p>	<p>The Shire will continue to provide and enable services and facilities that support achievement of the People aspiration and outcomes:</p> <ul style="list-style-type: none"> • Youth and family services • Services and facilities for seniors • Tuia Lodge aged care accommodation • Health and community services • Disability access and inclusion • Festivals and events • Interpretive Centre management • Recreation and sporting facilities • Donnybrook and Balingup Recreation Centres • Donnybrook and Balingup community libraries • Donnybrook Station Markets • Donnybrook Cemetery • Balingup Cemetery • Volunteer support services • Community safety and crime prevention • Animal management <p>The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.</p>	<p>Community grants In 2019/20, the Shire provided major community grants, up to \$2,000 each, to 11 clubs and organisations and provided minor community grants, up to \$500 each, to 9 local community clubs and organisations.</p> <p>Outdoor summer film season Received \$11,000 in funding from Lotterywest to present free outdoor films in Donnybrook and Balingup, and at the annual Community Concert.</p> <p>Tuia Lodge Partnered with Hall and Prior Health and Aged Care Group to outsource the long-term operation of Tuia Lodge. This will provide refurbishment of the facility and extend the range of aged care services available in the area.</p> <p>Home delivery library service Introduced a free library home delivery service for residents who are unable to travel to the library because of illness, age or disability. This includes residents in Tuia Lodge and patients in Donnybrook Hospital.</p>

Our plan for the future

Outcomes		Objectives		Supporting Strategies
1	A diverse and growing population.	1.1	Attract and retain more families with children, and younger adults.	<ul style="list-style-type: none"> • Growing Donnybrook Balingup Growth Plan • Disability Access and Inclusion Plan • Bunbury-Wellington 2050 Cycling Strategy • VC Mitchell Park Masterplan
		1.2	Support older people in the community to positively age in place.	
		1.3	Improve access and inclusion for people facing barriers.	
		1.4	Encourage recognition and respect for all cultures.	
2	A safe and healthy community.	2.1	Improve access to facilities and services to support community health and wellbeing.	
		2.2	Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.	
		2.3	Maintain community safety.	
		2.4	Encourage responsible animal management.	

What we will do

Each year, the Council considers community needs and budget constraints and agrees on local priorities. A full list of actions and special projects is published in the Corporate Business Plan available at www.donnybrook-balingup.wa.gov.au. Here's a sample of current commitments:

Enable development of the Donnybrook and Districts Sporting, Recreation and Events Precinct.

Partner with youth agencies and young people to fund and deliver events and activities for young people.

Advocate for a formal Donnybrook Health Precinct.

Provide a pump track in Donnybrook.

Enable the design and development of an Artbeat Trail.

Provide Indigenous signage along local trails.

Planet

Shared commitment to sustainability, leaving each place better than we found it.

Current situation	Services and facilities	Recent achievements
<p>There is great pride in the district's natural assets, including Preston River, Golden Valley Tree Park and Blackwood River. People would like improved access to nature for recreational activities such as hiking, horse riding, bird watching, canoeing and cycling.</p> <p>The community would like a stronger focus on sustainability with exploration of opportunities for regenerative farming, arboriculture and silviculture.</p> <p>Community aspirations include cleaner waterways, better access to green energy, expansion of Wellington National Park, environmentally friendly weed management, sustainable waste management, and improved education on sustainable practices. The community suggests unused spaces are revegetated with edible plants and bee pollinator attractors, and that pine plantations are reclaimed and repurposed for agriculture.</p> <p>In the 2019-2020 financial year, 53% of kerbside waste was diverted from landfill. This was more than the year before and above the State Government's kerbside waste diversion target of 50%.</p> <p>Emergency management is performing well, with education, prevention and relief for bushfires and flooding five points above industry average in the 2019 MARKYT® Community Scorecard. The Shire was the top performing council compared with like councils.</p>	<p>The Shire will continue to provide services and facilities that support achievement of the Planet aspiration and outcomes:</p> <p>Environmental services</p> <ul style="list-style-type: none"> • Sustainability and climate action • Environmental health services • Reserve management • Vegetation management • Water management <p>Emergency services</p> <ul style="list-style-type: none"> • Volunteer bushfire services • Flood mitigation and management <p>Waste services</p> <ul style="list-style-type: none"> • Waste collection services • Recycling services • Food Organic Garden Organic (FOGO) • Waste management facilities <p>The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.</p>	<p>Climate action Joined the <i>Cities Power Partnership</i> with a commitment to increase renewable energy options and improve the energy efficiency of Shire services and facilities.</p> <p>Waterwise program Partnered with the Watercorp to deliver the <i>Showerhead Swap</i> program, offering up to two new water efficient showerheads for each household located within the Shire.</p> <p>Blackberry eradication program Partnered with Shires of Collie and Dardanup to secure \$945,798 in Federal Government funding to help eradicate blackberry in local catchments and waterways.</p> <p>Drought relief funding Secured \$1 million in funding from the Federal Government's <i>Drought Communities Program</i>. This has been used to undertake projects that will improve the Shire's preparedness for potential drought in the future.</p> <p>Beelerup Fire Station Opened the new Beelerup Fire Station in partnership with the Department of Fire and Emergency Services and Beelerup Bush Fire Brigade.</p>

Our plan for the future

Outcomes		Objectives		Supporting Strategies
3	The natural environment is well managed for the benefit of current and future generations.	3.1	Care for the natural environment, including weed and pest management.	<ul style="list-style-type: none"> • Growing Donnybrook Balingup Growth Plan • Sustainability Strategy • Cities Power Partnership • WA's Waste Avoidance and Resource Recovery Strategy 2030
		3.2	Develop community readiness to cope with natural disasters and emergencies.	
4	Shared responsibility for sustainability.	4.1	Encourage the adoption of sustainable practices.	
		4.2	Conserve and manage water resources.	
		4.3	In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.	
5	A sustainable, low-waste, circular economy.	5.1	In line with WA targets, reduce waste generation per capita by 20% by 2030.	
		5.2	In line with WA targets, increase material recovery to 75% by 2030.	
		5.3	In line with WA targets, no more than 15% of waste is landfilled by 2030.	

What we will do

Each year, the Council considers community needs and budget constraints and agrees on local priorities. A full list of actions and special projects is published in the Corporate Business Plan available at www.donnybrook-balingup.wa.gov.au. Here's a sample of current commitments:

Provide an environmental policy to ensure long term protection of the natural environment.

Enable community education to improve recycling practices.

Provide renewable energy (solar and battery storage) on Council buildings and consider renewable energy options in the design of all future buildings.

Place

A responsibly planned district with a retained sense of community and country charm.

Current situation	Services and facilities	Recent achievements
<p>Donnybrook Balingup is well regarded as a place to live with 80% of residents rating it as good or excellent.</p> <p>With the population expected to grow by 13% over the next 15 years, responsible growth and development is a priority. The community would like to preserve significant heritage, village-style aesthetics and the country vibe.</p> <p>Playgrounds, parks and reserves receive high performance ratings; five points above industry average in the 2019 MARKYT® Community Scorecard. There is great sense of pride in Donnybrook's Apple Fun Park and Balingup's Golden Valley Tree Park. Suggested enhancements include a nature playground and the development and activation of sport and recreation places.</p> <p>The Shire maintains 286km of sealed roads and 450km unsealed roads. Maintaining these roads, and building new roads, are high priorities for the community.</p> <p>Paths, trails and cycleways also rate as a higher priority. The community would like more trails along the river and better networked paths and cycleways to connect with school and places of interest.</p>	<p>The Shire will continue to provide services and facilities that support achievement of the Place aspiration and outcomes:</p> <ul style="list-style-type: none"> • Town planning • Building control • Asset management • Town centre development and activation • Community buildings, halls and toilets • Playgrounds, parks and reserves • Apple Fun Park • Golden Valley Tree Park • History and heritage • Traffic management • Parking facilities • Roads, crossovers and bridges • Streetscapes, trees and verges • Footpaths, trails and cycleways • Lighting • Storm water drainage <p>The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.</p>	<p>Golden Valley Tree Park Partnered with GVTP Committee to develop infrastructure improvements.</p> <p>Kirup Mill Park Funded path network improvements in partnership with the Kirup Progress Association.</p> <p>Town centre revitalisation Partnered with State and Federal governments to provide \$2.35m in funding for redevelopment of the Station Square precinct and the Goods Shed Interpretive Centre.</p> <p>Apple Fun Park revitalisation Secured \$1.5 million under the Federal Government's Building Better Regions Fund to revitalise the Donnybrook Apple Fun Park.</p> <p>VC Mitchell Park redevelopment project Planning and design of the Donnybrook Community, Sports, Recreation and Events Precinct at VC Mitchell Park using \$250,000 early grant funding from a total \$6m funding provided by the State Government COVID Recovery Plan.</p> <p>Accessible shared pathway construction Completed construction of an accessible shared pathway connecting outer residential areas of Donnybrook to the town centre. This was achieved with a grant of \$192,500 from the Department of Transport.</p>

Our plan for the future

Outcomes		Objectives		Supporting Strategies
6	The built environment is responsibly planned and well maintained.	6.1	Ensure sufficient land is available for residential, industrial and commercial uses.	<ul style="list-style-type: none"> Local Planning Scheme No 7 Growing Donnybrook Balingup Growth Plan Cities Power Partnership Bunbury-Wellington 2050 Cycling Strategy Pathway Trails Expansion Strategy Disability Access and Inclusion Plan
		6.2	Encourage the adoption of sustainable design principles.	
		6.3	Create vibrant, attractive and welcoming towns.	
		6.4	Provide attractive, well maintained streetscapes, verges and trees.	
		6.5	Provide attractive and sustainable parks, playgrounds and reserves.	
7	Heritage assets are valued and respected.	7.1	Identify, preserve and showcase local heritage.	
8	Safe and convenient movement of people into and around the district.	8.1	Improve road safety, connectivity and traffic flow for all users.	
		8.2	Provide sufficient parking for all needs.	
		8.3	Provide safe, well connected paths for pedestrians, cyclists and gophers.	
		8.4	Improve access to public transport.	

What we will do

Each year, the Council considers community needs and budget constraints and agrees on local priorities. A full list of actions and special projects is published in the Corporate Business Plan available at www.donnybrook-balingup.wa.gov.au. Here's a sample of current commitments:

Provide implementation of the Donnybrook Community Sporting Recreation and Events Precinct.

Provide a review of the Shire's Local Planning Scheme.

Provide more paths along the river and linking residential areas to schools.

Prosperity

A strong, diverse and resilient economy.

Current situation	Services and facilities	Recent achievements
<p>Key industries currently include sandstone quarrying, fruit and vegetables, viticulture, sheep and cattle.</p> <p>Economic development is a priority area. The community would like vibrant, busy main streets and more local jobs. There are aspirations for the agricultural sector to supply major export markets in dairy, livestock and horticulture, for enhanced international recognition and demand for South West wine and food, for growth in digital media, technology and communications, and for Donnybrook Balingup to become a sought-after tourist destination among international visitors.</p> <p>As a place to visit, the Shire's is scoring 68 out of 100, two points above the industry average in the 2019 MARKYT® Community Scorecard. However, tourism attractions and marketing is below industry average.</p> <p>To become a more attractive and viable tourist destination, community suggestions include reinvigorating the <i>Harvest Highway</i> campaign, more nature-based tourism attractions, and more place-based marketing.</p> <p>The ageing population presents considerable challenges for future workforce development strategies. The Shire must provide a more competitive and compelling value proposition to attract and retain younger workers.</p>	<p>The Shire will continue to provide services and facilities that support achievement of the Prosperity aspiration and outcomes:</p> <ul style="list-style-type: none"> • Economic development • Industrial development • Tourism, attractions and marketing • Donnybrook Visitors Centre • Balingup Visitors Centre • Event management • Visitor rest rooms • Health inspections and food safety • Trading in Public Places licences • Signage management • Education and training opportunities <p>The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.</p>	<p>Tourism grants Continued support of the Donnybrook Regional Tourism Association and the Balingup and Districts Tourism Association by granting each organisation \$35,000 through the Community Grants Program for the Donnybrook Visitor's Centre and Balingup Visitor's Centre, respectively.</p> <p>Glen Mervyn Dam visitor improvements Partnered with the Shire of Collie to seek funding for development of visitor facilities at Glen Mervyn Dam as a significant visitor recreation precinct.</p> <p>Trail Towns TV series Partnered with other Shires in the Warren Blackwood Alliance to provide funding for an episode of the Trail Towns TV series on SBS which features cycling destinations throughout Australia. The episode focused on local cycle trails, facilities and a number of local businesses.</p>

Our plan for the future

Outcomes		Objectives		Supporting Strategies
9	A thriving economy.	9.1	Build and strengthen stakeholder relations.	<ul style="list-style-type: none"> Warren Blackwood Prospectus Warren Blackwood Sub-Regional Growth Plan Growing Donnybrook Balingup Growth Plan Bunbury Geographe Sub-Regional Planning Strategy South West Regional Futures Strategy Bunbury Geographe Growth Plan (Blueprint)
		9.2	Attract and retain a diverse mix of businesses and investment opportunities.	
		9.3	Enable appropriate infrastructure to support and enhance business.	
		9.4	Facilitate access to quality education, training and work opportunities to attract and retain students.	
10	A popular destination for visitors and tourists.	10.1	Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.	
		10.2	Improve tourist and visitor infrastructure and services.	

What we will do

Each year, the Council considers community needs and budget constraints and agrees on local priorities. A full list of actions and special projects is published in the Corporate Business Plan available at www.donnybrook-balingup.wa.gov.au. Here's a sample of current commitments:

Enable the introduction of new events and revitalisation of existing events to attract visitors.

Enable Glen Marvyn Dam eco-tourism opportunities.

Enable marketing and promotion of the Harvest Highway.

Provide wayfinding signage to improve awareness and access to places of interest.

Performance

Open, robust conversations and harmonious outcomes.

Current situation	Services and facilities	Recent achievements
<p>The Shire has shown strong financial management and governance, with substantial cash-backed Reserves and impressive grant funding secured. The Shire's focus is always financial stability looking towards a prosperous future.</p> <p>The Shire has successfully advocated for funding to deliver key projects and community services. This includes COVID-19 recovery measures, improved roads, expansion of aged care services, development of sport and recreation facilities, town centre revitalisation, growing tourism in the region, environmental management and waste management.</p> <p>In the 2019 MARKYT® Community Scorecard, the community prioritised Council's leadership, transparency and consultation as key areas to address. Community members want to feel their views and ideas are being heard and valued, and they would like more information about Shire spending.</p>	<p>The Shire will continue to provide services and facilities that support achievement of the Performance aspiration and outcomes:</p> <ul style="list-style-type: none"> • Council's leadership • Advocacy and lobbying • Governance • Strategic and business planning • Financial management • Risk management and compliance • Workforce management • Information technology • Community engagement • Marketing and communications • Customer service <p>The Shire will strive for continuous improvement in these service areas to meet current and changing community needs.</p>	<p>State Government Community Cabinet In July 2020, the Shire supported the State Premier and Cabinet Ministers to host a Community Cabinet as part of their tour of the Collie Preston electorate. The Shire President and CEO addressed the State Cabinet on local Shire needs and key projects.</p> <p>Low rate rises In light of the COVID-19 pandemic, the Shire implemented a 0% general rates increase for the 2020/21 financial year. Over the three years leading up to June 30, 2021, the average rate increase per year was 2.6%.</p> <p>More grant funds In our 2020-2021 Budget, the Shire leveraged State and Federal funding to the value of \$19m, for the biggest capital works and projects program on record. These projects are expected to provide employment opportunities and growth for the local economy.</p>

Our plan for the future

Outcomes		Objectives		Supporting Strategies
11	Strong, visionary leadership.	11.1	Provide strategically focused, open and accountable governance.	<ul style="list-style-type: none"> • Long Term Financial Plan • Annual Budget • Asset Management Plans
		11.2	Improve community consultation and engagement.	
12	A well respected, professionally run organisation.	12.1	Deliver effective and efficient operations and service provision.	
		12.2	Continuously improve workplace culture.	
13	Increased community capacity.	13.1	Enable community organisations and community champions to deliver services and projects to meet local needs.	

What we will do

Each year, the Council considers community needs and budget constraints and agrees on local priorities. A full list of actions and special projects is published in the Corporate Business Plan available at www.donnybrook-balingup.wa.gov.au. Here's a sample of current commitments:

Provide and deliver an Internal Audit Program.

Provide a regular community perceptions survey to evaluate service levels and community priorities..

Provide an annual review of the Long Term Financial Plan aligned with the Strategic Community Plan.

Resourcing the Plan

Strong commitment to value

The Shire is committed to providing the community with value from money. Long term financial planning and annual budgeting is undertaken to responsibly manage expenditure.

Shire services, facilities and special projects are funded through various revenue streams. This includes grants from State and Commonwealth government, Lotterywest and others, rates, fees and charges, and cash reserves.

Revenue is mostly allocated to education and welfare (26%), transport (25%), and recreation and culture (19%). Proportions are based on the 2020/21 budget.

Please see the *Long Term Financial Plan* for more information.

An engaged workforce

The Shire is committed to attracting, training and retaining a skilled and engaged workforce to achieve the outcomes in the Strategic Community Plan. On a four yearly cycle following adoption of the Strategic Community Plan, the Workforce Plan is reviewed to ensure workforce resources are aligned with community needs.

As of July 2021, the Shire employed 63.59 full time equivalent (FTE) staff to deliver services.

Directorate	Full time	Part Time	Total
Office of the CEO	6	2.1	8.1
Corporate & Community Services	9	11.15	20.15
Operations	33	2.34	35.34
Total (FTE)	48	15.59	63.59

Managing risk

To mitigate for inherent business risks associated with the provision of Shire services, the Shire follows a framework for risk management in all of its activities. The Shire's Audit and Risk Management Committee is currently reviewing this framework to improve risk management practices.

The current framework includes:

- Annual review of insurance levels of assets by the CEO to ensure these are adequate.
- Investment of surplus funds (including cash reserves) into term deposits or Treasury bonds in line with the Financial Management Regulations.
- Engaging experienced and qualified personnel in areas of high risk with provision of training and equipment needed to manage risk.
- Assessment of risks associated with the assumptions made in the Long Term Financial Plan.
- Where assumptions in the Long Term Financial Plan have a high level of uncertainty, analysis of potential financial impacts is carried out.

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Development and reporting

The Local Government Act 1995 requires all local governments to plan for the future. Council must adopt a Strategic Community Plan, Corporate Business Plan and Annual Budget. Planning must be integrated with asset management, workforce planning and long-term financial planning.

This Strategic Community Plan will have a minor review in two years and a major review in four years. The Corporate Business Plan and Annual Budget will be reviewed annually. We will complete regular community scorecards to evaluate community perceptions of our performance.


When developing its plans, the City considers the Integrated Planning and Reporting Framework and Guidelines, and various informing strategies. Informing strategies cover asset management, workforce planning, financial planning, and specific areas of need and concern in the local community.

In 2021, the City embraced elements of the FUTYR® approach to strategic planning. This is a community-led, integrated and streamlined approach designed specifically for local government.



Community engagement

We express our deepest thanks to community members who assisted with the review and development of this Strategic Community Plan and supporting strategies.

MARKYT  Community Scorecard	Shire of Donnybrook Balingup Community Survey		Apple Fun Park Community Survey	Pump Track Community Survey	VC Mitchell Park Community Survey	Conversation Café Workshops			
	Progress Associations	Open Space	Place making	Access and Inclusion					
441 community members	71 community members	9,098 Word count of ideas and suggestions	578 community members	233 community members	156 community members	74 Community members	34 Community members	18 Community members	11 Community members

Want to help make Donnybrook Balingup a place for all to enjoy?

Please reach out to your elected member or the responsible officer at the Shire of Donnybrook Balingup to share your thoughts and ideas.

In person: 1 Bentley Street, Donnybrook

Phone: (08) 9780 4200

Email: shire@donnybrook.wa.gov.au

Insert social media icons

Insert shire logo
www.donnybrook-balingup.wa.gov.au