



Shire of
Donnybrook Balingup

DONNYBROOK



ARBORETUM

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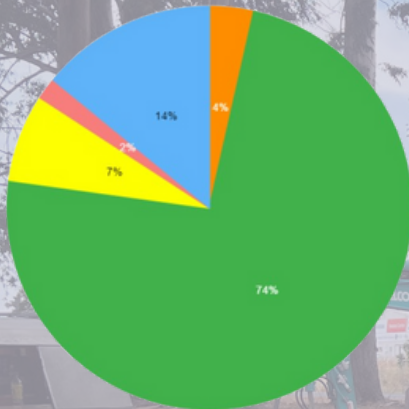
COUNCIL PLAN 2022 - 2032

BI-ANNUAL UPDATE

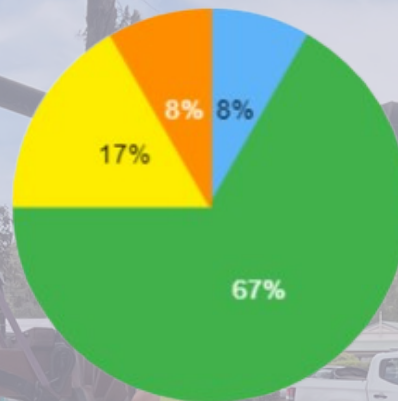
1 JANUARY 2022 - 31 MARCH 2023

PROJECTS AND MILESTONES UPDATE 1 JULY 2022 - 31 MARCH 2023

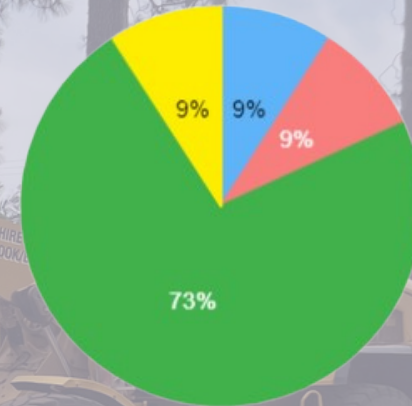
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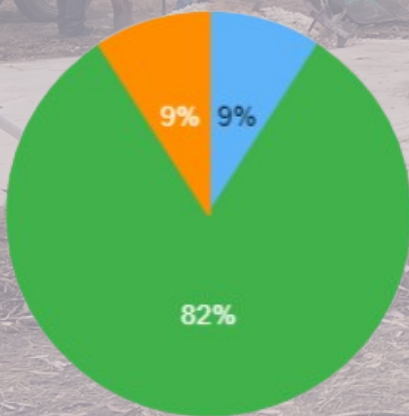
People



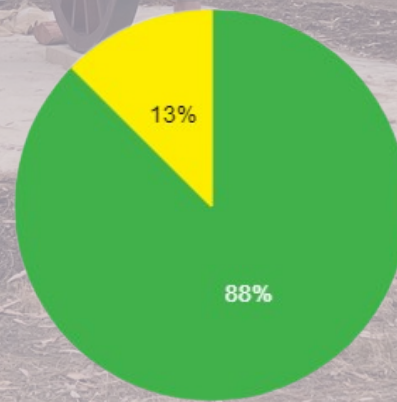
Planet



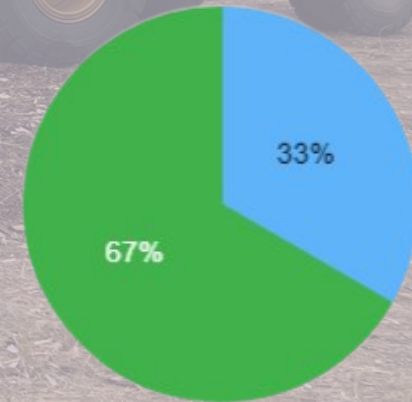
Place



Prosperity



Performance



ACHIEVED

IN PROGRESS

NOT STARTED

MONITOR

DEFER



Council Plan Item	2022-2023 Projects & Milestones	Update (Jul-Mar)	Project / Milestone Status (Jul-Mar)
PEOPLE			
Outcome 1. A diverse and growing population.			
Objective 1.1 Attract and retain more families with children, and younger adults.			
1.1.1 Establish a Youth Leadership Group to develop a youth plan for Council's consideration.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Community Consultation with community members interested in creating a youth hub. • Meeting with Principal of Donnybrook District High School. • Contact with the Youth Affairs Council of WA (YACWA) to establish the process for starting a youth leadership group or a Youth Advisor Council (YAC). • Meeting held with the CEO of Blackwood Youth Action at Youth Space in Bridgetown. • Senior Community Engagement Officer joined the school board. Consultation will be held with school children regarding a youth leadership group. 	In Progress
1.1.2 Develop a campaign to promote the Donnybrook Adventure Zone with the Pump Track, Skate Park and Apple Fun Park.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Researching funding availability for marketing/promotion • Planning marketing campaign • Planning Shire-wide marketing campaign using available platforms with stakeholders (Website, Facebook, Instagram, LinkedIn, Preston Press, local groups and businesses). Developing marketing concepts and workflows organisation wide, incorporating community engagement and economic growth wherever possible. • Contact made with a marketing agency to assist with audio-visual material. • Focusing on a main campaign that incorporates the Adventure Zone alongside other aspects that can improve tourism. Guidelines have been drafted to narrow the criteria and plan. 	Monitor
1.1.4 Develop and promote programs and services for children and younger adults in the Recreation Centre.	<input checked="" type="checkbox"/>	Homeschool Program Implemented - a program aimed at homeschooled children to take place at the Recreation Centre during normal school hours.	In Progress
Objective 1.2 Support older people in the community to positively age in place.			
1.2.2 Promote the availability of digital literacy classes for seniors at the Community Resource Centre through the Shire's communication channels.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Meeting with Community Resource Centre to gather information and resources for marketing. • Next course is planned for June 2023 (paid), seniors in Nov 2023 (free to seniors, in senior's week). 	In Progress
1.2.3 Develop and promote social and physical development programs for older people in the Recreation Centre.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • The Strength for Life program has been growing steadily in numbers who are attending on a regular basis. • Regular advertising continues. • Supervised Gym Programs are being developed to advise older people on healthy goals and use gym of equipment in a safe and social environment. 	In Progress
Objective 1.3 Improve access and inclusion for people facing barriers.			

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1.3.1 Review the Disability Access and Inclusion Plan.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> A sub-committee was formed after the conversation cafe, called Friends with Disability. This group will be one of the stakeholder groups consulted for the DAIP. Meetings with the Balingup Progress Association have highlighted key accessibility issues in Balingup. This will form part of the DAIP. Initial research has been conducted and a draft commenced. Relevant stakeholders have been identified and contacted for consultation. Consultation will be held to identify key themes for the DAIP. Joined the South West Regional Access and Inclusion network to inform the DAIP process. 	Monitor
Objective 1.4 Encourage recognition and respect for all cultures.			
Outcome 2 A safe and healthy community.			
Objective 2.1 Improve access to facilities and services to support community health and wellbeing.			
2.1.1 Promote external grants currently available for community groups to maintain and develop community facilities.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Grantfinder tool launched on Shire Website, in partnership with Donnybrook Balingup Chamber of Commerce. Continuous promotion of the grant finding tool - monthly on Shire website and on a one-to-one basis with businesses and members of the community. 	Achieved
2.1.2 Implement the Donnybrook Community, Sporting, Recreation and Events Precinct (VC Mitchell Park) Project.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Engagement with Preferred Contractor Negotiation with Contractor Draft Offer & Contract Documents Council Approval - Award Hold Point 1 (Schematic Design) achieved. 	In Progress
2.1.4 Partner with health and allied health organisations (e.g. WACHS, Hall and Prior, St Johns Ambulance) to consolidate the Donnybrook health precinct as a viable and vital suite of local health services and facilities.	<input checked="" type="checkbox"/>	Stakeholder meeting arranged for early April to explore a health precinct partnership and a Memorandum of Understanding between all parties.	In Progress
Objective 2.2 Facilitate, encourage and support a diverse range of festivals, community events, arts and cultural activities.			
Objective 2.3 Maintain community safety.			

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2.3.1 Partner with WA Police to distribute community and road safety education in the community and local schools.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Research past campaigns that were made to encourage safe driving, including the National Road Safety Week held annually, by the Road Safety Commission. • No One Plans A Crash campaign in Dec 2022. • Contacting WAPOL/Road Safety Commission (Media), to get resources on what education options are already available and then brainstorm how it can be made fun/engaging for the community. • Contact made with Road Safety Commission regarding their Get Street-Wise website, online educational road safety games, and their National Road Safety Week (May 2023). • Internal consultation sought for insight into the types of education, and level of education our 	In Progress
2.3.2 Advocate for the State Government to provide safer pedestrian crossings across South Western Highway.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Not yet commenced. • Advocacy to be via MRWA, Office of Road Safety, Minister for Transport. 	Not Started
2.3.3 Maintain safe practices within the Recreation Centre that align with federal and state government policies and procedures.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Work Health and Safety Officer reviewing and updating policies and procedures 	In Progress
Objective 2.4 Encourage responsible animal management.			
PLANET			
Outcome 3 The natural environment is well managed for the benefit of current and future generations.			
Objective 3.1 Care for the natural environment, including weed and pest management.			
3.1.1 Review weed management practices on Shire managed land.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Researching other Shire's practices for weed management - findings to date is that Shire practices are consistent with those used by other Shires for weed management, plus is also consistent with the practices regularly used by the Leschenault Biosecurity Group and the Leschenault Catchment Council • Prepare a draft report with recommendations for consideration by Executive by 30 June 2023. 	In Progress
3.1.2 Enable more opportunities for community volunteers, students, work for the dole, and prisoner release program participants to take part in environmental projects (i.e. river clean-up, weeding, tree planting, etc).	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Provided support to Leschenault Catchment Council and 'Friends of' group for their identified projects. • Continuing to provide ongoing support to various groups as resource and time allocations allow. Works currently being planned for Racecourse Reserve in Balingup, with the use of volunteer groups being considered for suitable parts of the works. 	In Progress

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Objective 3.2 Develop community readiness to cope with natural disasters and emergencies.			
3.2.1 Partner with DFES to construct the new Argyle- Irishtown Bushfire Brigade Station.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> 2023/2024 Local Government Grant Scheme application being prepared for submission in March 2023. 	In Progress
3.2.2 Partner with Department of Communities to ensure evacuation/welfare centres are fit for purpose.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Researching suitable grant opportunities. During the January fires Shire staff liaised with Department of Communities to ensure the Donnybrook Recreation Center was fit for purpose. Grant application submitted with NAB for a generator to be used in the event of an emergency power outage, to enable access to communications and air-conditioning for the Balingup community. 	In Progress
3.2.3 Partner with peak community organisations to provide triennial recovery coordination training.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Request deferral to 2023-24 due to staff vacancy and recovery response priority for January fires. 	Defer
3.2.4 Provide support for emergency services volunteers.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Operational Procedures - Consultation session held with Brigade leaders and management, further consultation with brigades who provided feedback on the draft presented, appropriate changes made to draft. Operational Procedures approved at the November BFAC meeting, CEO approval sought and disseminated to relevant parties. FCO Training - Skills gap identified within the brigade leaders, consulted with DFES to organise additional training to support skills gap, training was delivered with 5+ members undertaking the training. All Fire Control Officers are now compliant within the Shire. Mitigation Burns - We achieved our goal within the Burn Program for the year. Brigades were given the opportunity to participate in this program. Participating brigades utilised the opportunity to train new members and gain additional funding for their brigades. CESM provides ongoing support, demonstrated through the January / February fires. Registered the Shire as a volunteer organisation to reduce costs for new volunteer members 	In Progress
Outcome 4 Shared responsibility for sustainability.			
Objective 4.1 Encourage the adoption of sustainable practices.			
4.1.1 Participate in the Warren Blackwood Alliance of Councils Climate Change Impact Reference Group to establish a sub-regional climate change policy.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Regional Climate Change Policy endorsed by Warren Blackwood Alliance of Councils Climate Change Impact Reference Group. 	Achieved
Objective 4.2 In line with the WA targets, and the Paris Agreement, reduce greenhouse gas emissions to net zero by 2050.			
4.2.2 Provide energy efficient lighting across the Shire, in line with the Shire's Cities Power Partnership pledge.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Quotes sought for lighting options Review priorities with CEO. Consider mid-year budget allocation. Seek quotes in accordance with priorities and procure if feasible. Grant application opportunities to be investigated. 	Monitor

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Outcome 5 A sustainable, low-waste, circular economy.			
Objective 5.1 Reduce waste generation			
5.1.1 Produce a Local Waste Strategy to identify measures to reduce waste going to landfill and establish public education and communication approaches to encourage waste reduction behaviours, including recovery, reuse, and recycling.	☑	• Significant Shire resources presently allocated to priority waste initiatives (e.g. Regional Waste Kerbside Collection Contracts), noting this Priority Project is allocated across 2022-23 to 2023-2024.	In Progress
Objective 5.2 Increase material recovery and recycling			
Objective 5.3 Reduce Landfill			
5.3.1 Implement the Landfill Closure Management Plan.	☑	• Currently renewing lease with Department of Biodiversity, Conservation and Attractions and amending facility licence with Department of Water and Environmental Regulation to reflect the endorsed Landfill Closure Management Plan.	In Progress
5.3.2 Collaborate with neighbouring councils to review regional waste options to reduce landfill (such as waste to energy facilities).	☑	• Collaboration currently underway with six other Local Governments in the south west to implement a regional tendering process for waste collection and processing.	In Progress
PLACE			
Outcome 6 The built environment is responsibly planned and well maintained.			
Objective 6.1 Ensure sufficient land is available for residential, industrial and commercial uses.			
6.1.1 Review the Local Planning Strategy.	☑	• Shire officers are preparing the Strategy documentation with the expectation that a final draft will be put to Council in March 2023, then forwarded to DPLH certification to publicly advertise.	In Progress
6.1.2 Review the Local Planning Scheme.	☑	• Shire officers are preparing the Scheme documentation in conjunction with the Local Planning Policies. It expected that these draft documents will be put forward to Council in mid-2023.	In Progress
6.1.4 Advocate for provision of relevant services and infrastructure to facilitate appropriate land development.	☑	• Have worked with WaterCorp in relation to the proposed pump station near Bridge Street, Donnybrook. • Working with SWDC on residential infrastructure headworks grant program.	In Progress
Objective 6.2 Encourage the adoption of sustainable design principles.			
Objective 6.3 Create vibrant, attractive and welcoming towns.			
6.3.2 Support community groups to design and implement townscape works in Donnybrook, Balingup and Kirup.	☑	• Shire providing ongoing funding and support to community townscape groups as per the townscape policy.	In Progress
Objective 6.4 Provide attractive, well maintained streetscapes, verges and trees.			
6.4.1 Enhance Donnybrook Arboretum.	☑	• Improvements undertaken in accordance with agreed scope of works. • Restored the Whim, provided footpaths to link key areas, installed shelters and seating.	Achieved
6.4.2 Enable growth of the urban tree canopy by making a suitable number of trees available per annum to support a community tree planting program.	☑	• Reviewed list of approved trees in preparation for annual incentive program. • On-going incentive program - Shire invites owners to accept from the Shire a suitable tree for planting in their front yard, typical run during the winter months	In Progress

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Objective 6.5 Provide attractive and sustainable parks, playgrounds and reserves.			
6.5.1 Support Kirup Progress Association to seek funding opportunities to develop the Mill Park concept.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> The Kirup Progress Association (KPA) were successful in procuring a Major Community Grant of \$2,000 for detailed plans and a promotional pack from the Shire to progress their Kirup Mill Park project. KPA are procuring a consultant to develop their masterplan for the Mill Park. They are hopeful this work will be complete by the end of May 2023. They will look for external funding to develop concepts in the master plan but are keen to work with the Shire to bring forward smaller projects on the site. in the first phase. This will feed into budget process. 	In Progress
Outcome 7 Heritage assets are valued and respected.			
Objective 7.1 Identify, preserve and showcase local heritage.			
7.1.1 Review the Local Heritage Survey, the Shire Heritage List and continue to promote sensitive heritage adaption projects and initiatives.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> The Shire has engaged the professional services of Laura Gray, Heritage Intelligence WA, to assist in the preparation of the Local Heritage Survey, List and Policy. Community nominations have been called for places to include within the LHS and draft document is anticipated to be presented to Council in mid-2023 for preliminary advertising. 	In Progress
Outcome 8 Safe and convenient movement of people into and around the district.			
Objective 8.1 Improve road safety, connectivity and traffic flow for all users.			
8.1.1 Advocate for the State Government to upgrade and improve key regional transport infrastructure.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Advocacy and funding opportunities are pursued via the South West Regional Road Group. A shire officer has joined the Balingup Rail Group (BRG) which is looking to raise funding to carry out a feasibility study to advocate the reopening of the railway line. 	In Progress
Objective 8.2 Provide sufficient parking for all needs.			
Objective 8.3 Provide safe, well connected paths for pedestrians, cyclists and gophers.			
8.3.1 Review the Shire's pathway strategy including the development of a 5-year expansion and renewal path program.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Review intended to commence in May 2023, draft document intended to be available for internal review by the end of September 2023. 	Not Started
Objective 8.4 Improve access to public transport.			
8.4.2 Advocate for Transport WA to provide safer bus stops along school bus routes.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Main Roads WA have agreed to the Shire request for the re-locating of the school bus stop at Marshall Road intersection with South Western Highway. Works to be completed by MRWA by the end of April 2023. 	In Progress
PROSPERITY			
Outcome 9 A thriving economy.			
Objective 9.1 Build and strengthen stakeholder relations.			
Objective 9.2 Attract and retain a diverse mix of businesses and investment opportunities.			
9.2.1 Partner with Regional Development Australia, South West Development Commission, and the Donnybrook- Balingup Chamber of Commerce and Industry to develop a local Economic Development Strategy for the Shire of Donnybrook Balingup.	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> Feedback on draft themes of strategy received from SWDC and RDA SW. Progress paused to gather more information on a Community Wealth Building approach, which is occurring during March 2023 (noting this Priority Project is due for completion 2023-2024). 	In Progress

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Objective 9.3 Enable appropriate infrastructure to support and enhance business.			
9.3.1 Advocate for Development WA to further develop Sandhills Industrial Area.	☑	<ul style="list-style-type: none"> Met with DevelopmentWA to explore the opportunity. Discussions ongoing, however, DevelopmentWA advise it may be difficult to create a business case without firm interest from potential users of the site. Advocacy and opportunities for this development are occurring with DPLH (through the planning framework review) and the SWDC (via the native timber transition grants, and other funding opportunities, available). 	In Progress
Objective 9.4 Facilitate access to quality education, training and work opportunities to attract and retain students.			
9.4.1 Through the Workforce Plan explore opportunities for apprenticeships and traineeship to provide more employment opportunities in the Shire of Donnybrook Balingup organisation.	☑	<ul style="list-style-type: none"> Met with apprenticeship providers, TAFE and Shire staff, to explore capacity of Shire to recruit apprentices/trainees. Business cases being prepared for consideration through development of 2023-24 Budget. 	In Progress
Outcome 10 A popular destination for visitors and tourists.			
Objective 10.1 Encourage more people to stop, shop and experience the Shire of Donnybrook Balingup.			
10.1.1 Partner with the Bunbury Geographe Tourism Partnership (BGTP) and Southern Forests Blackwood Valley Tourism Association (SFBVTA) to develop local tourism marketing initiatives.	☑	<ul style="list-style-type: none"> Membership with BGTP and SFBVTA has been renewed and staff attend relevant meetings and workshops. Will be part of a wider promotion/marketing campaign. A marketing campaign is being considered, with tender document being prepared and potential consultants being sought. 	In Progress
10.1.2 Provide wayfinding signage to improve awareness and access to places of interest.	☑	<ul style="list-style-type: none"> Met with DBCCI to discuss wayfinding strategy. Seeking/monitoring external grant opportunities. 	In Progress
10.1.3 Support the local backpacker industry (possibly through the Donnybrook Balingup Chamber of Commerce and Industry) to host events and community BBQs to attract, engage with, and retain backpackers.	☑	<ul style="list-style-type: none"> Met with a number of backpackers lodges - establishing and working through a list of issues raised by the industry prior to commencing any initiatives. 	Monitor